

**Duncanville City Council Meeting Minutes**  
**Regular Meeting**  
**Tuesday, May 7, 2024**

**CALL TO ORDER**

A regular meeting of the Duncanville City Council was called to order on Tuesday, May 7, 2024, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

**COUNCIL PRESENT:**

Mayor Barry L. Gordon  
Councilmember At-Large DeMonica Gooden  
Councilmember Joe Veracruz  
Councilmember Don McBurnett  
Councilmember Jeremy Koontz  
Councilmember Karen Cherry-Brown  
Mayor Pro Tem Greg Contreras

**COUNCIL ARRIVING AT:**

**COUNCIL ABSENT:**

**WORK SESSION / BRIEFING**

**1. DISCUSS AGENDA ITEMS**

Mayor Gordon read the item into the record, and City Manager Finch reviewed each item.

**2. CITY COUNCIL CALENDAR**

City Secretary Chiquita Taylor reviewed to council calendar.

**3. BRIEFINGS / PRESENTATIONS**

**A. *Discuss an opportunity to provide scoreboards at the primary baseball fields at Harrington Park.***

Parks and Recreation Director Bart Stevenson introduced Tom Moon with Youth Scoreboards and ImageNet, who presented this item. Attorney Hager stated that if we proceed, we may need to make adjustments to the sign ordinance. The modifications to the ordinance can be coordinated with the contract being brought to the council for consideration.

**B. *Discuss a proposed professional services contract with Halff Associates, Inc for master planning services of the Charles F. Ladd Nature Preserve.***  
Presented by Bart Stevenson.

**C. *Animal Control Briefing***

In a conversation with Mr. Finch and Animal Control, Interim Police Chief Matt Stogner introduced Animal Control Officers Chad Chamberlin and Monica Jones who gave an overview of Animal Control.

The briefing session was adjourned at 6:41 p.m.

**EXECUTIVE SESSION**

No Executive Sessions were held.

**REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)**

The City Council convened into Regular Session in the Council Chambers at 7:00 p.m. with Mayor Gordon presiding.

Pastor Patrick Guerrero with Crossroads of Life Assembly of God Church delivered the Invocation.

Mayor Gordon led the Pledge of Allegiance and Texas Pledge.

## 1. REPORTS

### A. ***Mayor's Report.***

Councilmember Don McBurnett made a motion to extend his time past the three minutes, Mayor Pro Tem Greg Contreras seconded the motion. The vote was cast 7 for, 0 against.

Mayor Gordon congratulated Mayor Pro Tem Greg Contreras on being elected Mayor and Councilmembers McBurnett and Cherry-Brown on being reelected in their districts, as well as Kyle Pennebaker on being elected to council in District 5. The mayor then recognized Ms. Betty Dunn and the crews from PIP (Property Improvement Project) Days for their work in helping improve properties in the city. He thanked the Parks and Recreation staff and participants in the National Day of Prayer. He commended Lacey Freeman for the success of the Fire Station ribbon cutting and the fire hoses given as gifts. He also thanked Councilmember Veracruz, a former Fireman for his input on the things needed for the new station. Mayor Gordon congratulated the Duncanville High School boys 4X600 relay team, who broke a national record, and the Girl's team on placing second in the state meet.

### B. ***Councilmembers' Reports***

Councilmember McBurnett recognized the events happening around the city. He also congratulated the Duncanville High School boys' soccer team on making it to the state tournament. Mr. McBurnett congratulated the elected and reelected councilmembers and citizens for re-electing him as well as the mayor for serving the citizens of Duncanville. Councilmember Gooden congratulated the mayor-elect and Councilmembers. She also congratulated the Duncanville High School girls' and boys' track teams on their wins. Councilmember Koontz thanked the Parks and Recreation staff for the Duncanville 300. He thanked the Public Works Department and Assistant to the City Manager David Kees for their response to See Click Fix issues. Mayor Pro Tem Contreras thanked the citizens who came out and participated in the election and congratulated the re-elected and new Councilmembers. He recognized Mayor Gordon for a job well done.

### C. ***City Manager's Report.***

Mr. Finch thanked Mayor Gordon for the time he had worked with him. He presented Mayor Gordon with a framed picture of his final ribbon cutting at the Fire Station and a personalized street sign.

## 2. PROCLAMATIONS AND PRESENTATIONS

### A. ***Proclamation recognizing May 5 - 11, 2024, as Drinking Water Week.***

Read by Councilmember Gooden and presented to Assistant Director of Public Works Matt Bryant.

### B. ***Proclamation recognizing May 19 - 25, 2024, as National Public Works Week.***

Read by Councilmember Veracruz and presented to Matt Bryant and Public Works Staff.

### C. ***A Proclamation recognizing May 13, 2024, as Police Memorial Day and May 12 - 18, 2024, as National Police Week.***

Read by Mayor Gordon and presented to Interim Police Chief Matt Stogner, Officer Peneda, and Marshal Fredric Johnson.

