



Duncanville City Council Meeting Agenda
via ZOOM videoconference Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, August 4, 2020
6:00 P.M. - Work Session/Briefing
7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended by Office of the Governor on June 12, 2020, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting by video conference at 6:00 pm on Tuesday, August 4, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted by video conference. There will be no public access to a physical location.

To submit public comments, email citysecretary@duncanville.com and title the email “Public Comment – August 4th. All public comments submitted by 4pm on Tuesday, August 4, 2020 will be provided to the City Council members and entered into the record for the August 4, 2020 City Council Special Meeting.

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_eBdgMaH9SMiXlobTGAmK7Q

After registering, you will receive a confirmation email containing information about joining the webinar. The registration email will provide you with a telephone number to call in if needed.

A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

WORK SESSION / BRIEFING

Citizen comments will not be heard during the Work Session/Briefing but will be heard during the Regular Session.

1. DISCUSS AGENDA ITEMS

2. BRIEFINGS / PRESENTATIONS

- A. Discuss City owned properties obtained through previous foreclosures.
[City Owned Properties](#)

5 - 6

EXECUTIVE SESSION

- 1. City Council shall convene into closed executive session pursuant to Section 550.71 of the Texas Gov't Code to seek legal advice from the City Attorney about pending litigation and claims in the following matters:
 - 1. City of Duncanville v. Rosa Juanita, et al Cause No. DC-20-10002 District Court of Dallas County Texas.
 - 2. EON Reality Agreements and Lease.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

None

3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

Public Comments submitted by email to the City Secretary via citysecretary@duncanville.com. All public comments submitted by 4pm on Tuesday, August 4, 2020 will be provided to all City Council members and will be entered into the record for the August 4, 2020 City Council Meeting.

The City Secretary will still set a two-minute time limit on the comments as they are read.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider a Resolution confirming the Interim City Manager's appointment of Nigel Robinson as a member of the Duncanville Civil Service Commission filling the vacancy of former Commissioner Curtis Smith through October 31, 2021. 7 - 12
[Civil Service Appointment](#)
- B. Consider a Resolution approving the terms and conditions of the Inter-local Agreement by and between the City of Duncanville, Texas, ("Duncanville"), and the City of Cedar Hill, Texas, ("Cedar Hill"), for services related to the Green Ribbon Landscape Project on US 67. 13 - 22
[IL Agreement with Cedar Hill](#)
- C. Consider a Resolution approving the proposal for city paid employee and retiree medical and prescription plan with Blue Cross Blue Shield of Texas for an one year agreement. 23 - 43
[Blue Cross Blue Shield Texas \(BCBSTX\)](#)
- D. Consider a Resolution authorizing an amendment to Resolution 2020-004 approved on January 21, 2020 for an increase in the amount of \$30,001.00 at the approved rate for a new annual amount up to \$102,501.00 with Visiting Nurse Association using Interlocal Cooperative Contract with the City of Grand Prairie Contract #17124, for the senior meal program service. 44 - 54
[VNA Contract for Senior Meals](#)
- E. Receive the newly required Certification of Additional Sales and Use Tax to Pay Debt Service required under SB2. 55 - 56
[Certification of Additional Sales and Use Tax to Pay Debt Service](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consider a Resolution authorizing Linebarger Goggan Blair & Sampson, LLP, to obtain an order of sale which will allow for the foreclosure of; and, to authorize the sale of the properties by Dallas County at public sale in accordance with Section 34.05 of the Texas Property Tax Code, for the following properties: 1208 Crest Lane, 212 Hamilton Street, 11 Royal Avenue, and 307 W. Camp Wisdom Road. 57 - 93
[Sale to Allow Foreclosures](#)
- B. Consider a Resolution amending Resolution 2020-009 calling the General Election of May 2, 2020, and amending Resolution 2020-009R postponing said election to November 3, 2020 for the purpose of electing one Councilmember Mayor, District 2 and District 4 for a two (2) year term; Resolution is hereby amended by extending early voting by personal appearance to begin on Tuesday, October 13, 2020 and shall continue through the fourth day before election day; providing for extending hours during early voting; and by extending early voting by mail until the election date; designating polling places; authorizing execution of any amendments to joint election contract for the November 3, 2020 Election. 94 - 102

[Amending Resolution 2020-009R](#)

- C. Consider a Resolution appointing _____ as a member of the Governing Body to participate and cast ballots on behalf of the City of Duncanville at the North Central Texas Council of Governments' (NCTCOG) via conference to elect a new Executive Board on August 14, 2020. 103 - 106

[Voting Participant at the General Assembly for \(NCTCOG\)](#)

- D. Discuss and consider a Resolution approving an amendment to the City of Duncanville Economic Incentive Policy to preclude economic incentive offers to business enterprises without a specified end-user or owner. 107 - 127

[Amendment - Incentive Policy](#)

- E. Take any necessary action as a result of the Executive Session.

6. STAFF AND BOARD REPORTS

- A. Receive the FY20 Third Quarter Investment Report as of June 30, 2020. 128 - 136

[Investment Report](#)

- B. Receive the Monthly Financial Report as of June 30, 2020. 137 - 154

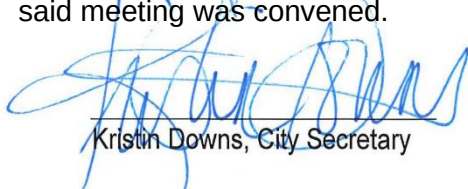
[Financial Report as of June 30, 2020](#)

- C. Receive the Parks & Recreation Quarterly Report.

- D. Receive the Fieldhouse Quarterly Report.

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Duncanville City Hall, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanville.com and said Notice was posted on the following date and time: **Thursday, July 30, 2020 at 5:30 P.M.** and remained posted for at least two hours after said meeting was convened.



Kristin Downs, City Secretary

PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS MEETING ROOM WITH A HANDGUN THAT IS CARRIED OPENLY.

DE CONFORMIDAD CON LA SECCIÓN 30.07 DEL CÓDIGO PENAL (PREVARICACIÓN POR LICENCIATARIO CON UNA ARMA DE MANO LLEVADA ABIERTAMENTE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE LICENCIAS PARA PORTAR ARMAS), NO PUEDEN ENTRAR A LA SALA DE REUNIONES CON UNA ARMA DE MANO QUE SE PRACTICA ABIERTAMENTE.

"PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY HOLDER OF LICENSE TO CARRY A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUB-CHAPTER H, CHAPTER 411, GOVERNMENT CODE (CONCEALED HANDGUN LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN"

"DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (INGRESO SIN AUTORIZACIÓN DE UN PORTADOR DE UNA LICENCIA PARA LLEVAR UN ARMA CORTA OCULTA), UNA PERSONA CON LICENCIA SEGÚN EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DEL GOBIERNO (LEY PARA PORTAR ARMAS CORTAS OCULTAS), NO PUEDE INGRESAR A ESTA PROPIEDAD CON UN ARMA CORTA OCULTA"



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Discuss City owned properties obtained through previous foreclosures.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- N/A
 - Goal: N/A
 - WorkPlan Item N/A

STAFF RESPONSIBLE:

Jessica James, Director of Economic Development

BACKGROUND/HISTORY:

The following properties were obtained by the City of Duncanville through previous tax-foreclosures that did not sell at the Dallas County Sheriff's Sale, therefore; the City is having to maintain these lots, but are not receiving property taxes on them. Some of these lots have development challenges that will be addressed during the briefing.

The City owned properties that will be discussed include:

- 4 Belmont Pl.
- 923 Jungle Dr.
- 805 W. Wheatland Rd.
- 302 S. Venice Dr.
- 118 Jewell Ln.
- 110 W. Magnolia Lane
- 403 W. Daniieldale Rd.
- 609 W. Daniieldale Rd.
- 727 S. Cockrell Hill Rd.

POLICY EXPLANATION:

Staff has received numerous calls from adjacent property owners interested in purchasing some of these properties. City Council has the authority to decide how the City will dispose of these properties. One option, is for City Council to authorize the City Manager or his designee to discuss purchase opportunities with adjacent property owners and other interested parties. The other option, is for the City Council to consider retaining ownership of these properties and marketing them through the Duncanville Urban Land Bank Authority (DULBA) that was established in Resolution No. 2015-012017. If the City Council elects to utilize the DULBA, then a future action item will be needed to determine the administration and structure of the DULBA in order to effectively utilize the Authority.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff is requesting feedback from City Council if they would like to sell these properties or retain them.



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Consider a Resolution confirming the Interim City Manager's appointment of Nigel Robinson as a member of the Duncanville Civil Service Commission filling the vacancy of former Commissioner Curtis Smith through October 31, 2021.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- N/A
- Goal: N/A

STAFF RESPONSIBLE:

Paul Frederiksen, Interim City Manager

BACKGROUND/HISTORY:

For a Civil Service Commission, consisting of three members appointed by the municipality's chief executive officer, and confirmed by the governing body of the municipality. The Commission's duties are also established by Chapter 143, but the primary responsibility of the Commission is to serve as an appeal board for fire and police employees who request the Commission to act as an impartial third party to review or investigate an action over which they have authority. Oftentimes, this concerns disciplinary actions.

Per Section 143.006, the Commission members serve staggered three-year terms with the term of one member expiring each year.

Persons appointed to the Commission must:

- be of good moral character;
- be a United States citizen;
- be a resident of the municipality and have resided in the municipality for more than three years;
- be over the age of 25 years; and
- not have held public office within the preceding three years

This will be Nigel Robinson's partial first term to serve on the Civil Service Commission filling the vacancy on the Commission created when Commissioner Curtis Smith resigned. This term will end on October 31, 2021. Mr. Robinson is a 3 year resident of the City of Duncanville.

POLICY EXPLANATION:

Section 143.006 (b) of the Texas Local Government Code states, "The commission consists of three members appointed by the municipality's chief executive and confirmed by the governing body of the municipality." After conferring with HR & Civil Service Director Todd Siegel, Police Chief Robert

Brown, and Fire Chief Sam Rohde, it is my desire to appoint Mr. Robinson to serve to serve out Curtis Smith's term through October 31, 2021.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of a Resolution confirming the appointment of Nigel Robinson as a member of the Duncanville Civil Service Commission through October 31, 2021.

ATTACHMENTS:

[Attachment 1 - Nigel Robinson Civil Service Application](#)

[Attachment 2 - Resolution No. - 2020-057 - Civil Service Appointment - Robinson](#)

Attachment 1



FOR OFFICE USE ONLY

Received:	
Appointed to:	
Date Approved:	
Term Dates:	
District #:	

The Duncanville City Council is committed to building a “vibrant and inclusive community, driven by a commitment to democratic principles and service above self.” Through a diverse and inclusive voice from our Boards and Commissions, we hope to bridge the gap between citizens and City Council, forging the future of Duncanville! To begin the process, we would like for you to answer some questions below. It is our desire to partner you with a Board or Commission that you not only have a desire to serve with, but also matches your talents. Thank you again for your interest and desire to serve your community!

City of Duncanville Boards and Commission Application

PUBLIC INFORMATION NOTICE

Certain information submitted on the Boards and Commission Application is subject to the Texas Information Act and may be disclosed to anyone requesting this information. The act allows a board member of a governmental body to choose whether to allow public access to the information in the custody of the city that relates to the home address and phone numbers. This designation can be made on the application.

I ELECT TO WITHHOLD THE FOLLOWING INFORMATION FROM PUBLIC ACCESS: (circle selection)

HOME ADDRESS

TELEPHONE NUMBER

To be eligible to serve, one must be a resident of the City of Duncanville, and not be in arrears on City of Duncanville ad valorem taxes, fines or fees.

Name: Nigel D. Robinson	Occupation: Marketing Consultant
Home Address: [REDACTED]	
Telephone Number: [REDACTED]	Email Address: [REDACTED]
Registered Voter: Yes / No	Resident for # of Years in City: 3 Years, 5 Months

Please indicate the Board or Commission you have a preference in serving on, by numbering them in order from 1 to 5

City Planning & Zoning Commission		Parks & Recreation Advisory Board	
Civil Service Commission	1	Senior Advocacy Commission	
Duncanville Community & Economic Development Corporation (DCEDC)		Sign Control Board	
Keep Duncanville Beautiful Board		Tax Increment Finance Reinvestment Zone Board	
Library Advisory Board		Tri-City Animal Shelter	
Multicultural Social Engagement Partnership	2	Zoning Board of Adjustment	
Neighborhood Vitality Commission			

Why are you interested in applying for this specific Board or Commission?

I am interested in applying for the Civil Service Commission and the Multicultural Social Engagement Partnership because I feel they provide me with the greatest opportunity to maximize any positive impact I can have on the city in view of my personal and/or professional skills and abilities.

What do you hope to accomplish by serving on this Board or Commission?

If selected for the Civil Service Commission, I hope to further the moral and ethical practices within the city by way of any rules created, consequences administered and/or reviewed, and provide a fair and just perspective on any matter brought to me.
If selected for the Multicultural Social Engagement Partnership, I hope to increase engagement of city residents of all ethnic and racial backgrounds, persuade young adults to become more engaged by helping them understand what the city offers and the importance of their presence, and build the desired brand to increase the city's profile in our region and state.

What experience do you possess that will be helpful to the mission of this Board or Commission?

Civil Service Commission - Ethical decision making by way of my service at Texas Baptists in a variety of roles stemming from my position as Marketing Consultant; Moral practices by way of serving as a counselor, pastor, and mentor to people throughout my life
Multicultural Social Engagement Partnership - engaging/managing diverse people and personalities and familiarity with creating an image/brand and maintaining proper professional branding through my role as a Marketing Consultant; being educated within the city's school system and playing sports within the school system; being close in age (32) to the young adult group targeted for increased engagement

How will you engage other citizens to provide to you a perspective or recommendations?

I plan to leverage existing relationships with citizens toward creating doors to start relationships with their citizen connections (neighbors, city employees, etc.), use technology (phone, email, social media, etc.) to connect with citizens in their preferred medium, and speak face-to-face when possible or when not allowing room for misunderstanding or misinterpretation for a given perspective or recommendation is of the utmost importance.

What concerns, if any, do you have about issues facing Duncanville?

I remember growing up in the city and feeling like I was getting the most well-rounded, high quality academic experience of any school system in the area; however, I am not certain of that as I have learned about lowered achievement levels for graduation, so that is the biggest issue I am aware of facing the city. I also know that the city is "land-locked" regarding open area for expansion in relation to neighboring cities, so I believe the city has to be very intentional in how the city is branded and built up long-term toward being able to attract new citizens and maintain citizens that will allow the city to thrive.

Are you, or a member of your family, involved in any business transaction with the City of Duncanville? If yes, please explain below. No

Have you ever been convicted of a felony? If yes, please explain below. No

Pursuant to Ordinance No. 1975 members of boards and commissions shall not be delinquent in the payment of ad valorem taxes, except for the duration of a timely protest in accordance with law and shall not be delinquent in the payment of any fine owing to the City.

The following information is needed for verification purposes.

Complete legal name: Nigel DuBois Robinson
Complete legal name of spouse: [REDACTED]
Home address: [REDACTED]
List all properties that you own or have an interest within the City of Duncanville: N/A
List all businesses that you own or have an interest within the City of Duncanville: N/A

Signature: Nigel D. Robinson **Date:** 06/30/2020

Please return your completed application to the City Secretary's Office at City Hall, 203 E Wheatland Rd., Duncanville, TX 75116 or via electronic mail (e-mail) at kdowns@duncanville.com

2

APPLICATIONS ARE KEPT ON FILE FOR A YEAR AND ARE ALWAYS WELCOME AS VACANCIES MAY OCCUR THROUGHOUT THE YEAR.

RESOLUTION NO. 2020-057

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, CONFIRMING APPOINTMENT OF THE INTERIM CITY MANAGER OF NIGEL ROBINSON AS A MEMBER OF THE DUNCANVILLE CIVIL SERVICE COMMISSION SERVING OUT THE TERM OF FORMER COMMISSIONER CURTIS SMITH THROUGH OCTOBER 31, 2021; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager is by state law required to appoint members to the Duncanville Civil Service Commission; and

WHEREAS, Nigel Robinson meets all the qualifications required by Section 143.006 of the Texas Local Government Code; and

WHEREAS, Interim City Manager, Paul Frederiksen, has appointed Nigel Robinson to the Duncanville Civil Service Commission subject to the confirmation of the City Council; and

WHEREAS, the City Council desires to confirm the appointment of Nigel Robinson to the Duncanville Civil Service Commission to serve the remainder of former Commissioner Curtis Smith's term through October 31, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The Duncanville City Council hereby confirms appointment of Nigel Robinson to the Duncanville Civil Service Commission to serve the remainder of former Commissioner Curtis Smith's term through October 31, 2021.

SECTION 2. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of
Duncanville, Texas, on the 4th day of August, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Consider a Resolution approving the terms and conditions of the Inter-local Agreement by and between the City of Duncanville, Texas, ("Duncanville"), and the City of Cedar Hill, Texas, ("Cedar Hill"), for services related to the Green Ribbon Landscape Project on US 67.

FY 2020 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- N/A
- Goal: N/A

STAFF RESPONSIBLE:

Bryan G. Ramey, II, P.E. - Director of Public Works

Jacqueline Culton, P.E. - Assistant Director of Public Works

BACKGROUND/HISTORY:

In 2017, the Duncanville-Cedar Hill Landscape Corridor Master Plan was developed to provide for landscape and hardscape improvements at gateways and other areas of concentration along U.S. Highway 67. This master plan was submitted in June 2017 for a Texas Department of Transportation (TxDOT) Green Ribbon Program grant. On September 6, 2017, TxDOT awarded \$486,000.00 towards landscaping at the gateway in the vicinity of Wintergreen Road (shared with Cedar Hill), leaving a shortfall of over \$1 million remaining to complete the entire landscaping project.

In 2018, a contract to design landscaping and landscape icons for the U.S. Highway 67 corridor was awarded to Pacheco-Koch, and staff applied for additional Green Ribbon Program grant funding to implement the landscape design. On July 31, 2019, TxDOT awarded Duncanville \$1,000,000.00 towards landscaping at the gateway in the vicinity of Cockrell Hill Road, which completes the irrigation and landscaping funding for this project. Hardscape elements, such as landscape icons, are not covered by the Green Ribbon Program funding.

In November 2019, City Council approved the landscape designs and the landscape icons for the Duncanville portion of the corridor centering around the Cockrell Hill Road and Wintergreen Road gateways.

In June 2020, City Council approved the Landscape Maintenance Agreement (LMA) with TxDOT which states the City is committed to the long-term care and maintenance of the landscape improvements (plants & irrigation) constructed with the Green Ribbon Grant funds.

The next step in the Green Ribbon Grant process is this Inter-Local Agreement (ILA) with Cedar Hill. The City of Cedar Hill Public Works Department will take the lead on the procurement action for the landscaping construction contract. Both the cities of Cedar Hill and Duncanville will participate in

construction quality assurance and each City will pay for their portion of construction utilizing these funds. The City of Cedar Hill will manage the construction contract and invoicing. This agreement also lays out the long-term landscape maintenance responsibilities at the Wintergreen Road Gateway. Cedar Hill is responsible for the landscaping on the west side of the Wintergreen Rd Gateway (within Duncanville City Limits) and Duncanville is responsible for the east side of the Wintergreen Rd Gateway. It also captures the City of Duncanville's permission to allow Cedar Hill's entry monument within Duncanville's city limits and allow Cedar Hill to access and maintain their entry monument and landscaping.

There are two remaining Green Ribbon related actions that will come to Council for consideration in the near future:

- Gateway Monument Agreement. This is an agreement with TxDOT to allow the City to construct and maintain Gateway Monuments at Cockrell Hill Rd and Wintergreen Rd Gateways at the City's expense. The City currently programmed \$500,000.00 in the FY2022 Budget to construct these monuments (subject to Council approval of FY2022 budget).

- US-67 Green Ribbon Grant Management and Construction Inspection Professional Services Agreement (PSA) with Pacheco-Koch. Pacheco-Koch is the Designer of Record for this project. This PSA will provide Quality Assurance support to the City as well as provide consultant expertise in preparing the requisite documentation for timely reimbursement of Green Ribbon expenses. There is a very specific method of preparing these documents to meet federal and state requirements.

POLICY EXPLANATION:

Since both cities are participating in the construction contract, the City of Cedar Hill be the lead city. Therefore, TxDOT's Advanced Funding Agreement (AFA) is only with the City of Cedar Hill. The attached Inter-local Agreement (Exhibit A) between the City of Duncanville and the City of Cedar Hill details how the City of Cedar Hill will bid the project, provide contract administration which will include processing monthly invoices and seek reimbursement from TxDOT and the City of Duncanville for all work completed. The Inter-local Agreement will require each city to perform construction inspections for their respective cities.

FUNDING SOURCE:

This action is only an approval of the agreement with the City of Cedar Hill for cooperating in the procurement and long-term maintenance of the gateways. There is no funding requirement associated with the ILA.

Contract Log #:

1412

RECOMMENDATION:

Staff recommends approval of a Resolution approving the terms and conditions of the Interlocal Agreement for services related to shared Green Ribbon Landscape Project on US-67.

ATTACHMENTS:

[Resolution No. - 2020-063 - Interlocal Agreement with Cedar Hill for US-67 Green Ribbon Grant - Pdf](#)

RESOLUTION NO. 2020-063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE INTERLOCAL AGREEMENT BY AND BETWEEN CITY OF DUNCANVILLE, TEXAS AND THE CITY OF CEDAR HILL, TEXAS FOR GREEN RIBBON FUNDING WITH THE CITY OF CEDAR HILL AS THE LEAD IN CARRYING OUT THE DUTIES OUTLINE IN EXHIBIT A, ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Duncanville ("City") desires to enter into an Interlocal Agreement with the City of Cedar Hill for their lead on the procurement action and submitting all required funding forms to TxDOT for the US-67 Green Ribbon Grant project; and

WHEREAS, the Cities intend to combine their respective landscaping improvement projects into one project for construction; and

WHEREAS, due to recent policy changes at the TxDOT's Dallas District Office, The Cities will have to locally let their Highway 67 improvement projects and get reimbursed from TxDOT; and

WHEREAS, the City of Duncanville wants to ensure the continued maintenance of landscaping at all US-67 gateways.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Council hereby authorizes, approves, and accepts the terms and conditions of the Interlocal Agreement by and between City of Duncanville, Texas and the City of Cedar Hill, Texas for taking the lead in the project procurement and handling, processing, and submitting invoices to TxDOT for reimbursement on behalf of the City of Duncanville as described in Exhibit A.

SECTION 2. That the City Council of the City of Duncanville hereby authorizes the City Manager to execute said Interlocal Agreement and any necessary documents to conform to this Resolution.

SECTION 3. That this Resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of
Duncanville, Texas, on the 4th day of August, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT A

INTERLOCAL AGREEMENT

This Interlocal Agreement ("Agreement") is entered into as of the date of execution herein by and between the City of Cedar Hill, a Texas home rule municipality, ("Cedar Hill"), and the City of Duncanville, a Texas home rule municipality, ("Duncanville"), collectively referred to as "The Cities".

RECITALS

WHEREAS Since February 2017, Cedar Hill and Duncanville have worked together to develop a Streetscape Plan and Corridor Design Guidelines for and in connection with their respective plans for landscape and hardscape improvements in the Texas Department of Transportation (TxDOT) right-of-way along the U.S. Highway 67 corridor from north of Belt Line Road to just north of Cockrell Hill ; and

WHEREAS, The Cities have been awarded funds for landscape and associated irrigation improvements of U.S. Highway 67, hereinafter "Highway 67" through the Texas Department of Transportation ("TxDOT") Green Ribbon Program; and

WHEREAS, The Cities originally intended to combine their respective landscaping improvement projects into one project for State construction let with the Texas Department of Transportation (TxDOT); and

WHEREAS, due to recent policy changes at the TxDOT's Dallas District Office, The Cities will have to locally let their Highway 67 improvement projects; and

WHEREAS, because The Cities are participating in the Highway 67 Green Ribbon improvement project, the Cities would like to combine their efforts and have Cedar Hill lead the construction project; and

WHEREAS, Cedar Hill is willing to take the lead in the project and Duncanville is willing to reimburse Cedar Hill for Duncanville's share of the project costs; and

WHEREAS, The Cities desire to enter into this Agreement regarding the project as set forth herein.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein, and other good and valuable consideration, The Cities hereby agree as follows.

ARTICLE I.

PROJECT OPERATION AND ADMINISTRATION

1.1. Cedar Hill as Lead. The Cities agree that Cedar Hill shall take the lead in bidding, acquiring and awarding the construction for the Highway 67 improvement project for both cities.

1.2. Construction Limits/Area or Responsibility under this Agreement.

INTERLOCAL AGREEMENT
Page 3 of 8
Page 1

EXHIBIT A

1.2.1. City of Cedar Hill: Limits of landscape, hardscape and irrigation improvements are from 370 feet south of FM 1382 to 960 feet north of FM 1382 and the Gateway Monument location just north of Wintergreen Road in Cedar Hill, Texas.

1.2.2. City of Duncanville: Limits of landscape, hardscape and irrigation improvements are from the Duncanville Wintergreen Road Gateway located northeast of the intersection of US-67 and Wintergreen Road in Duncanville to the entirety of Gateway at Cockrell Hill Rd.

1.3. Bonding. The Cities shall each be responsible for obtaining performance and maintenance bonds from the contractor for the amount of work performed on behalf of each City.

1.4. Insurance and Liability. The Cities shall each be responsible for maintaining their respective liability insurance coverage. Cedar Hill agrees to be responsible for any liability or damages it may suffer as a result of claims, demands, costs or judgments, including all reasonable attorney's fees, against the Cedar Hill arising out of the performance of this Agreement, or arising from any accident, injury or damage, whatsoever, to any person or persons, or to the property of any person occurring during the performance of this Agreement and caused by the sole negligence of Cedar Hill, its agents, officers and/or employees. Likewise,

Duncanville agrees to be responsible for any liability or damages Duncanville may suffer as a result of claims, demands, costs or judgments, including reasonable attorney's fees, against Duncanville including workers compensation claims, arising out of the performance of the this Agreement, or arising from any accident, injury or damage, whatsoever, to any person or persons, or to the property of any person occurring during the performance of the Agreement and caused by the sole negligence of Duncanville, its agents, officers and/or employees.

1.5. Construction Inspections. Cedar Hill and Duncanville will each be responsible for performing inspections of construction within their respective construction limits.

1.6. Approval of Invoices. Cedar Hill and Duncanville will each be responsible for approving monthly invoices for construction within their respective construction limits.

1.7. Processing and Payment of Invoices. Cedar Hill shall be responsible for processing monthly invoices to the Contractor and will bill Duncanville monthly for its respective share of the cost associated with this project. Duncanville will pay Cedar Hill for its respective share of the costs of the project based on invoices received from Cedar Hill. Cedar Hill shall be responsible for paying the Contractor based on the monthly invoices.

1.8. Requesting Reimbursements from TXDOT. Cedar Hill shall be responsible for processing monthly reimbursement requests to TXDOT for the landscape and irrigation improvements in accordance with the terms and conditions of applicable advance funding agreement(s). Cedar Hill will prepare monthly reports which credit all reimbursement requests and payments from and to TXDOT for work involving Duncanville. Cedar Hill will provide monthly statements to Duncanville along with payment reimbursement requests based on TXDOT's payment reimbursements.

EXHIBIT A

1.9. Final Inspections and Acceptance. Cedar Hill and Duncanville shall perform their own final inspections for their portion of the project within their respective construction limits. Both cities will accept the project prior to issuance of final payment.

1.10. Long-term Operations and Maintenance.

1.10.1. The City of Duncanville grants Cedar Hill permission to perform operations and maintenance activities related to their portion of the Wintergreen Rd gateway within the Duncanville City Limits.

1.10.2. The City of Duncanville and the City of Cedar Hill will each have its own irrigation water meter(s) and electric meter(s) at the Wintergreen Gateway.

**ARTICLE II.
CONSTRUCTION OF CITY OF CEDAR HILL MONUMENT WITHIN THE CITY
OF DUNCANVILLE JURISDICTIONAL BOUNDARIES**

The City of Duncanville grants the City of Cedar Hill a revocable license to construct the City of Cedar Hill's hardscape monument at Wintergreen Road within the City of Duncanville's jurisdictional boundaries at a mutually agreeable location.

**ARTICLE III.
NO AGENCY OR JOINT VENTURE RELATIONSHIP**

Cedar Hill and Duncanville agree and acknowledge that each entity is not an agent of the other entity and that each entity is responsible in accordance with the laws of the State of Texas for its own acts, forbearance, negligence and deeds, and for those of its officers, agents or employees in conjunction all obligations under this Agreement, provided, however, that neither this nor any other provision in this Agreement is intended to be, or should be construed as, a waiver of any sovereign or governmental immunity available to either party, except as provided herein.

**ARTICLE IV.
NO THIRD-PARTY BENEFICIARY**

This Agreement is solely for the benefit of the parties hereto and is not intended to and shall not create or grant any rights, contractual or otherwise, to any other person or entity.

**ARTICLE V.
BINDING ON SUCCESSORS**

This Agreement shall be binding upon the parties hereto, their successors and assigns. Neither party will assign or transfer any interest in this Agreement without the written consent of the other party.

**ARTICLE VI.
NOTICES**

Except as otherwise provided in this Agreement, any notice, statement, payment, etc., to be given by either party to the other shall be required to be in writing and shall be deemed given

EXHIBIT A

when personally delivered, or three (3) business days after being deposited in the United States Mail, postage prepaid, certified, return receipt requested, or registered addressed as follows:

<u>To Cedar Hill:</u>	<u>To Duncanville:</u>
Public Works Director	Public Works Director
City of Cedar Hill	City of Duncanville
Public Works Department	Public Works Department
285 Uptown Blvd Bldg 100	203 E. Wheatland Road
Cedar Hill, Texas 75104	Duncanville, Texas 75116

If the notice relates to default of this Agreement, proposed amendments to this Agreement, or changes of the name and/or address of who is to receive notices, copies of notices herein shall also be provided as follows in addition to the individuals listed above:

<u>To Cedar Hill:</u>	<u>To Duncanville:</u>
Atty. Ron MacFarlane	Atty. Robert E. Hager
THE MACFARLANE FIRM, P.C.	Nichols, Jackson, Dillard, Hager & Smith, LLP
400 E. Royal Lane, Suite 290	500 N. Akard, Suite 1800
Irving, Texas 75039	Dallas, Texas 75201

**ARTICLE VII.
AUTHORITY TO ENTER AGREEMENT**

This Agreement has been duly executed and delivered by all parties and constitutes a legal, valid and binding obligation of the parties, their successors and permitted assigns. Each person executing this Agreement on behalf of each party represents and warrants that the person has full right and authority to enter into this Agreement.

**ARTICLE VIII.
AMENDMENTS**

This Agreement may not be amended except in a written instrument specifically referring to this Agreement and signed by the parties hereto.

**ARTICLE IX.
SOVEREIGN IMMUNITY; GOVERNING LAW; VENUE**

Notwithstanding any other provision of this Agreement, this Agreement shall be expressly subject to the governmental immunity of Cedar Hill and Duncanville, Title 5 of Texas Civil Practice and Remedies Code, and all applicable federal and state law. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Exclusive venue for any legal action arising from or related to this Agreement shall be the State District Courts and County Courts at Law in Dallas County, Texas.

EXHIBIT A

**ARTICLE X.
MULTIPLE COUNTERPARTS**

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

**ARTICLE XI.
SEVERABILITY**

In the event that one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability of this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein, but shall not affect the remaining provisions of this Agreement, which shall remain in full force and effect.

**ARTICLE XII.
ENTIRE AGREEMENT**

This Agreement embodies the complete agreement of the parties, superseding all oral or written previous and contemporary agreements between the parties relating to matters in this Agreement and, except as otherwise provided herein, cannot be modified without written supplemental agreement of the parties to be attached to and made a part of this Agreement.

**ARTICLE XIII.
TERMINATION**

This Agreement may be terminated in the following manner.

1. By mutual agreement and consent of both parties in writing; or
2. By either party in writing upon the failure of the other party to fulfill the obligations set forth herein.

**ARTICLE XIV.
CURRENT FUNDS**

Cedar Hill and Duncanville acknowledge and agree that all expenditures made by the respective parties shall be from current funds appropriated for the purposes for which such funds are expended.

**ARTICLE XV.
EFFECTIVE DATE**

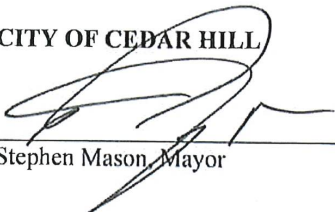
This Agreement becomes effective upon the date of its execution as set forth below.

INTERLOCAL AGREEMENT
Page 7 of 8
Page 5

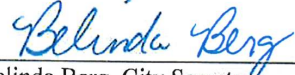
EXHIBIT A

EXECUTED this 14 day of July, 2020.

