

Duncanville City Council
Special Called Meeting Minutes
Friday, December 12, 2025

CALL TO ORDER

A special meeting of the Duncanville City Council was called to order on Friday, December 12, 2025, at 8:49 AM in the Council Briefing Room at City Hall with a quorum to wit:

Council Present: Mayor Greg Contreras
Mayor Pro-Tem DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Councilmember Jeremy Koontz
Councilmember Kyle Pennebaker

Council Arriving At:

Council Absent: Councilmember Karen Cherry-Brown

1. RECEIVE PUBLIC COMMENTS

No public comments

2. EXECUTIVE SESSION

Mayor Contreras recessed the meeting at 8:49 AM to convene into Executive Session.

The executive session convened at 8:50 AM

- A. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

The executive Session was recessed at 9:52 AM

Mayor Contreras reconvened the Executive Session at 2:00 PM.

The Executive Session was closed at 2:57 PM

3. WORKSHOP ITEMS ONLY: NO ACTION WILL BE TAKEN

- A. Discuss topics related to:

- **Capital Improvement Program Funding Strategies and Financial Outlook**

Capital Improvement Program Funding was presented by Assistant City Manager-Community Mark Rauscher, Budget Administrator Jennifer Otey, and Managing Director/CFO Richard Jackson.

The Financial Outlook was presented by Jason Hughes and Erick Macha with Hilltop Securities.

- **AMI Project**

Presented by Public Works Director Matt Bryant

- **Zoning**

Presented by Assistant Director of Planning and Zoning LaSheyla Jones, City Planner Desiree Powell, and Building Official Kurt Kasson.

- **Pillars**

- **2026 Roadmap Review**

- **Hotel Occupancy Tax Fund Policy**

- **Key Performance Indicators**

Project Manager Angel Deal presented the Pillars, 2026 Roadmap Review, Hotel Occupancy Tax Fund Policy, and Key Performance Indicators.

- **Review of City Manager Work Plan and recommend items for 2026**

B. General Discussion

Mayor Contreras recessed the regular meeting at 1:55 PM. The regular session reconvened at 2:57 PM.

C. Social lunch

ADJOURNMENT

The meeting was adjourned at 2:57 PM

APPROVED:

Chiquita Taylor

CITY SECRETARY