



Duncanville City Council Meeting Agenda

Via ZOOM videoconference

Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, July 21, 2020

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended by Office of the Governor on June 12, 2020, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting by video conference at 6:00 pm on Tuesday, July 21, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted by video conference. There will be no public access to a physical location.

To submit public comments, email citysecretary@duncanville.com and title the email “Public Comment – July 21st. All public comments submitted by 4pm on Tuesday, July 21, 2020 will be provided to the City Council members and entered into the record for the July 21, 2020 City Council Special Meeting.

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_eNgrV7TeRZerCeumsl41MA

After registering, you will receive a confirmation email containing information about joining the webinar. The registration email will provide you with a telephone number to call in if needed.

A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

WORK SESSION / BRIEFING

Citizen comments will not be heard during the Work Session/Briefing but will be heard during the Regular Session.

1. DISCUSS AGENDA ITEMS

2. BRIEFINGS / PRESENTATIONS

- | | | |
|----|---|--------|
| A. | Receive a presentation from Jason Hughes with Hilltop Securities and hold a discussion on Public Improvement Districts (PIDs).
Public Improvement Districts (PIDs) | 5 |
| B. | Discuss potential options for utilizing Duncanville CARES ACT funding.
Potential Options - CARES ACT Funding | 6 - 7 |
| C. | Discuss the City Council Calendar.
Council Calendar | 8 - 12 |

EXECUTIVE SESSION

1. City council shall convene into closed executive session pursuant of Section 551.087 of the Texas Government Code, Deliberation Regarding Economic Development Negotiations;

1. To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or
2. To deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

Regarding to wit: real properties generally located north of Wheatland Rd., east of Cedar Ridge, west of Cockrell Hill Rd, and south of Redbird Lane.

REGULAR SESSION - (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

None

3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

Public Comments submitted by email to the City Secretary via citysecretary@duncanville.com. All public comments submitted by 4pm on Tuesday, July 21, 2020 will be provided to all City Council members and will be entered into the record for the July 21, 2020 City Council Meeting.

The City Secretary will still set a two-minute time limit on the comments as they are read.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

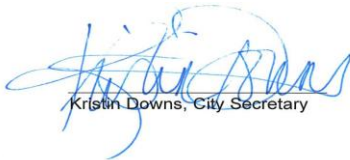
- | | | |
|----|---|----------|
| A. | Consider the Minutes for June 8, 2020 Budget Workshop Special Meeting, June 9, 2020 Budget Workshop Special Meeting, June 16, 2020 City Council Regular Meeting, and the July 7, 2020 Special Meeting.
2020-06-08 - Budget Workshop - Minutes - UNAPPROVED
2020-06-09 - Budget Workshop - Minutes - UNAPPROVED
2020-06-16 - City Council - Minutes - UNAPPROVED
2020-07-07 - Special Meeting - SGR - Minutes - UNAPPROVED | 13 - 30 |
| B. | Consider approval of a Resolution approving shared-use bike lanes locations and implementation utilizing the 2018 Bond Funds for trails.
Shared-Use Bike Lanes | 31 - 35 |
| C. | Consider a Resolution authorizing award of bid IFC # 20-018 to Elite Striping, LLC; for pavement marking for an annual amount up to \$112,409 with annual renewal options; providing for a novation of previous bid, award or renewal.
IFB20-018 Contract for Pavement Markings | 36 - 55 |
| D. | Consider a Resolution authorizing a Purchase Agreement with Sam Pack's Five Star Ford LTD. using the (BuyBoard) Contract #601-19 and Tarrant County Commissioners Court Bid 2019-041 in the amount of up to \$142,534.90.
Sam Pack's Five Star Ford-Medium Vehicle Fleet | 56 - 163 |

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consider approval of an Ordinance abandoning a portion of Shady Trail Drive known as described, depicted and authorized in Exhibit "A"; providing that said ordinance shall constitute a quitclaim deed that may be recorded with the County Clerk of Dallas County Texas. 164 - 171
[Shady Trail Drive](#)
 - B. Consider a Resolution approving the usage of CARES ACT funding and a Letter of Intent by and between Dallas County, Texas and the City of Duncanville to participate in the Dallas County Emergency Business Assistance Program under the Coronavirus Aid Relief and Economic Security Act (CARES ACT) under the terms and conditions as stated in the Letter. 172 - 177
[CARES ACT funding](#)
 - C. Take any necessary action as a result of the Executive Session.
- 6. STAFF AND BOARD REPORTS**
- A. Receive the Monthly Financial Report as of May 31, 2020. 178 - 205
[Monthly Financial Report](#)
[PowerPoint - MAY 2020 Financial Update](#)
 - B. Receive the Fire Department Quarterly Report. 206 - 211
[PowerPoint - FD Quarterly Update](#)
 - C. Receive the Police Department Quarterly Report and the Police Department's Use of Force Presentation. 212 - 239
[PowerPoint - Police 2nd Quarter Report](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Duncanville City Hall, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanville.com and said Notice was posted on the following date and time: **Thursday, July 16, 2020 at 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.



Kristin Downs, City Secretary

PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS MEETING ROOM WITH A HANDGUN THAT IS CARRIED OPENLY.

DE CONFORMIDAD CON LA SECCIÓN 30.07 DEL CÓDIGO PENAL (PREVARICACIÓN POR LICENCIATARIO CON UNA ARMA DE MANO LLEVADA ABIERTAMENTE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE LICENCIAS PARA PORTAR ARMAS), NO PUEDEN ENTRAR A LA SALA DE REUNIONES CON UNA ARMA DE MANO QUE SE PRACTICA ABIERTAMENTE.

"PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY HOLDER OF LICENSE TO CARRY A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (CONCEALED HANDGUN LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN"

"DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (INGRESO SIN AUTORIZACIÓN DE UN PORTADOR DE UNA LICENCIA PARA LLEVAR UN ARMA CORTA OCULTA), UNA PERSONA CON LICENCIA SEGÚN EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DEL GOBIERNO (LEY PARA PORTAR ARMAS CORTAS OCULTAS), NO PUEDE INGRESAR A ESTA PROPIEDAD CON UN ARMA CORTA OCULTA"



STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Receive a presentation from Jason Hughes with Hilltop Securities and hold a discussion on Public Improvement Districts (PIDs).

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- N/A
 - Goal: N/A
 - WorkPlan Item N/A

STAFF RESPONSIBLE:

Jessica James, Economic Development Director

BACKGROUND/HISTORY:

Jason Hughes with Hilltop Securities will provide City Council with a presentation on Public Improvement Districts (PIDs) and how they can potentially be used in Duncanville. Mr. Hughes will review how other cities in the Best Southwest are utilizing this financing tool.

Hilltop Securities is the City of Duncanville's Financial Advisor. The City of Duncanville has worked with Hilltop for more than 37 years. They assist the City with all matters concerning issuance of debt and are experts with various financing options including Public Improvement Districts (PIDs).

This information is being provided because of a previous request by City Councilmember Mark Cooks.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

This item is only for discussion and does not require a funding source.

Contract Log #:

N/A

RECOMMENDATION:

Staff is requesting feedback from City Council if there is a desire to further explore creating any Public Improvement Districts in Duncanville.



STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Discuss potential options for utilizing Duncanville CARES ACT funding.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- N/A
- Goal: N/A

STAFF RESPONSIBLE:

Jessica James, Economic Development Director

Tia Pettis, Assistant Finance Director

Tonya Hunter, Regional Emergency Management Operations Coordinator

BACKGROUND/HISTORY:

On May 11, 2020, the State of Texas announced the distribution of State CARES ACT funding to local governments. As part of the chosen distribution formula, the cities within Dallas County are not eligible for State assistance and were directed to seek funding from the distribution sent directly to the County.

On May 19, 2020, the Dallas County Commissioners Court approved an Interlocal Agreement and allocation of funding for the cities in Dallas County. Duncanville's funding allocation was based on \$55 per capita and 2018 population estimates.

During the June 2, 2020, City Council Meeting, the Duncanville City Council unanimously approved an Interlocal Agreement between the City of Duncanville and Dallas County to accept \$2,173,050 worth of funding under the Coronavirus Aid Relief and Economic Security Act (CARES ACT) for disaster relief assistance. Council was informed that 20% or \$434,610 would be immediately available for expenses incurred as a result of the COVID-19 pandemic. An additional 80% or \$1,738,440 would be available for relief assistance as the City Council desired, as long as it complied with CARES ACT guidance and requirements.

