Duncanville City Council Meeting Agenda
via videoconference - ZOOM
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, December 1, 2020
6:00 P.M. - Work Session/Briefing
7:00 P.M. - Regular Session
or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended by Office of the Governor on June 12, 2020, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting by video conference at 6:00 pm on Tuesday, December 1, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted by video conference. There will be no public access to a physical location.

To speak during Citizen Comments, you must register with the City Secretary before 4pm on Tuesday, December 1, 2020, email citysecretary@duncanville.com and title the email "Public Comment – December 1st". You will need to register with the link below and attend the meeting. During the Citizen Comments period of the agenda, the City Secretary will call your name and allow access to your camera and microphone for you to provide your comments. Feel free to email your comment to the City Secretary for the Mayor to read into the record for any unexpected technological issues that may arise.

Register in advance for this webinar:
https://us02web.zoom.us/webinar/register/WN_55bLuh3LTiO2GdhvtmX6Rw

After registering, you will receive a confirmation email containing information about joining the webinar.

A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

WORK SESSION / BRIEFING

Citizen comments will not be heard during the Work Session/Briefing but will be heard during the Regular Session.

1. DISCUSS AGENDA ITEMS

2. BRIEFINGS / PRESENTATIONS

A. Discussion on amending Chapter 13, "Peddlers, Solicitors and Itinerant Vendors" Ordinance. 5 - 11

[Amending Chapter 13, Peddlers, Solicitors and Itinerant Vendors Ordinance]

B. Discuss the City Council calendar.

EXECUTIVE SESSION

1. City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to seek legal advice from the City Attorney concerning pending or contemplated litigation regarding:

   City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, Deliberations about Real Property, to deliberate the purchase, exchange, lease, or value of real property, to wit: real properties generally located at Main Street and Magnolia Drive.

2. City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to seek legal advice from the City Attorney concerning pending or contemplated litigation regarding:

   - City of Duncanville v. Valdez; property located at 315 Blossom.

3. City Council shall convene into closed executive session pursuant to Section 550.71 of the Texas Gov't Code to seek legal advice from the City Attorney about pending litigation and claims in the following matters:

   1. EON Reality Management Agreement Lease, Security Interest.

4. The City Council may convene into closed executive session under Section 551.071 and 551.074 to seek legal advice from the City Attorney or to deliberate a personnel matter concerning the hiring, assignment, duties and/or conduct interviews of a City personnel employee to wit: Interim City Manager and City Manager position.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

CALL TO ORDER
INVOCATION
PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

A. Mayor's Report.

B. Councilmembers' Reports

C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

A. Presentations from Commissioners from the Multicultural Social Engagement Partnership.

3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

To speak during Citizen Comments, you must register with the City Secretary before 4pm on Tuesday, December 1, 2020, email citysecretary@duncanville.com and title the email "Public Comment – December 1st. You will need to register with the link below and attend the meeting. During the Citizen Comments period of the agenda, the City Secretary will call your name and allow access to your camera and microphone for you to provide your comments. Feel free to email your comment to the City Secretary for the Mayor to read into the record for any unexpected technological issues that may arise.

The City Secretary will still set a two-minute time limit on the comments as they are read.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

A. Consider the Minutes for the September 22, 2020 Special City Council Meeting, September 29, 2020 Special City Council Meeting, October 5, 2020 Joint Meeting with Planning and Zoning Commission, and October 12, 2020 Joint Meeting with Parks and Rec. Board. 12 - 17

2020-09-22 - Special City Council Meeting - UNAPPROVED
2020-09-29 - Special City Council Meeting - UNAPPROVED
2020-10-05 - Joint Meeting Minutes - Planning and Zoning - UNAPPROVED
2020-10-12 - Joint Meeting - Parks - Minutes - UNAPPROVED

B. Consider a Resolution authorizing the third renewal option with Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service, using the City of Grapevine contract #454-2017, for tree maintenance services for an estimated amount up to $67,500.00. All other pricing, terms, and conditions of Contract 454-2017 remain unchanged. 18 - 24

Tree Maintenance Services

5. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consider an Ordinance amending the Code of Ordinances by repealing Chapter 22, 'Drainage Utility', Article 1 'Municipal Drainage Utility System' in its entirety, and replacing it with a new Article 22, "Drainage Utility" and providing a repealing clause; providing a severability clause, providing a savings clause; providing for a penalty of fine not to exceed the sum of two thousand dollars ($2,000.00). 25 - 33

Stormwater Ordinance Amendment

B. Consider a Resolution approving the Main Street Corridor Study recommendations for each segment option of Main Street from I-20 to Nance Street and selecting a project as the City's nomination for the Dallas County 7th Call for Projects. 34 - 40

Main Street Corridor Study

C. Consider a Resolution approving an offer of a Hotel Occupancy Tax Grant for the FY20-21 Budget in the amount of $1,075 to the Duncanville Chamber of Commerce for electrical costs associated with the upgrade to their LED Sign while serving as the Duncanville Official Visitor Center. 41 - 53

Chamber of Commerce - LED Sign

D. Take any necessary action as a result of the Executive Session.

6. STAFF AND BOARD REPORTS

A. Receive the Annual Investment Report as of September 30, 2020. 54 - 64

Annual Investment Report

B. Receive the Public Works Department Quarterly Report.

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Duncanville City Hall, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanville.com and said Notice was posted on the following date and time: **Wednesday, November 25, 2020 at 4:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Kristin Downs, City Secretary

PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS MEETING ROOM WITH A HANDGUN THAT IS CARRIED OPENLY.

DE CONFORMIDAD CON LA SECCIÓN 30.07 DEL CÓDIGO PENAL (PREVARICACIÓN POR LICENCIATARIO CON UNA ARMA DE MANO LLEVADA ABIERTAMENTE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE LICENCIAS PARA PORTAR ARMAS), NO PUEDEN ENTRAR A LA SALA DE REUNIONES CON UNA ARMA DE MANO QUE SE PRACTICA ABIERTAMENTE.

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"PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY HOLDER OF LICENSE TO CARRY A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUB-CHAPTER H, CHAPTER 411, GOVERNMENT CODE (CONCEALED HANDGUN LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN"

"DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (INGRESO SIN AUTORIZACIÓN DE UN PORTADOR DE UNA LICENCIA PARA LLEVAR UN ARMA CORTA OCULTA), UNA PERSONA CON LICENCIA SEGÚN EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DEL GOBIERNO (LEY PARA PORTAR ARMAS CORTAS OCULTAS), NO PUEDE INGRESAR A ESTA PROPIEDAD CON UN ARMA CORTA OCULTA"

Duncanville
City of Champions

STAFF REPORT

MEETING: City Council - 01 Dec 2020

TITLE:
Discussion on amending Chapter 13, "Peddlers, Solicitors and Itinerant Vendors" Ordinance.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **N/A**
    - **Goal: N/A**
        - **WorkPlan Item N/A**

STAFF RESPONSIBLE:
Robert D. Brown, Jr., Police Chief

BACKGROUND/HISTORY:
Chapter 13 of the Duncanville Code of Ordinances regulates peddlers, solicitors and itinerant vendors within the Duncanville city limits. The current ordinance provides safeguards for residents by requiring any person who wishes to peddle, hawk, sell, solicit, take orders for, or offer to take orders for, any services, wares, merchandise, or goods, including magazines or photographs, from door-to-door within the city limits, to first obtain a permit from the Chief of Police or his designated representative.

Regardless of where you live, it's important to know individuals walking around your neighborhood could be criminals scouting for an easy target for a home invasion or burglary. Well-dressed and clean-cut strangers are sometimes simply a rouse to fool homeowners and their communities into letting down their guard.

In some cases, criminals will walk the neighborhood and take photos of homes and the surrounding property. They will then study the photos to learn which homes have a fence, a dog, an alarm system, easy access, and more. While legitimate salespeople, charities, and religious organizations will file and carry the necessary solicitation permits, it's important to keep in mind that just about anyone with a computer, a scanner, and an inkjet printer can create and print phony identification cards and licenses. It's for this reason that you should approach every solicitor with caution.

The Duncanville Police Department will brief the City Council on the following proposed changes to our current ordinance:

1. Reduce Criminal or Fraudulent Conduct and Activity - *Help identify unpermitted solicitors who have not received a computerized criminal background check.*
2. Improve Safety - *High visibility vest help identify solicitors and improve traffic safety.*
3. Improve Unwanted Intrusion Into Citizen Privacy - *Prohibit solicitation on designated holidays and before 9 a.m.*
4. Streamline Solicitation Permitting Process - *To assist in record keeping, all solicitation permits expire on the same date.*

POLICY EXPLANATION:
City Council approval is required to amend the Code of Ordinances.

FUNDING SOURCE:
N/A

Contract Log #:
N/A

RECOMMENDATION:
The purpose of the briefing is to make recommendations to amend Chapter 13 Code of Ordinances to increase public safety.

ATTACHMENTS:
Attachment 1 - Solicitor's Vest
Attachment 2 - Chapter 13 Peddlers, Solicitors, and Itinerant Ordinance

Attachment 1

Attachment 2

Chapter 13 - PEDDLERS, SOLICITORS AND ITINERANT VENDORS[1]

Footnotes:

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Editor's note— Ord. No. 1049, § 1, adopted Jan. 20, 1986, amended ch. 13, peddlers and itinerant vendors, in its entirety to read as herein set out. The substantive provisions of former ch. 13, §§ 13-1—13-7, derived from Ord. No. 145, §§ 1—6, adopted Nov. 12, 1956; Ord. No. 250, §§ 1, 2, adopted June 6, 1962; Ord. No. 497, § 1, adopted Mar. 22, 1971; Ord. No. 562, § 1, adopted Mar. 6, 1973; Ord. No. 694, § 1, adopted Sept. 19, 1977; and Ord. No. 1022, § 8, adopted Sept. 3, 1985.

Cross reference— General provisions, ch. 1; administration, ch. 2; buildings and building regulations, ch. 5; miscellaneous offenses and provisions, ch. 12; police, ch. 15; streets and sidewalks, ch. 17; zoning, app. A.

Sec. 13-1. - Permit required.

(a) It shall be unlawful for any person to peddle, hawk, sell, solicit, take orders for, or offer to take orders for, any services, wares, merchandise, or goods, including magazines or photographs, from door to door within the city without having first obtained a permit therefor from the chief of police or his designated representative.

(b) It shall be unlawful for any person to peddle, hawk, sell, solicit, take orders for, or offer to take orders for, the sale of ice cream from a motor vehicle within the city without having first obtained a permit therefor from the chief of police or his designated representative.

(c) It shall be unlawful for any person to solicit or distribute products, solicit business or contributions or distribute literature or disseminate material while standing in any public street or highway.

(Ord. No. 1194, § 1, 5-1-89)

Sec. 13-1A. - Regulation of peddlers, solicitors, and itinerant vendors.

(a) It shall be unlawful for any person who peddles, hawks, sells, solicits, takes orders for or offers to take orders for, any services, wares, merchandise, or goods, including magazines or photographs, from door to door within the city to place a printed order sheet on a door which fails to include his name and phone number on the order sheet.

(b) It shall be unlawful for any person to peddle, hawk, sell, solicit, take orders for, or offer to take orders for any services, wares, merchandise, goods, including magazines or photographs, or sell ice cream from a motor vehicle, or distribute products or disseminate material on any public street and highway, intersection, or other location within the city if such action creates a traffic or safety hazard or congestion at said location.

(Ord. No. 1194, § 2, 5-1-89)

Sec. 13-2. - Permit application; contents.

Each application for a permit required by this chapter shall be in writing, under oath, and shall set out the following information:

(1) Name and permanent address of the applicant;

(2) Name and address of the firm or persons the applicant represents;

Attachment 2

(3) The kids, type and character of goods or services the applicant proposes to offer for sale or discussion;

(4) The name and address of five persons who will respond as business or character references of applicants;

(5) The number of solicitations to be conducted by the applicant during the period of the permit;

(6) The names of any cities where applicant has been permitted or has solicited orders during the preceding 30 days;

(7) Whether or not applicant has ever been convicted of a felony or misdemeanor involving moral turpitude;

(8) Social security number;

(9) Driver's license number;

(10) Information identifying adult responsibility for juvenile solicitors, if the applicant is under 17 years of age; the information shall include the name, address, social security number, and driver's license number of such responsible adult;

(11) Each applicant over 14 years of age shall provide driver's license number, department of public safety identification card, or a birth certificate.

(Ord. No. 1049, § 1, 1-20-86)

Sec. 13-3. - Issuance of permit; investigation fee.

It shall be the duty of the chief of police to issue or refuse to issue such permit not earlier than two days nor later than two weeks from the time the application therefor is received. A permit required hereby shall be issued for a period of one year, and not less, and a permit fee as established by resolution of the city council, as it may determine from time to time, shall be paid to the chief of police before such permit shall be issued. The permit fee is partially to defer the costs of investigation of the applicant, shall not be prorated and shall not be returned if the application is denied. Reasons for denying a permit shall be as follows:

(1) Conviction of a felony or misdemeanor involving moral turpitude;

(2) If the applicant has a suspended driver's license if the applicant will be operating a motor vehicle to, within, or from the area which he or she will be soliciting; and

(3) Any false statement made in the permit application.