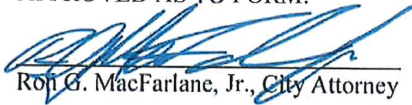
CITY OF CEDAR HILL


Stephen Mason, Mayor

ATTEST:


Belinda Berg, City Secretary

APPROVED AS TO FORM:


Ron G. MacFarlane, Jr., City Attorney

CITY OF DUNCANVILLE

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert Hager, City Attorney



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Consider a Resolution approving the proposal for city paid employee and retiree medical and prescription plan with Blue Cross Blue Shield of Texas for an one year agreement.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- N/A
- Goal: N/A

STAFF RESPONSIBLE:

Todd C. Siegel, Human Resources Director

BACKGROUND/HISTORY:

In order to provide continuity of service and keep administrative cost to a minimum, HUB International and the City recommend entering into a one (1) year renewal contract with Blue Cross Blue Shield of Texas Health (BCBSTX) for fully insured Medical and Pharmacy Claims Administration.

Today, the City is fully insured and contracted with BCBSTX. BCBSTX has issued the City a one year "pass" on any rate increases due to the plan utilization from October 1, 2019 to current and vigorous negotiations. There are no changes to plan designs for 2020/2021. We have reviewed analytics with HUB International and our plan designs and costs continue to be within the market standards.

POLICY EXPLANATION:

This Resolution will allow the City to enter in another one-year renewal agreement with BCBSTX for TPA services.

For FY 2020-2021 the City will make the following changes in employee/retiree premiums:

- **Active Employees:** There are no monthly premium changes due to the rate pass from BCBSTX.
- **Retiree Plans:** There will be a 5% decrease to the City's contribution for each Retiree tier, resulting in premium increases to the retirees.
- **Spousal Surcharge:** Beginning October 1, 2020 the City will implement a full spousal "carve out" to our plan designs. Accordingly, any spouse, of an employee (or retiree), who has health care through their own employer will not be permitted to be on our medical plan. For fiscal year 2020, we implemented a Spousal Surcharge and communicated to all employees/retirees that the full "carve out" would be forthcoming for fiscal year 2021.

FUNDING SOURCE:

City premium cost is apportioned to each department cost center, i.e. Finance Administration, Police Patrol, etc. Employee premiums are deducted from payroll. Retiree premiums are accounted as revenues and are budgeted and paid out of non departmental expenses.

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of a Resolution approving a one-year renewal agreement for City paid Employee and Retiree Medical and Prescription with Blue Cross Blue Shield Texas (BCBSTX).

ATTACHMENTS:

[Attachment 1 - Resolution No. - 2020-058 - Blue Cross Blue Shield Insurance One Year Agreement - Exhibit A](#)

RESOLUTION NO. 2020-058

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING THE PROPOSAL FOR CITY PAID EMPLOYEE AND RETIREE MEDICAL AND PRESCRIPTION WITH BLUE CROSS BLUE SHIELD OF TEXAS FOR AN ONE YEAR AGREEMENT; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is desired to continue to provide medical and pharmacy benefits to City of Duncanville employees and retirees.

WHEREAS, it is desired to continue insurance coverage for Medical and Pharmacy benefits with Blue Cross Blue Shield of Texas.

WHEREAS, it is desired to increase the Retiree dependent premium contributions by 5%.

WHEREAS, the City Council of the City of Duncanville, Texas, desires to approve the recommended changes as listed in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City of Duncanville, Texas hereby approves the twelve (12) month contract with Blue Cross Blue Shield of Texas for Medical and Pharmacy benefits, in accordance with Exhibit "A".

SECTION 2. That the City Council hereby authorizes the City Manager to execute the necessary documents to conform to this Resolution as appropriate.

SECTION 3. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of
Duncanville, Texas, on the 4th day of August, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT A



**BlueCross BlueShield
of Texas**

1001 E. Lookout Drive
Richardson, Texas 75082

BENEFIT PROGRAM APPLICATION ("BPA")
Blue Cross and Blue Shield of Texas (herein called BCBSTX/HMO)
LARGE GROUP PLANS

Account Status: ☐ New ☒ Existing with Changes

Off Cycle Change: ☐ Yes ☒ No

☐ Former BCBSTX ASO converting to fully insured

Account Number (6-digits): 245607

Group Number(s): 245607, 245608

Section Number(s): ALLContract Effective Date: 10/01/2020

Contract Anniversary Date: 10/01

Legal Account Name: City of Duncanville

(Specify the employer or the employee trust applying for coverage. An employee benefit plan may not be named)

☒ NO CHANGES

GROUP INFORMATION

Employer Identification Number ("EIN"): _____ SIC: _____ Nature of Business: _____

Primary (Mailing) Address: _____

City: _____

State: _____

Zip: _____

Administrative Contact: _____

Title: _____

Phone: _____

Fax: _____

Email: _____

Blue Access for Employers (BAE) Contact: _____

The BAE Contact is an employee of the account who is authorized by the employer to access and maintain the account in BAE.

Title: _____

Phone: _____

Fax:

Email:

Administrative Contact (if different from Primary): _____

Title: _____

Phone: _____

Fax: _____

Email: _____

Physical Address (if different from Primary - required): _____

City: _____

State: _____

Zip: _____

Contact: _____

Proprietary and Confidential Information of Blue Cross and Blue Shield of Texas. Not for use or disclosure outside Blue Cross and Blue Shield of Texas, Employer, their respective affiliated companies and third-party representatives, except with written permission of Blue Cross and Blue Shield of Texas.

A Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

EXHIBIT A

Billing Address (if different from Primary): _____

City: _____ State: _____ Zip: _____ Billing Contact: _____

Title: _____ Phone: _____ Fax: _____ Email: _____

Do you cover any wholly-owned subsidiary or affiliated companies? ☐ Yes ☐ No If yes, please list below:

Subsidiary Companies to be covered: _____ Subsidiary Address: _____

City: _____ State: _____ Zip: _____ Contact: _____

Title: _____ Phone: _____ Fax: _____ Email: _____

Affiliated Companies to be covered: _____ Location(s): _____

ERISA Regulated Group Health* Plan: ☐ Yes ☐ No

If Yes, is ERISA Plan Year* a period of 12 months beginning on the Anniversary Date specified above? ☐ Yes ☐ No

If No, please specify your ERISA Plan Year: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

ERISA Plan Administrator*: _____

Plan Administrator's Address: _____

If you maintain that ERISA is not applicable to your group health plan, please give legal reason for exemption:

- ☐ Federal Governmental plan (e.g., the government of the United States or agency of the United States)
☐ Non-Federal Governmental plan (e.g., the government of the State, an agency of the state, or the government of a political subdivision, such as a county or agency of the State)
☐ Church plan (complete and attach a Medical Loss Ratio Assurance form)
☐ Other; please specify: _____

Is your Non-ERISA Plan Year a period of 12 months beginning on the Anniversary Date specified above? ☐ Yes ☐ No

If no, please specify your Non-ERISA Plan Year: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

For more information regarding ERISA, contact your Legal Advisor.

*All as defined by ERISA and/or other applicable law/regulations

☐ **NO CHANGES**

PRODUCER OF RECORD INFORMATION

1.*Producer/Agency** name to whom commissions are to be paid: _____

Producer Number of ☐ Producer or ☐ Agency: _____

Street Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Is Producer/Agency appointed with BCBSTX/HMO? ☐ Yes ☐ No Affiliated with General Agent? ☐ Yes ☐ No

2. *Producer/Agency** name to whom commissions are to be paid: _____

Producer Number of ☐ Producer or ☐ Agency: _____

Street Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Is Producer/Agency appointed with BCBSTX/HMO? ☐ Yes ☐ No Affiliated with General Agent? ☐ Yes ☐ No

If commission split, designate percentage for each Producer/agency **Note:** total commissions paid must equal 100%

Producer/Agency 1: _____% Producer/Agency 2: _____%

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EXHIBIT A

3. Writing Producer's Name (please print): _____

Producer Number: _____ Phone: _____ Email: _____

Writing Producer's Signature: _____ Date: _____

* The producer or agency name(s) above to whom commissions are to be paid must exactly match the name(s) on the appointment application(s).

** If commissions are split, please provide the information requested above on both producers/agencies. BOTH must be appointed to do business with BCBSTX/HMO.

4. General Agent (GA) Override? ☐ Yes ☐ No General Agent Name: _____

BCBSTX GA#: _____ Email: _____

Address: _____ City: _____ Zip: _____

Health Override Amount (if applicable): _____ Dental Override Amount (if applicable): _____

If applicable, effective _____, the named producer(s) or agency(ies) is/are recognized as Employer's Producer of Record (POR), to act as representative in negotiations with and to receive commissions from Blue Cross and Blue Shield of Texas, a division of Health Care Service Corporation (HCSC), a Mutual Legal Reserve Company, and HCSC subsidiaries for employer's employee benefit programs. This statement rescinds any and all previous POR appointments for employer. The POR is authorized to perform membership transactions on behalf of employer. This appointment will remain in effect until withdrawn or superseded in writing by employer.

General Agent's Signature: _____ Date: _____

☐ NO CHANGES

SCHEDULE OF ELIGIBILITY

1. **Standard Eligibility Provisions:**

Eligible Employee/Subscriber means an employee who works on a full-time basis, who usually works at least 30 hours a week, and who otherwise meets the Participation Criteria established by an employer. The term includes a sole proprietor, a partner, and an independent contractor, if the individual is included as an employee under a Health Benefit Plan of a large employer regardless of the number of hours the sole proprietor, partner, or independent contractor works weekly, but only if the plan includes at least two other eligible employees who work on a full-time basis and who usually work at least 30 hours a week. Participation Criteria means any criteria or rules established by a large employer to determine the employees who are eligible for enrollment or continued enrollment under the terms of a Health Benefit Plan. The Participation Criteria may not be based on Health Status Related Factors. (HMO only) the Eligible Subscriber must reside, live or work in the Service Area.

2. **Other Eligibility Provisions (check all that apply):**

- ☐ Retiree of the employer.
- ☐ Part-time employee of the employer.
- ☐ Other: _____

Are any classes of employees to be excluded from coverage? ☐ Yes ☐ No

If yes, please identify the classes and describe the exclusion: _____

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EXHIBIT A

Domestic Partners covered: ☐ Yes ☐ No

A Domestic Partner means a person with whom the employee has entered into a domestic partnership in accordance with the employer's plan guidelines. The employer is responsible for providing notice of possible tax implications to those covered employees with Domestic Partners.

Are Domestic Partners eligible for continued coverage equivalent to COBRA continuation? ☐ Yes ☐ No

3. All current and new Employees must satisfy the substantive eligibility criteria and required waiting period in order for coverage to become effective. Covered Dependents do not have to satisfy a waiting period to become effective, but in no instance shall a Dependent be covered prior to the Employee's effective date.

If a person is added to the Policy and it is later determined that the Policyholder reported a coverage date earlier than what would apply to the Employee or dependent, based on the Waiting Period and eligibility conditions the Policyholder provided to the Plan, the Plan reserves the right to retroactively adjust the coverage date for such person.

What is the effective date for a newly eligible person who becomes effective after the employer's initial enrollment? (No effective date may exceed ninety-one (91) calendar days from the date that an individual becomes eligible for coverage, unless permitted by applicable law.)

- ☐ The date of employment (date of hire).
☐ The ____ day (standard is 1st or 15th) of the month following the date of employment.
☐ The ____ day (standard is 1st or 15th) of the month following ____ days (select 0, 30 or 60 days) of employment.
☐ The ____ day (standard is 1st or 15th) of the month following ____ month(s) (select 1 or 2 months) of employment.

Substantive Eligibility Criteria (Optional):

Provide a representation below regarding the terms of any eligibility conditions (other than any applicable waiting period already reflected above) imposed before an individual is eligible to become covered under the terms of the plan. If any of these eligibility conditions change, you are required to submit a new BPA to reflect that new information.

Check all that apply:

- ☐ An Orientation Period that:
 1) Does not exceed one month (calculated by adding one calendar month and subtracting one calendar day from an employee's start date); and
 2) If used in conjunction with a waiting period, the waiting period begins on the first day after the orientation period.
- ☐ A Cumulative hours of service requirement that does not exceed 1200 hours
- ☐ An hours-of-service per period (or full-time status) requirement for which a Measurement period is used to determine the status of variable-hour employees, where the measurement period:
 1) Starts between the employee's date of hire and the first day of the following month;
 2) Does not exceed 12 months; and
 3) Taken together with other eligibility conditions does not result in coverage becoming effective later than 13 months from the employee's start date plus the number of days between a start date and the first day of the next calendar month (if start day is not the first day of the month).
- ☐ Other substantive eligibility criteria not described above; please describe:

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EXHIBIT A

(HMO only) What is the effective date of coverage for a Newly Eligible Employee who becomes effective after the Employer's initial enrollment date? (No effective date may exceed ninety-one (91) calendar days from the date that an individual becomes eligible for coverage, unless permitted by applicable law.)

- ☐ The 1st day of the month following the date of employment (date of hire).
☐ The 1st day of the month following ____ days (select 0, 30 or 60 days) of employment.
☐ The 1st day of the month following ____ month(s) (select 1 or 2 months) of employment.

4. Are there multiple new hire waiting periods? ☐ Yes ☐ No
 If yes, attach eligibility and contribution details for each section.

Is the waiting period requirement to be waived on initial group enrollment?
 Health ☐ Yes ☐ No ☐ N/A Dental ☐ Yes ☐ No ☐ N/A

5. **The minimum standard limiting age for covered Dependent children is twenty-six (26) years.** Hereafter, a Dependent child, child or children means a natural child, a stepchild, a medical support order child, an eligible foster child, an adopted child (including a child for whom the employee or their spouse is a party in a suit in which the adoption of the child is sought) regardless of presence or absence of a child's financial dependency, residency, student status, employment status, marital status, eligibility for other coverage or any combination of those factors. To be eligible for coverage, a child of an employee's child must also be dependent upon employee for federal income tax purposes at the time application for coverage is made.

☐ **NO CHANGES**

CURRENT ELIGIBILITY INFORMATION

Total number of Employees/Subscribers:

1. on payroll ____
2. on COBRA continuation coverage ____
3. with retiree coverage (if applicable) ____
4. who work part-time ____
5. serving the new hire waiting period ____
6. declining because of other **group** coverage (e.g., other commercial group coverage, Medicare, Medicaid, TRICARE/Champus) ____
7. declining coverage (not covered elsewhere) ____

☐ **NO CHANGES**

(HMO only) LEGISLATIVE ELECTIONS

The following mandated benefit offers are made by HMO in compliance with Texas regulations. Please mark your acceptance or declination. Acceptance may result in a rate adjustment.

In Vitro Fertilization Services Authorized Company Official's Initials: ____

- ☐ **Accept** – If accepted, benefits for In Vitro Fertilization Services will be provided to the same extent as benefits provided for other pregnancy related procedures. **(Note: If selected an additional charge will be added to your rates.)**
☐ **Decline** – If declined, no benefits are available.

Speech and Hearing Services Authorized Company Official's Initials: ____

- ☐ **Accept** – Benefits are paid same as any other illness.
☐ **Decline** – If declined, medically necessary speech therapy is covered on an outpatient basis only. Hearing aid benefit is limited to 1 hearing aid per ear every 36 months.

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EXHIBIT A

Development Delay – Certain therapies for children with developmental delays are already included in the HMO plans.

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EXHIBIT A

☐ **NO CHANGES** (Non-HMO only) **LEGISLATIVE ELECTIONS**

The following mandated benefit offers are made in compliance with Texas regulations. Please mark your acceptance or declination.

In Vitro Fertilization Services: Benefits for Medical-Surgical Expense incurred for in vitro fertilization procedures will be the same as for maternity care, provided specific requirements are met.

- ☐ **Accept** – If accepted, benefits for In Vitro Fertilization Services will be provided to the same extent as benefits provided for other pregnancy related procedures. **(Note: If selected an additional charge will be added to your rates.)**
- ☐ **Decline** – If declined, no benefits are available for these services.

Speech and Hearing Services: Benefits are available for the services of a physician or other provider to restore loss of or correct an impaired speech or hearing function. This benefit includes coverage for hearing aids.

- ☐ **Accept** – If accepted, benefits are available for medically necessary services to restore loss of or correct an impaired speech or hearing function, with no benefit maximum on hearing aids.
- ☐ **Decline** – If declined, benefits are available for medically necessary services to restore loss of or correct an impaired speech or hearing function; however, benefits for hearing aids are limited to 1 hearing aid per ear every 36 months.

Development Delay – Certain therapies for children with developmental delays are already included in the Non-HMO plans.

☐ **NO CHANGES** **LINES OF BUSINESS**
(Check all applicable products)

Managed Health Care Coverage:

- ☐ Single Option: Plan _____ ☐ HMO* Plan _____

- ☐ Dual Option:
Plan 1 _____ Select Product
Plan 2 _____ Select Product

- ☐ Triple Option:
Plan 1 _____ Select Product
Plan 2 _____ Select Product
Plan 3 _____ Select Product

- Fourth Option:
Plan 1 _____ Select Product
Plan 2 _____ Select Product
Plan 3 _____ Select Product
Plan 4 _____ Select Product

Additional Benefit Options:

- ☐ Prescription Drug Program _____
☐ Inpatient Mental Health Care (Select DME)
☐ Durable Medical Equipment Select DME

See HMO Legislative Elections for In-Vitro Fertilization and Speech and Hearing Services options.

100% of eligible employees must reside, live or work in the service area. The HMO service area includes all counties in Texas.

***If only HMO health plan selected, please complete the HMO Non-Network Plan Certification (item 2) in the OTHER PROVISIONS section of this BPA.**

BlueMax Advantage

- ☐ Graduated dental benefit max

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EXHIBIT A

If BlueEdge HCA Plan(s) are selected, the HCA BPA with HCA Administrative Services Agreement must be completed, signed and submitted.

☐ Enhanced dental benefits

☐ **Life & Disability** (if checked, attach separate application for those coverages)

If BlueEdgeSM HSA/HDHP Plan is selected, provide name of HSA Administrator or trustee: _____
Vendor: **Select Vendor**)

COMMENTS: _____

☐ BlueEdgeSM FSA(Vendor: Select Vendor)

☐ **Blue Directions** (Private Exchange)

If Blue Directions is selected, the Blue Directions Addendum is attached and made part of the Policy.

Health Care Management Services:

☐ Wellbeing Management.

☐ Blue Care Connection Standard Package

☐ Blue Care Connection Enhanced Package (additional fee applies)

In-Hospital Indemnity Plan:

☐ IHI

DENTAL BENEFIT PLANS:

Employer-Paid Dental

☐ Plan _____

☐ Dual Option: Plan 1 _____ Plan 2 _____

Voluntary Group Dental

Plan _____

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EXHIBIT A

☐ **NO CHANGES** **ACCOUNT EXPERIENCE – NEW GROUPS ONLY**

Has there been a significant change in the claims experience previously provided?

- ☐ No – skip the rest of this (Account Experience) section
- ☐ Yes – Please answer the below questions to the best of your knowledge. Note: any changes indicated below may impact rates and will require Underwriter approval. "Participant" means all Eligible Employees, Dependents, Retirees and COBRA Continuant.

1. Has any Participant received more than \$20,000 in medical benefits during the last 12 months? ☐ Yes ☐ No
2. Is any Participant expected to have claims in excess of \$20,000 during the next 12 months? ☐ Yes ☐ No
3. Is any Participant mentally or physically handicapped or disabled or not actively at work? ☐ Yes ☐ No
4. Has any Participant been diagnosed as having a high-risk condition? ☐ Yes ☐ No

If any question is answered "yes," details must be provided below:

Participant Age	Diagnosis or Nature of the Disorder	Dates of Treatment	\$ Amount of Claims	Prognosis/Current Treatment

RATES

For the current year's premium and rate information, refer to the accepted finalized new group rates letter ("Letter") or the renewal exhibit ("Exhibit") for complete details. The Letter, or Exhibit, shall be incorporated by reference and made part of the BPA and Group Administration Document.

☐ **NO CHANGES** **FUNDING / CONTRIBUTION**

FUNDING ARRANGEMENT:

- ☐ Premium – Prospective
- ☐ **(Non-HMO only)** Premium – Prospective Retention (Retro Contingent)
- ☐ **(Non-HMO only) Alternative Funding Minimum Premium Program – Prospective Minimum Premium (Retro Contingent)** The standard premium and rate information does not apply to alternative funding programs. All information regarding premiums and the payments thereof for alternative funding programs can be found in the mutually agreed upon alternative funding agreement between the employer and BCBSTX.

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EXHIBIT A

STANDARD PREMIUM INFORMATION

1. Premium Period:
- ☐ The first day of each calendar month through the last day of each calendar month.
 - ☐ The 15th day of each calendar month through the 14th day of the next calendar month.
 - ☐ 15/16 Day Rule – premiums will be billed for the entire month for Participants with effective dates on the 1st through the 15th day of the month. Premiums will not be billed for the month when the Participant's effective date falls on the 16th day through the end of the month.
2. The contribution of premium to be paid by the employer is:

PRODUCT	Employee Only	Employee/Child(ren)	Employee/Spouse	Employee/Family
HEALTH				
Plan 1	% or \$	% or \$	% or \$	% or \$
Plan 2	% or \$	% or \$	% or \$	% or \$
Plan 3	% or \$	% or \$	% or \$	% or \$
DENTAL	% or \$	% or \$	% or \$	% or \$
Plan 1	% or \$	% or \$	% or \$	% or \$
Plan 2	% or \$	% or \$	% or \$	% or \$

3. Grace Period (**HMO only**): thirty (30) days – standard
4. Prior written notification by BCBSTX/HMO to Employer for change of premium rates is 60 days
5. Additional Information/Comments: _____

☐ **NO CHANGES****BILLING SPECIFICATIONS**

Employees Listed: ☐ alphabetically ☐ by location
 If by location, list locations including location numbers if applicable: _____

Sort by: ☐ Unique Identification Number (standard) ☐ Social Security Number

Billing format:

(complete only if special billing requirements are needed)

- ☐ Benefit Agreement
- ☐ Also Page Break
- ☐ Categories
- ☐ Multiple Billing Profiles

Explanation: _____

Premium Delay:

(Underwriter approval required for options other than zero day delay)

- ☐ Zero day delay (standard)
- ☐ 30 day delay
- ☐ 60 day delay
- ☐ 90 day delay

☐ **NO CHANGES****ID CARD DELIVERY**

Mail ID Cards to:

- ☐ Account
- ☐ Member's homes (standard)

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EXHIBIT A

☐ NO CHANGES

OTHER PROVISIONS

1. **Electronic Issuance:** The Employer consents to receive, via an electronic file or access to an electronic file, any Certificate Booklet and SBC provided by BCBSTX/HMO to the Employer for delivery to each employee. The Employer further agrees that it is solely responsible for providing each Employee access to the most current version of any E-file Certificate Booklet, amendment, or other revised form provided by BCBSTX/HMO, or to provide a paper copy of the same to an Employee upon request. The Employer is solely responsible and holds BCBSTX/HMO harmless from any misuse of the E-file provided by BCBSTX/HMO. By providing your consent, you agree to the electronic delivery of your insurance documents. You can go back to paper delivery at any time with no penalty. Your consent will be valid until it is withdrawn up to and including through policy renewals. To change your preferences, contact your Account Executive. Your documents can be viewed or printed using your computer or mobile device that supports most versions of Internet Explorer, Chrome and Firefox.

☐ Accept – Employer consents to receive electronic versions of certificate-booklets and SBC for covered Employees.

☐ Decline – Employer does not consent to receive electronic versions of certificate-booklets for covered Employees or the Contract and desires BCBSTX/HMO to print and distribute hard copy versions.

Authorized Company Official's Initials: _____ Date: _____

2. **(HMO only) HMO Non-Network Plan Certification:**

The Texas Insurance Code mandates HMOs whose network-based delivery system of coverage is the only health benefit coverage being offered under an employer's health benefit plan must offer all Eligible Subscribers the opportunity to obtain other health coverage through a non-network plan at the time of enrollment and at least annually.

The non-network coverage required by law may be provided through a point-of-service contract, a preferred provider benefit plan, or any coverage arrangement that allows an employee to access services outside the HMO's or limited provider network's delivery network. New and renewing groups who refuse to offer or certify that they offered a non-network plan concurrent with the HMO-only will not be allowed to purchase or renew coverage through BCBSTX/HMO. To comply with the provisions of this mandate, BCBSTX/HMO requests employer groups certify a non-network plan will be offered to Eligible Subscribers.

Describe Non-Network Product Offered: _____

Authorized Company Official's Initials: _____

3. **EHB Election:**

Employer elects EHBs based on the following:

- ☐ 1. EHBs based on a HCSC state benchmark:

☐ Illinois ☐ Oklahoma
☐ Montana ☐ Texas
☐ New Mexico

- ☐ 2. EHBs based on benchmark of a state other than IL, MT, NM, OK and TX

If so, indicate the state's benchmark that Employer elects: _____

In the absence of an affirmative selection by Employer of its EHBs, then Employer is deemed to have elected the EHBs based on the BCBSTX benchmark plan.

4. This BPA is incorporated into and made a part of the Contract entered into and agreed upon by BCBSTX/HMO and the account.
5. Changes in state or federal law or regulations or interpretations thereof may change the terms and conditions of coverage.

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EXHIBIT A

6. **Reimbursement:** It is understood and agreed that in the event BCBSTX makes a recovery on a third-party liability claim, BCBSTX will retain twenty five percent (25%) of any recovered amounts, other than recovery amounts received as a result of, or associated with, any Workers' Compensation Law.
7. **Third Party Recovery Vendors and Law Firms Provisions (other than Reimbursement Services):** Employer will pay no more than 25% of any recovered amount made by the BCBSTX's Third Party Recovery Vendor or up to 25% of any recovered amount will be deducted from the amount distributed according to established allocation processes. Employer will pay no more than 35% of any recovered amount made by BCBSTX's third party law firm or up to 35% of any recovered amount will be deducted from the amount distributed according to established allocation processes.

ADDITIONAL PROVISIONS:

- A. **Grandfathered Health Plans:** Employer shall provide BCBSTX with written notice prior to renewal (and during the plan year, at least 60 days advance written notice) of any changes in its Contribution Rate Based on Cost of Coverage or Contribution Rate Based on a Formula towards the cost of any tier of coverage for any class of Similarly Situated Individuals as such terms are described in applicable regulations. Any such changes (or failure to provide timely notice thereof) can result in retroactive and/or prospective changes by BCBSTX to the terms and conditions of coverage. In no event shall BCBSTX be responsible for any legal, tax or other ramifications related to any benefit package of any group health insurance coverage (each hereafter a "plan") qualifying as a "grandfathered health plan" under the Affordable Care Act and applicable regulations or any representation regarding any plan's past, present and future grandfathered status. The grandfathered health plan form ("Form"), if any, shall be incorporated by reference and part of the BPA and Group Policy, and Employer represents and warrants that such Form is true, complete and accurate. If Employer fails to timely provide BCBSTX with any requested grandfathered health plan information, BCBSTX may make retroactive and/or prospective changes to the terms and conditions of coverage, including changes for compliance with state or federal laws or regulations or interpretations thereof.
- B. **Retiree Only Plans and/or Excepted Benefits:** If the BPA includes any retiree only plans and/or excepted benefits, then Employer represents and warrants that one or more such plans is not subject to some or all of the provisions of Part A (Individual and Group Market Reforms) of Title XXVII of the Public Health Service Act (and/or related provisions in the Internal Revenue Code and Employee Retirement Income Security Act) (an "exempt plan status"). Any determination that a plan does not have exempt plan status can result in retroactive and/or prospective changes by BCBSTX to the terms and conditions of coverage. In no event shall BCBSTX be responsible for any legal, tax or other ramifications related to any plan's exempt plan status or any representation regarding any plan's past, present and future exempt plan status.
- C. Employer shall indemnify and hold harmless BCBSTX and its directors, officers and employees against any and all loss, liability, damages, fines, penalties, taxes, expenses (including attorneys' fees and costs) or other costs or obligations resulting from or arising out of any claims, lawsuits, demands, governmental inquiries or actions, settlements or judgments brought or asserted against BCBSTX in connection with (a) any plan's grandfathered health plan status, (b) any plan's exempt plan status, (c) any directions, actions and interpretations of the Employer, and/or (d) any provision of inaccurate information, and/or (f) Employer's selection of Essential Health Benefit ("EHB") benchmark for the purpose of ACA. Changes in state or federal law or regulations or interpretations thereof may change the terms and conditions of coverage.

The provisions of paragraphs A-C (directly above) shall be in addition to (and do not take the place of) the other terms and conditions of coverage and/or administrative services between the parties.

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EXHIBIT A

ACA FEE NOTICE: ACA established a number of taxes and fees that will affect our customers and their benefit plans. One of those fees is: the Annual Fee on Health Insurers or "Health Insurer Fee."

Section 9010(a) of ACA requires that "covered entities" providing health insurance ("health insurers") pay an annual fee to the federal government, commonly referred to as the Health Insurer Fee. The amount of this fee for a given calendar year will be determined by the federal government and may use a formula based in part on a health insurer's net premiums written with respect to health insurance on certain health risk during the preceding calendar year. This fee may be used to help fund premium tax credits and cost-sharing subsidies offered to certain individuals who purchase coverage on health insurance exchanges.

In addition, ACA Section 1341 and/or other applicable laws may provide for the establishment of a temporary reinsurance program(s) that may be funded by reinsurance contributions or other amounts (collectively, the "Reinsurance Fees or Amounts") collected from health insurance issuers and/or self-funded group health plans. Federal and/or state governments may provide information as to how these Reinsurance Fees or Amounts are calculated. Federal regulations may establish a flat per member per month fee. The temporary reinsurance programs funded by these Reinsurance Fees or Amounts may be used to help stabilize premiums in the individual or other markets.

Your premium, which already accounts for current applicable federal and state taxes, includes the effects of the Health Insurer Fees and Reinsurance Fees or Amounts, if any. These rates may be adjusted on an annual basis for any incremental changes in Health Insurer Fees and Reinsurance Fees or Amounts, if any.

Notwithstanding anything in the Policy or Renewal(s) to the contrary, BCBSTX reserves the right to revise our charge for the cost of coverage (premium or other amounts) at any time if any local, state or federal legislation, regulation, rule or guidance (or amendment or clarification thereto) is enacted or becomes effective/implemented, which would require BCBSTX to pay, submit or forward, on its own behalf or on the Policyholder's behalf, any additional tax, surcharge, fee, or other amount (all of which may be estimated, allocated or pro-rated amounts).

Renewals Only: (For the purposes of this Contract, the term "existing BPA" includes, if applicable, the initial Schedule of Specifications and/or Group Agreement signed by the Employer, and any subsequent Schedules of Specifications and/or Group Agreements and amendments thereto.) If this BPA is blank, it is intentional, and this BPA is an addendum to the existing BPA. In such case, all terms of the existing BPA as amended from time to time shall remain in force and effect. However, beginning with the Employer's first renewal date on or after September 23, 2010, the provisions of paragraphs A-C (above) shall be part of (and be in addition to) the terms of the existing BPA as amended from time to time.

Summary of Benefits and Coverage ("SBC"): The SBC Addendum is attached and made a part of the Contract. BCBSTX will create the SBC (only for benefits BCBSTX insures under the Contract) and provide the SBC to the Employer in electronic format. If the Employer approves of the content, Employer will then distribute the SBC to participants and beneficiaries (or hire a third party to distribute) as required by law. If the Employer would like changes to the SBC, it will promptly notify BCBSTX. BCBSTX will also distribute the SBC to participants and beneficiaries via regular hardcopy mail or electronically in response to occasional requests received directly from individuals. All other distribution is the responsibility of the Employer.

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EXHIBIT A

UNDERSTAND AND AGREE THAT:

1. BCBSTX reserves the right to take any or all of the following actions:
 - a) Initial rates for new groups will be finalized for the effective date of the policy based on the enrolled participation and employer contribution levels; b) after the policy effective date the group will be required to maintain a minimum employer contribution of 50%, and at least a 75% participation of eligible employees. In the event the group is unable to maintain the contribution and participation requirements, then the rates will be adjusted accordingly; and/or c) non-renew or discontinue coverage if the 50% minimum employer contribution is not met and/or less than 75% of eligible employees are enrolled for coverage or six consecutive months.

BCBSTX reserves the right to change premium rates when a substantial change occurs in the number or composition of subscribers covered. A substantial change will be deemed to have occurred when the number of Employees/Subscribers covered changes by ten percent (10%) or more over a thirty (30) day period or twenty five percent (25%) or more over a ninety (90) day period.

Employer will promptly notify BCBSTX of any change in participation and Employer contribution.
2. Producer Statement (if applicable): I certify that I have reviewed all enrollment materials. I have also advised the employer that I have no authority to bind these coverages, to alter the terms of the Contract(s), this BPA or enrollment material in any manner or to adjust any claims for benefits under the Contract(s).
3. BCBSTX/HMO will report the value of all remuneration by BCBSTX/HMO to ERISA plans with 100 or more participants for use in preparation of ERISA Form 5500 schedules. Reporting will also be provided upon request to non-ERISA plans or plans with fewer than 100 participants. Reporting will include base commissions, bonuses, incentives, or other forms of remuneration for which your agent/consultant is eligible for the sale or renewal of self-funded and/or insured products.
4. The undersigned person represents that he/she is authorized and responsible for purchasing coverage on behalf of the employer. It is understood that the actual terms and conditions of coverage are those contained in the Contract into which this BPA shall be incorporated at the time of acceptance by BCBSTX/HMO. Upon acceptance, BCBSTX/HMO shall issue a Contract to the employer and the employer shall be referred to as the "Employer or Contract holder" (Non-HMO) and "Group" (HMO) in the Contract.
5. The Employer's Benefit Program Application must pre-date the requested effective date and be received at BCBSTX at its Home Office no less than thirty (30) days prior to the requested effective date.