On June 16, 2020, City Staff provided the City Council with a briefing on potential ways the CARES ACT funding could be utilized in Duncanville including:

1. Recovering Internal City costs
2. Residential Assistance Program
3. Business Assistance Program

The City Council provided Staff guidance on a framework for the design of the different programs based on the information that Staff had gained from Dallas County. Staff informed Council that Dallas

County had a call scheduled the next day to provide further guidance to cities on administering the funds.

During the conference call with Dallas County on June 17, 2020, the County reviewed further regulations and claw back provisions established by the Federal Government regarding the use of CARES ACT funding. Dallas County also informed the cities that they had enough CARES ACT funding left in their residential assistance program to assist residents of the County through the end of the year. In addition, Dallas County offered that cities could partner with the County through their Dallas County Emergency Business Assistance Program. From this conference call, it was determined that Duncanville businesses and residents can apply to receive assistance through the County's programs, thus eliminating the need and risk associated with contracting with a third-party to administer Duncanville's allocated funds.

On June 25, 2020, the City of Duncanville received a letter from Dallas County with a proposal to allow Duncanville to partner with their Dallas County Emergency Business Assistance Program. If the City Council is interested in partnering, then Duncanville will provide Dallas County with a portion of their CARES ACT funding to assist businesses and Dallas County will administer these funds through their established program.

The City received the initial 20% of the CARES ACT funding awarded to Duncanville from Dallas County on July 2, 2020. The Finance Department has determined that actual internal costs incurred by the City because of the pandemic will be approximately \$703,050 or 30% of the total funding awarded to Duncanville by the end of year. These costs are approved expenditures under the CARES ACT and can be mitigated through these funds. The City of Duncanville will have to provide an approved plan to Dallas County to receive the remaining 80% and cover these additional projected City costs. After these costs are covered, this will leave approximately \$1,470,000 or 68% of the funds available. If City Council chooses, these remaining funds can be used to partner with Dallas County's Emergency Business Assistance Program.

POLICY EXPLANATION:

Staff will provide City Council with a briefing update on the current restrictions and guidance from Dallas County along with options for Council to consider on the utilization of the all the CARES ACT funding awarded to Duncanville.

FUNDING SOURCE:

The Coronavirus Aid Relief and Economic Security Act (CARES ACT) will provide program funding.

Contract Log #:

N/A

RECOMMENDATION:

Staff is looking for guidance from City Council on how they would like to utilize the CARES ACT funding provided to Duncanville by Dallas County.



STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Discuss the City Council Calendar.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Kristin Downs, City Secretary

Paul Frederiksen, Interim City Manager

BACKGROUND/HISTORY:

Discussion on videoconferencing of City Council meetings.

Discussion regarding other meetings as necessary.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

N/A

Contract Log #:

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RECOMMENDATION:

Discussion on the City Council Calendar.

ATTACHMENTS:

[Attachment 1 - City Council Calendar](#)

ATTACHMENT 1

July 2020

July 2020							August 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	2	3	4	5	6	7	1
12	13	14	8	9	10	11	9	10	11	12	13	14	15
19	20	21	15	16	17	18	16	17	18	19	20	21	22
26	27	28	22	23	24	25	23	24	25	26	27	28	29
			29	30	31		30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1	2	3	4
5	6	7 6:00pm CANCELED - City Council Meeting (City Council Briefing Room / Chambers)	8	9	10	11
12	13	14	15	16	17	18 duncanSWITCH - Chamber Event
19	20	21 6:00pm ZOOM - City Council Meeting (City Council Briefing Room / Chambers)	22	23	24	25
26	27 6:00pm ZOOM - B&C Interviews	28 6:00pm ZOOM - B&C Interviews	29	30	31	Aug 1

City Council Calendar

1

7/6/2020 12:06 PM

ATTACHMENT 1

August 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1
2	3 6:00pm Joint Meeting w/P&Z (Senior Center)	4 6:00pm City Council Meeting (City Council Briefing Room / Chambers)	5	6	7	8
9	10 6:00pm Joint Meeting w/Park Board (Senior Center)	11	12	13 5:00pm Budget Meeting	14	15 duncanSWITCH - Chamber Event
16	17 6:00pm Joint Meeting w/P&Z (Library Meeting Rooms)	18 6:00pm City Council Meeting (City Council Briefing Room / Chambers)	19	20	21	22 Fire Truck Pull
23	24 6:00pm Joint Meeting w/DCEDC (Library)	25	26	27	28	29
30	31	Sep 1	2	3	4	5

ATTACHMENT 1

September 2020

September 2020							October 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1 6:00pm City Council Meeting (City Council Briefing Room / Chambers)	2	3	4	5
6	7	8	9	10	11	12
13	14	15 6:00pm City Council Meeting (City Council Briefing Room / Chambers)	16	17	18	19 duncanSWITCH - Chamber Event Tri-Cities Gala moved to April 17, 2021
20	21	22	23	24 6:00am Town Hall - Fire Station #1 Design (Senior Center)	25	26
27	28	29	30	Oct 1	2	3

ATTACHMENT 1

October 2020

October 2020							November 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1	2	3
4	5	6 6:00pm City Council Meeting (City Council Briefing Room / Chambers)	7	8	9	10
11	12	13	14	15	16	17 duncanSWITCH - Chamber Event
18	19	20 6:00pm City Council Meeting (City Council Briefing Room / Chambers)	21	22	23	24
25	26	27	28	29	30	31

**Duncanville City Council Meeting Minutes
Special Meeting
Budget Workshop
Monday, June 8, 2020**

CALL TO ORDER

A special meeting of the Duncanville City Council was called to order on Monday, June 8, 2020, at 5:15 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT:

Mayor Barry L. Gordon
Councilmember Joe Veracruz
Councilmember At-Large Patrick Harvey
Councilmember Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson – arrived at 5:25 p.m.

There will be no public access to this physical access. However, a live broadcast will be provided on our local channels (Charter 192 or U-verse 99). A YouTube recording will be provided no later than June 12, 2020.

To submit public comments, email citysecretary@duncanville.com and title the email "Public Comment – June 8th". All public comments submitted by 4pm on Monday, June 8, 2020 will be provided to the City Council members and entered into the record for the June 8, 2020 City Council Special Meeting – Preliminary Budget Workshop.

1. **Call to Order**
2. **Receive Public Comments (see above comments).**
None.
3. **Pre-Budget Workshop for Fiscal Year 2020-2021. Discussion of topics related to current year budget and next fiscal year budget planning including the following general topics:**
 - **FY 20 Budget Status – Projected**
 - **FY 21 General Fund Budget Outlook**
 - **Future Budget Impacts**
 - **Tax Rate Discussion**
 - **FY 20 Utility Fund Status - Projected**
 - **FY 21 Utility Fund Outlook**
 - **Capital Improvement Plans (CIP)**
 - **Other Funds – FY20 Projected; FY21 Outlook**
 - **Bond Projects Update and Discussion**
 - **Public Improvement Districts (PID)**

City Manager Hugman briefed Council on the timeline of events and stated new challenges have been presented due to the COVID-19 pandemic and the 3.5% property tax. FY21 budget will not include any new programs, one-time projects, or pay raises. The city can maintain the current service levels with the drop-in sales tax revenue and a 3.5% tax cap in order to maintain an adequate fund balance.