(Ord. No. 1049, § 1, 1-20-86)

Sec. 13-4. - Investigation of applicant.

It shall be the duty of the chief of police or his designated representative to investigate the application and the personal history of each applicant relative to the information furnished in the permit application and developed by the investigation.

(Ord. No. 1049, § 1, 1-20-86)

Sec. 13-5. - Revocation of permit.

If, after the permit required by this chapter has been issued, the chief of police finds that the permit was obtained by false representation or that any of the conditions listed in section 13-3(1) or (2) exist, the permit will be revoked by the chief of police. The chief of police may also revoke a permit upon finding that the permit holder has violated any of the provisions of this chapter. Such findings shall be based upon a final conviction of a violation of this chapter in the municipal court or in the county court of appeals in the event such conviction in the municipal court is appealed.

(Ord. No. 1049, § 1, 1-20-86)

Sec. 13-6. - Appeals.

If the chief of police refuses or fails to issue a permit as required by this chapter, he shall so advise the applicant in writing at the address shown by the applicant in his application, and the applicant shall have a period of ten days from the mailing of such letter by the chief of police to appeal the chief's decision to the city council. In the event of appeal, the city council shall schedule the same for a hearing at the next available time on his agenda. The city council may affirm the decision of the chief of police, modify the decision, or reverse the decision and direct the issuance of the permit.

(Ord. No. 1049, § 1, 1-20-86)

Sec. 13-7. - Permit to be carried.

It shall be unlawful for any person to peddle, hawk, sell, solicit, take orders for, or offer to take orders for, any services, wares, merchandise, or goods, including magazines or photographs, without carrying on his person the permit required by this chapter.

(Ord. No. 1049, § 1, 1-20-86)

Sec. 13-8. - Hours.

It shall be unlawful for any person to peddle, hawk, sell, solicit, take orders for, or offer to take orders for, any services, wares, merchandise, or goods, including magazines or photographs, from door to door within the city between the hours of 6:00 p.m. and 8:00 a.m.

(Ord. No. 1049, § 1, 1-20-86)

Sec. 13-9. - Permit fee waived.

(a) Bona fide charitable organizations or their representatives shall obtain permits as required by this chapter, but shall not be required to pay the permit fee required hereby.

(b) No permit or permit fee shall be required for the sale of newspapers as that term is defined by state law.

(Ord. No. 1049, § 1, 1-20-86)

Sec. 13-10. - Exemptions.

The provisions of this chapter shall not apply:

(1) To the sale or soliciting of orders for the sale of vegetables, poultry, eggs and other farm products produced by the vendor, nor to the sale or soliciting of orders for the sale of milk, dairy products, and bakery products, insofar as the sale of such commodities is authorized by law;

(2) To the public utility companies operating under a franchise granted by the city;

(3) To the commercial agents or drummers dealing with local business establishments in the usual course of business;

(4) To insurance salesmen, real estate salesmen and other salesmen licensed by the State of Texas.

(Ord. No. 1049, § 1, 1-20-86; Ord. No. 1194, § 3, 5-1-89)

Duncanville City Council Meeting Minutes
Special Meeting
Tuesday, September 22, 2020

CALL TO ORDER
A special meeting of the Duncanville City Council was called to order on Tuesday, September 22, 2020, at 6:09 p.m. via videoconference with a quorum to wit:

COUNCIL PRESENT:
Mayor Barry L. Gordon
Councilmember At-Large Patrick Harvey
Councilmember Joe Veracruz
Mayor Pro Tem Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson

1. **Call to Order.**

2. **Receive Public Comments.**

   None.

   Regular Session was recessed at 6:10 p.m.

   The Executive Session was called into session at 6:11 p.m. and Mayor Gordon read the item into record.

3. **The City Council may convene into closed executive session under Section 551.071 and 551.074 to seek legal advice from the City Attorney or to deliberate a personnel matter concerning the hiring assignment or evaluation of an employee to wit City Manager.**

   The Council closed the Executive Session at 7:58 p.m.

ADJOURNMENT
The meeting was adjourned at 8:00 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY

Duncanville City Council Meeting Minutes
Special Meeting
Tuesday, September 29, 2020

CALL TO ORDER
A special meeting of the Duncanville City Council was called to order on Tuesday, September 29, 2020, at 6:03 p.m. via videoconference with a quorum to wit:

COUNCIL PRESENT: Councilmember At-Large Patrick Harvey
Councilmember Joe Veracruz
Mayor Pro Tem Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson

COUNCIL ABSENT: Mayor Barry L. Gordon

1. **Call to Order.**

2. **Receive Public Comments.**

   None.

   Regular Session was recessed at 6:03:30 p.m.

   The Executive Session was called into session at 6:04 p.m. and Mayor Pro Tem McBurnett read the item into record.

3. **The City Council may convene into closed executive session under Section 551.071 and 551.074 to seek legal advice from the City Attorney or to deliberate a personnel matter concerning the hiring assignment or evaluation of an employee to wit City Manager.**

   The Council closed the Executive Session at 7:34 p.m.

   The Council opened the Regular Session at 7:35 p.m.

4. **To consider and deliberate approval of an amendment to the contract by and between the City of Duncanville and SGR for the selection of City Manager; and, authorize the Interim City Manager to sign.**

   No action taken.

ADJOURNMENT
The meeting was adjourned at 7:35 p.m.

APPROVED:

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MAYOR

ATTEST:

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CITY SECRETARY

Duncanville City Council Meeting Minutes
Joint Meeting with the Planning and Zoning Commission
Monday, October 5, 2020

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended by Office of the Governor on June 12, 2020, the City Council for the City of Duncanville, Texas will conduct a City Council Special Meeting by video conference at 6:00 pm on Monday, October 5, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted by video conference. There will be no public access to a physical location.

To speak during Citizen Comments, you must register with the City Secretary before 4pm on Monday, October 5, 2020, email citysecretary@duncanville.com and title the email "Public Comment – October 5th. You will need to register with the link below and attend the meeting. During the Citizen Comments period of the agenda, the City Secretary will call your name and allow access to your camera and microphone for you to provide your comments.

Register in advance for this webinar:
https://us02web.zoom.us/webinar/register/WN_QBaFjUEOQWix_Z7JY9v-NQ

After registering, you will receive a confirmation email containing information about joining the webinar. The registration email will provide you with a telephone number to call in if needed.

A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

1. CALL TO ORDER

A joint meeting of the Duncanville City Council and the Planning and Zoning Commission was called to order for City Council by Mayor Barry L. Gordon and for the Planning and Zoning Commission by Chair Gregory Zylka on Monday, October 5, 2020 at 6:04 p.m. via videoconference with a quorum to wit:

Barry L. Gordon	Mayor
Patrick Harvey	Councilmember At-Large
Joe Veracruz	Councilmember
Don McBurnett	Mayor Pro Tem
Monte Anderson	Councilmember
Mark D. Cooks	Councilmember
Johnette Jameson	Councilmember

and with a quorum of the Planning and Zoning Commission to wit:

Gregory Zylka	Chair
Betty Culbreath	Vice Chair
George Turner	Board Member
Eric Pena	Board Member
Jana McBroom	Board Member – 6:08 p.m.
Richard Shaw	Board Member
Elias Rodriguez	Board Member – 6:16 p.m.

2. RECEIVE PUBLIC COMMENTS (SEE ABOVE COMMENTS).

No comments.

3. CITY COUNCIL WILL DELIBERATE THE FOLLOWING ITEMS, HOWEVER NO VOTE OR ACTION BY THE COUNCIL WILL BE TAKEN.

3.A ZONING ORDINANCE UPDATE WORKSHOP WITH FREESE AND NICHOLS TO DISCUSS POSSIBLE REVISIONS TO:

- **ARTICLE I GENERAL PROVISIONS**
- **ARTICLE II ZONING DISTRICTS**
- **ARTICLE III LAND USES**
- **ARTICLE IV DEVELOPMENT STANDARDS**
- **ARTICLE V DEVELOPMENT REVIEW BODIES**
- **ARTICLE VI ZONING PROCEDURES**
- **ARTICLE VII DEFINITIONS**
- **REVIEW COMPREHENSIVE PLAN STRATEGIES AND POSSIBLE ZONING ORDINANCE RESPONSES FOR OPPORTUNITY AREAS**

Daniel Harrison and Erica Craycraft, with Freese and Nichols provided an update and discussed the following topics; process overview, content overview, general questions, policy questions, and spoke on the next steps in the Zoning Ordinance Update.

Discussion from Council took place on Code Enforcement, abatements and liens, landlord and tenant responsibilities, and food trucks.

4. DISCUSS IMPLMENTATION CALENDAR

Discussion on the calendar was postponed to the Joint Meeting held on November 19, 2020.

IV. <u>ADJOURNMENT</u>

The meeting was adjourned at 8:31 p.m.

APPROVED:

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MAYOR

ATTEST:

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CITY SECRETARY

Duncanville City Council Meeting Minutes
Joint Meeting with Parks and Recreation Advisory Board
Monday, October 12, 2020

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended by Office of the Governor on June 12, 2020, the City Council for the City of Duncanville, Texas will conduct a City Council Joint Meeting by video conference at 6:00 pm on Monday, October 12, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

There will be no public access to this physical access. A YouTube recording will be provided no later than October 16, 2020.

To submit public comments, email citysecretary@duncanville.com and title the email "Public Comment – October 12th". All public comments submitted by 4pm on Monday, October 12, 2020 will be provided to the City Council members and entered into the record for the October 12, 2020 City Council Joint Meeting with Parks and Recreation Board. You will need to register with the link below and attend the meeting. During the Citizen Comments period of the agenda, the City Secretary will call your name and allow access to your camera and microphone for you to provide your comments.

Register in advance for this webinar:
https://us02web.zoom.us/webinar/register/WN_JtJY6Vn7SHysdBiD9PZong

After registering, you will receive a confirmation email containing information about joining the webinar. The registration email will provide you with a telephone number to call in if needed.

A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

1. CALL TO ORDER

A joint meeting of the Duncanville City Council and the Park and Recreation Board was called to order for City Council by Mayor Barry L. Gordon and for the Park and Recreation Advisory Board by Chair Sandy McLachlan on Monday, October 12, 2020 at 6:01 p.m. via videoconference with a quorum to wit:

Barry L. Gordon	Mayor
Don McBurnett	Mayor Pro Tem
Patrick Harvey	Councilmember At-Large
Joe Veracruz	Councilmember
Monte Anderson	Councilmember
Mark D. Cooks	Councilmember
Johnette Jameson	Councilmember – 6:03 p.m.
Barry L. Gordon	Absent

and with a quorum of the Parks and Recreation Advisory Board to wit:

Sandy McLachlan	Chair
Reginald Hurd	Vice Chair
Mary (Beth) Farrell	Board Member – 6:46 p.m.
Don Johnson	Board Member
Jeremy Koontz	Board Member
Pamela Rogers	Board Member
Constance Willis	Board Member

2. RECEIVE PUBLIC COMMENTS, LIMIT 2-MINUTES PER INDIVIDUAL SPEAKER.

No comments.

3. CITY COUNCIL WILL DELIBERATE THE FOLLOWING ITEMS, HOWEVER NO VOTE OR ACTION BY THE COUNCIL WILL BE TAKEN.

A. Discuss Harrington Park Master Plan.

Dennis Sims, Dunkin, Sims, Stoffels, Inc. and Alan Magee, Magee Architects, L.P. presented the construction drawings, existing conditions of the concessions stands, and provided concept renderings.

A consensus from Council and the Park Board was made on Concept Rendering B.

Councilmember At-Large Patrick Harvey left the meeting at 6:15 p.m.

IV. **ADJOURNMENT**

The meeting was adjourned at 6:53 p.m.

APPROVED:

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MAYOR

ATTEST:

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CITY SECRETARY

Duncanville
City of Champions

STAFF REPORT

MEETING: City Council - 01 Dec 2020

TITLE:
Consider a Resolution authorizing the third renewal option with Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service, using the City of Grapevine contract #454-2017, for tree maintenance services for an estimated amount up to $67,500.00. All other pricing, terms, and conditions of Contract 454-2017 remain unchanged.

FY 2020 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
  - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:
Bart Stevenson, Director of Parks and Recreation
Timothy Hamilton, Parks Superintendent
Sheila Baker, Purchasing Manager

BACKGROUND/HISTORY:
File # 17-97

The City of Duncanville, in the fall of 2013, began a new and improved approach to the maintenance of its vast tree infrastructure by providing professional tree maintenance services by proper pruning, removal, and other care. Tree care and pruning is critical in managing both diseased and/or storm-damaged branches and to thin the branches to permit new growth and better air circulation as well as decrease the risk of structural failure that could result in injuries to the users of City of Duncanville properties. Large trees require climbing and heavy saws and even aerial bucket trucks in order to provide the best and most adequate care in this area. These specialized services are primarily utilized by the Parks and Recreation Department's Parks Grounds Maintenance activity in providing adequate tree service for its responsible park sites and city owned property. The Public Works' Street Maintenance activity also utilizes this service for removing trees from the City's streets, street rights of way, and drainage easements.