Authorized BCBSTX/HMO Representative

Signature of Authorized Purchaser

Title

Title

Date

Date

Agent Representative (if applicable)

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EXHIBIT A

PROXY (OPTIONAL)

The undersigned hereby appoints the Board of Directors of Health Care Service Corporation, a Mutual Legal Reserve Company, or any successor thereof ("HCSC"), with full power of substitution, and such persons as the Board of Directors may designate by resolution, as the undersigned's proxy to act on behalf of the undersigned at all meetings of members of HCSC (and at all meetings of members of any successor of HCSC) and any adjournments thereof, with full power to vote on behalf of the undersigned on all matters that may come before any such meeting and any adjournment thereof. The annual meeting of members is scheduled to be held each year in the corporate headquarters on the last Tuesday of October at 12:30 p.m. Special meetings of members may be called pursuant to notice provided to the member not less than 30 nor more than 60 days prior to such meetings. This proxy shall remain in effect until revoked in writing by the undersigned at least 20 days prior to any meeting of members or by attending and voting in person at any annual or special meeting of members.

HCSC pays indemnification or advances expenses to directors, officers, employees or agents consistent with HCSC's bylaws then in force and as otherwise required by applicable law.

Group No.: _____ By: _____
Print Signer's Name Here

Signature and Title

Group Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Dated this _____ day of _____
Month Year



**BlueCross BlueShield
of Texas**

**TEXAS DEPARTMENT OF INSURANCE
REQUIRED DISCLOSURE STATEMENT FOR ALL
CONSUMER CHOICE BENEFIT PLANS ISSUED IN TEXAS**

Under Texas law, HMOs are permitted to market "Consumer Choice" plans, which do not have to comply with one or more state coverage requirements. They must also offer a plan that does comply with all state requirements. HMOs are required by law to obtain signatures of consumers showing they have been given this choice.

I have been informed that the consumer choice plan that I am being offered does not include all of the health benefits usually required by Texas law. I understand that the following benefits are either excluded from the plan or provided at a reduced level:

Description of the State Requirements Reduced or Excluded	Benefit Reduced	Benefit Excluded
Copayments Section 11.506(2)(A), Subchapter F, Title 28 Texas Insurance Code: A reasonable copayment option may not exceed 50 percent of the total cost of services provided. A basic health care service HMO may not impose copayment charges on any enrollee in any calendar year, when the copayments made by the enrolled in that calendar year total 200 percent of the total annual premium cost which is required to be paid by or on behalf of that enrollee. The limitation only applies if the enrollee demonstrates that copayments in that amount have been paid that year.	For some services and supplies, this plan may include cost-sharing that exceeds the limits imposed by the mandated.	
Deductibles Section 11.506(2)(B), Subchapter F, Title 28 Texas Insurance Code: A deductible must be for specific dollar amount of the cost of the basic, limited or single health care service. Except for a consumer choice benefit plan, an HMO may not charge a deductible for services received in the HMO's delivery network, except in cases involving emergency care and services that are not available in the HMO's delivery network.	Deductibles may apply to some services provided by HMO Participating Providers in the HMO service area. Deductibles may apply to Professional Services, Inpatient Hospital Services, Outpatient Facility Services, Outpatient Lab and X-Ray Services, Rehabilitation Services, Maternity Care and Family Planning, Behavioral Health Services, Emergency and Ambulance Services, Extended Care Services, some Preventive Care Services, Dental Surgical Procedures, Cosmetic, Reconstructive or Plastic Surgery, Allergy Care, Diabetes Care, Prosthetic Appliances, Orthotic Devices, Durable Medical Equipment, Hearing Aids and Prescription Drugs.	

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**BlueCross BlueShield
of Texas**

I understand that I may get more information about consumer choice plans from the Texas Department of Insurance (TDI) by visiting the TDI website at <http://tdi.texas.gov/consumer/consumerchoice.html> or by calling the TDI Consumer Help Line at 1-800-252-3439.

Signature of Applicant **Name of Applicant (print name)**

Name of Business (if applicable)

Address

City **State** **Zip**

Date

Note: The HMO issuing the policy must keep this disclosure statement and provide it to the commissioner of Insurance on request. **You have the right to a copy of this written disclosure free of charge.** You must sign a new disclosure statement when you buy a consumer choice plan and each time your policy renews.

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TX-GH-COD-18-16
Page 19 of 19



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Consider a Resolution authorizing an amendment to Resolution 2020-004 approved on January 21, 2020 for an increase in the amount of \$30,001.00 at the approved rate for a new annual amount up to \$102,501.00 with Visiting Nurse Association using Interlocal Cooperative Contract with the City of Grand Prairie Contract #17124, for the senior meal program service.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **5. Grow Duncanville (Culture, Sports, Technology)**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bart Stevenson, Director of Parks and Recreation
Noel Garcia, Recreation and Senior Center Superintendent
Sheila Baker, Purchasing Manager

BACKGROUND/HISTORY:

For over 30 years, the senior citizens of Duncanville have been provided a daily lunch program through the Nutrition Program for the Elderly via the United States Department of Health and Human Services, and the Administration on Aging. The program is administered locally by the Texas Department of Aging and Disability Services (DADS), and the Dallas Area Agency on Aging (DAAA). The Duncanville D.L. Hopkins Jr. Senior Center currently serves 65 – 100 meals daily through this program. Due to COVID-19, the Duncanville D.L. Hopkins Senior Center has experienced a higher volume of usage for its daily lunch program. The increase in volume results in an increase in cost for senior meals and will be fully reimbursed by DAAA.

The Duncanville City Council originally approved the annual authorization for the procurement of senior meals through the City of Grand Prairie's Contract at its August 19, 2014 meeting. It has since been renewed yearly by both Grand Prairie and Duncanville. Grand Prairie last competitively bid the meal services in 2017 with the Visiting Nurse Association of Texas again being selected as lowest, most responsible bidder.

The Visiting Nurse Association of Texas currently provides congregate meals for 21 senior centers in Dallas County. Menus are planned by a registered dietitian and meet the nutritional needs of seniors. Nutritional education presentations are provided and are pre-approved by a registered dietitian. In addition, the Visiting Nurse Association of Texas offers a variety of educational presentations on aging related issues (medication management, heart healthy, Alzheimer's disease, grief and loss, etc.) that are utilized by the Duncanville Senior Center.

The highlights of the City of Grand Prairie annual contract include:

- Terms – October 1, 2019 - September 30, 2020
- Renewals – Second of four (4) additional one (1) year renewals to the 2017 contract
- Termination – with or without cause by City with 30 day advanced notice
- Nutrition Program guidelines and rules
- Food quality standards
- Inspection requirements for off-site meal preparation
- Dietary guidelines
- \$3.80 per meal

POLICY EXPLANATION:

This Resolution reflects an increase of the annual purchase cost of meals for Duncanville Hopkins Senior Center and is estimated at \$30,001.00 for 7895 meals. The increase is due to the additional meals being served due to COVID-19 and will be fully reimbursed by DAAA. The Hopkins Senior Center is prohibited from charging any fees per DAAA and federal regulations for persons age sixty (60) and over. As such, the meal program is available to any person aged sixty (60) and over free of charge; however, a voluntary contribution of \$1.00 per meal is requested from each diner. The voluntary contribution rate is monitored daily and currently, and the center receives an average of \$0.59 per diner, per day. The \$1.00 voluntary contribution rate is set by the Share and Care Site Council, a required local committee who oversees the meal service program and provides feedback to DAAA, city staff and the meal vendor. In addition, diners are not required to be members of the senior center. Meals may be purchased at full price (\$7.12) for anyone under the age of sixty.

The meal services program is administered locally by DAAA, which governs participants' guidelines and federal funding. The City of Duncanville is a long-standing participant of the program and has received approved grant funding for FY 2020.

Texas Local Government Code Section 271.102 provides for the voluntary participation in cooperative purchasing programs with another local government or a local cooperative and satisfies any state law requiring competitive bids.

FUNDING SOURCE:

The program is self-supporting with the reimbursement grant from DAAA and voluntary contributions from the users of the programs.

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of a Resolution authorizing an amendment to Resolution 2020-004 approved on January 21, 2020 for an increase in the amount of \$30,001.00 for a new annual amount up to \$102,501.00 with Visiting Nurse Association using Interlocal Cooperative Contract with the City of Grand Prairie Contract #17124, for the senior meal program service.

ATTACHMENTS:

[Attachment 1 - Resolution No. - 2020-004R - Amendment to VNA Contract for Senior Meals](#)

RESOLUTION NO. 2020-004R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AUTHORIZING AN AMENDMENT TO RESOLUTION 2020-004 APPROVED ON JANUARY 21, 2020 FOR AND INCREASE IN THE AMOUNT OF THIRTY THOUSAND, ONE DOLLARS AND ZERO CENTS (\$30,001.00) AT THE APPROVED RATE FOR A NEW ANNUAL AMOUNT UP TO ONE HUNDRED TWO THOUSAND, FIVE HUNDRED AND ONE DOLLARS AND ZERO CENTS (\$102,501.00) WITH VISITING NURSE ASSOCIATION USING INTERLOCAL COOPERATIVE CONTRACT #17124 WITH THE CITY OF GRAND PRAIRIE FOR THE SENIOR MEAL PROGRAM; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Duncanville has provided the senior citizens of Duncanville a daily lunch program for more than 30 years through the Nutrition Program for the Elderly via the United States Department of Health and Human Services, and the Administration on Aging; and

WHEREAS, the program is administered locally by the Texas Department of Aging and Disability Services, and the Dallas Area Agency on Aging (DAAA); and

WHEREAS, the Duncanville D.L. Hopkins Jr. Senior Center currently serves 65-100 meals daily through this program; and

WHEREAS, the City of Duncanville has entered into an Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie; and

WHEREAS, the lowest responsible bid was awarded to Visiting Nurse Association of Texas and renewed by the City of Grand Prairie as attached in Exhibit "A".

WHEREAS, following the closure of the D.L. Hopkins Jr. Senior Center due to COVID-19, meal service for seniors was transitioned to a drive through service open to all seniors; and

WHEREAS, the drive through meal service has increased the number of meals budgeted in the original contract with Visiting Nurse Association.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City Council of the City of Duncanville, Texas does hereby amend the previous authorization to increase the amount of approved funding by thirty

thousand and one dollars and no cents (\$30,001.00) at the approved rate for a new annual amount up to \$102,501.00 with Visiting Nurse Association using Interlocal Cooperative Contract #17124 with the City of Grand Prairie for the senior meal program service.

SECTION 2. That the City Council of the City of Duncanville hereby authorizes the City Manager to execute the appropriate and necessary documents and/or purchase orders.

SECTION 3. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 4th day of August, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT "A"



March 25, 2019

Anna Doll, Deputy City Manager
City of Grand Prairie
P.O. Box 534045
Grand Prairie, Texas 75053
972-237-8000

Dear Ms. Anna Doll,

Enclosed are two originals of the VNA Congregate Meals Agreement between the City of Grand Prairie, a Texas municipality and The Visiting Nurse Association of Texas, extending the term from October 1, 2019 through September 30, 2020. These have been executed on behalf of our organization. If you approve of the proposed agreement, please sign the enclosed amendment. Please return a fully executed amendment to my attention. If returning an original, please send to me at the address listed at the bottom of this letter, or you may return by email to ricciart@vnatexas.org, or by fax to 214-689-2300. Thank you.

Sincerely,

Thomas Ricciardelli
Vice President

Enclosures

c: (w/o enclosures)

Carlton Holland, Vice President and CFO, VNA (with enclosure)
Ashley Lind, Vice President MOW & Population Health, VNA
Megan Vick, Director, Production & Distribution, VNA



(800) 225-5862 | 1600 Viceroy, Suite 400 | Dallas, Texas 75235 | vnatexas.org



AMENDMENT TO CONGREGATE MEALS AGREEMENT

This Amendment is made to the Congregate Meals Agreement (the "Agreement") made between the City of Grand Prairie, a Texas municipality, (hereinafter referred to as the "City") and The Visiting Nurse Association of Texas, (hereinafter referred to as "VNA") effective the 1st day of October, 2012.

In consideration of the City and VNA agreeing to extend the Agreement under the terms and conditions following, the Agreement is extended for the time period October 1, 2019 through September 30, 2020. The price per meal remains \$3.80. All other terms and conditions of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement on the respective dates set forth below.

FOR: THE VISITING NURSE ASSOCIATION OF TEXAS

BY: Thomas Ricciardelli
Signature

Thomas Ricciardelli
Printed Name

ITS: Vice President, General Counsel

DATE: March 25, 2019

FOR: CITY OF GRAND PRAIRIE, TEXAS

BY: _____
Signature

Anna Doll
Printed Name

ITS: Deputy City Manager
Title

DATE: _____

Grand Prairie — T E X A S —		Contract Coversheet	
Dept:*	Purchasing	Contract ID:	7799 A1
For:	Parks, Arts & Recreation	Bid Number:	17124
Contact Name:	Bryce	Contact Phone:*	8271
		Contact Email:*	bdavis@gptx.org
Vendor Name:	The Visiting Nurse Association of Texas	Vendor Email:	bdavis@gptx.org
Project Name:	Congregate Meal Program		
Summary	Renewal 2		
Permanent Retention *			
☐ Yes	☒ No		
Contract Amount	Account #	Work Order #	
\$ 114,000.00			
Implementation Date	Termination Date	Council Approval Date	
10/1/2019	9/30/2020	9/5/2017	
Contract Approvals			
Department Manager:			
<i>Kathleen Mercot</i>		Date	9/3/2019
City Attorney Signature			
<i>Megan Mahan</i>		Date	10/2/2019
City Manager Signature			
<i>Bill Crotley</i>		Date	10/3/2019
City Secretary Signature			
<i>Catherine S. DeMaggio</i>		Date	10/3/2019

AMENDMENT TO PRICE AGREEMENT
CITY OF GRAND PRAIRIE

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF DALLAS §

THIS AMENDMENT is made and entered into this date by and between the CITY OF GRAND PRAIRIE, a Texas municipal corporation (hereinafter referred to as the "CITY", and THE VISITING NURSE ASSOCIATION OF TEXAS (hereinafter referred to as "VENDOR").

WHEREAS, the CITY and VENDOR have entered into a price agreement to provide congregate meal program per bid award resulting from vendor's response to RFB #17124, submitted by Katherine Krause on August 8, 2018; and

WHEREAS, the above referenced agreement was for an initial term of one year with the option to renew for four additional one year periods, totaling \$570,000.00 if all extensions were exercised. This Contract was effective as of October 1, 2017, and was to terminate at midnight on September 30, 2018, unless the parties mutually agreed in writing to extend the term of the Contract through an allowable renewal option, or, unless otherwise terminated as provided in paragraph XV of the original contract; and

WHEREAS, the first of four available renewal options was executed on August 22, 2018 and extended the term of the contract through September 30, 2019;

NOW, THEREFORE, for and in consideration of the mutual acts and covenants set out herein, the CITY and VENDOR agree as follows:

1. The parties mutually agree to extend the term of the contract and execute the second of the four available renewal options and extend the contract expiration to midnight on September 30, 2020 at which time all of the work called for under this Contract must be completed unless the parties mutually agree in writing to extend the term of the Contract through an additional allowable renewal option, or, unless otherwise terminated as provided in paragraph XV of the original contract; and
2. The estimated annual amount to be paid to VENDOR under such contract shall remain the sum of \$114,000.00, to reflect the contract renewal; and
3. This shall constitute an Authorization for extension of price agreement as set out in the agreement between the parties, and an amendment to such contract. All of the terms and conditions of the original contract shall remain in full force and effect, as amended hereto, unless set out otherwise herein.

EXECUTED this the _____ day of _____, 2019

10/3/2019

CITY OF GRAND PRAIRIE, TEXAS

THE VISITING NURSE ASSOCIATION
OF TEXAS

By:

Bill Collap
Anna Doll, Deputy City Manager

By:

Katherine Krause
Printed:
Name: Katherine Krause

ATTEST:

Title: President and CEO

Cathy E. DiMaggio
Cathy E. DiMaggio, City Secretary

APPROVED AS TO FORM:

Megan Mahan
Megan Mahan, City Attorney



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 8144 Walnut Hill Lane, 16th Floor Dallas TX 75231		CONTACT NAME: Linda Ginn PHONE (A/C No. Ext): 972-770-1600 FAX (A/C No.): E-MAIL: Linda_Ginn@mhbtl.com	
INSURED The Visiting Nurse Association of Texas 1600 Viceroy Dr., Ste 400 Dallas TX 75235-2306		INSURER(S) AFFORDING COVERAGE INSURER A: Capitol Indemnity Corporation NAIC # 10472 INSURER B: NorGUARD Insurance Company 31470 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 2093620555 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:		HSO295758401	7/1/2019	7/1/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COM/OP AGG \$3,000,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS		HSO295758401	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$10,000		HSO295758401	7/1/2019	7/1/2020	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	VIWC021175	7/1/2019	7/1/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	Professional Liability Per Occurrence		HSO295758401	7/1/2019	7/1/2020	Limit \$1,000,000 Aggregate \$3,000,000 Deductible \$50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Congregate Meal Program Project #17124 R-1

Blanket Additional Insured form #CGL 461 edition 11/16 applies to the General Liability policy.

The General Liability policy includes a blanket additional insured endorsement to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.

Blanket Waiver of Subrogation form #CGL 461 edition 11/16 applies to the General Liability policy. The General Liability policy includes a Waiver of Subrogation See Attached...

CERTIFICATE HOLDER City of Grand Prairie P.O. Box 53405 Grand Prairie TX 75053-4045	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2014/01)

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Page 8 of 9



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY CUSTOMER ID: VISITNURSE5

LOC #: _____

AGENCY Marsh & McLennan Agency LLC		NAMED INSURED The Visiting Nurse Association of Texas 1600 Viceroy Dr., Ste 400 Dallas TX 75235-2306
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

when required by written contract between the Named Insured and the Certificate Holder.

Blanket Additional Insured form #CCA 207 edition 10/14 applies to the Hired Non-owned policy.

Blanket Waiver of Subrogation form #CCA 207 edition 10/14 applies to the Hired Non-owned policy.
The Hired Non-owned policy includes a Waiver of Subrogation when required by written contract between the Named Insured and the Certificate Holder.

Blanket Waiver of subrogation form #WC 42 03 04 B edition 06/14 applies to the Workers Compensation policy. The Workers Compensation policy includes a waiver of subrogation endorsement that may apply only when there is a written contract between the named insured and the certificate holder that requires such wording.



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Receive the newly required Certification of Additional Sales and Use Tax to Pay Debt Service required under SB2.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Richard Summerlin, CPA, CGFO
Finance Director

BACKGROUND/HISTORY:

As required by SB2, finance officials of taxing entities are now required to certify the amount of sales tax applied to an entities debt service. The City of Duncanville does collect and apply the half-cent sales tax for property tax relief. However, no sales tax is used to pay debt service.

POLICY EXPLANATION:

The Certification of Additional Sales and Use Tax to Pay Debt Services is attached and the amount certified is zero. Duncanville collects a half-cent sales tax for property tax relief but no sales tax is applied to debt service. Duncanville's debt service is paid from property taxes.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends acceptance of the attached Certification of Additional Sales and Use Tax to Pay Debt Service at \$0.00.

ATTACHMENTS:

[Sales Tax Certification Form](#)

Form 50-882

Certification of Additional Sales and Use Tax to Pay Debt Services

THE STATE OF TEXAS,
County of Dallas

Chief Financial Officer or Auditor: Richard Summerlin

For the taxing unit: City of Duncanville, Texas

Hereby certifies that the amount of additional sales and use tax revenue collected to pay debt service has been deducted from the total amount described by Tax Code Section 26.05(e-1), 26.04(e)(3)(C) and 26.05(a)(1).

This certification is submitted to the governing body of the City of Duncanville on 8/4/20.


Signature of Financial Officer or Auditor



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Consider a Resolution authorizing Linebarger Goggan Blair & Sampson, LLP, to obtain an order of sale which will allow for the foreclosure of; and, to authorize the sale of the properties by Dallas County at public sale in accordance with Section 34.05 of the Texas Property Tax Code, for the following properties: 1208 Crest Lane, 212 Hamilton Street, 11 Royal Avenue, and 307 W. Camp Wisdom Road.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- N/A
- Goal: N/A

STAFF RESPONSIBLE:

Richard Summerlin, C.P.A., C.G.F.O.
Finance Director

BACKGROUND/HISTORY:

A tax lawsuit has been filed on each of the properties commonly known as: 1208 Crest Lane, 212 Hamilton Street, 11 Royal Avenue, and 307 W. Camp Wisdom Road.

As of this date the judgement amount for each remains unpaid. This action would authorize Linebarger Goggan Blair & Sampson, LLP to obtain an Order of Sale for each property which will allow for the foreclosure and sale of the property, authorize the Sheriff of Dallas County to offer the properties for sale by public auction, and authorize Dallas County enter the properties into their re-sale program. Dallas County will not accept 11 Royal Avenue or 307 W. Camp Wisdom Road into their re-sale program.

POLICY EXPLANATION:

If 1208 Crest Lane and 212 Hamilton Street do not sell at the Sheriff's sale they will be struck off to Dallas County and entered in to their re-sale program. If 11 Royal Avenue and 307 W. Camp Wisdom Road do not sell at the Sheriff's sale, they will remain in the name of the current owners.

FUNDING SOURCE:

There is no cost impact to the City.

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of a Resolution authorizing Linebarger Goggan Blair & Sampson, LLP, to obtain an order of sale which will allow for the foreclosure of; and, to authorize the sale of the properties by Dallas County at public sale in accordance with Section 34.05 of the Texas Property Tax Code, for the following properties: 1208 Crest Lane, 212 Hamilton Street, 11 Royal Avenue, and 307 W. Camp Wisdom Road. The properties at 1208 Crest Lane and 212 Hamilton Street will be struck off to Dallas County and entered in to their re-sale program if not sold at the Sheriff's Sale. The properties at 11 Royal Avenue, and 307 W. Camp Wisdom Road will remain in the current owners names if not sold at the Sheriff's Sale.

ATTACHMENTS:

[Attachment 1 - Resolution No. - 2020-061 - Foreclosure Sale; 1208 Crest Lane, 212 Hamilton Street, 11 Royal Avenue, and 307 W Camp Wisdom Rd - with Exhibit A](#)

RESOLUTION NO. 2020-061

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AUTHORIZING LINEBARGER GOGGAN BLAIR & SAMPSON, LLP, TO OBTAIN AN ORDER OF SALE WHICH WILL ALLOW FOR THE FORECLOSURE AND TO AUTHORIZE THE SALE BY DALLAS COUNTY AT PUBLIC SALE IN ACCORDANCE WITH SECTION 34.05 OF THE TEXAS PROPERTY TAX CODE, FOR THE FOLLOWING PROPERTIES: 1208 CREST LANE, 212 HAMILTON STREET, 11 ROYAL AVENUE, AND 307 W. CAMP WISDOM ROAD; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 2, 2013 wherein the City Council agreed to use this form of Resolution to provide the County of Dallas consent to sell specific properties to the highest bidder by public or private sale; and

WHEREAS, a tax lawsuit has been filed on each of several parcels of land commonly known as: 1208 Crest Lane, 212 Hamilton Street, 11 Royal Avenue, and 307 W. Camp Wisdom Road; and

WHEREAS, judgements authorizing the sale of each said parcels were entered by the court and as of this date the judgements remain unpaid; and

WHEREAS, by this resolution the City authorizes Linebarger Goggan Blair & Sampson, LLP to obtain an order of sale which will allow for the foreclosure, and authorize the sale of the subject properties by the Sheriff of Dallas County at public auction pursuant to a judgment of the District Court of Dallas County, Texas, for foreclosure of the tax liens securing payment of delinquent property taxes, accrued penalties, interest, and court costs; and

WHEREAS, by this resolution the County of Dallas, as Trustee for itself and the other Taxing Authorities is authorized to strike from the tax rolls and place ownership of said parcels of land in the name of the City of Duncanville if so directed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The Duncanville City Council does hereby authorize Linebarger Goggan Blair & Sampson, LLP to obtain an order to specifically provide the Sheriff of Dallas County and the County of Dallas to act as Trustee to offer for sale by public sale any or all of the said parcels of land (attached as Exhibit "A" hereto and made a part hereof) in accordance with an interlocal agreement between the City of Duncanville and Dallas County.

SECTION 2. The Duncanville City Council does hereby consent to the sale of said parcels of land to the highest purchaser, even if the amount tendered is (1) less than the market value of the land specified in the judgment of foreclosure or the total amount of the judgment against the property as provided by Section 34.05(i) of the Texas Property Tax Code, or (2) for an amount equal to or greater than its current market value if (a) the sum of the amount of the judgment plus post-judgment taxes, penalties, and interest owing against the property exceeds the market value and (b) each taxing unit entitled to receive proceeds of the sale consents to the sale for that amount as provided by Section 34.05(j) of the Texas Property Tax Code.

SECTION 3. The Duncanville City Council does hereby authorize the City Manager to execute the necessary documents in conformity with this Resolution for the properties identified in Exhibit "A".

SECTION 4. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 4th day of August, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT A

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW

2777 N. Stemmons Freeway

Suite 1000

Dallas, TX 75207

(214) 880-0089

(214) 754-7167 - FAX

To: Richard Summerlin, Finance Director
City of Duncanville

From: Sandra A. Tei
Client Liaison

RE: SUIT NO. TX-18-00834 COMBINED WITH 02-31930-T-B, DALLAS COUNTY, ET AL VS. JONETTE MAE THOMAS-REEVES, ET AL

DCAD Account No.: 60038500040090000

Property Address: 1208 Crest Lane Dr. Duncanville, Tx 75137

Judgment Years: 2001 - 2018

Judgment Amounts:

Dallas County	\$4,670.88
Parkland Hospital District	\$4,895.42
Dallas Co Comm Coll Dist	\$1,863.28
Dallas Co Sch Equal Fund	\$140.43
Duncanville ISD	\$28,644.37
City of Duncanville	\$14,001.10

City Liens:	\$21,093.99
Atty Ad Litem Fees:	\$700.00

Post Judgment Years:	2019
Post Judgment Amount:	\$1,703.50

Payments/Credits since Judgment:	\$1,170.00
----------------------------------	------------

Appraised Value at Judgment:	\$53,680.00
Current Appraised Value:	\$53,680.00

A tax lawsuit was filed on the above-referenced property and a judgment authorizing the sale of the property was entered by the court on November 6, 2019, June 10, 2004. As of today, the judgment amounts remain unpaid. With your permission, Linebarger Goggan Blair & Sampson,

Suit No. TX-18-00834 - car

Page 1 of 2

Suitkey# 2421545
Account No. 60038500040090000

EXHIBIT A

LLP, will obtain an Order of Sale, which will allow for the foreclosure and sale of the subject property.

Before we proceed, we are requesting a written directive from you relating to the following matters:

- (1) Permission to proceed to foreclosure and Sheriff's Sale;
- (2) Authorization to the Sheriff of Dallas County to deed this property to your taxing unit in the event the property does not sell at the Sheriff's Sale.

The following represents information our office has on the subject property:

- **Based on the records maintained by the Dallas County Central Appraisal District, this property is not a residential homestead.**
- **Based on the information we have obtained; we are not aware of any contamination on this property. However, LGB&S has not physically inspected and/or conducted tests relative to possible contamination.**
- **There are no active bankruptcies which affect the subject property.**
- **Based upon our research of the Deed Records of Dallas County, Texas, we are not aware of any new city liens filed since the entry of the Judgment.**

CITY OF DUNCANVILLE response

- 1. _____ Yes, we want to proceed with the Sheriff's Sale.
 _____ No, we do not wish to proceed with the Sheriff's Sale.
- 2. _____ Yes, we are willing to have the property struck off to us if it does not sell.
 _____ No, we are not willing to have this property struck off to us.

COMMENTS:

Signature: _____ Date: _____
 City of Duncanville



[Home](#) | [Find Property](#)
| [Contact Us](#)

Commercial Account #60038500040090000

[Location](#) [Owner](#) [Legal Desc](#) [Value](#) [Improvements](#) [Land](#) [Exemptions](#) [Tax Abatements](#) [TIF](#) [Estimated Taxes](#)
[Building Footprint](#) [History](#) [Comments](#)

DBA: VACANT

Property Location

Address: 1208 CRESTLANE DR
Market Area: 0
Mapsco: 72-H (DALLAS)

DCAD Property Map

[View Photo](#)



[Print Homestead Exemption Form](#)
[2020 Current Appraisal Notice](#)
[uFile Online Protest](#)
[Electronic Documents \(ENS\)](#)



[Print/Mail Account Protest Form](#)

Owner

REEVES JONETTE MAE
PO BOX 381343
DUNCANVILLE, TEXAS 751381343

Multi-Owner

Owner Name	Ownership %
REEVES JONETTE MAE	100%

Legal Desc

- 1: CRESTVIEW
 - 2: BLK D LOT 9 & 10' LOT 8
 - 3:
 - 4: VOL90097/0142 EX040990 CO-DALLAS
 - 5: 0385000400900 22203850004
- Deed Transfer Date:** 5/16/1990

Value

2020 Proposed Values	
Improvement:	\$0
Land:	+ \$73,810
Market Value:	= \$73,810
Revaluation Year:	2020
Previous Revaluation Year:	2017

Improvements

No Improvements.

Land

#	State Code	Zoning	Frontage (ft)	Depth (ft)	Area	Pricing Method	Unit Price	Market Adjustment	Adjusted Price	Ag Land
1	COMMERCIAL - VACANT PLOTTED LOTS/TRACTS	COMMERCIAL	110	244	26,840.0000 SQUARE FEET	STANDARD	\$2.75	0%	\$73,810	N

Exemptions

No Exemptions

Exemption Details

Tax Abatements

No Abatements.

Tax Increment Financing (TIF)

No Tax Increment Financing. (TIF)

Estimated Taxes

	City	School	County and School Equalization	College	Hospital	Special District
Taxing Jurisdiction	DUNCANVILLE	DUNCANVILLE ISD	DALLAS COUNTY	DALLAS CO COMMUNITY COLLEGE	PARKLAND HOSPITAL	UNASSIGNED
Tax Rate per \$100	\$0.743447	\$1.4183	\$0.2531	\$0.124	\$0.2695	N/A
Taxable Value	\$73,810	\$73,810	\$73,810	\$73,810	\$73,810	\$0
Estimated Taxes	\$548.74	\$1,046.85	\$186.81	\$91.52	\$198.92	N/A
Tax Ceiling					N/A	N/A
Total Estimated Taxes:						\$2,072.84

DO NOT PAY TAXES BASED ON THESE ESTIMATED TAXES. You will receive an **official tax bill** from the appropriate agency when they are prepared. Please note that if there is an Over65 or Disabled Person **Tax Ceiling** displayed above, **it is NOT reflected** in the Total Estimated Taxes calculation provided. Taxes are collected by the agency sending you the **official** tax bill. To see a listing of agencies that collect taxes for your property. [Click Here](#)

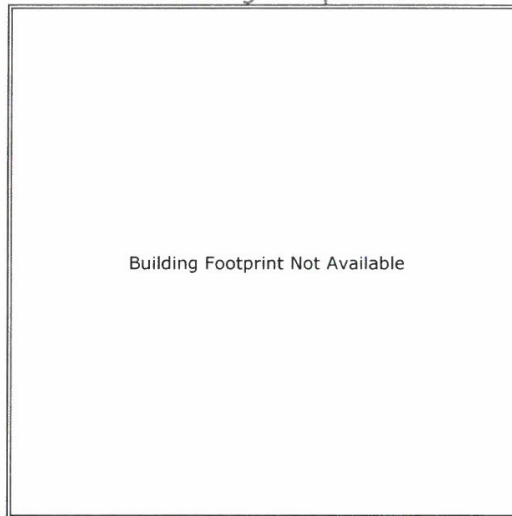
The estimated taxes are provided as a courtesy and should not be relied upon in making financial or other decisions. The Dallas Central Appraisal District (DCAD) does not control the tax rate nor the amount of the taxes, as that is the responsibility of each Taxing Jurisdiction. Questions about your taxes should be directed to the appropriate taxing jurisdiction. We cannot assist you in these matters. These tax estimates are calculated by using the most current certified taxable value multiplied by the most current tax rate. **It does not take into account other special or unique tax scenarios, like a tax ceiling, etc..** If you wish to calculate taxes yourself, you may use the [Tax Calculator](#) to assist you.

