

Duncanville City Council Meeting Minutes
Regular Meeting
Tuesday, November 17, 2020

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, November 17, 2020, at 5:30 p.m. via videoconference with a quorum to wit:

**COUNCIL VIA VIDEO
CONFERENCING:**

Councilmember At-Large Patrick Harvey – 5:35 p.m.
Councilmember Joe Veracruz
Mayor Pro Tem Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson

COUNCIL ABSENT:

Mayor Barry L. Gordon

**STAFF VIA VIDEO
CONFERENCING:**

IT Director Tracy Beekman
Public Works Director Bryan Greg Ramey
City Secretary Kristin Downs
Interim City Manager Paul Frederiksen
City Attorney Robert E. Hager

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended by Office of the Governor on June 12, 2020, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting by video conference at 5:30 pm on Tuesday, November 17, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted by video conference. There will be no public access to a physical location.

To speak during Citizen Comments, you must register with the City Secretary before 4pm on Tuesday, November 17, 2020, email citysecretary@duncanville.com and title the email “Public Comment – November 17th”. You will need to register with the link below and attend the meeting. During the Citizen Comments period of the agenda, the City Secretary will call your name and allow access to your camera and microphone for you to provide your comments. Feel free to email your comment to the City Secretary for the Mayor to read into the record for any unexpected technological issues that may arise.

Register in advance for this webinar:
https://us02web.zoom.us/webinar/register/WN_IIOz25ZfRiu1I2eajE857w

After registering, you will receive a confirmation email containing information about joining the webinar.

A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

I. WORK SESSION / BRIEFING

I.1. DISCUSS AGENDA ITEMS

Mayor Gordon read the item into record, and Interim City Manager Frederiksen reviewed each item. Item 4H - Consider a Resolution approving and adopting the City of Duncanville Investment Policy. Minor changes were made and recommended by Valley View Consultants in order to make the City compliant with the Public Funds Investment Act.

I.2. BRIEFINGS / PRESENTATIONS

I.2.A. *Presentation by Dallas County.*
Commissioner Price presented the item.

Road & Bridge

- Maintenance of existing facilities
- Life Cycle: varies, based on conditions and repair type
- Typical Repair Time: less than a year (can vary due to agreements, scope)

- Typically, Cities pay for Materials. County provides labor & equipment (50/50)
- Recently Completed & Ongoing Projects:
 - Wintergreen Road rehabilitation, from Cockrell Hill Rd. to Eastern City Limit
 - PSA executed on July 10th, 2020 for mill and overlay work to be completed in November

Striping

- Duncanville striping PSA executed on July 10th, 2020 with work to be completed in November
- Dallas County participation is \$3,601.50 in 2020 plus County in kind services
- 2020 Roadway Striping Includes:
 - 8 sections of Type B Roadways
 - 44 sections of Type E Roadway

Ongoing MCIP Participation in City of Duncanville

- BSW Cities & Wintergreen Rd
- Southern Dallas County Regional Veloweb Study
- Main Street Corridor Study
- Daniieldale Rd Multi-City Coordination Efforts

7th Call for Projects Schedule

Total projects submitted for 7th Call: 140
Total project submitted for District 3: 48

2019

- October 18, 2019: MCIP applications due
- Fall: Field evaluation of submittals

2020

- Jan-Feb: Finalize cost estimates, evaluations
- Spring/Summer: Staff recommendations to Commissioners
- End of 2020: Comm Court approval of selected projects

2021

- Complete execution of MCIP Master Agreement
- Begin design of selected approved projects

City of Duncanville 7th Call Submittals

Proposed Project Name/Location and Limits	Length (mi)	Project Type:
Main Street & Camp Wisdom Intersection Improvements including approaches plus proposed bike trail	0.3	Innovative & Alternative Mobility Solutions
Wintergreen Road Improvement Project Phase 2: 1,300 feet east of Main Street (end of Phase 1) to Cockrell Hill Road	0.8	Roadway Capacity & Connectivity

7th Call Criteria promotes:

- Regional Thoroughfare Projects
- Multimodal Connectivity
- Transit Connectivity
- Safety
- Economic Vitality
- Environmental Impacts
- And more

LOOP 9

Corridor A (US 67 to I-35E)

Project Description:

- Construct 2-lane frontage roads (Ultimate 6)
- Construct interchange at US 67

Project Let: TBD

Project Segment Length: 11.2 miles

Project Cost: \$322M



Corridor B (US 67 to I-35E)

