

Duncanville City Council Meeting Minutes
Regular Meeting
Tuesday, August 19, 2025

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, August 19, 2025, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Mayor Pro Tem DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT: Councilmember Jeremy Koontz arrived at 6:03 p.m.

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and Interim City Manager Abernethy reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

Briefing Session was adjourned at 7:26 p.m.

Mayor Contreras recessed the Briefing Session at 6:30 p.m. for City Council to convene into Executive Session.

A. *Briefing on key changes presented by the adoption of the 2021 Building and Fire Codes and the 2023 Electrical Code, along with associated changes to City Ordinances and the Fee Schedule for Planning and Building.*

Presented by Chief Building Official Joshua McConnell and Fire Marshal David Carpenter.

EXECUTIVE SESSION

The Executive Session was called into session at 6:30 p.m., and City Attorney Hager read the item into the record.

- 1. *City Council shall convene into closed session pursuant to Section 551.072, 551.087 to deliberate the purchase, exchange, lease of real properties, being located east of Santa Fe Trail, north of Daniel Dale Road, west of Cockrell Hill Road, and south of Camp Wisdom Road, and to seek legal advice from City Attorney regarding such real property.***
- 2. *City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.***

The Council closed the Executive Session at 7:24 p.m.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:30 p.m. with Mayor Contreras presiding.

Reverend Rachel McConnell with First Presbyterian Church of Duncanville delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

1. REPORTS

A. *Mayor's Report.*

The mayor reminded everyone about the Back-to-School supply drive. He thanked the library staff for organizing the event.

B. *Councilmembers' Reports*

Mayor Pro Tem Gooden echoed the mayor's sentiments on the Back-to-School event. She thanked Library Director Hannah Olson and the Library staff for organizing the event. She also thanked Interim City Manager Abernethy for the level of service to the community these past months. Councilmember McBurnett reviewed events happening around the city. Councilmember Koontz encouraged everyone to attend events at the Fieldhouse.

C. *City Manager's Report.*

Mr. Abernethy reported that we are still working through the Comp Plan. It will be presented to the Duncanville Community and Economic Development Corporation (DCEDC) and will be brought back to the Planning and Zoning Commission. He thanked the council and staff for the workshop last week. The first reading of the budget will be on September 2nd. He also reported that we are caught up with brush and bulk pickup.

2. PROCLAMATIONS AND PRESENTATIONS

3. CITIZENS' INPUT

“Pursuant to Section 551.007 of the Texas Gov’t Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law”

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on __
- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – __
- First Name, Last Name, and Address

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

Barbara Owens 1526 Natalie Ln - Update and thank you to council and staff

Authur Jackson 1211 Casa Grande - Solar panels

Ron Thompson 603 Katherine Ct - Arts Commission

4. **CONSENT AGENDA**

- A. ***Consider the Minutes for the July 15, 2025, City Council Regular Meeting.***

APPROVED

- B. ***Consider a Resolution adopting the City Council Rules of Procedures in accordance with the Duncanville Home Rule Charter and the Code of Ordinances; Providing for the repeal and replace of any and all prior Rules of Procedure.***

RES 2025-520

- C. ***Consider a Resolution to accept or reject the thirteenth amended joint Chapter 11 Plan or reorganization of Purdue Pharma, LP and its affiliated debtors and authorizing the submission of an e-ballot.***

RES2025-524

- D. ***Consider a Resolution approving the increase in purchase order 2225013 - Fieldhouse HVAC.***

Mayor Pro Tem Gooden asked about the cost overruns on the project. Project Manager Angel Deal stated that we should think broader when getting service on a building that old. She then asked if there was a contingency. Ms. Deal stated there was not a contingency on the project. Ms. Gooden requested that in the future, we do a full assessment beforehand on major projects.