Commercial Account Details

EXHIBIT A

Page 3 of 3

Building Footprint



History

History

Comment

#	Year	Date	Comment
1	1000	01/01/1900	EG 040291. 91 SKETCH PROJ. VERIFY IN FIELD. SM 100991/REVL 92--PPTY CHNGS./TS 092591. 013092 HS OK ON COMMERCIAL ACCNT PER C WHISENHUNT. CMA 122293 SM/REVL 94-COMM S ALEXANDER 120993 121896 BL 112196 97 REVAL INCREASE DEPR FROM 50 TO 80% COMM/K HAGGARD 120798 KDM 090998 99 REVAL COMM/C TEMPLETON 010801 MADE CORRECTIONS PER RICHARD DAVIS. COMM/L GILBERT 121001 SM REVL'02-SINGLE TENANT OCCPD PERMIT FOR REPAIR WORK APPEARS COMPL/COMM L FIELDS 110601 11272002 HS AUDIT LTR SENT FOR SSN/DL/DOB INFO. EX/SYSTEM GENERATED
2	2004	09/12/2003	SEPTEMBER 11, 2003 EXEMPTIONS REMOVED PER AUDIT.
3	2004	10/22/2003	08012003 HS AUDIT LTR SENT FOR SSN/DL/DOB INFO. EX/SYSTEM GENERATED
4	2005	10/19/2004	101904 2005 REVAL. REMOVE IMPTS FOR 05. LAND IS VAC. COMM/PNGUYEN
5	2008	11/29/2007	120307 2008 REVAL. VACANT. COMM/R SHIPMAN
6	2010	10/13/2009	LAND MASS UPDATE
7	2010	10/20/2009	LAND MASS UPDATE
8	2010	11/02/2009	CHANGED MAILING ADDRESS PER POST OFFICE FORWARDING ADDRESS
9	2011	10/26/2010	101310 2011 REVAL. VACANT. COMM/D CAMPANELLA
10	2011	03/09/2011	LAND MASS UPDATE
11	2014	10/21/2013	101713 2014 REVAL. VACANT. COMM/DADKISSON
12	2014	02/25/2014	LAND MASS UPDATE
13	2017	11/17/2016	2017 REVAL. LAND ONLY. COMM/DA
14	2017	11/21/2016	LAND MASS UPDATE
15	2020	10/28/2019	10/28/19 - REVAL - VACANT LAND. COMM/JRS
16	2020	01/14/2020	LAND MASS UPDATE

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EXHIBIT A

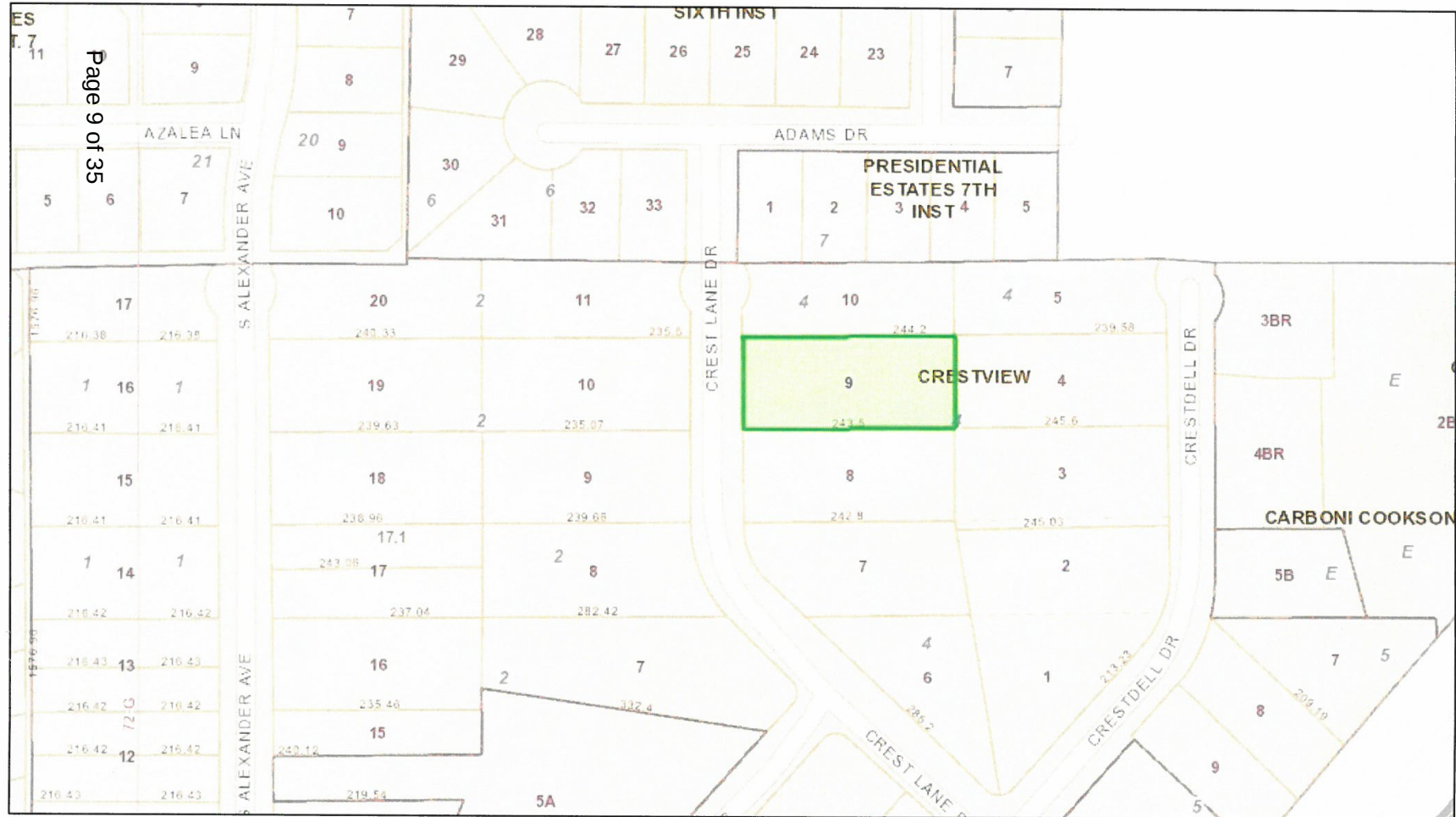


60038500040090000

1208 Crest Lane Dr

DCAD ID: 60038500040090000

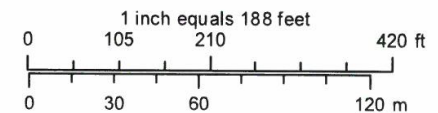
Date of copy: 5/16/2020



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(214) 631-1342
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EXHIBIT A

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW

2777 N. Stemmons Freeway

Suite 1000

Dallas, TX 75207

(214) 880-0089

(214) 754-7167 - FAX

To: Richard Summerlin, Finance Director
City of Duncanville

From: Sandra A. Tei
Client Liaison

**RE: SUIT NO. TX-18-01835 COMBINED WITH TX-14-40885 (COURT COSTS ONLY),
DALLAS COUNTY, ET AL VS. FAUSTINO MENDOZA, A/K/A FAUSTINO MENDOZA
JUNIOR, ET AL**

DCAD Account No.: 22026500060140000

Property Address: 212 Hamilton St., Duncanville, Tx 75116

Judgment Years: 2017 - 2018

Judgment Amounts:

Dallas County	\$459.44
Parkland Hospital District	\$528.05
Dallas Co Comm Coll Dist	\$234.55
Dallas Co Sch Equal Fund	\$18.89
Duncanville ISD	\$2,873.95
City of Duncanville	\$1,422.31

City Liens: \$0.00

Atty Ad Litem Fees: \$0.00

Post Judgment Years: 2019

Post Judgment Amount: \$1,905.45

Payments/Credits since Judgment: \$300.00

Appraised Value at Judgment: \$78,140.00

Current Appraised Value: \$88,530.00

A tax lawsuit was filed on the above-referenced property and a judgment authorizing the sale of the property was entered by the court on August 15, 2019. As of today, the judgment amounts

Suit No. TX-18-01835 - car

Page 1 of 2

Suitkey# 2449821
Account No. 22026500060140000

EXHIBIT A

remain unpaid. With your permission, Linebarger Goggan Blair & Sampson, LLP, will obtain an Order of Sale, which will allow for the foreclosure and sale of the subject property.

Before we proceed, we are requesting a written directive from you relating to the following matters:

- (1) Permission to proceed to foreclosure and Sheriff's Sale;
- (2) Authorization to the Sheriff of Dallas County to deed this property to your taxing unit in the event the property does not sell at the Sheriff's Sale.

The following represents information our office has on the subject property:

- **Based on the records maintained by the Dallas County Central Appraisal District, this property is not a residential homestead.**
- **Based on the information we have obtained; we are not aware of any contamination on this property. However, LGB&S has not physically inspected and/or conducted tests relative to possible contamination.**
- **There are no active bankruptcies which affect the subject property.**
- **Based upon our research of the Deed Records of Dallas County, Texas, we are not aware of any new city liens filed since the entry of the Judgment.**

CITY OF DUNCANVILLE response

1. _____ Yes, we want to proceed with the Sheriff's Sale.
 _____ No, we do not wish to proceed with the Sheriff's Sale.
2. _____ Yes, we are willing to have the property struck off to us if it does not sell.
 _____ No, we are not willing to have this property struck off to us.

COMMENTS:

Signature: _____ Date: _____
 City of Duncanville



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Residential Account #22026500060140000

[Location](#) [Owner](#) [Legal Desc](#) [Value](#) [Main Improvement](#) [Additional Improvements](#) [Land](#) [Exemptions](#)
[Tax Abatements](#) [TIF](#) [Estimated Taxes](#) [Building Footprint](#) [History](#) [Comments](#)

Property LocationAddress: 212 HAMILTON ST
Neighborhood: 4USD03
Mapsc: 72-B (DALLAS)

DCAD Property Map

2020 Current Appraisal Notice

uFile Online Protest

Electronic Documents (ENS)

View Photo

File Homestead Exemption Online



Print Homestead Exemption Form



Print/Mail Account Protest Form

Owner

MENDOZA FAUSTINO
212 HAMILTON ST
DUNCANVILLE, TEXAS 751164720

Multi-Owner

Owner Name	Ownership %
MENDOZA FAUSTINO	100%

Legal Desc

- 1: DORIS HEIGHTS
 - 2: BLK F LT 14
 - 3:
 - 4: INT201200078556 DD02242012 CO-DC
 - 5: 0265000601400 4CV02650006
- Deed Transfer Date:** 3/20/2012

Value

2020 Proposed Values	
Improvement:	\$85,170
Land:	+ \$20,000
Market Value:	= \$105,170
Revaluation Year:	2020
Previous Revaluation Year:	2019

DCAD: Residential Acct Detail

EXHIBIT A

Page 2 of 5

Page 13 of 35

<http://www.dallascad.org/Staff/AcctDetailRes.aspx?ID=22026500060140000>

5/16/2020

DCAD: Residential Acct Detail

EXHIBIT A

Page 3 of 5

Improvements

Building Class	04	Construction Type	FRAME	# Baths (Full/Half)	1/0
Year Built	1955	Foundation	PIER AND BEAM	# Kitchens	1
Effective Year Built	1955	Roof Type	HIP	# Bedrooms	3
Actual Age	65 years	Roof Material	COMP SHINGLES	# Wet Bars	0
Desirability	POOR	Fence Type	CHAIN	# Fireplaces	0
Living Area	1,360 sqft	Ext. Wall Material	ALUMINIUM	Sprinkler (Y/N)	N
Total Area	1,360 sqft	Basement	NONE	Deck (Y/N)	N
% Complete	100%	Heating	CENTRAL FULL	Spa (Y/N)	N
# Stories	ONE STORY	Air Condition	CENTRAL FULL	Pool (Y/N)	N
Depreciation	70%			Sauna (Y/N)	N

Additional Improvements

#	Improvement Type	Construction	Floor	Exterior Wall	Area (sqft)
1	DETACHED GARAGE		UNASSIGNED	UNASSIGNED	900

Land

#	State Code	Zoning	Frontage (ft)	Depth (ft)	Area	Pricing Method	Unit Price	Market Adjustment	Adjusted Price	Ag Land
1	SINGLE FAMILY RESIDENCES	SINGLE FAMILY RES- 7,200 SF	75	150	10,675.0000 SQUARE FEET	FLAT PRICE	\$20,000.00	0%	\$20,000	N

Exemptions

No Exemptions

Exemption Details

Tax Abatements

No Abatements.

Tax Increment Financing (TIF)

No Tax Increment Financing. (TIF)

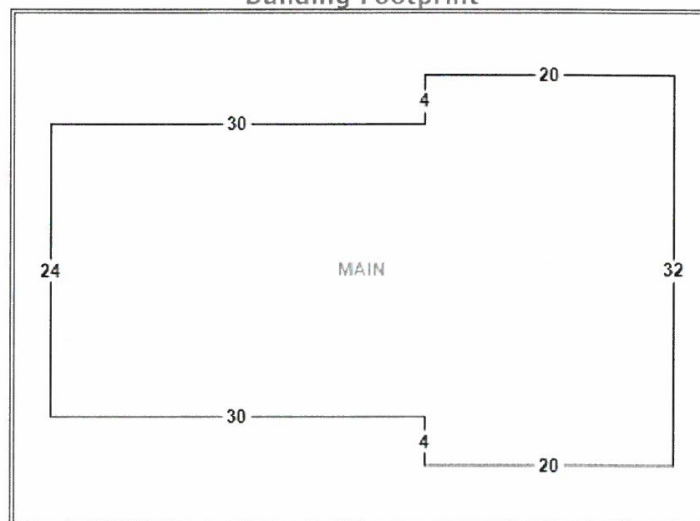
Estimated Taxes

	City	School	County and School Equalization	College	Hospital	Special District
Taxing Jurisdiction	DUNCANVILLE	DUNCANVILLE ISD	DALLAS COUNTY	DALLAS CO COMMUNITY COLLEGE	PARKLAND HOSPITAL	UNASSIGNED
Tax Rate per \$100	\$0.743447	\$1.4183	\$0.2531	\$0.124	\$0.2695	N/A
Taxable Value	\$105,170	\$105,170	\$105,170	\$105,170	\$105,170	\$0
Estimated Taxes	\$781.88	\$1,491.63	\$266.19	\$130.41	\$283.43	N/A
Tax Ceiling					N/A	N/A
Total Estimated Taxes:						\$2,953.54

DO NOT PAY TAXES BASED ON THESE ESTIMATED TAXES. You will receive an **official tax bill** from the appropriate agency when they are prepared. Please note that if there is an Over65 or Disabled Person **Tax Ceiling** displayed above, **it is NOT reflected** in the Total Estimated Taxes calculation provided. Taxes are collected by the agency sending you the **official** tax bill. To see a listing of agencies that collect taxes for your property. [Click Here](#)

The estimated taxes are provided as a courtesy and should not be relied upon in making financial or other decisions. The Dallas Central Appraisal District (DCAD) does not control the tax rate nor the amount of the taxes, as that is the responsibility of each Taxing Jurisdiction. Questions about your taxes should be directed to the appropriate taxing jurisdiction. We cannot assist you in these matters. These tax estimates are calculated by using the most current certified taxable value multiplied by the most current tax rate. **It does not take into account other special or unique tax scenarios, like a tax ceiling, etc..** If you wish to calculate taxes yourself, you may use the [Tax Calculator](#) to assist you.

Building Footprint



History

[History](#)

DCAD: Residential Acct Detail

EXHIBIT A

Page 5 of 5

Comment			
#	Year	Date	Comment
1	1000	01/01/1900	083192 SKETCH PROJECT FOR 93 GLL 041194 PER VOL94037/3043 SENT LETTER FOR OWNERSHIP REC B/BINGHAM 042298 PER ORIG DEED VOL76136/0921 PPTY CONVEYED TO N A JACKSON & WIFE CLAIRE ADDED WIFE'S NAME PER DEED. SNT LTR FOR OWNERSHIP FROM N A JACKSON & CLAIRE JACKSON TO PAUL CRAIG JACKSON. REC/K LEVISTON 11272002 HS AUDIT LTR SENT FOR SSN/DL/DOB INFO. EX/SYSTEM GENERATED
2	2004	09/12/2003	SEPTEMBER 11, 2003 EXEMPTIONS REMOVED PER AUDIT.
3	2004	10/22/2003	08012003 HS AUDIT LTR SENT FOR SSN/DL/DOB INFO. EX/SYSTEM GENERATED
4	2005	06/21/2005	UPDTD OWNERSHIP PER MISSED DEED VOL98018/3629 RECD UPON T/P WALK IN. GRANTED 2004 HS/SS FOR RUTH CHISHOLM, COMPLETED 04 APPL SCANNED TO BOX 326, VERIF LETTER GIVEN TO T/P. REF VOL96184/0249 FOR CHAIN. REC/S ANYANWU
5	2011	09/28/2010	REVAL 2011, CHANGED CDU FROM AVE TO FAIR
6	2011	09/28/2010	REVAL 2011, P\U CH\A
9	2012	05/29/2012	APPRAISAL NOTICE FOR TAX YEAR 2012 RETURNED UNDELIVERABLE
10	2012	06/25/2012	RETD 2012 APPR NOTICE UNABLE TO LOCATE BETTER M/A FOR RETD NOTICE.

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EXHIBIT A



22026500060140000

212 Hamilton St

DCAD ID: 22026500060140000

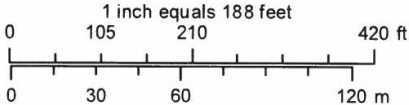
Date of copy: 5/16/2020



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LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW

2777 N. Stemmons Freeway

Suite 1000

Dallas, TX 75207

(214) 880-0089

(214) 754-7167 - FAX

To: Richard Summerlin, Finance Director
City of Duncanville

From: Sandra A. Tei
Client Liaison

RE: SUIT NO. TX-18-00785, DALLAS COUNTY, ET AL VS. FELIX GYEBI, ET AL

DCAD Account No.: 220015600A0110000

Property Address: 11 Royal Ave., Duncanville, Texas 75137

Judgment Years: 2014 - 2018

Judgment Amounts:

Dallas County	\$386.33
Parkland Hospital District	\$448.19
Dallas Co Comm Coll Dist	\$196.70
Dallas Co Sch Equal Fund	\$15.65
Duncanville ISD	\$2,403.34
City of Duncanville	\$1,202.51

City Liens: \$0.00

Atty Ad Litem Fees: \$0.00

Post Judgment Years: 2019

Post Judgment Amount: \$888.56

Payments/Credits since Judgment: \$0.00

Appraised Value at Judgment: \$19,250.00

Current Appraised Value: \$28,000.00

A tax lawsuit was filed on the above-referenced property and a judgment authorizing the sale of the property was entered by the court on November 4, 2019. As of today, the judgment amounts remain unpaid. With your permission, Linebarger Goggan Blair & Sampson, LLP, will obtain an Order of Sale, which will allow for the foreclosure and sale of the subject property.

Suit No. TX-18-00785 - car

Page 1 of 2

Suitkey# 2420390

Account No. 220015600A0110000

EXHIBIT A

Before we proceed, we are requesting a written directive from you relating to the following matters:

- (1) Permission to proceed to foreclosure and Sheriff's Sale;
- (2) Authorization to the Sheriff of Dallas County to deed this property to your taxing unit in the event the property does not sell at the Sheriff's Sale.

The following represents information our office has on the subject property:

- **Based on the records maintained by the Dallas County Central Appraisal District, this property is not a residential homestead.**
- **Based on the information we have obtained; we are not aware of any contamination on this property. However, LGB&S has not physically inspected and/or conducted tests relative to possible contamination.**
- **There are no active bankruptcies which affect the subject property.**
- **Based upon our research of the Deed Records of Dallas County, Texas, we are not aware of any new city liens filed since the entry of the Judgment.**

CITY OF DUNCANVILLE response

- 1. ☐ Yes, we want to proceed with the Sheriff's Sale.
☐ No, we do not wish to proceed with the Sheriff's Sale.
- 2. ☐ Yes, we are willing to have the property struck off to us if it does not sell.
☐ No, we are not willing to have this property struck off to us.

COMMENTS:

Signature: _____ Date: _____
 City of Duncanville



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Residential Account #220015600A0110000

[Location](#) [Owner](#) [Legal Desc](#) [Value](#) [Main Improvement](#) [Additional Improvements](#) [Land](#) [Exemptions](#)
[Tax Abatements](#) [TIF](#) [Estimated Taxes](#) [Building Footprint](#) [History](#) [Comments](#)

Property LocationAddress: 11 ROYAL AVE
Neighborhood: 4USN01
Mapsc: 72-G (DALLAS)

DCAD Property Map

2020 Current Appraisal Notice

uFile Online Protest

Electronic Documents (ENS)

View Photo

File Homestead Exemption Online



Print Homestead Exemption Form



Print/Mail Account Protest Form

Owner

GYEBI FELIX
1600 PECAN CHASE CIR #4
ARLINGTON, TEXAS 760123000

Multi-Owner

Owner Name	Ownership %
GYEBI FELIX	100%

Legal Desc

1: ANTHEM
2: BLK A LT 11
3:
4: INT201400252689 DD09102014 CO-DC
5: 0015600A01100 4CV0015600A
Deed Transfer Date: 10/2/2014

Value

2020 Proposed Values	
Improvement:	\$0
Land:	+ \$28,000
Market Value:	= \$28,000
Revaluation Year:	2019
Previous Revaluation Year:	2018

DCAD: Residential Acct Detail

EXHIBIT A

Page 2 of 5

Page 22 of 35

<http://www.dallascad.org/Staff/AcctDetailRes.aspx?ID=220015600A0110000>

5/16/2020

DCAD: Residential Acct Detail

EXHIBIT A

Page 3 of 5

Improvements

No Main Improvement.

Additional Improvements

No Additional Improvements.

Land

#	State Code	Zoning	Frontage (ft)	Depth (ft)	Area	Pricing Method	Unit Price	Market Adjustment	Adjusted Price	Ag Land
1	SFR - VACANT LOTS/TRACTS	SINGLE FAMILY RES- 7,200 SF	0	0	12,788.0000 SQUARE FEET	FLAT PRICE	\$40,000.00	-30%	\$28,000	N

Exemptions

No Exemptions

Exemption Details

Tax Abatements

No Abatements.

Tax Increment Financing (TIF)

No Tax Increment Financing. (TIF)

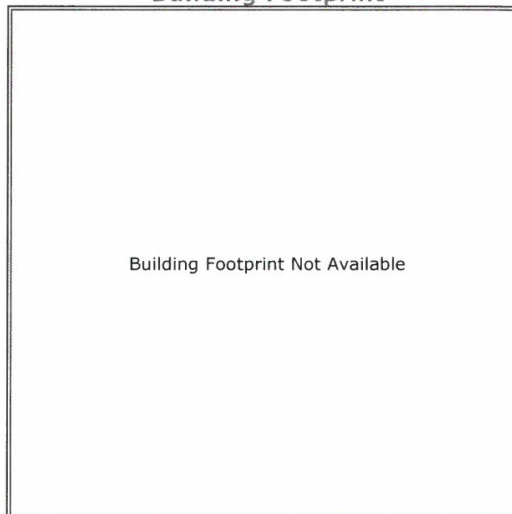
Estimated Taxes

	City	School	County and School Equalization	College	Hospital	Special District
Taxing Jurisdiction	DUNCANVILLE	DUNCANVILLE ISD	DALLAS COUNTY	DALLAS CO COMMUNITY COLLEGE	PARKLAND HOSPITAL	UNASSIGNED
Tax Rate per \$100	\$0.743447	\$1.4183	\$0.2531	\$0.124	\$0.2695	N/A
Taxable Value	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	\$0
Estimated Taxes	\$208.17	\$397.12	\$70.87	\$34.72	\$75.46	N/A
Tax Ceiling					N/A	N/A
Total Estimated Taxes:						\$786.34

DO NOT PAY TAXES BASED ON THESE ESTIMATED TAXES. You will receive an **official tax bill** from the appropriate agency when they are prepared. Please note that if there is an Over65 or Disabled Person **Tax Ceiling** displayed above, **it is NOT reflected** in the Total Estimated Taxes calculation provided. Taxes are collected by the agency sending you the **official** tax bill. To see a listing of agencies that collect taxes for your property. [Click Here](#)

The estimated taxes are provided as a courtesy and should not be relied upon in making financial or other decisions. The Dallas Central Appraisal District (DCAD) does not control the tax rate nor the amount of the taxes, as that is the responsibility of each Taxing Jurisdiction. Questions about your taxes should be directed to the appropriate taxing jurisdiction. We cannot assist you in these matters. These tax estimates are calculated by using the most current certified taxable value multiplied by the most current tax rate. **It does not take into account other special or unique tax scenarios, like a tax ceiling, etc..** If you wish to calculate taxes yourself, you may use the [Tax Calculator](#) to assist you.

Building Footprint



History

[History](#)

DCAD: Residential Acct Detail

EXHIBIT A

Page 5 of 5

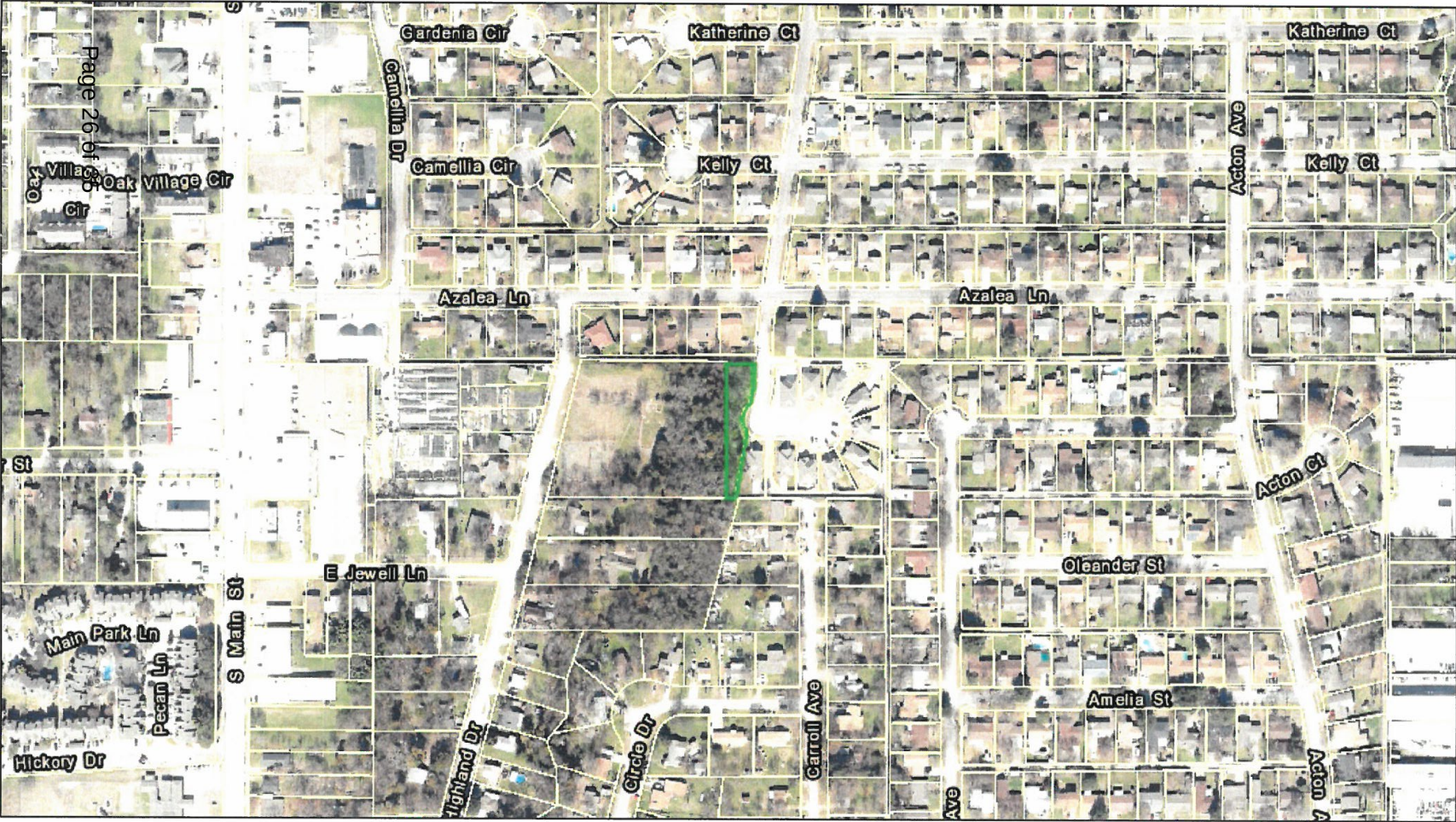
Comment			
#	Year	Date	Comment
1	2007	01/18/2007	SET UP PER N/A 200600443345 . ACREAGE FROM ACCOUNT 22019500030050100. AFFECTS 2007.
2	2007	01/24/2007	PER AFC DTD 01/18/2007 REDIST VALUE FROM ACCT BELOW FOR NEW SUB. AFFECTS 2007
3	2009	02/11/2009	INT20080379730 PER DFT ST TRANS UPDATED OWNERSHIP .
4	2009	03/10/2009	2009/03/10 AGT 380
5	2010	04/01/2010	The Authorization for 380 - POER MARVIN F & CO (DA) has been deleted on Apr-1-2010 by the user hargrovs.
6	2010	04/01/2010	The Authorization for 945 - LITTLE RONALD P has been added on Apr-1-2010 by the user hargrovs.
7	2010	04/15/2010	The Authorization for 945 - LITTLE RONALD P has been added on Apr-15-2010 by the user hargrovs.
8	2013	01/31/2013	VACANT LOT INVENTORY ADJUSTMENT
10	2014	02/11/2014	NEIGHBORHOOD BULK SALE
11	2015	10/07/2014	PER PHONE CALL FROM TP, UPDATED INT201400252689. REC/K NGUYEN
12	2018	01/23/2018	SIZE AND SHAPE
13	2019	07/31/2019	2019 ORDER DETERMNING PROTEST RETURNED UNCLAIMED. FILED IN ARB PACKET.

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11 Royal Ave

DCAD ID: 220015600A0110000

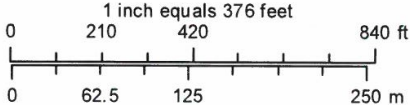
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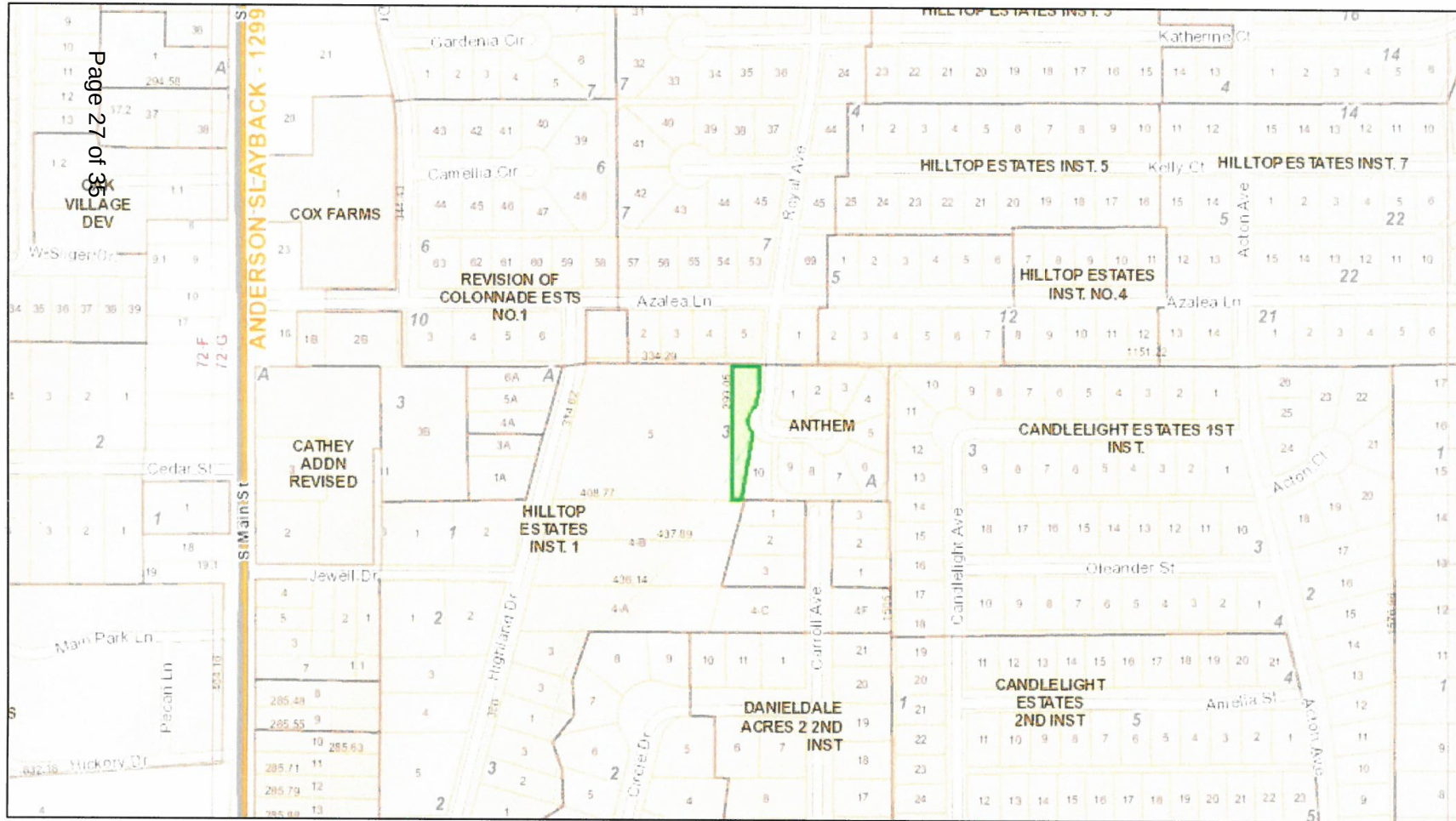


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11 Royal Ave

DCAD ID: 220015600A0110000

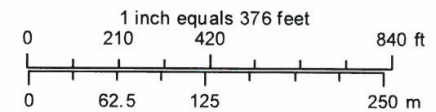
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EXHIBIT A

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW

2777 N. Stemmons Freeway

Suite 1000

Dallas, TX 75207

(214) 880-0089

(214) 754-7167 - FAX

To: Richard Summerlin, Finance Director
CITY OF DUNCANVILLE

From: Sandra Tei
Client Liaison

RE: SUIT NO. TX-16-02478, DALLAS COUNTY, ET AL VS. LAI SHAU CHI, ET AL
RE: SUIT NO. 00-31264-T-L, DALLAS COUNTY, ET AL VS. LAI SHAU CHI

DCAD Account No.: 60099500000120000

Property Address: 307 W Camp Wisdom Rd. Duncanville, Tx 75116

TX-16-02478**Judgment Years: 2002 - 2017****Judgment Amounts:**

Dallas County	\$1,531.11
Parkland Hospital District	\$1,798.81
Dallas Co Comm Coll Dist	\$638.25
Dallas Co Sch Equal Fund	\$47.91
Duncanville Isd	\$10,840.95
Duncanville	\$4,931.74
City Liens:	\$1,952.97

00-31264-T-L**Judgment Years: 1992 - 2001****Judgment Amounts:**

Dallas County, Dallas Co Comm Coll Dist, Parkland Hospital District	\$1,604.47
Dallas Co Sch Equal Fund	
Duncanville Isd, Dallas County Education District	\$5,554.12
Duncanville	\$2,642.40
City Liens:	\$0.00

Atty Ad Litem Fees:

TX-16-02478 \$993.48
00-31264-T-L \$691.34

Post Judgment Years:**2018-2019****Post Judgment Amount:****\$1,307.85**

Suit No. TX-16-02478 - jf

Page 1 of 3

Suitkey# 2358756
Account No. 60099500000120000

EXHIBIT A

Payment credits since Judgment : **\$0.00**

Appraised Value at Judgment: **\$17,060.00**

Current Appraised Value: **\$17,060.00**

A tax lawsuit was filed on the above-referenced property and a judgment authorizing the sale of the property was entered by the court on July 31, 2018, Oct 10, 2002. As of today, the judgment amounts remain unpaid. With your permission, Linebarger Goggan Blair & Sampson, LLP, will obtain an Order of Sale, which will allow for the foreclosure and sale of the subject property.

