



Duncanville City Council Meeting Agenda

City Council Chamber
Videoconference via ZOOM
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, August 31, 2021
6:00 P.M.

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Special Meeting in person and by video conference at 6:00 pm on Tuesday, August 31, 2021, in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted by in person and video conference.

Due to limited seating in council chambers, persons or participants may attend via video conference to maintain safe social distance as provided in this notice.

To speak during Citizen Comments via ZOOM, you must register with the City Secretary before 4pm on Tuesday, August 31, 2021, email citysecretary@duncanville.com and title the email "Public Comment – August 31st". You will need to register with the link below and attend the meeting. During the Citizen Comments period of the agenda, the City Secretary will call your name and allow access to your camera and microphone to provide your comments. Feel free to email your comment to the City Secretary for the Mayor to read into the record for any unexpected technical issues that may arise.

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_DcOkz_bbSCOKbmwEx8gI_g

After registering, you will receive a confirmation email containing information about joining the webinar.

A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

CALL TO ORDER**EXECUTIVE SESSION**

1. "City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Gov't Code to seek legal advice from the City Attorney regarding pending litigation to wit:

1. "City Council shall convene into closed executive session pursuant to Section 551.071 to seek legal advice from the City Attorney concerning a claim and/or notice of damage to personal and/or real property located at 1726 Green Tree Lane, Duncanville, Texas 75136 in accordance with Section 10.05 of Home Rule Charter and Chapter 101.001 et seq the Texas Civil Practice and Remedies Code."

1. **CITIZENS' INPUT**

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To speak in person or by video conference during Citizen Comments, you must register with the City Secretary before 4pm on Tuesday, August 31, 2021, email citysecretary@duncanville.com and title the email "Public Comment – August 31st. You will need to register with the link below and attend the meeting by video conference. During the Citizen Comments period of the agenda, the City Secretary will call your name and allow attendance in-person access to your camera and microphone for you to provide your comments. Feel free to email your comment to the City Secretary for the Mayor to read into the record for any unexpected technical issues that may arise.

The City Secretary will still set a two-minute time limit on the comments as they are read.

2. **ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Consider an Ordinance approving and adopting a budget for the City for the Fiscal Year October 1, 2021 through September 30, 2022; providing that expenditures for said Fiscal Year shall be made in accordance with said Budget and ratifying the end of year projection FY 2020-2021 Budget (Section 7 of the attached ordinance).

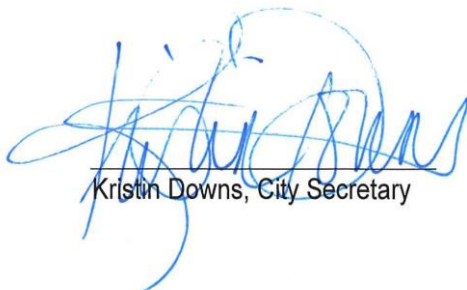
[Adoption of Budget](#)

4 - 34

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|----|---|---------|
| B. | Consider an Ordinance Levying Ad Valorem Taxes for the Year 2021 at a rate of \$0.700000 per one hundred dollars (\$100.00) assessed valuation on all taxable property within the Corporate limits of the City as of January 1, 2021, to provide revenues for current expenses and interest and sinking fund requirements; providing for due and delinquent dates together with penalties and interest.
Levying Ad Valorem Taxes for Year 2021 | 35 - 40 |
| C. | Consider an Ordinance ratifying the Fiscal Year 2021-2022 Budget which raises more revenue from property tax than in the previous year.
Ratify the Fiscal Year 2021-2022 Budget | 41 - 42 |
| D. | Consider an Ordinance approving the Fiscal Year 2021-2022 Master Fee Schedule, which is attached hereto and incorporated herein as Exhibit "A".
Master Fee Schedule | 43 - 66 |
| E. | Take any necessary action as a result of the Executive Session. | |

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Duncanville City Hall, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanville.com and said Notice was posted on the following date and time: **Friday, August 27, 2021 at 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.



Kristin Downs, City Secretary

PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS MEETING ROOM WITH A HANDGUN THAT IS CARRIED OPENLY.

DE CONFORMIDAD CON LA SECCIÓN 30.07 DEL CÓDIGO PENAL (PREVARICACIÓN POR LICENCIATARIO CON UNA ARMA DE MANO LLEVADA ABIERTAMENTE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE LICENCIAS PARA PORTAR ARMAS), NO PUEDEN ENTRAR A LA SALA DE REUNIONES CON UNA ARMA DE MANO QUE SE PRACTICA ABIERTAMENTE.

"PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY HOLDER OF LICENSE TO CARRY A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUB-CHAPTER H, CHAPTER 411, GOVERNMENT CODE (CONCEALED HANDGUN LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN"

"DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (INGRESO SIN AUTORIZACIÓN DE UN PORTADOR DE UNA LICENCIA PARA LLEVAR UN ARMA CORTA OCULTA), UNA PERSONA CON LICENCIA SEGÚN EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DEL GOBIERNO (LEY PARA PORTAR ARMAS CORTAS OCULTAS), NO PUEDE INGRESAR A ESTA PROPIEDAD CON UN ARMA CORTA OCULTA"



STAFF REPORT

MEETING: City Council - 31 Aug 2021

TITLE:

Consider an Ordinance approving and adopting a budget for the City for the Fiscal Year October 1, 2021 through September 30, 2022; providing that expenditures for said Fiscal Year shall be made in accordance with said Budget and ratifying the end of year projection FY 2020-2021 Budget (Section 7 of the attached ordinance).

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Aretha R. Ferrell-Benavides, City Manager

BACKGROUND/HISTORY:

As required by the City Home Rule Charter, Section 4.02, the City Manager and Staff have prepared a budget for Fiscal Year 2022, following workshop meetings on June 29 and 30, 2021, at which City Council provided input and direction on the budget. The proposed budget was presented to City Council in a workshop meeting on August 10, 2021 with additional input and direction received from the City Council. A final briefing on the budget and proposed tax rate occurred on August 24, 2021. A public hearing on the budget was conducted on August 24, 2021 as required by Duncanville Home Rule Charter Section 4.04 and Local Government Code Chapter 102.006.

The following changes have been made to incorporate Council direction on budgetary items.

1. Added Neighborhood Service Officer (Code Compliance). \$54,025 for salaries/benefits
2. Raised the minimum wage for Full-Time staff to \$15.00 per hour. 13 positions were affected, including vacant positions. The total impact across all funds: \$47,502.

Total expenditure impact by fund:

- General Fund – increased by \$79,113
- Utility Fund – increased by \$13,884
- Drainage Fund – increased by \$4,265
- Sanitation Fund – increased by \$4,265

POLICY EXPLANATION:

Section 4.05 of the Duncanville Home Rule Charter states that the Council shall adopt a budget for the next fiscal year at least 10 days prior to the fiscal year end.

Motion:

I move the proposed budget for the City of Duncanville for Fiscal Year October 1, 2021, through September 30, 2022; providing that expenditures for said Fiscal Year shall be made in accordance with

said Budget, be adopted. This budget will raise more revenue from property taxes than last year's budget by an amount of \$766,534, which is a 4.01 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$47,977.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of an Ordinance approving and adopting a budget for the City for the Fiscal Year October 1, 2021 through September 30, 2022; providing that expenditures for said Fiscal Year shall be made in accordance with said Budget and ratifying the end of year projection FY 2020-2021 Budget (Section 7 of the attached ordinance).

ATTACHMENTS:

[Attachment 1 - Ordinance No. - 2409 - Adopting FY21-22 Budget](#)

BUDGET ORDINANCE

ORDINANCE NO. 2409

AN ORDINANCE OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING SEVERABILITY, REPEALING AND SAVINGS CLAUSES; PROVIDING AN EFFECTIVE DATE FOR THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE. THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$766,534 OR 4.01%, AND OF THAT AMOUNT \$47,977 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

WHEREAS, the City Manager of the City of Duncanville, Texas, on the 31st day of July, 2021, filed with the City Secretary a proposed general budget for the City covering the fiscal year aforesaid; and

WHEREAS, the governing body of the City concluded its public hearing on said budget on August 24, 2021, and notice of the public hearing was published in the official newspaper of the City at least 7 days before the date of the public hearing; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS:

SECTION 1. Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. Adoption of Budget. The 2021-2022 budget attached hereto as Exhibit "A", and the maintenance and operation and debt service funds, and, all other funds and appropriation set forth therein including utility sales tax, drainage and sanitation funds is hereby approved in all respects and is adopted for the City's fiscal year beginning October 1, 2021 and ending September 30, 2022.

SECTION 3. Appropriation of Funds. For the City's fiscal year beginning October 1, 2021 and ending September 30, 2022, the amounts reflected in the budget: (a) to provide for a sinking fund for the payment of principal and interest of debt; and (b) to provide for the payment of expenditures shown in the budget, are hereby officially appropriated for maintenance and operations and such other expenditures and appropriated recited therein.

SECTION 4. Amendments to the Budget. Expenditures during the 2021-2022 fiscal year shall be made in accordance with this budget and this ordinance, unless amended in accordance with Chapter 103 of the Texas Local Government Code and/or the Home Rule Charter.

SECTION 5. Authority of City Manager. That specific authority is given to the City Manager to make transfers of budgeted appropriations from one account classification to another account classification within the same department.

SECTION 6. Amendments. A copy of the Budget and this Ordinance, if any amendment thereto, shall be filed with the county clerk as provided by state law.

SECTION 7. Ratification. That the City Council hereby ratifies, adopts, and approves all actual expenditures and changes to the Fiscal Year 2020-2021 Budget; and hereby authorizes the same as if previously approved and adopted.

SECTION 8. Effective Date. This Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED by the City Council of the City of Duncanville, Texas, on this the 31st day of August, 2021.

APPROVED:

BARRY L. GORDON, MAYOR

ATTEST:

KRISTIN DOWNS, CITY SECRETARY

APPROVED AS TO FORM:

ROBERT E. HAGER, CITY ATTORNEY

EXHIBIT A PROPOSED BUDGET 2021-2022

City of Duncanville, TX



General Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$9,816,022	\$8,377,965	\$11,712,217	\$11,021,771
RESOURCES				
Property Tax (Ad Valorem)	\$17,354,227	\$17,997,398	\$18,189,594	\$18,614,836
Sales Tax	7,756,944	7,314,692	8,337,523	8,337,523
Franchise Receipts	1,779,687	1,713,000	1,723,000	1,710,000
Permits & Fees	1,690,034	1,237,500	1,573,500	1,398,500
Fines	414,630	557,000	348,000	473,000
Interest on Investments	400,153	290,000	139,000	150,000
Recreation Fees	175,697	266,000	196,100	275,000
Other Revenue	658,388	612,370	592,480	635,880
Transfers In to General Fund	3,031,332	2,631,400	2,631,399	2,715,194
TOTAL REVENUES	\$33,261,092	\$32,619,360	\$33,730,596	\$34,309,933
EXPENDITURES				
Policy Administration	\$786,861	\$846,819	\$837,054	\$1,129,352
Administrative Services	\$1,534,228	\$1,926,772	\$2,197,443	\$1,939,933
Community Services	\$880,940	\$934,996	\$1,017,097	\$1,470,231
Economic Development				\$200,578
Finance	1,422,069	1,519,742	1,379,215	1,219,175
Parks and Recreation	3,260,522	3,884,641	3,787,982	4,018,187
Police	9,217,621	9,694,511	9,716,637	10,181,357
Public Works	6,612,368	6,874,523	6,860,776	6,607,914
Fire	6,764,631	7,072,886	7,090,996	7,376,358
TOTAL OPERATING EXPENSES	\$30,479,239	\$32,754,889	\$32,887,199	\$34,143,084
NET OPERATING REVENUES (EXPENSES)	\$2,781,853	(\$135,529)	\$843,397	\$166,849
Transfers Out of General Fund	524,303	433,019	455,612	1,606,575
Grants and Loan	290,228	240,228	240,228	60,057
Fund Reservation	350,000	838,003	838,003	1,000,000
Total Transfers and One-Time	1,164,531	1,511,250	1,533,843	2,666,632
TOTAL EXPENDITURES	\$31,643,770	\$34,266,139	\$34,421,042	\$36,809,716
ENDING FUND BALANCE	\$11,712,217	\$6,731,185	\$11,021,771	\$8,521,988
Days of Operations	140	75	122	91
Designated Operating Reserve	\$6,551,562	\$6,730,457	\$5,406,115	\$5,612,562
Target Operational Reserve Days	75 Days	75 Days	60 Days	60 Days
Amount Remaining AFTER reserve	\$5,160,656	\$730	\$5,615,657	\$2,909,427

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EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



General Fund Revenue	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
Ad Valorem Taxes				
Current Tax - O&M	\$17,025,247	\$17,717,398	\$17,909,594	\$18,324,836
Prior Years	175,637	140,000	140,000	150,000
Penalties & Interest	153,344	140,000	140,000	140,000
TOTAL	\$17,354,227	\$17,997,398	\$18,189,594	\$18,614,836
Sales Tax				
State Sales Tax City Portion	\$5,171,296	\$4,876,462	\$5,558,349	\$5,558,349
Property Tax Relief	2,585,648	2,438,231	2,779,174	2,779,174
TOTAL	\$7,756,944	\$7,314,692	\$8,337,523	\$8,337,523
Franchise Receipts				
Electric	\$1,153,437	\$1,100,000	\$1,150,000	\$1,150,000
Natural Gas	298,438	313,000	313,000	300,000
Telephone	131,970	175,000	110,000	110,000
Cable Television	164,272	125,000	150,000	150,000
Telephone Video Services	31,570	0	0	0
TOTAL	\$1,779,687	\$1,713,000	\$1,723,000	\$1,710,000
Permits and Fees				
Building Permits	\$355,743	\$250,000	\$370,000	\$275,000
Electrical Permits	19,583	13,000	17,000	17,000
Solicitor Licenses	2,900	1,500	1,500	1,500
Emergency Medical Services	844,861	750,000	800,000	850,000
Sign Permits	19,890	12,000	15,000	15,000
Wrecker & Storage Fees	0	3,000	3,000	3,000
Health Food Inspection Fees	94,831	46,000	65,000	70,000
Plumbing Permits	59,030	40,000	55,000	55,000
Zoning and Special Use Permits	4,725	8,500	8,500	8,500
Alarm Permits	54,924	60,000	50,000	50,000
Pool Inspection Fee	4,600	3,000	3,000	3,000
Texas Ambulance Supplemental Payment Program	176,412	0	135,000	0
Small Cell Nodes	500	500	500	500
Rental Property Registration Fees	52,035	50,000	50,000	50,000
TOTAL	\$1,690,034	\$1,237,500	\$1,573,500	\$1,398,500
Recreation Fees	\$173,382	\$262,000	\$196,000	\$270,000
Senior Center User Fee	2,315	4,000	100	5,000
TOTAL	\$175,697	\$266,000	\$196,100	\$275,000

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



General Fund Revenue	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
Fines				
Municipal Court Fines	\$301,523	\$400,000	\$250,000	\$350,000
Court Related Fees	93,667	130,000	80,000	110,000
School Crossing Fees	1,767	3,000	3,000	3,000
Library	5,984	9,000	5,000	0
False Alarm Fines	11,690	15,000	10,000	10,000
TOTAL	\$414,630	\$557,000	\$348,000	\$473,000
Interest on Investments				
Pooled Investments Logic & Texpool In	\$51,839	\$55,000	\$9,000	\$10,000
Certificates of Deposit Interest	246,656	100,000	80,000	80,000
Money Market Interest	101,659	135,000	50,000	60,000
TOTAL	\$400,153	\$290,000	\$139,000	\$150,000
Other Revenue				
Alcoholic Beverage Tax	\$53,991	\$69,000	\$62,100	\$76,000
Crossing Guards - DISD	22,735	35,000	35,000	35,000
Crossing Guards - Dallas County	45,033	36,000	40,000	40,000
Reimbursement for EMS Planner	65,559	104,490	50,000	90,000
Workers Comp Reimbursement	87,539	58,000	58,000	58,000
Rental of Tower	226,939	194,000	194,000	194,000
Lease Income (from EON as FY15)	12,750	0	0	0
Gas Well Revenue	8,841	0	8,000	3,000
City Services Reimbursement	202,101	58,000	68,600	58,000
Workers Comp Reimbursement	87,539	58,000	58,000	58,000
Rental of Tower	226,939	194,000	194,000	194,000
Lease Income (from EON as FY15)	12,750	0	0	0
All Other Revenues	260,129	309,880	328,780	333,880
TOTAL	\$658,388	\$612,370	\$592,480	\$635,880
Transfers In to General Fund				
Transfer from Utility Fund	\$1,761,710	\$1,761,710	\$1,761,710	\$1,812,874
Transfer from Solid Waste	192,297	192,297	192,297	192,297
Economic Development (4-B Sales Tax	75,613	92,242	92,242	111,070
Transfer from Hotel-Motel	56,302	56,637	56,637	55,091
Transfer in Pilot Franchise Tax	528,513	528,513	528,513	543,862
Transfer from Emergency Fund	416,897	0	0	0
TOTAL	\$3,031,332	\$2,631,399	\$2,631,399	\$2,715,194
TOTAL REVENUE	\$33,261,092	\$32,619,360	\$33,730,596	\$34,309,933

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



General Fund Expenses	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
Policy Administration				
Mayor & Council	\$103,680	\$140,897	\$119,271	\$143,354
City Manager	683,181	705,922	717,782	672,765
City Secretary		0	0	313,234
Total	\$786,861	\$846,819	\$837,054	\$1,129,352
Administrative Services				
Human Resources	\$317,280	\$348,242	\$338,602	\$401,190
Information Systems	792,337	820,205	928,352	926,113
Communications and Marketing	151,106	168,533	198,998	146,130
Non-Departmental	273,505	589,792	731,491	466,500
Total	\$1,534,228	\$1,926,772	\$2,197,443	\$1,939,933
Community Services				
Library Services	\$880,940	\$934,996	\$912,823	\$949,790
Neighborhood Services				424,897
City Marshal			104,274	95,543
TOTAL	\$880,940	\$934,996	\$1,017,097	\$1,470,230
Planning (Economic Development)				\$200,578
Finance				
Finance Administration	\$777,342	\$792,642	\$788,217	\$596,639
Municipal Court	452,195	482,262	477,267	478,658
Purchasing	109,602	113,731	113,731	143,878
City Marshal's Office	82,930	131,107		
TOTAL	\$1,422,069	\$1,519,742	\$1,379,215	\$1,219,175
Parks and Recreation				
Parks and Recreation Admin	\$259,174	\$254,663	\$254,663	\$265,878
Recreation Programming	351,604	401,710	392,735	404,693
Special Events	59,047	208,183	154,083	222,463
Athletic Programming	343,917	425,373	435,874	393,142
Horticulture	170,462	176,298	177,370	179,926
Park Grounds Maintenance	1,140,544	1,327,185	1,312,337	1,448,375
Building Services	784,046	881,280	875,471	897,750
Senior Center	151,729	209,949	185,449	205,960
TOTAL	\$3,260,522	\$3,884,641	\$3,787,982	\$4,018,187

