

Duncanville City Council Meeting Minutes

Regular Meeting

Tuesday, August 6, 2024

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, August 6, 2024, at 4:34 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Councilmember At-Large DeMonica Gooden
Councilmember Don McBurnett
Mayor Pro Tem Jeremy Koontz
Mayor Greg Contreras

COUNCIL ARRIVING AT: Councilmember Veracruz – 4:53 p.m.
Councilmember Cherry-Brown – 4:54 p.m.
Councilmember Pennebaker – 5:16 p.m.

COUNCIL ABSENT:

EXECUTIVE SESSION

The Executive Session was called into session at 4:34 p.m. and City Attorney Hager read the item into record.

In the interest of time, the council recessed the Executive Session at 5:59 pm to convene into the briefing session.

The Council reconvened into Executive Session at 7:56 p.m.

The Council closed the Executive Session at 8:36 p.m.

1. ***City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.***
2. ***City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located east of Main, south of Wheatland, and north of US Highway 67, and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.***

WORK SESSION / BRIEFING

The Council convened into the briefing session at 6:05 p.m.

1. ***Consider a Resolution approving the proposal for city-paid employee and retiree medical, prescription, and dental plan with Blue Cross Blue Shield of Texas for a one-year agreement.***

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

The Briefing Session was adjourned at 6:58 p.m.

A. Council to receive briefing on budget meetings

Presented by City Manager Finch. Mr. Finch asked if there is a need for additional meeting regarding the budget. Attorney Hager stated the Tax rate and budget can be adopted on the same day with the budget being adopted first and then the tax rate. Councilmember Gooden suggested we have a day for a workshop to discuss the budget. There was a consensus that the

additional meeting is necessary. The meeting was scheduled for September 5th.

- B. *City Council to receive a briefing on the water quality in the City of Duncanville.***
Public Works Director Matt Bryant and Greg Hotaling with MRB Group presented this item. Mr. Hotaling attended virtually.
- C. *Council to receive a briefing on a request from Star Transit for funding and continued operations within the City of Duncanville.***
Presented by a representative of Star Transit.
- D. *Receive a briefing on the Red, White, and BBQ event cost***
Moved to Staff Reports item 5B.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:07 p.m. with Mayor Contreras presiding.

Councilmember McBurnett delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

1. REPORTS

- A. *Mayor's Report.***
Mayor Contreras thanked everyone who came out to his first Coffee with the Mayor. He informed citizens of the Town Hall meeting regarding the Life School on Tuesday, August 13th, at 6:00 p.m.
- B. *Councilmembers' Reports***
Councilmember Pennebaker asked for prayers for the family on the passing of Dr. Jan Sandusky a former pediatrician in Duncanville. Councilmember McBurnett congratulated the City of Duncanville on celebrating a birthday. He also mentioned the Native Landscaping Workshop by Keep Duncanville Beautiful and announced August 8th was Lois Cathy day. She was the owner of Red Bird Lanes. He then welcomed the new Duncanville School superintendent, Dr. T. Lamar Goree and Planning Director Nathan Warren on his return to work. Councilmember Cherry-Brown thanked Mayor Pro Tem Koontz for the chess tournament at Plyburn Park. She gave a Special thanks to City Manager Finch and city staff for their assistance. Councilmember Gooden wished all kids going back to school a great and prosperous school year. Mayor Pro Tem Koontz thanked citizens who applied for Board and Commissions. He informed citizens that the Dog Park Master plan is being worked on currently and moving forward, as well as the Ladd Preserve Master Plan.
- C. *City Manager's Report.***
Mr. Finch stated the Duncanville Police Department completed its TCole audit. He also informed every one of the Police Chief interviews are tomorrow and the Energov go-live date is August 13th. He then encouraged citizens to apply for open positions in the city.

2. PROCLAMATIONS AND PRESENTATIONS

3. CITIZENS' INPUT

“Pursuant to Section 551.007 of the Texas Gov’t Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law”

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council

meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _
- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Contreras read the item into record. The following spoke during the Citizens Input Period:

Patricia Ebert
115 S Greenstone
Thanked staff for donation box being removed

Phillip James
910 Green Terrace Lane
Protected bike lanes

4. **CONSENT AGENDA**

Mayor Contreras requested that City Secretary Chiquita Taylor read the Consent Agenda Items.