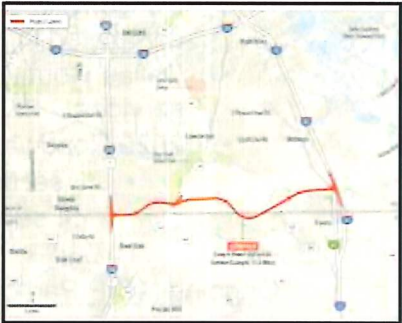
Project Description:

- Construct 2-lane frontage roads
- Ultimate section - 6 lanes with frontage roads

Project Let: March 2021

Project Segment Length: 11.4 miles

Project Cost: \$297M



Inland Port Transportation Management Association (TMA)

- TMA is an organization of businesses and local governments dedicated to solving local transportation concerns.
- TMAs usually focus on the travel needs of large employers and are often created to give businesses a voice in local government transportation planning, to advocate enhanced mobility, and to reduce employer costs of implementing individual worksite transportation programs through economies of scale.

Councilmember Cooks questioned the vision of the rail system versus the inland port and how it would affect Duncanville. Commissioner Price stated Duncanville is in the corridor of Loop 9 and larger areas of transportation needs.

Councilmember Jameson voiced concerns on the original intent of the Bond Proposal to raise the intersection at Camp Wisdom and Main Street to soften the transition at the railroad tracks and questioned why Dallas County was refusing to match the funding. Commissioner Price stated the grading system on Camp Wisdom and Main Street has not met the criteria needed and the railroad is not consenting causing Dallas County to look at Center and Main.

Councilmember Cooks asked Commissioner Price to explain how the 7th Call Funding works. Commissioner Price stated there is a call for projects, the projects are graded on various aspects that include regional mobility and connectivity, the projects are evaluated and then pushed back out with other projects that have been submitted.

I.2.B. Main Street Corridor Study Briefing.

Public Works Director Ramey presented the item with consultants Tom Morris, IEA and Molly Loucks, Burgess & Niple.

Background:

11/06/2018, Bond Election– Proposition B

- \$6.6M for Streets
- \$1.5M budgeted for Intersection at Main @ Camp Wisdom w/ \$1.5M County Match pending selection for 7th Call for Projects

05/21/2019, Council approved PSA with Dallas County for Main Street Corridor Study

- I-20 to Center St
- Intersections: Camp Wisdom @ Main / E Davis @ Main / Center @ Main
- Study would provide recommendations for corridor improvements and would inform 7th Call for Projects submission

09/27/2019, Main Street Corridor Meeting #1 @ Dallas County

3

10/18/2019, Main St @ Camp Wisdom project submitted to 7th Call for Projects

12/20/2019, In Progress Review w/ City and County Staff

- Reviewed initial concepts at all three intersections
- Discussed challenges with Main St @ Camp Wisdom Intersection
- Main @ Center and Main @ Nance intersections looked promising

02/13/2020, In Progress Review w/ County Director of Public Works

- Supported recommendations for Main @ Center and Main @ Nance intersections as viable 7th Call Project
- Did not support Main @ Camp Wisdom intersection as viable 7th Call Project
- Supported extending Main St Corridor Study south to Nance St
- Recommended a Camp Wisdom Rd Corridor Study before making any plans at Camp Wisdom

06/09/2020, Update Briefing to Council

- Supported adjusting 7th Call Project/Bond Project location from Camp Wisdom Rd to Center St
- Desired additional details on the corridor
- Supported request for Camp Wisdom Rd Corridor Study

06/16/2020, Memos to Dallas County Public Works per direction from Council

- Requested adjusting 7th Call Project location to Center St
- Requested partnering with County for Camp Wisdom Corridor Study

10/01/2020, Main Street Corridor Study Briefing to City & County Staff

Goals of the Main Street Corridor Study:

- Increased Traffic Efficiency throughout Corridor
- Increased Pedestrian Mobility throughout Corridor
- Provide connectivity to Potential Commuter Rail Station
- Encourage Economic Vitality throughout Corridor
- Identify best project for Dallas County 7th Call

Positive Impact Neutral Impact Negative Impact

Discussion on the six segments took place.