POLICY EXPLANATION:
The tree maintenance services are available from Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service through an Interlocal Cooperative Contract #454-2017 initially awarded by the City of Grapevine through August 17, 2018, and has been renewed annually since with unit prices per task. Arbor Masters Tree Service was the contractor previously performing this work for the City of Duncanville and the City staff is pleased with their performance. This authorization will be for the period of December 2, 2020, through August 17, 2021, and for an estimated amount of $67,500.00.

Texas Local Government Code Section 271.102 provides for the voluntary participation in cooperative purchasing programs with another local government or a local cooperative and satisfies any state law requiring competitive bids.

FUNDING SOURCE:
$67,500.00 is allocated in the proposed FY 20-21 budget for this expenditure.

Contract Log #:
1468

RECOMMENDATION:
Staff recommends approval of a Resolution authorizing the authorizing the third renewal option with Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service, using the City of Grapevine contract #454-2017, for tree maintenance services for an estimated amount up to $67,500.00. All other pricing, terms, and conditions of Contract 454-2017 remain unchanged.

ATTACHMENTS:
Attachment 1 - Renewal Letter
Attachment 2 - Resolution No. - 2019-026R1 - Tree Maintenance Services
SAMS-SHAWNEE MISSION TREE SERVICE

Renewal Notification

Arbor Masters Tree Service
Attention: Mark Hence, Heather Dirksen
mhance@arbormasters.com
5317 Superior Parkway, Suite 217
Fort Worth, Texas 76106

August 5, 2020

Re: **CONTRACT RENEWAL LETTER**
City of Grapevine Contract with Renewals: RFQ 454-2017
Contract Title: Tree Maintenance Services
Renewal Options: Third of four one-year optional renewals
Renewal period: August 18, 2020 through August 17, 2021
Renewal Purchase Order: PO-22630

The City of Grapevine has decided to renew the Primary Contract based on your renewal confirmation with under the same Terms and Conditions for the renewal period noted.

All invoices must reference the current Purchase Order for Tree Maintenance Services. Please return the attached documents and a current Insurance Certificate if required in the contract. The City appreciates your excellent service and commitment to our needs on this contract and we look forward to continuing this successful business relationship.

Please sign this Contract Renewal letter and return to Lance Wright at lwright@grapevinetexas.gov or fax 817-410-3066 within five business days of notification.

Please let me know if you have any questions.

Sincerely,

Lance Wright
Purchasing Agent

Purchasing (817) 410-3335; Fax (817) 410-3066
Office Address: 501 Shady Brook Drive, Room #108, Grapevine, Texas 76051

ACCEPTANCE

Date: 8/5/2020

Signed:

Printed name: Sean Simons

Attachment: Renewal Purchase Order

Purchasing (817) 410-3335; Fax (817) 410-3066
Office Address: 501 Shady Brook Drive, Room #108, Grapevine, Texas 76051

RESOLUTION NO. 2019-026R1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS AUTHORIZING THE THIRD RENEWAL OPTION WITH SHAWNEE MISSION TREE SERVICE, INC. DBA ARBOR MASTERS TREE SERVICE, USING THE CITY OF GRAPEVINE CONTRACT #454-2017, FOR TREE MAINTENANCE SERVICES FOR AN ESTIMATED AMOUNT UP TO $67,500.00. ALL OTHER PRICING, TERMS, AND CONDITIONS OF CONTRACT 454-2017 REMAIN UNCHANGED; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to provide effective, efficient, and safe care of the City's tree inventory; and

WHEREAS, the City of Duncanville has entered into an Interlocal Cooperative Purchasing Agreement with the City of Grapevine for products and services; and

WHEREAS, the City of Grapevine has taken competitive sealed bids for tree maintenance services; and

WHEREAS, the lowest responsible bid was awarded to Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City Council of the City of Duncanville hereby approves the annual procurement of tree maintenance services with Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service, in the unit amount bid through a City of Grapevine contract #454-2017 with an estimated annual expenditure of $67,500.

SECTION 2. That the City Council of the City of Duncanville hereby authorizes the City Manager, or his designee, to execute the appropriate and necessary documents and/or purchase orders.

SECTION 3. This resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 1st day of December, 2020.

APPROVED:

____

Barry L. Gordon, Mayor

ATTEST:

____

Kristin Downs, City Secretary

APPROVED AS TO FORM:

____

Robert E. Hager, City Attorney

SAM Search Results
List of records matching your search for :

Search Term : SHAWNEE MISSION TREE SERVICE, INC.*
Record Status: Active

ENTITY Shawnee Mission Tree Service, Inc.		Status: Active
DUNS: 030695209 +4:	CAGE Code: 1S3Z7	DoDAAC:
Expiration Date: 06/16/2021	Has Active Exclusion?: No	Debt Subject to Offset?: No
Address: 8250 Cole Pkwy		
City: Shawnee	State/Province: KANSAS	
ZIP Code: 66227-2715	Country: UNITED STATES	

STAFF REPORT

MEETING: City Council - 01 Dec 2020

TITLE:
Consider an Ordinance amending the Code of Ordinances by repealing Chapter 22, 'Drainage Utility', Article 1 'Municipal Drainage Utility System' in its entirety, and replacing it with a new Article 22, "Drainage Utility" and providing a repealing clause; providing a severability clause, providing a savings clause; providing for a penalty of fine not to exceed the sum of two thousand dollars ($2,000.00).

FY 2020 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **6. Become a "best-practices" organization**
  - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**
    - **WorkPlan Item N/A**

STAFF RESPONSIBLE:
Bryan G. Ramey II, P.E - Public Works Director

BACKGROUND/HISTORY:
In September 2018, City Council amended the Duncanville City Code, Chapter 22, Drainage Utility, to update the methodology for calculating the drainage fee for non-residential properties. Under the new methodology, the storm water fee for non-residential properties is based on the size of the impervious area of the parcel ($3.50/month per 4,300 square feet of impervious area). The storm water fee methodology and fee for residential properties remains unchanged at $3.50/house/month.

The amended ordinance went into effect in April 2019 with the storm water fee increases for non-residential properties phased in quarterly over the next year. All properties are currently billed the full storm water fee charge. Storm water fees collected from customers are deposited into the Drainage Fund to pay for the operations and maintenance of the City's storm water drainage utility system as well as drainage system related capital improvement projects.

Due to the limitations of the City's current Utility Billing System, the ordinance was written so that both residential and non-residential storm water fees are billed on the City water bill to the water account customer as listed on the City water account (sometimes the property owner, sometimes a tenant). This billing method creates a challenge when trying to collect storm water charges from properties that have impervious areas but no active water meter (i.e. vacant building) or for properties that had multiple water meters servicing the parcel (i.e. shopping centers). The current system has no ability to send bills to addresses not associated with an active water account.

The City recommends additional measures to ensure storm water fees are collected from all owners of property having impervious area. For occupied properties that pay the storm water fee as part of the City Utility Bill, non-payment could result in water cut-off. For any property with an inactive water meter (or no meter), there is currently no penalty for non-payment. The City recommends adding the ability to issue liens against properties for non-payment of the storm water fee. This will ensure all property owners pay their full amount due.

The City Utility Billing Department is currently in the process of converting the old billing system from Banner to Munis which provides expanded billing capability and has a projected "Go Live" date in Spring 2021. The City Public Works Department is finalizing the conversion of the old permit system from myGov to Tyler Munis Energov and is scheduled to "Go Live" in Winter 2020. These new systems provide opportunities to improve how the storm water fee is assessed to non-residential properties. The City is not contemplating any change to how residential properties are billed for storm water.

Staffed briefed Council on 15 September 2020 to receive Council input on billing commercial property owners, collecting delinquent charges, and communicating the update with commercial property owners.

Based on Council input, the amended Drainage Utility Ordinance:

1. Allows commercial property owners to request to make monthly payments for Drainage Utility Fee in lieu of an annual lump sum. **Sec. 22-5 (e) and Sec. 22-7 (1)(b)**

2. Allows the City to assess late fees for delinquent payments (20 days late) by commercial property owners and allows the City to place liens on commercial properties (90 days late). **Sec. 22-7 (3)(b)**

The City will mail letters to commercial property owners upon approval of amended ordinance.

POLICY EXPLANATION:
City Council approval of amended Drainage Utility ordinance is necessary before implementing changes in assessing fees for commercial properties. The resolution states that the amended ordinance will not go into effect until 01 March 2021 after the new Utility Billing Software is implemented.

FUNDING SOURCE:
N/A

Contract Log #:
NA

RECOMMENDATION:
Staff recommends approval of an Ordinance amending the Code of Ordinances by repealing Chapter 22, 'Drainage Utility', Article 1 'Municipal Drainage Utility System' in its entirety, and replacing it with a new Article 22, "Drainage Utility" and providing a repealing clause; providing a severability clause, providing a savings clause; providing for a penalty of fine not to exceed the sum of two thousand dollars ($2,000.00).

ATTACHMENTS:
Attachment 1 - Ordinance No. 2335R - Municipal Drainage Utility System

ORDINANCE NO. 2335R

AN ORDINANCE OF THE CITY OF DUNCANVILLE, TEXAS, AMENDING THE CODE OF ORDINANCES BY REPEALING CHAPTER 22, 'DRAINAGE UTILITY', ARTICLE I 'MUNICIPAL DRAINAGE UTILITY SYSTEM' IN ITS ENTIRETY, AND REPLACING IT WITH A NEW ARTICLE 22, "DRAINAGE UTILITY' AND PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS ($2,000.00); AND PROVIDING FOR AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS:

SECTION 1. That the Code of Ordinances of the City of Duncanville, Texas, be and the same is hereby amended by repealing Chapter 22, "Drainage Utility", Article I "Municipal Drainage Utility System" in its entirety and replacing it with a new Article 22 to read as follows:

"CHAPTER 22 – DRAINAGE UTILITY

ARTICLE I. – MUNICIPAL DRAINAGE UTILITY SYSTEM

Sec. 22-1. - Established.

(a) A municipal drainage utility system is hereby established and declared to be a public utility. The City shall have full authority to operate said municipal drainage utility system pursuant to authority contained in the LOCAL GOVERNMENT CODE, TITLE 13. WATER AND UTILITIES, SUBTITLE A. MUNICIPAL WATER AND UTILITIES, CHAPTER 552. MUNICIPAL UTILITIES, Subchapter C. Municipal Drainage Utility Systems, "Municipal Drainage Utility Systems Act", "Act", the City Charter, and its home-rule authority as provided under Article XI, Section 5, of the Texas Constitution. The City will provide storm water drainage for all real property within its boundaries on payment of the determined drainage charges as provided herein in accordance with state law excluding real property exempt real property. The fees, assessments, and charges under this Article will be based on nondiscriminatory, reasonable and equitable terms. The drainage charges established herein shall be for all non-exempt benefitted real property within the City drainage system as provided by state law.

(b) The Duncanville City Council will, by ordinance, adopt rules for the operation and conduct of the Duncanville Municipal Drainage Utility System, consistent with its authority and State law.

(c) Prior to the levy of any drainage charges for the financing and funding of the Duncanville Municipal Drainage Utility System, the Duncanville City Council shall hold a public hearing on such charges pursuant to state law.

Sec. 22-2. - Definitions.

For the purpose of this Article, the City hereby adopts the definitions provided in Section 552.044 of the Texas Local Government Code, as amended.

Sec. 22-3. – Stormwater Drainage Charges and exceptions authorized.

(a) The City hereby imposes stormwater drainage utility fees as established by ordinance of the City Council against all non-exempt real property in the City as provided in accordance with Subchapter C, Chapter 552, Texas Local Government Code.

(1) The City will provide public drainage system for all real property within the city, except such real property which may be exempted therefrom as authorized by law; and

(2) The City will offer such public drainage system on nondiscriminatory, reasonable and equitable terms.

Sec. 22-4. - Service area.

As a result of the topography, hydraulics, watershed and drainage of the land of the entire boundaries of the City, the entire boundaries shall hereby constitute a single service area for the purpose of this Article.

Sec. 22-5. - Impervious area; Basis for Drainage charge.

(a) Stormwater Drainage utility fees shall be assessed based on a property's run-off contribution to the public drainage utility system. The contribution shall be based on the impervious area of the property.

(b) Impervious area is defined as a surface which has become compacted or covered with a layer of material to the extent that it is resistant to infiltration by water. Impervious area includes, but is not limited to, compacted soils, graveled surfaces subject to motorized vehicular traffic, walkways, buildings, parking lots, pavement, and ingress/egress driveways.

(c) Impervious area shall be measured in equivalent residential units (ERU), defined as 4,300 square feet of impervious area, rounded up to the nearest whole ERU.

