

**Duncanville City Council Meeting Minutes
Tuesday, March 17, 2026**

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, March 17, 2026, at 5:00 PM in the Council Briefing Room at City Hall with a quorum to wit:

Council Present: Mayor Greg Contreras
Mayor Pro-Tem DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Councilmember Karen Cherry-Brown
Councilmember Kyle Pennebaker

Council Arriving At: Councilmember Jeremy Koontz arrived at 5:01 p.m.

Council Absent:

WORK SESSION / BRIEFING

EXECUTIVE SESSION

The Executive Session was called into session at 5:01 p.m., and Mayor Contreras read the item into the record.

The Council recessed the Executive Session at 6:33 p.m. to convene the briefing session.

- B. City Council shall convene into closed session for consultation with City Attorney pursuant to Texas Government Code Section 551.071 regarding Life School vs the City of Duncanville.
- A. City Council shall convene into closed session pursuant to Section 551.072, 551.087 to deliberate the purchase, exchange, lease of real properties, being located east of Santa Fe Trail, north of Daniieldale Road, west of Cockrell Hill Road, and south of Camp Wisdom Road, and to seek legal advice from City Attorney regarding such real property.

Mayor Contreras reconvened the Executive Session at 8:43 p.m.
The Executive Session was closed at 9:42 p.m.

1. DISCUSS AGENDA ITEMS

Mayor Contreras convened the briefing session at 6:41 pm and read the item into the record. Assistant City Manager Mark Rauscher reviewed each item.

2. CITY COUNCIL CALENDAR

- A. March 2026 & April 2026 Calendars

City Secretary Chiquita Taylor reviewed the council calendar.

3. BRIEFINGS / PRESENTATIONS

- A. Briefing to discuss Duncanville Fieldhouse Third Party Operations Management.

Presented by Project Manager Angel Deal.

Mayor Contreras closed the briefing session at 7:12 pm.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

The City Council convened into Regular Session in the Council Chambers at 7:22 p.m. with Mayor Contreras presiding.

Pastor Larry Sadberry with the Family of Christian Center Church delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

4. REPORTS

A. Mayor's Report

Mayor Contreras commented on the loss and services for Steve Martin, former president of the Duncanville Chamber of Commerce.

B. Councilmembers' Report

Councilmember McBurnett also commented on the persons lost in the city recently, including Mr. Steve Martin, Dan Bartlett, and Steve Sutherland. He reviewed upcoming events in the city and thanked the Animal Services personnel for their professionalism when dealing with the public.

Councilmember Pennebaker also commented on the passing of Steve Martin and stated that his legacy will continue with Duncan Switch. It will be moved this week to Armstrong Park. Mayor Pro Tem Gooden thanked the National Association of the Negro Professional Women's Club for having their event in Duncanville.

C. City Manager's Report

Mr. Rauscher reported that the Library is working on a community needs assessment and encouraged citizens to complete the survey on the city website and participate in the upcoming focus groups. He recognized Joe

Scott with Code Enforcement for the new Saturday schedule and Breanna Davis with the Public Works department for graduating from the Lean Six Sigma Program. He also congratulated Assistant Police Chief Robert Byrd on being promoted this week.

5. PROCLAMATIONS AND PRESENTATIONS

- A. Recognition of Keep Duncanville Beautiful Spring 2026 Curb Appeal Residential Properties and presentation of the Keep Duncanville Beautiful Spring 2026 Business Beautification Award Plaque and proclamation.

Presented by Assistant Director of Parks and Recreation Tyler Agee.

- B. Provide City Council with a Presentation on the Annual Comprehensive Financial Audit for Fiscal Year 2025

Presented by Managing Director of Fiscal Services/CFO Richard Jackson and Todd Pruitt, CPA with Pattillo, Brown, and Hill. Mr. Jackson introduced the staff of the Fiscal Services Department of Duncanville and the awards received this year. Mr. Pruitt reviewed Annual Comprehensive Audit.

- C. Arts Commission Annual Report

Presented by Arts Commission Chair Angela Thorpe-Harris.

6. CITIZENS' INPUT

Marlyse Gordon 1751 Crescent Ln
Commend EMS and others

Leon Turner 700 N. Clark Rd.
Fieldhouse

Tonya Price 2300 Discovery Blvd. Rowlett, TX
Fieldhouse

Carla Williams 1158 Hidden Ridge Irving, TX
Fieldhouse

Charlotte Stevens Dallas, TX
Fieldhouse

George Vega 727 Fairwood Pl.
Parking

Silvia Robus 784 Fairwood Pl.
Parking

Daniel Rico 710 Fairwood Pl.
Parking

Pam McDonnell 726 Fairwood Pl.
Parking

7. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the minutes for the February 23, 2026, Joint City Council, DCEDC/TIF Board meeting and the March 3, 2026, Regular City Council Meeting.
- B. Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with Metro Fire Apparatus Specialists, Inc. for fire apparatus repairs through the Local Government Purchasing Cooperative (BuyBoard) Contract 746-24 for a one-year term with a renewal option for one additional term to expire September 30, 2027, in an estimated contract amount not to exceed \$150,000.00, subject to City Council appropriation.
- C. Consider a Resolution authorizing the City Manager to execute the Clinical Affiliation Agreement between Dallas College and the City of Duncanville for the purposes of participating in the Dallas College EMS Program's field internships for student clinical rotations.
- D. Consider a Resolution authorizing an amendment to the services agreement with Locality Media, Inc dba First Due, for Fire and Emergency Medical Services Incident Reporting – ePCR records management system in an expenditure amount not to exceed \$205,074.21.
- E. Consider a resolution acknowledging receipt of the Independent Audit and Annual Comprehensive Financial Report provided by Pattillo, Brown, and Hill, LLP for the Fiscal Year ended September 30, 2025.

Councilmember Don McBurnett made a motion to approve the Consent Agenda, Mayor Pro-Tem DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.

No action taken.

- B. Consider approval of a Resolution authorizing the City Manager to execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for the Green Ribbon Program landscape enhancements along IH-20 from N. Cedar Ridge Road to east of Main Street.

Presented by Tyler Agee.

Councilmember Don McBurnett made a motion to approve the item, Councilmember Kyle Pennebaker seconded the motion. The vote was cast 7 for, 0 against.

9. STAFF AND BOARD REPORTS

None

Mayor Contreras recessed the regular session at 8:35 p.m. to reconvene the Executive Session.

The regular session reconvened at 9:44 p.m.

ADJOURNMENT

The meeting was adjourned at 9:44 p.m.

APPROVED:



CITY SECRETARY