Before we proceed, we are requesting a written directive from you relating to the following matters:

- (1) Permission to proceed to foreclosure and Sheriff's Sale;
- (2) Authorization to the Sheriff of Dallas County to deed this property to your taxing unit in the event the property does not sell at the Sheriff's Sale.

The following represents information our office has on the subject property:

- **Based on the records maintained by the Dallas County Central Appraisal District, this property is not a residential homestead.**
- **Based on the information we have obtained; we are not aware of any contamination on this property. However, LGB&S has not physically inspected and/or conducted tests relative to possible contamination.**
- **There are no active bankruptcies which affect the subject property.**
- **Based upon our research of the Deed Records of Dallas County, Texas, we are not aware of any new city liens filed since the entry of the Judgment.**

CITY OF DUNCANVILLE response

- 1. ☐ Yes, we want to proceed with the Sheriff's Sale.
☐ No, we do not wish to proceed with the Sheriff's Sale.
- 2. ☐ Yes, we are willing to have the property struck off to us if it does not sell.
☐ No, we are not willing to have this property struck off to us.

COMMENTS:

Signature: _____
CITY OF DUNCANVILLE

Suit No. TX-16-02478 - jf

Page 2 of 3

Suitkey# 2358756
Account No. 60099500000120000



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Commercial Account #60099500000120000

[Location](#) [Owner](#) [Legal Desc](#) [Value](#) [Improvements](#) [Land](#) [Exemptions](#) [Tax Abatements](#) [TIF](#) [Estimated Taxes](#)
[Building Footprint](#) [History](#) [Comments](#)

DBA: PARKING

Property Location

Address: 307 W CAMP WISDOM RD

Market Area: 0

Mapsc0: 62-T (DALLAS)

DCAD Property Map

[View Photo](#)



[Print Homestead Exemption Form](#)
[2020 Current Appraisal Notice](#)
[uFile Online Protest](#)
[Electronic Documents \(ENS\)](#)



[Print/Mail Account Protest Form](#)

Owner

CHI LAI SHAU
% BUNELL PROPERTIES
16051 ADDISON RD STE 210
ADDISON, TEXAS 750013294

Multi-Owner

Owner Name	Ownership %
CHI LAI SHAU	100%

Legal Desc

- 1: IRWIN KEASLER SHOPPING VILLAGE
- 2: TR 12 0.1306 AC
- 3:
- 4: VOL80115 PG2004 CO-DALLAS
- 5: 0995000001200 22209950000

Deed Transfer Date: 6/10/1980

Value

2020 Proposed Values	
Improvement:	\$0
Land:	+ \$17,060
Market Value:	= \$17,060
Revaluation Year:	2019
Previous Revaluation Year:	2016

Improvements

No Improvements.

Commercial Account Details

EXHIBIT A

Page 2 of 4

Page 31 of 35

<http://www.dallascad.org/Staff/AcctDetailCom.aspx?ID=60099500000120000>

5/16/2020

Commercial Account Details

EXHIBIT A

Page 3 of 4

Land

#	State Code	Zoning	Frontage (ft)	Depth (ft)	Area	Pricing Method	Unit Price	Market Adjustment	Adjusted Price	Ag Land
1	COMMERCIAL - VACANT PLOTTED LOTS/TRACTS	GENERAL RETAIL	0	0	5,688.0000 SQUARE FEET	STANDARD	\$4.00	-25%	\$17,064	N

Exemptions

No Exemptions

Exemption Details

Tax Abatements

No Abatements.

Tax Increment Financing (TIF)

No Tax Increment Financing. (TIF)

Estimated Taxes

	City	School	County and School Equalization	College	Hospital	Special District
Taxing Jurisdiction	DUNCANVILLE	DUNCANVILLE ISD	DALLAS COUNTY	DALLAS CO COMMUNITY COLLEGE	PARKLAND HOSPITAL	UNASSIGNED
Tax Rate per \$100	\$0.743447	\$1.4183	\$0.2531	\$0.124	\$0.2695	N/A
Taxable Value	\$17,060	\$17,060	\$17,060	\$17,060	\$17,060	\$0
Estimated Taxes	\$126.83	\$241.96	\$43.18	\$21.15	\$45.98	N/A
Tax Ceiling					N/A	N/A
Total Estimated Taxes:						\$479.10

DO NOT PAY TAXES BASED ON THESE ESTIMATED TAXES. You will receive an **official tax bill** from the appropriate agency when they are prepared. Please note that if there is an Over65 or Disabled Person **Tax Ceiling** displayed above, **it is NOT reflected** in the Total Estimated Taxes calculation provided. Taxes are collected by the agency sending you the **official** tax bill. To see a listing of agencies that collect taxes for your property. [Click Here](#)

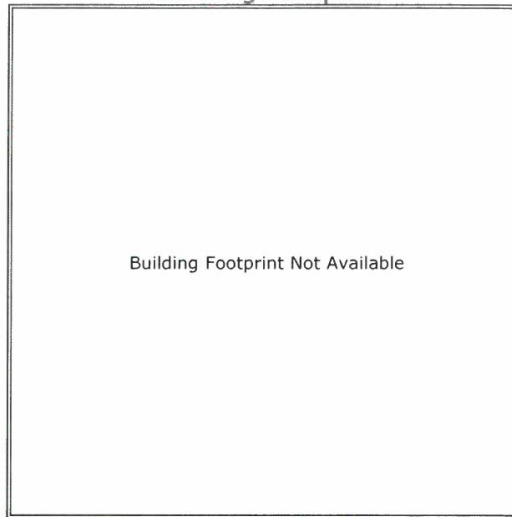
The estimated taxes are provided as a courtesy and should not be relied upon in making financial or other decisions. The Dallas Central Appraisal District (DCAD) does not control the tax rate nor the amount of the taxes, as that is the responsibility of each Taxing Jurisdiction. Questions about your taxes should be directed to the appropriate taxing jurisdiction. We cannot assist you in these matters. These tax estimates are calculated by using the most current certified taxable value multiplied by the most current tax rate. **It does not take into account other special or unique tax scenarios, like a tax ceiling, etc..** If you wish to calculate taxes yourself, you may use the [Tax Calculator](#) to assist you.

Commercial Account Details

EXHIBIT A

Page 4 of 4

Building Footprint



History

History

Comment

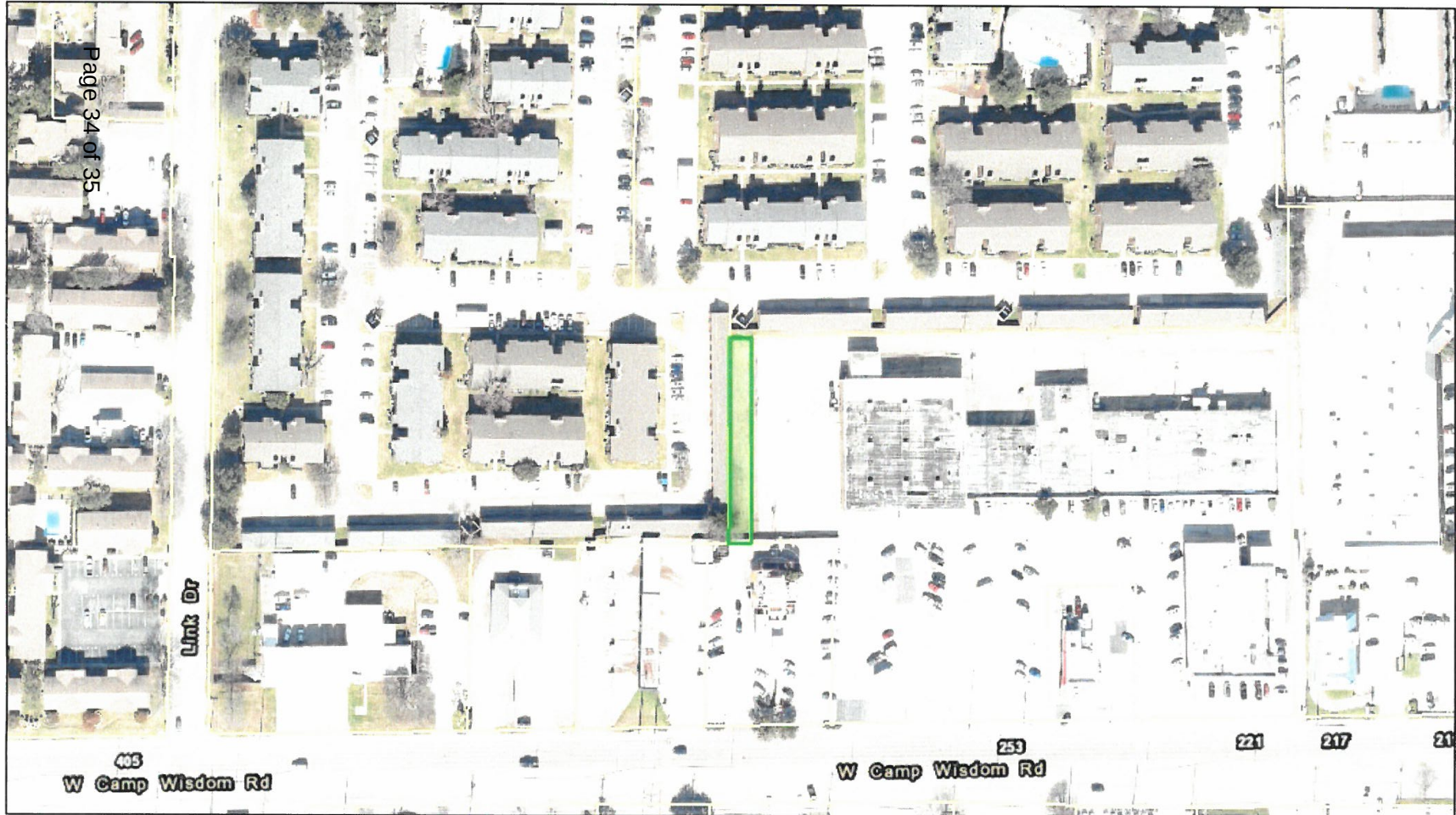
#	Year	Date	Comment
1	1000	01/01/1900	5/6/88 APPRAISAL NOTICE RETURNED - NO SUCH NUMBER - CHANGED MAILING ADDRESS. MM 060788-RF #06-07-1512-4C TO RECORDS/JW- TO CTY DJD/REC; 8/22/88 DEED 80115- 2004 REPLACES 80104-1266 & IS THE SAME OWNER AS IS IN CRT. MM/REC 090888-RECVD RF#06-07-1512-4C FROM RECORDS/RO' WBP 3-15-90 1990 REVAL. SM 101491/REVL 92--PRICE ADJ/SW 091991. 011294 IL-REVAL 94 122793 COMM/S ALEXANDER 121096 BL 110496 97 REVAL COMM/K HAGGARD 042998 RECD RET 1998 NOTICE REC/K WHITWORTH 101398 LG 092498 99 REVAL. COMM/C TEMPLETON-- -25% DUE TO SHAPE & ACCESS. 05/30/2001 APR NOTC TAX YR 2001 RTND UNDLVRBL PR/EX: FLOWERS, DOROTHY 060401 UNABLE TO LOCATE A BETTER M/A REC/D FLOWERS 111301 SM REVL'02-VACNAT PARKING/COMM L FIELDS 101101
2	2007	11/01/2006	110106 2007 REVAL. VACANT. COMM/R VILLATORO
3	2010	12/03/2009	120309 2010 REVAL. LAND ONLY. COMM/DADKISSON
4	2013	10/29/2012	102912 2013 REVAL. VACANT LOT. COMM/DADKISSON
5	2013	11/21/2012	LAND MASS UPDATE
6	2014	07/23/2013	PER INVALID ADDRESS REPORT, DID NOT REMV Y CODE. UNABLE TO LOCATE BETTER M/A. REC/S WILLIAMS
8	2016	11/23/2015	LAND MASS UPDATE
9	2016	11/24/2015	2016 REVAL. LAND ONLY, USED AS PARKING. COMM/MLOPEZ

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307 W Camp Wisdom Rd

DCAD ID: 60099500000120000

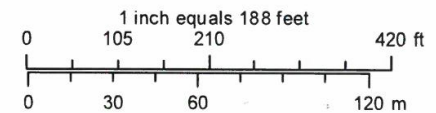
Date of copy: 5/16/2020



This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



Dallas Central Appraisal District
2949 N Stemmons Freeway
Dallas, TX 75247-6195
(214) 631-1342
www.dallascad.org

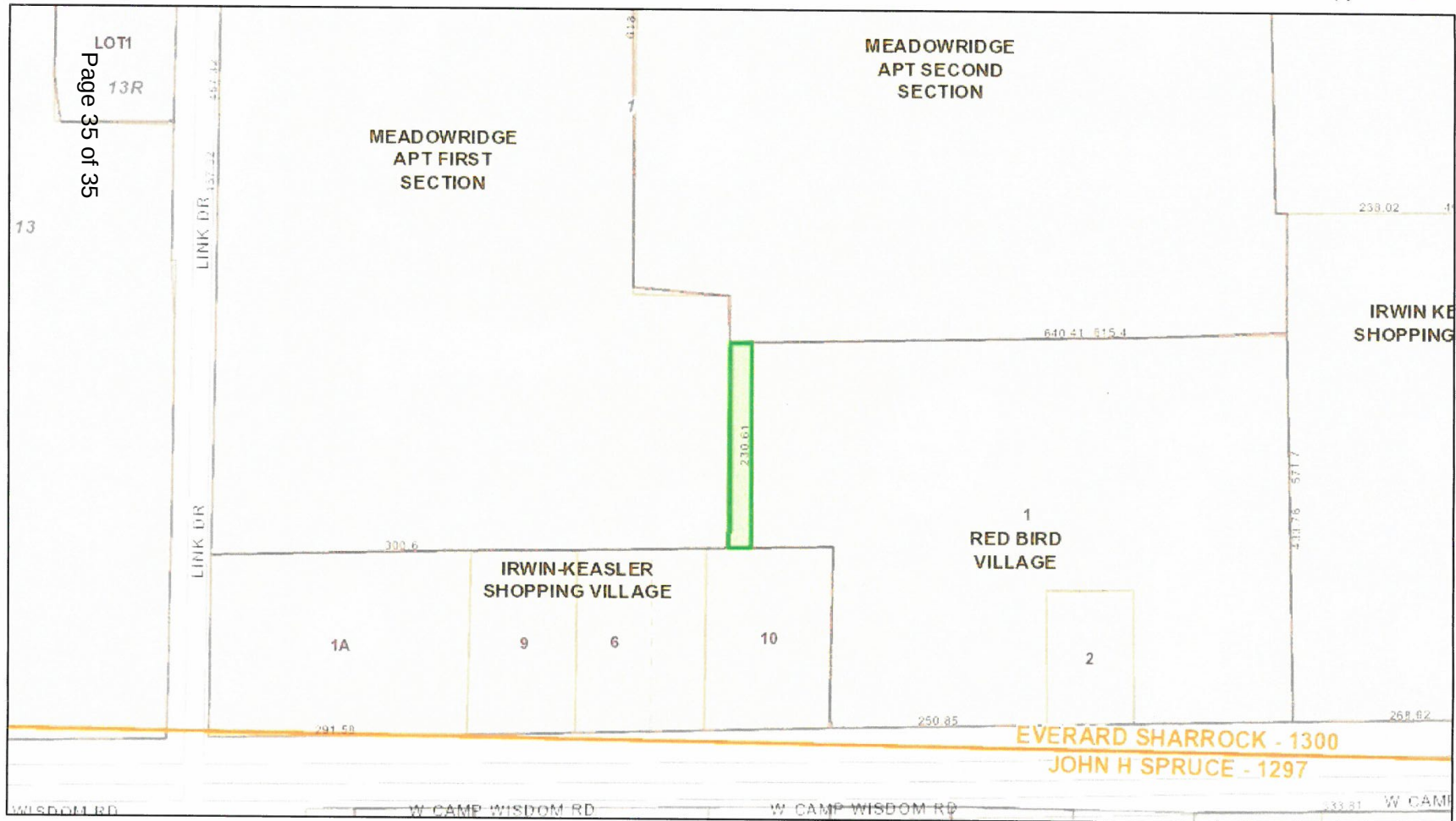


DCAD, NCTCOG, USGS, Esri, Inc

307 W Camp Wisdom Rd

DCAD ID: 60099500000120000

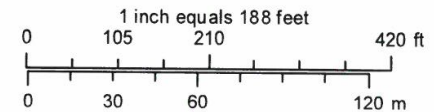
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DCAD, NCTCOG, USGS, Esri, Inc



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Consider a Resolution amending Resolution 2020-009 calling the General Election of May 2, 2020, and amending Resolution 2020-009R postponing said election to November 3, 2020 for the purpose of electing one Councilmember Mayor, District 2 and District 4 for a two (2) year term; Resolution is hereby amended by extending early voting by personal appearance to begin on Tuesday, October 13, 2020 and shall continue through the fourth day before election day; providing for extending hours during early voting; and by extending early voting by mail until the election date; designating polling places; authorizing execution of any amendments to joint election contract for the November 3, 2020 Election.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Kristin Downs, City Secretary

BACKGROUND/HISTORY:

Due to the COVID-19 pandemic, and pursuant to the provisions of Section 418.016 of the Texas Government Code, on March 18, 2020, the Governor of the State of Texas signed a proclamation suspending certain provisions of the Texas Election Code and the Texas Water Code to allow all local political subdivisions that are utilizing the May 2, 2020 uniform election date to postpone their elections to the November 3, 2020, uniform election date.

On July 27, 2020 Governor Greg Abbott issued a proclamation suspending Section 85.001(a) of the Texas Election Code to expand the early voting period for the November 3, 2020 elections.

POLICY EXPLANATION:

Pursuant to the Governor's proclamation, the early voting period for any election authorized to occur on November 3, 2020 will begin on Tuesday, October 13, 2020 and last through Friday, October 30, 2020. As the proclamation recognizes, this expansion will allow for increased in-person voting opportunities for the November 3, 2020 elections while maintaining appropriate social distancing standards in response to the COVID-19 disaster. Additionally, the proclamation suspends a portion of Section 86.006(a-1) to allow a voter to hand deliver their marked mail ballot to the early voting clerk's office before election day.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of a Resolution amending Resolution 2020-009 calling the General Election of May 2, 2020, and amending Resolution 2020-009R postponing said election to November 3, 2020 for the purpose of electing one Councilmember Mayor, District 2 and District 4 for a two (2) year term; Resolution is hereby amended by extending early voting by personal appearance to begin on Tuesday, October 13, 2020 and shall continue through the fourth day before election day; providing for extending hours during early voting; and by extending early voting by mail until the election date; designating polling places; authorizing execution of any amendments to joint election contract for the November 3, 2020 Election.

ATTACHMENTS:

[Attachment 1 - Governor Proclamation - November 3 General Election](#)

[Attachment 2 - Resolution No. - 2020-009R1 - Extending Early Voting date to November 3, 2020 Election](#)



GOVERNOR GREG ABBOTT

July 27, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:00pm O'CLOCK

JUL 27 2020

Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation suspending certain statutes concerning elections on November 3, 2020.

The original of this proclamation is attached to this letter of transmittal.

Respectfully submitted,

Gregory S. Davidson
Executive Clerk to the Governor
GSD/gsd

Attachment

POST OFFICE BOX 12428 AUSTIN, TEXAS 78711 512-463-2000 (VOICE) DIAL 7-1-1 FOR RELAY SERVICES

PROCLAMATION
BY THE
Governor of the State of Texas

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, the Commissioner of the Texas Department of State Health Services, Dr. John Hellerstedt, has determined that COVID-19 continues to represent a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, pursuant to legislative authorization under Chapter 418 of the Texas Government Code, I have issued executive orders, proclamations, and suspensions of Texas laws in response to the COVID-19 disaster, aimed at using the least restrictive means available to protect the health and safety of Texans and ensure an effective response to this disaster; and

WHEREAS, Section 41.001(a) of the Texas Election Code provides that a general or special election in this state shall be held on a uniform election date, and the next uniform election date is occurring on November 3, 2020; and

WHEREAS, I issued a proclamation on March 18, 2020, suspending Sections 41.0052(a) and (b) of the Texas Election Code and Section 49.103 of the Texas Water Code to the extent necessary to allow political subdivisions that would otherwise have held elections on May 2, 2020, to move their general and special elections for 2020 only to the November 3, 2020 uniform election date; and

WHEREAS, Texas law provides that eligible voters have a right to cast a vote in person; and

WHEREAS, as counties across Texas prepare for the upcoming elections on November 3, 2020, and establish procedures for eligible voters to exercise their right to vote in person, it is necessary that election officials implement health protocols to conduct elections safely and to protect election workers and voters; and

WHEREAS, in order to ensure that elections proceed efficiently and safely when Texans go to the polls to cast a vote in person during early voting or on election day for the November 3, 2020 elections, it is necessary to increase the number of days in which polling locations will be open during the early voting period, such that election officials can implement appropriate social distancing and safe hygiene practices; and

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:00 PM O'CLOCK
JUL 27 2020

Governor Greg Abbott
July 27, 2020

Proclamation
Page 2

WHEREAS, Section 85.001(a) of the Texas Election Code provides that the period for early voting by personal appearance begins 17 days before election day; and

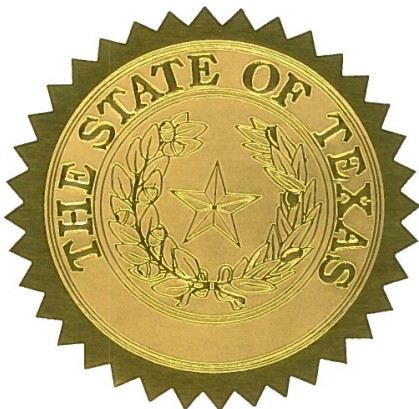
WHEREAS, Section 86.006(a-1) of the Texas Election Code provides that a voter may deliver a marked mail ballot in person to the early voting clerk's office while the polls are open on election day; and

WHEREAS, in consultation with the Texas Secretary of State, it has become apparent that for the November 3, 2020 elections, strict compliance with the statutory requirements in Sections 85.001(a) and 86.006(a-1) of the Texas Election Code would prevent, hinder, or delay necessary action in coping with the COVID-19 disaster, and that providing additional time for early voting will provide Texans greater safety while voting in person; and

WHEREAS, pursuant to Section 418.016 of the Texas Government Code, the legislature has expressly authorized the Governor to suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business or the orders or rules of a state agency if strict compliance with the provisions, orders, or rules would in any way prevent, hinder, or delay necessary action in coping with a disaster;

NOW, THEREFORE, I, GREG ABBOTT, Governor of Texas, under the authority vested in me by the Constitution and laws of the State of Texas, do hereby suspend Section 85.001(a) of the Texas Election Code to the extent necessary to require that, for any election ordered or authorized to occur on November 3, 2020, early voting by personal appearance shall begin on Tuesday, October 13, 2020, and shall continue through the fourth day before election day. I further suspend Section 86.006(a-1) of the Texas Election Code, for any election ordered or authorized to occur on November 3, 2020, to the extent necessary to allow a voter to deliver a marked mail ballot in person to the early voting clerk's office prior to and including on election day.

The Secretary of State shall take notice of this proclamation and shall transmit a copy of this order immediately to every County Judge of this state and all appropriate writs will be issued and all proper proceedings will be followed to the end that said elections may be held and their results proclaimed in accordance with law.



IN TESTIMONY WHEREOF, I have hereto signed my name and have officially caused the Seal of State to be affixed at my office in the City of Austin, Texas, this the 27th day of July, 2020.

GREG ABBOTT
Governor of Texas

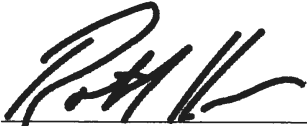
FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:00 PM O'CLOCK

JUL 27 2020

Governor Greg Abbott
July 27, 2020

Proclamation
Page 3

ATTESTED BY:



RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:00 pm O'CLOCK
JUL 27 2020

RESOLUTION NO. 2020-009R1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AMENDING RESOLUTION 2020-009 CALLING THE GENERAL ELECTION OF MAY 2, 2020, AND AMENDING RESOLUTION 2020-009R POSTPONING SAID ELECTION TO NOVEMBER 3, 2020 FOR THE PURPOSE OF ELECTING ONE COUNCILMEMBER MAYOR, DISTRICT 2 AND DISTRICT 4 FOR A TWO (2) YEAR TERM; RESOLUTION IS HEREBY AMENDED BY EXTENDING EARLY VOTING BY PERSONAL APPEARANCE TO BEGIN ON TUESDAY, OCTOBER 13, 2020 AND SHALL CONTINUE THROUGH THE FOURTH DAY BEFORE ELECTION DAY; PROVIDING FOR EXTENDING HOURS DURING EARLY VOTING; AND BY EXTENDING EARLY VOTING BY MAIL UNTIL THE ELECTION DATE; DESIGNATING POLLING PLACES; AUTHORIZING EXECUTION OF ANY AMENDMENTS TO JOINT ELECTION CONTRACT FOR THE NOVEMBER 3, 2020 ELECTION; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in accordance with the general laws and Constitution of the State of Texas and the Charter of the City of Duncanville, Texas, and pursuant to Resolution 2020-009, a Municipal Officers' election was ordered to held on May 2, 2020, for the purpose of electing the Councilmember for District 2 for a two (2) year term; and;

WHEREAS, pursuant to Section 418.016 of the Texas Government Code, on March 18, 2020, the Governor of the State of Texas signed a proclamation suspending certain provisions of the Texas Election Code and the Texas Water Code to allow all local political subdivisions that are utilizing the May 2, 2020 uniform election date to postpone their elections to the November 3, 2020, uniform election date; and

WHEREAS, on July 27, 2020 the Governor of the State of Texas issued a Proclamation suspending Section 85.001(a) of the Texas Election Code to the extent necessary to require for any election ordered or authorized to occur on November 3, 2020, early voting by personal appearance shall begin on Tuesday, October 13, 2020 and shall continue through the fourth day before election day; and

WHEREAS, said Governor's Proclamation of July 27, 2020 also suspends Section 85.006(a-1) of the Texas Election Code for any election ordered or authorized to occur in November 3, 2020, to the extent necessary to allow a voter to deliver a marked mail ballot in person to the early voting clerk's office prior to and including on election day; and

WHEREAS, pursuant to said Governor's Proclamation of July 27, 2020 authorizing the City of Duncanville to extend early voting by personal appearance and by mail for the November 3, 2020 election date, the City Council does by this Resolution exercise its authority to extend early voting dates, for the purpose of electing the Councilmember for Mayor, District 2 and District 4 for a two (2) year term; and

IT IS HEREBY ORDERED that early voting by personal appearance shall be extended to begin on Tuesday, October 13, 2020 and shall continue through the fourth day before election day and early voting by mail shall allow the voter to deliver a marked mail ballot in person to the early voting clerk's office prior to and including on election day for the purpose of electing Councilmember for District 2 for a two (2) year term; and, all matters including but not limited to notices, early voting, early voting locations, mail in ballots and run-off shall be established by the Texas Election Code based on the November 3rd election date.

In the event any candidate for said office fails to receive a majority of all votes cast for all the candidates for such office, a run-off election shall be held. If a run-off election becomes necessary, the run-off election will be held in accordance with the Texas election Code and date provided.

The election shall be held as a Joint Election administered by the Dallas County Elections Administrators utilizing specific equipment to cast ballots as approved by the Texas Secretary of State, and in accordance with the provisions of the Texas Election Code and the Texas Administrative Code, with a Joint Election Agreement for each of the respective counties. The City Manager is hereby authorized to execute the amended Election Contracts with the Counties of Dallas for the conduct of the postponed election herein. Pursuant to, as amended, the Joint Election. Presiding Election Judges and Alternate Presiding Election Judges appointed to serve at said polling places shall be those election officials furnished by the Elections Administrator from the list of proposed elections judges listed in an attachment to the Joint Election Contract.

Notice of the new election date shall be posted on the bulletin board used to post notice of the City Council meetings and be published in a newspaper of general circulation in the City. The notice of the postponed election date must be published on the same day in each of two successive weeks, with the first publication occurring no earlier than the thirtieth day and no later than the fourteenth day before the date of the election. A copy of the postponed election notice that contains the name of the newspaper and the date of publication shall be retained as a record of such notice, and such person posting the notice shall make a record of the time of posting, starting date and the place of posting.

That the City Secretary shall present the election returns to the City of Duncanville City Council at a City Council meeting for the canvassing of said election in accordance with the Texas

Election Code.

DULY ORDERED by the City Council of the City of Duncanville, Texas the 4th day of
August 2020.

CITY OF DUNANVILLE, TEXAS

APPROVED:

Barry L. Gordon, Mayor
City of Duncanville, Texas

ATTEST:

Kristin Downs, City Secretary
City of Duncanville, Texas

APPROVED AS TO FORM:

Robert E. Hager, City Attorney



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Consider a Resolution appointing _____ as a member of the Governing Body to participate and cast ballots on behalf of the City of Duncanville at the North Central Texas Council of Governments' (NCTCOG) via conference to elect a new Executive Board on August 14, 2020.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Paul Frederiksen, Interim City Manager

BACKGROUND/HISTORY:

The North Central Texas Council of Governments' (NCTCOG) Bylaws call for an annual membership meeting ("General Assembly") to elect new Executive Board Officers and Members. This meeting has been held each June for many years, but this was not possible in 2020 due to the COVID-19 Pandemic. NCTCOG had planned to hold the General Assembly in-person in September, but it now seems that this probably is not realistic. In fact, it is unclear if a large in-person meeting will be possible during the remainder of this calendar year. Based on this uncertainty and the need to hold the Board elections, the Council of Governments is officially setting August 14, 2020, at 11:00 a.m. as the date and time to hold the General Assembly via video conference.

As a NCTCOG member, the city of Duncanville is permitted one voting participant at the General Assembly via video conference. A live stream of the meeting is available for all others interested in viewing the Assembly meeting.

POLICY EXPLANATION:

At the Assembly, not only will the new Officers and Board Members be elected and introduced but there will be recognition of those elected officials whose terms on the Board will be ending. Another special item on the agenda will be the revealing of the persons who will be receiving the Keithley Award and the Pitstick Award along with the local governments that will receive the Regional Cooperation Award.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of a Resolution appointing _____ as a member of the Governing Body to participate and cast ballots on behalf of the City of Duncanville at the North Central Texas Council of Governments' (NCTCOG) via conference to elect a new Executive Board on August 14, 2020.