Debt Service:

- **GO Bonds issued in 2019 \$21,600,000 at \$20,735,000**
The bonds sold at more than "face value" due to favorable interest rates. The premium allowed the City to issue less debt than funds received.
 - Last payment scheduled Feb 2039
 - Callable in 2028 (could re-finance if interest rates favorable)
 - Annual Debt Service Averages \$1,483,000
 - Principal amount outstanding at beginning of FY21 will be \$20,395,000
- **Utility Fund Debt retired in current year (FY20)**
- **Fieldhouse Debt**
 - Last payment due August 2025
 - Average annual debt service \$ 537,325
 - Principal outstanding at the beginning of FY21 will be \$2,495,000
- **DCEDC Debt**
 - Last payment due August 2021
 - Principal outstanding at the beginning of FY21 will be \$485,000

FY20 General Fund Summary:

- FY19 revenues exceeded budget
 - \$250,870 in Permits and Fees
 - \$69,792 in collected Emergency Medical Services
 - \$125,363 in Texas Ambulance Supplemental Payment
 - \$52,305 in Rental Property Registration
 - \$138,232 in Fines and Permits (court and court related fines)
 - \$319,234 in Interest revenue due to unanticipated rising interest rates
 - \$404,554 in Other revenue
 - \$144,101 lien collection
 - \$69,820 workers comp reimbursements
 - Other miscellaneous revenues (copies of police reports, outstanding check write-offs, reimbursement for EMS planner, auction proceeds, gas well revenue)
- Expenditures coming in under budget
 - \$243,129 Parks and Recreation
 - \$107,566 in Park Ground Maintenance (savings in water and electricity, mowing and landscape maintenance)
 - \$72,217 in Recreation Programming (salary/benefits due to vacant position and savings in fees paid for camp and class instructors)
 - \$30,002 in Special Events (Christmas parade cancellation Dec 2018)
 - \$311,439 Public Works
 - \$264,077 in Streets (contracts underway not completed and paid until FY20 and electricity savings for street lighting)
 - \$72,536 in Equipment Services (less than budgeted vehicle repairs and declining fuel prices)

FY20 General Fund Expenditure Cuts in Response to COVID-19 Pandemic

- \$1,166,672 General Fund Expense Cuts
 - \$599,260 salary and benefit cuts (PT salary cuts and hiring freeze)
 - \$68,928 travel and training cuts
 - \$138,500 park amenity replacements and landscape related cuts
 - \$21,783 savings in fuel costs
 - \$388,201 in miscellaneous reductions (electricity, postage, advertising, etc.)

FY20 General Fund Expenditure Increases

- \$170,000 transfer for unfunded portion of COVID-19 related grants (some portion of this may be covered by the CARES grant)
- \$152,000 increase to repair I-20 lighting due to theft of wiring
- \$190,197 increase to vacation and sick time payouts for resignations and retirements (11 resignations, 2 retirements)
- \$70,000 Chammeyville demolition and tank removal
- \$167,510 medical insurance fund dissolution (no longer self-insured)

FY20 General Fund Major Revenue Changes**\$991,956 Sales Tax decrease**

- Loss of major sales tax generator DeFord's (somewhat offset by new sales tax generators such as Pappa's BBQ and Mudhook Bar and Kitchen)
- Estimated COVID-19 trending
 - Total actual sales tax received Oct 2019 thru Mar 2020 \$5,049,749
 - Total actual sales tax received April 2019 thru Sep 2019 (prior year) \$5,515,120 less 25% COVID-19 reduction of \$1,378,780 leaving forecasted sales tax revenue for the remainder of FY20 at \$4,136,340
 - 75% of sales tax allocated to the General Fund and 25% allocated to DCEDC
- \$36,500 increase in Permits and Fees
 - Increase in Emergency Medical Services collections of \$50,000 offset by decreased Health Food Permit Fees
- \$55,000 decrease in Interest Income
 - Falling interest rates due to Federal Open Market Committee response to pandemic
- \$100,887 decrease in Recreation Fees
 - COVID-19 related closure
- \$146,221 decrease in Other Revenue

- Loss of EON lease revenue

FY20 General Fund Challenges

- Sales tax revenue loss is significant and recovery from the pandemic is uncertain from a timing perspective
- Restoration of deferred street maintenance and other building and equipment maintenance costs continue to present challenges
- Providing exceptional services with lean staffing levels is a challenge
- Compliance with unfunded regulatory and reporting mandates increases organizational stress with lean staffing and current compensation

FY20 General Fund Summary:

FY21 Proposed Budget Expenditure Reductions

- \$337,340 cuts in travel and training, supplies, Workers Comp premiums, and other miscellaneous expenses during internal budget review process
- \$94,166 salary and benefit savings in Park and Recreation due to reorganization
- \$45,798 savings from Planning position vacancy

FY21 Proposed Budget Expenditure Increases

- \$304,720 Group Insurance (expected 19% increase in insurance premiums – insurance has been bid and awaiting results)
- \$279,398 retiree medical expense previously in Medical Insurance Fund
- \$69,588 increase in IT replacement fund contributions (increased funding from 30% to 80%)

FY21 Proposed General Fund Budget Revenue Changes

- \$1,066,956 decrease in sales tax revenue based on loss of DeFord's and uncertain economic recovery from COVID-19
- Budget based on FY20 Revised Sales Tax History less an additional drop of \$100,000
- Potential new sales tax pending completion and opening
 - Starbucks
 - Thibodeaux's Authentic Cajun Cooking expansion
 - Tax generating businesses leasing space in new strip center located in front of WinCo Foods, former Chase Bank building, pad sites around potential new credit union
- \$624,468 increase in property tax revenue, limited by SB2
- \$17,000 decrease in franchise receipts as telephone and cable franchise revenues continue to erode
- \$84,500 increase in permits and fees due to potential credit union and car wash construction along with increased emergency medical service fees
- \$49,000 increase in fines associated with a return to normal public activity (traffic fines, code violations, etc.)
- \$25,000 decrease in investment revenue based on predicted lower interest rates
- \$45,000 decrease in recreation fees based on uncertain recovery from COVID-19
- \$149,000 decrease in other revenue based on loss of EON lease revenue
- \$340,400 transfer to Medical Insurance Fund not needed due to dissolution of fund
- \$425,662 decrease in transfer to One Time Project Fund (funds not available)
- \$80,000 increase in transfer to grant fund due to every two-year funding of CDBG grant
- \$265,000 increase in transfer to Street CIP due to funding
 - \$50,000 road design Beaver Creek & Swan Ridge
 - \$75,000 road design E. Carr
 - \$61,000 Wintergreen Phase I payment to Dallas County
 - \$79,000 US-67 Green Ribbon design
- \$350,000 reserve for P-25 radio project decrease (no funds available)
- \$100,000 decrease in economic incentive payments due to the commitment ending in FY20

FY21 Budget Challenges

- Uncertainty of economic recovery after pandemic is a big concern:
 - No new programs, no new projects
 - No civilian pay increases and no public safety pay plan adjustments
 - Maintaining services at current levels

- Maintaining competitive pay and benefits continues to be a challenge as we compete with other public sector entities and the private sector to attract and retain employees
- Providing exceptional services with lean staffing levels is a challenge
- Compliance with unfunded regulatory and reporting mandates is difficult to achieve with lean staffing and current compensation levels
- Restoration of deferred street maintenance and other building and equipment maintenance costs continue to present challenges

The meeting recessed at 6:13 p.m. and reconvened at 6:37 p.m.

There was further discussion on the Fire and Police Department P25 Radio system update and a cost benefit analysis of transitioning to Tri-City Jail.

Council instructed for staff to move forward with an Interlocal Agreement for transitioning to a Tri-City Jail for the next Fiscal year.

Councilmember Jameson would like staff to look at incorporating the EON building for a city facility.

Tax Rate Straw Vote:

Council agreed not to exceed the a 3.5% Cap

- Under Voter-Approval Rate – Estimated General Fund Tax Revenue \$17,917,083 (3.5% Cap)

ADJOURNMENT

The meeting was adjourned at 8:26 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY

**Duncanville City Council Meeting Minutes
Special Meeting
Budget Workshop
Tuesday, June 9, 2020**

CALL TO ORDER

A special meeting of the Duncanville City Council was called to order on Tuesday, June 9, 2020, at 6:06 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Mayor Barry L. Gordon
Councilmember Joe Veracruz
Councilmember At-Large Patrick Harvey
Councilmember Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson – arrived at 5:25 p.m.

There will be no public access to this physical access. However, a live broadcast will be provided on our local channels (Charter 192 or U-verse 99). A YouTube recording will be provided no later than June 12, 2020.

To submit public comments, email citysecretary@duncanville.com and title the email "Public Comment – June 9th". All public comments submitted by 4pm on Tuesday, June 9, 2020 will be provided to the City Council members and entered into the record for the June 9, 2020 City Council Special Meeting – Preliminary Budget Workshop.

1. **Call to Order**
2. **Receive Public Comments (see above comments).**
None.
Mayor Gordon stated Item 4 would be discussed before Item 3.
4. **Consider a Resolution approving the DCEDC COVID-19 Temporary Business Retention Assistance Program applications.**
The following Councilmembers recused themselves:
 - Councilmember Joe Veracruz
 - Councilmember Monte Anderson

Mayor Gordon questioned if the business asked for a specific dollar amount in their applications.