## 3. CITIZENS' INPUT

**"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda**

issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law”

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on \_
- Email [citysecretary@duncanvilletx.gov](mailto:citysecretary@duncanvilletx.gov)
- Email title: Public Comment – \_
- First Name, Last Name, and Address

Mayor Gordon read the item into record. The following spoke during the Citizens Input Period:

Judy Steger  
214 Meadow Creek  
Bear Challenge

Mary Ann Taylor  
935 Nature  
Proclamation for Jewish Heritage Month

Teresa Montgomery  
519 Allen Ave  
Wheatland Plaza Project

Mark Graham  
410 Sante Fe Trail  
Ladd Preserve

Mari Vega  
611 Oriole Blvd.  
Ladd Preserve

**4. CONSENT AGENDA**

Mayor Gordon requested that City Secretary Taylor read the Consent Agenda Items.

- A. Consider the Minutes for the City Council Regular Meetings and Workshop.**
- B. Consider a Resolution authorizing Linebarger Goggan Blair & Sampson, LLP, to obtain an order of sale which will allow for the foreclosure of; and, to authorize the sale of the properties by Dallas County at public or private sale in accordance with Section 34.05 of the Texas Property Tax Code, for the following property: 1011 Joes Dr.**

RES 2024-263

- C. Consider a resolution approving a Hotel Occupancy Tax administration agreement between the City of Duncanville and the Duncanville Community and Economic Development Corporation.**

RES 2024-264

- D. ***Consider a resolution to authorize the expenditure of \$48,900 from the General Fund as a final payment to McConnell & Jones, LLP for the professional auditing services as part of the Fiscal Year 2022 Audit.***

RES 2024-258

- E. ***Consider an Ordinance amending the FY 2023-24 budget by appropriating revenue, fund balance and grant revenues and amending expenditures for General, Grant, and Asset Forfeiture Funds.***

ORD 2517

- F. ***Consider a Resolution awarding a bid and authorizing a contract with Paradigm Traffic Systems, Inc. for traffic equipment, supplies, and services through BuyBoard Contract 695-23 for a one-year term, with the option to renew for up to four one-year terms, in an estimated contract amount not to exceed \$1,041,843.00 over the five years, subject to the exercise of a contract renewal and City Council appropriation.***

RES 2024-257

- G. ***Consider a Resolution awarding a bid and authorizing a contract with Consolidated Traffic Controls, Inc. for traffic operations equipment, supplies, and services through Houston-Galveston Area Council of Governments (HGAC) Contract PE05-21 for a one-year term, with the option to renew for up to four one-year terms, in an estimated contract amount not to exceed \$1,116,856.00 over the five years, subject to the exercise of a contract renewal and City Council appropriation.***

RES 2024-256

- H. ***Consider a Resolution awarding a bid and authorizing a contract with U.S. Underwater Services for annual water storage tank inspections and cleanings through BuyBoard Contract 662-22 for a one-year term, with the option to renew for up to four one-year terms, in an estimated contract amount not to exceed \$159,414.00 over the five years, subject to the exercise of a contract renewal and City Council appropriation.***

RES 2024-255

- I. ***Consider a Resolution awarding RFP 24-022 On-Call Water and Sewer Line Repairs, Replacement and/or Rehabilitation Services, and authorizing a contract with Rey Mar Construction, LLC for emergency and non-emergency water and wastewater repairs for a three-year term with the option to renew for up to three additional one-year terms for a total contract amount not to exceed \$1,541,667.00 over the six years, subject to the exercise of a contract renewal and City Council appropriation.***

RES 2024-261

Councilmember Don McBurnett made a motion to approve the consent agenda as stated, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

## **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. ***Take any necessary action as a result of the Executive Session.***  
No executive session.

- B. ***Consider approval of Resolution 2024-265 for Professional Services Contract Number 24-75081 with Halff Associates, Inc. for Charles F. Ladd Nature Preserve master planning services in an amount not to exceed \$149,900.00.***

Presented by Bart Stevenson. Councilmember McBurnett asked Mr. Finch to expound on the agreement with the Texas Master Naturalist. Mr. Finch deferred to Attorney Hager who stated we tabled this item previously and we were seeking a more informal agreement. The agreement with them is to perform special and routine maintenance on the Ladd Preserve.

Councilmember Jeremy Koontz made a motion to approve the item as stated, Mayor Pro Tem Greg Contreras seconded the motion. The vote was cast 7 for, 0 against.

RES 2024-265

**6. STAFF AND BOARD REPORTS**

- A. *Receive the Monthly Financial Report as of March 31, 2024***  
Presented by Budget Administrator Jennifer Otey.

**ADJOURNMENT**

The meeting was adjourned at 8:08 p.m.

ATTEST:

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CITY SECRETARY