(d) A minimum charge of one ERU shall be applied to each non-exempt developed property.

(e) The stormwater drainage utility fee, shall be assessed on all non-exempt, real property as categorized below:

Property Type	Drainage Utility Fee
1. All Single-family residential Property (properties identified as having residential water/sewer/trash service for Utility Billing purposes)	*Payable Monthly. Drainage Utility Fee shall be established by ordinance of the City Council by adoption of a schedule of drainage charges based on equivalent residential units (ERU) as defined herein.*
2. Multifamily residences	*Payable Annually. Drainage Utility Fee shall be established by ordinance of the City Council by adoption of a schedule of drainage charges based on equivalent residential units (ERU) as defined herein. Property owners may request to make equal monthly payments in lieu of the annual lump-sum payment.*
3. All other non-exempt nonresidential real property commercial retail industrial	

Sec. 22-6. - Exemptions and maximum drainage utility charges.

(a) The following shall be exempt from the provisions of this Article, in accordance with State law:

(1) Property owned by certain public governmental entities and a lot or tract in which the governmental entity holds a freehold interest, to wit:

a. The State of Texas;

b. The City of Duncanville.

(2) Property held and maintained in its natural, undeveloped state, until such time that the property is developed, and all the public infrastructure constructed has been accepted by the City in which the property is located for maintenance;

(3) Property with proper construction and maintenance of a wholly sufficient and privately-owned drainage system;

(4) An unimproved without any impervious paving or structure subdivided lot until a structure has been built on the lot and a certificate of occupancy has been issued by the City;

(5) Real property of public or private institutions of higher education.

(b) The City Council may, by adoption of charges established herein, adopt a minimum or maximum drainage utility monthly charge for any or all residential, commercial or industrial properties subject to the provisions of this Article.

(c) The City Council may provide a reasonable credit against a drainage utility fee provided in this Article for any customer that installs an on-site detention or retention system and submits the plans for the facility to the City. The plans for the facility must be prepared and sealed by a Texas-licensed engineer and clearly state that such system substantially reduces or eliminates a significant storm or drainage system impact as provided in Section 22-8, as amended.

Sec. 22-7. - Billing; collection of charges.

All billings, credits, rules, and other procedures relating to this charge shall be subject to the provisions of Subchapter C of Chapter 552 of the Texas Local Government Code, and shall specifically include the following:

(1) There shall be a charge.

a) Residential Properties. The charge may be included on the monthly utility statement for residential properties for the municipal drainage utility system pursuant to this Article and as authorized herein. The city manager or his designee is authorized to collect such charges in a manner consistent with the City Charter and State law. For residential properties, the drainage fee will be a separate line item on the utility statement and shall be clearly identified as a separate charge.

b) Non-residential Properties. The drainage charge may be included on the annual statement for non-residential properties pursuant to this Article and as authorized herein. The city manager or his designee is authorized to collect such charges in a manner consistent with the City Charter and State law. For non-residential properties, the drainage fee will be assessed as an annual storm water permit. Non-residential property owners have the option of paying the annual drainage fee lump sum, with twelve equal monthly payments or less than twelve monthly payments.

(2) Except as otherwise provided herein, storm water drainage billing and collection procedures for residential properties shall be consistent with that of the water and sewer services. In the event a property owner subject to the provisions of this Article is not a current water or sewer customer, the city shall provide the residential property owner with an annual assessment of any drainage utility fee consistent with that for non-residential properties.

(3) Delinquent charges are hereby imposed subject to resolution of City Council and shall be collected in a manner consistent with State law.

a) Residential Properties. Non-payment or delinquent payment of monthly storm water fee shall be handled in a manner consistent with that of the water and sewer service fees for residences with current water or sewer accounts. Residential properties with inactive water or sewer accounts will be treated as Non-residential Properties for delinquent or non-payment of storm water fee.

b) Non-residential Properties. Delinquent payment (over 20 days late) of storm water fee will result in a late fee as determined in the City Master Fee Schedule. Non-payment (over 90 days late) of storm water fee will result in a lien filed against the property. The City will not issue new Certificates of Occupancy for a property that is delinquent in paying the storm water fee or has an outstanding lien on the property due to non-payment of the stormwater fee.

(4) The city manager or his designee(s) may, from time to time, adopt rules for the administration of the storm water drainage charge.

Sec. 22-8. - Fee credits.

(a) A property owner may petition the city to reduce the drainage utility fee for an individual property to account for on-site stormwater management controls that reduce the property's stormwater impact to the public drainage utility system.

(b) The petition shall be evaluated, and the fee adjustment determined by the Director of Public Works or the director's designated representative. The fee adjustment evaluation and determination shall be based on nondiscriminatory, reasonable and equitable terms in accordance with the Act and this Chapter regarding the following:

(1) Property owner disagrees with the city's calculations determining amount of impervious area.

(2) Property owner removes a portion of impervious area and restores the site to "natural state".

(3) Property owner has, or installs, a storm water collection system that reduces impact to stormwater system. Credit would be tied to percent reduction in flow or the maximum fee whichever is less.

(4) Property owner shall submit to the city a detailed statement by a licensed professional which is supported by reasonable evidence. The information must be sufficient for the director to make a determination.

Sec. 22-9. - Appeals.

Any property owner aggrieved concerning a decision of the Director of Public Works may appeal the decision to the City Manager. An appeal shall be in writing and submitted to the Director of Public Works within thirty (30) days after the billing statement containing the charge to be disputed. During all periods of appeal, the person or entity who owns or occupies he benefitted property and/o the account holder shall be responsible or payment of the charges in full. The Director of Public Works shall render a written decision on such appeal with thirty (30) days after receiving a timely appeal. The Director of Public Works will contact the person who filed the appeal."

SECTION 2. That all provisions of the ordinances of the City of Duncanville in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Duncanville not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 4. That an offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 5. That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Duncanville as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars ($2,000.00) for each offense, and each and every day such violation shall continue shall be deemed and constitute a separate offense.

SECTION 6. That this Ordinance shall take effect 01 March 2021 from and after its passage and the publication of the caption, as the law and charter in such cases provide.

DULY ORDAINED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 1st day of December 2020.

APPROVED:

____

Barry L. Gordon, Mayor

ATTEST:

____

Kristin Downs, City Secretary

APPROVED AS TO FORM:

____

Robert E. Hager, City Attorney

Duncanville
City of Champions

STAFF REPORT

MEETING: City Council - 01 Dec 2020

TITLE:
Consider a resolution approving the Main Street Corridor Study recommendations for each segment option of Main Street from I-20 to Nance Street and selecting a project as the City's nomination for the Dallas County 7th Call for Projects.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **3. Preserve the Main Street and historic city center area**
  - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**
    - **WorkPlan Item N/A**

STAFF RESPONSIBLE:
Bryan G. Ramey II, P.E., Director of Public Works
Jackie Culton, P.E., Assistant Director of Public Works

BACKGROUND/HISTORY:
Originally presented to council on 17 November 2020, item was tabled for more discussion on 01 December 2020.

On 06 November 2018, the residents of Duncanville approved $6.6M in bonds for Proposition B - Street Reconstruction. Of this, $1.5M was identified for a project at Camp Wisdom & Main St with a potential $1.5M County Match pending selection during 7th Call for Projects. A project at this location was predicated on feasibility and compatibility with the 7th Call for Project goals.

On 26 April 2019, Dallas County announced the 7th Call for Projects. The Dallas County Mobility Plan Final Comprehensive Summary listed the recommended scoring category goals:

- Regional Mobility
- Environmental Stewardship
- Congestion & Traffic Impacts
- Safety
- Multimodal Connectivity
- Feasibility & Ease of Implementation
- Economic Vitality

On 21 May 2019, Council approved a Project Specific Agreement (PSA) with Dallas County for a Main Street Corridor Study. The scope of the study was the Main St corridor from I-20 south to Center St with particular attention at the intersections at Camp Wisdom & Main, E Davis & Main, and

Center & Main. The study would provide recommendations for corridor improvements based on the County goals.

On 19 June 2019, Dallas County hosted the 7th Call for Projects Partnering Workshop which formally opened the window for project submission.

On 27 September 2019, Dallas County hosted the first meeting of the Main Street Corridor Study.

On 18 October 2019, the City nominated the intersection at Camp Wisdom & Main for the 7th Call for Project; however, due to short suspense between start of corridor study and 7th Call project submissions, there was not yet an opportunity to evaluate the Camp Wisdom intersection project against the study goals, receive feedback from railroad, nor examine the full corridor.

On 20 December 2019, City and County Staff conducted an In-Progress Review (IPR) of the Main Street Corridor Study. At the IPR, staff reviewed initial concepts for all three intersections as well as the road segments along the corridor. The challenges at the Camp Wisdom & Main intersection were discussed. BNSF would not support any use of their right of way which limited options at that intersection and recommended solutions for the intersection did not appear to make a competitive 7th Call Project.

On 13 February 2020, City and County Staff conducted an IPR of the Main Street Corridor with the Dallas County Director of Public Works. The County Director of Public Works supported the recommendations for Center & Main and Nance & Main intersections as a viable 7th Call for Project and supported extending the Main Street Corridor Study south to Nance St. She did not feel the intersection at Camp Wisdom & Main was a feasible 7th Call project since the proposed solution did not achieve the goals of the 7th Call, especially in light of the Railroad's non-cooperation. Furthermore, she recommended a Camp Wisdom corridor study before making any plans for the intersection at Camp Wisdom & Main.

On 09 June 2020, the Public Works Director discussed the Main Street Corridor Study with City Council. During this discussion, Council supported adjusting 7th Call Project location from Camp Wisdom Rd to Center St/Nance St area and supported the request for Camp Wisdom Rd Corridor Study. Council also desired additional details on the Main St corridor.

On 16 June 2020, based on City Council feedback, the Public Works Director submitted memos to Dallas County Public Works to request adjusting 7th Call project from Camp Wisdom & Main to Center & Main and Nance & Main and to request partnering with the County for a Camp Wisdom Corridor Study.

On 01 October 2020, City and County Staff conducted an IPR to discuss the corridor study finding prior to briefing Council on 17 November 2020.

During 17 November 2020 Council Briefing Session, Council received a briefing on the following topics:

- Made a segment-by-segment analysis of the corridor and propose solutions
- Presented a recommendation for the 7th Call project based on feasibility and 7th Call for Projects goals
- Discussed long-term strategy to implement solutions throughout the corridor, including intersection at Camp Wisdom & Main

Staff is requesting Council approve the recommendations of the Main Street Corridor Study as well as select the segment of Main Street for the Dallas County 7th Call for projects. Below is a summary of the recommendations by road segment along Main Street:

Segment Option 1, Main St from I-20 to Camp Wisdom Rd. For this segment, the Study recommends maintaining the current 4-lane road; however, at time of reconstruction, the road alignment would shift west in order to widen the sidewalk along the east side of Main St from 5' to 10'. This work would occur once the pavement and/or subsurface utilities are deteriorated to the point of replacement.

Segment Option 2, Intersection at Main St and Camp Wisdom Rd. For this segment, the Study recommends a Camp Wisdom Rd Corridor Study before finalizing any plans for this intersection. Due to challenges with BNSF Right-of-way, options are very limited. Bridges over the railroad are infeasible due to high cost and negative impacts to north-south travel along Main St. End state solution would consist of an "at grade" crossing with a more gradual slope.

Segment Option 3, Main St from Camp Wisdom Rd to Davis St. For this segment, the Study recommends reducing the width of Main St from 4-5 lanes to 3 lanes with bike/pedestrian facilities on the east side of the road.

Segment Option 4, Intersection at Main St and Davis St. For this segment, the Study recommends re-striping the current pavement and improving the pedestrian facilities on the south side of the street.

Segment Option 5, Main St from Davis St to Center St. For this segment, the Study recommends reconfiguring the parking lot along the slip lane on the east of the street in order to accommodate bike facilities between the street and the parking area.

Segment Option 6 - Alternative 3, Intersection at Main St and Center St - Main St from Center St to Nance St - Nance St from Main St to Santa Fe Trl. For this segment, the Study recommends constructing a roundabout at Main St and Center St and eliminating the Santa Fe Trail connection at this location. A new signalized intersection would be constructed at the intersection of Main St and Nance St. Nance St would be improved so that traffic driving to/from Santa Fe Trail access Main St via Nance St instead of at Center St. Staff anticipates some impact to right-of-way for properties adjacent to the roundabout. Memorial Park appears to be minimally affected and the park would have to shift to the west several feet but would remain in the same area. (The abandoned portion of Santa Fe Trail adjacent to Memorial Park would be incorporated into the new Memorial Park.)

Based on the study, Segment Option 6 - Alternative 3 is the segment that is most feasible and best meets the goals of the Dallas County 7th Call for Projects.

POLICY EXPLANATION:

City Council selection of the City's project for Dallas County's 7th Call for Projects is required so the project can be included in the Dallas County Commissioner's Court presentation on 15 December 2020. City Council approval of all the recommended Main Street improvements is requested so Staff can plan and budget to execute the improvements in future years.