Chair Steve Dial stated over 80% of the applicants asked for over \$10,000.00 in assistance. There were 162 applications with at total request of \$1,396,047.75. a budget of \$250,000.00 is available in the Business Retention Assistance Program.

Council thanked the DCEDC board for all their hard work.

Councilmember Mark D. Cooks made a motion to approve the item as stated, Mayor Pro Tem Don McBurnett seconded the motion. The vote was cast 5 for, 0 against (Councilmember Joe Veracruz and Councilmember Monte Anderson were recused). Item passed.

3. **Pre-Budget Workshop for Fiscal Year 2020-2021. Discussion of topics related to current year budget and next fiscal year budget planning including the following general topics:**
 - FY 20 Budget Status – Projected
 - FY 21 General Fund Budget Outlook
 - Future Budget Impacts
 - Tax Rate Discussion
 - FY 20 Utility Fund Status - Projected
 - FY 21 Utility Fund Outlook
 - Capital Improvement Plans (CIP)
 - Other Funds – FY20 Projected; FY21 Outlook
 - Bond Projects Update and Discussion
 - Public Improvement Districts (PID)

Finance Director Richard Summerlin presented the Utility Fund and Solid Waste Fund.

FY20 Utility Fund Balance

- Water and sewer revenue are trending upward based on YTD actuals
- Other revenues overall increase of \$312,000
 - \$327,000 - increase for TRA refund (settle up for FY19)
 - \$26,000 – unbudgeted increase for City Services Reimbursement (Pioneer, La Mexicana, etc. surcharges)
 - (\$41,000) - lost revenues in service charges due to COVID 19 (No reconnect charges March- May)
- Utility Accounting overall increase of \$67,000
 - \$139,000 - increase in for billing system implementation
 - \$10,000 - increase for meter reading equipment costs
 - (\$82,000) - decrease in meter costs (expend current on-hand inventory in preparation for AMI)
- Utility Admin total increase of \$12,000
 - \$5,000 due to termed employee vacation payout
 - \$9,000 added for unbudgeted portion of public works ERP implementation costs
 - (\$2,000) cut in travel and expenses related to COVID
- Water services overall decrease of (\$119,000)
 - (\$44,000) - decrease for personnel vacancies
 - (\$39,000) - decrease in supplies and direct materials (expend current on-hand inventory in preparation for AMI)
 - (\$11,000) - cut in telephone costs (lines no longer needed)
 - (\$22,000) - decrease in utility and maintenance costs (SCADA consultant not available due to COVID, security camera costs won't begin until FY21)
 - (\$3,000) - cut remainder of year travel/ memberships due to COVID 19
- Wastewater services overall decrease of (\$114,000)
 - (\$68,000) - personnel vacancies
 - (\$33,000) - decrease in supplies and direct materials (limited personnel available to complete jobs/ COVID 19 shift work)
 - (\$11,000) - decrease equipment/vehicle maintenance costs
 - (\$2,000) - cut remainder of year travel/ memberships due to COVID 19

FY20 Solid Waste Fund Balance

- Revenue increase of \$238,000 due to garbage rate increases enacted in Jan 2020
- Expenditures total increase of \$38,000 includes
 - \$122,000 - Increase in garbage contract service due to changes made mid-year
 - (\$50,000) - decrease of transfer out to CIP for alley repairs
 - (\$30,000) - decrease from cancellation of HHW event
 - (\$4,000) - decrease in supplies, travel, maintenance due to COVID 19

FY21 Utility Fund Balance Outlook

- Water and sewer revenues are trending upward based on YTD actuals
- Other revenues overall increase of \$61,000
 - \$35,000 projected increase in UB penalties (late fees) based on current YTD actuals
 - \$26,000 – previously unbudgeted increase for City Services Reimbursement (Pioneer, La Mexicana, etc. surcharges)
- Utility Accounting overall decrease by (\$67,000)
 - (\$22,000) decrease in salary costs
 - (\$82,000) cut meter purchases (expend current on-hand inventory in preparation for AMI)

- (\$13,000) decrease in fleet contribution and other equipment costs
- \$50,000 increase in credit card/IVR and banking fees
- Utility Admin overall decrease (\$9,000)
 - (\$9,000) decrease in salary savings on new hire
 - (\$5,000) decrease in overbudgeted contract services (investment advisor fees) and reduced travel costs
 - \$5,000 increase in medical group insurance costs
- Water services overall decrease of (\$57,000)
 - (\$6,000) decrease in salary/overtime costs
 - (\$84,000) in direct materials & tools (large meters/lids and repairs costs reduced)
 - (\$25,000) reduced fleet contribution
 - (\$11,000) - cut in telephone costs (lines no longer needed)
 - (\$24,000) - savings in other utility costs, contract/legal services, and various maintenance costs
 - \$93,000 added for Dallas Water Costs (estimated 3% increase)
- Wastewater overall increase of \$107,000
 - (\$57,000) decrease in salary/overtime costs
 - (\$23,000) decreases in supplies, clothing, travel and maintenance
 - (\$23,000) decrease in direct materials for utility cut repairs
 - (\$51,000) reduced fleet contribution
 - \$14,000 added in contract services (includes Micro-Solve grease solvent addition to SSO program)
 - \$247,000 estimated increase of 6% for TRA costs
 - Non-operating overall decrease of (\$152,000)
 - (\$111,000) decrease of debt service completed in FY20
 - (\$41,000) decrease- transfer to Medical Fund is no longer necessary

FY21 Solid Waste Fund

- Revenue total increases by \$328,000
 - \$318,000 due to full year of garbage rate increases (enacted in Jan 2020)
 - \$10,000 in franchise receipts increases
- Expenditures overall increase of \$379,000
 - \$389,000 increase for in garbage contract services (full year of new contract, plus 3% increase)
 - \$5,000 increase in medical group insurance costs
 - (\$6,600) net decrease in supplies, equipment and maintenance
 - (\$8,400) decrease - transfer no longer required to Medical Fund

Discussion followed on the CIP budget and program.

Discussion continued on the following; Economic Development proposed budget, Hotel/Motel proposed budget, Fieldhouse financials, FY20 revised budget, medical insurance fund, and updates on the Capital Bond program were provided.

Council concluded to move forward with Main Street project with Dallas County.

Roundabout at Center St & Main St

- Cost: \$3,000,000.00
- Deviates from original concept presented during bond election

- Significant economic impact to surrounding area
- Future Transit-oriented development
- Addresses traffic challenges at Center / Santa Fe / Main
- Supported by County as 7th Call Project

City Manager Hugman reiterated Council would like staff to look at the cost for a corridor study on East and West of Camp Wisdom Road and ask if the County would be interested in partnering with the city.

Council agreed to table the Public Improvement Districts (PID) discussion and planning as a future briefing agenda item.

NOTE:

Councilmember Anderson left the meeting at 7:37 p.m. and returned at 7:40 p.m.

At-Large Councilmember Harvey left the meeting at 8:41 p.m. and returned at 8:48 p.m.

Mayor Gordon left the meeting at 8:53 p.m. and returned at 8:55 p.m.

ADJOURNMENT

The meeting was adjourned at 9:55 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY

Duncanville City Council Meeting Minutes
Regular Meeting
Tuesday, June 16, 2020

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, June 16, 2020, at 6:00 p.m. via video conference with a quorum to wit:

COUNCIL VIA VIDEO
CONFERENCING:

Mayor Barry L. Gordon
Councilmember At-Large Patrick Harvey
Councilmember Joe Veracruz
Mayor Pro Tem Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson

STAFF VIA VIDEO
CONFERENCING:

IT Director Tracy Beekman
Assistant Finance Director Tia Pettis
Economic Development Director Jessica James
City Secretary Kristin Downs
Assistant City Manager Paul Frederiksen
City Manager Kevin Hugman
City Attorney Shelby Pearcy
City Attorney Robert Hager

COUNCIL ABSENT:

I. WORK SESSION / BRIEFING

I.1. DISCUSS AGENDA ITEMS

Mayor Gordon read the item into record, and City Manager Hugman reviewed each item. Item 4C - Consider a Resolution authorizing the purchase of audio visual and related equipment from Digital Resources Inc. through Buyboard Contract# 575-18 in the amount of \$59,473.34. Upgrading the broadcast capabilities in the Council Chambers and Briefing Room, funded by the Public Education and Governmental Access Channels (PEG) funds in relation to the public access channel.