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



General Fund Expenses	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
Police				
Police Administration	\$542,503	\$552,907	\$516,307	\$1,970,056
Patrol	4,726,385	4,832,383	4,866,158	5,027,401
Criminal Investigation	1,418,402	1,492,834	1,493,884	1,541,763
Special Services	346,287	511,954	503,936	562,294
Animal Control	459,426	477,758	477,765	490,157
School Guards	48,777	85,211	85,211	85,233
Crime Prevention	138,546	151,748	146,848	156,189
Communications / Records	1,224,788	1,319,716	1,337,584	348,265
Detention Services	312,507	270,000	288,946	
TOTAL	\$9,217,621	\$9,694,511	\$9,716,637	\$10,181,357
Public Works				
Engineering	\$388,278	\$387,903	\$374,203	\$391,722
Building Inspection	547,641	507,481	562,015	522,584
Streets	3,403,741	3,543,590	3,468,172	3,596,110
Traffic Operations	935,511	926,743	925,889	969,893
Planning	183,868	159,358	189,804	
Code Services	239,325	266,308	297,659	
Equipment Services	914,004	1,083,139	1,043,034	1,127,605
TOTAL	\$6,612,368	\$6,874,523	\$6,860,776	\$6,607,914
Fire				
Fire Administration	\$593,797	\$649,945	\$649,320	\$660,907
Fire Prevention	302,529	254,258	252,058	338,593
Fire Suppression	4,201,084	4,330,457	4,330,457	4,425,649
Advanced Life Support	1,580,034	1,697,817	1,720,651	1,817,819
Emergency Management Administrator	87,187	140,409	138,509	133,390
TOTAL	\$6,764,631	\$7,072,886	\$7,090,996	\$7,376,358
TOTAL OPERATING EXPENSES	\$30,479,239	\$32,754,889	\$32,887,199	\$34,143,084
Transfers and Other				
Transfer to One Time Projects	425,662	0	0	136,000
Transfer To Grant Fund	4,403	95,000	95,000	15,000
Transfer To Streets CIP Fund	72,790	265,000	265,000	1,380,000
Transfer to TIF	21,448	73,019	95,612	75,575
P-25 Public Safety Radios	350,000	838,003	838,003	1,000,000
Economic Incentive Grant	50,000	0	0	0
Loan Payment	240,228	240,228	240,228	60,057
TOTAL	\$1,164,531	\$1,511,250	\$1,533,843	\$2,666,632
TOTAL EXPENDITURES	\$31,643,771	\$34,266,139	\$34,421,042	\$36,809,716

EXHIBIT A PROPOSED BUDGET 2021-2022

City of Duncanville, TX



General Fund Budgeted FTEs	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
Policy Administration				
Mayor & Council	0.0	0.0	0.0	0.0
City Manager	4.0	4.0	4.0	4.0
City Secretary	0.0	0.0	0.0	2.0
	4.0	4.0	4.0	6.0
Administrative Services				
Human Resources	2.6	2.5	2.5	3.5
Information Systems	4.0	4.0	4.0	4.0
Communications and Marketing	1.0	1.0	1.0	1.0
	7.6	7.5	7.5	8.5
Community Services				
Library Services	12.0	12.0	12.0	12.0
City Marshal	0.0	0.0	0.0	1.0
Neighborhood Services	0.0	0.0	0.0	5.5
	12.0	12.0	12.0	18.5
Economic Development				
Planning	0.0	0.0	0.0	2.0
Finance				
Finance Administration	7.0	7.0	7.0	5.0
Municipal Court	4.5	4.5	4.5	4.5
Purchasing	1.0	1.0	1.0	1.4
City Marshal	1.0	1.5	1.0	0.0
	13.5	14.0	13.5	10.9
Parks and Recreation				
Parks & Recreation Administration	2.0	2.0	2.0	2.0
Recreation Programming	6.9	9.8	7.0	9.8
Athletic Programming	3.0	3.0	3.0	3.0
Horticulture	3.0	3.0	3.0	3.0
Park Grounds Maintenance	7.6	8.3	7.5	8.3
Building Services	6.1	7.0	6.5	6.5
Senior Center	3.2	4.0	2.9	4.0
	31.8	37.0	31.9	36.5

EXHIBIT A PROPOSED BUDGET 2021-2022

City of Duncanville, TX



General Fund Budgeted FTEs	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
Police				
Police Administration	3.0	3.0	3.0	3.0
Patrol	45.0	44.0	44.0	46.0
Criminal Investigation	13.0	13.0	13.0	13.0
Animal Control	2.0	2.0	2.0	2.0
School Guards	2.0	3.5	3.0	3.5
Crime Prevention	1.5	1.5	1.5	1.5
Records	4.0	4.0	4.0	4.0
Detention Services	5.0	0.0	0.0	0.0
Special Services	2.0	3.0	3.0	3.0
	77.5	74.0	73.5	76.0
Public Works				
Engineering	3.0	3.0	3.0	3.0
Building Inspections	6.0	6.0	6.0	6.0
Streets	16.5	16.5	16.5	16.5
Traffic Operations	4.0	4.0	4.0	4.0
Planning	2.0	2.0	2.0	0.0
Code Services	3.0	3.0	3.0	0.0
Equipment Services	4.0	4.0	4.0	4.0
	38.5	38.5	38.5	33.5
Fire				
Fire Administration	3.0	3.0	3.0	3.0
Fire Prevention	2.0	2.0	2.0	3.0
Fire Suppression	36.0	36.0	36.0	36.0
Advanced Life Support	13.0	13.0	13.0	13.0
Regional Emergency Coordinator	1.0	1.0	1.0	1.0
	55.0	55.0	55.0	56.0

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Utility Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$18,140,955	\$7,956,235	\$16,141,653	\$14,414,205
REVENUES				
Residential Water Sales	\$5,300,439	\$5,400,000	\$5,400,000	\$5,400,000
Multi-Family Water Sales	755,991	770,000	770,000	760,000
Commercial Water Sales	1,267,169	1,360,000	1,360,000	1,337,000
Water Sales Other	1,364	1,000	1,000	1,000
Water Sales Irrigation	528,393	510,000	510,000	505,000
Water Taps	11,030	10,000	22,600	10,364
School Water Sales	144,268	165,000	165,000	152,000
Reimbursement for Summit Tank	734	600	600	600
TOTAL WATER REVENUES	\$8,009,389	\$8,216,600	\$8,229,200	\$8,165,964
Residential Sewer Service	\$6,493,269	\$6,500,000	\$6,500,000	\$6,525,000
Multi-Family Sewer Sales	1,430,371	1,455,000	1,455,000	1,442,000
Commercial Sewer Sales	1,365,319	1,470,000	1,470,000	1,400,000
Sewer Taps	2,628	3,600	4,000	3,494
Schools Sewer Sales	88,881	123,000	123,000	121,438
TOTAL SEWER REVENUES	\$9,380,469	\$9,551,600	\$9,552,000	\$9,491,932
Interest on Investments	\$157,630	\$120,000	\$32,000	\$32,000
Refunds from TRA	326,883	0	2,004	0
Service Charges	87,806	130,000	130,000	130,000
Miscellaneous Income	1,127	5,000	500	5,050
Cash Over and Short	(50)	0	0	0
Return Check Fees	3,990	5,000	5,000	5,000
Scrap Metal Sales	3,395	3,500	500	3,500
City Services Reimburesment	21,365	26,000	26,000	26,000
Penalties	106,728	165,000	165,000	166,650
TOTAL OTHER REVENUES	\$708,874	\$454,500	\$361,004	\$368,200
TOTAL REVENUES	\$18,098,732	\$18,222,700	\$18,142,204	\$18,026,096

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Utility Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
EXPENDITURES				
Utility Accounting	\$1,138,283	\$1,091,798	\$1,210,489	\$1,120,922
Utility Administration	386,096	384,747	375,577	473,382
Water Services	4,015,023	4,643,674	4,616,389	5,099,380
Wastewater Services	6,167,857	5,796,452	6,376,974	6,184,608
TOTAL OPERATING EXPENSES	\$11,707,258	\$11,916,671	\$12,579,429	\$12,878,291
Debt Principal (Last pmt 02-25-20)	\$110,000	\$0	\$0	\$0
Interest on Debt	531	0	0	0
Paying Agent Fees	600	0	0	0
Transfer to General Fund	1,761,710	1,761,710	1,761,710	1,812,874
Transfer to CIP	5,000,000	5,000,000	5,000,000	5,000,000
Transfer Out Payment in Lieu of Tax (PILOT) Franchise Tax	528,513	528,513	528,513	543,862
TOTAL OTHER EXPENSES	\$7,401,354	\$7,290,223	\$7,290,223	\$7,356,736
TOTAL EXPENDITURES	\$19,108,612	\$19,206,894	\$19,869,652	\$20,235,027
NET CHANGE TO FUND BALANCE	(\$1,999,302)	(\$984,194)	(\$1,727,448)	(\$2,208,932)
ENDING FUND BALANCE	\$16,141,653	\$6,972,042	\$14,414,205	\$12,205,274
Days of Operations	308	72	205	160
Designated Operating Reserve	\$3,274,700	\$3,157,298	\$3,266,244	\$3,326,306
Target Number of Days in Rerserve	60 Days	60 Days	60 Days	60 Days
Amount Above or (Below) Reserve	\$12,866,953	\$3,814,744	\$11,147,961	\$8,878,968

EXHIBIT A PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Drainage Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$1,057,202	\$782,450	\$1,055,525	\$889,905
REVENUES				
Residential	\$480,639	\$481,000	\$481,000	\$481,000
Commercial & Multi-Family	293,903	288,000	288,000	350,000
Logic Interest	1,284	0	150	0
TOTAL DRAINAGE CHARGES	\$775,827	\$769,000	\$769,150	\$831,000
City Services Reimbursement by Property Owner for Bagwall Program	\$23,630	\$10,000	\$10,000	\$10,000
TOTAL REVENUES	\$799,457	\$779,000	\$779,150	\$841,000
EXPENDITURES				
Drainage Administration	\$316,544	\$362,672	\$294,566	\$401,696
Erosion Control and Bagwall	11,450	60,000	45,000	80,000
Capital Improvement Projects	449,436	391,932	605,204	1,451,519
TOTAL EXPENSES	\$777,429	\$814,604	\$944,770	\$1,933,215
NET CHANGE TO FUND BALANCE	(\$1,677)	(\$35,604)	(\$165,620)	(\$1,092,215)
ENDING FUND BALANCE	\$1,055,525	\$746,846	\$889,905	(\$202,310)
Drainage Fund Budgeted FTEs	3.5	3.5	3.5	4.0

EXHIBIT A PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Solid Waste Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$627,420	\$640,128	\$750,224	\$535,537
REVENUES				
Garbage Collection - Residential	\$2,483,120	\$3,420,000	\$3,420,000	\$3,420,000
Landfill Fees (Commercial)	424,496	430,000	430,000	430,000
Commercial Collection - Franchise	206,916	220,000	220,000	220,000
Commercial Collection	84,598	98,000	98,000	98,000
Interest on Investments	20,654	6,000	500	500
TOTAL REVENUES	\$3,219,784	\$4,174,000	\$4,168,500	\$4,168,500
EXPENDITURES				
Solid Waste	\$3,292,574	\$3,796,084	\$3,791,702	\$3,864,954
Litter Control	241,983	249,188	249,188	246,360
TOTAL OPERATING EXPENSE	\$3,534,556	\$4,045,272	\$4,040,890	\$4,111,314
Transfer to CIP (Alley)	150,000	150,000	150,000	150,000
Transfer to General Fund	192,297	192,297	192,297	192,297
TOTAL EXPENSES	\$3,876,853	\$4,387,569	\$4,383,187	\$4,453,611
ENDING FUND BALANCE	\$750,224	\$426,559	\$535,537	\$250,425
NET CHANGE TO FUND BALANCE	\$122,804	(\$213,569)	(\$214,687)	(\$285,111)
Solid Waste Fund Budgeted FTEs				
Solid Waste	1.0	1.0	1.0	1.0
Litter Control	4.0	4.0	4.0	4.0
TOTAL	5.0	5.0	5.0	5.0

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Hotel / Motel Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$1,908,138	\$1,994,169	\$2,246,017	\$2,287,413
REVENUES				
Motel 6	\$75,218	\$55,250	\$80,000	\$80,000
Holiday Inn Express	102,367	122,400	100,000	100,000
Hilton Garden Inn	157,030	255,000	150,000	150,000
Best Western	82,921	100,300	90,000	90,000
Alla's Bed and Breakfast	2,098	3,060	3,500	3,060
Roadway Inn	9,801	0	75,000	75,000
La Quinta	105,528	106,250	106,250	106,250
Hampton Inn and Suites	132,222	110,500	130,000	130,000
TOTAL TAXES	\$667,184	\$752,760	\$734,750	\$734,310
Interest on Investments	1,619	2,400	240	240
TOTAL REVENUES	\$668,803	\$755,160	\$734,990	\$734,550
EXPENDITURES				
Admin Salary/Benefits	\$34,472	\$34,680	\$30,151	\$35,924
Admin Operational Expenses	5,128	17,209	17,209	17,209
Advertising - General	1,095	31,152	31,152	31,152
Advertising - Wayfinding	0	150,000	150,000	150,000
Advertising - Fieldhouse	22,723	100,000	100,000	100,000
Multi-Cultural Fusion Fest	0	10,000	10,000	10,000
Major Event Planner	0	100,000	100,000	100,000
Transfer to General Fund	56,302	56,637	56,637	55,091

EXHIBIT A **PROPOSED BUDGET 2021-2022** **City of Duncanville, TX**



Hotel / Motel Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
GRANTS & INCENTIVES				
Sandra Meadows Tournament	42,000	42,000	0	42,000
Great American Sports (GASO)	32,205	45,000	45,000	45,000
Duncanville Football Classic (ALW)		45,000	45,000	45,000
Chamber of Commerce	51,920	33,445	33,445	33,445
Hampton Inn and Suites Rebate	42,603	45,000	45,000	45,000
PROMOTION OF ARTS				
Duncanville Community Theatre	24,697	30,000	30,000	30,000
International Museum of Culture	17,779	0	0	0
TOTAL EXPENDITURES	\$330,924	\$740,123	\$693,594	\$739,821
NET REVENUES (EXPENSES)	\$337,879	\$15,037	\$41,396	(\$5,271)
ENDING FUND BALANCE	\$2,246,017	\$2,009,206	\$2,287,413	\$2,282,142
Hotel/Motel Fund Budgeted FTEs	0.3	0.3	0.3	0.3

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Economic Development Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$2,985,979	\$3,298,370	\$3,709,165	\$4,467,687
REVENUES				
4B Sales Tax	\$2,585,648	\$2,438,231	\$2,779,174	\$2,779,174
Interest on Investments	14,457	20,000	2,000	2,000
TOTAL REVENUES	\$2,600,105	\$2,458,231	\$2,781,174	\$2,781,174
EXPENDITURES				
Economic Development	\$286,467	\$335,378	\$313,780	\$670,489
Keep Duncanville Beautiful	7,470	12,000	12,000	12,002
Transfer to General Fund	75,613	92,242	92,242	111,070
Demo/Asbestos Abatement	156,000	0	204,075	0
ANNUAL PROGRAMS				
Design Grants	22,975	40,000	40,000	40,000
Demo/Rebuild Program	1,262	150,000	150,000	190,000
Façade Incentives	22,427	60,000	60,000	60,000
Main Station Railroad Flats	0	100	100	100
Water and Mow				
Beautification	58,218	126,777	109,310	193,745
Sustainable Beauty	8,961	15,000	15,000	15,000
GRANTS & INCENTIVES				
Business COVID-19 Grants	216,077	0	0	0
DEBT SERVICE				
Fieldhouse (Last pmt Feb 2025)	533,850	537,800	537,800	538,475
ED Debt (last pmt Feb 2021)	487,599	488,346	488,346	0
TOTAL EXPENDITURES	\$1,876,918	\$1,857,644	\$2,022,653	\$1,830,881
NET REVENUES (EXPENSES)	\$723,186	\$600,587	\$758,521	\$950,293
ENDING FUND BALANCE	\$3,709,165	\$3,898,957	\$4,467,687	\$5,417,980

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Fieldhouse Fund Summary	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	(\$1,204,524)	(\$1,540,423)	(\$1,498,852)	(\$1,490,168)
REVENUES				
Sponsorships	\$18,485	\$50,000	\$58,000	\$68,000
Food and Beverage Sales	190,608	237,000	290,000	325,000
General Store - Merchandise	696	5,000	5,000	5,000
Court and Facility Rentals	17,363	34,000	34,000	55,000
Basketball & Volleyball Crt Rentals	265,240	355,000	425,000	442,000
Other Sports	58,967	68,000	85,000	92,500
Camps and After School Program	40,338	226,000	122,000	211,000
Classes	35,967	30,000	46,000	63,000
Miscellaneous	71,504	80,390	80,390	85,000
Transfer In - DCEDC	533,850	537,800	537,800	538,475
TOTAL REVENUES	\$1,233,018	\$1,623,190	\$1,683,190	\$1,884,975
EXPENDITURES				
Administration	\$875,425	\$924,580	\$922,666	\$1,074,274
Food Court/Café	123,445	131,740	141,740	176,705
General Store	108	3,750	3,750	3,750
Camps	8,545	83,500	58,500	89,500
Classes	493	0	0	0
Other	4,691	9,550	9,550	
Debt Service - Ends FY25	532,050	538,300	538,300	538,975
TOTAL EXPENDITURES	\$1,544,756	\$1,691,420	\$1,674,506	\$1,883,204
NET REVENUES (EXPENSES)	(\$311,738)	(\$68,230)	\$8,684	\$1,771
ENDING FUND BALANCE	(\$1,498,852)	(\$1,608,652)	(\$1,490,168)	(\$1,488,397)
Fieldhouse Budgeted FTEs	11.1	15.0	11.6	15.0

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



TIF Fund	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$236,867	\$255,565	\$257,668	\$350,530
REVENUES				
Transfer In from General Fund	\$21,448	\$73,019	\$95,612	\$75,575
TOTAL REVENUES	\$21,448	\$73,019	\$95,612	\$75,575
EXPENDITURES				
Operational Expenses	\$648	\$2,750	\$2,750	\$2,750
TOTAL EXPENDITURES	\$648	\$2,750	\$2,750	\$2,750
NET REVENUE (EXPENSES)	\$20,801	\$70,269	\$92,862	\$72,825
ENDING FUND BALANCE	\$257,668	\$325,834	\$350,530	\$423,354

EXHIBIT A **PROPOSED BUDGET 2021-2022** **City of Duncanville, TX**



Asset Forfeiture	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$394,302	\$215,027	\$301,330	\$153,882
REVENUES				
Abandoned Asset Forfeiture	\$2,937	\$1,300	\$1,300	\$1,300
State Asset Forfeiture	26,239	5,500	5,500	5,500
Federal Asset Forfeiture	14,461	30,000	30,000	30,000
TOTAL REVENUES	\$43,637	\$36,800	\$36,800	\$36,800
EXPENDITURES				
Abandoned Asset Forfeiture	1,129	0	0	0
State Asset Forfeiture	29,663	20,000	20,000	79,248
Federal Asset Forfeiture	105,817	108,011	164,248	37,736
TOTAL EXPENDITURES	\$136,609	\$128,011	\$184,248	\$116,984
ENDING FUND BALANCE	\$301,330	\$123,816	\$153,882	\$73,698