RES 2025-523

- E. ***Consider a Resolution awarding RFP 24-0021 for a 3 year term contract for mowing, abatement, and landscaping services to Good Earth Corporation and Urban Landscape and Irrigation, with a total amount \$1,386,304.92 over 3-year term with a \$69,315.24 contingency not to exceed \$1,455,620.16***

RES 2025-514

- F. ***Consider a Resolution authorizing an Interlocal Agreement between the cities of DeSoto, Cedar Hill, Lancaster, and Duncanville for the purpose of hiring a regional Emergency Medical Services (EMS) Training Officer.***

RES 2025-513

- G. ***Consider a Resolution authorizing the utilization of a Cooperative Contract for the acquisition of rifle-resistant body armor from Angel Armor for the contractually discounted price through the BuyBoard Cooperative Contract #698-23 in an amount not to exceed \$48,000.00 "annually" in both FY 2025 and FY 2026, in accordance with the statutory provisions of Texas Local Government Code 271 and as allowed by the procurement policy of the City of Duncanville.***

RES 2025-511

- H. ***Consider an Ordinance amending the Code of Ordinances by amending Chapter 20, "Water, Sewer and Sewage Disposal," Article VI, "Drought Contingency and Water Conservation Plan," Subchapter A, "Drought Contingency Plan," Section 20-92 "Public Involvement," by repealing it in its entirety; amending Chapter 20, "Water, Sewer and Sewage Disposal," Article, VI, "Drought Contingency and Water Conservation Plan," Subchapter B, "Water Conservation Plan," by repealing it in its entirety and replacing it with a new Chapter 20, "Water, Sewer and Sewage Disposal," Article VI, "Drought Contingency and Water Conservation Plan," Subchapter B, Section 20-100 "Water Conservation Plan."***

ORD 2544

Councilmember Jeremy Koontz made a motion to approve the consent agenda, Councilmember Don McBurnett seconded the motion. The vote was cast 7 for, 0 against.

5. **ITEMS FOR INDIVIDUAL CONSIDERATION**

A. *Take any necessary action as a result of the Executive Session.*

No action taken.

B. *Consider an Ordinance amending the FY 2024-2025 budget by appropriating expenditures for the Arts Fund covered by revenue received.*

Presented by Communications and Marketing Administrator Alex Hamby. He corrected the expenditure reported in the packet to \$42,185.

ORD 2546

Mayor Pro Tem DeMonica Gooden made a motion to approve the item as stated, Councilmember Jeremy Koontz seconded the motion. The vote was cast 7 for, 0 against.

C. *Consider a resolution approving funding awards for the Fiscal Year 2024-2025 City of Duncanville Arts Grant Program as recommended by the Duncanville Arts Commission.*

Presented by Alex Hamby. He reviewed the applicants and grant amounts requested by the Arts Commission. Councilmember Koontz asked about any follow-up from the Arts Commission on the grant recipients. Mr. Hamby stated that each applicant is required to give a report 45 days after an event. If they do not, they are not eligible to apply for future grants.

RES 2025-522

Councilmember Don McBurnett made a motion to approve the item as stated, Mayor Pro Tem DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

D. *Consider Resolution 2025-509 authorizing a sole source procurement with Olsson Planning and Design for planning support services, in an amount not to exceed \$170,000, subject to the appropriation of funding by City Council.*

Presented by Assistant City Manager - Community Mark Rauscher.

RES 2025-509

Councilmember Don McBurnett made a motion to approve the item as stated, Councilmember Kyle Pennebaker seconded the motion. The vote was cast 7 for, 0 against.

E. *Consider Resolution 2025-516 approving the revisions to the Duncanville Community and Economic Development Corporation (DCEDC) Policy Statement and Guidelines for Economic Development Incentives*

Presented by Economic Development Coordinator Marcela Perez. Councilmember Pennebaker thanked the staff for their work on this item. Councilmember Koontz requested language for larger projects be added to the policy.

RES 2025-516

F. *Consider Resolution 2025-517 approving the new Duncanville Community and Economic Development Corporation Policy Statement and Guidelines for community sponsorships.*

Presented by Marcela Perez.

RES 2025-517

6. STAFF AND BOARD REPORTS

A. *Parks and Recreation Quarterly Report*

Presented by Parks and Recreation Director Bart Stevenson.

B. *Quarterly Report Duncanville Fieldhouse*

Presented by Fieldhouse General Manager Craig Brasfield.

C. *Receive the Library Quarterly Report.*

Presented by Library Director Hannah Olson.

ADJOURNMENT

The meeting was adjourned at 9:12 p.m.

ATTEST:

CITY SECRETARY