I.2. BRIEFINGS / PRESENTATIONS

I.2.A. *Discuss potential options for utilizing Duncanville CARES Act funding.*

Economic Development Director James presented the item. On May 11, 2020, the State of Texas announced the distribution of State CARES Act Funding to local governments. As part of the chosen distribution formula, the cities within Dallas County are not eligible for State assistance and were directed to seek funding from the distribution sent directly to the County. On May 19, 2020, the Dallas County Commissioners Court approved an Interlocal Agreement and allocation of funding for the cities in Dallas County. Duncanville's funding allocation was based on \$55 per capita and 2019 population estimates. On June 2, 2020, the Duncanville City Council unanimously approved an Interlocal Agreement between the City of Duncanville and Dallas County to accept \$2,173,050 worth of funding under the Coronavirus Aid Relief and Economic Security Act (CARES ACT) for disaster relief assistance.

Duncanville's Total Funding = \$2,173,050
Available with Dallas County approval = \$1,738,440
Available now = \$434,610

Payments from the fund may only be used to cover costs that are necessary expenditures incurred due to the public health emergency with respect to COVID-19; and were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and were incurred during the period of March 1, 2020 – December 30, 2020.

All funds must be used by December 30, 2020, or the City has to pay the unused portion back. The City is accountable for all funds disbursed and will be audited in the future. Any funds unaccounted for, will have to be paid back. The City may set up a program that complements a County program, but they cannot duplicate County efforts by providing assistance to the same persons or businesses. Dallas County will maintain a database of those receiving assistance directly from the County. The City may enlist assistance of a non-profit or other organization to help administer a program. Organizations providing assistance or support on the City's behalf, should coordinate with Dallas County.

Eligible Expenses:

- Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency
- Expenses of actions to facilitate compliance with COVID-19 public health measures
- Any other COVID-related expenses reasonably necessary to the function of government that satisfies the fund's eligibility criteria
- Medical expenses
- Public health expenses
- Expenses associated with provision of economic support in connection with the COVID-19 public health emergency

Proposed Funding Allocation:

- \$869,220 Business Assistance
- \$869,220 Resident Assistance
- \$434,610 Mitigate City Expenses

Funding Administration Options

- Hire third party to administer all funds (residential and business)
- Hire third party to administer business assistance and partner with nonprofit to administer or co/administer resident assistance with third party.

Nonprofit Recommendation

- Duncanville Outreach Ministry

Other Nonprofit Options

- Dallas Catholic Charities
- Jewish Family Services

Proposed Use:

- 20% (\$434,610) - Mitigate COVID-19 City expenses
- 40% (\$869,220) - Residential Assistance
- 40% (\$869,220) - Business Assistance

Proposed Qualifications – Residential:

- Residential assistance capped at \$2,000 per household (address of dwelling)
- Must prove they were a Duncanville resident prior to March 14, 2020
- Must prove they were negatively impacted by COVID-19 - loss of wages or additional expenses incurred (unbudgeted childcare)
- Not currently receiving State assistance - not related to COVID-19
- Expenses must have been incurred between March – May or Dec of 2020
- Applicant cannot receive duplicate assistance for the same expense from another source – including Dallas County
- Assistance will be paid straight to the vendor
- Other? Do we want to allocate an amount towards food?

Proposed Qualifications – Business:

- Grant Amount \$ TBD (to be determined)
- Must prove they were in business in Duncanville by Nov 14, 2019 (120 days prior to county order)
- Must prove they were negatively impacted by COVID-19 - loss of revenue
- Business must have no more than TBD employees (size of business)
- Expenses must have been incurred between March 14, 2020 and TBD
- Business can/cannot duplicate assistance request (DCEDC Grant, PPP etc.)
- Applicant must currently be operating their business in Duncanville
- Business must be operating legally in Duncanville according to City Ordinances and State Law
- This is/is not a reimbursement grant and receipts must be provided by TBD
- Business cannot request duplicate funding from Dallas County

Next Steps

- Bring back programs and contracts with appropriate organizations for Council action in July
- Submit program to Dallas County for approval
- If Dallas County approves fund usage, then contract with appropriate organizations

Council concluded:

- To move forward with the current qualifications on Residential Grants.
- Qualifications on Business Grants:
 - The Grant is a Reimbursement Grant
 - Grant amount: undecided
 - Business must have no more than 50 employees
 - Business can duplicate assistance request (DCEDC Grant, PPP etc.)
 - This is/is not a reimbursement grant and receipts must be provided by November 1, 2020
- Expenses must have been incurred between March 14, 2020 and November 1, 2020
- Hire a third party to administer all funds for both Residential and Business Grants

City Manager Hugman stated staff will draft a program for more than one tier on the grant amounts and speak with the third-party administrator on the complexity of the program of administrating and what the cost would be.

I.2.B. *Receive a presentation from consultant Dunkin, Sims, and Stoffels, Inc. regarding the bond improvements at Harrington Park.*

Parks and Recreation Director Stevenson stated the Park Board reviewed the final renderings at their May 26, 2020 meeting. The plan is set for construction to begin in Fall for the Spring 2021 youth sports associations.

Consultants from Dunkin, Sims, and Stoffels provided concept renderings regarding the bond improvements at Harrington Park.

Council asked the consultants to bring back a new rendering.

I.2.C. *Discuss the City Council Calendar.*

City Manager Hugman presented the item.

Council concluded:

- July 7th City Council Meeting – Canceled
- July 21st City Council Meeting to be held via ZOOM
- Board and Commission Interviews to be held via ZOOM
- August meetings to be held in person if allowed.
- August 3rd Joint Meeting with Planning & Zoning Commission
- August 13th Budget Meeting – 5:00 p.m.

- September 24th – Town Hall Meeting, Topic: Fire Station #1 Design

Mayor Gordon recessed the Briefing Session at 8:20 p.m.

Executive Session was moved until after Staff and Board Reports.

II. EXECUTIVE SESSION

Executive Session was moved until after Staff and Board Reports.

- II.1 *City Council shall convene into closed executive session pursuant to Section 551.074 Personnel Matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to wit, name an interim City Manager.*
- II.2 *City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, Deliberations about Real Property, to deliberate the purchase, exchange, lease, or value of real property, to wit: real properties generally located south of Wheatland Rd., east of Cedar Ridge and west of Cockrell Hill Rd.*
- II.3 *City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to seek legal advice from the City Attorney concerning, contemplated litigation regarding a code enforcement for improper use of residential zoned real property located within the City.*

III. REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M.)

The City Council convened into Regular Session in the Council Chambers at 8:20 p.m. with Mayor Gordon presiding.

The Invocation was delivered by Councilmember Veracruz.

The Pledge of Allegiance and Texas Pledge were led by Mayor Gordon.

III.1. REPORTS

III.1.A. **Mayor's Report.**

Mayor Gordon spoke on COVID-19 and recognized the Police Department, Finance Department, and the Library.

III.1.B. **Councilmembers' Reports**

Councilmember Jameson recognized City Manager Hugman and thanked him for his service to the City of Duncanville.

Mayor Pro Tem McBurnett encouraged all citizens to complete their 2020 Census and thanked City Manager Hugman on his retirement.

Councilmember Cooks recognized City Manager Hugman and congratulated all graduating seniors.

Councilmember Cooks encouraged everyone to attend:

Meet, Connect, and Learn

June 27, 2020

via ZOOM

10:00 – 11:00 a.m.

Guest: Finance Director Richard Summerlin

Topic: Controlling Water Costs

Better Together

June 30, 2020

via ZOOM

7:00 p.m.

Topic: Diversity and Inclusion

Councilmember Anderson spoke on the local business strategy group.

Councilmember Veracruz congratulated City Manager Hugman and wished him and his wife Susan Hugman many blessings.

III.1.C. City Manager's Report.

City Manager Hugman expressed his gratitude towards the city, Council and staff for allowing him to serve for five years as City Manager of the City of Duncanville.

III.2. PROCLAMATIONS AND PRESENTATIONS

III.2.A. Proclamation in recognition of Juneteenth Day in Duncanville 2020.

Councilmember Cooks read the proclamation.

III.3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting.