PROPOSED BUDGET 2021-2022

City of Duncanville, TX

EXHIBIT A



IT Replacement	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$186,903	\$117,369	\$146,732	\$34,292
REVENUES				
General Fund Contributions	\$44,652	\$114,240	\$114,240	\$138,593
Utility Fund Contributions	3,168	8,448	8,448	8,320
Economic Dev Fund Contributions	366	976	976	1,220
Fieldhouse Contributions	1,380	4,096	4,096	3,900
TOTAL REVENUES	\$49,566	\$127,760	\$127,760	\$152,033
EXPENDITURES				
IT Equipment Replacement	\$89,737	\$240,200	\$240,200	\$129,800
TOTAL EXPENDITURES	\$89,737	\$240,200	\$240,200	\$129,800
ENDING FUND BALANCE	\$146,732	\$4,929	\$34,292	\$56,525

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Comprehensive Self-Insurance (Liability & Workers Comp)	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$711,438	\$588,098	\$889,833	\$823,338
REVENUES				
General Fund Contributions	\$392,012	\$380,489	\$380,489	\$380,489
Utility Fund Contributions	53,465	51,861	51,861	51,861
Hotel/Motel Contributions	3,667	3,557	3,557	3,557
EDC Contributions	11,988	11,628	11,628	11,628
Solid Waste Contributions	9,085	8,812	8,812	8,812
Drainage Contributions	4,890	4,743	4,743	4,743
Fieldhouse Contributions	7,335	7,115	7,115	7,115
Interest from Investments	5,539	6,000	1,000	1,000
TOTAL REVENUES	\$487,981	\$474,205	\$469,205	\$469,205
EXPENDITURES				
Administrative & Insurance				
Premiums	\$277,985	\$365,141	\$324,500	\$340,000
Workers Comp Claims	43,737	280,000	150,000	150,000
Liability Claims	(12,137)	61,200	61,200	61,200
TOTAL EXPENDITURES	\$309,586	\$706,341	\$535,700	\$551,200
ENDING FUND BALANCE	\$889,833	\$355,962	\$823,338	\$741,343

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Debt Service Fund	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-22 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$1,380,494	\$1,327,409	\$1,399,863	\$1,326,288
REVENUES				
Ad Valorem Taxes	\$1,458,032	\$1,383,157	\$1,383,157	\$1,383,157
Delinquent Taxes	18,602	15,000	15,000	15,000
Penalties and Interest	17,950	12,000	12,000	12,000
Interet Earnings Debt Service	5,924	18,000	500	500
TOTAL REVENUES	\$1,500,508	\$1,428,157	\$1,410,657	\$1,410,657
EXPENDITURES				
Principle Retirement	\$340,000	\$720,000	\$720,000	\$755,000
Interest Debt	1,140,642	763,632	763,632	726,757
Paying Agent	500	600	600	600
TOTAL EXPENDITURES	\$1,481,142	\$1,484,232	\$1,484,232	\$1,482,357
ENDING FUND BALANCE	\$1,399,863	\$1,271,334	\$1,326,288	\$1,254,588

EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Fleet Replacement	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$2,302,681	\$2,060,536	\$2,458,073	\$1,270,934
REVENUES				
Interest Income	\$13,388	\$15,000	\$2,690	\$2,800
Insurance Recovery	4,495	0	52,675	0
General Fund Contributions	481,726	463,914	463,914	715,287
Utility Fund Contributions	195,462	110,538	110,538	162,427
Solid Waste Contributions	8,976	7,606	7,606	10,623
TOTAL REVENUES	\$704,047	\$597,058	\$637,423	\$891,137
EXPENDITURES				
Vehicles and Equipment	\$548,652	\$1,173,463	\$1,824,562	\$2,161,838
TOTAL EXPENDITURES	\$548,652	\$1,173,463	\$1,824,562	\$2,161,838
ENDING FUND BALANCE	\$2,458,073	\$1,484,131	\$1,270,934	\$233

During the budget process, a meeting is held with the departments and Equipment Services to review the Fleet Rotation schedule. All equipment and vehicles are assessed by Public Works department for the need of replacement. Often the useful life of the City's vehicles can be extended, and therefore pushed out for a later replacement. For Police Patrol vehicles the rotation, currently is 3 years. The Chevy Tahoes are better equipped for the Police department needs. The rotation was every 2 years. The Fire Department has two (2) ambulances due for replacement. Every four years they are replaced. The previous ambulances go into reserve for two years. There are 2 ambulances on the front line for 2 years and 2 ambulances in reserve for 2 years. Fire Engines are replaced every 10 years.

All other vehicles are typically every 5 – 7 years. There are 31 vehicles scheduled for replacement.

EXHIBIT A **PROPOSED BUDGET 2021-2022** **City of Duncanville, TX**



Street CIP	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$68,574	\$68,574	\$21,152	\$175,787
REVENUES				
Transfer from General Fund	\$72,790	\$265,000	\$265,000	\$1,380,000
Transfer from Red Light Fund	0	0	252,570	0
Reimbursement for CDBG				
Grant	0	0	0	91,000
TxDot Reimbursement	0	0	0	0
TOTAL REVENUES	\$72,790	\$265,000	\$517,570	\$1,471,000
EXPENDITURES				
Street CIP	\$120,212	\$265,000	\$112,935	\$910,737
Sidewalk Improvements	0	0	250,000	91,000
TOTAL EXPENDITURES	\$120,212	\$265,000	\$362,935	\$1,001,737
ENDING FUND BALANCE	\$21,152	\$68,574	\$175,787	\$645,050

PROPOSED BUDGET 2021-2022

City of Duncanville, TX

EXHIBIT A



Streets & Sidewalk CIP Identified FY2022-2027

FY2022: \$1,468,404

- Design Road @ E. Carr (\$77,404) w/ Utilities
- Construct Road @ Swan Ridge, Cedar Hill to Birdwood (\$500,000) w/ Utilities
- Construct Road @ E. Carr, N. Main to Oriole (\$800,000) w/ Utilities
- Design & Construction Sidewalk for Oriole Blvd, Fairmeadows to Camp Wisdom (\$91,000)

FY2023: \$3,940,000

- Construct – Danieldale Interim Bike Lanes, Cedar Hill Rd – S. Main St. (\$620,000)
- Construct – Danieldale Interim Bike Lanes, US 67 – S Cockrell Hill Rd (\$480,000)
- Construct – Danieldale Interim Bike Lanes, S. Cockrell Rd. – DeSoto Limit (\$480,000)
- Construct – Danieldale Interim Bike Lanes, Cedar Hill Rd. – Santa Fe Trail (\$440,000)
- Construct – Danieldale Interim Bike Lanes, S. Santa Fe Trail – S. Greenstone (\$560,000)
- Construct – Danieldale Interim Bike Lanes, S. Greenstone Lane – Clark (\$580,000)
- Construction Road @ Beaver Creek (\$500,000)
- Design & Construction - Sidewalk for Oriole Blvd, Fairmeadows to Camp Wisdom Phase 2 (\$200,000)
- Sidewalk FY23 projects TBD (\$80,000)

FY2024: \$310,000

- Design Road @ Wintergreen Ph2, Main to Cockrell Hill – Potential Dallas County 7th Call (\$110,000) WR Master Plan #8
- Construction FY24 ADA Sidewalks – Cockrell Hill Bridge (\$180,000)
- Sidewalk FY24 projects TBD (\$20,000)

FY2025: \$330,000

- Design Road @ W. Red Bird, Hill City to Duncanville Rd (\$50,000) w/ Utilities
- Sidewalk FY25 projects TBD (\$20,000)
- Construction FY25 ADA Sidewalks – TBD (\$180,000)
- Construction FY25 CDBG Sidewalk Project TBD (\$80,000)

FY2026: \$1,400,000

- Construct Road @ Wintergreen Ph2, Main to Cockrell Hill – Potential Dallas County 7th Call (\$1,200,000)
- Construction FY26 ADA Sidewalks – TBD (\$180,000)
- Sidewalk FY26 projects TBD (\$20,000)

FY2027: \$700,000

- Construct Road @ W. Red Bird, Hill City to Duncanville Rd (\$500,000) w/ Utilities
- Sidewalk FY27 projects and construction TBD (\$200,000)
- Construction FY27 CDBG Sidewalk Project TBD (\$80,000)

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EXHIBIT A

PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Alley CIP	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$245,908	\$373,353	\$380,686	\$211,180
REVENUES				
Transfer from Solid Waste	\$150,000	\$150,000	\$150,000	\$150,000
TOTAL REVENUES	\$150,000	\$150,000	\$150,000	\$150,000
EXPENDITURES				
Digitize, Catalog, GIS Drawings	\$0	\$0	\$5,000	\$0
Alley Reconstruction	15,222	378,500	314,506	230,591
TOTAL EXPENDITURES	\$15,222	\$378,500	\$319,506	\$230,591
ENDING FUND BALANCE	\$380,686	\$144,853	\$211,180	\$130,589

Alley CIP Identified FY2022-2027

FY2022:	\$303,500
Construct Road @ @ E. Cherry – E. Center	
FY2023:	\$55,000
Design Alley @ E. Center - Alexander	
FY2024:	\$418,242
Construct Alley @ E. Center – E. Center Phase 2	
FY2025:	\$40,000
Design Alley @Wishing Star - Carder	
FY2026:	\$308,500
Construction Alley @Wishing Star – Carder	
FY2027:	\$50,000
Design – Alley @ Ridgecrest - Cliffwood	

PROPOSED BUDGET 2021-2022

City of Duncanville, TX

EXHIBIT A



Utilities CIP Identified FY2022 – 2027

FY2022: \$6,454,388

- FY22 Pipebursting (\$1,000,000)
- Construct WR/WW @ Greenbriar Ln (\$974,388)
- Construct WR/WW @ E Carr, N Main to Oriole (\$500,000)
- Construct WR/WW @ Swan Ridge (\$500,000)
- Emergency Generator (\$600,000)
- Water Line replacement @ Wren Avenue & Oriole (\$500,000)
- WR/WW Cedar Ridge (\$1,980,000) a part of Bond project
- Construct WR @ Fairmeadows, N. Main to Oriole (\$350,000)
- Design WR/WW @ East Carr – N. Main to Oriole (\$50,000)

FY2023: \$4,569,000

- FY23 Pipebursting (\$1,000,000)
- Construct WW @ Beaver Creek (\$225,000)
- Construct WW Pipebursting @ Forest Hills (\$175,000)
- Construct WR/WW @ Nob Hill (\$859,000)
- Design – Chemical Injection at Daniieldale Pump Station (\$50,000)
- Construct GST @ Daniieldale Phase 2 (\$1,610,000)
- Design WR @ N. Duncanville Rd. I-20, Redbird (\$200,000)
- Design WR @ Trush, US67 (\$100,000)
- Construct – WW Siphon vic Wheatland & Mauk Branch (\$250,000)
- Construct Cameras @ River Oaks Water Tower (\$50,000)
- Design WR @ Peach (\$100,000)

FY2024: \$2,592,000

- FY24 Pipebursting (\$1,000,000)
- Construct WW Pipebursting @ N. Duncanville Rd., Thrush, Red Bird (\$397,500)
- Construct WR @ Forest Hills (\$850,000)
- Design WW @ E Freeman, Main to Hastings & N Merrill (\$25,000)
- Construct Paint @ N. Main GST (\$200,000)
- Design WR @ Wintergreen Ph2 Main to Cockrell Hill (\$120,000)

FY2025: \$4,912,500

- FY25 Pipebursting (\$1,000,000)
- Construct WW @ E. Freeman, Main to Hastings (\$250,000)
- Construct WR @ N. Duncanville Rd. I-20, Redbird (\$2,005,000)
- Construct WR @ Trush, US67 (\$1,002,500)
- Design WR/WW @ Master Plan (\$200,000)
- Design - Rehab @ Summit Pump House (\$100,000)
- Design - WR @ Red Bird, Bow Creek to Hill City (\$100,000)

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EXHIBIT A PROPOSED BUDGET 2021-2022City of Duncanville, TX



- Design - WR @ Bow Creek, Red Bird, Cedar Ridge & Ida Vista, Bow Creek to Jungle (\$155,000)

FY2026: **\$4,193,333**

- FY26 Pipebursting (\$1,000,000)
- Construct WW Pipebursting @ Wintergreen Ph2 (\$445,000)
- Construct - WW Pipebursting @ Red Bird, Cedar Ridge, Hill City (\$387,500)
- Construct - WR @ Wintergreen Ph2, Main to Cockrell Hill (\$1,000,000)
- Construct – Rehab @ Summit Tank (\$1,060,833)
- Design WR/WW @ Red Bird, Hill City to N. Duncanville (\$50,000)
- Design WR/WW @ Briarmeade, Crescent to High Ridge (\$125,000)
- Design WR/WW @ Silver Creek (\$125,000)

FY2027: **\$5,052,500**

- FY27 Pipebursting (\$1,000,000)
- Construct - WR/WW @ Red Bird, Hill City to N Duncanville (\$502,500)
- Construct - WR @ Bow Creek, Red Bird, Cedar Ridge & Ida Vista, Bow Creek to Jungle (\$1,550,000)
- Construct - WR @ S Peach, Wheatland to Lions Park (\$1,000,000)
- Design - Water Tower 1.0 MG @ Red Bird Park (\$500,000)
- Design WR/WW TBD (\$500,000)

EXHIBIT A PROPOSED BUDGET 2021-2022

City of Duncanville, TX



Bond Capital Projects	2019-20 ACTUAL	2020-21 ADOPTED BUDGET	2020-21 END OF YEAR PROJECTION	2021-21 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$21,720,806	\$21,720,806	\$20,960,223	\$19,113,187
REVENUES				
Interest Income	\$395,191	\$0	\$120,000	\$100,000
TOTAL REVENUES	\$395,191	\$0	\$120,000	\$100,000
EXPENDITURES				
Bond Projects	\$1,155,774	\$10,113,472	\$1,967,036	\$10,439,101
TOTAL EXPENDITURES	\$1,155,774	\$10,113,472	\$1,967,036	\$10,439,101
ENDING FUND BALANCE	\$20,960,223	\$11,607,334	\$19,113,187	\$8,774,086

Bond Type	Project Description	Total Bond Allocation	Project Spent as of 07-29-2021	Status
Streets	Danielsdale Road CIP	\$3,100,000	\$399,426	Summer 2021 Construction
Streets	Main St @ Camp Wisdom	\$1,500,000	\$0	Project Cancelled
Streets	South Cedar Ridge	\$2,000,000	\$0	FY 2022 to start design
Parks	City-wide Trails Phase 1-3	\$1,500,000	\$25,800	In Progress
Parks	Rotary Park Parking Lot	\$50,000	\$17,405	Complete
Parks	Pavilions at Lakeside & Harrington	\$800,000	\$392,931	Lakeside Complete
Parks	Armstrong Park Kidsville & Splashpad	\$2,250,000	\$231,148	Fall/Winter 2021 Construction Start
Parks	Harrington Park Improvements	\$2,000,000	\$63,236	Fall/Winter Construction Start
Facilities	Construct Fire Station	\$6,000,000	\$403,609	In Progress
Facilities	Renovate Service Center	\$2,400,000	\$202,800	Winter 2021 Construction Start
TOTAL		\$21,600,000	\$1,736,355	



STAFF REPORT

MEETING: City Council - 31 Aug 2021

TITLE:

Consider an Ordinance Levying Ad Valorem Taxes for the Year 2021 at a rate of \$0.700000 per one hundred dollars (\$100.00) assessed valuation on all taxable property within the Corporate limits of the City as of January 1, 2021, to provide revenues for current expenses and interest and sinking fund requirements; providing for due and delinquent dates together with penalties and interest.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Aretha R. Ferrell-Benavides, City Manager

BACKGROUND/HISTORY:

A Public Hearing was held on August 24, 2021 regarding the proposed tax rate of \$0.700000 which is a decrease of \$0.016852 or -2.35% from the 2020 adopted tax rate. Even though the tax rate is being lowered, the total property tax revenue of the City of Duncanville is increasing by \$766,534 or 4.01% compared to the prior year. The tax laws require that the language used in the motion state the property tax rate be increased by the adoption of a tax rate of \$0.700000 which is effectively a 3.88 percent increase in the tax rate (based from the calculated No-New Revenue rate of \$0.673838) though the total tax rate is being lowered from the previous year.

POLICY EXPLANATION:

Texas Tax Code Section 26.05(d) requires local governments to hold a public hearing when the proposed tax rate exceeds the lower of the No-New-Revenue (NNR) tax rate or the Voter-Approval (VA) tax rate. Even when the tax rate is not changed, if taxable property values increase from the prior year, there are more revenues from taxes (effectively) in the current proposed year versus the prior year. The tax rate being adopted is lower than the previous year, yet effectively there is an increase in revenue due to the increased taxable valuations. The required motion to adopt the tax rate is stated below in the Recommendation Section.

Furthermore, Truth In Taxation rules require the calculations and disclosures above based on the effective increase (positive percentage based on increased taxable valuations) and contained in Section 2 of the attached ordinance. The effect of actually lowering the City tax rate by \$0.016852 for 2021 taxes is reflected in the Maintenance and Operations tax decrease of \$10.75 when applied to a fixed value, in this case a \$100,000 home, as stipulated by state law.

Texas Tax Code 26.06 section (e) states, a meeting to vote on the tax increase may not be held later than the seventh day after the date of the public hearing.

Motion:

I move the property tax rate be increased by the adoption of a tax rate of \$0.700000, which is effectively a 3.88 percent increase in the tax rate.

Another requirement under the Texas Tax Code is to present a certification of additional sales and use tax to pay debt service to the governing body. The City does not use any sales tax revenue toward general obligation debt supported by Ad Valorem taxes. The Tax Code requires written certification whether or not that amount is zero. There is no formal action required other than for staff to execute the form and submit to Dallas County. The specific language of the Tax Code is below.

TITLE 1. PROPERTY TAX CODE**Sec. 26.05.**

(e-1) The governing body of a taxing unit that imposes an additional sales and use tax may not adopt the component of the tax rate of the taxing unit described by Subsection (a)(1) of this section until the chief financial officer or the auditor for the taxing unit submits to the governing body of the taxing unit a written certification that the amount of additional sales and use tax revenue that will be used to pay debt service has been deducted from the total amount described by Section 26.04(e)(3)(C) as required by Subsection (a)(1) of this section.

(a)(1) for a taxing unit other than a school district, the rate that, if applied to the total taxable value, will impose the total amount described by Section 26.04(e)(3)(C), less any amount of additional sales and use tax revenue that will be used to pay debt service

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of an Ordinance of the City of Duncanville, Texas, Levying Ad Valorem Taxes for the Year 2021 at a rate of \$0.700000 per one hundred dollars (\$100.00) assessed valuation on all taxable property within the Corporate limits of the City as of January 1, 2021, to provide revenues for current expenses and interest and sinking fund requirements; providing for due and delinquent dates together with penalties and interest.

ATTACHMENTS:

[Attachment 1 - Certification of Additional Sales and Use Tax to Pay Debt Services](#)

[Attachment 2 - Ordinance No. - 2410 - AD Valorem Taxes FY2021 - Rate OF \\$0.700000 PER ONE HUNDRED DOLLARS \(\\$100.00\)](#)

ATTACHMENT 1

Form 50-882

Certification of Additional Sales and Use Tax to Pay Debt Services

THE STATE OF TEXAS,
County of Dallas

Chief Financial Officer or Auditor: Edena Atmore

For the taxing unit: City of Duncanville

Hereby certifies that the amount of additional sales and use tax revenue collected to pay debt service has been deducted from the total amount described by Tax Code Section 26.05(e-1), 26.04(e)(3)(C) and 26.05(a)(1).

