

Duncanville City Council Meeting Minutes
Regular Meeting
Tuesday, August 20, 2024

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, August 20, 2024, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Mayor Pro Tem Jeremy Koontz
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT: Councilmember Don McBurnett – 6:02 p.m.

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

Briefing Session was adjourned at 6:53 p.m.

A. *City Council to receive a briefing on Lead Service Line Replacement (LSLR) grant, inventory, and the process.*

Presented by Brooke Thompson Grants Administrator with MRB Group.

B. *City Council to receive a briefing on upcoming grant opportunities to financially support strategic initiatives identified as priority items for the City of Duncanville.*

Presented by Brooke Thompson with MRB Group.

C. *Council to receive a briefing from staff and the MRB Group to facilitate discussion among Council about strategies for potentially developing properties owned by the City and the Duncanville Community and Economic Development Corporation.*

Presented by Michael N'dolo with MRB Group, who attended virtually, and Economic Development Director Victor Barrera.

D. *Briefing and discussion on FY 2024-2025 Proposed Budget and updates*

Budget Administrator Jennifer Otey and Finance Director/CFO Richard Jackson were available to answer questions from the council.

EXECUTIVE SESSION

In the interest of time, Mayor Contreras moved the Executive Session to the end of the regular session.

The Executive Session was called into session at 8:33 p.m. and City Attorney Hager read the item into record.

The Council closed the Executive Session at 10:16 p.m.

- 1. *City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real properties located east of Cedar Ridge, south of Interstate***

20, north of Danieldale, west of US Highway 67, and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.

2. **City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located east of Main, south of Wheatland, and north of US Highway 67, and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.**

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:04 p.m. with Mayor Gordon presiding.

Mayor Pro Tem Koontz delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

1. REPORTS

A. Mayor's Report.

Mayor Contreras thanked the community for coming out to the Life School Town Hall on August 13th.

B. Councilmembers' Reports

Councilmember Gooden also thanked the citizens for coming out to the Town Hall. She informed citizens the Board and Commissions interviews are on August 27th and commented on the Fire Department banquet. Councilmember McBurnett also commented on the Fire Fighters Banquet. He thanked staff and council for the budget workshop and thanked Assistant City Manager Robert Brown for his service upon his retirement on August 30th.

C. City Manager's Report.

Mr. Finch recognized Assistant City Manager Brown for his service and noted his retiring on August 30th. He stated Matt Stogner was selected as Police Chief.

2. PROCLAMATIONS AND PRESENTATIONS

A. Proclamation acknowledging The Dog Training Club of Dallas County, Inc. (DTCDC) for 50 Years of Dog Training Excellence.

Mayor Contreras read the proclamation and presented it to Ruth Miles with The Dog Training Club of Dallas County.

3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _

- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

Katy Edwards
226 Mizell St.
UMB Prep temporary location

Kennedy James
910 Green Terrace Lane
Protected Bike Lanes

Phillip James
910 Green Terrace Lane
Protected Bike Lanes

Erika Browning
442 E. Cherry Street
DCEDC Grants

Terry Webb
11708 CR 4090
Scurry, TX
COLAs for retirees

Jack Long
13220 Wood Have Dr.
COLAs for retirees

4. **CONSENT AGENDA**

Mayor Contreras requested that City Secretary Chiquita Taylor read the Consent Agenda Items.

- A. Consider the Minutes for the following Meetings.**
- B. Consider a Resolution approving the proposal for city-paid employee and retiree medical, prescription, and dental plan with Blue Cross Blue Shield of Texas for a one-year agreement.**

RES 2024-304

- C. Consider a Resolution authorizing the final payment of \$545,435.78 to CORE Construction Services of Texas, Inc. for Pay Applications 18 and 19 for the construction of Fire Station No. 271.**

RES 2024-303

- D. Consider an Ordinance amending the FY 2023-24 budget by appropriating revenue and amending expenditures for the Utility Fund to cover the increase to Trinity River Authority expenses.**

ORD 2522

- E. Consider a Resolution approving the Interlocal Agreement between the City of Duncanville and Dallas County to provide Highway Accident Investigation Services in an amount not to exceed \$60,770.00.**

RES 2024-046R5

- F. Council to consider a resolution approving the assignment of private activity bond authority to the Texas Department of Housing and Community Affairs.**

RES 2024-312

Councilmember Don McBurnett made a motion to approve the consent agenda, Mayor Pro Tem Jeremy Koontz seconded the motion. The vote was cast 7 for, 0 against.