Mayor Gordon read the item into record. The following spoke during the Citizens Input Period:

No comments were submitted.

III.4. CONSENT AGENDA

Mayor Gordon requested that City Secretary Kristin Downs read the Consent Agenda Items.

III.4.A. Consider the Minutes for the June 2, 2020 City Council Regular Meeting.

III.4.B. Consider a Resolution supporting the submittal of a grant application to the North Central Texas Council of Governments for dedicated bike lanes on Danieldale Road through the Transportation Alternatives Program.

III.4.C. Consider a Resolution authorizing the purchase of audio visual and related equipment from Digital Resources Inc. through Buyboard Contract# 575-18 in the amount of \$59,473.34.

III.4.D. Consider a Resolution approving the terms and conditions of a Project Specific Agreement for Roadway Striping for Type "B" and Type "E" Roadway with Dallas County, pursuant to the Dallas County Master Road and Bridge Interlocal Maintenance Agreement in an amount not to exceed \$22,936.50.

III.4.E. Consider a Resolution adopting the Dallas County Hazard Mitigation Action Plan, as amended, 2020 Edition.

III.4.F. Consider a Resolution authorizing the assignment of an agreement for purchase of petroleum products from Eagle Oil, LLC to U.S. Venture, Inc. dba/ U. S. Oil.

Councilmember Mark D. Cooks made a motion to approve the item as stated, Mayor Pro Tem Don McBurnett seconded the motion. The vote was cast 7 for, 0 against. Items passed.

III.5. ITEMS FOR INDIVIDUAL CONSIDERATION

III.5.A. Consider amending Resolution 2020-026R2, extending and amending a State of Emergency as a result of the COVID-19 Virus; providing for Interim Public Safety Measures; Repealing all Resolutions in Conflict

City Manager Hugman presented the item the Declaration keeps the City in line to apply for grants related to the pandemic.

Mayor Pro Tem Don McBurnett made a motion to approve the item as stated, Councilmember Joe Veracruz seconded the motion. The vote was cast 7 for, 0 against. Items passed.

III.5.B Take any necessary action as a result of the Executive Session.

Item moved until after Staff and Board Reports.

III.6. STAFF AND BOARD REPORTS

III.6.A. Receive the Economic Development Department Quarterly Report.

No questions.

Mayor Gordon recessed the Regular Session at 8:53 p.m. for City Council to convene into Executive Session.

II. EXECUTIVE SESSION

The Executive Session was called into session at 8:58 p.m. and City Attorney Hager read the item into record.

II.1 City Council shall convene into closed executive session pursuant to Section 551.074 Personnel Matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to wit, name an interim City Manager.

II.2 City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, Deliberations about Real Property, to deliberate the purchase, exchange, lease, or value of real property, to wit: real properties generally located south of Wheatland Rd., east of Cedar Ridge and west of Cockrell Hill Rd.

II.3 City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to seek legal advice from the City Attorney concerning, contemplated litigation regarding a code enforcement for improper use of residential zoned real property located within the City.

The Council closed the Executive Session at 10:08 p.m.

Regular Session was called into order at 10:13 p.m.

III.5.B. Take any necessary action as a result of the Executive Session.

City Council shall convene into closed executive session pursuant to Section 551.074 Personnel Matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to wit, name an interim City Manager.

City Attorney Hager read the motion:

Motion to approve an agreement with Paul Frederiksen to act as Interim City Manager for a term to expire on or before December 31, 2020.

At-Large Councilmember Patrick Harvey made a motion to approve the item as stated, Mayor Pro Tem Don McBurnett seconded the motion. The vote was cast 7 for, 0 against. Items passed.

City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, Deliberations about Real Property, to deliberate the purchase, exchange, lease, or value of real property, to wit: real properties generally located south of Wheatland Rd., east of Cedar Ridge and west of Cockrell Hill Rd.

No action.

City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to seek legal advice from the City Attorney concerning, contemplated litigation regarding a code enforcement for improper use of residential zoned real property located within the City.

City Attorney Hager read the motion:

Motion to authorize the office of the City Attorney to file a civil action to enforce the zoning regulations concerning real property 315 Blossom, Duncanville, TX to include a request for injunctive relief and all civil penalties as permitted by law.

At-Large Councilmember Patrick Harvey made a motion to approve the item as stated, Mayor Pro Tem Don McBurnett seconded the motion. The vote was cast 7 for, 0 against. Items passed.

IV. **ADJOURNMENT**

The meeting was adjourned at 10:17 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY

**Duncanville City Council Meeting Minutes
Special Meeting
Tuesday, July 7, 2020**

CALL TO ORDER

A special meeting of the Duncanville City Council was called to order on Tuesday, July 7, 2020, at 6:02 p.m. via videoconferene with a quorum to wit:

**COUNCIL VIA VIDEO
CONFERENCING:**

Mayor Barry L. Gordon
Councilmember Joe Veracruz
Councilmember Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson – arrived at 5:25 p.m.

COUNCIL ABSENT:

Councilmember At-Large Patrick Harvey

STAFF VIA VIDEO

IT Director Tracy Beekman

CONFERENCING:

City Secretary Kristin Downs

City Attorney Robert Hager

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended by Office of the Governor on June 12, 2020, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting by video conference at 6:00 pm on Tuesday, May 19, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted by video conference. There will be no public access to a physical location.

To submit public comments, email citysecretary@duncanville.com and title the email “Public Comment – July 7th”. All public comments submitted by 4pm on Tuesday, July 7, 2020 will be provided to the City Council members and entered into the record for the July 7, 2020 City Council Special Meeting.

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_A3ms_KePQTa3jdxj5Hk8ig

After registering, you will receive a confirmation email containing information about joining the webinar. The registration email will provide you with a telephone number to call in if needed.

A recording of the video meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

1. Call to Order

2. Receive Public Comments (see above comments).

RueNette Chambers – provided positive feedback on Code Enforcement in Hollywood Park.

Bobby Roddy - provided positive feedback on Code Enforcement in Hollywood Park.

Margaritta Brooks - provided positive feedback on Code Enforcement in Hollywood Park.

Dr. Pamela Grayson, 905 Fairbanks Circle – spoke on harassment by Code Enforcement, speeding on Barrymore, and tagging in the neighborhood.

3. To deliberate and determine a Process Plan for the City Manager Position with Executive Search Firm SGR. Deliberation of such Process Plan will include the following general topics:

- **Scope of Services**
- **Point of Contact**
- **Timeline of Events**
- **Brochure**
- **Advertisements**

Margie Rose, SGR provided Council the following; scope of services, point of contact, timeline of events, advertisements, and the brochure.

Council provided feedback on how they would like the brochure to look and their expectations of Ms. Rose and SGR.

Mayor Gordon recessed the Regular Session at 6:38 p.m.

Mayor Gordon reconvened the Regular Session at 6:40 p.m.

Mayor Gordon recessed the Regular Session at 7:35 p.m. for City Council to convene into Executive Session.

4. **The City Council may convene into closed executive session under Section 551.071 and 551.074 to seek legal advice from the City Attorney or to deliberate a personnel matter concerning the hiring assignment or evaluation of an employee to wit City Manager.**

Executive Session was called into order at 7:43 p.m.

The Council closed the Executive Session at 8:01 p.m.

Regular Session was called into order at 8:04 p.m.

Mayor Gordon read the Executive Session wording.

5. **Action by Minute Entry.**

Motion to approve a Process Plan based on the topic noted in agenda item 3.

City Attorney Hager read the motion:

Motion to approve a Process Plan for selection of the City Manager with SGR which shall include:

- | | |
|-----------------------------|---|
| a) Scope of services | Initial screening and review based on SGR Tier System Triage of Applications. |
| b) Point of Contact | To all seven councilmembers with carbon copy City Secretary; state any reply date back to SGR |
| c) Timeline | Standard after selection, SGR timeline launch date subject to any future agreements. |
| d) Brochure | Shall include the following subjects <ul style="list-style-type: none">• Tree City• Historical reference to community founding in 1840's• District 4 and 5 fully described• Hwy 408 / Clark Road to be an arterial road• Take out date of construction of municipal library and fieldhouse• TIF – not a PID• Pictures of natural beauty/tree/open space park land• Diversity of citizen and economy• Family oriented pictures – youth sports/Kidsville/community events• DuncanSwitch – street market• Rail station• Walkability /Bike Trials• Small/local business• Highly Rate school district with superintendent trustee leadership• Editorial comments of Mayor, bond and Hwy 67 |
| e) Advertising | ICMA, TX Standard included per contract plus NLC and OKML |

f) **Miscellaneous**

- Five years of City Manager or Assistant City Manager in comparable or larger City.
- BA Required
- Master’s degree preferred

Mayor Pro Tem Don McBurnett made a motion to approve the item as stated, Councilmember Joe Veracruz seconded the motion. The vote was cast 6 for, 0 against (At-Large Councilmember Patrick Harvey, absent). Items passed.