This certification is submitted to the governing body of City of Duncanville on 8/31/21.

Signature of Financial Officer or Auditor

ORDINANCE NO. 2410

AN ORDINANCE OF THE CITY OF DUNCANVILLE, TEXAS, LEVYING AD VALOREM TAXES FOR THE YEAR 2021 AT A RATE OF \$0.700000 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2021, TO PROVIDE REVENUES FOR CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; AND, DECLARING AN EFFECTIVE DATE.

WHEREAS, The City has approved and adopted a budget in accordance with state law and the Home Rule Charter for the maintenance and operation and debt service obligations of the municipal government for fiscal year 2021-2022; and

WHEREAS, The City Council shall provide for the revenues for said budget by a levy of ad valorem property taxes; and

WHEREAS, The Dallas Central Appraisal District has timely appraised and provided for exemptions for real personal property located within the jurisdictional limits of the City in accordance with state law; and

WHEREAS, the required notices and public hearings have been held under state law.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2021 on all taxable property, real, personal and mixed, situated within the limits of the City of Duncanville, Texas and not exempt by the Constitution of the State and valid State laws, a tax of \$0.700000 on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be appropriated and distributed as follows:

- (a) For the purpose of defraying the current expenses for maintenance and operations of the municipal government of the City, a tax of \$0.655410 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.
- (b) For the purpose of creating a sinking fund to pay the interest and principal on all outstanding bonds of the City, not otherwise provided for, a tax of \$0.04459 on each One Hundred Dollars (\$100.00) assessed value of all taxable property, within the City which shall be applied to the payment of such interest and maturates of all outstanding bonds.

SECTION 2. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.55 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-10.75.

SECTION 3. That all ad valorem taxes for the year shall become due and payable on October 1, 2021 and all ad valorem taxes for said year shall become delinquent if not paid before February 1, 2022. There shall be no discount for payment of taxes prior to January 31, 2022. A delinquent tax shall incur a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1, 2022. Provided, however, a tax delinquent on July 1, 2022, shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2022, shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty, and interest due in order to defray costs of collection pursuant to section 6.30 of the Property Tax Code.

SECTION 4. Taxes are payable at the office of the Dallas County Tax Assessor collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. That the tax rolls, including any exemptions thereto, as presented to the City Council, together with any supplement thereto, be and the same are hereby adopted and approved.

SECTION 6. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

DULY PASSED by the City Council of the City of Duncanville, Texas on the 31st day of August, 2021.

APPROVED:

BARRY L. GORDON, MAYOR

ATTEST:

KRISTIN DOWNS, CITY SECRETARY

APPROVED AS TO FORM:

ROBERT E. HAGER, CITY ATTORNEY

EXHIBIT A

Section 26.05(b) of Property Tax Code
Worksheet for Determination of Steps Required for Adoption of Tax Rate
City of Duncanville

M&O Tax Increase in Current Year	
1. Last year's taxable value, adjusted for court-ordered reductions. Enter Line 8 of the No-New-Revenue Tax Rate Worksheet.	\$2,663,314,612
2. Last year's M&O tax rate. Enter Line 28 of the Voter-Approval Tax Rate Worksheet.	\$0.666163/\$100
3. M&O taxes refunded for years preceding tax year 2020. Enter Line 31A of the Voter-Approval Tax Rate Worksheet.	\$106,722
4. Last year's M&O taxes paid into TIF. Enter Line 31B of the Voter-Approval Tax Rate Worksheet.	\$95,612
5. Last year's M&O tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add line 3 and subtract line 4.	\$17,753,126
6. This year's total taxable value. Enter line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,838,892,372
7. This year's proposed M&O tax rate Enter the proposed M&O tax rate approved by the Governing Body.	\$0.655410/\$100
8. This year's M&O tax levy. Multiply line 6 times line 7 and divide by 100.	\$18,606,384
9. M&O Tax Increase (Decrease). Subtract line 5 from line 8.	\$853,258
Comparison of Total Tax Rates	
10. No-New-Revenue Total Tax Rate.	\$0.673838/\$100
11. This year's proposed total tax rate.	\$0.700000/\$100
12. This year's rate minus no-new-revenue rate. Subtract line 10 from line 11.	\$0.026162
13. Percentage change in total tax rate. Divide Line 12 by line 10.	3.88%
Comparison of M&O Tax Rates	
14. No-New-Revenue M&O Tax Rate. Enter line 39 of the Voter-Approval Tax Rate Worksheet.	\$0.626867/\$100
15. This year's proposed M&O tax rate.	\$0.655410/\$100
16. This year's rate minus No-New-Revenue rate. Subtract line 14 from line 15.	\$0.028543
17. Percentage change in M&O tax rate. Divide line 16 by line 14.	4.55%
Raised M&O Taxes on a \$100,000 Home	
18. This year's taxable value on a \$100,000 home.	\$100,000
19. Last year's M&O tax rate.	\$0.666163/\$100
20. This year's proposed M&O tax rate.	\$0.655410/\$100
21. This year's raised M&O taxes. Subtract line 19 from line 20 and multiply result by line 18.	\$-10.75



STAFF REPORT

MEETING: City Council - 31 Aug 2021

TITLE:

Consider an Ordinance ratifying the Fiscal Year 2021-2022 Budget which raises more revenue from property tax than in the previous year.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Aretha R. Ferrell-Benavides, City Manager

BACKGROUND/HISTORY:

The adoption of the budget must be ratified if the tax rate incorporated raises more revenue from property tax than in the previous fiscal year.

POLICY EXPLANATION:

Section 102.007(c) of the Texas Local Government Code requires a ratification vote on a budget that will raise more revenue from property taxes than the previous year. This vote must be separate from the adoption of the budget or tax rate.

Simply translated, the state law requires municipalities to approve this ordinance ratifying any budget that generates more revenue from property taxes than the previous year. Because the City of Duncanville has experienced an increase in its property valuations, it will generate more revenue even though the tax rate has been lowered. Therefore, this ordinance must be approved in compliance with state law.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of an Ordinance ratifying the budget for the Fiscal Year 2021-2022 which raises more revenue from property taxes than in the previous year.

ATTACHMENTS:

[Attachment 1 - Ordinance No. - 2411 - Ratify the Fiscal Year 2021-2022 Budget](#)

ORDINANCE NO. 2411

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, RATIFYING THE FISCAL YEAR 2021-2022 BUDGET WHICH RAISES MORE REVENUE FROM PROPERTY TAX THAN IN THE PREVIOUS YEAR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, following public notice duly posted and published in all things as required by law, a public hearing was held, by and before the City Council of the City of Duncanville on August 24, 2021, the subject of which was the proposed budget for the City of Duncanville for Fiscal Year 2021-2022; and

WHEREAS, Section 102.007(c) of the Texas Local Government Code requires a budget that will raise more revenue from property taxes than the previous year be ratified by a separate vote from the adoption of the budget or tax rate.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Council does hereby ratify the adoption of a budget for Fiscal Year 2021-2022 which will raise more revenue from property taxes than the previous year.

SECTION 2. This Ordinance shall become effective immediately from and after its passage, as the law and charter in such cases provides.

DULY ORDAINED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 31st day of August, 2021.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney



STAFF REPORT

MEETING: City Council - 31 Aug 2021

TITLE:

Consider an Ordinance approving the Fiscal Year 2021-2022 Master Fee Schedule, which is attached hereto and incorporated herein as Exhibit "A".

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Aretha R. Ferrell-Benavides, City Manager

BACKGROUND/HISTORY:

As a part of building the annual budget, the Master Fee Schedule, is reviewed and rates adjusted accordingly.

POLICY EXPLANATION:

The City Council adopts the Master Fee Schedule each year to ensure fees are updated annually. All changes in fees are notated in the light blue/turquoise column of the attached spreadsheets titled "Proposed Change for FY 21-22". Parks and Recreation added four new fees relating to Football and Softball court rentals at Lakeside Park. Additionally, Parks and Recreation updated the fees for rental of the small Lakeside Park Pavilion Rental. Police added fees for flash drives and increased the Solicitor permit by \$25.00. Fire Permitting and Inspection added new fees and updated current fees relating to state required inspections, fire suppression systems, and other annual operational permits to be in alignment with recommended 2015 International Fire Code standards.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of an Ordinance approving the Master Fee Schedule for FY 2021-22, which is attached hereto and incorporated herein as Exhibit "A".

ATTACHMENTS:

[Attachment 1 - Ordinance No. - 2412 - Master Fee Schedule FY21](#)

ORDINANCE NO. 2412

AN ORDINANCE OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING THE FISCAL YEAR 2021-2022 MASTER FEE SCHEDULE, WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "A"; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS:

SECTION 1.

In accordance with the Duncanville Code of Ordinances, as amended, the Master Fee Schedule is hereby approved which is attached hereto and incorporated herein by reference as Exhibit "A".

SECTION 2.

That all provisions of the resolutions of the City of Duncanville, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 3.

That should any word, phrase, paragraph, or section of this Resolution be held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Resolution as a whole, or any part or provision thereof other than the part so decided to be unconstitutional, illegal or invalid, and shall not affect the validity of the Resolution as a whole.

SECTION 4.

That this Ordinance shall take effect immediately from and after its passage as the law and charter in such cases provide.

DULY PASSED by the City Council of the City of Duncanville, Texas, this the 31st day of August, 2021.

APPROVED:

BARRY L. GORDON, MAYOR

ATTEST:

KRISTIN DOWNS, CITY SECRETARY

APPROVED AS TO FORM:

ROBERT E. HAGER, CITY ATTORNEY

EXHIBIT A
MASTER FEE SCHEDULE
GENERAL GOVERNMENT

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 10/1/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/1/21
	GENERAL GOVERNMENT ADMINISTRATION / ALL DEPARTMENTS				
1	PUBLIC INFORMATION CHARGES				
2	Copies, standard size	Per page.	\$ 0.10	\$ -	\$ 0.10
3	Copies, non-standard size	Per page.	\$ 0.50	\$ -	\$ 0.50
4	Disc (CD-RW or CD-R)	Each.	\$ 1.00	\$ -	\$ 1.00
5	4 GB Flash drive	Each.	\$ 5.00	\$ -	\$ 5.00
6	8 GB Flash drive	Each.	\$ 6.00	\$ -	\$ 6.00
7	16 GB Flash drive	Each.	\$ 10.00	\$ -	\$ 10.00
8	32 GB Flash drive	Each.	\$ 12.00	\$ -	\$ 12.00
9	Digital video disc (DVD)	Each.	\$ 3.00	\$ -	\$ 3.00
10	Labor charge	Per hour.	\$ 15.00	\$ -	\$ 15.00
11	Overhead charge	Calculated based upon labor charge	20%	-	20%
12	Miscellaneous supplies		Actual cost	-	Actual cost
13	Postage and shipping		Actual cost	-	Actual cost
14	Certification of true copies		\$ 2.50	\$ -	\$ 2.50
15	Attestation under Seal of Duncanville		\$ 2.50	\$ -	\$ 2.50
16	DOCUMENTS				
17	Charter		\$ 5.00	\$ -	\$ 5.00
18	Code of Ordinances	Available from Municipal Code Corporation	\$ 130.00	\$ -	\$ 130.00

EXHIBIT A

MASTER FEE SCHEDULE
MUNICIPAL COURT

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 10/1/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/01/21
	MUNICIPAL COURT				
1	Driving Safety Course	Up to \$10 for cases in which dismissal is granted for attendance by defendant at a defensive driving course.	\$ 10.00	\$ -	\$ 10.00
2	Time Payment Reimbursement Fee (State Mandated Fee)	Assessed on each case that is paid on or after the 31st day past the date of judgment. City retains half.	\$ 15.00	\$ -	\$ 15.00
3	Warrant Fee (State Mandated Fee)	Assessed upon conviction for executing or processing an Arrest Warrant, Capias, or Capias Pro Fine.	\$ 50.00	\$ -	\$ 50.00
4	LEA Fee (State Mandated Fee)	For Peace Officer issuing a written notice to appear (citation)	\$ 5.00	\$ -	\$ 5.00
5	Jury Fee (State Mandated Fee)	Assessed on each case upon conviction at a jury trial	\$ 3.00	\$ -	\$ 3.00
6	Security Fund (State Mandated Fee)	Can only be used for security personnel, services, and items related to buildings that house the operation of the municipal court.	\$ 4.90	\$ -	\$ 4.90
7	Technology fee (State Mandated Fee)	Can only be used for purchase of or to maintain technological enhancements for the Court	\$ 4.00	\$ -	\$ 4.00
8	Juvenile Case Manager Fee (State Mandated Fee)	Salary, Benefits, Training, Travel expenses, Office supplies, and Other necessary expenses of the JCM	\$ 5.00	\$ -	\$ 5.00
9	Collection fee (State Mandated Fee)	Contract with a third party collections firm	30%	-	30%
10	Consolidated Fee (State Mandated Fee)	Applies to all except parking and pedestrian offenses. 90% remitted to State on Quarterly Report (IF report timely filed) where it is divided up among 14 different accounts/funds	\$62.00	\$ -	\$ 62.00
11	Judicial Support Fee (JSF)	Applies to all except parking or pedestrian offenses	\$ 6.00	\$ -	\$ 6.00
12	Indigent Defense Fund (IDF) (State Mandated Fee)	Fee to be used to fund indigent	\$ 2.00	\$ -	\$ 2.00
13	Juror Reimbursement Fee (State Mandated Fee)	90% remitted to State on Quarterly Report Fee to be used to reimburse counties for the cost of juror services.	\$ 4.00	\$ -	\$ 4.00
14	Truancy Prevention and Diversion Fund (State Mandated Fee)	50% (\$1.00) IF the City is operating, establishing, or attempting to establish a Juvenile Case Manager (JCM) program. Money can only be used for operating or establishing a JCM program. If the City does NOT have a JCM program, nor is attempting to establish one, then the entire \$2.00 must be remitted to the State.	\$ 5.00	\$ -	\$ 5.00
15	State Traffic Fine (State Mandated Fee)	Applies to ALL Rules of the Road offenses	\$ 50.00	\$ -	\$ 50.00
16	Local Traffic Fee (State Mandated Fee)	Applies to Rules of the Road offenses	\$ 3.00	\$ -	\$ 3.00
17	Moving Violation Fee (State Mandated Fee)	Applies to Moving Violations as defined by DPS	\$ 0.10	\$ -	\$ 0.10

EXHIBIT A

MASTER FEE SCHEDULE
LIBRARY

LINE	DEPARTMENT	BASIS/COMMENTS	FEE EFFECTIVE 10/01/20	Proposed CHANGE FOR FY 21-22	PROPOSED FEE EFFECTIVE 10/01/21
1					
2	LIBRARY				
3	Membership, Library Cards				
4	Annual Membership, full privileges	Residents of Duncanville	\$ -	\$ -	\$ -
5	Annual Membership, full privileges	Residents of DeSoto, Cedar Hill	\$ -	\$ -	\$ -
6	Annual Membership, full privileges	Residents of other cities (first in household)	\$ 35.00	\$ -	\$ 35.00
7	Annual Membership, full privileges	Residents of other cities (subsequent in household)	\$ 5.00	\$ -	\$ 5.00
8	Replacement Library card	Per card	\$ 1.00	\$ -	\$ 1.00
9	Duncanville ISD/Charter Students	Per card	\$ -	\$ -	\$ -
10	Services				
11	Photocopies	Per page	\$ 0.10	\$ -	\$ 0.10
12	Printing	Per page	\$ 0.10	\$ -	\$ 0.10
13	Faxing (US & Canada)	Per page	\$ 0.25	\$ -	\$ 0.25
14	Faxing (International)	Per page	\$ 1.00	\$ -	\$ 1.00
15	Interlibrary loans	Per item delivered	\$ 3.00	\$ -	\$ 3.00
16	Notarized signatures	Each	\$ 1.00	\$ -	\$ 1.00
17	Materials				
18	USB flash drives	Per item	\$ 5.00	\$ -	\$ 5.00
19	Earbuds	Per pair	\$ 1.00	\$ -	\$ 1.00
20	Reusable Bag	Per item	\$ 5.00	\$ -	\$ 5.00
21	Overdue charges				
22	Kindles, WIFI hotspots, laptops (checked out for offsite use)	Per item per day to a maximum of replacement cost	\$ 2.00	\$ -	\$ 2.00
23	Laptops (in-house use)	Per hour	\$ 1.00	\$ -	\$ 1.00
24	All other Library materials	Per item per day to a maximum of replacement cost	\$ 0.25	\$ -	\$ 0.25
25	DVDS and Videos	Per item per day to a maximum of replacement cost	\$ 0.25	\$ -	\$ 0.25
26	Damage charges				
27	Pages torn, marked, water damaged or missing	Per page to a maximum of \$5.00	\$ 0.50	\$ -	\$ 0.50
30	ILL book band not returned with item	Per item	\$ 1.00	\$ -	\$ 1.00
31	Book spine broken	Per item	\$ 3.00	\$ -	\$ 3.00
32	Media cover insert torn, marked, or missing	Per item	\$ 5.00	\$ -	\$ 5.00
33	Case, container, or part of Library material missing or damaged beyond repair	Per part	Replacement cost		Replacement cost
34	Library materials lost or damaged beyond repair (e.g. mold or water damage)	Per item	Replacement cost		Replacement cost
35	Library materials lost or damaged beyond repair (e.g. mold or water damage)	Service charge, per item, in addition to replacement cost	\$ 5.00	\$ -	\$ 5.00