Decision Matrix – 7th Call Recommendation
Scored by Dallas County Staff

Goal (Max Points)	Study Criteria				7 th Call Criteria							
	Traf	Peds	Rail	Econ	Reg Mob (30)	Traf Impts (20)	MM Conn (20)	Eco Vit (5)	Env (5)	Safe (10)	Feas (15)	Tot (105)
#1, I-20 to Camp Wisdom					12	10	10	0	5	8	11	58
#2, Main @ Camp Wisdom (Alt 2: Min BNSF RoW)					16	5	20	0	5	8	11	65
#3, Camp Wisdom to Davis					7	0	20	2.5	5	8	10	55.5
#4, Main @ Davis					7	10	20	0	5	8	11	61
#5, Davis to Center					2	10	20	0	5	6	13	56
#6, Nance to Center					7	20	20	2.5	5	10	13	77.5

- Project Selection Cut-off Score is 70
- Segment Option #6, Nance to Center is the recommended Dallas County 7th Call project
- Other options can be constructed as budget allows.

Councilmember Cooks questioned if funding would be assured on #6, Nance to Center. Commissioner Price stated that #6, Nance to Center will get funded.

Councilmember Jameson would like more time for Council to hear from citizens.

City Attorney Hager stated the only thing that is considered as an individual item is the call for projects and to identify. There is not an agenda item to prioritize one through five currently.

Interim City Manager Frederiksen stated the Resolution is making the recommendation to participate and match the \$1.5 million in the 7th Call Projects to meet Dallas County’s deadline of December 15, 2020. With the railroad not cooperating the City must look at other areas for the \$1.5 million if it is not the Main Street study those funds will have to be allocated somewhere else.

Councilmember Cooks stated the language in the Bond did not specify a street.

City Attorney Hager stated the bond language in Proposition B is very broad, it does not specify a street; allowing the money to be moved to another like project that fits within the parameters of the proposition. Legally there is no constraint under Proposition B or the Bond Code.

Commissioner Price stated Main and Center did not make the score. The only project that made a score of 70 is Nance to Center.

Councilmember Cooks questioned if the City does not take the opportunity to use the \$1.5 million where would it go?

Commissioner Price stated it would be moved to another project.

Councilmember Jameson would like to wait until the December 1, 2020 City Council meeting for Council to make their decision.

Councilmember Anderson voiced his support for the Nance and Center project.

I.2.C. *Discuss Annual City Council Calendar.*

Interim City Manager Frederiksen presented the item. No action taken.

Briefing Session was adjourned at 8:27 p.m.

II. EXECUTIVE SESSION

No Executive Sessions were held.

III. REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M.)

The City Council convened into Regular Session in the Council Chambers at 8:28 p.m. with Mayor Pro Tem McBurnett presiding.

The Invocation was delivered by Councilmember At-Large Patrick Harvey

The Pledge of Allegiance and Texas Pledge were led by Mayor Pro Tem McBurnett.

III.1. REPORTS

III.1.A. *Mayor's Report.*

None.

III.1.B. *Councilmembers' Reports*

Councilmember Cooks thanked everyone who attended Meet, Connect, and Learn. The December meeting will be canceled due to the holidays. Councilmember Cooks encouraged District 4 residents to decorate their homes with Christmas/Holiday lights and the Keep Duncanville Beautiful Board will drive around to recognize them with a sign in their year.

Councilmember Veracruz congratulated Dr. Ivory for being appointed to the DISD Board and thanked Rene McNeely for her service and time serving on the DISD Board.

Mayor Pro Tem McBurnett encouraged all citizens to attend:
 Zoning Ordinance Update – Virtual Open House
 November 19, 2020
 7:00 p.m.
 via ZOOM

Virtual Town Hall with Duncanville City Manager Finalists
 November 21, 2020
 10:00 a.m.
 Via ZOOM

Mayor Pro Tem McBurnett reminded citizens it is winter averaging for water and sewer rates.

III.1.C. *City Manager's Report.*
 None.

III.2. PROCLAMATIONS AND PRESENTATIONS

III.2.A. *Proclamation designating November 7, 2020 as "Arbor Day" in Duncanville.*

Mayor Pro Tem McBurnett read the proclamation.

III.2.B. *Proclamation designating November 28, 2020, as "Small Business Saturday".*

Councilmember Cooks read the proclamation.

III.2.C. *Proclamation in recognition of DISD Education Foundation Week, November 30th - December 6th, 2020.*

Councilmember Veracruz read the proclamation.

III.3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

To speak during Citizen Comments, you must register with the City Secretary before 4pm on Tuesday, November 17, 2020, email citysecretary@duncanville.com and title the email "Public Comment – November 17th. You will need to register with the link below and attend the meeting. During the Citizen Comments period of the agenda, the City Secretary will call your name and allow access to your camera and microphone for you to provide your comments. Feel free to email your comment to the City Secretary for the Mayor to read into the record for any unexpected technological issues that may arise.