ATTACHMENTS:

[Attachment 1 - Resolution No. - 2020-065 - Participation General Assembly w/NCTCOG - Council](#)

RESOLUTION NO. 2020-065

A RESOLUTION OF THE CITY COUNCIL OF THE CITY DUNCANVILLE, TEXAS, APPOINTING _____ AS A MEMBER OF THE GOVERNING BODY TO PARTICIPATE AND CAST BALLOTS ON BEHALF OF THE CITY OF DUNCANVILLE AT THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS' (NCTCOG) VIA CONFERENCE TO ELECT A NEW EXECUTIVE BOARD ON AUGUST 14, 2020; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the North Central Texas Council of Governments' (NCTCOG) Bylaws calls for an annual membership meeting ("General Assembly") to elect a new Executive Board; and,

WHEREAS, the General Assembly takes place in person every year in the month of June but due to COVID-19 the meeting will be held via videoconference on August 14, 2020 at 11:00 a.m. this year; and,

WHEREAS, as a member of the NCTCOG, the City of Duncanville, is entitled to participate at the General Assembly via videoconference on August 14, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City of Duncanville appoints _____, as a member of the governing body to participate and cast ballots on behalf of the City of Duncanville at the North Central Texas Council of Governments' General Assembly via videoconference on August 14, 2020.

SECTION 2. This resolution shall become effective immediately upon approval.

DULY RESOLVED AND ADOPTED by the City Council of the City of
Duncanville, Texas, on the 4th day of August, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Discuss and consider a Resolution approving an amendment to the City of Duncanville Economic Incentive Policy to preclude economic incentive offers to business enterprises without a specified end-user or owner.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Paul Frederiksen, Interim City Manager

BACKGROUND/HISTORY:

The City Council adopted an economic development incentive policy and guidelines on October 18, 2005. Since then, the DCEDC and City Council updated the policy guidelines in 2013 and in 2016 to streamline them and ensure Duncanville remained competitive with other cities. The DCEDC Board approved the incentive policy on February 18, 2019 and Council unanimously adopted the policy on February 19, 2019.

POLICY EXPLANATION:

The City of Duncanville will, on a case-by-case basis, give consideration to providing grants and tax abatements as an incentive for economic development in Duncanville.

Councilmember Jameson has requested this item on the agenda to discuss the current Policy Statement and Guidelines for Economic Development Grants and Tax Abatements. The request recommends the following;

“Amend the City of Duncanville Policy Statement and Guidelines for Economic Development Grants and Tax Abatements to exclude any and all Tax Abatement offers to speculative business propositions. Any request for a tax abatement must include the name of the business and the specific type of business that would be conducted in order to be considered.”

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

Discuss and consider a Resolution approving an amendment to the City of Duncanville Economic Incentive Policy to preclude economic incentive offers to business enterprises without a specified end-user or owner.

ATTACHMENTS:

[Attachment 1 - Councilmember Jameson](#)

[Attachment 2 - Reso No 2019-015 - Economic Development Grant Demo Rebuild Program](#)

[Attachment 3 - Resolution No. - 2019-015R - Amendment to 2019-015 to Investment Policy - Tax Abatement](#)

ATTACHMENT 1

Kristin Downs

From: Johnette Jameson (Council Member)
Sent: Monday, July 27, 2020 12:20 AM
To: Friederickson@duncanvilletx.onmicrosoft.com; Kristin Downs
Cc: Johnette Jameson (Council Member)
Subject: Agenda Item for the August 4, 2020 meeting

Dear Paul,

Per our previous conversation, please place this item on the Agenda of the August 4, 2020, City Council meeting. Mr. Hager is writing the proper verbiage for the Policy Statement and Guidelines.

“Amend the City of Duncanville Policy Statement and Guidelines for Economic Development Grants and Tax Abatements to exclude any and all Tax Abatement offers to speculative business propositions. Any request for a tax abatement must include the name of the business and the specific type of business that would be conducted in order to be considered.”

Thanks,
Johnette Jameson
Duncanville City Council - District 5

ATTACHMENT 2

RESOLUTION NO. 2019-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING AN AMENDMENT TO THE CITY OF DUNCANVILLE POLICY STATEMENT AND GUIDELINES FOR ECONOMIC DEVELOPMENT GRANTS AND TAX ABATEMENTS TO INCLUDE A COMMERCIAL AND RESIDENTIAL DEMO REBUILD PROGRAM; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council desires to attract new and expand current businesses to the City that will generate additional ad valorem, sales tax revenue, and hotel occupancy tax for the City; and

WHEREAS, the Duncanville Community and Economic Development Corporation's (DCEDC) mission is to serve as a catalyst for community development and economic opportunity that enhances the competitiveness of Duncanville and increases property values, sales tax revenues, job opportunities, and quality of life; and

WHEREAS, a Demo Rebuild Program incentive as described in Exhibit "A" will be useful in helping to reduce the number of commercial and residential distressed structures in Duncanville and improve the sustainability of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City Council of the City of Duncanville, Texas, hereby approves and adopts the revised City of Duncanville Policy Statement and Guidelines for Economic Development Grants and Tax Abatements, which is attached hereto and incorporated herein as Exhibit A.

SECTION 2. That the City Council of the City of Duncanville hereby authorizes the City Manager to execute the necessary documents to conform to this Resolution as appropriate.

SECTION 3. If any section, subsection, paragraph, sentence, phrase or work in this ordinance, or application thereof to any person or circumstance is held invalid by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance, and the City Council of the City of Duncanville, Texas hereby declares it would have enacted such remaining portions despite any such invalidity.

SECTION 4. That the repeal of any ordinance or any portion thereof by the preceding sections shall not affect or impair any act done or right vested or accrued or

ATTACHMENT 2

any proceeding, suit or prosecution had or commenced in any cause before such repeal shall take effect; but every such act done, or right vested or accrued, or proceedings, suit or prosecution had or commenced shall remain in full force and effect to all intents and purposes as if such ordinance or part thereof so repealed shall remain in force.

SECTION 5. This Resolution shall become effective immediately upon its passage.

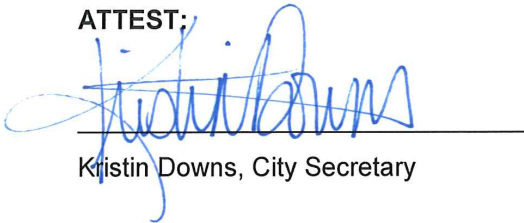
DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 19th day of February, 2019.

APPROVED:



Barry L. Gordon, Mayor

ATTEST:


Kristin Downs, City Secretary

APPROVED AS TO FORM:


Robert E. Hager, City Attorney

ATTACHMENT 2

**CITY OF DUNCANVILLE
POLICY STATEMENT AND GUIDELINES
FOR
ECONOMIC DEVELOPMENT GRANTS
AND TAX ABATEMENTS**

I. GENERAL PURPOSE AND OBJECTIVES

The City of Duncanville is committed to the promotion and retention of high-quality development in all parts of the City; and particularly for the enhancement of the Main Street Corridor, Camp Wisdom Rd., Cedar Ridge Dr., IH-20 Service Road Commercial Area, and US Hwy 67. Insofar as these objectives are generally served by the enhancement and expansion of the local economy, the City of Duncanville will, on a case-by-case basis, give consideration to providing grants and tax abatements as an incentive for economic development in Duncanville. It is the policy of the City of Duncanville that said consideration will be provided in accordance with the procedures and criteria outlined in this document. Nothing herein shall imply or suggest that neither the City of Duncanville nor the Duncanville Community and Economic Development Corporation (DCEDC) is under any obligation to provide a grant or tax abatement to any applicant. All applicants shall be considered on a case-by-case basis.

II. DEFINITIONS

- A. "Abatement" means the full or partial exemption of ad valorem taxes for eligible properties in a reinvestment zone designated as such for economic development purposes.
- B. "Agreement" means a contractual agreement between a property owner and a taxing jurisdiction for the purpose of tax abatement.
- C. "Base Year Value" means the assessed value of the applicant's property located in a designated reinvestment zone, on January 1 of the agreement year, plus the agreed upon value of property improvements made after January 1, but before execution of the agreement.
- D. "Economic Life" means the number of years a property improvement is expected to be in service in a facility.
- E. "Expansion" means the addition of buildings, structures, fixed machinery, or equipment to be in service in a facility.
- F. "Facility" means property improvements completed or in the process of construction, which together comprise an integral whole.

ATTACHMENT 2

- G. “Modernization” means the replacement and upgrading of existing facilities, which increases the productive input or output, updates the technology, or substantially lowers the unit cost of operation, and extends the economic life of the facility. Modernization may result from the construction, alteration, or installation of buildings, structures, fixed machinery, or equipment. It shall not be for the purpose of reconditioning, repairing, refurbishing, or completion of deferred maintenance.
- H. “New facility” means a property previously undeveloped that is placed into service by means other than expansion or modernization.
- I. “Reinvestment Zone” is an area designated as such for the purpose of tax abatement as authorized by Texas Property Tax Code (V.T.C.A. TX ‘312.001 et seq).
- J. “Full Time Job” means employment is presumed to be at least 35 hours per week.
- K. “Cash Grant” is money given through a contractual performance or 380 agreement from the DCEDC or City to new, expanding, and relocating companies, which are planning to make a new investment in Duncanville.
- L. “Incentive” is any payment or concession used to stimulate business expansion, modernization, redevelopment, or attraction of new businesses.
- M. “Sales and Use Tax” means the City’s 1.5% and the DCEDC’s 0.5% sales and use tax.
- N. “Sales Tax Receipts” means the City’s and DCEDC’s receipts from the State of Texas from the collection of sales and use tax by Duncanville businesses.
- O. “Capital Cost” means fixed, one-time expenses incurred on the purchase of land, buildings, construction, and equipment used in the production of goods or in the rendering of services.

III. AUTHORIZATION

Any request for a grant or tax abatement shall be reviewed and approved by the City Council. Duncanville Community and Economic Development Corporation (DCEDC) will make recommendations to the City Council when appropriate as set forth in the following document.

ATTACHMENT 2

IV. EVALUATION CRITERIA

DCEDC's recommendations and the City Council's approval shall be based upon, but not necessarily limited to, a subjective evaluation of the following criteria, which each applicant will be requested to address in a narrative format.

Employment Impact

How many jobs will be brought to Duncanville?
 What types of jobs will be created?
 What will the total annual payroll be?
 What will be the average salaries of the employees and management?

Fiscal Impact

How much real and personal property value will be added to the tax rolls?
 How much direct sales tax and hotel occupancy tax will be generated?
 How will this project affect existing businesses and/or office facilities?
 What infrastructure construction would be required?
 What is the total annual operating budget of the facility?

Community Impact

What effect will the project have on the local housing market?
 What environmental impact, if any, will be created by the project?
 How compatible is the project with the City's comprehensive plan?
 How compatible is the project with the Main Street Vision?
 Does the project follow sustainable development principles?

Additional DCEDC Considerations

What funds are available to the DCEDC for the current year as well as future years?
 Does the project support the mission of the DCEDC?
 What other future projects are being proposed?

V. TYPES OF INCENTIVES

It is the policy of the City of Duncanville and DCEDC to provide economic development incentives on a case-by-case basis. The design of a total incentive package is intended to allow maximum flexibility in addressing the unique aspects of each applicant while enabling the City to better respond to the changing demands and needs of the community. The City and the DCEDC will consider providing any type of economic development incentives not prohibited by state or federal law including, but not limited to, tax abatements, cash in-lieu-of tax abatements, sales tax rebates, infrastructure grants, waiver of development fees, façade and architectural improvement grants, grants for environmental remediation, and commercial and residential demo/rebuild grants. Tax abatement and economic development incentives will be provided by contract with the applicant and shall be subject to procedural and other requirements set forth in such

ATTACHMENT 2

contract as well as applicable federal, state and local law. Nothing in these guidelines shall imply or suggest that neither the City nor the DCEDC is under any obligation to provide tax abatements or any economic development incentive to any applicant. All applicants will be considered on a case by case basis.

VI. VALUE OF INCENTIVES

After review of the application, for tax abatements and/or other economic development incentives, the City Council will determine whether it is in the best interests of the City of Duncanville to provide the incentive to the applicant. The City Council and/or DCEDC may consider criteria other than that set forth in these guidelines, including but not limited to, such matters as the relative degree to which the project/applicant furthers the goals and objectives of the community or meets or compliments a special need identified by the City or the DCEDC.

A. Tax Abatements

The subjective criteria outlined in Section IV will be used by the City Council in determining whether or not it is in the best interest of the city to offer a tax abatement to a particular applicant. Specific considerations will include the degree to which the individual project furthers the goals and objectives of the community, as well as the relative impact of the project.

Tax abatements will be available for both new facilities and structures and for expansion or modernization of existing facilities and structures per the table below.

Once a determination has been made that tax abatement should be offered, the eligible property and term of the abatement will be guided by referencing the following table; however, the following table is not controlling. The City Council has full power to determine eligibility and length of abatements on a case-by-case basis depending on the full circumstances.

TAX ABATEMENT TABLE

CAPITAL COST	OR	NEW FULL TIME JOBS CREATED	PERCENT OF ABATEMENT	MAXIMUM YEARS OF ABATEMENT
\$250,000-\$999,000		0-10	Up to 25%	1
\$1,000,000-\$2,500,000		11-20	Up to 50 %	3
\$2,500,001-\$5,000,000		21-40	Up to 55%	5
\$5,000,001-\$10,000,000		41-60	Up to 65%	5
\$10,000,001-\$25,000,000		61-80	Up to 70%	7
Over \$25,000,000		81-100	Up to 75%	10

ATTACHMENT 2

B. Sales Tax Grants

For new Duncanville businesses or business expansions, the City and/or the DCEDC may contract with an applicant to provide an economic development incentive consisting of annual grants based on a percentage of the sales and use tax receipts received by the City and the DCEDC from the sale of taxable items. The City is authorized by Section 380.001, Local Government Code to provide such grants. The DCEDC is authorized by the Development Corporation Act to provide such grants.

The applicant by contract will be required to provide a sales tax certificate setting forth the applicant's collection of sales and use tax for the sale of taxable items at the applicant's Duncanville business for the previous ending twelve calendar month period, together with such supporting documentation as required by the City and the DCEDC.

Once a determination has been made that a sales tax grant should be offered, the sales tax grant shall be guided by referencing the following table; however, the following table is not controlling. The DCEDC will make a recommendation for a sales tax grant to City Council. The City Council will have final approval of the grant.

Sales tax grants are for a maximum period of five (5) years in an amount equal to a percentage of the received applicant's Duncanville sales tax receipts in accordance with the schedule below, provided there is a minimum of \$1 Million Dollars in taxable sales for each twelve calendar month ending period. The City and DCEDC may grant an option to renew the contract for an additional five (5) year period. Sales tax grants are paid in annual installments within ninety (90) days after the end of each twelve calendar month period following the issuance of the certificate of occupancy for the facility, or other commencement date if no certificate of occupancy is required.

Taxable Sales	Percentage of Sales Tax Receipts
1 Million Dollars	20%
2 Million Dollars	25%
3 Million Dollars	30%
4 Million Dollars	35%
5 Million Dollars	40%
6 Million Dollars	45%
7 Million Dollars	50%
8 Million Dollars or more	55%

ATTACHMENT 2

C. Cost Participation in Infrastructure and Waiver of Development Fees

The City and/or the DCEDC may, by contract, agree to participate in the cost of the extension, construction, or reconstruction of public infrastructure necessary for the development of a project. In addition, the City may approve the waiver of permit and development fees. Grants will be screened by the incentive application submitted and a return on investment analysis.

D. Economic Development Cash Grants

The City and/or the DCEDC may, by contract, make available cash grants to new, expanding, and relocating companies which are planning to make a new investment in Duncanville. Grants will be screened by the incentive application submitted and a return on investment analysis. These grants may be used for facility renovation, site preparation, engineering studies, or any other use needed by a new, expanding or relocating business.

E. Freeport Exemption Incentive

The City Of Duncanville has not adopted the Freeport Exemption as provided by the Texas Constitution, Article VIII, Section 1-j and section 11.251 of the Tax Code. The City instead adopted a model form of the agreement. The City may grant a new business that relocates to the City of Duncanville an equivalent of the Freeport Exemption for its property if the business receives a Freeport Exemption from Dallas County and/or the Duncanville Independent School District. Under the form model, the City contracts with the applicant to provide an annual grant in the amount equal to the ad valorem taxes that the recipient would have received if the City had adopted the Freeport Exemption for the tax year. The City may condition the incentive upon the creation of employment, construction of improvements, certain development, continued operations for a stated period, or other public considerations.

F. Design Incentive Program

The Design Incentive Program was established to encourage redevelopment of maturing business corridors by providing financial resources to small business owners for exterior property improvements. The Program consists of four different grants including paint, signage, landscaping, and façade. In order to qualify for any one of these grants, a business owner or building owner must meet the general participation program requirements as well as the individual grant requirements. The DCEDC will evaluate each application and make recommendations to the City Council. The City Council will make the final approval on all grants.

ATTACHMENT 2

General Participation Requirements

1. Applicant's buildings must be subject to property taxes.
2. Non-profit entities and residential property do not qualify.
3. All applications must be submitted with three bids and one bid must be from a Duncanville business if service is offered locally.
4. Applications must be submitted and approved by the DCEDC and City Council before projects are started.
5. The approved project must be completed within six (6) months of City Council approval date, or the applicant will be required to present a project update to the DCEDC Board.
6. All projects must comply with all local ordinances and state and federal laws.
7. All applications must include rendering, swatches, and/or samples.

Paint Grants

The Paint Grants were established to assist small business owners with refurbishing the exterior of a commercial building in need of fresh paint. The following details outline the grant specifics.

1. Grants may be approved for up to 70% of the lowest of the three bids, up to \$5,000.
2. Reimbursement will be made to the applicant up to 70% of the actual cost not to exceed the original amount approved.
3. Eligible costs include: Supplies, cost to appropriately prepare surfaces of the building, and labor costs.
4. Only buildings that have been previously painted and need to be repainted qualify for a grant unless special circumstances arise, and then the DCEDC will evaluate the application on a case-by-case basis.
5. New construction projects are not eligible.
6. Buildings can only qualify every seven (7) years for a paint grant unless special circumstances arise and then the DCEDC will evaluate the application on a case-by-case basis.

ATTACHMENT 2

Signage Grants

Signage Grants were established to assist small existing business owners with the costs associated with replacing and updating nonconforming signs to the City's current standards, or new signs for existing businesses that have been at the current location for a minimum of one (1) year, or for new businesses that have been in business outside the city limits for a minimum of three (3) years.

1. Grants may be approved for up to 70% of the lowest of the three bids, up to \$5,000.
2. Reimbursement will be made to the applicant up to 70% of the actual cost not to exceed the original amount approved.
3. Eligible costs include: Sign, labor costs, sign permit fee.

Landscape Grants

Landscape Grants were established to broaden the City's focus on curb appeal and encompass Duncanville's business corridors.

1. Grants may be approved for up to 70% of the lowest of the three bids up to \$6,000.
2. Reimbursement will be made to the applicant up to 70% of the actual cost not to exceed the original amount approved.
3. Eligible costs include: Materials, labor costs, permit/tap fees.
4. Plants must be non-annuals.
5. Drought tolerant and/or Texas native plants are encouraged.
6. Properties can only qualify every seven (7) years for a landscaping grant unless special circumstances arise and then the DCEDC will evaluate the application on a case-by-case basis.

Façade and Architectural Improvement Grants

The DCEDC will consider all Façade and Architectural Improvement Grants on a case-by-case basis.

ATTACHMENT 2

G. Commercial and Residential Demo / Rebuild Program

The Commercial and Residential Demo / Rebuild Program was established to encourage redevelopment of distressed commercial and residential properties by providing financial resources to property owners to demo existing structures and replace them with a higher quality and higher valued one. To qualify for either of these grants, a building owner or homeowner must meet the general participation program requirements as well as the individual grant requirements. The DCEDC will evaluate each commercial application and make recommendations to the City Council. The City Manager or designee will evaluate each residential application and make recommendations to the City Council. The City Council will make the final approval on all grants.

General Participation Requirements

1. Applicant's buildings or homes must be subject to property taxes and applicant must be current on all taxes.
2. All incentive recipients will be required to enter into an agreement to participate in the program.
3. Applicant must agree to demolish the existing residential or commercial structure and build back a structure of greater value at the same location.
4. Non-profit entities do not qualify.
5. All applications must be submitted with three bids for demolition and construction and one bid must be from a Duncanville business if service is offered locally.
6. Applications must be submitted and approved by the DCEDC and City Council before projects are started.
7. Residential and Commercial structures must be built back in accordance with the agreement signed with the City or the incentive will be forfeited.
8. All projects must comply with all local ordinances and state and federal laws.
9. All applications must include renderings, quotes, swatches, and/or samples.

ATTACHMENT 2

Commercial Incentives

The Duncanville Community and Economic Development Corporation will consider all Commercial Incentives on a case-by-case basis. Each incentive will be project specific. The City Council will make the final approval of all incentives.

Residential Incentives**Residential Categories:**

- A. Residential Structures with an assessed value of \$100,000 or less:
 - Actual Cost up to \$15,000 Demolition Incentive – each approved incentive will pay 50% of the incentive after the residential structure has been demolished and a completion of demolition certificate has been issued by the City of Duncanville Building Inspections Department and the remaining 50% will be paid upon the City of Duncanville issuing a green tag for the new single-family home.
 - The City may pay five (5) annual consecutive economic development incentive grants equal to 100% of the difference between the City property taxes assessed and paid on the new single-family home and the City property taxes assessed and paid on the original demolished residential structure (base year). This does not include the value of the land or any other property improvements.
- B. Residential Structures with an assessed value of more than \$100,000:
 - Actual Cost up to \$20,000 Demolition Incentive – each approved incentive will pay 50% of the incentive after the residential structure has been demolished and a completion of demolition certificate has been issued by the City of Duncanville Building Inspections Department and the remaining 50% will be paid upon the City of Duncanville issuing a green tag for the new single-family home.
 - The City may pay five (5) annual consecutive economic development incentive grants equal to 100% of the difference between the City property taxes assessed and paid on the new single-family home and the City property taxes assessed and paid on the original demolished residential structure (base year). This does not include the value of the land or any other property improvements.
- C. The City may consider incentives under this program if the applicant intends to purchase adjacent residential properties, demolish both residential structures, re-plat the two lots into a single lot and construct a single-family home on the single lot. In such event, the City incentive

ATTACHMENT 2

will include the cost to re-plat the lots as well as the Demolition Incentives (as listed above) for each residential structure. No other incentives will be provided.

- D. The City may consider incentives under this program if the applicant intends to demolish an existing apartment complex, townhome, or duplex and build a high-density residential structure or structures with occupancy similar or less as the existing. (ex. townhomes, duplexes, apartment complexes)

Application Requirements:

- Applicant will be required to fill out and submit appropriate application to the Economic Development Department. A staff review committee will evaluate the application to ensure the project is eligible for consideration. Once determined that the project will meet all requirements and codes, the project will be presented to City Council for consideration to receive an incentive grant.
- A site plan must be submitted with the application detailing the size and location of the proposed residential structure.
- The proposed value of the residential structure must be included with the application.
- Elevations will be required of the residential structure when submitting the grant request to City Council.

Program Requirements:

- The existing residential structure must be demolished and receive a completion of demolition certificate within 90 days of receiving the City of Duncanville demolition permit to be eligible for the demolition incentive. The debris must be removed from the site within three (3) days of structure being demolished.
- The new single-family home must be completed and receive a City of Duncanville green tag within six (6) months of receiving the building permit to be eligible for the demolition incentive.
- All City Ordinances and State Laws must be followed to be eligible for the grants during the construction process and the grant period or the grant will be forfeited.

ATTACHMENT 2

- Developers and builders must transfer ownership to an individual that will occupy the single-family home before the second year of the incentive grant is to be paid to continue to receive the remainder of the five-year grant. The remainder of the grant will only be paid based on the City property taxes paid by the current owner.
- Property owners must be current on all taxes to qualify and stay current on taxes throughout the incentive time to receive the full grant.
- The annual incentive will be paid on August 1 of the calendar year based on the Dallas County Appraisal District assessed value of the residential structure.

Multi-Family Incentives

The City Council will consider all Multi-Family requests on a case-by-case basis. Each incentive will be project specific.

VII. NO INCENTIVES ARE AVAILABLE FOR PROJECTS THAT HAVE ALREADY STARTED

VIII. APPLICATION PROCEDURE

Any person, organization, or corporation desiring the City or DCEDC consider providing tax abatements or other incentives to encourage location or expansion of operations within the city limits of Duncanville shall be required to comply with the following procedural guidelines. Nothing within these guidelines shall imply or suggest that City or DCEDC is under any obligation to provide a tax abatement or incentive in any amount or value to any applicant.

Preliminary Application Steps

1. Applicant shall complete the attached "Economic Development Incentive Application."
2. Applicant shall answer all application questions and provide additional information in a letter format.
3. Applicant shall prepare a plat showing the precise location of the property, all roadways within 500 feet of this site, and all existing land uses and zoning within 500 feet of the site.
4. If the property is described by metes and bounds, a complete legal description must be provided.

ATTACHMENT 2

5. Applicant must complete the entire application and submit it to the Director of Economic Development, City of Duncanville, P.O. Box 380280, Duncanville, TX 75138-0280, or deliver it to 203 E. Wheatland, Duncanville, TX 75138.

Application Review Steps

1. All information in the application package detailed above will be reviewed for completeness and accuracy. Additional information may be requested as needed.
2. The application will be distributed to the appropriate City departments for internal review and comments. Additional information may be requested as needed.
3. Once the Economic Development Department receives all needed information and it is determined the project qualifies for the consideration of an incentive, copies of the completed application and staff comments will be provided to the City Council and the DCEDC as specified in this policy.

Consideration of the Application

1. The DCEDC may consider making a recommendation to the City Council for the consideration of Sales Tax Grants as outlined in this policy.
2. The City Council of Duncanville may consider a resolution calling a public hearing to consider the establishment of a tax reinvestment zone.
3. The Duncanville City Council may hold the public hearing and determine whether the project is “feasible and practical and would be of benefit to the land to be included in the zone and to the municipality”.
4. The Duncanville City Council may consider adoption of an ordinance designating the area description of the proposed project as a commercial/industrial tax abatement zone.
5. The Duncanville City Council may consider adoption of a resolution approving the terms and conditions of a contract between the City and the applicant as outlined in this policy.
6. The governing bodies of Duncanville Independent School District, Dallas County, and Dallas County Community College may consider participation in the tax abatement agreement between the City of Duncanville and the applicant.
7. Information provided to the City Council in connection with an application or request for tax abatement is confidential and not subject to public disclosure until the tax abatement agreement is executed.

ATTACHMENT 2

8. If the tax abatement agreement is approved by the four taxing units, the City of Duncanville will send copies of said agreement to the Texas Department of Commerce and to the State Property Tax Board each April.

Adopted:

DCEDC 2/18/19

City Council 2/19/19

RESOLUTION NO. 2019-015R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, ADOPTING AN AMENDMENT TO THE POLICY STATEMENT AND GUIDELINES FOR ECONOMIC DEVELOPMENT GRANTS AND TAX ABATEMENTS BY AMENDING SECTION IV. EVALUATION CRITERIA, TO EXCLUDE ANY INCENTIVE OFFERS TO SPECULATIVE BUSINESS PROPOSITIONS WITHOUT AN END USER OR OWNER; PROVIDING FOR THE REPEAL AND REPLACE OF ANY AND ALL PRIOR RULES OF PROCEDURES; PROVIDING FOR A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City adopted a Policy Statement and Guidelines for Economic Development Grant and Tax Abatements (“Policy”) for the purpose of providing grants and tax abatements as an incentive for economic development in the City; and

WHEREAS, in order to obtain a grant or a tax abatement, an application must be submitted for the City Council’s review and approval; and

WHEREAS, the City desires to improve the grant and tax abatement application by excluding any and all tax abatement offers or speculative business propositions, and, any request for a tax abatement must include the name of the business and the specific type of business to be conducted in order to be considered as set forth in the attached Exhibit A, which is incorporated herein; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Council does hereby approve the adoption of an amendment to the Policy Statement and Guidelines for Economic Development Grants and Tax Abatements by amending Section IV Evaluation Criteria to exclude any incentive offers to speculative business propositions without an end user or owner and shall read as follows:

**“CITY OF DUNCANVILLE
POLICY STATEMENT AND GUIDELINES
FOR
ECONOMIC DEVELOPMENT GRANTS
AND TAX ABATEMENTS**

I. GENERAL PURPOSE AND OBJECTIVES.

.....

IV. EVALUATION CRITERIA

DCEDC's recommendations and the City Council's approval shall be based upon, but not necessarily limited to, a subjective evaluation of the following criteria, which each applicant will be requested to address in a narrative format. The City Council will not consider an economic incentive offer unless the Applicant or Owner has a specified end-user commitment for the life of the incentive.

.....”

SECTION 2. All provisions of any resolution of the City of Duncanville, Texas, in conflict with the provisions of this Resolution be, and the same is hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 3. This Resolution shall become effective immediately from and after its passage.

DULY PASSED and approved by the City Council of the City of Duncanville, Texas, on this the 4th day of August 2020.

APPROVED

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Receive the FY20 Third Quarter Investment Report as of June 30, 2020.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 1. Most engaged citizens in America
 - Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.

STAFF RESPONSIBLE:

Richard Summerlin, CPA, CGFO
Finance Director

BACKGROUND/HISTORY:

The City of Duncanville Investment Policy requires quarterly investment reports to be presented to the City Council. This report will cover investment activity and interest earnings from March 31, 2020 to June 30, 2020. The Investment Report will cover beginning and ending investment balances and summarize investment activity during the quarter. Interest earnings should be viewed in light of compliance with the Public Funds Investment Act (PFIA) and strategies employed to keep unspent bond funds invested at the highest yield until funds are spent.

POLICY EXPLANATION:

The beginning investment balance at March 31, 2020 was \$69,371,964 and the ending balance at June 30, 2020 was \$64,227,257. The major decrease in funds available for investment came from ongoing operations of the City and payments related to bond projects. The total investments at June 30, 2020 of \$64,227,257 consisted of 44% CD's, 35% money market funds, and 21% Logic Government Investment Pool.

The investment report charts the City of Duncanville's investment yield against benchmark rates of 90 day US Treasury Bills, Logic Government Investment Pool, and Texpool Investment Pool. Page 3 of the attached investment report depicts this graphic and the City of Duncanville yield exceeded all benchmarks not only for the 3 month period of this report but for the previous three months as well.

Total interest earned during the quarter was \$206,698 and the breakdown among the various funds can be found on Page 7 of the report.

All CD's and Money Market investments are fully secured at 102% of principal by pledged collateral or Letters of Credit held by the Federal Home Loan Bank, and FDIC insurance currently at \$250,000 per institution.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

There is no City Council action required.

