



Duncanville Community Engagement Advisory Board
Regular Meeting Agenda
City Hall, Briefing Room
203 E. Wheatland Road
Duncanville, TX 75166

Thursday, September 10, 2026
6:30 PM

1. Call to Order
2. Receive Public Comments, limit 2-minutes per individual speaker.

To submit a comment via email and for your comments to be read, the following information is required:
Submit a comment by 4:00 p.m. Thursday, September 10, 2026
Email Francisco.Ramos@duncanvilletx.gov
Email title: Public Comment – Thursday, September 10, 2026
First and Last Name; and address.
3. Items for Individual Consideration
 - A. Consider the July 9, 2026 Meeting Minutes
 - B. Teen Council Update and Consideration of Next Steps
4. Briefings and Discussions
 - A. New Resident Outreach Status Update
 - B. Duncanville Forums Future Forum Discussion – All Things Pets: Animal Services, City Enforcement, and the Animal Shelter
 - C. National Night Out Status Update – Signage and Promotional Support for Lynn's Neighborhood
 - D. Board Memberships Proposal
5. Items on Hold
 - A. Coordination with Dallas County Ms. Minerva Rodriguez (after FIFA)
 - B. Outreach to Hispanic Coalition
6. Items for Upcoming Agendas

7. Adjournment

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Friday, September 4, 2026, by 9:30 A.M.** and remained posted for at least two hours after said meeting was convened.

Francisco Ramos
Communications and Marketing Specialist



Community Engagement Advisory Board Regular Meeting Minutes

A meeting of the Duncanville Community Engagement Advisory Board was held on Thursday, July 9, 2026, in the Conference Room at the City Hall Annex (103 E. Wheatland Rd., Duncanville, TX 75116), with a quorum to wit:

- Thomas "Toby" Lackey, Chair
- Melonie Graves Davis, Vice-Chair
- Lynn McGinley
- Morgan Michelle Moore (virtual)

The following member(s) were absent:

- Ruben Medina
- Amy Ruiz

Staff liaison

- Francisco Ramos, Communications and Marketing Specialist

1. Call to Order

The meeting was called to order 6:39 PM.

2. Receive Public Comments, limit 2-minutes per individual speaker.

No public comments were received.

3. Items for Individual Consideration

- A. Consider the minutes for the April 9, 2026, Regular Meeting Minutes

A motion to approve the May 14, 2026, meeting minutes was made by Chair Toby Lackey and seconded by Vice Chair Melonie Graves. The motion carried unanimously.

- B. Consider a Request from City Administration for the Community Engagement Advisory Board to Host a Duncanville Forum Regarding the Proposed Development Project at 1023 S. Cockrell Hill Road and Determine Next Steps

Mark Rauscher presented the request from City Administration regarding a potential Duncanville Forum for the proposed development project at 1023 S. Cockrell Hill Road.



The Board discussed the timing of the forum and expressed a preference to schedule it after the Board's September meeting. Staff will send a scheduling poll once potential dates are available.

The Board also discussed preparing a handout or presentation to provide residents with relevant information regarding the proposed development.

Lynn McGinley made a motion to move forward with planning the forum following the September meeting. Morgan Michelle Moore seconded the motion.

The motion was approved unanimously.

Staff will coordinate with the developer and City Administration regarding potential dates for a Fairmeadows-area forum.

4. Discussion Items

A. New Resident Outreach — Review the Concept for the Panther Family Comic

The Board continued discussion regarding the Panther Family Comic and New Resident Outreach initiative.

B. Duncanville Forum — Debrief Forum I and Final Plans for Forum II (Boards and Commissions Expo)

The Board discussed the Teen Council initiative. Coordination between City administration and Duncanville ISD staff is ongoing.

C. Duncanville Forum – Discuss Planning Progress for the June 15 Forum & Board and Commission Duncanville Forum Format

Staff provided an update regarding the Duncanville Forum series and preparations for Forum II: Boards & Commissions Expo, scheduled for August 12, 2026.

Board members discussed outreach, event materials, and ways to provide attendees with information about Duncanville's Boards and Commissions.

The Board confirmed its support for moving forward with the August 12 event.

Staff will also provide Chair Lackey with the report and data collected from the previous forum. The Board discussed using information gathered from forums to begin developing a repository of community feedback and engagement data.

Staff will provide the original report data and review survey settings to determine whether responses can be limited to one submission per participant.

The Board also discussed a request received by Chair Lackey from Mr. Koontz regarding community concerns about feral cats, dogs, and animal-related issues in Duncanville. The Board expressed interest in potentially hosting an Animal Control/Pet Forum later in the fall.

Chair Lackey will contact the City Secretary regarding the request, and the topic will be considered for a future agenda.

D. Outreach to Hispanic Coalition



No discussion. The item was tabled.

E. Youth Outreach — Status of the Teen Council

Staff provided an update regarding the Teen Council initiative and ongoing coordination with Duncanville ISD.

5. Items on Hold

A. Coordination with Dallas County Ms. Minerva Rodriguez (after FIFA)

No discussion was held.

B. National Night Out Ongoing Planning

The Board discussed moving National Night Out planning from “Items on Hold” to Briefings and Discussions for the next meeting.

The Board discussed the possibility of piloting additional City support for National Night Out with two neighborhoods before determining whether the effort could be expanded citywide.

Staff will invite Michelle [Last Name/Department] to attend the August meeting to discuss the proposal and potential logistics.

Discussion included the possibility of assisting participating neighborhoods with tables and other resources.

The Board also asked whether the City has temporary signage that could be used for National Night Out events. Staff will follow up with Public Works and other appropriate departments regarding available signage and the proper process for requesting or placing signs.

C. Community Engagement Advisory Board Logo

No action was taken.

6. Items for Upcoming Agendas

A. Board members to discuss and suggest items for future agendas.

- National Night Out planning and potential two-neighborhood pilot
- Animal Control/Pet Forum regarding feral cats, dogs, and related community concerns
- Fairmeadows/Duncanville Forum regarding the proposed development at 1023 S. Cockrell Hill Road
- New Resident Outreach and Panther Family Comic/animation update
- Teen Council initiative update
- Follow-up and data from previous Duncanville Forums

7. Adjournment

The meeting was adjourned at 8:15 PM