FUNDING SOURCE:

$1,500,000.00 is allocated from the Street Bond Fund for the project selected for the Dallas County 7th Call for Projects. $120,000.00 is available in the FY21 Street CIP Fund for sidewalk improvements at the intersection at Main Street and Davis Street. The remaining street improvements will have to be funded in future budgets. Subsurface utility work that accompanies the street work would be budgeted in the Utility CIP Fund. The FY21 Utility CIP Budget does allocate funds for designing the City Council approved option for the 7th Call for Projects.

Contract Log #:
1463

RECOMMENDATION:
Staff recommends approving the Main Street Corridor Study recommendations for each segment of Main Street from I-20 to Nance Street and selecting the project at the Intersection at Main St and Center St - Main St from Center St to Nance St - Nance St from Main St to Santa Fe Trl (Segment Option 6 - Alternative 3) as the City's nomination for the Dallas County 7th Call for Projects.

ATTACHMENTS:
Resolution No. - 2020-094 - Approval of Main St Corridor Study Project Recommendations and Project Selection for Dallas County 7th Call for Projects - Pdf

RESOLUTION NO. 2020-094

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING THE MAIN STREET CORRIDOR STUDY RECOMMENDATIONS FOR EACH SEGMENT OF MAIN STREET BETWEEN I-20 AND NANCE ST AND MADE SPECIFIC RECOMMENDATION FOR DUNCANVILLE'S NOMINATION FOR THE DALLAS COUNTY 7TH CALL FOR PROJECTS OF OPTION 6, ALT 3 AS PROVIDED IN THE MAIN STREET CORRIDOR STUDY, DATED NOVEMBER 17, 2020, SEE EXHIBIT A; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Duncanville residents of Duncanville approved $6.6M in bonds for Proposition B - Street Reconstruction in November 2018. Of this, $1.5M was identified for a project at Camp Wisdom & Main St with a potential $1.5M County Match pending selection during 7th Call for Projects. A project at that location was predicated on feasibility and compatibility with the 7th Call for Project goals; and

WHEREAS, the City of Duncanville and Dallas County entered into a funding agreement for Main Street Corridor Study on May 21, 2019 to identify the segment of Main Street that was most feasible and compatible with the goals of the 7th Call for Projects as well as to present recommendations to improve all segments of the Main Street Corridor between I-20 and Nance Street; and

WHEREAS, the City of Duncanville initially nominated the intersection at Main Street and Camp Wisdom Road for the Dallas County 7th Call for Projects on October 18, 2019 subject to results of the Main Street Corridor Study; and

WHEREAS, the City Council was presented with the initial findings of the Main Street Corridor Study on June 9, 2020; and

WHEREAS, Dallas County is preparing the list of street projects they will partner with the municipalities on as part of their 7th Call for Projects; and

WHEREAS, the City Council was presented with the final report of the Main Street Corridor Study on November 17, 2020; and

WHEREAS, the Study provided recommended improvements for all segments of Main Street between I-20 and Nance St and made a specific recommendation for Duncanville's nomination for the Dallas County 7th Call for Projects of Option 6, Alt 3 as provided in the Main Street Corridor study, dated November 17, 2020, see Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City Council of the City of Duncanville, Texas, hereby selects Option 6, Alt 3 as provided in the Main Street Corridor study and depicted on Exhibit A, attached hereto and incorporated herein, as the City's nomination for the Dallas County 7th Call for Projects.

SECTION 2. That the City Council of the City of Duncanville, Texas, hereby authorizes the City Manager or his designee to submit this action to the Dallas County Commissioners Court for the seventh (7th) call of Project and to execute the necessary documents.

SECTION 3. That this Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 1st day of December 2020.

APPROVED:

____

Barry L. Gordon, Mayor

ATTEST:

____

Kristin Downs, City Secretary

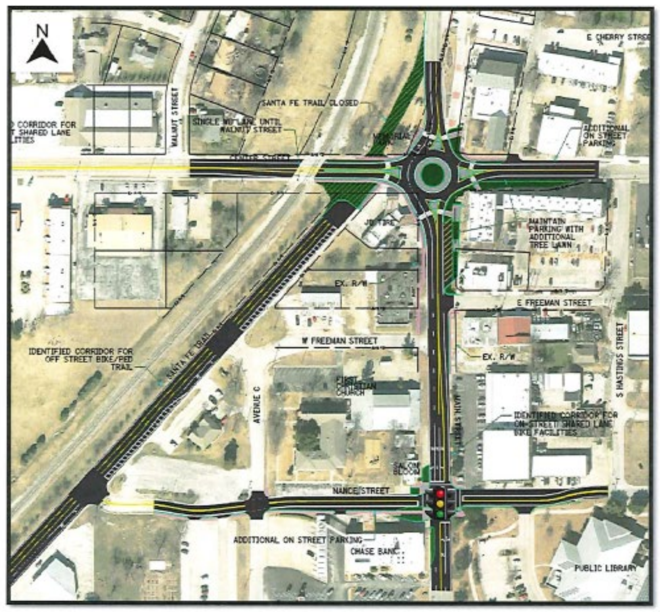
APPROVED AS TO FORM:

____

Robert E. Hager, City Attorney

Exhibit A

Alternative 3 – Roundabout w/out Santa Fe



Page 3 of 3

Duncanville
City of Champions

STAFF REPORT

MEETING: City Council - 01 Dec 2020

TITLE:
Consider a Resolution approving an offer of a Hotel Occupancy Tax Grant for the FY20-21 Budget in the amount of $1,075 to the Duncanville Chamber of Commerce for electrical costs associated with the upgrade to their LED Sign while serving as the Duncanville Official Visitor Center.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **N/A**
  - **Goal: N/A**
    - **WorkPlan Item N/A**

STAFF RESPONSIBLE:
Jessica James, Economic Development Director

BACKGROUND/HISTORY:
The City's Hotel Occupancy Tax (HOT) revenues are generated from a seven percent tax paid by guests who rent a hotel room within Duncanville. This local tax is authorized by the State of Texas therefore, the expenditures of these funds are restricted and must be used according to state law.

There is a two-part test for every expenditure of local hotel occupancy tax.

Criteria #1: First, every expenditure must DIRECTLY enhance and promote tourism AND the convention and hotel industry. Under the Tax Code, every event, program, or facility funded with hotel occupancy tax revenues must likely do two things: 1) directly promote tourism; and 2) directly promote the convention and hotel industry.

“Tourism” is defined under Texas law as guiding or managing individuals who are traveling to a different, city, county, state, or country. A “direct” promotion of the convention and hotel industry has been consistently interpreted by the Texas Attorney General as a program, event, or facility likely to cause increased hotel or convention activity. This activity may result from hotel or convention guests that are already in town and choose to attend the hotel tax funded facility or arts or historical event, or it may result from individuals who come from another city or county to stay in an area lodging property at least in part to attend the hotel tax funded event or facility. If the funded event or facility is not reasonably likely to directly enhance tourism and the hotel and convention industry, local hotel occupancy tax revenues cannot legally fund it.

Entities applying for hotel occupancy tax revenue funding should indicate how they will market the event to attract tourists and hotel guests. If an entity does not adequately market its events to tourists and hotel guests, it is difficult to produce an event or facility that will effectively promote tourism and hotel activity.

Criteria #2: Every expenditure of the hotel occupancy tax must clearly fit into one of nine statutorily provided categories for expenditure of local hotel occupancy tax revenues.

The nine categories for expenditure of the hotel occupancy tax are as follows:
1-) Funding the establishment, improvement, or maintenance of a convention center or visitor information center.
2-) Paying the administrative costs for facilitating convention registration.
3-) Paying for advertising, solicitations, and promotions that attract tourists and convention delegates to the city or its vicinity.
4-) Expenditures that promote the arts.

Under § 351.103(c), a city with a population of under 125,000 may expend up to 15% of the hotel occupancy tax revenue collected for art-related programs that also promote tourism and local hotel and convention activity. Specifically, it allows funding the encouragement, promotion, improvement, and application of the arts including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution and exhibition of these major art forms. However, it is not enough that a facility or event promotes the arts; Texas law requires that the arts related expenditure also directly promote tourism and the hotel and convention industry.

Section 351.101(a) of the Tax Code specifically states that "the municipal hotel occupancy tax may be used only to promote tourism and the convention and hotel industry." The Texas Attorney General reaffirmed this standard when it held in Opinion GA-0124: "Under section 351.101 of the Tax Code, a municipality may expend its municipal hotel occupancy tax revenue only to promote tourism and the convention and hotel industry, and only for the specific uses listed in the statute."

In order to comply with the hotel occupancy tax statute, the THLA and TFA agree that to be eligible for municipal arts funding with HOT
revenues, recipients must satisfy the following requirements:

a. The recipient presents, performs, promotes, encourages or otherwise makes possible, artistic events, cultural performances, programs, exhibitions or lectures involving the major art forms listed in the statute, or "other arts related to the presentation, performance, execution and exhibition of these major art forms."
b. The hotel occupancy tax funded programs and events are advertised and open to the general public.
c. The recipient directly enhances and promotes tourism and the convention and hotel industry.

5-) Funding historical restoration or preservation programs.
6-) Funding certain expenses, including promotional expenses, directly related to a sporting event within counties with a population of fewer than 1 million.
7-) Funding the enhancement or upgrading of existing sports facilities or sports fields for certain municipalities.
8-) Funding transportation systems for tourists.
9-) Signage directing tourists to sights and attractions that are visited frequently by hotel guests in the municipality.

The City Council approved the Duncanville Chamber of Commerce's request on August 20, 2019, to upgrade the Chamber's LED Sign in the amount of $25,550. Unfortunately, the Duncanville Chamber did not include the electrical costs associated with this project in the request.

POLICY EXPLANATION:
The City Council has approval over the expenditure of Hotel Occupancy Tax (HOT) Funds. Based on City Council's prior direction, all Hotel Motel Tax Grants are paid on a reimbursement basis for approved expenditures.

The Chamber is requesting $1,075 to cover the electrical costs associated with the upgrade to their LED Sign.

FUNDING SOURCE:
The FY20-21 Hotel Motel Tax Fund Budget will be amended to cover this additional grant request.

Contract Log #:
1471

RECOMMENDATION:
Staff recommends the City Council consider the request as set forth in the Resolution approving an offer of a Hotel Occupancy Tax Grant for the FY20-21 Budget in the amount of $1,075 to the Duncanville Chamber of Commerce for electrical costs associated with the upgrade to their LED Sign while serving as the Duncanville Official Visitor Center.

ATTACHMENTS:
Attachment 1 - Duncanville Chamber of Commerce Application
Attachment 2 - Resolution No. - 2020-098 - Duncanville Chamber of Commerce $1,075 Hot Funds Grant Request

8

Duncanville
City of Champions

Hotel Occupancy Funding Application

Date: 11-10-20

Organization Information

Name of Organization: Duncanville Chamber of Commerce

Address: 300 E. Wheatland

City, State, Zip: Duncanville, TX 75116

Contact Name: Steve Martin Contact Phone Number: 972-977-0060

Web Site Address for Event or Sponsoring Entity: www.duncanvilleChamber.org

Non-Profit or For-Profit Status: Non-Profit Tax ID #: 75-1097267

Entity's Creation Date: 1955

Purpose of your organization: Visitor's Center for the City of Duncanville

Event Information

Name of Event or Project: Electrical Work on LED Sign at the Chamber/ Visitor Center

Date of Event or Project: 8-20-20 (Inv 10/24/20)

Primary Location of Event or Project:

Amount Requested: $ 1,075

How will the funds be used? There was an oversight on the LED Sign installation and the electrical was omitted. This was to update Power source, disconnect & connect the new Sign.

June 2019 – Page 4

Primary Purpose of Funded Activity/Facility:

We Serve as the Official Visitor Center For Duncanville.

Percentage of Hotel Tax Support of Related Costs

_____ Percentage of Total **Event Costs** Covered by Hotel Occupancy Tax

100 % Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax for the Funded Event

_____ Percentage of **Staff Costs** Covered by Hotel Occupancy Tax for the Funded Event

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities ___________%

Which Category or Categories Apply to Funding Request, and Amount Requested Under Each Category:

☒ **a) Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both. Amount requested under this category: $1,075

In detail, describe how the funds will be used and include appropriate documentation.

This is to pay the electrical invoice for the new LED Sign. It was an oversight on the original request.

☐ **b) Registration of Convention Delegates**: furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants. Amount requested under this category: $_____________

In detail, describe how the funds will be used and include appropriate documentation.

☐ **c) Advertising, Solicitations, Promotional programs to attract tourists and convention delegates** or registrants to the municipality or its vicinity. Amount requested under this category: $____________

In detail, describe how the funds will be used and include appropriate documentation.

N/A

☐ **d) Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** the encouragement, promotion, improvement, and application of the arts that can be shown to have some direct impact on tourism and the hotel/convention industry. The impact may be that the art facility or event can show hotel nights that are booked due to their events or that guests at hotels attend the arts event. Eligible forms of art include instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms: $____________

In detail, describe how the funds will be used and include appropriate documentation.