The City Secretary will still set a two-minute time limit on the comments as they are read.

Mayor Pro Tem McBurnett read the item into record. The following spoke during the Citizens Input Period:

Patricia Ebert, 115 South Greenstone Lane – submitted a comment on the 7th Call Projects.

Misty Bain – submitted a comment on the 7th Call Project.

III.4. CONSENT AGENDA

Mayor Pro Tem McBurnett requested that City Secretary Kristin Downs read the Consent Agenda Items.

III.4.A. *Consider the Minutes for the August 18, 2020 City Council Regular Meeting, September 1, 2020 City Council Regular Meeting, and the September 15, 2020 City Council Regular Meeting.*

- III.4.B. *Consider a Resolution Canvassing and Declaring the results of the November 3, 2020 General Election for Councilmember District 2 for a two (2) year term; providing for Run-Off Election for Tuesday, December 8, 2020.*
- III.4.C. *Consider a Resolution authorizing the purchase of Traffic Operations Equipment and Supplies from Paradigm Traffic Systems using BuyBoard Cooperative Purchasing Agreement #603-20, in the amount up to \$90,769.00.00.*
- III.4.D. *Consider a Resolution authorizing the purchase of Traffic Operations Equipment, Maintenance, and Supplies from Consolidated Traffic Control, Inc., using the Houston-Galveston Area Council of Governments (HGAC) Cooperative Contract #PE-05-19 (19-00204), in the amount up to \$96,600.00.*
- III.4.E. *Consider a Resolution authorizing a Cooperative Purchasing Agreement with Sam Pack's Five Star Ford through The Local Government Purchasing Cooperative (BuyBoard) Contract #601-19 in the expenditure amount of \$97,092.15.*
- III.4.F. *Consider a Resolution authorizing a Cooperative Purchase of Secure Plan Services from Knight Security Systems LLC. using the Texas Department of Information Resources (DIR) Contract DIR-CPO-4494 in an amount not to exceed \$58,860.36.*
- III.4.G. *Consider a Resolution approving the terms and conditions of a Gateway Monument Agreement with the State of Texas Department of Transportation (TXDOT) to allow the City to construct and maintain proposed gateway monuments within TXDOT right-of-way, along the US Highway 67 corridor, from eastside Cockrell Hill Road to Wintergreen Road.*
- III.4.H. *Consider a Resolution approving and adopting the City of Duncanville Investment Policy.*

Councilmember At-Large Patrick Harvey made a motion to approve the item as stated, Councilmember Mark D. Cooks seconded the motion. The vote was cast 6 for, 0 against, with Mayor Barry L. Gordon absent. Items passed.

III.5. ITEMS FOR INDIVIDUAL CONSIDERATION

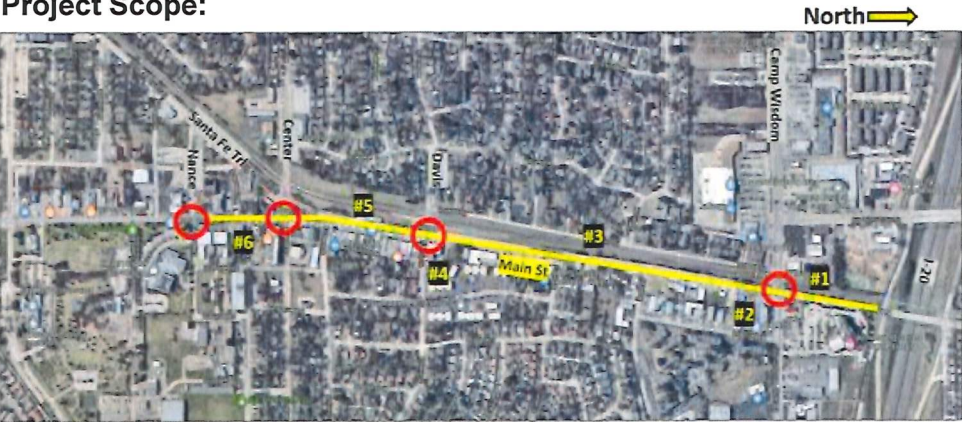
- III.5.A. **Consider a resolution approving the Main Street Corridor Study recommendations for each segment option of Main Street from I-20 to Nance Street and selecting a project as the City's nomination for the Dallas County 7th Call for Projects.**
Public Works Director Ramey presented the item.