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY



STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Consider approval of a Resolution approving shared-use bike lanes locations and implementation utilizing the 2018 Bond Funds for trails.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bart Stevenson, Director of Parks and Recreation

BACKGROUND/HISTORY:

The City Council and Park Board discussed the utilization of shared-use bike lanes at their February 10, 2020 joint meeting. During the meeting, Park Board member Beth Ferrell presented a proposed map of shared-use lanes that will create a trail loop in the City. The shared-use lanes will be marked and signed similar to the shared lanes on Hill City created several years ago. While bicycles are allowed to travel on roadways under normal conditions, the added signage and markings will help alert drivers to the possible presence of bicyclists on the roadways and will create safer routes for our bicyclists to traverse the city.

The shared-use lanes will be installed on the following roadways:

1. Middale/Cathy Self Morgan Road from Hill City to Greenstone
2. Greenstone Lane from Middale to Daniieldale
3. Daniieldale Road from Clark to Santa Fe
4. Santa Fe Trail from Daniieldale to Center
5. Center Street from Santa Fe to Lakeside Park
6. Big Stone Gap from Greenstone to Santa Fe
7. Cockrell Hill Road from Wintergreen to Avenue of the Stars

The Cockrell Hill Road shared-use lane was requested by Council to be added to the list of trails at the June 9, 2020 Budget Workshop where staff again briefed the Council on this project prior to its formal consideration of approval. The cost of this project will be approximately \$50,000.

POLICY EXPLANATION:

There is no formal requirement for the City Council to designate roadways as shared-use for bicycles; however, it is important that the Council is aware of their implementation and approve of their locations. In addition, it is important to note the proposed shared-use bike lanes are consistent with

the Park Master Plan and the associated Local Bike Plan within that document. Lastly, the Park Board recommended approval of the shared-use lane locations at their March 9, 2020 meeting. If approved, the shared-use lane information will also be sent to NCTCOG and their consultant, Halff and Associates, for the current update of the veloweb plan in Southern Dallas County to link neighboring entities with bike trails, both on and off-roadway.

FUNDING SOURCE:

2018 Bond Funds

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends approval of a Resolution approving shared-use bike lanes locations and implementation utilizing 2018 Bond Funds for trails.

ATTACHMENTS:

[Attachment 1 - Resolution No. - 2020-060 - Shared-use bike lanes with Exhibit A](#)

RESOLUTION NO. 2020-060

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING THE LOCATION AND IMPLEMENTATION OF SHARED-USE BIKE LANES UTILIZING 2018 BOND FUNDS; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The citizens of Duncanville approved the 2018 Bond Election that included funding for bike trails; and

WHEREAS, The Park Board and City Council reviewed the proposed shared-use lane locations at the February 10, 2020 joint meeting; and

WHEREAS, The Park Board recommended approval of the shared-use lane location and implementation at their March 9, 2020 meeting; and

WHEREAS, The shared-use bike lanes will provide safer bike routes for the citizens of Duncanville, and

WHEREAS, The shared-use bike lanes will provide a viable transportation alternative for the citizens of Duncanville.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. Approve the location and implementation of the shared-use bike lanes in Duncanville as shown in Exhibit A.

SECTION 2. Funding for the shared-use bike lanes will be the 2018 Bond Fund for parks and trails.

SECTION 3. The Resolution shall become effective immediately following its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of
Duncanville, Texas, on the 21st day of July, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

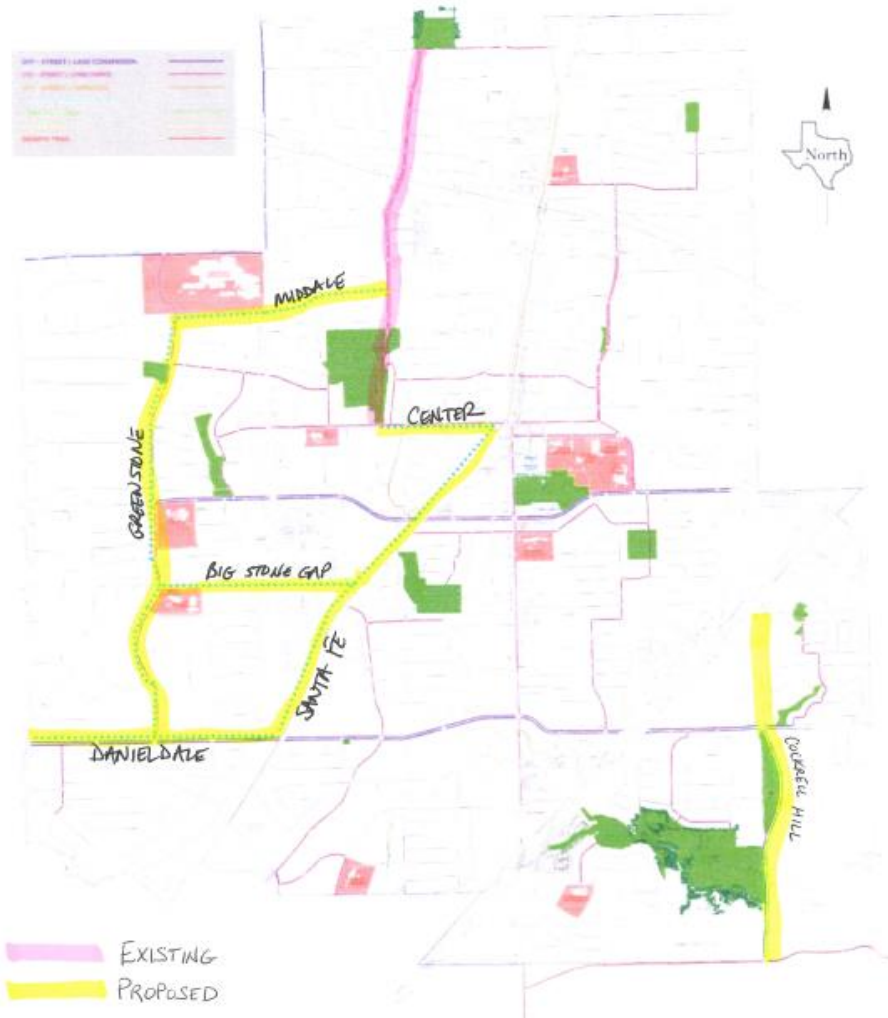
APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT A

Locations of the Shared-use Bike Lanes:

1. Middale/Cathy Self Morgan Road from Hill City to Greenstone
2. Greenstone Lane from Middale to Daniieldale
3. Daniieldale Road from Clark to Santa Fe
4. Santa Fe Trail from Daniieldale to Center
5. Center Street from Santa Fe to Lakeside Park
6. Big Stone Gap from Greenstone to Santa Fe
7. Cockrell Hill Road from Wintergreen to Avenue of the Stars





STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Consider a Resolution authorizing award of bid IFC # 20-018 to Elite Striping, LLC; for pavement marking for an annual amount up to \$112,409 with annual renewal options; providing for a novation of previous bid, award or renewal.

NA

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bob Hager, City Attorney

Bryan G. Ramey, II, P.E., Director of Public Works

Sheila Baker, Purchasing Manager

BACKGROUND/HISTORY:

The City procures services to provide for the removal and application of reflective “hot applied” thermoplastic markings and raised button pavement markers to be installed at various locations in the City on an as-needed basis. “Hot Applied” thermoplastic markings are one of the most common types of applications used for pavement markings. This type of application creates a wear and crack-resistant type of marking and is very durable. Additionally, the highly reflective quality of thermoplastic markings makes for an excellent choice for road marking especially for nighttime visibility. Ceramic raised pavement marker buttons provide ultimate daytime/nighttime visibility without using painting stripes and provide maximum durability. Lane markings are an important aspect of traffic control as they provide a guidance system for motorist and pedestrians on City streets and contribute to the safety thereof.