- A. ***Council to consider a resolution approving a Memorandum of Understanding with the cities of DeSoto and Cedar Hill, Texas, for the shared purchase, implementation, and licensing of a new computer aided dispatch and law enforcement records management system.***

RES 2024-295

- B. ***Consider a Resolution awarding RFP 24-0007 Electrical Services Citywide to ESG Electric, Fort Worth Electric, LP, and Olson Electric Service, Inc., through the city's competitive proposal process for electrical services; authorizing a contract with each vendor for a one-year term with the option to renew for up to four additional one-year terms for a total amount not to exceed \$274,154.00 across the three vendors over the five years, subject to the exercise of contract renewals and City Council appropriation.***

RES 2024-291

- C. ***Consider a Resolution authorizing the purchase of two Danhard 110 Volt Air Conditioner / Heater with Kussmal Auto Eject 20 Amp Shoreline and Shoreline Indicator from Safe Industries, Inc. in a total amount not to exceed \$18,288.00 for the (2) two Osage ambulances purchased in 2022 adding to the cost of the ambulances for a total price of \$635,710.56.***

RES 2024-302

Councilmember Don McBurnett made a motion to approve the consent agenda, Mayor Pro Tem Jeremy Koontz seconded the motion. The vote was cast 7 for, 0 against.

5. **ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. ***Take any necessary action as a result of the Executive Session.***
No action taken.
- B. ***Council to consider adopting an ordinance amending the Code of Ordinances by amending Chapter 1 'General Provisions', Division 3. 'Park and facility naming', by repealing section 1-12. 'Other municipal***

buildings or lands' in its entirety and replacing it with new section 1-12, 'Other municipal buildings or facilities'

Councilmember Kyle Pennebaker made a motion to table this item subject to a workshop, Councilmember Don McBurnett seconded the motion. The vote was cast 6 for, 1 against (Councilmember Don McBurnett).

- C. ***Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to One Source Plumbing, LLC, in an amount not to exceed \$280,000.00 for a building located at 518 East Highway 67. Duncanville, Texas, 75137.***

Presented by Economic Development Director Victor Berrera. Owner Patrick Figueroa was available to answer questions. Mayor Pro Tem Koontz asked if this grant is from this year's budget or next year's. Mr. Barrera stated it is from this year's budget. Councilmember Cherry-Brown congratulated the owner on his new business in Duncanville.

RES 2024-260

Councilmember Don McBurnett made a motion to approve the item as stated, Councilmember Karen Cherry-Brown seconded the motion. The vote was cast 7 for, 0 against.

6. STAFF AND BOARD REPORTS

A. ***Monthly Financial Report as of June 30, 2024***

Presented by Budget Administration Jennifer Otey. Councilmember Gooden thanked the Finance staff on providing this report monthly.

B. ***Receive a briefing on the Red, White, and BBQ event cost***

Presented by Jennifer Otey and Assistant Economic Development Director Lolecia Day. Councilmember Gooden verified that this event was not in the adopted budget. She then asked what we planned to do with the remaining Hotel Occupancy Tax funds. City Manager Finch stated some budget transfers may still need to take place. In the current FY24 budget the events were in different categories which made it difficult to give a total amount for a specific event. For the FY25 budget, we will have it categorized by event which will allow us to stick with what is adopted in the budget as opposed to needing to move money around. Councilmember Gooden also asked where did we get the attendance numbers. Ms. Otey stated the attendance came from the Placer AI software. Mr. Finch agreed the attend was lower and stated the numbers may be off due to the software taking into account the people in the park and not just at the event.

Mayor Contreras recessed the regular session at 7:52 p.m. to convene into Executive Session.

The council reconvened the regular session at 8:36 p.m.

ADJOURNMENT

The meeting was adjourned at 8:36 p.m.

ATTEST:

CITY SECRETARY