5. **ITEMS FOR INDIVIDUAL CONSIDERATION**

A. ***Take any necessary action as a result of the Executive Session.***

No action taken.

B. ***Council to consider a resolution confirming the City Manager's appointment of Matthew Stogner as the Police Chief.***

Presented by Mr. Finch. Matt Stogner spoke and was available to answer questions from the council. Mr. Finch stated a swearing in ceremony will be forthcoming.

Councilmember Don McBurnett made a motion to approve the item as stated, Councilmember Karen Cherry-Brown seconded the motion. The vote was cast 7 for, 0 against.

RES

C. ***Consider a resolution authorizing the approval of the purchase of a vehicle from Classic Chevrolet that will be used in the support of the Duncanville Community & Economic Development Corporation (DCEDC), in the expenditure amount not to exceed \$56,044.90.***

WITHDRAWN

D. ***Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to Cedar Park Shopping Center, LTD., in an amount not to exceed \$20,000.00 for a building located at 207-331 South Cedar Ridge Drive, Duncanville, Texas, 75116.***

Presented by Victor Barrera. Mayor Contreras spoke in support of the improvements for ADA compliance.

Councilmember Don McBurnett made a motion to approve the item as stated, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 6 for, 1 against (Mayor Pro Tem Jeremy Koontz).

E. ***Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to First Peter 4:10, LLC in an amount not to exceed \$71,000 for a building located at 1223 Crestdell Drive, Suite A Duncanville, Texas 75137***

Presented by Mr. Barrera. He stated this grant is for paint and concrete improvements in the parking lot. Councilmember Gooden stated that currently the gates are closed, she asked if the gates are open during normal business hours. Mr. Barrera stated the gates are open during business hours. Councilmember McBurnett stated he would like to have applicants attend meeting when grant is considered. He would also like to see addresses on the bids to see that we are using Duncanville businesses.

Councilmember Don McBurnett made a motion to approve the item as stated, Councilmember Karen Cherry-Brown seconded the motion. The vote was cast 7 for, 0 against.

6. **STAFF AND BOARD REPORTS**

A. ***Briefing Presentation on See My Legacy Crowdfunding and Community Engagement platform.***

Presented by Assistant Director of Parks and Recreation Tyler Agee. Councilmember Pennebaker asked about the cost. Mr. Agee stated the cost is \$1699/year or \$199/month. Councilmember Gooden suggested we may be able to use this program for the Property Improvement Program volunteers. Councilmember McBurnett stated he thinks this is a wonderful opportunity to tell the story of the people in the community. Councilmember Veracruz also

thinks this is a wonderful program. Mayor Pro Tem Koontz asked about the department that will be managing this program. Mr. Finch stated that this is still being discussed. Councilmember Pennebaker and Mayor Pro Tem Koontz would like to see other cities that are participating in this program.

B. *A briefing to City Council regarding the Mexican Independence Day Celebration*

Presented by Assistant Economic Development Director Lolecia Day. Councilmember Veracruz asked if signups on the website. Ms. Day stated currently we are going through Event Brite. Councilmember Gooden asked about funding for the event. Ms. Day stated this is funded through general fund and sponsors. Councilmember Pennebaker asked what we are doing for promotion. Ms. Day stated we have posters, radio, and the Public Information Officer Alex Hamby is doing social media.

C. *Receive the Library Department Quarterly Report.*

Presented by Library Director Julio Velasquez.

Mayor Contreras recessed the regular session at 8:22 p.m. to convene into Executive Session.

Mayor Contreras reconvened the regular session at 10:16 p.m.

ADJOURNMENT

The meeting was adjourned at 10:17 p.m.

ATTEST:

CITY SECRETARY