EXHIBIT A

MASTER FEE SCHEDULE
PARKS AND RECREATION

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 10/01/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/01/21
1	PARKS AND RECREATION				
2		Family is defined as spouse, child or step-child.			
3	RECREATION CARD FEES	Game Room/Gym/Walking Track/Fitness Room (Fitness Room Access is Not Allowed for Children under 16)			
4	Individual, Resident (6 months)	Ages 10-54 (city employee, officials, retirees or spouses thereof)	\$ 35.00	\$ -	\$ 35.00
5	Individual, Resident (annual)	Ages 10-54 (city employee, officials, retirees, or spouses thereof)	\$ 65.00	\$ -	\$ 65.00
6	Individual, Non-Resident (6 months)	Ages 10-54	\$ 150.00	\$ -	\$ 150.00
7	Individual, Non-Resident (annual)	Ages 10-54	\$ 290.00	\$ -	\$ 290.00
8	Family, Resident (6 months)	Maximum of 6 family members (Each additional Family member above 6 is \$10 more)	\$ 90.00	\$ -	\$ 90.00
9	Family, Resident (annual)	Maximum of 6 family members (Each additional Family member above 6 is \$20 more)	\$ 175.00	\$ -	\$ 175.00
10	Family, Non-Resident (6 months)	Maximum of 6 family members (Each additional Family member above 6 is \$60 more)	\$ 650.00	\$ -	\$ 650.00
11	Family, Non-Resident (annual)	Maximum of 6 family members (Each additional Family member above 6 is \$120 more)	\$ 1,280.00	\$ -	\$ 1,280.00
12	Individual, Senior, Resident (6 months)	Ages 55+	\$ 25.00	\$ -	\$ 25.00
13	Individual, Senior, Resident (annual)	Ages 55+	\$ 45.00	\$ -	\$ 45.00
14	Individual, Senior, Non-Resident (6 months)	Ages 55+	\$ 140.00	\$ -	\$ 140.00
15	Individual, Senior, Non-Resident (annual)	Ages 55+	\$ 260.00	\$ -	\$ 260.00
16	Senior Citizen Couple, Resident (6 months)	Ages 55+	\$ 45.00	\$ -	\$ 45.00
17	Senior Citizen Couple, Resident (annual)	Ages 55+	\$ 80.00	\$ -	\$ 80.00
18	Senior Citizen Couple, Non-Resident (6 months)	Ages 55+	\$ 275.00	\$ -	\$ 275.00
19	Senior Citizen Couple, Non-Resident (annual)	Ages 55+	\$ 510.00	\$ -	\$ 510.00
20	Individual, Rec Cntr/Snr Cntr COMBO, Resident (annual)	Ages 55+	\$ 50.00	\$ -	\$ 50.00
21	Individual, Rec Cntr/Snr Cntr COMBO, Non-Resident (annual)	Ages 55+	\$ 275.00	\$ -	\$ 275.00
22	Rec Cntr/Snr Cntr COMBO Couple, Resident (annual)	Ages 55+	\$ 90.00	\$ -	\$ 90.00
23	Rec Cntr/Snr Cntr COMBO Couple, Non-Resident (annual)	Ages 55+	\$ 550.00	\$ -	\$ 550.00
24	Replacement Card		\$ 10.00	\$ -	\$ 10.00
25	Children under the age of 5	Not allowed in Fitness Room	Free		Free
26	Day Pass, Resident		\$ 5.00	\$ -	\$ 5.00
27	Day Pass, Non-Resident		\$ 5.00	\$ -	\$ 5.00
28	Active Military	Must show proof they are on active duty.	Free		Free
29	Corporate (5 Annual Memberships)	Includes 5 individual annual memberships (no residency requirement)	\$ 825.00	\$ -	\$ 825.00
30	FACILITY RENTAL Rates/Fees	Charges are determined on type and rooms rented. Set up and clean-up are included in rented hours per signed contract. The Recreation Center and Senior Center do not allow rentals past 11:30 p.m.			
31	Facility Deposit (Senior Center)	Deposit due 5 working days prior to rental.	\$ 250.00	\$ -	\$ 250.00
32	Facility Deposit (Meeting Room)	Deposit due 5 working days prior to rental.	\$ 200.00	\$ -	\$ 200.00
33	Facility Deposit (Teen Room)	Deposit due 5 working days prior to rental.	\$ 200.00	\$ -	\$ 200.00
34	Facility Deposit (Single Gym)	Deposit due 5 working days prior to rental.	\$ 250.00	\$ -	\$ 250.00
35	Facility Deposit (Pavilion/Gazebo/Amphitheatre)	Deposit due 5 working days prior to rental.	\$ 100.00	\$ -	\$ 100.00
36	Security Officer Fee	Per hour; one security guard per 75 quests required for rentals	\$ 50.00	\$ -	\$ 50.00
37		made up of primarily age 21 years or younger.			
38	Administration Fee - Pavilions	Per reservation when rental cancellation has been requested	\$ 15.00	\$ -	\$ 15.00
39	Administration Fee - Facilities	Per reservation when rental cancellation has been requested	\$ 30.00	\$ -	\$ 30.00
40	Administration Fee - Programs	Per class when a request made for refund of a class/program	\$ 15.00	\$ -	\$ 15.00
41	Clean Up Fee - Pavilions, 125 people or more		\$ 50.00	\$ -	\$ 50.00
42	Clean Up Fee - Pavilions, 2 hours or more		\$ 50.00	\$ -	\$ 50.00
43	Clean Up Fee - Recreation Center Rooms		\$ 50.00	\$ -	\$ 50.00
44	Clean Up Fee - D.L. Senior Center Rooms		\$ 50.00	\$ -	\$ 50.00
45	D.L. Senior Center - Parkview, Resident	Per hour	\$ 110.00	\$ -	\$ 110.00
46	D.L. Senior Center - Parkview, Non-Resident	Per hour	\$ 165.00	\$ -	\$ 165.00
47	D.L. Senior Center - Northside, Resident	Per hour	\$ 85.00	\$ -	\$ 85.00
48	D.L. Senior Center - Northside, Non-Resident	Per hour	\$ 140.00	\$ -	\$ 140.00
49	Programming Room - Library	Per hour	\$ 30.00	\$ -	\$ 30.00
50	Aerobics Room, Resident	Per hour, per room	\$ 45.00	\$ -	\$ 45.00
51	Aerobics Room, Non-Resident	Per hour, per room	\$ 90.00	\$ -	\$ 90.00
52	Game Room, Resident	Per hour, per room	\$ 70.00	\$ -	\$ 70.00

EXHIBIT A

MASTER FEE SCHEDULE
PARKS AND RECREATION

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 10/01/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/01/21
53	Game Room, Non-Resident	Per hour, per room	\$ 90.00	\$ -	\$ 90.00
54	Teen Room, Resident	Per hour, per room	\$ 55.00	\$ -	\$ 55.00
55	Teen Room, Non-Resident	Per hour, per room	\$ 85.00	\$ -	\$ 85.00
56	Single Meeting Room, Resident	Per hour, per room	\$ 40.00	\$ -	\$ 40.00
57	Single Meeting, Room, Non-Resident	Per hour, per room	\$ 55.00	\$ -	\$ 55.00
58	Conference Room, Resident	Per hour	\$ 25.00	\$ -	\$ 25.00
59	Conference Room, Non-Resident	Per hour	\$ 45.00	\$ -	\$ 45.00
60	Kitchen, Resident	Per hour with rental	\$ 20.00	\$ -	\$ 20.00
61	Kitchen, Non-Resident	Per hour with rental	\$ 30.00	\$ -	\$ 30.00
62	Single Court Rental (Athletic)	Per hour	\$ 45.00	\$ 10.00	\$ 55.00
63	Single Court Rental (Non-Athletic)	Per hour	\$ 60.00	\$ -	\$ 60.00
64	After Hours Charge	Per hour for any rentals beyond hours of operation	\$ 25.00	\$ -	\$ 25.00
65	PAVILION RENTALS				
66	Harrington Park Pavilion, Resident	Per hour (tables/grills, no electric)	\$ 20.00	\$ -	\$ 20.00
67	Harrington Park Pavilion, Non-Resident	Per hour (tables/grills, no electric)	\$ 40.00	\$ -	\$ 40.00
68	Armstrong Park Pavilion, Resident	Per hour (electric outlet and lighting, no grills allowed)	\$ 50.00	\$ -	\$ 50.00
69	Armstrong Park Pavilion, Non-Resident	Per hour (electric outlet and lighting, no grills allowed)	\$ 75.00	\$ -	\$ 75.00
70	Chris Paris Park Pavilion, Resident	Per hour (no electric or restrooms)	\$ 10.00	\$ -	\$ 10.00
71	Chris Paris Park Pavilion, Non-Resident	Per hour (no electric or restrooms)	\$ 20.00	\$ -	\$ 20.00
72	Lakeside Park Pavilion - Small, Resident	Per hour (electric outlet and lighting)	\$ 30.00	\$ 20.00	\$ 50.00
73	Lakeside Park Pavilion - Small, Non-Resident	Per hour (electric outlet and lighting)	\$ 50.00	\$ 25.00	\$ 75.00
74	Lakeside Park Pavilion - Large, Resident	Per hour (electric outlet and lighting)	\$ 50.00	\$ -	\$ 50.00
75	Lakeside Park Pavilion - Large, Non-Resident	Per hour (electric outlet and lighting)	\$ 75.00	\$ -	\$ 75.00
76	Amphitheatre Rental, Resident	Per hour	\$ 80.00	\$ -	\$ 80.00
77	Amphitheatre Rental, Non-Resident	Per hour	\$ 150.00	\$ -	\$ 150.00
78	Gazebo Rental, Resident	Per hour	\$ 20.00	\$ -	\$ 20.00
79	Gazebo Rental, Non-Resident	Per hour	\$ 40.00	\$ -	\$ 40.00
80	LAKESIDE PARK - COURT RENTALS				
81	Basketball without Pavilion, Resident	Per hour	\$ 10.00	\$ -	\$ 10.00
82	Basketball without Pavilion, Non-Resident	Per hour	\$ 20.00	\$ -	\$ 20.00
83	Basketball with Pavilion, Resident	Per hour	\$ 5.00	\$ -	\$ 5.00
84	Basketball with Pavilion, Non-Resident	Per hour	\$ 10.00	\$ -	\$ 10.00
85	Sand Volleyball without Pavilion, Resident	Per hour	\$ 10.00	\$ -	\$ 10.00
86	Sand Volleyball without Pavilion, Non-Resident	Per hour	\$ 20.00	\$ -	\$ 20.00
87	Sand Volleyball with Pavilion, Resident	Per hour	\$ 5.00	\$ -	\$ 5.00
88	Sand Volleyball with Pavilion, Non-Resident	Per hour	\$ 10.00	\$ -	\$ 10.00
89	Football - Resident	Per hour		\$ 15.00	\$ 15.00
90	Football - Non-Resident	Per hour		\$ 30.00	\$ 30.00
91	Softball - Resident	Per hour		\$ 15.00	\$ 15.00
92	Softball - Non-Resident	Per hour		\$ 30.00	\$ 30.00
93	ATHLETICS				
94	Team Fees - Softball	Per team, per season	\$ 60.00	\$ -	\$ 60.00
95	Team Fees - Football	Per team, per season	\$ 60.00	\$ -	\$ 60.00
96	Team Fee - Baseball	Per team, per season	\$ 60.00	\$ -	\$ 60.00
97	Team Fee - Soccer	Per team, per season	\$ 60.00	\$ -	\$ 60.00
98	Team Fee - Basketball	Per team, per season	\$ 60.00	\$ -	\$ 60.00
99	Non-Resident Fee	Per person associated with teams outside of city	\$ 10.00	\$ -	\$ 10.00
100	PARKS AND RECREATION				
101	Light Key Deposit	For fields with lights, deposit required prior to issuing light key	\$ 50.00	\$ -	\$ 50.00
102	Harrington New Pavilion, Resident	Per hour (electric and lighting, no picnic tables)	\$ 30.00	\$ -	\$ 30.00
103	Harrington New Pavilion, Non-Resident	Per hour (electric and lighting, no picnic tables)	\$ 50.00	\$ -	\$ 50.00
104	Red Bird Pavilion, Resident	Per hour (electric and lighting)	\$ 30.00	\$ -	\$ 30.00
105	Red Bird Pavilion, Non-Resident	Per hour (electric and lighting)	\$ 50.00	\$ -	\$ 50.00
106	BALLFIELD RESERVATIONS				
107	Lakeside (Football and Softball I/II)				
108	High School Tennis Courts				
109	Ballfield Reservation - Lighted, Resident	Per hour	\$ 30.00	\$ -	\$ 30.00
110	Ballfield Reservation - Lighted, Non-Resident	Per hour	\$ 60.00	\$ -	\$ 60.00
111	Ballfield Reservation - Unlighted, Resident	Per hour	\$ 15.00	\$ -	\$ 15.00
112	Ballfield Reservation - Unlighted, Non-Resident	Per hour	\$ 30.00	\$ -	\$ 30.00
113	Tennis - Lighted	Per court, per hour	\$ 4.00	\$ -	\$ 4.00
114	Tennis - Unlighted	Per court, per hour	\$ 2.00	\$ -	\$ 2.00
115	Association Light Fee	Per electric bill - energy cost plus KWH usage	\$ 0.04	\$ -	\$ 0.04
116	Tournament Fees				
117	Non-City Sponsored Tournaments	Per day per field with or without lights	\$ 150.00	\$ -	\$ 150.00
118	Friday Rental Rate	Per hour pro-rated	\$ 13.00	\$ -	\$ 13.00
119	Park Fees				

EXHIBIT A

MASTER FEE SCHEDULE
PARKS AND RECREATION

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 10/01/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/01/21
120	Concessions Permit	Per day for private sales in park	\$ 50.00	\$ -	\$ 50.00
142	SENIOR CENTER				
143	Resident - Annual	Membership fee	\$ 15.00	\$ -	\$ 15.00
144	Non-Resident - Annual	Membership fee	\$ 20.00	\$ -	\$ 20.00
145	SPECIAL EVENTS PERMIT				
146	Permit application		\$ 100.00	\$ -	\$ 100.00
147	Special events deposit	Deposit and bond for balance of estimated costs or \$200.00, whichever is greater, to be paid not less than 7 working days before the date of special event shown on permit.	50% of estimated reimbursable costs		50% of estimated reimbursable costs

EXHIBIT A
MASTER FEE SCHEDULE
FIELDHOUSE

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 10/01/20	Proposed Change for FY21-22	Proposed Fee Effective 10/1/21
1	FIELDHOUSE				
2	COURT RENTAL - BASKETBALL				
3	Court Rental - Tournaments, Leagues, Practice,	Per court / hour	\$ 50.00	\$ -	\$ 50.00
4	Half Court Rental	Per court / hour	\$ 25.00	\$ -	\$ 25.00
5	Practice - Weekdays - 9:00a to 6:00p	Per court / hour	\$ 35.00	\$ -	\$ 35.00
6	Private Court Rental	Per court / hour	\$ 60.00	\$ -	\$ 60.00
7	Sunday Night League - 5:00p to 9:00p	5 courts	\$ 3,000.00	\$ -	\$ 3,000.00
8	Court Rental - Free Play	Per court / hour	\$ 5.00	\$ -	\$ 5.00
9	COURT RENTAL - VOLLEYBALL				
10	Court Rental - Tournaments, Leagues, Practice,	Per net / hour	\$ 35.00	\$ -	\$ 35.00
11	Private Court Rental	Per net / hour	\$ 45.00	\$ -	\$ 45.00
12	Private Lessons - 9:00a to 6:00p	Per net / hour	\$ 25.00	\$ -	\$ 25.00
13	OTHER SPORTS REVENUE				
14	Martial Arts - Karate/Jiu-Jitsu	Per court / hour	\$ 50.00	\$ -	\$ 50.00
15	Soccer/Futsal	Per court / hour	\$ 50.00	\$ -	\$ 50.00
16	Security	Per officer / hour	\$ 30.00	\$ -	\$ 30.00
17	City of Duncanville Police	Per officer / hour	\$ 45.00	\$ -	\$ 45.00
18	Parking	Flat Rate for large event - \$2,000 Per Car for regular event- \$5.00	See Comments	\$ -	See Comments
19	ROOM RENTALS				
20	Room - Center	Per hour - 50% deposit required	\$ 60.00	\$ -	\$ 60.00
21	Room - Lounge	Per hour - 50% deposit required	\$ 50.00	\$ -	\$ 50.00
22	Room - Event	Per hour - 50% deposit required	\$ 150.00	\$ -	\$ 150.00
23	Room - the STUDIO	Per hour - 50% deposit required	\$ 60.00	\$ -	\$ 60.00
24	Room - Meeting	Per hour - 50% deposit required	\$ 60.00	\$ -	\$ 60.00
25	Outside - Patio	Per hour - 50% deposit required	\$ 75.00	\$ -	\$ 75.00
29	CAMPS / BEFORE & AFTER SCHOOL				
30	Registration	One-time fee per student	\$ 75.00	\$ -	\$ 75.00
31	Public School Before School Drop Off Only	Weekly fee per student, \$5.00 Sibling Discount	\$ 55.00	\$ -	\$ 55.00
32	Public School After School Pick-up Only	Weekly fee per student, \$5.00 Sibling Discount	\$ 60.00	\$ -	\$ 60.00
33	Public School Before/After School Drop Off & Pick-Up	Weekly fee per student, \$5.00 Sibling Discount	\$ 75.00	\$ -	\$ 75.00
34	Charter School Before School Drop Off Only	Weekly fee per student, \$5.00 Sibling Discount	\$ 55.00	\$ -	\$ 55.00
35	Charter School After School Pick-up Only	Weekly fee per student, \$5.00 Sibling Discount	\$ 70.00	\$ -	\$ 70.00
36	Charter School Before/After School Drop Off & Pick-Up	Weekly fee per student, \$5.00 Sibling Discount	\$ 85.00	\$ -	\$ 85.00
37	Daily Drop Off Rate For No-School Days - Enrolled in Before/After School Program	Daily fee per student	\$ 30.00	\$ -	\$ 30.00
38	Daily Drop Off Rate For No-School Days - Students Not Enrolled in Before/After School Program	Daily fee per student	\$ 35.00	\$ -	\$ 35.00
39	OTHER REVENUE				
40	Linen Rental	Per Table Cloth	\$ 15.00	\$ -	\$ 15.00
41	Alcohol Permits	Per Event	\$ 50.00	\$ -	\$ 50.00
42	Copies	Per Copy	\$ 0.25	\$ -	\$ 0.25