ATTACHMENTS:

[Investment Report 3RD QTR 2020](#)

INVESTMENT PORTFOLIO SUMMARY

City Of Duncanville, Texas

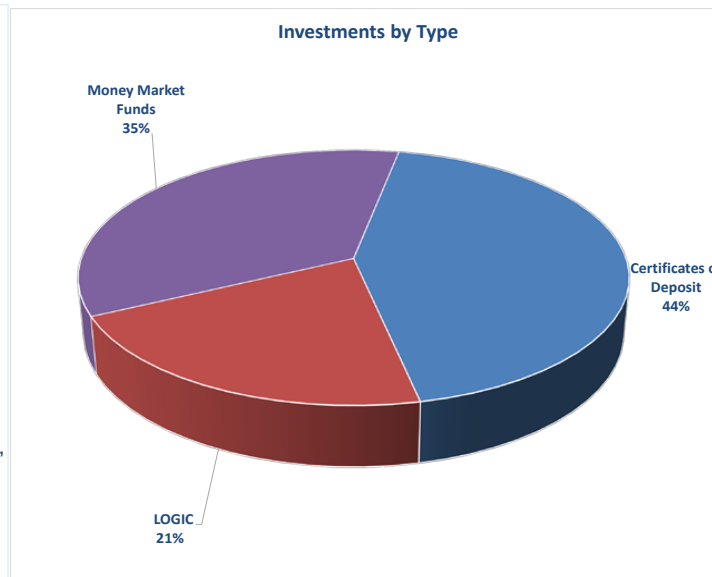
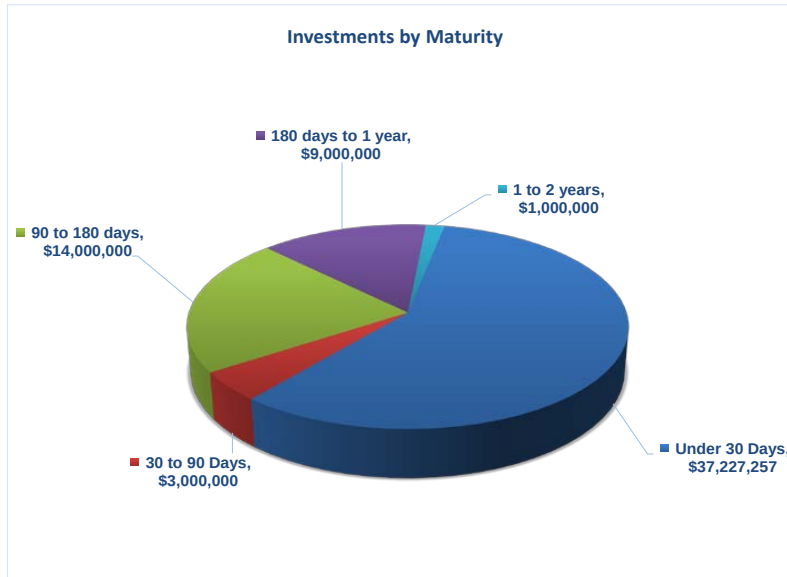


**For The Quarter Ended
June 30, 2020**

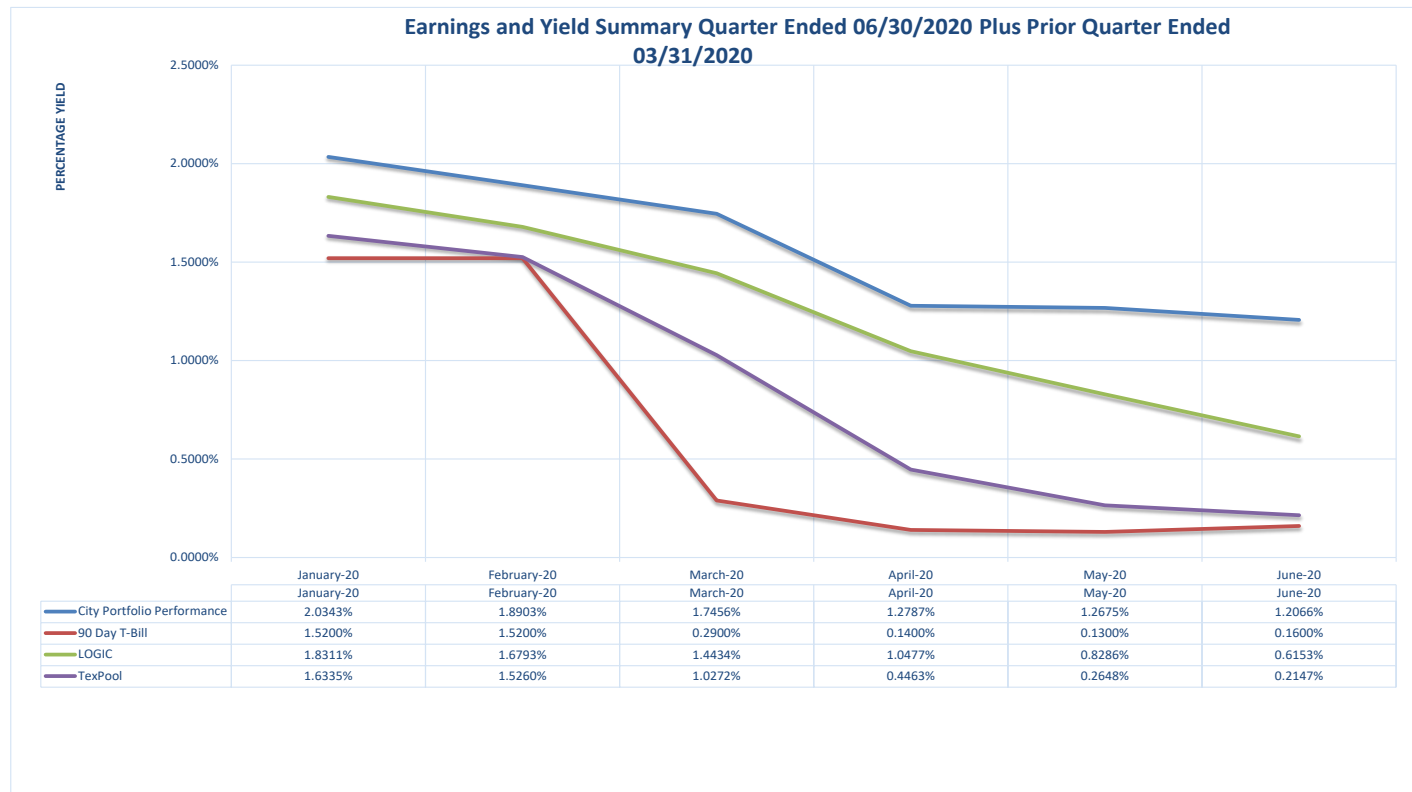


City Of Duncanville
Executive Summary
Investment Portfolio
For the Quarter Ended
June 30, 2020

Account Summary			
	Book Value		Market Value
Investments at 03/31/2020	\$ 69,371,964		\$ 69,371,964
Investment Purchases	7,055,293		7,055,293
Investment Maturities	12,200,000		12,200,000
Investments at 06/30/2020	\$ 64,227,257		\$ 64,227,257



**City of Duncanville Benchmark Comparison
Yield Summary For The Quarter Ended
June 30, 2020**



City of Duncanville
Investment Portfolio Summary
For Quarter Ending
June 30, 2020

Purchase Date	Maturity Date	CD Number	Security Type	Par Value	Coupon	Purchase			Book Value	Gain / (loss)	Current D - T - M
						Price	Yield	Principal			
30-Jun-20	30-Jun-20	Open	LOGIC	\$ 13,599,274.01	0.83%	100.00	0.83%	\$ 13,599,274.01	\$ 13,599,274.01		0
30-Sep-15	30-Jun-20	Open	Southside MM	4,275,455.08	0.39%	100.00	0.39%	4,275,455.08	4,275,455.08		0
30-Jun-17	30-Jun-20	Open	NEX Bank MM	18,347,496.49	0.50%	100.00	0.50%	18,347,496.49	18,347,496.49		0
30-Jun-20	30-Jun-20	Open	TEXPOOL	5,031.28	0.31%	100.00	0.31%	5,031.28	5,031.28		0
06-Jul-19	06-Jul-20	12071	Tex Sec CD	1,000,000.00	2.15%	100.00	2.15%	1,000,000.00	1,000,000.00		6
21-Jun-19	21-Sep-20	12409	Tex Sec CD	3,000,000.00	2.32%	100.00	2.32%	3,000,000.00	3,000,000.00		83
15-Oct-19	15-Oct-20	10629	Southside CD	5,000,000.00	1.80%	100.00	1.80%	5,000,000.00	5,000,000.00		107
13-Nov-19	13-Nov-20	12311	Southside CD	6,000,000.00	1.72%	100.00	1.72%	6,000,000.00	6,000,000.00		136
20-Mar-19	21-Dec-20	8594	Prosperity Bank CD	3,000,000.00	2.73%	100.00	2.73%	3,000,000.00	3,000,000.00		174
15-Jan-20	15-Jan-21	15833	Southside CD	3,000,000.00	1.69%	100.00	1.69%	3,000,000.00	3,000,000.00		199
20-Mar-19	19-Mar-21	8595	Prosperity Bank CD	2,000,000.00	2.75%	100.00	2.75%	2,000,000.00	2,000,000.00		262
02-Apr-20	02-Apr-21	10004	Prosperity Bank CD	4,000,000.00	0.90%	100.00	0.90%	4,000,000.00	4,000,000.00		276
20-Mar-19	20-Sep-21	8596	Prosperity Bank CD	1,000,000.00	2.80%	100.00	2.80%	1,000,000.00	1,000,000.00		447
TOTALS				\$ 64,227,256.86				\$ 64,227,256.86	\$ 64,227,256.86		

Distribution by Maturity		
	Par Value	Percent
Under 30 Days	\$ 37,227,257	57.96%
30 to 90 Days	\$ 3,000,000	4.67%
90 to 180 days	\$ 14,000,000	21.80%
180 days to 1 year	\$ 9,000,000	14.01%
1 to 2 years	\$ 1,000,000	1.56%
Totals	\$ 64,227,257	100.00%

Distribution by Investment Type		
	Percent	Book Value
U. S. Treasury Bills / Notes /	0.00%	
U. S. Agencies & Instrument	0.00%	
Certificates of Deposit	43.60%	\$ 28,000,000
LOGIC	21.17%	\$ 13,599,274
TEXPOOL	0.01%	\$ 5,031
Money Market Funds	35.22%	\$ 22,622,952
Repurchase Agreements	0.00%	
Totals	100.00%	\$ 64,227,257

MM Money Market Account
CD Certificates of Deposit
UST NOTES U. S. Treasury Notes
UST BILL U. S. Treasury Bills

City of Duncanville
Investment Transaction Detail Report
For Quarter Ending
June 30, 2020

Investment Purchase Transaction Information							
	Fund No.	Transactions					Total
Date Purchase							
Date Maturity							
CUSIP Number		Open	Southside	NEX Bank	Open	Prosperity	
Security Type		LOGIC	Money Market	Money Market	TexPool	CD #10004	
Par Value		\$ 3,028,301.81	\$ 4,169.14	\$ 22,818.11	\$ 3.88	\$ 4,000,000.00	\$ 7,055,292.94
Book Value		3,028,301.81	4,169.14	22,818.11	3.88	4,000,000.00	7,055,292.94
Market Value		3,028,301.81	4,169.14	22,818.11	3.88	4,000,000.00	7,055,292.94
General	001	2,012,941.83	3,126.86	7,887.24	3.88		2,023,959.81
Utility	002	4,838.63	1,042.28	4,593.28			10,474.19
Debt Services	005	489.67					489.67
Employee Benefit	007	2,185.34					2,185.34
Comp. Self Ins.	008	891.54					891.54
Hotel/Motel Tax	010	239.05					239.05
Economic Development	012	2,430.06					2,430.06
Grant Fund	013						-
Drainage Fees	015	228.96					228.96
Capital Replacement	016	1,261.03		653.81			1,914.84
Utility Capital Improvement	017	285.63					285.63
Court Technology	235	223.89					223.89
Solid Waste	019	773.02					773.02
Street	020						-
Parks	024						-
Capital Improvement	025						-
Capital Projects Construction	026	1,000,355.27		9,683.78	\$ 4,000,000.00		5,010,039.05
Traffic Enforcement Program	031	0.63					0.63
Court Security	225	745.86					745.86
Juvenile Case Manager	230	411.40					411.40

Investment Maturities Transaction Information			
	Fund No.	Transactions	Total
Date Purchase			
Date Maturity			
CUSIP Number		Open	Prosperity
Security Type		LOGIC	CD #8593
Par Value		\$ 9,200,000.00	\$ 3,000,000.00
Book Value		9,200,000.00	3,000,000.00
Market Value		9,200,000.00	3,000,000.00
General	001	2,776,193.53	2,776,193.53
Utility	002	1,100,000.00	1,100,000.00
Debt Services	005		-
Employee Benefit	007	500,000.00	500,000.00
Comp. Self Ins.	008		-
Hotel/Motel Tax	010		-
Economic Development	012		-
Grant Fund	013		-
Drainage Fees	015		-
Capital Replacement	016		-
Utility Capital Improvement	017		-
Court Technology	235		-
Solid Waste	019		-
Street	020		-
Parks	024		-
Capital Improvement	025		-
Capital Projects Construction	026	4,823,806.47	3,000,000.00
Traffic Enforcement Program	031		-
Court Security	225		-
Juvenile Case Manager	230		-

City of Duncanville
Schedule of Market Value of Investments
By Maturity Dates and Fund
For Quarter Ending
June 30, 2020

	Fund No.					21-Jun-19	06-Jul-19	20-Mar-19	20-Mar-19
Date Purchase						21-Sep-20	06-Jul-20	19-Jun-20	21-Dec-20
Date Maturity						CD #12409	CD #12071	CD #8593	CD #8594
CUSIP Number		Open	Open	Open	Open				
Security Type		LOGIC	TexPool	Southside MM	Nex Bank MM	TX SEC BANK	TX SEC BANK	Prosperity Bank	Prosperity Bank
Par Value		\$ 13,599,274.01	\$ 5,031.28	\$ 4,275,455.08	\$ 18,347,496.49	\$ 3,000,000.00	\$ 1,000,000.00		\$ 3,000,000.00
Beginning Book Value		19,770,972.20	5,027.40	4,271,285.94	18,324,678.38	3,000,000.00	1,000,000.00	3,000,000.00	3,000,000.00
Beginning Market Value		19,770,972.20	5,027.40	4,271,285.94	18,324,678.38	3,000,000.00	1,000,000.00	3,000,000.00	3,000,000.00
Ending Book Value		13,599,274.01	5,031.28	4,275,455.08	18,347,496.49	3,000,000.00	1,000,000.00		3,000,000.00
Ending Market Value		13,599,274.01	5,031.28	4,275,455.08	18,347,496.49	3,000,000.00	1,000,000.00		3,000,000.00
General	001	6,731,593.34	5,031.28	3,206,591.31	6,349,720.33	1,500,000.00	900,000.00		
Utility	002	2,089,102.35		1,068,863.77	3,697,879.20	1,500,000.00			
Debt Services	005	224,973.16					100,000.00		
Employee Benefit	007	611,739.22							
Comp. Self Ins.	008	409,601.85							
Hotel/Motel Tax	010	109,829.17							
Economic Development	012	1,116,445.82							
Drainage Fees	015	105,192.13							
Capital Replacement	016	579,359.42			526,359.94				
Utility Capital Improvement	017	131,230.17							
Court Technology	235	102,860.97							
Solid Waste	019	355,152.35							
Capital Projects Construction	026	500,234.98			7,773,537.02				3,000,000.00
Traffic Enforcement Program	031	287.95							
Court Security	225	342,674.32							
Juvenile Case Manager	230	188,996.81							

	Fund No.							Total
Date Purchase		20-Mar-19	20-Mar-19	02-Apr-20	15-Oct-19	13-Nov-19	15-Jan-20	
Date Maturity		19-Mar-21	20-Sep-21	02-Apr-21	15-Oct-20	13-Nov-20	15-Jan-21	
CUSIP Number		CD #8595	CD #8596	CD #10004	CD #10629	CD #12311	CD #15833	
Security Type		Prosperity Bank	Prosperity Bank	Prosperity Bank	Southside	Southside	Southside	
Par Value		\$ 2,000,000.00	\$ 1,000,000.00	\$ 4,000,000.00	\$ 5,000,000.00	\$ 6,000,000.00	\$ 3,000,000.00	\$ 64,227,256.86
Beginning Book Value		2,000,000.00	1,000,000.00		5,000,000.00	6,000,000.00	3,000,000.00	69,371,963.92
Beginning Market Value		2,000,000.00	1,000,000.00		5,000,000.00	6,000,000.00	3,000,000.00	69,371,963.92
Ending Book Value		2,000,000.00	1,000,000.00	4,000,000.00	5,000,000.00	6,000,000.00	3,000,000.00	64,227,256.86
Ending Market Value		2,000,000.00	1,000,000.00	4,000,000.00	5,000,000.00	6,000,000.00	3,000,000.00	64,227,256.86
General	001				5,000,000.00	4,000,000.00	2,000,000.00	29,692,936.26
Utility	002					2,000,000.00	1,000,000.00	11,355,845.32
Debt Services	005							324,973.16
Employee Benefit	007							611,739.22
Comp. Self Ins.	008							409,601.85
Hotel/Motel Tax	010							109,829.17
Economic Development	012							1,116,445.82
Drainage Fees	015							105,192.13
Capital Replacement	016							1,105,719.36
Utility Capital Improvement	017							131,230.17
Court Technology	235							102,860.97
Solid Waste	019							355,152.35
Capital Projects Construction	026	2,000,000.00	1,000,000.00	4,000,000.00				18,273,772.00
Traffic Enforcement Program	031							287.95
Court Security	225							342,674.32
Juvenile Case Manager	230							188,996.81

**City of Duncanville
Investment Interest Revenue Report
For Quarter Ending
June 30, 2020**

Security Type	General 001	Utility 002	Debt Service 005	Employee Benefit 007	Comp. Self - Ins. 008	Hotel / Motel Tax 010	Economic Development 012	Drainage Fees 015	Capital Replacement 016
Pooled Investments									
Logic	\$ 12,941.83	\$ 4,838.63	\$ 489.67	\$ 2,185.34	\$ 891.54	\$ 239.05	\$ 2,430.06	\$ 228.96	\$ 1,261.03
Texpool	3.88								
NEX Bank Money Market	7,887.24	4,593.28							653.81
Southside Money Market	3,126.86	1,042.28							
Tex Sec Bk CD #12409	8,700.00	8,700.00							
Tex Sec Bk CD #12071	4,824.24		536.03						
Prosperity Bank CD #8593									
Prosperity Bank CD #8594									
Prosperity Bank CD #8595									
Prosperity Bank CD #8596									
Prosperity Bank CD #10004									
Southside CD #10629	\$ 22,438.36								
Southside CD #12311	17,152.88	8,576.43							
Southside CD #15833	8,426.85	4,213.42							
Total	\$ 85,502.14	\$ 31,964.04	\$ 1,025.70	\$ 2,185.34	\$ 891.54	\$ 239.05	\$ 2,430.06	\$ 228.96	\$ 1,914.84

Security Type	Utility Capital Improvement 017	Solid Waste 019	Capital Projects Construction 026	Traffic Enforcement 031	Court Security 225	Juvenile Case Worker 230	Court Technology 235	Total
Pooled Investments								
Logic	\$ 285.63	\$ 773.02	\$ 355.27	\$ 0.63	\$ 745.86	\$ 411.40	\$ 223.89	\$ 28,301.81
Texpool								3.88
NEX Bank Money Market			9,683.78					22,818.11
Southside Money Market								4,169.14
Tex Sec Bk CD #12409								17,400.00
Tex Sec Bk CD #12071								5,360.27
Prosperity Bank CD #8593			17,946.77					17,946.77
Prosperity Bank CD #8594			20,418.91					20,418.91
Prosperity Bank CD #8595			13,712.33					13,712.33
Prosperity Bank CD #8596			6,980.82					6,980.82
Prosperity Bank CD #10004			8,778.08					8,778.08
Southside CD #10629								22,438.36
Southside CD #12311								25,729.31
Southside CD #15833								12,640.27
Total	\$285.63	\$773.02	\$77,875.96	\$0.63	\$745.86	\$411.40	\$223.89	\$ 206,698.06



STAFF REPORT

MEETING: City Council - 04 Aug 2020

TITLE:

Receive the Monthly Financial Report as of June 30, 2020.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 1. Most engaged citizens in America
 - Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.

STAFF RESPONSIBLE:

Richard Summerlin, Finance Director

BACKGROUND/HISTORY:

The Financial Report is presented to provide actual revenues and expenditures in comparison to the budget. The report provides financial data on key funds including the General, Utility, Sanitation, Economic Development, Fieldhouse, Medical Insurance, and Comprehensive Self-Insurance.

POLICY EXPLANATION:

June is the ninth month in fiscal year 2020 and we would expect revenues and expenditures to be at about 75% of their budgets. Below are financial highlights as of the June 2020 Financial Report.

General Fund:

- General Fund ending fund balance is \$14.1 million, which is approximately 159 days of operations based on the adopted budget.
- Overall General Fund revenues and transfers in are at 81.7% of the budget.
 - Current property tax payments are at 98.0% of the budget. This is 8.7% higher than the same time last year.
 - Sales tax revenue is -2.5% lower than the same time last year. The data here reflects seven months of sales tax revenue from the period of October 2019 through April 2020. The decline in sales tax revenue is attributed to the effect of the COVID-19 pandemic on local businesses starting in March 2020 and the loss of a major sales tax generator starting in January 2020.
 - Municipal court fines and related fees have decreased by -31.0% from last year due to COVID-19 subdued activity.
 - Recreation fees are down by \$25 thousand (-14.9%) from last year due to COVID-19 related closures.
- Overall General Fund operating expenditures and transfers out are at 67.9% of the budget.
 - Expenditure cuts due to COVID-19 includes hiring freezes, cancelled training/travel, and cancelled special events.

- A detailed financial update on one-time projects is included as the last page of the financial report.

Other Funds:

- The Utility Fund ending fund balance is \$2.3 million (after the reserved fund balance deduction of \$5.0 million for AMI), which is approximately 44 days of operations based on the adopted budget.
 - Water and sewer revenues run one month in arrears, so this report reflects eight months of revenues. Water revenues are 5.4% higher than the same time last year, while sewer revenues are down by -5.0%.
 - Due to COVID-19, the City suspended the disconnection of water due to customer non-payments and late fees as required by the Public Utilities Commission of Texas. This has resulted in a decrease of revenues in penalties by \$31 thousand (-25.0%) and services charges by \$27 thousand (-30.7%) when compared to the same time last year.
- Total other revenue includes \$327 thousand in refunds from Trinity River Authority as a settle-up payment for prior year wastewater services.
- The Sanitation Fund has an ending fund balance of \$632 thousand, which is approximately 57 days of operations.
- Fieldhouse revenues are down by -46.6% from the same time last year due to the temporary closing of the facility in response to the COVID-19 pandemic. Expenditures have also decreased by -26.0% from last year.
- The Medical Insurance Fund has an ending fund balance at a deficit of \$151 thousand. This deficit fund balance was carried over from prior years of high medical claims expense when the City was self-insured.
- The quarterly financial update on Capital Project Funds as of June 30, 2020 is also attached as the CIP Financial Report.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

There is no City Council action required.

ATTACHMENTS:

[Attachment 1 - Monthly Financial Report June 2020](#)

[Attachment 2 - CIP Financial Report as of June 2020](#)

Attachment 1



**CITY OF DUNCANVILLE
MONTHLY FINANCIAL REPORT**

Fiscal Year 2019-2020
YEAR-TO-DATE OPERATIONS

AS OF JUNE 30, 2020

OCTOBER 1, 2019 TO JUNE 30, 2020

Prepared by
FINANCE DEPARTMENT
7/20/2020

Attachment 1

CITY OF DUNCANVILLE

FUND BALANCES AT JUNE 30, 2020

FUND	BEGINNING BALANCE (OCT 1)	REVENUES	EXPENDITURES	RESERVED FOR ONE TIME PROJECTS ¹	ENDING BALANCE YTD
GENERAL FUND	\$12,754,602	\$26,885,417	(\$22,711,187)	(\$2,809,153)	\$14,119,679
UTILITY FUND	\$9,460,358	\$11,836,775	(\$13,952,038)	(\$5,000,000)	\$2,345,095
SANITATION FUND	\$663,456	\$2,636,679	(\$2,668,427)	\$0	\$631,709
ECONOMIC DEVELOPMENT	\$2,985,980	\$1,482,219	(\$834,691)	\$0	\$3,633,508
FIELDHOUSE	(\$1,118,698)	\$521,856	(\$689,266)	\$0	(\$1,286,108)
MEDICAL INSURANCE	(\$250,741)	\$3,299,119	(\$3,199,814)	\$0	(\$151,436)
COMPREHENSIVE SELF INS	\$711,439	\$366,979	(\$383,194)	\$0	\$695,225

DAYS OF OPERATIONS AT JUNE 30, 2020

FUND	YTD FUND BALANCE	BUDGETED OPERATING RESERVE # DAYS	BUDGETED OPERATING RESERVE (\$)	YTD ACTUAL # DAYS OF OPERATIONS
GENERAL FUND	\$14,119,679	75	\$6,646,704	159
UTILITY FUND	\$2,345,095	60	\$3,188,143	44
SANITATION FUND	\$631,709	60	\$668,885	57

Note 1- One Time Project funds are not included in ending fund balance available for operations.

General Fund One Time Projects were reserved from prior year excess fund balance.

Utility Fund reserved balance has been earmarked for future AMI project.

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND REVENUES AT JUNE 30, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
51 - TAXES	\$22,511,842	\$27,328,043	\$27,328,043	\$4,816,201	82.4%
501101 - CURRENT TAXES	\$16,921,482	\$17,270,520	\$17,270,520	\$349,038	98.0%
501102 - DELINQUENT TAXES	\$109,224	\$140,000	\$140,000	\$30,776	78.0%
501103 - PENALTIES AND INTEREST	\$121,757	\$120,000	\$120,000	(\$1,757)	101.5%
501201 - STATE SALES TAX CITY PORTION	\$2,937,533	\$5,254,349	\$5,254,349	\$2,316,816	55.9%
501202 - SALES TAX PROPERTY TAX RELIEF	\$1,468,767	\$2,627,174	\$2,627,174	\$1,158,407	55.9%
501204 - ALCOHOLIC BEVERAGE TAX	\$36,438	\$76,000	\$76,000	\$39,562	47.9%
501301 - FRANCHISE FEE ELECTRIC	\$534,093	\$1,200,000	\$1,200,000	\$665,907	44.5%
501302 - FRANCHISE FEE GAS	\$193,001	\$330,000	\$330,000	\$136,999	58.5%
501303 - FRANCHISE FEE TELEPHONE	\$75,589	\$180,000	\$180,000	\$104,411	42.0%
501304 - FRANCHISE FEE CABLE TV	\$82,388	\$130,000	\$130,000	\$47,612	63.4%
501306 - FRANCHISE VIDEO SERV	\$31,570	(\$0)	(\$0)	(\$31,570)	
52 - PERMITS & FEES	\$1,144,539	\$1,153,000	\$1,153,000	\$8,461	99.3%
502101 - BUILDING PERMITS	\$271,299	\$200,000	\$200,000	(\$71,299)	135.6%
502102 - ELECTRICAL PERMITS	\$13,461	\$12,000	\$12,000	(\$1,461)	112.2%
502103 - SOLICITOR LICENSES	\$2,400	\$2,000	\$2,000	(\$400)	120.0%
502105 - EMERGENCY MEDICAL SERVICE	\$665,098	\$700,000	\$700,000	\$34,902	95.0%
502106 - SIGN PERMITS	\$14,665	\$11,000	\$11,000	(\$3,665)	133.3%
502107 - WRECKER AND STORAGE FEES	(\$0)	\$3,000	\$3,000	\$3,000	0.0%
502108 - HEALTH FOOD INSPECTION FEES	\$44,385	\$64,500	\$64,500	\$20,115	68.8%
502109 - PLUMBING AND AC PERMITS	\$41,818	\$34,000	\$34,000	(\$7,818)	123.0%
502111 - ZONING & SPEC USE PERMIT	\$4,675	\$8,500	\$8,500	\$3,825	55.0%
502113 - SMALL CELL/ NETWORK NODE FEES	\$500	(\$0)	(\$0)	(\$500)	
502114 - RENTAL PROPERTY REGISTRATION	\$39,965	\$55,000	\$55,000	\$15,035	72.7%
502120 - ALARM PERMITS	\$42,274	\$60,000	\$60,000	\$17,726	70.5%
502122 - POOL OR SPA INSPECTION FEE	\$4,000	\$3,000	\$3,000	(\$1,000)	133.3%
53 - FINES	\$330,619	\$508,000	\$508,000	\$177,381	65.1%
503101 - MUNICIPAL COURT FINES	\$239,734	\$360,000	\$360,000	\$120,266	66.6%
503102 - COURT RELATED FEES	\$73,964	\$110,000	\$110,000	\$36,036	67.2%
503103 - SCHOOL CROSSING FEES	\$1,690	\$3,000	\$3,000	\$1,310	56.3%
503201 - LIBRARY FINES	\$5,080	\$20,000	\$20,000	\$14,920	25.4%
503301 - FALSE ALARM FINES	\$10,151	\$15,000	\$15,000	\$4,850	67.7%
54 - INTERGOVERNMENTAL	\$90,954	\$171,000	\$171,000	\$80,046	53.2%
504102 - DISD SCHOOL CROSSING GUARDS	\$22,735	\$41,000	\$41,000	\$18,265	55.5%
504103 - DALLAS COUNTY CROSSING GUARD	\$28,730	\$30,000	\$30,000	\$1,270	95.8%
504109 - REIMB FOR REG EMERG MANAGER	\$39,490	\$100,000	\$100,000	\$60,510	39.5%
55 - INTEREST	\$327,743	\$315,000	\$315,000	(\$12,743)	104.0%
505101 - INTEREST ON GOVT POOL INVEST	\$47,135	\$75,000	\$75,000	\$27,865	62.8%
505103 - CERT OF DEPOSIT INTEREST	\$188,248	\$80,000	\$80,000	(\$108,248)	235.3%
505106 - MONEY MARKET INTEREST	\$92,359	\$160,000	\$160,000	\$67,641	57.7%
57 - RECREATIONAL FEES	\$140,988	\$311,000	\$311,000	\$170,012	45.3%
507102 - RECREATION FEES	\$120,664	\$306,000	\$306,000	\$185,336	39.4%
507104 - SENIOR CENTER ANNUAL USER FEE	\$2,100	\$5,000	\$5,000	\$2,900	42.0%
507107 - RECREATION CENTER CLASSES	\$6,343	(\$0)	(\$0)	(\$6,343)	
507108 - RECREATION CENTER SPECIAL EVEN	\$7,753	(\$0)	(\$0)	(\$7,753)	
507109 - SENIOR CLASS/TRIPS	\$4,128	\$0	(\$0)	(\$4,128)	

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND REVENUES AT JUNE 30, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
59 - OTHER REVENUES	\$377,906	\$505,880	\$505,880	\$127,974	74.7%
509101 - SALE OF FIXED ASSETS	(\$0)	(\$0)	(\$0)	(\$0)	
509102 - GAIN/ LOSS ON SALE FIXED ASSET	(\$0)	\$0	(\$0)	(\$0)	
509105 - SALE OF MATERIALS	\$1,555	\$1,000	\$1,000	(\$555)	155.5%
509201 - INSURANCE RECOVERY	(\$0)	(\$0)	(\$0)	(\$0)	
509501 - COLLECTION OF BAD DEBTS	\$389	\$2,000	\$2,000	\$1,611	19.5%
509502 - MISCELLANEOUS W/O	(\$29)	\$100	\$100	\$129	-29.3%
509601 - MISCELLANEOUS	\$89,486	\$58,000	\$58,000	(\$31,486)	154.3%
509602 - CASH OVER AND SHORT	\$126	\$0	(\$0)	(\$126)	
509603 - COPIES	\$10,032	\$18,000	\$18,000	\$7,968	55.7%
509604 - POLICE ACCIDENT REPORTS	\$2,378	\$4,500	\$4,500	\$2,122	52.8%
509606 - AUCTION PROCEEDS	(\$0)	\$5,000	\$5,000	\$5,000	0.0%
509607 - ANIMAL PERMITS	\$10	\$50	\$50	\$40	20.0%
509609 - RETURN CHECK FEES	\$105	\$230	\$230	\$125	45.7%
509611 - SCRAP METAL SALES	(\$0)	(\$0)	(\$0)	(\$0)	
509612 - CITY SERVICES REIMBURSEMENT	\$78,769	\$58,000	\$58,000	(\$20,769)	135.8%
509613 - WORKERS COMP REIMBURSEMENT	\$10,302	\$15,000	\$15,000	\$4,698	68.7%
509614 - RENTAL OF TOWER	\$166,899	\$194,000	\$194,000	\$27,101	86.0%
509617 - LEASE INCOME	\$12,750	\$150,000	\$150,000	\$137,250	8.5%
509618 - GAS WELL OIL REVENUE	\$5,135	\$0	(\$0)	(\$5,135)	
81 - OTHER FINANCE SOURCE	\$1,960,826	\$2,614,435	\$2,614,435	\$653,609	75.0%
801102 - TRANSF IN UTILITY FUND WATER	\$1,321,283	\$1,761,710	\$1,761,710	\$440,427	75.0%
801104 - TRANSF IN UTIL FUND SANITATION	\$144,223	\$192,297	\$192,297	\$48,074	75.0%
801108 - TRANSF IN EDC SALES TAX	\$56,710	\$75,613	\$75,613	\$18,903	75.0%
801110 - TRANSF IN HOTEL TAX FUND	\$42,226	\$56,302	\$56,302	\$14,076	75.0%
801150 - TRANSF IN PILOT FRANCHISE TAX	\$396,385	\$528,513	\$528,513	\$132,128	75.0%
Grand Total	\$26,885,417	\$32,906,358	\$32,906,358	\$6,020,941	81.7%

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND EXPENDITURES AT JUNE 30, 2020