Goals of the Main Street Corridor Study:

- Increased Traffic Efficiency throughout Corridor
- Increased Pedestrian Mobility throughout Corridor
- Provide connectivity to Potential Commuter Rail Station
- Encourage Economic Vitality throughout Corridor
- Identify best project for Dallas County 7th Call

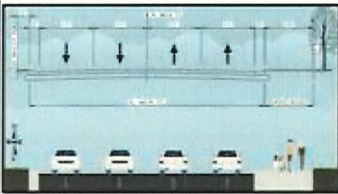
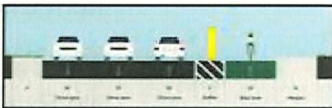
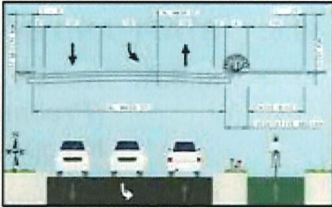
Positive Impact	Neutral Impact	Negative Impact
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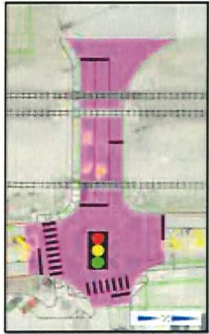
Project Scope:



Scope of the Main Street Corridor Study with Dallas County

Segment Options

Option 1 – Main St from I-20 to Camp Wisdom Rd	Option 2 – Intersection at Main St and Camp Wisdom Rd	Option 3 – Main St from Camp Wisdom Rd to Davis St
		
Includes recommendation to implement once pavement and/or subsurface utilities require replacement	Includes recommendation for Camp Wisdom Rd Corridor Study before Finalizing	Interim  Final
\$770K	\$2.6M	\$275K (Interim) \$2.2M (Final)
County Score: 58	County Score: 65	County Score: 55.5

Option 4 – Intersection at Main St and Davis St	Option 5 – Main St from Davis St to Center St	Option 6 – Intersection at Main St and Center St, Main St from Center St to Nance St, and Nance St from Main St to Santa Fe Trl
		
\$45K	\$356K	\$3.1M
County Score: 61	County Score: 56	County Score: 77.5

Decision Matrix – 7th Call Recommendation

Goal (Max Points)	Study Criteria				7 th Call Criteria							
	Traf	Peds	Rail	Econ	Reg Mob (30)	Traf Impts (20)	MM Conn (20)	Eco Vit (5)	Env (5)	Safe (10)	Feas (15)	Tot (105)
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- Scoring performed by Dallas County Staff
- 70 is minimum score to receive consideration

Councilmember Mark D. Cooks made a motion to approve Segment Options 1-6 with Option 6 and Alternate 3, Councilmember Monte Anderson seconded the motion. The vote was cast 2 for (Councilmember Anderson and Councilmember Cooks), 4 against (Councilmember Veracruz, Mayor Pro Tem McBurnett, Councilmember Jameson, and Councilmember At-Large Harvey), with Mayor Barry L. Gordon absent. Item denied.

Councilmember At-Large Patrick Harvey made a motion to table the item to the December 1, 2020 City Council Meeting, Councilmember Johnette

Jameson seconded the motion. The vote was cast 4 for (Councilmember Veracruz, Mayor Pro Tem McBurnett, Councilmember Jameson, and Councilmember At-Large Harvey), 2 against (Councilmember Anderson and Councilmember Cooks), with Mayor Barry L. Gordon absent.

Item tabled.

III.5.B. *Take any necessary action as a result of the Executive Session.*
No Executive Session was held.

III.6. STAFF AND BOARD REPORTS

III.6.A. *Receive the Monthly Financial Report as of September 30, 2020 (Preliminary).*
No questions.

III.6.B. *Receive the Library Quarterly Report.*
No questions.

III.6.C. *Receive the Parks & Recreation Quarterly Report.*
No questions.

III.6.D. *Receive the Fieldhouse Quarterly Report.*
No questions.

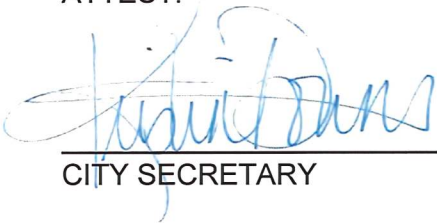
IV. ADJOURNMENT

The meeting was adjourned at 9:17 p.m.

APPROVED:


MAYOR

ATTEST:


CITY SECRETARY