N/A

☐ **e) Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums**. Amount requested under this category: $____________

In detail, describe how the funds will be used and include appropriate documentation.

N/A

☐ **f) Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists. The event must substantially increase economic activity at hotels within the city or its vicinity.** Amount requested under this category: $____________

How many individuals are expected to participate in the sporting related event? ___________

How many of the participants at the sporting related event are expected to be from another city or county? ___________

Quantify how the sporting related event will substantially increase economic activity at hotels within the city or its vicinity?

N/A

In detail, describe how the funds will be used and include appropriate documentation.

☐ **g) Funding transportation systems for transporting tourists from hotels to and near the city to any of the following destinations: 1) the commercial center of the city; 2) a convention center in the city; 3) other hotels in or near the city; and 4) tourist attractions in or near the city**. Amount requested under this category: $____________

What sites or attractions will tourists be taken to by this transportation? ___________

Will members of the general public (non-tourists) be riding on this transportation? _____

What percentage of the ridership will be local citizens? ___________

In detail, describe how the funds will be used and include appropriate documentation.

N/A

☐ **h) Signage directing tourists to sights and attractions that are visited frequently by hotel guests in the municipality**. Amount requested under this category: $____________

What tourist attractions will be the subject of the signs?

N/A

In detail, describe how the funds will be used and include appropriate documentation.

____

____

____

Questions for All Funding Request Categories:

1. How many years have you held this Event or Project: ______ N/A
2. Expected Attendance: ____________
3. How many people attending the Event or Project will use Duncanville hotels? ____________

   Number of rooms rented for your event: ______
4. Did you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels? N/A

   ____

   ____

   ____

   ____
5. List other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

Month/Year Held	Assistance Amount	Number of Hotel Rooms Used

* **Documentation must be included from each Duncanville hotel that supported the number of rooms used for all years.**

6. How will you measure the impact of your event on area hotel activity (e.g.; room block usage information, survey of hoteliers, etc.)? N/A

7. Please list other organization, government entities, and grants that have offered financial support to your project: N/A

8. Will the event charge admission? Do you anticipate a net profit from the event? If there is a net profit, what is the anticipated amount and how will it be used?

   N/A

9. Please list all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

   Newspaper: $________
   Radio: $________
   TV: $________
   Other Paid Advertising: $________

   Number of Press Releases/Media Alerts sent to the Media: _____
   Number of Direct Mailings to out-of-town recipients: _____

   Other Promotions: ________________________________

10. Will you include a link to the City/CVB or other source on your promotional handouts and in your website for booking hotel nights during this event? ____________________

11. Will you negotiate a special rate or hotel/event package to attract overnight stays?

    ____

12. What new marketing initiatives will you utilize to promote hotel and convention activity for this event?

13. What geographic areas does your advertising and promotion reach? N/A

14. How many individuals will your proposed marketing reach that are in another city or county?

15. If the funding requested is related to a permanent facility (e.g. museum, visitor center):

Expected Attendance Monthly/Annually: ________________________

Percentage of those in attendance that are staying at area hotels/lodging facilities: ________%

Please Submit To: Jessica James, Director of Economic Development

Mail To:
P.O. Box 38028
Duncanville, TX 75138-0280

Drop Off:
Economic Development
203 E. Wheatland Rd.
Duncanville, TX 75116

For questions, please call 972.780.4997.

Duncanville
City of Champions

French Electric

P O Box 380618
Duncanville, TX 75138
(972) 780-2711

Invoice

DATE	INVOICE #
10/24/2020	103160

BILL TO
Duncanville Chamber of Commerce 300 East Wheatland Rd. Duncanville, Tx 75116 ATTN: Steve Martin

PROJECT NAME
New Sign

P.O. NUMBER	TERMS
Verb. Steve M.	COD

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
		Disconnected and re-connected new sign		
2.5	Casey French	Casey French labor on 8/19/20	100.00	250.00
2.5	Brandon Dardon	Brandon Dardon labor on 8/19/20	90.00	225.00
3	Casey French	Casey French labor on 8/20/20	100.00	300.00
3	Brandon Dardon	Brandon Dardon labor on 8/20/20	100.00	300.00

Sales Tax (8.25%)	$0.00	**Total**	$1,075.00

FAX (866) 827-4967
frenchelectric@sbcglobal.net
Texas Master License #11692

RESOLUTION NO. 2020-098

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING AN OFFER OF A HOTEL OCCUPANCY TAX GRANT FOR THE FY20-21 BUDGET IN THE AMOUNT OF $1,075 TO THE DUNCANVILLE CHAMBER OF COMMERCE FOR ELECTRICAL COSTS ASSOCIATED WITH THE UPGRADE TO THEIR LED SIGN WHILE SERVING AS THE DUNCANVILLE OFFICIAL VISITOR CENTER; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City is authorized by Chapter 351 of the Texas Property Tax Code to levy a hotel occupancy tax to be used to directly enhance and promote tourism and the convention and hotel industry; and

WHEREAS, the City has, by ordinance, imposed a local hotel occupancy tax; and

WHEREAS, the Duncanville Chamber of Commerce has applied for a grant to be utilized to cover the electrical costs associated with the upgrade to their LED Sign, which was a project the City Council previously approved; and

WHEREAS, the Duncanville City Council, after consideration of the application of the Applicant finds that expenditures of local hotel occupancy tax revenues for the grant as set forth herein, will directly enhance and promote tourism and the hotel industry in the City and its vicinity, and further finds that the expenditures are for one of the statutorily authorized categories

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City of Duncanville, Texas hereby approves a Hotel Occupancy Tax Grant in the amount not to exceed $1,075 to the Duncanville Chamber of Commerce to pay for the electrical costs associated with the upgrade to their LED Sign, while serving as the Duncanville Official Visitor Center.

SECTION 2. The City Council of the City of Duncanville hereby authorizes the Interim City Manager to execute the necessary documents to conform to this resolution as appropriate.

SECTION 3. This Resolution shall be effective upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 1st day of December, 2020.

APPROVED:

____

Barry L. Gordon, Mayor

ATTEST:

____

Kristin Downs, City Secretary

APPROVED AS TO FORM:

____

Robert E. Hager, City Attorney

Duncanville
City of Champions

STAFF REPORT

MEETING: City Council - 01 Dec 2020

TITLE:
Receive the Annual Investment Report as of September 30, 2020.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **N/A**
  - **Goal: N/A**

STAFF RESPONSIBLE:
Richard Summerlin, CPA, CGFO
Finance Director

BACKGROUND/HISTORY:
The City of Duncanville Financial Policies require an annual investment report to be presented to the City Council. This report will cover Fiscal Year 2020 investment activity and interest earnings. The annual City of Duncanville Investment Report will cover beginning and ending investment balances and summarize investment activity during the year. All investments must comply with the Public Funds Investment Act (PFIA) requirements and guidelines.

POLICY EXPLANATION:
The beginning investment balance at September 30, 2019 was $61,278,391 with an ending balance at September 30, 2020 of $60,384,812. The portfolio decreased overall $893,579 as bond project fund expenditures were incurred during the course of the year. Bond funds were initially invested with maturities coinciding with anticipated project expenditures. Interest rates were at the highest points when those funds were invested and as those and other city funds matured during the period, interest rates were declining due to the global pandemic. The investment report charts the City of Duncanville's investment yield against benchmark rates of 90 day US Treasury Bills, Logic Government Investment Pool, and Texpool Investment Pool. Page 4 of the attached investment report depicts this graphic and the City of Duncanville yield (blue line) remained a healthy distance above all benchmarks throughout the year due to the CD investments made prior to the decline in interest rates.

All CD's and Money Market investments are fully secured at 102% of principal by pledged collateral, Letters of Credit held by the Federal Home Loan Bank, and FDIC insurance currently at $250,000 per institution. Overall, Duncanville's investment interest earnings totaled $1,029,639.24 for FY20.

FUNDING SOURCE:
N/A

Contract Log #:

N/A

RECOMMENDATION:
There is no City Council action required.

ATTACHMENTS:
Signed Annual Report

INVESTMENT PORTFOLIO SUMMARY

City of Duncanville, Texas

Duncanville
City of Champions

For The Year Ended
September 30, 2020

Duncanville
City of Champions

City Of Duncanville

Investment Officers Certification

City Of Duncanville, Texas
Investment Portfolio Summary Activity
For The Year Ended
September 30, 2020

This report is prepared in accordance with chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the City of Duncanville Investment officers and includes the disclosures required by the PFIA.

The investment portfolio complies with the PFIA and the City of Duncanville's approved investment policy and strategy throughout the period. All investment transactions made in the portfolio during this period were in full compliance with the PFIA and approved investment policy.

Officers Names and Titles:

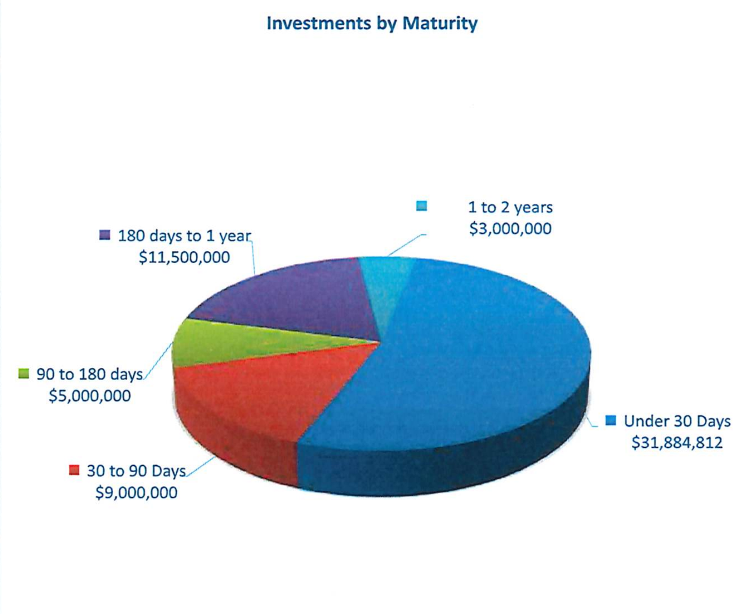
Richard Summerlin, CPA, CGFO
Finance Director

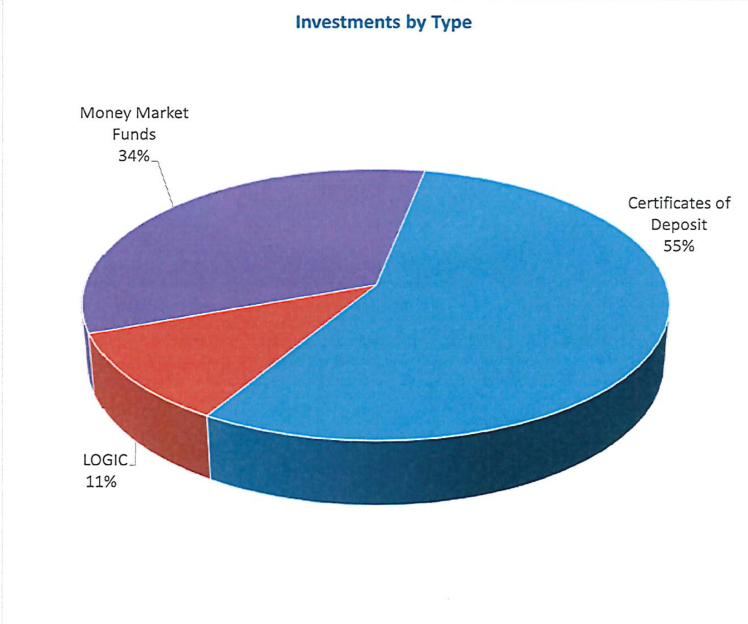
Tia Pettis, CGFO
Assistant Finance Director

City Of Duncanville
Executive Summary
Investment Portfolio
For the Fiscal Year Ended
September 30, 2020

Account Summary

				Book Value		Market Value
Investments at 09/30/2019				$ 61,278,391		$ 61,278,391
Investment Purchases				56,883,732		56,883,732
Investment Maturities				57,777,311		57,777,311
Investments at 09/30/2020				$ 60,384,812		$ 60,384,812