MASTER FEE SCHEDULE
EXHIBIT A
POLICE

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 10/1/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/01/21
1	POLICE DEPARTMENT				
2	Mobile Video System DVD's	\$3 ea. + \$15 hour labor charge (locating, compiling responsive information)	See Comments	\$ -	See Comments
3	Body Worn Camera DVD's	\$10 ea + \$1 per minute released + \$15hr labor charge	See Comments	\$ -	See Comments
4	4 GB Flash Drive	Each		\$ 6.00	\$ 6.00
5	8 GB Flash Drive	Each		\$ 8.00	\$ 8.00
6	16 GB Flash Drive	Each		\$ 10.00	\$ 10.00
7	32 GB Flash Drive	Each		\$ 12.00	\$ 12.00
4	Offense report	Per page.	\$ 0.10	\$ -	\$ 0.10
5	Accident report	Per report (\$4.00 plus \$2.00 certification fee)	\$ 6.00	\$ -	\$ 6.00
6	Solicitor permit	Per person.	\$ 50.00	\$ 25.00	\$ 75.00
7	All fingerprinting fee	Per person.	\$ 10.00	\$ -	\$ 10.00
8	Certified copy/ Notarized copy	Per report	\$ 2.50	\$ -	\$ 2.50
9	VIN Inspections	Per Inspection	\$ 40.00	\$ -	\$ 40.00
10	ALARM SYSTEMS				
11	Permit	Per year.	\$ 35.00	\$ -	\$ 35.00
12	Excessive false alarm fee	Per false alarm; > 3 < 6 during 12-month period.	\$ 50.00	\$ -	\$ 50.00
13	Excessive false alarm fee	Per false alarm; > 6 < 8 during 12-month period.	\$ 75.00	\$ -	\$ 75.00
14	Excessive false alarm fee	Per false alarm; > 8 during a 12-month period	\$ 100.00	\$ -	\$ 100.00
15	911 SERVICE FEES (Updated 03/01/2015)				
16	Resident	Per month per local exchange access line.	\$ 1.00	\$ -	\$ 1.00
17	Business	Per month per local exchange access line.	\$ 1.25	\$ -	\$ 1.25
18	Business trunk line	Per month per local exchange access line.	\$ 1.50	\$ -	\$ 1.50
19	VoIP line Resident	Per month per each VoIP line.	\$ 1.00	\$ -	\$ 1.00
20	VoIP business	Per month per each VoIP line.	\$ 1.25	\$ -	\$ 1.25
21	VoIP Business Trunk Line	Per month per each VoIP business trunk line.	\$ 1.50	\$ -	\$ 1.50
22	TOWING FEES	Per contract with J & S Towing			
23	Wrecker charge	Per call.	\$ 55.00	\$ -	\$ 55.00
24	Wrecker charge, medium duty	Per hour.	\$ 140.00	\$ -	\$ 140.00
25	Wrecker charge, heavy duty	Per hour.	\$ 170.00	\$ -	\$ 170.00
26	Mileage outside Duncanville city limits	Per loaded mile.	\$ 3.00	\$ -	\$ 3.00
27	Call out, no tow, cleanup	Per call.	\$ 30.00	\$ -	\$ 30.00
28	Call out, no tow, disregard call	Per call.	No charge		No charge
29	Recovery/waiting time	Per hour.	\$ 30.00	\$ -	\$ 30.00
30	City vehicle storage charge		No charge		No charge
31	Police Department tire change	Each tire change.	No charge		No charge
32	Tow charge, City vehicle under 1-ton	Per call.	No charge		No charge
33	Semi-tractor trailer "boot" application	Per call.	\$ 300.00	\$ -	\$ 300.00
34	ANIMAL CONTROL				
35	Tri Cities Regional Animal Shelter				
36	Animal Impoundment, 1st offense	Per animal.	\$ 30.00	\$ -	\$ 30.00
37	Animal Impoundment, 2nd offense	Per animal.	\$ 100.00	\$ -	\$ 100.00
38	Animal Impoundment, 3rd offense	Per animal.	\$ 200.00	\$ -	\$ 200.00
39	Animal Impoundment, 4th offense	Per animal.	\$ 300.00	\$ -	\$ 300.00
40	Boarding fee	Per night.	\$ 15.00	\$ -	\$ 15.00
41	Rabies observation fee	Per night.	\$ 30.00	\$ -	\$ 30.00
42	Non-resident surrender fee, animal	Per animal. (reduction per Tri-City Animal Shelter)	\$ 15.00	\$ -	\$ 15.00
43	Non-resident surrender fee, litter	Per litter (up to 4); \$5.00 each additional animal. (no longer a fee)	\$ -	\$ -	\$ -
44	Animal adoption	Each dog or cat. (\$25.00 adoption + \$25.00 sterilization voucher)	\$ 150.00	\$ -	\$ 150.00
45	Microchip and registration	Each dog or cat.	\$ 25.00	\$ -	\$ 25.00
46	Veterinarian disposal fee	Each dog, cat or small animal	\$ 15.00	\$ -	\$ 15.00
47	Animal Permits				
48	Wild animal	Per year.	\$ 10.00	\$ -	\$ 10.00
49	Livestock	Per year.	\$ 10.00	\$ -	\$ 10.00
50	Cats over limit	Per year.	\$ 10.00	\$ -	\$ 10.00
51	Dogs over limit	Per year.	\$ 10.00	\$ -	\$ 10.00
52	TAXICAB PERMITS				
53	Operating permit fee	Per year.	\$ 150.00	\$ -	\$ 150.00
54	Vehicle inspection fee	Annual, per vehicle.	\$ 10.00	\$ -	\$ 10.00
55	Driver fee	Per year.	\$ 10.00	\$ -	\$ 10.00
56	SEXUALLY ORIENTED BUSINESSES				
57	Sexually oriented business	Per year.	\$ 525.00	\$ -	\$ 525.00
58	Massage establishment	Per year.	\$ 625.00	\$ -	\$ 625.00
59	Class A Dance Hall	Per year.	\$ 525.00	\$ -	\$ 525.00
60	Class B Dance Hall	Per year.	\$ 525.00	\$ -	\$ 525.00
61	Class C Dance Hall	Per year.	\$ 525.00	\$ -	\$ 525.00
62	Class D Dance Hall	Per year.	\$ 675.00	\$ -	\$ 675.00
63	Class E Dance Hall	Per year.	\$ 675.00	\$ -	\$ 675.00

EXHIBIT A

MASTER FEE SCHEDULE
FIRE

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 10/1/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/1/21
	FIRE DEPARTMENT				
1	AMBULANCE FEES				
2	BLS Emergency Service, resident	Per transport.	\$ 825.00	\$ -	\$ 825.00
3	BLS Emergency Service, non-resident	Per transport.	\$ 900.00	\$ -	\$ 900.00
4	ALS1 Emergency Service, resident	Per transport.	\$ 1,050.00	\$ -	\$ 1,050.00
5	ALS1 Emergency Service, non-resident	Per transport.	\$ 1,125.00	\$ -	\$ 1,125.00
6	ALS2 Emergency Service, resident	Per transport.	\$ 1,200.00	\$ -	\$ 1,200.00
7	ALS2 Emergency Service, non-resident	Per transport.	\$ 1,275.00	\$ -	\$ 1,275.00
8	Non Transport Fee	Per Call	\$ 125.00	\$ -	\$ 125.00
9	Mileage	Per loaded mile.	\$ 15.00	\$ -	\$ 15.00
10	PERMIT FEES				
11	Spray Booth or Hood Extinguisher System	Per permit.	\$ 75.00	\$ -	\$ 75.00
12	Operational permit	Sections 105.6.1 through 105.6.46	IFC		IFC
13	Construction permit	Sections 105.7.1 through 105.7.12	IFC		IFC
14	Minor fire alarm review (repairs)	Per permit.	\$ 25.00	\$ -	\$ 25.00
15	Fire alarm registration fee	Per year.	\$ 35.00	\$ -	\$ 35.00
16	Fire alarm systems (1 to 10 devices)	Per permit.	\$ 50.00	\$ -	\$ 50.00
17	Fire alarm systems (11 to 25 devices)	Per permit.	\$ 75.00	\$ -	\$ 75.00
18	Fire alarm systems (26 to 100 devices)	Per permit.	\$ 150.00	\$ -	\$ 150.00
19	Fire alarm systems (101 to 200 devices)	Per permit.	\$ 200.00	\$ -	\$ 200.00
20	Fire alarm systems (201 to 400 devices)	Per permit.	\$ 400.00	\$ -	\$ 400.00
21	Fire alarm systems (over 400 devices)	Per device	\$ 1.00	\$ -	\$ 1.00
22	Fire sprinkler system (1 to 19 heads)	Per permit.	\$ 50.00	\$ -	\$ 50.00
23	Fire sprinkler system (20 to 99 heads)	Per permit.	\$ 75.00	\$ -	\$ 75.00
24	Fire sprinkler system (100 to 299 heads)	Per permit.	\$ 150.00	\$ -	\$ 150.00
25	Fire sprinkler system (300 to 1000 heads)	Per permit.	\$ 300.00	\$ -	\$ 300.00
26	Fire sprinkler system (over 1000 heads)	Per head	\$ 0.30	\$ -	\$ 0.30
27	Fire Pumps, standpipe systems, special sys	Per permit.	\$ 100.00	\$ -	\$ 100.00
28	Access control gates	Per gate	\$ 100.00	\$ -	\$ 100.00
29	Additional acceptance tests	Per test	\$ 75.00	\$ -	\$ 75.00
30	No permit penalty	Per permit.	Double applicable fee		Double applicable fee
31	No permit penalty subsequent violations	Per permit.	Triple applicable fee		Triple applicable fee
32	Multi-Use permit (any combination)	All permits	\$ 250.00	\$ -	\$ 250.00
33	Contractor registration	Per year.	\$ 100.00	\$ -	\$ 100.00
34	Environmental site assessment	Per hour	\$ 75.00	\$ -	\$ 75.00
35	Combustible liquid storage tank	Per tank	\$ 250.00	\$ -	\$ 250.00
36	Underground storage tank removal	Per tank	\$ 200.00	\$ -	\$ 200.00
37	Temporary above ground tank	Per tank	\$ 100.00	\$ -	\$ 100.00
38	LP Gas storage tank	Per tank	\$ 250.00	\$ -	\$ 250.00
39	Pyrotechnics	Per event	\$ 100.00	\$ -	\$ 100.00
40	Pyrotechnics	Per year unlimited events	\$ 500.00	\$ -	\$ 500.00
41	After hours inspections (min charge two hours)	Per hour	\$ 100.00	\$ -	\$ 100.00
42	Temporary membrane structures	Per structure	\$ 100.00	\$ -	\$ 100.00
43	Controlled burning	Per day	\$ 100.00	\$ -	\$ 100.00

EXHIBIT A

PERMIT & INSPECTION FEE SCHEDULE FY 20/21 *(see note below)	UNIT	FEE EFFECTIVE 10/1/19	CHANGES FY 20-21	EFFECTIVE FEE 10/1/20 IF ADOPTED
PERMIT TYPE	QUANTITY	FEE IN PLACE	FEE ADJUST	PENDING ADOPTED FEE
Automatic Fire Suppression Systems	Per permit.	\$75.00	Increase \$25.00	\$100.00
Battery Systems with liquid capacity over 50 gl.	Per permit	.00	New \$50.00	\$50.00
Minor fire alarm review (repairs)	Per permit.	\$25.00	-	\$25.00
Smoke Control Systems install or modifications of	Per permit	.00	New \$75.00	\$75.00
Food Truck/Trailer or individual L.P. gas tank insp.	Per permit	.00	New \$50.00	\$50.00
State Required Inspection Requests				
Assisted Living- Commercial	As requested	.00	New \$100.00	\$100.00
Assisted Living- Residential		.00	New \$75.00	\$75.00
Nursing Homes		.00	New \$100.00	\$100.00
Group Homes- Residential		.00	New \$75.00	\$75.00
Health Care Facility or Service		.00	New \$75.00	\$75.00
Child or Adult Care Facility		.00	New \$50.00	\$50.00
Fire Alarm Systems (1 to 10 devices)	Per permit.	\$50.00	-	\$50.00
Fire Alarm Systems (11 to 25 devices)	Per permit.	\$75.00	-	\$75.00
Fire Alarm Systems (26 to 100 devices)	Per permit.	\$150.00	-	\$150.00
Fire Alarm Systems (101 to 200 devices)	Per permit.	\$200.00	-	\$200.00
Fire Alarm Systems (201 to 400 devices)	Per permit.	\$400.00	-	\$400.00
Fire Alarm Systems (over 400 devices)	Per device	\$1.00	-	\$1.00
Fire Sprinkler System (1 to 19 heads)	Per permit.	\$50.00	-	\$50.00
Fire Sprinkler System (20 to 99 heads)	Per permit.	\$75.00	-	\$75.00
Fire Sprinkler System (100 to 299 heads)	Per permit.	\$150.00	-	\$150.00
Fire Sprinkler System (300 to 1000 heads)	Per permit.	\$300.00	-	\$300.00
Fire Sprinkler System (over 1000 heads)	Per sprkl/ head	0.30	Increase .03	0.33
Fire Pumps, Standpipe systems	Per permit.	\$100.00	-	\$100.00
Special Locking Devices (mag locks)	Per permit	.00	New \$50.00	\$50.00
Access Control Gates/Switches	Per gate	\$100.00	-	\$100.00
* Reinspection for no show inspection requests	Per inspection	.00	New \$50.00	\$50.00
* Additional acceptance tests of fire protection systems	Per test	\$75.00	New \$75.00	\$75.00
* Fire Protection System Work performed without permit	Per permit.	Double applicable fee	-	Double applicable fee
False Alarms				
1-3 apparatus dispatched	Per Incident	.00	New No Charge	No Charge
4-5 apparatus dispatched		.00	\$200.00 each	\$200.00 each
6-7 apparatus dispatched		.00	\$250.00 each	\$250.00 each
8 or more apparatus dispatched		.00	\$300.00 each	\$300.00 each
Multi-Use permit (any combination)	All permits	\$250.00	-	\$250.00
Contractor Registration	Per year.	\$100.00	-	\$100.00
Site Assessment/or Consultation	Per hour	\$75.00	-	\$75.00
Combustible Liquid Storage Tank above or underground installation	Per tank	\$250.00	-	\$250.00
Underground Storage Tank removal	Per tank	\$200.00	-	\$200.00
Temporary Above Ground Tank/construction site installation	Per tank	\$100.00	-	\$100.00
LP Gas Storage Tank installation	Per tank	\$250.00	-	\$250.00
Pyrotechnics/Plan Review only	Per event	\$100.00	Increase \$50.00	\$150.00
* Pyrotechnics Standby Personnel for display public safety	Per hour	.00	New \$50.00/ hour	\$50.00 /hour
After hours inspections (min charge two hours)	Per hour	\$100.00	-	\$100.00
Controlled and trench burning	Per day	\$100.00	-	\$100.00

***Inspection appointments-** All scheduled and uncanceled requested inspections shall be assessed a reinspection fine of \$50.00 for an absentee requestor at the time of appointment. All fees must be paid in full prior to requesting further inspections for that project.

***Reinspection requests due to noncompliance of original inspection-** At the inspector's discretion any fire/life safety/fire protection system inspection fail due to noncompliance, a fine of a \$75.00 shall be assessed for a reinspection fee. All fees must be paid in full prior to requesting further inspections for that project.

***Work performed prior to permit approval-**Where work for which a permit is required has proceeded prior to obtaining said permit or authorization from the Fire Prevention Office, permit fees assessed for the project shall be doubled. The payment of a double fee shall not relieve any persons from fully complying with the regulations prescribed in this article in the execution of the work or from any other penalties prescribed herein.

***Pyrotechnics** Page 12 of 23 The number of standby personnel for public safety required during a pyrotechnics display shall be determined by the Fire Marshal or the Fire Chief.

EXHIBIT A

DUNCANVILLE FIRE PREVENTION PERMITTING & FEE SCHEDULE

1. **Operational permit.** An operational permit allows the applicant to conduct an operation or a business for which a permit is required by Section 105.6 of the 2015 International Fire Code. All operational permits will be valid for one year unless otherwise stated by listed schedule or the permit is revoked.

105.6 Required operational permits. The *fire code official* is authorized to issue operational permits for the operations set forth in Sections 105.6.1 through 105.6.48 of the 2015 International Fire Code.

ANNUAL OPERATIONAL PERMITS

PERMIT TYPE	OPERATION	ANNUAL FEE
105.6.1 Aerosol products	level 2 or level 3 aerosol products in excess of 500 pounds	\$25.00
105.6.2 Amusement buildings	Sections 202, 907.2.12 and 914.7.1, and Section 411 of the IBC	\$100.00
105.6.4 Carbon dioxide systems used in beverage dispensing applications.	larger systems, having more than 100 pounds of carbon dioxide Sec 1056.4	\$50.00
105.6.5 Carnivals and fairs	Section 3103.3 for carnival requirements	\$75.00
105.6.6 Cellulose nitrate film.	required to store, handle or use cellulose nitrate film in a Group A occupancy- Sec 306	\$25.00
105.6.7 Combustible dust-producing operations.	to operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing <i>combustible dusts</i> -Chap. 22	\$100.00
105.6.8 Combustible fibers.	storage and handling of <i>combustible fibers</i> in quantities greater than 100 cubic feet – Ch. 37	\$100.00
105.6.9 Compressed gases	storage, use or handling at <i>normal temperature and pressure</i> (NTP) of <i>compressed gases</i> in excess of the amounts listed in Table 105.6.9	\$100.00
105.6.10 Covered and open mall buildings	1. The placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall. 2. The display of liquid- or gas-fired equipment in the mall. 3. The use of open-flame or flame-producing equipment in the mall. Sec 308	\$25.00
105.6.11 Cryogenic fluids	Required to produce, store, transport on site, use, handle or dispense <i>cryogenic fluids</i> in excess of the amounts listed in table 105.6.11	\$100.00
105.6.12 Cutting and welding	All Chap. 35	\$75.00
105.6.13 Dry cleaning	required to engage in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment-Chap 21	\$25.00
105.6.14 Exhibits and trade shows	required to operate exhibits and trade shows	\$25.00
105.6.15 Explosives	required for the manufacture, storage, handling, sale or use of any quantity of <i>explosives, explosive materials</i> , fireworks or pyrotechnic special effects within the scope of Chap 56.	\$500.00
105.6.17 Flammable and combustible liquids	Please refer to section 105.6.17 1 thru 11 Chap 57	\$100.00
105.6.19 Fruit and crop ripening	required to operate a fruit- or crop-ripening facility or conduct a fruit-ripening process using ethylene gas- Chap. 25	\$25.00
105.6.20 Fumigation and insecticidal fogging	required to operate a business of fumigation or insecticidal fogging, and to maintain a room, vault or chamber in which a toxic or flammable fumigant is used- Chap. 26	\$25.00
105.6.21 Hazardous materials	required to store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.21- Chap. 50, 51 and 67	\$200.00
105.6.23 High-piled storage	required to use a building or portion thereof as a <i>high-piled storage area</i> exceeding 500 square feet Chap. 32	\$100.00
105.6.24 Hot Work Operations	required for hot work including, but not limited to: 1. Public exhibitions and demonstrations where hot work is conducted. 2. Use of portable hot work equipment inside a structure. Chap. 35.	\$75.00
105.6.25 Industrial ovens	required for operation of industrial ovens regulated by Chap. 30	\$25.00

EXHIBIT A

105.6.26 Lumber yards and woodworking plants.	required for the storage or processing of lumber exceeding 10,000 bd. ft. Ch. 28	\$75.00
105.6.27 Liquid- or gas-fueled vehicles or equipment in assembly buildings.	required to display, operate or demonstrate liquid- or gas-fueled vehicles or equipment in assembly buildings- Sec 314.4	\$50.00
105.6.28 L.P-gas	required for: 1. Storage and use of L.P-gas. Exception: A permit is not required for individual containers with a 500-gallon (1893 L) water capacity or less or multiple container systems having an aggregate quantity not exceeding 500 gallons (1893L), serving occupancies in Group R-3. 2. Operation of cargo tankers that transport L.P-gas.- Chap 61	\$50.00
105.6.29 Magnesium	required to melt, cast, heat treat or grind more than 10 pounds- Sec. 5906	\$50.00
105.6.30 Miscellaneous combustible storage.	required for premises in excess of 2,500 cubic feet (71 m ³) gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork or similar combustible material.- Sec 315	\$50.00
105.6.31 Motor fuel-dispensing facilities	required for the operation of automotive, marine and fleet motor fuel-dispensing facilities. Chap 23	\$50.00
105.6.32 Open burning	required for the kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground. Instructions and stipulations of the permit shall be adhered to. Sec 307 Exception: <i>Recreational fires</i>	\$100.00
105.6.38 Pyrotechnic special effects material	required for use and handling of pyrotechnic special effects material-Chap. 56	\$100.00
105.6.39 Pyroxylin plastics	required for storage or handling of more than 25 pounds (11 kg) of cellulose nitrate (pyroxylin) plastics, and for the assembly or manufacture of articles involving pyroxylin plastics. Chap. 65	\$100.00
105.6.43 Spraying or dipping	required to conduct a spraying or dipping operation utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chap. 24.	\$50.00
105.6.44 Storage of scrap tires and tire byproducts.	required to establish, conduct or maintain storage of scrap tires and tire byproducts that exceeds 2,500 cubic feet tires, and for indoor storage of tires and tire byproducts. Chap. 34	\$200.00
105.6.45 Temporary membrane structures and tents.	required to operate an air-supported temporary membrane structure, a temporary stage canopy or a tent having an area in excess of 400 square feet Exceptions: 1. Tents used exclusively for recreational camping purposes 2. Tents open on all sides, which comply with all of the following: 2.1. Individual tents having a maximum size of 700 square feet (65 m ²). 2.2. The aggregate area of multiple tents placed side by side without a fire break clearance of not less than 12 feet (3658 mm) shall not exceed 700 square feet (65 m ²) total. 2.3. A minimum clearance of 12 feet (3658 mm) to structures and other tents shall be provided. Chap 31	\$50.00
105.6.48 Wood products	Required to store chips, hogged material, lumber or plywood in excess of 200 cubic feet (6 m ³) Sec 2808	\$25.00

PERMIT AMOUNTS FOR COMPRESSED GASES TABLE 105.6.9

For SI: 1 cubic foot = 0.02832 m³.

a. For carbon dioxide used in beverage dispensing applications, see Section 105.6.4.

