



**Duncanville Community Engagement Advisory  
Board Regular Meeting Agenda**

City Hall, Briefing Room  
203 E. Wheatland Road  
Duncanville, TX 75116

**Thursday, April 9, 2026  
6:30 PM**

1. Call to Order
2. Receive Public Comments, limit 2-minutes per individual speaker.

To submit a comment via email and for your comments to be read, the following information is required:

Submit a comment by 4:00 p.m. Thursday, April 9, 2026  
Email [Francisco.Ramos@duncanvilletx.gov](mailto:Francisco.Ramos@duncanvilletx.gov)  
Email title: Public Comment – Thursday, April 9, 2026  
First and Last Name; and address.

3. Items for Individual Consideration
  - A. Consider the March 12, 2026, Regular Meeting Minutes
4. Briefings and Discussions
  - A. National Night Out Briefing
  - B. Last minute change notifications, software update
  - C. Town Hall - Duncanville Forum
  - D. Coordination with other boards regarding the 5/9 Bloomfest
  - E. Youth Outreach
  - F. New Resident Outreach
  - G. General FIFA Overview Briefing, requested by Board Member Ruben Medina
5. Items on Hold
  - A. Coordination with Dallas County Ms. Minerva Rodriguez (after FIFA)
  - B. Outreach to Hispanic Coalition

6. Items for Upcoming Agendas
  - A. Board members to discuss and suggest items for future agendas.
7. Adjournment

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted **by** the following date and time: **Monday, April 6, 2026** , **by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

**Francisco Ramos**  
**Communications and Marketing Specialist**



## Community Engagement Advisory Board Regular Meeting Minutes

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A meeting of the Duncanville Community Engagement Advisory Board was held on Thursday, March 12, 2026, in the Briefing Room at City Hall (203 E. Wheatland Rd., Duncanville, TX 75116, with a quorum to wit:

- Thomas “Toby” Lackey, Chair
- Melonie Graves Davis, Vice-Chair
- Lynn McGinley
- Morgan Michelle Moore

**The following member(s) were absent:**

- Ron Thompson
- Ruben Medina
- Amy Ruiz

**Staff liaison**

- Francisco Ramos, Communications and Marketing Specialist

### 1. Call to Order

The meeting was called to order 6:40 PM.

### 2. Receive Public Comments, limit 2-minutes per individual speaker.

No public comments were received.

### 3. Items for Individual Consideration

- A. Consider the minutes for the February 12, 2026, Regular Meeting Minutes

Lynn McGinley made a motion to approve the minutes, and Melonie Graves Davis seconded the motion. All present voted in favor. Ron Thompson, Ruben Medina, and Amy Ruiz were absent. None opposed. The motion passed.

### 4. Discussion Items

- A. New Resident Outreach



The Board discussed next steps for the New Resident Packet initiative. Members agreed to begin reviewing inspiration ideas to support content development and explore initial prototypes to determine what can be created moving forward.

**B. Last-Minute Change Notifications, Software Update**

The Board discussed current notification tools and outreach efforts. Members advised the Communications and Marketing Department to promote and advertise the City's existing Everbridge system and explore the possibility of transferring the current contact list to NotifyMe once the new city website is live. No formal action was taken.

**C. Outreach to Hispanic Coalition of Duncanville**

This item was not discussed and has been moved to the Items on Hold section.

**D. Town Hall – Arts Commission Visit**

The Board discussed the proposed Town Hall in coordination with the Arts Commission. Chair Toby Lackey will lead this initiative in the absence of Ron Thompson and will provide an update at the next Community Engagement Advisory Board meeting.

**E. Coordination with Other Boards Regarding May 9 BloomFest**

The Board discussed coordination efforts for BloomFest. The Arts Commission has expressed interest in participating and the Community Engagement Advisory Board is awaiting confirmation from other boards. The staff liaison will follow up with the Parks and Recreation team regarding tent and table accommodations for participating boards and commissions.

**5. Discussion Items**

**A. Coordination with Dallas County Ms. Minerva Rodriguez (after FIFA)**

No action was taken.

**6. Items for Upcoming Agendas**

**A. Board members to discuss and suggest items for future agendas.**

The Board discussed potential topics for future agendas. Members suggested adding Youth Outreach, with a focus on identifying ways to increase youth involvement and engagement within the community. Additionally, members requested a National Night Out briefing to be presented by Michelle Arias from the Duncanville Police Department. No formal action was taken.

**7. Adjournment**

The meeting was adjourned at 8:17 PM