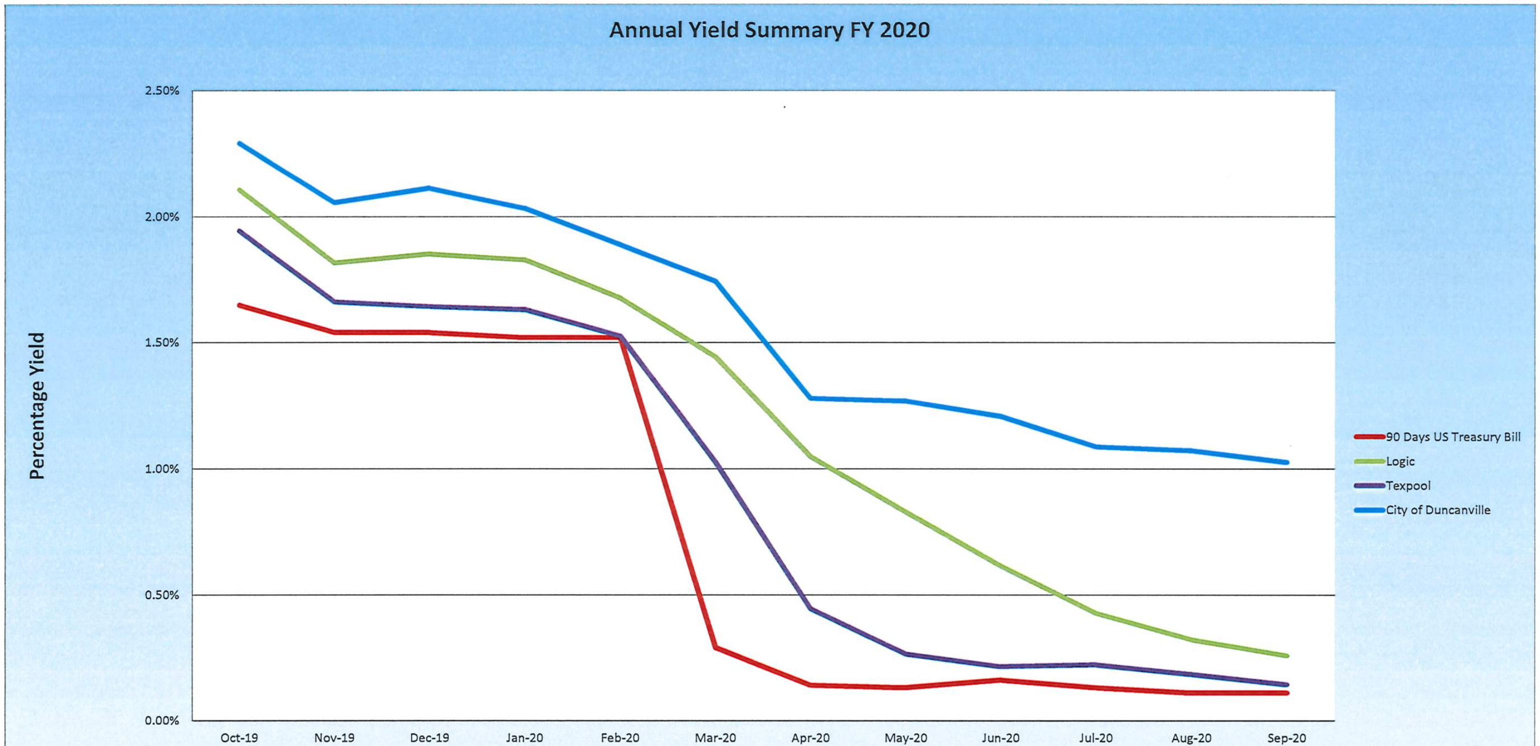


Agenda Item #6.A.

City Of Duncanville
Portfolio Position For The Fiscal Year Ended
September 30, 2020

Monthly Balance

Date	LOGIC	Southside MM	NEX Bank MM	Prosperity MM	TexPool	CD	Total
October 31, 2019	$ 5,886,548.21	$ 4,242,207.61	$ 18,200,149.70	$ -	$ 4,996.11	$ 32,000,000.00	$ 60,333,901.63
November 30, 2019	$ 4,895,263.74	$ 4,248,518.00	$ 18,227,344.96	$ -	$ 5,003.04	$ 32,000,000.00	$ 59,376,129.74
December 31, 2019	$ 12,206,112.72	$ 4,254,767.98	$ 18,255,285.63	$ -	$ 5,009.90	$ 32,000,000.00	$ 66,721,176.23
January 31, 2020	$ 16,827,494.90	$ 4,260,909.23	$ 18,283,129.77	$ -	$ 5,016.72	$ 32,000,000.00	$ 71,376,550.62
February 29, 2020	$ 15,751,403.64	$ 4,266,635.85	$ 18,309,693.44	$ -	$ 5,023.10	$ 32,000,000.00	$ 70,332,756.03
March 31, 2020	$ 19,770,972.20	$ 4,271,285.94	$ 18,324,678.38	$ -	$ 5,027.40	$ 27,000,000.00	$ 69,371,963.92
April 30, 2020	$ 13,383,976.19	$ 4,273,282.80	$ 18,332,197.68	$ -	$ 5,029.27	$ 31,000,000.00	$ 66,994,485.94
May 31, 2020	$ 12,092,885.81	$ 4,274,505.36	$ 18,339,970.91	$ -	$ 5,030.38	$ 31,000,000.00	$ 65,712,392.46
June 30, 2020	$ 13,599,274.01	$ 4,275,455.08	$ 18,347,496.49	$ -	$ 5,031.28	$ 28,000,000.00	$ 64,227,256.86
July 31, 2020	$ 13,604,172.10	$ 4,276,399.72	$ 18,355,276.12	$ -	$ 5,032.21	$ 27,000,000.00	$ 63,240,880.15
August 31, 2020	$ 12,607,603.55	$ 4,277,237.26	$ 18,363,058.88	$ -	$ 5,032.98	$ 27,000,000.00	$ 62,252,932.67
September 30, 2020	$ 6,509,692.33	$ -	$ 18,369,840.44	$ 2,000,245.90	$ 5,033.58	$ 33,500,000.00	$ 60,384,812.25



	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
90 Days US Treasury Bill	1.65%	1.54%	1.54%	1.52%	1.52%	0.29%	0.14%	0.13%	0.16%	0.13%	0.11%	0.11%
Logic	2.11%	1.82%	1.85%	1.83%	1.68%	1.44%	1.05%	0.83%	0.62%	0.43%	0.32%	0.26%
Texpool	1.94%	1.66%	1.65%	1.63%	1.53%	1.03%	0.45%	0.26%	0.21%	0.22%	0.18%	0.14%
City of Duncanville	2.29%	2.06%	2.11%	2.03%	1.89%	1.75%	1.28%	1.27%	1.21%	1.09%	1.07%	1.03%

City of Duncanville
Investment Portfolio Summary
For Fiscal Year Ending September 30, 2020

Purchase Date	Maturity Date	CD Number	Security Type	Par Value	Coupon	Purchase Price	Purchase Yield	Purchase Principal	Book Value	Gain / (loss)	Current D - T - M
30-Sep-20	30-Sep-20	Open	LOGIC	$ 6,509,692.33	Indexed	100.00	Indexed	$ 6,509,692.33	$ 6,509,692.33	$ -	0
30-Sep-20	30-Sep-20	Open	Prosperity MM	2,000,245.90	Indexed	100.00	Indexed	2,000,245.90	2,000,245.90	-	0
30-Sep-20	30-Sep-20	Open	NEX Bank MM	18,369,840.44	Indexed	100.00	Indexed	18,369,840.44	18,369,840.44	-	0
30-Sep-20	30-Sep-20	Open	TEXPOOL	5,033.58	Indexed	100.00	Indexed	5,033.58	5,033.58	-	0
15-Oct-19	15-Oct-20	10629	Southside CD	5,000,000.00	1.80%	100.00	1.80%	5,000,000.00	5,000,000.00	-	15
13-Nov-19	13-Nov-20	12311	Southside CD	6,000,000.00	1.72%	100.00	1.72%	6,000,000.00	6,000,000.00	-	44
20-Mar-19	21-Dec-20	8594	Prosperity Bank CD	3,000,000.00	2.73%	100.00	2.73%	3,000,000.00	3,000,000.00	-	82
15-Jan-20	15-Jan-21	15833	Southside CD	3,000,000.00	1.69%	100.00	1.69%	3,000,000.00	3,000,000.00	-	107
20-Mar-19	19-Mar-21	8595	Prosperity Bank CD	2,000,000.00	2.75%	100.00	2.75%	2,000,000.00	2,000,000.00	-	170
02-Apr-20	02-Apr-21	10004	Prosperity Bank CD	4,000,000.00	0.90%	100.00	0.90%	4,000,000.00	4,000,000.00	-	184
10-Sep-20	10-Sep-21	000029	Prosperity Bank CD	6,500,000.00	0.40%	100.00	0.40%	6,500,000.00	6,500,000.00	-	345
20-Mar-19	20-Sep-21	8596	Prosperity Bank CD	1,000,000.00	2.80%	100.00	2.80%	1,000,000.00	1,000,000.00	-	355
23-Sep-20	23-Nov-21	000036	Prosperity Bank CD	3,000,000.00	0.40%	100.00	0.40%	3,000,000.00	3,000,000.00	-	419
TOTALS				$ 60,384,812.25				$ 60,384,812.25	$ 60,384,812.25	$ -	

Distribution by Maturity

	Par Value	Percent
Under 30 Days	$ 31,884,812	52.80%
30 to 90 Days	$ 9,000,000	14.90%
90 to 180 days	$ 5,000,000	8.28%
180 days to 1 year	$ 11,500,000	19.04%
1 to 2 years	$ 3,000,000	4.97%
Totals	$ 60,384,812	100.00%

Distribution by Investment Type

	Percent	Book Value
Certificates of Deposit	55.48%	$ 33,500,000.00
LOGIC	10.78%	6,509,692.33
TEXPOOL	0.01%	5,033.58
Money Market Funds	33.73%	20,370,086.34
Totals	100.00%	$ 60,384,812.25

MM — Money Market Account
CD — Certificates of Deposit
D - T - M — Days To Maturity

City of Duncanville
Investment Transaction Detail Report
For The Year Ending
September 30, 2020

Investment Purchase Transaction Information

	Fund No.	Transactions											Total
Date Purchase							02-Apr-20	10-Sep-20	23-Sep-20	15-Oct-19	13-Nov-19	15-Jan-20	
Date Maturity							02-Apr-21	10-Sep-21	23-Nov-21	15-Oct-20	13-Nov-20	15-Jan-21	
CUSIP Number		Open	Open	NEX Bank	Prosperity Bank	Southside	Prosperity Bank	Prosperity Bank	Prosperity Bank	Southside	Southside	Southside	
Security Type		LOGIC	TexPool	Money Market	Money Market	Money Market	CD #10004	CD #000029	CD #000036	CD #10629	CD #12311	CD #15833	
Par Value		$ 27,138,949.42	$ 45.55	$ 202,104.59	$ 2,000,245.90	$ 42,386.52	$ 4,000,000.00	$ 6,500,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 6,000,000.00	$ 3,000,000.00	$ 56,883,731.98
Book Value		$ 27,138,949.42	$ 45.55	$ 202,104.59	$ 2,000,245.90	$ 42,386.52	$ 4,000,000.00	$ 6,500,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 6,000,000.00	$ 3,000,000.00	$ 56,883,731.98
Market Value		$ 27,138,949.42	$ 45.55	$ 202,104.59	$ 2,000,245.90	$ 42,386.52	$ 4,000,000.00	$ 6,500,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 6,000,000.00	$ 3,000,000.00	$ 56,883,731.98
General	001	$ 16,651,793.30	$ 45.55	$ 69,684.44	$ 1,500,184.43	$ 31,789.92	$ -	$ 6,500,000.00	$ 1,500,000.00	$ 5,000,000.00	$ 4,000,000.00	$ 2,000,000.00	$ 37,253,497.64
Utility	002	$ 4,122,696.24	$ -	$ 40,582.02	$ 500,061.47	$ 10,596.60	$ -	$ -	$ 1,500,000.00	$ -	$ 2,000,000.00	$ 1,000,000.00	$ 9,173,936.33
Debt Services	005	$ 104,283.62	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 104,283.62
Employee Benefit	007	$ 410,795.86	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 410,795.86
Self Ins.	008	$ 5,538.66	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,538.66
Hotel/Motel Tax	010	$ 1,609.72	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,609.72
Economic Development	012	$ 511,435.21	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 511,435.21
Drainage Fees	015	$ 1,284.13	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,284.13
Capital Replacement	016	$ 7,611.44	$ -	$ 5,776.48	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,387.92
Utility Capital Improvement	017	$ 1,870.95	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,870.95
Court Technology	235	$ 1,255.46	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,255.46
Solid Waste	019	$ 4,335.95	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,335.95
Capital Projects Construction	026	$ 5,304,973.04	$ -	$ 86,061.65	$ -	$ -	$ 4,000,000.00	$ -	$ -	$ -	$ -	$ -	$ 9,391,034.69
Traffic Enforcement	031	$ 2,072.67	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,072.67
Court Security	225	$ 5,086.20	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,086.20
Juvenile Case Manager	230	$ 2,306.97	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,306.97