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
0000 - OTHER	\$456,919	\$648,628	\$648,628	\$191,709	70.4%
001 - GENERAL FUND NON-ORG	\$456,919	\$648,628	\$648,628	\$191,709	70.4%
0101 - GENERAL GOVERNMENT	\$2,219,469	\$3,095,929	\$3,124,853	\$905,384	71.0%
01011000 - MAYOR AND COUNCIL	\$98,449	\$136,759	\$134,859	\$36,410	73.0%
01011100 - CITY ADMINISTRATION	\$522,703	\$703,334	\$744,588	\$221,885	70.2%
01011300 - HUMAN RESOURCES	\$223,356	\$336,315	\$316,999	\$93,643	70.5%
01011400 - INFO TECHNOLOGY	\$636,328	\$790,621	\$814,031	\$177,703	78.2%
01011500 - PUBLIC INFORMATION OFFICE	\$108,340	\$187,338	\$171,328	\$62,988	63.2%
01011600 - PUBLIC LIBRARY	\$630,293	\$941,561	\$943,049	\$312,756	66.8%
0102 - FINANCE	\$1,044,062	\$1,505,201	\$1,465,264	\$421,202	71.3%
01022000 - FINANCE ADMINISTRATION	\$582,471	\$778,218	\$773,323	\$190,851	75.3%
01022300 - MUNICIPAL COURT	\$324,534	\$502,610	\$493,092	\$168,558	65.8%
01022500 - PURCHASING	\$78,324	\$101,913	\$109,582	\$31,258	71.5%
01022700 - CITY MARSHAL	\$58,733	\$122,460	\$89,268	\$30,535	65.8%
0104 - PARK AND RECREATION	\$2,186,855	\$3,991,412	\$3,520,181	\$1,333,327	62.1%
01044000 - PARK & REC ADMINISTRATION	\$188,860	\$273,435	\$273,814	\$84,954	69.0%
01044100 - REC PROGRAM ADMIN	\$246,546	\$390,194	\$374,188	\$127,642	65.9%
01044101 - REC PROGRAM CLASSES	\$2,238	\$5,682	\$5,682	\$3,444	39.4%
01044200 - SPECIAL EVENTS ADMIN	\$58,535	\$198,780	\$122,933	\$64,397	47.6%
01044300 - ATHLETIC PROGRAMMING	\$221,932	\$443,575	\$380,575	\$158,643	58.3%
01044500 - HORTICULTURE	\$121,050	\$177,565	\$174,565	\$53,515	69.3%
01044600 - PARK GROUNDS MAINTENANCE	\$654,727	\$1,370,696	\$1,171,193	\$516,466	55.9%
01044800 - BUILDING MAINTENANCE	\$579,225	\$890,663	\$842,805	\$263,580	68.7%
01044900 - SENIOR CENTER	\$111,783	\$235,623	\$169,226	\$57,442	66.1%
01044901 - SENIOR CENTER CLASSES	\$1,620	\$4,600	\$4,600	\$2,980	35.2%
01044911 - SENIOR CENTER TRIPS	\$338	\$600	\$600	\$262	56.3%
0105 - POLICE	\$6,677,702	\$9,505,974	\$9,412,163	\$2,734,461	70.9%
01055000 - POLICE ADMINISTRATION	\$397,139	\$554,675	\$549,301	\$152,162	72.3%
01055100 - PATROL	\$3,382,801	\$4,889,288	\$4,826,063	\$1,443,262	70.1%
01055200 - CRIMINAL INVESTIGATION	\$999,197	\$1,479,462	\$1,441,466	\$442,269	69.3%
01055300 - ANIMAL CONTROL	\$341,299	\$435,033	\$460,351	\$119,052	74.1%
01055400 - SCHOOL GUARDS	\$47,284	\$84,550	\$64,000	\$16,716	73.9%
01055500 - CRIME PREVENTION	\$98,055	\$151,235	\$148,210	\$50,155	66.2%
01055700 - RECORDS	\$913,105	\$1,211,653	\$1,232,049	\$318,944	74.1%
01055800 - DETENTION SERVICES	\$230,159	\$319,737	\$319,662	\$89,502	72.0%
01055900 - POLICE SPECIAL SERVICES	\$268,664	\$380,341	\$371,061	\$102,398	72.4%
0106 - PUBLIC WORKS	\$4,526,741	\$6,930,278	\$7,180,523	\$2,653,782	63.0%
01066000 - ENGINEERING	\$282,415	\$403,059	\$420,435	\$138,020	67.2%
01066100 - BUILDING INSPECTION	\$343,701	\$480,172	\$572,502	\$228,801	60.0%
01066200 - STREET MAINTENANCE	\$2,417,152	\$3,550,038	\$3,602,414	\$1,185,263	67.1%
01066300 - TRAFFIC OPERATIONS	\$585,642	\$870,772	\$1,030,652	\$445,010	56.8%
01066400 - PLANNING	\$136,590	\$219,433	\$198,098	\$61,508	69.0%
01066500 - CODE SERVICES	\$169,192	\$270,566	\$288,181	\$118,989	58.7%
01066700 - EQUIPMENT SERVICES	\$592,049	\$1,136,239	\$1,068,240	\$476,192	55.4%

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND EXPENDITURES AT JUNE 30, 2020

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
0107 - FIRE	\$4,827,922	\$7,009,246	\$6,931,788	\$2,103,866	69.6%
01077000 - FIRE ADMINISTRATION	\$427,865	\$633,825	\$628,486	\$200,621	68.1%
01077100 - FIRE PREVENTION	\$233,384	\$244,277	\$293,341	\$59,957	79.6%
01077200 - FIRE SUPPRESSION	\$2,985,930	\$4,294,259	\$4,215,509	\$1,229,579	70.8%
01077300 - ADVANCED LIFE SUPPORT	\$1,112,045	\$1,700,743	\$1,658,310	\$546,265	67.1%
01077500 - EMERGENCY MANAGEMENT ADMIN	\$68,698	\$136,142	\$136,142	\$67,444	50.5%
0108 - NON DEPARTMENTAL	\$188,630	\$309,252	\$289,252	\$100,622	65.2%
01088000 - GENERAL NON DEPARTMENTAL	\$188,630	\$309,252	\$289,252	\$100,622	65.2%
0109 - SPECIAL PURPOSES	\$50,000	\$100,000	\$100,000	\$50,000	50.0%
01099000 - SPECIAL PURPOSES	\$50,000	\$100,000	\$100,000	\$50,000	50.0%
Total Operating Expenses & Transfers Out	\$22,178,300	\$33,095,921	\$32,672,654	\$10,494,354	67.9%

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET
4110 - ONE-TIME PROJECTS					
41010000 - GEN GOVT ONE TIME PROJECTS	\$20,000	\$134,185	\$160,521	\$140,521	12.5%
41040000 - PARKS & REC ONE TIME PROJECTS	\$332,500	\$139,969	\$1,714,956	\$1,382,456	19.4%
41060000 - PUBLIC WORKS ONE TIME PROJECTS	\$180,387	\$151,508	\$1,116,563	\$936,176	16.2%
Total One-Time Projects	\$532,887	\$425,662	\$2,992,040	\$2,459,153	17.8%

Grand Total-					
Including One-Time Projects	\$22,711,187	\$33,521,583	\$35,664,694	\$12,953,507	63.7%

Attachment 1

CITY OF DUNCANVILLE

UTILITY FUND AT JUNE 30, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
41 - WATER	\$4,863,409	\$8,040,000	\$8,040,000	\$3,176,591	60.5%
510101 - WATER SALES	\$3,155,679	\$5,300,000	\$5,300,000	\$2,144,321	59.5%
510102 - WATER TAPS	\$8,426	\$10,000	\$10,000	\$1,574	84.3%
510104 - MULTI-FAMILY WATER SALES	\$499,640	\$750,000	\$750,000	\$250,360	66.6%
510105 - COMMERCIAL WATER SALES	\$830,892	\$1,350,000	\$1,350,000	\$519,108	61.5%
510106 - WATER SALES OTHER	\$821	(\$0)	(\$0)	(\$821)	
510107 - WATER SALES IRRIGATION	\$258,823	\$480,000	\$480,000	\$221,177	53.9%
510108 - SCHOOL WATER SALES	\$109,129	\$150,000	\$150,000	\$40,871	72.8%
42 - SEWER	\$6,337,477	\$9,183,600	\$9,183,600	\$2,846,123	69.0%
511101 - SEWER SERVICE	\$4,416,434	\$6,300,000	\$6,300,000	\$1,883,566	70.1%
511102 - SEWER TAPS	\$2,448	\$3,600	\$3,600	\$1,152	68.0%
511105 - MULTI-FAMILY SEWER SERVICE	\$947,411	\$1,400,000	\$1,400,000	\$452,589	67.7%
511106 - COMMERCIAL SEWER SERVICE	\$902,882	\$1,350,000	\$1,350,000	\$447,118	66.9%
511108 - SCHOOL WASTEWATER SALES	\$68,301	\$130,000	\$130,000	\$61,699	52.5%
45 - PENALTIES	\$93,773	\$130,000	\$130,000	\$36,227	72.1%
513101 - PENALTIES	\$93,773	\$130,000	\$130,000	\$36,227	72.1%
54 - INTERGOVERNMENTAL	\$158	(\$0)	(\$0)	(\$158)	
504111 - REIMB FOR SUMMIT TANK FROM CH	\$158	(\$0)	(\$0)	(\$158)	
55 - INTEREST	\$129,760	\$120,000	\$120,000	(\$9,760)	108.1%
505101 - INTEREST ON GOVT POOL INVEST	\$20,983	\$120,000	\$120,000	\$99,017	17.5%
505103 - CERT OF DEPOSIT INTEREST	\$62,560	(\$0)	(\$0)	(\$62,560)	
505106 - MONEY MARKET INTEREST	\$46,217	(\$0)	(\$0)	(\$46,217)	
59 - OTHER REVENUES	\$412,198	\$143,500	\$143,500	(\$268,698)	287.2%
509101 - SALE OF FIXED ASSETS	(\$0)	(\$0)	(\$0)	(\$0)	
509301 - REFUNDS FROM TRA	\$326,883	(\$0)	(\$0)	(\$326,883)	
509401 - SERVICE CHARGES	\$62,011	\$130,000	\$130,000	\$67,989	47.7%
509601 - MISCELLANEOUS	\$700	\$5,000	\$5,000	\$4,300	14.0%
509602 - CASH OVER AND SHORT	(\$53)	(\$0)	(\$0)	\$53	
509609 - RETURN CHECK FEES	\$3,115	\$5,000	\$5,000	\$1,885	62.3%
509611 - SCRAP METAL SALES	\$1,387	\$3,500	\$3,500	\$2,113	39.6%
509612 - CITY SERVICES REIMBURSEMENT	\$18,155	(\$0)	(\$0)	(\$18,155)	
Grand Total	\$11,836,775	\$17,617,100	\$17,617,100	\$5,780,325	67.2%

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
002 - UTILITY FUND NON-ORG	\$5,499,287	\$7,442,775	\$7,442,775	\$1,943,488	73.9%
02311000 - UTILITIES ADMINISTRATION	\$281,169	\$391,729	\$403,725	\$122,556	69.6%
02312000 - WATER SERVICES	\$2,611,119	\$4,514,065	\$4,395,520	\$1,784,401	59.4%
02313000 - WASTEWATER SERVICES	\$4,842,413	\$5,876,545	\$5,762,149	\$919,736	84.0%
02411000 - UTILITIES ACCOUNTING	\$718,051	\$1,169,420	\$1,274,620	\$556,569	56.3%
Grand Total	\$13,952,038	\$19,394,534	\$19,278,789	\$5,326,751	72.4%

Attachment 1

CITY OF DUNCANVILLE

SANITATION FUND AT JUNE 30, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
43 - GARBAGE	\$2,631,209	\$3,839,934	\$3,839,934	\$1,208,725	68.5%
512101 - RESIDENTIAL GARBAGE	\$2,196,790	\$3,101,961	\$3,101,961	\$905,171	70.8%
512104 - LANDFILL COMMERCIAL	\$212,263	\$430,000	\$430,000	\$217,737	49.4%
512105 - COMMERCIAL COLLECT FRANCHISE	\$157,869	\$210,000	\$210,000	\$52,131	75.2%
512106 - COMMERCIAL GARBAGE	\$64,287	\$97,973	\$97,973	\$33,686	65.6%
55 - INTEREST	\$5,470	\$6,000	\$6,000	\$530	91.2%
505101 - INTEREST ON GOVT POOL INVEST	\$3,997	\$6,000	\$6,000	\$2,003	66.6%
505103 - CERT OF DEPOSIT INTEREST	\$1,473	(\$0)	(\$0)	(\$1,473)	
Grand Total	\$2,636,679	\$3,845,934	\$3,845,934	\$1,209,255	68.6%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
019 - SANITATION NON-ORG	\$280,523	\$400,697	\$350,697	\$70,174	80.0%
19011000 - SANITATION ADMIN	\$2,220,473	\$3,407,604	\$3,494,662	\$1,274,189	63.5%
19012000 - LITTER CONTROL CREW	\$167,431	\$260,753	\$256,753	\$89,322	65.2%
Grand Total	\$2,668,427	\$4,069,053	\$4,102,111	\$1,433,685	65.1%

Attachment 1

CITY OF DUNCANVILLE

ECONOMIC DEVELOPMENT AT JUNE 30, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
51 - TAXES	\$1,468,767	\$2,627,174	\$2,627,174	\$1,158,407	55.9%
501203 - ECONOMIC DEVELOPMENT SALES TAX	\$1,468,767	\$2,627,174	\$2,627,174	\$1,158,407	55.9%
55 - INTEREST	\$13,452	\$16,000	\$16,000	\$2,548	84.1%
505101 - INTEREST ON GOVT POOL INVEST	\$10,431	\$16,000	\$16,000	\$5,569	65.2%
505103 - CERT OF DEPOSIT INTEREST	\$3,021	(\$0)	(\$0)	(\$3,021)	
Grand Total	\$1,482,219	\$2,643,174	\$2,643,174	\$1,160,955	56.1%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
012 - ECONOMIC DEVELOP NON-ORG	\$57,322	\$609,463	\$610,279	\$552,957	9.4%
12011000 - ECONOMIC DEVELOPMENT ADMIN	\$209,319	\$337,211	\$372,697	\$163,378	56.2%
12011100 - KEEP DUNCANVILLE BEAUTIFUL	\$5,705	\$12,081	\$9,297	\$3,592	61.4%
12011600 - DEBT SERVICE EDC	\$485,066	\$488,413	\$488,413	\$3,346	99.3%
12011800 - BEAUTIFICATION	\$28,977	\$126,472	\$83,899	\$54,922	34.5%
12051000 - DESIGN INCENTIVES	\$22,975	\$160,000	\$160,000	\$137,025	14.4%
12051100 - FAÇADE INCENTIVES	\$22,427	\$25,000	\$25,000	\$2,573	89.7%
12051200 - GRANTS/REBATE INCENTIVES	\$2,900	\$0	\$250,000	\$247,100	1.2%
Grand Total	\$834,691	\$1,758,640	\$1,999,585	\$1,164,894	41.7%

Attachment 1

CITY OF DUNCANVILLE

FIELDHOUSE FUND AT JUNE 30, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
48 - SPORTS FACILITY	\$255,891	\$814,100	\$412,885	\$156,994	62.0%
520101 - SPONSORSHIP REVENUE	\$13,775	\$100,500	\$39,230	\$25,455	35.1%
520120 - FOOD SALES	\$80,004	\$202,000	\$101,213	\$21,209	79.0%
520130 - BEVERAGE SALES	\$56,884	\$107,000	\$50,988	(\$5,896)	111.6%
520140 - MERCHANDISE REVENUE	\$516	\$5,000	\$4,864	\$4,348	10.6%
520170 - OTHER SPORTS ACTIVITY REV	\$37,892	\$59,600	\$38,765	\$873	97.7%
520180 - CAMP/AFTERSCHOOL PROG REV	\$37,453	\$276,000	\$140,254	\$102,801	26.7%
520190 - CLASS REVENUE	\$29,367	\$64,000	\$37,571	\$8,205	78.2%
59 - OTHER REVENUES	\$265,966	\$573,371	\$352,267	\$86,301	75.5%
509601 - MISCELLANEOUS	\$75,738	\$81,871	\$80,361	\$4,623	94.2%
509602 - CASH OVER AND SHORT	\$260	(\$0)	(\$0)	(\$260)	
509606 - AUCTION PROCEEDS	(\$0)	(\$0)	(\$0)	(\$0)	
509615 - RENTAL	\$11,983	\$56,500	\$41,496	\$29,514	28.9%
509620 - RENTALS- BASKETBALL	\$150,180	\$395,000	\$207,978	\$57,798	72.2%
509621 - RENTALS- VOLLEYBALL	\$27,805	\$40,000	\$22,432	(\$5,373)	124.0%
81 - OTHER FINANCE SOURCE	(\$0)	\$533,850	\$533,850	\$533,850	0.0%
801129 - TRANSF IN DCEDC	(\$0)	\$533,850	\$533,850	\$533,850	0.0%
Grand Total	\$521,856	\$1,921,321	\$1,299,002	\$777,146	40.2%

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
456 - FIELDHOUSE NON-ORG (DEBT PYMT)	\$48,405	\$452,640	\$452,640	\$404,235	10.7%
45601000 - FH ADMIN/OPS	\$559,061	\$1,193,772	\$993,841	\$434,780	56.3%
45602000 - FH CAFÉ/ FOOD COURT	\$75,180	\$175,705	\$139,705	\$64,525	53.8%
45602500 - FH GENERAL STORE	\$108	\$3,750	\$1,250	\$1,142	8.6%
45651100 - FIELDHOUSE CAMPS	\$5,670	\$78,000	\$38,250	\$32,580	14.8%
45651200 - FIELDHOUSE CLASSES	\$62	\$5,110	\$1,110	\$1,048	5.5%
45651300 - FIELDHOUSE OTHER ACTIVITIES	\$780	\$9,550	\$7,550	\$6,770	10.3%
Grand Total	\$689,266	\$1,918,527	\$1,634,346	\$945,080	42.2%

Attachment 1

CITY OF DUNCANVILLE

MEDICAL INSURANCE FUND AT JUNE 30, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
46 - PREMIUMS AND OTHER	\$2,962,693	\$3,562,942	\$3,562,942	\$600,249	83.2%
514101 - PREMIUMS EMPLOYEE HEALTH	\$2,310,018	\$2,700,000	\$2,700,000	\$389,982	85.6%
514103 - PREMIUMS DEPENDENT HEALTH	\$463,087	\$564,035	\$564,035	\$100,948	82.1%
514105 - PREMIUMS COBRA	\$10	(\$0)	(\$0)	(\$10)	
514106 - PREMIUMS RETIREES	\$189,578	\$298,907	\$298,907	\$109,329	63.4%
55 - INTEREST	\$15,676	\$28,000	\$28,000	\$12,324	56.0%
505101 - INTEREST ON GOVT POOL INVEST	\$10,409	\$28,000	\$28,000	\$17,591	37.2%
505103 - CERT OF DEPOSIT INTEREST	\$5,267	(\$0)	(\$0)	(\$5,267)	
59 - OTHER REVENUES	\$20,750	(\$0)	(\$0)	(\$20,750)	
509608 - STOP/LOSS REIMBURSEMENT	\$20,750	(\$0)	(\$0)	(\$20,750)	
81 - OTHER FINANCE SOURCE	\$300,000	\$400,000	\$400,000	\$100,000	75.0%
801901 - TRANSF IN	\$300,000	\$400,000	\$400,000	\$100,000	75.0%
Grand Total	\$3,299,119	\$3,990,942	\$3,990,942	\$691,823	82.7%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
007 - MEDICAL INSURANCE NON-ORG					
700450 - CONTRACTUAL SERVICES	\$21,830	\$37,080	\$37,080	\$15,250	58.9%
700904 - MISCELLANEOUS EXPENSE	(\$909)	\$5,000	\$5,000	\$5,909	-18.2%
701103 - EMPLOYEE MED PREMIUM EXPENSE	\$2,759,641	\$3,288,884	\$3,288,884	\$529,243	83.9%
701253 - RETIREE MED PREMIUM EXP	\$412,762	\$604,165	\$604,165	\$191,403	68.3%
702101 - ADMINISTRATIVE EXPENSES	\$6,489	\$8,000	\$8,000	\$1,511	81.1%
Grand Total	\$3,199,814	\$3,943,129	\$3,943,129	\$743,315	81.1%

Attachment 1

CITY OF DUNCANVILLE

COMPREHENSIVE SELF-INSURANCE FUND AT JUNE 30, 2020

	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
REVENUES					
46 - PREMIUMS AND OTHER	\$361,832	\$482,448	\$482,448	\$120,617	75.0%
514107 - GENERAL FUND CONTRIBUTIONS	\$294,009	\$392,018	\$392,018	\$98,009	75.0%
514108 - UTILITY FUND CONTRIBUTIONS	\$40,099	\$53,465	\$53,465	\$13,366	75.0%
514109 - HOTEL TAX FUND CONTRIBUTIONS	\$2,750	\$3,667	\$3,667	\$917	75.0%
514110 - EDC FUND CONTRIBUTIONS	\$8,991	\$11,988	\$11,988	\$2,997	75.0%
514111 - SANITATION FUND CONTRIBUTIONS	\$6,814	\$9,085	\$9,085	\$2,271	75.0%
514112 - DRAINAGE FUND CONTRIBUTIONS	\$3,668	\$4,890	\$4,890	\$1,223	75.0%
514113 - FIELDHOUSE FUND CONTRIBUTIONS	\$5,501	\$7,335	\$7,335	\$1,834	75.0%
55 - INTEREST	\$5,148	\$6,100	\$6,100	\$952	84.4%
505101 - INTEREST ON GOVT POOL INVEST	\$5,148	\$6,100	\$6,100	\$952	84.4%
Grand Total	\$366,979	\$488,548	\$488,548	\$121,569	75.1%

	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
EXPENDITURES					
008 - COMPREHENSIVE INSURANCE NONORG					
700446 - INSURANCE PREMIUMS TML	\$295,717	\$299,296	\$299,296	\$3,579	98.8%
700455 - WORKERS COMPENSATION CLAIMS	\$65,738	\$175,000	\$175,000	\$109,262	37.6%
700456 - LIABILITY CLAIMS	\$21,738	\$60,000	\$60,000	\$38,262	36.2%
Grand Total	\$383,194	\$534,296	\$534,296	\$151,102	71.7%

Attachment 1

CITY OF DUNCANVILLE

ONE-TIME PROJECTS AT JUNE 30, 2020

	DESCRIPTION	DEPT	PROJECT TO DATE ACTUAL	TOTAL PROJECT BUDGET	TOTAL REMAINING BUDGET	PROJECT STATUS
1	FY18 ZONING ORDINANCE UPDATE	PW	122,545	150,000	27,455	
2	FY18 NEIGHBORHOOD SIGN TOPPERS	GEN GOV	20,000	20,000	-	COMPLETE
3	FY19 ROOF REPLACEMENT	PARKS	369,763	1,637,250	1,267,487	
4	FY19 SECURITY UPGRADES (CAMERAS)	GEN GOV	137,664	144,000	6,336	
5	FY19 PUBLIC WORKS ERP SYSTEM	PW	101,968	226,000	124,032	
6	FY19 US 67 GATEWAY SIGNAGE	PW	21,600	500,000	478,400	ON HOLD
7	FY19 DESIGN FOR MAIN ST. /CAMP WISDOM	PW	-	150,000	150,000	
8	FY 20 LASERFICHE - GENERAL GOVT RECORDS	GEN GOV	-	19,185	19,185	
9	FY 20 SECURITY UPGRADES (CAMERAS)	GEN GOV	-	115,000	115,000	REDUCE SCOPE
10	FY 20 LED PANEL CHRISTMAS TREE	PARKS	25,000	25,000	-	COMPLETE
11	FY 20 PYBURN PARK FITNESS EQUIPMENT	PARKS	-	50,000	50,000	
12	FY 20 CHILLER REPLACEMENT	PARKS	-	44,969	44,969	
13	FY 20 BI LASERFICHE	PW	-	10,000	10,000	ON HOLD
14	FY 20 FUEL TANKS	PW	-	141,508	141,508	
15	FY 20 LED LIGHTING AMPHITHEATRE	PARKS	-	20,000	20,000	ON HOLD
16	FY 20 CENSUS ACTIVITIES (FROM PY SAVINGS)	PW	219	5,000	4,781	
17	FY20 RESERVED FOR P-25 COMPLIANT RADIOS	POL/FIRE	-	350,000	350,000	
	TOTAL ONE TIME PROJECT BUDGET		\$798,759	\$3,607,912	\$2,809,153	

Unallocated Budget - Savings/(Overages) from Completed Projects

\$75,441

Note: Completed projects are highlighted in yellow.

Attachment 2
CIP PROJECTS AS OF 06-30-2020

CIP PROJECT TYPE	2018 ACTUAL	2019 ACTUAL	2020 YTD ACTUAL	PROJECT TO DATE ACTUALS	PROJECT TO DATE BUDGET	STATUS
ALCI - ALLEY CIP						
PWAL00001 - FY18 FOREST HILLS FLAMINGO/GRANADA	\$49,789.68	\$229,393.89		\$279,183.57	\$293,130.94	COMPLETE
PWAL00002 - FY19 MADRID ALLEY RECONSTRUCTION		\$25,444.88	\$11,590.65	\$37,035.53	\$373,000.00	
PWALDR001 - FY20 DIGITIZE ALLEY/DRAINAGE DWGS			\$0.00	\$0.00	\$10,000.00	
BWCI - BAG WALL CIP						
PWDR00006 - FY18 BAGWALL PROJECT 279 MERRIBROOK	\$12,502.00	\$22,859.00		\$35,361.00	\$22,859.00	COMPLETE
PWDR00008 - FY19 BAGWALL - 614 KENSINGTON		\$61,938.80	(\$20,646.40)	\$41,292.40	\$82,584.80	COMPLETE
DRCI - DRAINAGE CIP						
PWDR00001 - FY18 FOREST HILLS FLAMINGO DRAINAGE		\$44,917.62		\$44,917.62	\$47,916.99	COMPLETE
PWDR00002 - FY18 LONGWORTH BLVD DRAINAGE IMPROV		\$30,122.00	\$0.00	\$30,122.00	\$54,165.00	
PWDR00003 - FY18 WILLOW RUN PARK DRAINAGE IMPRV		\$29,723.50	\$10,584.00	\$40,307.50	\$49,150.00	
PWDR00004 - FY18 LAKESIDE PARK DRAINAGE IMPROV		\$28,340.10	\$4,230.40	\$32,570.50	\$45,190.00	
PWDR00005 - FY18 FERGUSON DRAIN/EROSION/PAVING		\$10,000.00	\$346,182.85	\$356,182.85	\$444,658.74	
PWDR00007 - FY19 MADRID ALLEY RECONSTRUCTION		\$1,275.37	\$6,376.85	\$7,652.22	\$42,753.70	
PWDR00009 - FY19 MEADOWCREEK 370 DRAINAGE IMPRV		\$4,500.00	\$36,030.75	\$40,530.75	\$216,035.00	
FABD - FACILITIES BOND PROJECT						
PWBD00004 - SERVICE CENTER RENOVATION BOND		\$64,800.00	\$64,800.00	\$129,600.00	\$206,400.00	
PWBD00005 - FIRE STATION BOND		\$23,500.00	\$208,636.58	\$232,136.58	\$1,164,000.00	
LSCI - LANDSCAPE CIP						
PWST00002 - US67 LANDSCAPE MASTER PLAN	\$86,250.00	\$16,771.46	\$36,650.00	\$139,671.46	\$152,000.00	
PBCI - PIPE BURSTING CIP						
PWWW00002 - FY18 PIPEBURSTING PROGRAM		\$1,799,910.41	\$94,732.13	\$1,894,642.54	\$1,894,642.54	COMPLETE
PWWW00013 - FY20 PIPEBURSTING			\$0.00	\$0.00	\$1,162,258.75	
PKBD - PARKS BOND CI PROJECTS						
PKBD00001 - CITYWIDE TRAILS IMPLEMENTATION			\$0.00	\$0.00	\$900,000.00	
PKBD00002 - ROTARY PARKING LOT		\$17,405.46		\$17,405.46	\$50,000.00	COMPLETE
PKBD00003 - LAKESIDE PARK PAVILION		\$0.00	\$295,197.64	\$295,197.64	\$400,000.00	
PKBD00004 - HARRINGTON PARK PAVILION		\$0.00	\$0.00	\$0.00	\$400,000.00	
PKBD00005 - ARMSTRONG KIDSVILLE AND SPLASHPAD		\$44,550.00	\$156,847.74	\$201,397.74	\$2,250,000.00	
PKBD00006 - HARRINGTON IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$2,120,000.00	
SDCI - STUDY CIP						
PWWR00005 - FY18 WATER MASTER PLAN		\$64,251.00	\$549.00	\$64,800.00	\$64,800.00	COMPLETE
PWWW00003 - FY18 WASTEWATER MASTER PLAN		\$75,655.00	\$2,745.00	\$78,400.00	\$78,400.00	COMPLETE

Attachment 2
CIP PROJECTS AS OF 06-30-2020

CIP PROJECT TYPE	2018 ACTUAL	2019 ACTUAL	2020 YTD ACTUAL	PROJECT TO DATE ACTUALS	PROJECT TO DATE BUDGET	STATUS
SKCI - SIDEWALK CIP						
PWST00003 - FY18 SIDEWALK PROGRAM		\$74,268.75		\$74,268.75	\$400,801.00	COMPLETE
PWST00005 - FY19 SIDEWALK PROGRAM		\$0.00	\$108,690.90	\$108,690.90	\$348,925.00	
STBD - STREETS CIP BOND PROJ						
PWBD00001 - DANIELDALE RD (S MAIN - US 67) BOND		\$42,880.58	\$129,466.22	\$172,346.80	\$3,041,587.38	
STCI - STREET CIP						
PWST00006 - FY19 DANIELDALE BIKE FACILITY STUDY		\$27,488.98	\$24,095.93	\$51,584.91	\$51,600.00	COMPLETE
WRCI - WATER LINE CIP						
PWWR00001 - FY18 CENTER ST & CENTER RIDGE APTS	\$100,429.50	\$44,867.60	\$1,112,569.94	\$1,257,867.04	\$1,832,827.00	COMPLETE
PWWR00003 - FY18 IRWIN KEASLER WATER MAIN IMPRV		\$114,826.81	\$472,288.18	\$587,114.99	\$929,438.00	PHASE 1 COMPLETE
PWWR00004 - FY18 GREENBRIAR ESTATES IMPROVEMENT		\$115,527.45	\$330,166.85	\$445,694.30	\$619,676.50	
PWWR00006 - FY18 FOREST HILLS-S ALEXANDER WTR		\$30,225.00	\$374,614.18	\$404,839.18	\$409,251.74	COMPLETE
PWWR00007 - FY19 LINK DR WATER IMPROVEMENTS		\$36,442.85	\$192,850.28	\$229,293.13	\$391,633.87	
PWWR00008 - FY19 LAKESIDE DR WATER IMPROVEMENTS		\$13,500.00	\$229,898.33	\$243,398.33	\$309,355.00	
PWWR00009 - FY19 COCKRELL HILL WATER IMPROVE		\$0.00	\$25,193.42	\$25,193.42	\$64,233.84	
PWWR00011 - FY19 DANIELDALE MAIN TO 67		\$21,830.13	\$65,910.11	\$87,740.24	\$317,893.27	
PWWR00013 - FY20 MAIN & CAMP WISDOM WTR IMPROVE			\$0.00	\$0.00	\$13,608.34	
PWWR00014 - FY20 HOPKINS - VAN ROWE WATER IMPRV			\$0.00	\$0.00	\$22,000.00	
WTCI - WATER TANK CIP						
PWWR00002 - DANIELDALE PUMP STA REHABILITATION		\$105,553.65	\$101,778.63	\$207,332.28	\$2,429,472.00	COMPLETE
PWWR00012 - EMERGENCY GENERATOR @ SUMMIT			\$0.00	\$0.00	\$200,000.00	
PWWT00001 - N MAIN PS PH 2 VFD & SCADA IMPROVE	\$818,751.19	\$7,970.00		\$826,721.19	\$939,408.00	
PWWT00002 - FY18 MAIN PUMP STA SECURITY CAMERAS		\$73,329.57		\$73,329.57	\$74,002.18	
PWWT00003 - N. MAIN WATER TANK LED LIGHTING			\$0.00	\$0.00	\$15,000.00	

Attachment 2
CIP PROJECTS AS OF 06-30-2020

CIP PROJECT TYPE	2018 ACTUAL	2019 ACTUAL	2020 YTD ACTUAL	PROJECT TO DATE ACTUALS	PROJECT TO DATE BUDGET	STATUS
WWCI - WASTEWATER CIP						
PWWW00001 - FY18 CENTER ST & CENTER RIDGE APTS	\$38,840.50	\$23,104.40	\$266,812.25	\$328,757.15	\$550,891.00	COMPLETE
PWWW00004 - FY18 FOREST HILLS S ALEXANDER WASTE		\$30,225.00	\$271,641.83	\$301,866.83	\$374,702.64	COMPLETE
PWWW00005 - FY18 GREENBRIAR WASTEWATER IMPROVE		\$74,803.00	\$139,833.48	\$214,636.48	\$438,364.84	PHASE 1 COMPLETE
PWWW00006 - FY19 COCKRELL HILL WASTEWATER IMPRO		\$0.00	\$25,193.43	\$25,193.43	\$64,233.84	
PWWW00008 - FY19 DANIELDALE MAIN-67		\$13,253.98	\$40,016.79	\$53,270.77	\$205,896.01	
PWWW00010 - FY20 MAIN/CAMP WISDOM WW IMPRVMTS			\$0.00	\$0.00	\$13,608.34	
PWWW00011 - FY20 MERRILL N REPLACEMENT WW IMPRV			\$0.00	\$0.00	\$15,000.00	
PWWW00012 - FY20 FREEMAN 100-200 BLOCKS WW IMPR			\$0.00	\$0.00	\$10,000.00	
Grand Total	\$1,106,562.87	\$3,445,456.24	\$5,165,527.94	\$9,717,547.05	\$26,607,355.25	