



**Duncanville Community Engagement Advisory
Board Regular Meeting Agenda**

City Hall, Briefing Room
203 E. Wheatland Road
Duncanville, TX 75166

**Thursday, May 14, 2026
6:30 PM**

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1. Call to Order
 2. Receive Public Comments, limit 2-minutes per individual speaker.

To submit a comment via email and for your comments to be read, the following information is required:

Submit a comment by 4:00 p.m. Thursday, May 14, 2026
Email Francisco.Ramos@duncanvilletx.gov
Email title: Public Comment – Thursday, May 14, 2026
First and Last Name; and address.

3. Items for Individual Consideration
 - A. Consider the April 9, 2026, Regular Meeting Minutes
4. Briefings and Discussions
 - A. Debrief on the BloomFest Event
 - B. Proposed Timeline Objective for Internal Use by the Board
 - C. Town Hall - Duncanville Forum Discussion
 - D. Youth Outreach - Teen Council
 - E. New Resident Outreach

- F. Outreach to the Hispanic Coalition of North Texas
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- 5. Items on Hold
 - A. Coordination with Dallas County Ms. Minerva Rodriguez (after FIFA)

 - B. FIFA Updates
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- 6. Items for Upcoming Agendas
 - A. Board members to discuss and suggest items for future agendas.
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- 7. Adjournment

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Friday, May 8, 2026 , by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Francisco Ramos
Communications and Marketing Specialist



Community Engagement Advisory Board Regular Meeting Minutes

A meeting of the Duncanville Community Engagement Advisory Board was held on Thursday, April 9, 2026, in the Briefing Room at City Hall (203 E. Wheatland Rd., Duncanville, TX 75116, with a quorum to wit:

- Thomas “Toby” Lackey, Chair
- Melonie Graves Davis, Vice-Chair
- Lynn McGinley
- Ruben Medina
- Morgan Michelle Moore

The following member(s) were absent:

- Morgan Michelle Moore
- Amy Ruiz

Staff liaison

- Francisco Ramos, Communications and Marketing Specialist

1. Call to Order

The meeting was called to order 6:34 PM.

2. Receive Public Comments, limit 2-minutes per individual speaker.

No public comments were received.

3. Items for Individual Consideration

- A. Consider the minutes for the March 12, 2026, Regular Meeting Minutes

Board Vice Chair Melonie Graves Davis made a motion to approve the March 12, 2026, Regular Meeting Minutes. Board Member Ruben Medina seconded the motion. All members present voted in favor. Board Members Morgan Michelle Moore and Amy Ruiz were absent. The motion passed unanimously.

4. Discussion Items

- A. National Night Out Briefing



The Board received a briefing from Crime Prevention Officer Arias regarding the annual National Night Out event. Board Members discussed opportunities to support the event and agreed to volunteer their time as a board to assist with event activities.

B. Last-Minute Change Notifications, Software Update

The Board discussed current notification tools and outreach efforts. Members advised the Communications and Marketing Department to promote and advertise the City's existing Everbridge system. No formal action was taken.

C. Town Hall – Arts Commission Visit

The Board discussed potential dates and locations for a future Duncanville Forum town hall event, including the possibility of hosting the event at the D.L. Hopkins Jr. Senior Center. Members agreed to continue discussions and work toward finalizing plans during the next meeting.

D. Coordination with Other Boards Regarding BloomFest

The Board discussed coordination efforts with other boards and commissions regarding the May 9 BloomFest event. Members shared plans to attend the event and assist at the vendor booth.

E. Youth Outreach

Board Member McGinley shared that she would distribute ideas related to youth outreach initiatives and present those ideas for further discussion during the June meeting.

F. Youth Outreach

The Board discussed the New Resident Outreach initiative. Following clarification regarding a previous miscommunication, members agreed to return at the May meeting with three ideas outlining their vision for the outreach mechanism.

G. General FIFA Overview Briefing

Board Member Ruben Medina shared a FIFA-related presentation previously received from the Oak Cliff Chamber of Commerce with the Board. Members discussed general information and regional awareness efforts related to FIFA activities.

5. Items on Hold

A. Coordination with Dallas County Ms. Minerva Rodriguez (after FIFA)

No action was taken.

B. Outreach to the Hispanic Coalition of North Texas

Move item back to Discussion Items section of the agenda.

6. Items for Upcoming Agendas

A. Board members to discuss and suggest items for future agendas.

No action was taken.



7. Adjournment

The meeting was adjourned at 8:09 PM