TYPE OF GAS	AMOUNT (cu. ft at NTP)
Corrosive	200
Flammable (except cryogenic fluids and liquified petroleum gases)	200
Highly toxic	Any Amount
Inert and simple asphyxiants	6,000
Oxidizing (including oxygen)	504
Pyrophoric	Any Amount
Toxic	Any Amount

EXHIBIT A

TABLE 105.6.11
PERMIT AMOUNTS FOR CRYOGENIC FLUIDS

TYPE OF CRYOGENIC GAS	INSIDE BUILDING (GALLONS)	OUTSIDE BUILDING (GALLONS)
Flammable	More than 1	60
Inert	60	500
Oxidizing (includes oxygen)	10	50
Physical or health hazard not indicated above.	Any amount	Any Amount

A TABLE 105.6.21
PERMIT MOUNTS FOR HAZARDOUS MATERIALS

TYPE OF MATERIAL	AMOUNT
Combustible liquids	See Section 105.6.17
Corrosive materials	
Gases	See Section 105.6.9
Liquids	55 gallons
Solids	1000 pounds
Explosive materials	See Section 105.6.15
Flammable materials	
Gases	See Section 105.6.9
Liquids	See Section 105.6.17
Solids	100 pounds
Highly toxic materials	
Gases	See Section 105.6.9
Liquids	Any Amount
Solids	Any Amount
Oxidizing materials	
Gases	See Section 105.6.9
Liquids	
Class 4	Any Amount
Class 3	1 gallon
Class 2	10 gallons
Class 1	55 gallons
Solids	
Class 4	Any Amount
Class 3	10 pounds
Class 2	100 pounds
Class 1	500 pounds
Organic peroxides	
Liquids	
Class I	Any Amount
Class II	Any Amount
Class III	1 gallon
Class IV	2 gallons
Class V	No Permit Required
Solids	
Class I	Any Amount
Class II	Any Amount
Class III	10 pounds
Class IV	20 pounds
Class V	No Permit Required
Pyrophoric materials	
Gases	Any Amount
Liquids	Any Amount
Solids	Any Amount
Toxic materials	
Gases	See Section 105.6.9
Liquids	10 gallons
Solids	100 pounds
Unstable (reactive) materials	
Liquids	
Class 4	Any Amount
Class 3	Any Amount
Class 2	5 gallons
Class 1	10 gallons
Solids	
Class 4	Any Amount
Class 3	Any Amount
Class 2	50 pounds
Class 1	100 pounds
Water-reactive materials	
Liquids	
Class 3	Any Amount
Class 2	5 gallons
Class 1	55 gallons
Solids	
Class 3	Any Amount
Class 2	50 pounds
Class 1	500 pounds

EXHIBIT A
MASTER FEE SCHEDULE
PLANNING / BUILDING INSPECTIONS

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 02/02/2021	Proposed Change for FY21-22	Fee Effective 10/01/21
	PUBLIC WORKS				
1	ZONING & RELATED FEES				
2	Preliminary plat	Per plat.	\$ 250.00	\$ -	\$ 250.00
3	Final plat - residential	Base Fee + \$5.00 per lot.	\$ 500.00	\$ -	\$ 500.00
4	Final plat - apartment	Base Fee + \$10.00 per unit.	\$ 500.00	\$ -	\$ 500.00
5	Final plat - other	Base Fee + \$50.00 per acre.	\$ 500.00	\$ -	\$ 500.00
6	Replat	Per plat.	\$ 500.00	\$ -	\$ 500.00
7	Filing Plat at Dallas County	Per plat. This fee is applied in the event in the event the property owner has not filed the plat with Dallas County within 60 days of approval by Planning and Zoning Commission.	Actual Cost + 10% Courier Fee	\$ -	Actual Cost + 10% Courier Fee
8	Planned Development Site Plan Review	To ensure site plan meets City Zoning Ordinance & Subdivision Regulations	\$ 250.00	\$ -	\$ 250.00
9	Zoning change - planned development	Per development.	\$ 1,050.00	\$ -	\$ 1,050.00
10	Zoning change - single residential lot		\$ 500.00	\$ -	\$ 500.00
11	Zoning change - Special Use Permit (SUP)		\$ 1,150.00	\$ -	\$ 1,150.00
12	Zoning change - all others		\$ 1,050.00	\$ -	\$ 1,050.00
13	Comprehensive Plan	Per book	\$ 50.00	\$ -	\$ 50.00
14	Maps (black/white copy)	Per sheet	\$ 5.00	\$ -	\$ 5.00
15	Street signs (2 signs, 1 pole)	Per assembly; installed	\$ 75.00	\$ -	\$ 75.00
16	Blue fire buttons	Each	\$ 10.00	\$ -	\$ 10.00
17	Zoning Verification Letter	Each	\$ 50.00	\$ -	\$ 50.00
18	Right-of-Way Abandonment	Each application	\$ 250.00	\$ -	\$ 250.00
19	Pre-Development Meeting	To review City requirements prior to starting their business	\$ -	\$ -	\$ -
20	CERTIFICATES OF OCCUPANCY				
21	New building		\$ 25.00	\$ -	\$ 25.00
22	Existing building	For each new occupant or change in occupancy or ownership.	\$ 125.00	\$ -	\$ 125.00
23	Clean & Show Permit	For landlord to get power turned on prior to tenant occupancy	\$ 50.00	\$ -	\$ 50.00
24	Utility Verification Permit	For when a Commercial company changes electric providers or needs to get re-connected following a shut-off. This requires a City inspection.	\$ 50.00	\$ -	\$ 50.00
25	Changes	Certificate replacement	\$ 10.00	\$ -	\$ 10.00
26	Group Home	One-time fee. Housing occupied by groups of unrelated individuals with disabilities, which may or may not be provided by organizations that also offer various services for individuals with disabilities living in the homes and are licensed by the state, in which a reasonable accommodation and certificate of occupancy has been issued prior to operating if such home has four or more persons occupying the dwelling unit.	\$ 500.00	\$ -	\$ 500.00
27	Annual Group Home Inspection Fee	Annual group home inspection fee per Ordinance Section 12C-12	\$ 150.00	\$ -	\$ 150.00
28	PLAN REVIEW	RESIDENTIAL PLAN REVIEW - NEW CONSTRUCTION			
29	Total Square Feet				
30	1001 - 1500		\$ 75.00	\$ -	\$ 75.00
31	1501 - 2000		\$ 100.00	\$ -	\$ 100.00
32	2001 - 2500		\$ 125.00	\$ -	\$ 125.00
33	2501 - 3000		\$ 150.00	\$ -	\$ 150.00
34	3001 - 3500		\$ 200.00	\$ -	\$ 200.00
35	3501 - 4000		\$ 225.00	\$ -	\$ 225.00
36	4001 or more	\$225 plus 0.05 per each additional square foot	See Comments		See Comments
37	BUILDING PERMITS	RESIDENTIAL NEW CONSTRUCTION			
38	Work Done Without Permit	Work performed without permit when a permit is required- double the calculated project fee			
39	Total Square Feet				
40	1001 - 1500		\$ 1,400.00	\$ -	\$ 1,400.00
41	1501 - 2000		\$ 1,504.00	\$ -	\$ 1,504.00
42	2001 - 2500		\$ 1,731.55	\$ -	\$ 1,731.55
43	2501 - 3000		\$ 1,959.10	\$ -	\$ 1,959.10
44	3001 - 3500		\$ 2,186.65	\$ -	\$ 2,186.65
45	3501 - 4000		\$ 2,414.20	\$ -	\$ 2,414.20
46	4001 or more	\$2,414.50 plus 0.50 per each additional square foot	See Comments		See Comments
47	BUILDING PERMITS	RESIDENTIAL REMODEL- ADDITIONAL SQFT TO MAIN STRUCTURE			
48	Total Square Feet				
49	Work Done Without Permit	Work performed without permit when a permit is required- double the calculated project fee			
50	0-250		\$ 175.00	\$ -	\$ 175.00
51	251-500		\$ 325.00	\$ -	\$ 325.00
52	501-1000		\$ 600.00	\$ -	\$ 600.00
53	1001-1500		\$ 875.00	\$ -	\$ 875.00
54	1501-2000		\$ 1,075.00	\$ -	\$ 1,075.00
55	2001-2500		\$ 1,375.00	\$ -	\$ 1,375.00
56	2501-3000		\$ 1,575.00	\$ -	\$ 1,575.00
57	3001 or more	\$1,575 plus 0.40 per each additional square foot	See Comments		See Comments

EXHIBIT A
MASTER FEE SCHEDULE
PLANNING / BUILDING INSPECTIONS

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 02/02/2021	Proposed Change for FY21-22	Fee Effective 10/01/21
58	PLAN REVIEW	COMMERCIAL BUILDING REVIEW			
59	Plan Review	Commercial Review for new construction. Max \$25,000.00	50% permit cost		50% permit cost
60	BUILDING PERMITS	NEW COMMERCIAL BUILDING			
61	Total Square Feet				
62	Work Done Without Permit	Work performed without permit when a permit is required- double the calculated project fee			
63	0-1500	per square foot	\$ 4.00	\$ -	\$ 4.00
64	1501-2500	per square foot	\$ 3.60	\$ -	\$ 3.60
65	2501-3500	per square foot	\$ 2.95	\$ -	\$ 2.95
66	3501-4500	per square foot	\$ 2.75	\$ -	\$ 2.75
67	4501-5500	per square foot	\$ 2.55	\$ -	\$ 2.55
68	5501-6500	per square foot	\$ 2.45	\$ -	\$ 2.45
69	6,501-15,000	per square foot	\$ 2.00		\$ 2.00
70	15,001-35,000	per square foot	\$ 1.15		\$ 1.15
71	35,001 or more	per square foot	\$ 0.50		\$ 0.50

EXHIBIT A
MASTER FEE SCHEDULE
PLANNING / BUILDING INSPECTIONS

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 02/02/2021	Proposed Change for FY21-22	Fee Effective 10/01/21
72	BUILDING PERMITS	COMMERCIAL BUILDING REMODEL			
73	Total Square Feet				
74	Work Done Without Permit	Work performed without permit when a permit is required- double the calculated project fee			
75	0-1500	per square foot	\$ 0.35	\$ -	\$ 0.35
76	1501-2500	per square foot	\$ 0.30	\$ -	\$ 0.30
77	2501-3500	per square foot	\$ 0.28	\$ -	\$ 0.28
78	3501-4500	per square foot	\$ 0.26	\$ -	\$ 0.26
79	4501-5500	per square foot	\$ 0.24	\$ -	\$ 0.24
80	5501-6500	per square foot	\$ 0.23	\$ -	\$ 0.23
81	6,501 - 15,000	per square foot	\$ 0.22	\$ -	\$ 0.22
82	15,001-35,000	per square foot	\$ 0.20	\$ -	\$ 0.20
83	35,001 or more	per square foot	\$ 0.15	\$ -	\$ 0.15
84	INSPECTIONS / PLAN REVIEW				
85	Commercial Pool/Spa Inspection Fee	Inspected 4 times a year	\$ 200.00	\$ -	\$ 200.00
86	Inspections outside normal business hours (2 hour minimum)	All charges per hour or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	\$ 50.00	\$ -	\$ 50.00
87	Reinspection fees	Inspection required after failure to comply with first notice of violation	\$ 50.00	\$ -	\$ 50.00
88	Inspections for which no fee is specifically indicated (half-hour minimum)		\$ 50.00	\$ -	\$ 50.00
89	Additional plan review required by changes, additions, or revisions to plans (half-hour minimum)		\$ 50.00	\$ -	\$ 50.00
90	Use of outside consultants for plan checking and inspections or both	To include administrative and overhead costs.	Actual Cost		Actual Cost
91	CONTRACTOR REGISTRATION				
92	General Contractor Registration - fence, concrete, sign, landscape irrigation installer, solar, backflow inspector (BPAT)	Annual Fee - requires \$100,000 liability insurance	\$ 100.00	\$ -	\$ 100.00
93	ELECTRICAL PERMITS	Unrelated to new construction or remodeling.			
94	Electrical work done with no permit	Work performed without permit when a permit is required - double the calculated project fee			
95	Service change		\$ 75.00	\$ -	\$ 75.00
96	Meter change		\$ 75.00	\$ -	\$ 75.00
97	PLUMBING PERMITS	Unrelated to new construction or remodeling.			
98	Plumbing work done with no permit	Work performed without permit when a permit is required - double the calculated project fee	NEW		Based on permit value
99	First fixture		\$ 30.00	\$ -	\$ 30.00
100	Sewer relay		\$ 75.00	\$ -	\$ 75.00
101	Gas line relay		\$ 75.00	\$ -	\$ 75.00
102	Water heater installation		\$ 75.00	\$ -	\$ 75.00
103	Water treatment system installation		\$ 75.00	\$ -	\$ 75.00
104	Backflow device inspection		\$ 75.00	\$ -	\$ 75.00
105	Landscape Irrigation Installation		\$ 100.00	\$ -	\$ 100.00
106	Gas Test & minor repair		\$ 75.00	\$ -	\$ 75.00
107	Grease Trap		\$ 100.00	\$ -	\$ 100.00
108	Sand Trap		\$ 100.00	\$ -	\$ 100.00
109	Steam boiler installation		\$ 30.00	\$ -	\$ 30.00
110	AIR CONDITIONING PERMITS	Unrelated to new construction or remodeling.			
111	HVAC Done Without Permit	Double the calculated project fee	See Comments	\$ -	See Comments
112	Mechanical - Repair or Alteration		\$ 75.00	\$ -	\$ 75.00
113	Residential New HVAC system	per system	\$ 75.00	\$ -	\$ 75.00
114	Commercial New HVAC system		\$ 150.00	\$ -	\$ 150.00
115	Walk-In Cooler Installation		\$ 75.00	\$ -	\$ 75.00
116	MISC. PERMITS / FEES	Including all trades, if applicable.			
117	Work Done Without Permit	Double the calculated project fee	See Comments		See Comments
118	Residential Remodel, repair, or alteration to existing house (excludes an increase in sq ft)		\$ 125.00	\$ -	\$ 125.00
119	Solar		\$ 150.00	\$ -	\$ 150.00
120	Foundation		\$ 150.00	\$ -	\$ 150.00
121	Swimming pool, >5,000 gal.		\$ 75.00	\$ -	\$ 75.00
122	Spa / hot tub / Pool (above ground, 24" deep or greater)		\$ 75.00	\$ -	\$ 75.00
123	Type B Accessory building 0-399 sqft	no MEP included, separate permit required	\$ 75.00	\$ -	\$ 75.00
124	Type A Accessory building 400 sqft or greater	no MEP included, separate permit required	\$ 150.00	\$ -	\$ 150.00
125	Roof Shingle Replacement - Residential	Greater than 1 bundle of shingles replaced (33 SF)	\$ 75.00	\$ -	\$ 75.00
126	Roof Decking Replacement - Residential		\$ 150.00	\$ -	\$ 150.00
127	Roof Shingles/ Composition Replacement - Commercial	Greater than 1 bundle of shingles replaced (33 SF)	\$ 150.00	\$ -	\$ 150.00
128	Roof Decking Replacement - Commercial		\$ 300.00	\$ -	\$ 300.00

EXHIBIT A
MASTER FEE SCHEDULE
PLANNING / BUILDING INSPECTIONS

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 02/02/2021	Proposed Change for FY21-22	Fee Effective 10/01/21
129	Thermoplastic Olefin (TPO)	New Roof	\$ 450.00	\$ -	\$ 450.00
130	All concrete: sidewalk, driveway approach and non residential parking lot	per square foot, Maximum \$250 on Residential, and \$1000.00 on Commercial	\$ 0.50	\$ -	\$ 0.50
131	Asphalt Street tie-in to concrete drive approach	Per linear foot	\$ 6.00	\$ -	\$ 6.00
132	Structure moving, within City limits	Code of Ordinances Section 5-58	\$ 100.00	\$ -	\$ 100.00
133	Structure moving, into City	Code of Ordinances Section 5-58	\$ 100.00	\$ -	\$ 100.00
134	Construction Trailer	To set a construction trailer on a job site	\$ 100.00	\$ -	\$ 100.00
135	Building demolition		\$ 100.00	\$ -	\$ 100.00
136	Gasoline fuel tanks		\$ 150.00	\$ -	\$ 150.00
137	Tent or canopy	Four permits per year, 14 days each	\$ 25.00	\$ -	\$ 25.00
138	Residential Fence		\$ 75.00	\$ -	\$ 75.00
139	Commercial Fence	3 inspections required	\$ 225.00	\$ -	\$ 225.00
140	Storage Containers	Annual Fee - two permits per year, 15 days each	\$ 25.00	\$ -	\$ 25.00
141	Occasional sale / residential garage sale	Four permits per year, two each six-month period	No charge	\$ -	No charge
142	Parking lot and/or tent sale	Four permits per year, 14 days each	\$ 50.00	\$ -	\$ 50.00
143	Seasonal sale		\$ 50.00	\$ -	\$ 50.00
144	Seasonal garden center		\$ 50.00	\$ -	\$ 50.00
145	Handbill application	Per year.	\$ 50.00	\$ -	\$ 50.00
146	Handbill permit, one day		\$ 15.00	\$ -	\$ 15.00
147	Handbill permit, one week		\$ 40.00	\$ -	\$ 40.00
148	Handbill permit, one year		\$ 400.00	\$ -	\$ 400.00
149	Administrative Fee	Contracting for abatement of Code Violation per Occurrence; minimum charge of \$100	\$100 or 10% of cost, whichever is higher	\$ -	\$100 or 10% of cost, whichever is higher
150	Vacant building registration	Annual Fee	\$ 125.00	\$ -	\$ 125.00
151	Vacant building inspection	Annual Fee- \$50.00, plus an additional \$0.01 per square foot over 5,000 ft.	See Comments	\$ -	\$50 or \$0.01/sf whichever is higher
152	Vacant building registration late fee	Additional \$50.00 for every 30th day the registration is late	See Comments		See Comments
153	Residential Rental Property Registration	Registration, Inspection, and RCO	\$ 75.00	\$ -	\$ 75.00
154	Residential Rental Property Registration	Annual fee per single-family, duplex, or townhouse rental unit	\$ 25.00	\$ -	\$ 25.00
155	Residential Administrative Fee	Upon change of ownership with a registration year	\$ 10.00	\$ -	\$ 10.00
156	Rental Certificate of Occupancy Replacement Fee	Replacement of lost, destroyed or mutilated Rental Certificate of Occupancy	\$ 10.00	\$ -	\$ 10.00
157	Rental Registration Late Fee	If any registration renewal fee is paid over 30 days after the due date	\$ 50.00	\$ -	\$ 50.00
158	Street name change Request	Cost to file application and to bring case to Council for approval	\$ 125.00	\$ -	\$ 125.00
159	Street Name Change - Sign Fabricate & Install	Cost varies based on size of signs and number of signs needed.		\$ -	Reimburse City Actual Cost
160	SMALL CELL AND NETWORK NODES				
161	Small Cell/Network node application fee	1-5 network nodes	\$ 500.00	\$ -	\$ 500.00
162	Small Cell/Network node application fee	Additional network nodes beyond 5, each	\$ 250.00	\$ -	\$ 250.00
163	Small Cell/Network node application fee	Each pole to be erected	\$ 1,000.00	\$ -	\$ 1,000.00
164	Small Cell/Network node annual user fee	Each network node	\$ 250.00	\$ -	\$ 250.00
165	Transport Facility monthly user fee	Each network node in right-of-way providing backhaul	\$ 28.00	\$ -	\$ 28.00
166	Collocation on city poles annual user fee	Each pole	\$ 20.00	\$ -	\$ 20.00
167	FOOD ESTABLISHMENT FEES				
168	Health permit				
169	Class 1A (full service restaurants with dining area, and supermarkets without a deli/bakery in the store)	Per fiscal year.	\$ 425.00	\$ -	\$ 425.00
170	Class 2A (ex. Supermarkets with deli/bakery, fast food establishments, convenience stores, variety stores, mobile vendors, day care and schools)	Per fiscal year.	\$ 250.00	\$ -	\$ 250.00
171	Class 3A (Seasonal Establishments)	Per fiscal year.	\$ 175.00		\$ 175.00
172	Retail	Per fiscal year.	\$ 250.00	\$ -	\$ 250.00
173	All large retail stores will be assessed separate permit fees for each operational function				
174	Meat Market	Per fiscal year.	\$ 250.00	\$ -	\$ 250.00
175	Deli	Per fiscal year.	\$ 250.00	\$ -	\$ 250.00
176	Seafood	Per fiscal year.	\$ 250.00	\$ -	\$ 250.00
177	Restaurant	Per fiscal year.	\$ 250.00	\$ -	\$ 250.00
178	Bakery	Per fiscal year.	\$ 250.00	\$ -	\$ 250.00
179	School cafeteria	Per school cafeteria per fiscal year.	\$ 250.00	\$ -	\$ 250.00
180	Temporary food permit, first day		\$ 25.00	\$ -	\$ 25.00
181	Temporary food permit, additional day	Not to exceed 10 days.	\$ 5.00	\$ -	\$ 5.00
182	Re-check fee, all classifications		\$ 100.00	\$ -	\$ 100.00
183	Health Permit Late fees				
184	After October 10 of fiscal year	First late fee	\$ 50.00	\$ -	\$ 50.00
185	Every 10 days thereafter	in addition to the First \$50.00 late fee	\$ 50.00	\$ -	\$ 50.00
186	Not received by November 1st	Will result in establishment closure.	\$ 100.00	\$ -	\$ 100.00