Investment Maturities Transaction Information

	Fund No.	Transactions								Total
Date Purchase				07-Nov-18	09-Jan-19	20-Mar-19	20-Mar-19	06-Jul-19	21-Jun-19	
Date Maturity				07-Nov-19	09-Jan-20	20-Mar-20	19-Jun-20	06-Jul-20	21-Sep-20	
CUSIP Number		Open	Southside	CD #6747	CD #7532	CD #8592	CD #8593	CD #12071	CD #12409	
Security Type		LOGIC	Money Market	Legacy Bank	Legacy Bank	Legacy Bank	Prosperity Bank	Texas Security	Texas Security	
Par Value		$ 32,500,000.00	$ 4,277,311.16	$ 6,000,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 3,000,000.00	$ 1,000,000.00	$ 3,000,000.00	$ 57,777,311.16
Book Value		$ 32,500,000.00	$ 4,277,311.16	$ 6,000,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 3,000,000.00	$ 1,000,000.00	$ 3,000,000.00	$ 57,777,311.16
Market Value		$ 32,500,000.00	$ 4,277,311.16	$ 6,000,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 3,000,000.00	$ 1,000,000.00	$ 3,000,000.00	$ 57,777,311.16
General	001	$ 19,876,193.53	$ 3,207,983.37	$ 3,000,000.00	$ 2,000,000.00	$ -	$ -	$ 900,000.00	$ 1,500,000.00	$ 30,484,176.90
Utility	002	$ 2,900,000.00	$ 1,069,327.79	$ 1,000,000.00	$ 500,000.00	$ -	$ -	$ -	$ 1,500,000.00	$ 6,969,327.79
Debt Services	005	$ 500,000.00	$ -	$ -	$ -	$ -	$ -	$ 100,000.00	$ -	$ 600,000.00
Employee Benefit	007	$ 1,512,126.15	$ -	$ 1,000,000.00	$ 300,000.00	$ -	$ -	$ -	$ -	$ 2,812,126.15
Self Ins.	008	$ 200,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000.00
Hotel/Motel Tax	010	$ 100,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00
Economic Development	012	$ 987,585.72	$ -	$ 500,000.00	$ 200,000.00	$ -	$ -	$ -	$ -	$ 1,687,585.72
Drainage Fees	015	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Replacement	016	$ 400,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 400,000.00
Utility Capital Improvement	017	$ 100,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00
Court Technology	235	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Solid Waste	019	$ -	$ -	$ 500,000.00	$ -	$ -	$ -	$ -	$ -	$ 500,000.00
Capital Projects Construction	026	$ 5,323,806.47	$ -	$ -	$ -	$ 5,000,000.00	$ 3,000,000.00	$ -	$ -	$ 13,323,806.47
Traffic Enforcement	031	$ 389,103.78	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 389,103.78
Court Security	225	$ 211,184.35	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 211,184.35
Juvenile Case Manager	230	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

City of Duncanville
Schedule of Market Value of Investments
By Maturity Dates and Fund
For Fiscal Year Ending
September 30, 2020

	Fund No.											
Date Purchase							21-Jun-19	06-Jul-19	07-Nov-18	09-Jan-19	20-Mar-19	20-Mar-19
Date Maturity							21-Sep-20	06-Jul-20	07-Nov-19	09-Jan-20	20-Mar-20	19-Jun-20
CUSIP Number		Open	Open	Closed	Open	Open	CD # 12409	CD # 12071	CD # 6747	CD # 7532	CD # 8592	CD # 8593
Security Type		LOGIC	TexPool	Southside MM	Nex Bank MM	Prosperity Bank MM	TX SEC BANK	TX SEC BANK	Legacy Bank	Legacy Bank	Legacy Bank	Prosperity Bank
Par Value		$ 6,509,692.33	$ 5,033.58	$ -	$ 18,369,840.44	$ 2,000,245.90	$ -	$ -	$ -	$ -	$ -	$ -
Beginning Book Value		$ 11,870,742.91	$ 4,988.03	$ 4,234,924.64	$ 18,167,735.85	$ -	$ 3,000,000.00	$ 1,000,000.00	$ 6,000,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 3,000,000.00
Beginning Market Value		$ 11,870,742.91	$ 4,988.03	$ 4,234,924.64	$ 18,167,735.85	$ -	$ 3,000,000.00	$ 1,000,000.00	$ 6,000,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 3,000,000.00
Ending Book Value		$ 6,509,692.33	$ 5,033.58	$ -	$ 18,369,840.44	$ 2,000,245.90	$ -	$ -	$ -	$ -	$ -	$ -
Ending Market Value		$ 6,509,692.33	$ 5,033.58	$ -	$ 18,369,840.44	$ 2,000,245.90	$ -	$ -	$ -	$ -	$ -	$ -
General	001	$ 1,636,294.63	$ 5,033.58	$ -	$ 6,357,443.75	$ 1,500,184.43	$ -	$ -	$ -	$ -	$ -	$ -
Utility	002	$ 1,390,815.67	$ -	$ -	$ 3,702,377.07	$ 500,061.47	$ -	$ -	$ -	$ -	$ -	$ -
Debt Services	005	$ 225,187.73	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Employee Benefit	007	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Self Ins.	008	$ 409,992.52	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hotel/Motel Tax	010	$ 109,933.95	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Economic Development	012	$ 929,864.54	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Drainage Fees	015	$ 105,292.51	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Replacement	016	$ 579,911.99	$ -	$ -	$ 527,000.17	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility Capital Improvement	017	$ 131,355.37	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Court Technology	235	$ 102,959.04	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Solid Waste	019	$ 355,491.04	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Construction	026	$ 415.47	$ -	$ -	$ 7,783,019.45	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Traffic Enforcement Program	031	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Court Security	225	$ 343,000.94	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Juvenile Case Manager	230	$ 189,176.93	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

	Fund No.										Total
Date Purchase		20-Mar-19	20-Mar-19	20-Mar-19	02-Apr-20	10-Sep-20	23-Sep-20	15-Oct-19	13-Nov-19	15-Jan-20	
Date Maturity		21-Dec-20	19-Mar-21	20-Sep-21	02-Apr-21	10-Sep-21	23-Nov-21	15-Oct-20	13-Nov-20	15-Jan-21	
CUSIP Number		CD # 8594	CD # 8595	CD # 8596	CD # 10004	CD # 000029	CD # 000036	CD # 10629	CD # 12311	CD # 15833	
Security Type		Prosperity Bank	Prosperity Bank	Prosperity Bank	Prosperity Bank	Prosperity Bank	Prosperity Bank	Southside	Southside	Southside	
Par Value		$ 3,000,000.00	$ 2,000,000.00	$ 1,000,000.00	$ 4,000,000.00	$ 6,500,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 6,000,000.00	$ 3,000,000.00	$ 60,384,812.25
Beginning Book Value		$ 3,000,000.00	$ 2,000,000.00	$ 1,000,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 61,278,391.43
Beginning Market Value		$ 3,000,000.00	$ 2,000,000.00	$ 1,000,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 61,278,391.43
Ending Book Value		$ 3,000,000.00	$ 2,000,000.00	$ 1,000,000.00	$ 4,000,000.00	$ 6,500,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 6,000,000.00	$ 3,000,000.00	$ 60,384,812.25
Ending Market Value		$ 3,000,000.00	$ 2,000,000.00	$ 1,000,000.00	$ 4,000,000.00	$ 6,500,000.00	$ 3,000,000.00	$ 5,000,000.00	$ 6,000,000.00	$ 3,000,000.00	$ 60,384,812.25
General	001	$ -	$ -	$ -	$ -	$ 6,500,000.00	$ 1,500,000.00	$ 5,000,000.00	$ 4,000,000.00	$ 2,000,000.00	$ 28,498,956.39
Utility	002	$ -	$ -	$ -	$ -	$ -	$ 1,500,000.00	$ -	$ 2,000,000.00	$ 1,000,000.00	$ 10,093,254.21
Debt Services	005	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 225,187.73
Employee Benefit	007	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Self Ins.	008	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 409,992.52
Hotel/Motel Tax	010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 109,933.95
Economic Development	012	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 929,864.54
Drainage Fees	015	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 105,292.51
Capital Replacement	016	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,106,912.16
Utility Capital Improvement	017	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 131,355.37
Court Technology	235	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 102,959.04
Solid Waste	019	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 355,491.04
Capital Projects Construction	026	$ 3,000,000.00	$ 2,000,000.00	$ 1,000,000.00	$ 4,000,000.00	$ -	$ -	$ -	$ -	$ -	$ 17,783,434.92
Traffic Enforcement Program	031	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Court Security	225	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 343,000.94
Juvenile Case Manager	230	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 189,176.93

City of Duncanville
Investment Interest Revenue Report
For The Year Ending
September 30, 2020

Security Type	General 001	Utility 002	Debt Service 005	Employee Benefit 007	Self - Ins. 008	Hotel / Motel Tax 010	Economic Development 012	Drainage Fees 015
Pooled Investments								
Logic	$ 51,793.30	$ 22,696.24	$ 4,283.62	$ 10,795.86	$ 5,538.66	$ 1,609.72	$ 11,435.21	$ 1,284.13
Texpool	$ 45.55	$ -	$ -	$ -	$ -	$ -	$ -	$ -
NEX Bank Money Market	$ 69,684.44	$ 40,582.02	$ -	$ -	$ -	$ -	$ -	$ -
Southside Money Market	$ 31,789.92	$ 10,596.60	$ -	$ -	$ -	$ -	$ -	$ -
Prosperity Bank Money Market	$ 184.43	$ 61.47	$ -	$ -	$ -	$ -	$ -	$ -
Texas Security Bank #12409	$ 34,283.68	$ 34,283.67	$ -	$ -	$ -	$ -	$ -	$ -
Texas Security Bank #12071	$ 14,759.54	$ -	$ 1,639.94	$ -	$ -	$ -	$ -	$ -
Legacy Bank CD #6747	$ 8,834.58	$ 2,944.20	$ -	$ 2,944.20	$ -	$ -	$ 1,473.08	$ -
Legacy Bank CD #7532	$ 15,483.69	$ 3,870.93	$ -	$ 2,322.55	$ -	$ -	$ 1,548.38	$ -
Legacy Bank CD #8592	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Prosperity Bank CD #8593	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Prosperity Bank CD #8594	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Prosperity Bank CD #8595	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Prosperity Bank CD #8596	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Prosperity Bank CD #10004	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Prosperity Bank CD #000029	$ 1,424.66	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Prosperity Bank CD #000036	$ 115.07	$ 115.07	$ -	$ -	$ -	$ -	$ -	$ -
Southside CD #10629	$ 86,794.54	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Southside CD #12311	$ 60,883.31	$ 30,441.61	$ -	$ -	$ -	$ -	$ -	$ -
Southside CD #15833	$ 24,076.73	$ 12,038.34	$ -	$ -	$ -	$ -	$ -	$ -
Total	**$400,153.44**	**$157,630.15**	**$5,923.56**	**$16,062.61**	**$5,538.66**	**$1,609.72**	**$14,456.67**	**$1,284.13**

Security Type	Capital Replacement 016	Utility Capital Improvement 017	Solid Waste 019	Capital Projects Construction 026	Traffic Enforcement 031	Court Security 225	Juvenile Case Worker 230	Court Technology 235	Total
Pooled Investments									
Logic	$ 7,611.44	$ 1,870.95	$ 4,335.95	$ 4,973.04	$ 2,072.67	$ 5,086.20	$ 2,306.97	$ 1,255.46	$ 138,949.42
Texpool	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45.55
NEX Bank Money Market	$ 5,776.48	$ -	$ -	$ 86,061.65	$ -	$ -	$ -	$ -	$ 202,104.59
Southside Money Market	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,386.52
Prosperity Bank Money Market	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 245.90
Texas Security Bank #12409	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 68,567.35
Texas Security Bank #12071	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,399.48
Legacy Bank CD #6747	$ -	$ -	$ 1,473.09	$ -	$ -	$ -	$ -	$ -	$ 17,669.15
Legacy Bank CD #7532	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,225.55
Legacy Bank CD #8592	$ -	$ -	$ -	$ 62,695.68	$ -	$ -	$ -	$ -	$ 62,695.68
Prosperity Bank CD #8593	$ -	$ -	$ -	$ 58,256.90	$ -	$ -	$ -	$ -	$ 58,256.90
Prosperity Bank CD #8594	$ -	$ -	$ -	$ 82,124.39	$ -	$ -	$ -	$ -	$ 82,124.39
Prosperity Bank CD #8595	$ -	$ -	$ -	$ 55,150.68	$ -	$ -	$ -	$ -	$ 55,150.68
Prosperity Bank CD #8596	$ -	$ -	$ -	$ 28,076.70	$ -	$ -	$ -	$ -	$ 28,076.70
Prosperity Bank CD #10004	$ -	$ -	$ -	$ 17,852.05	$ -	$ -	$ -	$ -	$ 17,852.05
Prosperity Bank CD #000029	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,424.66
Prosperity Bank CD #000036	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 230.14
Southside CD #10629	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 86,794.54
Southside CD #12311	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 91,324.92
Southside CD #15833	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 36,115.07
Total	**$ 13,387.92**	**$ 1,870.95**	**$ 5,809.04**	**$ 395,191.09**	**$ 2,072.67**	**$ 5,086.20**	**$ 2,306.97**	**$ 1,255.46**	**$ 1,029,639.24**