EXHIBIT A
MASTER FEE SCHEDULE
PLANNING / BUILDING INSPECTIONS

	DEPARTMENT	BASIS/COMMENTS	Fee Effective 02/02/2021	Proposed Change for FY21-22	Fee Effective 10/01/21
187	New Establishment or change of ownership administrative fee in addition to Health Permit		\$ 35.00	\$ -	\$ 35.00
188	APARTMENT COMPLEX LICENSING				
189	License fee	Per dwelling unit. Due on or before last working day of preceding year.	\$ 15.00	\$ -	\$ 15.00
190	License replacement fee	Fees for licenses issued during year pro-rated.	\$ 10.00	\$ -	\$ 10.00
191	Late fee	For each month or part of the month that a license fee has not been received.	\$ 100.00	\$ -	\$ 100.00
192	Reinspection fee	Per reinspection of noted violation	\$ 20.00		\$ 20.00
193	SIGN PERMITS				
194	Reface		\$ 75.00		\$ 75.00
195	Pole signs		\$ 150.00		\$ 150.00
196	Monument		\$ 150.00		\$ 150.00
197	Wall signs		\$ 75.00		\$ 75.00
198	Lighted sign, electrical fee		\$ 150.00		\$ 150.00
199	Flags	3 flags per lot - insignia, decorative, governmental.	No charge	\$ -	No charge
200	Pennant	14 day limit; within first 90 days of certificate of occupancy.	No charge	\$ -	No charge
201	BANNER FEES				
202	Erect banner	Each 30 day period; not to exceed 90 days per year.	\$ 25.00	\$ -	\$ 25.00
203	Grand Opening banner	14 day limit; within first 90 days of certificate of occupancy.	No charge	\$ -	No charge
204	TREE PRESERVATION FEES				
205	Removal of dead, diseased, or damaged tree		No charge	\$ -	No charge
206	Removal of protected trees and/or review of tree preservation plan in conjunction with building permit. (Applicable mitigation charges still apply)		No charge	\$ -	No charge
207	Application for tree removal (Applicable mitigation charges still apply)		\$ 100.00	\$ -	\$ 100.00
208	Review of tree preservation plan		\$ 100.00	\$ -	\$ 100.00
209	All others		\$ 100.00	\$ -	\$ 100.00
210	VARIANCE REQUESTS				
211	Board of Adjustment	Per request. Cost to bring a case to ZBA.	\$ 125.00	\$ -	\$ 125.00
212	Sign Control Board	Per request. Cost to bring a case to Sign Control Board	\$ 100.00	\$ -	\$ 100.00
213	Letter preparation		\$ 7.50	\$ -	\$ 7.50

EXHIBIT A

**MASTER FEE SCHEDULE
UTILITIES**

	DEPARTMENT	BASIS/COMMENTS	FEE Effective 10/01/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/01/21
	UTILITIES				
1	WATER & SEWER CONNECTION / TAP FEES				
2	Water connection fees				
3	3/4 "	Based on cost of water meter	\$ 252.00	\$ -	\$ 252.00
4	1"	Based on cost of water meter	\$ 348.00	\$ -	\$ 348.00
5	1 1/2"	Based on cost of water meter	\$ 600.00	\$ -	\$ 600.00
6	2"	Based on cost of water meter	\$ 1,600.00	\$ -	\$ 1,600.00
7	Larger than 2"	Total cost plus 10%			Total cost plus 10%
8	Water tap fees	IN ADDITION TO CONNECTION FEE FOR NEW SERVICE INSTALL			
9	1"	Based on cost of materials & labor + 100% pavement repair charges	\$ 1,600.00	\$ -	\$ 1,600.00
10	2"	Based on cost of materials & labor + 100% pavement repair charges	\$ 2,000.00	\$ -	\$ 2,000.00
11	Larger than 2"	Total cost plus 10% and pavement repair charges.		\$ -	Total cost plus 10% and pavement repair charges.
12	Sewer connection fees	ONLY IF EXISTING SEWER SERVICE IS AVAILABLE TO PROPERTY			
13	Residential	Connecting private sewer to city sewer available near property line	\$ 200.00	\$ -	\$ 200.00
14	Non-Residential	Connecting private sewer to city sewer available near property line	\$ 200.00	\$ -	\$ 200.00
15	Sewer tap fees	IN ADDITION TO CONNECTION FEE FOR NEW SERVICE INSTALL			
16	Service Line - 4"	Up to 25 feet of sewer piping + 100% pavement repair charges	\$ 1,800.00	\$ -	\$ 1,800.00
17	Service Line - 6"	Up to 25 feet of sewer piping + 100% pavement repair charges	\$ 2,000.00	\$ -	\$ 2,000.00
18	Linear Foot Charge (per foot after 25ft.)	\$36.25 per additional linear foot + 100% pavement repair charges	\$ 36.25	\$ -	\$ 36.25
19	Pavement repair charges				
20	Sidewalk	Per square foot.	\$ 5.10	\$ -	\$ 5.10
21	Street	Per square foot.	\$ 7.50	\$ -	\$ 7.50
22	WATER RATES	Monthly rates to be charged for water on a monthly basis			
23		as determined by water meter readings.			
24	Residential				
25	Minimum water charge, up to 1,000 gal.	Per month, per unit.	\$ 14.00	\$ -	\$ 14.00
26	1,000 to 7,000 gallons	Per 1,000 gallons for water usage in excess of 1,000 gallons but not more than 7,000 gallons per unit.	\$ 3.76	\$ -	\$ 3.76
27	7,000 to 15,000 gallons	Per 1,000 gallons for water usage in excess of 7,000 gallons but not more than 15,000 gallons per unit.	\$ 4.85	\$ -	\$ 4.85
28	15,000 to 30,000 gallons	Per 1,000 gallons for water usage in excess of 15,000 gallons but not more than 30,000 gallons per unit.	\$ 5.98	\$ -	\$ 5.98
29	Over 30,000 gallons	Per 1,000 gallons for water usage of 30,000 gallons or more per unit.	\$ 7.09	\$ -	\$ 7.09
30	Commercial				
31	Minimum water charge, up to 1,000 gal.	Per month, per unit.	\$ 14.00	\$ -	\$ 14.00
32	1,000 to 7,000 gallons	Per 1,000 gallons for water usage in excess of 1,000 gallons but not more than 7,000 gallons per unit.	\$ 3.38	\$ -	\$ 3.38
33	7,000 to 15,000 gallons	Per 1,000 gallons for water usage in excess of 7,000 gallons but not more than 15,000 gallons per unit.	\$ 4.41	\$ -	\$ 4.41
34	15,000 to 30,000 gallons	Per 1,000 gallons for water usage in excess of 15,000 gallons but not more than 30,000 gallons per unit.	\$ 5.45	\$ -	\$ 5.45
35	Over 30,000 gallons	Per 1,000 gallons for water usage of 30,000 gallons or more per unit.	\$ 5.45	\$ -	\$ 5.45
36	Multi-Family				
37	Minimum water charge, up to 1,000 gal.	Per month, per unit.	\$ 14.00	\$ -	\$ 14.00
38	1,000 to 7,000 gallons	Per 1,000 gallons for water usage in excess of 1,000 gallons but not more than 7,000 gallons per unit.	\$ 3.38	\$ -	\$ 3.38
39	7,000 to 15,000 gallons	Per 1,000 gallons for water usage in excess of 7,000 gallons but not more than 15,000 gallons per unit.	\$ 4.41	\$ -	\$ 4.41
40	15,000 to 30,000 gallons	Per 1,000 gallons for water usage in excess of 15,000 gallons but not more than 30,000 gallons per unit.	\$ 5.45	\$ -	\$ 5.45
41	Over 30,000 gallons	Per 1,000 gallons for water usage of 30,000 gallons or more per unit.	\$ 5.45	\$ -	\$ 5.45
42	Irrigation				
43	Minimum water charge	Per month, per unit.	\$ 14.00	\$ -	\$ 14.00
44	1,000 to 7,000 gallons	Per 1,000 gallons for water usage in excess of 1,000 gallons but not more than 7,000 gallons per unit.	\$ 3.85	\$ -	\$ 3.85
45	7,000 to 15,000 gallons	Per 1,000 gallons for water usage in excess of 7,000 gallons but not more than 15,000 gallons per unit.	\$ 4.98	\$ -	\$ 4.98
46	15,000 to 30,000 gallons	Per 1,000 gallons for water usage in excess of 15,000 gallons but not more than 30,000 gallons per unit.	\$ 6.11	\$ -	\$ 6.11
47	Over 30,000 gallons	Per 1,000 gallons for water usage of 30,000 gallons or more per unit.	\$ 7.22	\$ -	\$ 7.22
48	Schools				
49	Minimum water charge, up to 1,000 gal.	Per month, per unit.	\$ 14.00	\$ -	\$ 14.00
50	1,000 to 7,000 gallons	Per 1,000 gallons for water usage in excess of 1,000 gallons but not more than 7,000 gallons per unit.	\$ 5.48	\$ -	\$ 5.48
51	7,000 to 15,000 gallons	Per 1,000 gallons for water usage in excess of 7,000 gallons but not more than 15,000 gallons per unit.	\$ 6.49	\$ -	\$ 6.49
52	15,000 to 30,000 gallons	Per 1,000 gallons for water usage in excess of 15,000 gallons but not more than 30,000 gallons per unit.	\$ 7.49	\$ -	\$ 7.49
53	Over 30,000 gallons	Per 1,000 gallons for water usage of 30,000 gallons or more per unit.	\$ 8.50	\$ -	\$ 8.50

EXHIBIT A

**MASTER FEE SCHEDULE
UTILITIES**

	DEPARTMENT	BASIS/COMMENTS	FEE Effective 10/01/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/01/21
54	Municipal				
55	Minimum water charge	Per month, per unit.	\$ 14.00	\$ -	\$ 14.00
56	1,000 to 7,000 gallons	Per 1,000 gallons for water usage in excess of 1,000 gallons but not more than 7,000 gallons per unit.	\$ 6.49	\$ -	\$ 6.49
57	7,000 to 15,000 gallons	Per 1,000 gallons for water usage in excess of 7,000 gallons but not more than 15,000 gallons per unit.	\$ 7.49	\$ -	\$ 7.49
58	15,000 to 30,000 gallons	Per 1,000 gallons for water usage in excess of 15,000 gallons but not more than 30,000 gallons per unit.	\$ 8.50	\$ -	\$ 8.50
59	Over 30,000 gallons	Per 1,000 gallons for water usage of 30,000 gallons or more per unit.	\$ 9.49	\$ -	\$ 9.49
60	WATER DEPOSITS AND FEES				
61	Deposit, residential		\$ 75.00	\$ -	\$ 75.00
62	Deposit, commercial		\$ 125.00	\$ -	\$ 125.00
63	Deposit, Realtor	For one house; \$25.00 for each additional house.	\$ 75.00	\$ -	\$ 75.00
64	Convenience fee (credit card over the phone)	Per transaction	\$ 15.00	\$ -	\$ 15.00
65	Returned check fee	Per check.	\$ 35.00	\$ -	\$ 35.00
66	Delinquent charge (Commercial)	Based on total bill, including water, sewer, garbage, and drainage fees.	10%		10%
67	Delinquent charge (Residential)	Change from 5% of outstanding bill to a flat fee (Based on total bill, including water, sewer, garbage, and drainage fees.)	10%		10%
68	Deposit, fire hydrant meter	Based on cost of hydrant meter/backflow assembly & labor	\$ 2,000.00	\$ -	\$ 2,000.00
69	Reconnections				
70	During business hours: single-family, duplexes, multi-family 9 units or less	Additional \$35.00 if meter was pulled.	\$ 35.00	\$ -	\$ 35.00
71	During business hours: multi-family with 10 units or more		\$ 70.00	\$ -	\$ 70.00
72	After hours / holidays: single-family, duplexes, multi-family 9 units or less		\$ 45.00	\$ -	\$ 45.00
73	After hours / holidays: multi-family with 10 units or more		\$ 120.00	\$ -	\$ 120.00
74	Charge if customer turns water on illegally, meter in place	Per occurrence	\$ 50.00	\$ -	\$ 50.00
75	Charge if customer illegally installs bypass, meter or no meter	Per occurrence	\$ 150.00	\$ -	\$ 150.00
76	SEWER RATES				
77	Fixed rates				
78	Residential	Per connection (without tax)	\$ 19.25	\$ -	\$ 19.25
79	Multi-family	Per living unit (without tax)	\$ 9.07	\$ -	\$ 9.07
80	Commercial, Schools, Municipal	Per connection (without tax)	\$ 9.07	\$ -	\$ 9.07
81	Variable rates				
82	Residential	Per 1,000 gallons; based on winter months average without tax	\$ 8.22	\$ -	\$ 8.22
83	Multi-family	Per 1,000 gallons; based on 90% of water consumption without tax	\$ 9.25	\$ -	\$ 9.25
84	Commercial, Schools and Municipal	Per 1,000 gallons; based on 85% of water consumption without tax	\$ 9.07	\$ -	\$ 9.07
85	SOLID WASTE RATES				
86	Single-family & duplex, curbside service	Per dwelling unit without tax	\$ 24.36	\$ -	\$ 24.36
87	Single-family & duplex, alley service	Per dwelling unit without tax	\$ 30.54	\$ -	\$ 30.54
88	Multi-family, curbside service	Per dwelling unit without tax	\$ 24.36	\$ -	\$ 24.36
89	Multi-family, alley pickup	Per dwelling unit without tax	\$ 30.54	\$ -	\$ 30.54
90	Commercial accounts serviced by residential trucks				
91	First cubic yard	Per month, without tax	\$ 31.51	\$ -	\$ 31.51
92	Each additional yard	Per month, without tax	\$ 11.78	\$ -	\$ 11.78
93	Obstruction in front of container	Per month, without tax	\$ 17.49	\$ -	\$ 17.49
94	Commercial accounts				
95	Commercial containers / collection	Rates specified in contract with service provider and subject to CPI increases.	See Comments		See Comments
96	Commercial containers / burned	Rates specified in contract with service provider and subject to CPI increases.	See Comments		See Comments
97	PRIVATE COLLECTION LICENSES				
98	Class A				
99	Each vehicle, up to 1/2 ton	Per year.	\$ 25.00	\$ -	\$ 25.00
100	Each vehicle, 1/2 ton to 2 tons	Per year.	\$ 35.00	\$ -	\$ 35.00
101	Each vehicle, 2 tons or more	Per year.	\$ 50.00	\$ -	\$ 50.00
102	Class B	Per year minimum. Fee shall be amount equal to one month's charge for city service of the same class.	\$ 12.00	\$ -	\$ 12.00
103	Class C	Per year (for collection and transportation of grass clippings).	\$ 25.00	\$ -	\$ 25.00
104	LANDFILL FEES	Gate rate at Skyline Landfill			
105	STORMWATER CHARGES				
106	Residential	Per month, per dwelling unit	\$ 3.50	\$ -	\$ 3.50
107	Multi-family	Per month x # of ERU (Equivalent Residential Unit of 4,300 square feet); \$10.00 minimum premise account for properties with only a single premise. \$3.50 minimum per premise account for property parcel with multiple premises.	\$ 3.50	\$ -	\$ 3.50

EXHIBIT A

MASTER FEE SCHEDULE UTILITIES

	DEPARTMENT	BASIS/COMMENTS	FEE Effective 10/01/20	Proposed Change for FY 21-22	Proposed Fee Effective 10/01/21
108	Churches	Per month x # of ERU (Equivalent Residential Unit of 4,300 square feet); \$10.00 minimum premise account for properties with only a single premise. \$3.50 minimum per premise account for property parcel with multiple premises.	\$ 3.50	\$ -	\$ 3.50
109	Schools	Per month x # of ERU (Equivalent Residential Unit of 4,300 square feet); \$10.00 minimum premise account for properties with only a single premise. \$3.50 minimum per premise account for property parcel with multiple premises.	\$ 3.50	\$ -	\$ 3.50
110	Commercial	Per month x # of ERU (Equivalent Residential Unit of 4,300 square feet); \$10.00 minimum premise account for properties with only a single premise. \$3.50 minimum per premise account for property parcel with multiple premises.	\$ 3.50	\$ -	\$ 3.50
111	RETAIL ELECTRIC PROVIDERS	Registration does not apply to REPs serving municipal accounts. Any REP that remains delinquent on payment of annual registration fee after Mach 31 shall be subject to suspension of registration.			
112	Registration fee	Due by January 31 of each year.	\$ 25.00	\$ -	\$ 25.00
113	Subsequent registration fee		\$ 20.00	\$ -	\$ 20.00
114	Late payment fee	For fees not received prior to January 31.	\$ 10.00	\$ -	\$ 10.00
115	Delinquency fee	Plus late payment fee and amount of penalty first imposed.	\$ 15.00	\$ -	\$ 15.00