This action previously went to Council on May 5, 2020 as a contract renewal and was approved for \$112,409.45. After approval, the Purchasing Manager discovered that the incorrect contract accidentally went to Council as the previous contract did not have a renewal clause. A new pavement marking contract was put out for bid in February 2020 as IFB #20-018; however, the 2019 contract went to Council in error. The resolution going to Council is to cancel the previous resolution and award the re-bid contract associated with this procurement (IFB #20-018). There is no change in the amount previously authorized back in May 2020. No work was performed by the Contracted under the previous resolution.

In FY19, Public Works spent \$101,944.75 (\$83,504.00 - Traffic Operations; \$18,440.75 - Streets). In FY20, Public Works is requesting \$112,409.45 (\$83,504.00 - Traffic Operations; \$28,905.45 - Streets). There is no change in funding for Traffic Operations as they have a fixed amount of road

striping and buttons they use every year. The Street Division striping changes every year based on which streets receive mill & overlay, micro-surfacing, or slab replacement (arterial roads receive striping, residential streets do not receive striping).

The winning bid for 2020 pavement marking work is \$98,432.50. An additional \$13,976.95 in work is added to the contract using the unit pricing from the winning bid to cover the additional markings that follow street maintenance work. There are four contract renewals included in this contract.

POLICY EXPLANATION:

This annual term bid is for labor, materials, and equipment for the removal and installation of raised pavement markings and thermoplastic for the City on an as-needed basis.

FUNDING SOURCE:

\$83,504.00 is allocated in the FY 19-20 General Fund/Traffic Operations budget for this expenditure and \$28,905.45 is allocated in the FY 19-20 General Fund/Streets Divisions budget for the expenditure.

Contract Log #:

1402

RECOMMENDATION:

Staff recommends approval of a Resolution authorizing award of bid IFC # 20-018 to Elite Striping, LLC; for pavement marking for an annual amount up to \$112,409 with annual renewal options; providing for a novation of previous bid, award or renewal.

ATTACHMENTS:

[Attachment 1 - SAMS-Elite Striping-2020](#)

[Attachment 2 - Read Bid Tabulation-03-05-2020](#)

[Attachment 3 - Resolution No. 2020-007R1 with Exhibits](#)

ATTACHMENT 1

SAM Search Results
List of records matching your search for :
Search Term : ELITE STRIPPING LLC*
Record Status: Active

No Search Results

ATTACHMENT 2

City of Duncanville

Bid Number & Name: IFB-20-018

Event: PAVEMENT MARKING SUPPLIES AND INSTALLATIONS SERVICES

Date & Time: MARCH 5, 2020 @ 2:00 PM (CST)

Bidder Name	Bid Bond?	Total Amount of Bid
ROAD MASTER STRIPING	N/A	\$110,053.00
TOTAL HIGHWAY MAINTENANCE, LLC	N/A	\$145,580.00
ELITE STRIPING, LLC	N/A	\$98,432.50

RESOLUTION NO. 2020-007R1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AUTHORIZING AWARD OF BID IFC # 20-018 TO ELITE STRIPING, LLC; FOR PAVEMENT MARKING FOR AN ANNUAL AMOUNT UP TO \$112,409 WITH ANNUAL RENEWAL OPTIONS; PROVIDING FOR A NOVATION OF PREVIOUS BID, AWARD OR RENEWAL; AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE APPROPRIATE DOCUMENTS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Duncanville desires to provide pavement marking services at various locations within the City of Duncanville; and

WHEREAS, competitive sealed bids were obtained per IFB #19-014 on January 22, 2019 with Action Commercial services, LLC or Rockwall, Texas as the best bid; and

WHEREAS, the City Council of the City of Duncanville previously approved a renewal of Term Contract IFB #19-014 with Elite Striping, LLC and was unaware of the expiration of the bid term; and

WHEREAS, the City of Duncanville re-bid the project and desires to get approval of a new award of IFB #20-018 to Elite Striping, LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City Council of the City of Duncanville, Texas, hereby authorizes and awards bid IFB #20-018 to Elite Striping, LLC for pavement marking services throughout the City of Duncanville as provided in the attached Exhibit "A" hereto and incorporated herein, through the City's competitive bid process, in an estimated expenditure amount of \$112,409.45; said bid supersedes and replaces any previous authorization and constitutes a novation of any previous bid, award or renewal.

SECTION 2. That the City Council of the City of Duncanville hereby authorizes the Interim City Manager, or his designee, to execute the appropriate and necessary documents and/or purchase orders.

SECTION 3. That all resolutions of the City of Duncanville in conflict with the provisions of this resolution or any awarding bids previously authorized to Elite Striping, LLC and the same are hereby, repealed and superseded.

SECTION 4. That this Resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of
Duncanville, Texas, on the 21st day of July, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT A



**CITY OF DUNCANVILLE/PURCHASING DIVISION
INVITATION TO BID NO. 20-018
PAVEMENT MARKING SUPPLIES AND INSTALLATION
BID CLOSINGS DATE; MARCH 5, 2020**

For further information contact: Sheila Baker, Purchasing Manager
FAX (972)780-5077 sbaker@duncanville.com

INSTRUCTIONS TO BIDDERS

Bids are solicited for furnishing the merchandise, supplies, services and/or equipment set forth in this solicitation.

Completed Bids including (one (1) executed original and one USB and (3) copy) must be received in the Purchasing Office by 2:00 PM., March 5, 2020, and then publicly opened and read aloud at 2:15 P.M. in the Council Briefing Room in City Hall East. Bids must be in a sealed envelope, addresses to the Purchasing Manager, City of Duncanville and have the bid number, closing date, and company name clearly marked on the outside envelope. **YOUR BID MUST BE RECEIVED BY THE PURCHASING OFFICE AND TIME STAMPED PRIOR TO THE 2:00 PM DEADLINE IN ORDER TO BE CONSIDERED.** Bids shall be mailed, or hand delivered to the following address:

City of Duncanville, Sealed Bid Box, PO Box 380280, Duncanville, Texas 75138
City of Duncanville, Sealed Bid 203 E Wheatland Road, Duncanville, Texas 75116

Bids delivered by special courier (i.e. Federal Express, Special Delivery etc.) are to be marked on the outside of the courier's shipping envelope "BID No. IFB-20-018, " Pavement Marking Supplies and Installation" AND MUST BE RECEIVED BY THE PURCHASING OFFICE AND TIME STAMPED PRIOR TO THE 2:00 PM DEADLINE IN ORDER TO BE CONSIDERED

Late bids will be returned; they will not be opened nor considered in the evaluation of the bid(s). Bids may be withdrawn at any time prior to the official opening. Bids may not be altered, amended or withdrawn after the official opening. The undersigned agrees, if the bid is accepted, to furnish any and all items upon which prices are offered, at the Price(s) and upon the terms and conditions contained in the specifications. The period for acceptance of this bid will be 90 calendar days after the bid opening date.

By Signing below, I have read and agreed with the attached Terms and Conditions, Instructions to Bidders and the Invitations to Bid requirements. **Failure to complete the requested information below may result in rejections of your bid.** Principal Place of Business (Defined as at least having on permanent active business office and employee located in Texas).

Company Name and Address	
ELITE STRIPING, LLC	1007 S. CEDAR HILL RD. CEDAR HILL, TX 75104
Company's Authorized Agent Name and Title	
TOMAS SAMANIEGO	MANAGING MEMBER
Signature	
Federal ID Number (TIN)	
83-1192806	
Telephone Number/Fax Number and Email address	
(972) 637-3495	elitestripping - tommy@yahoo.com

Cooperative Purchasing: Should other Governmental Entities decide to participate in this contact, would you, the vendor, agree that all terms, conditions, specifications, and pricing would apply? (see section 11) Yes ___ No ___

Sheila Baker, MPA, CPM
Purchasing Manager

EXHIBIT A

ADDENDUM RECEIPT ACKNOWLEDGMENT

Offeror acknowledges receipt of the following Addenda:

Addendum #1 Dated <u>FEBRUARY 19TH 2020</u>	Received <u>FEBRUARY 20TH 2020</u>
Addendum #2 Dated _____	Received _____
Addendum #3 Dated _____	Received _____
Addendum #4 Dated _____	Received _____

SIGNATURE

The undersigned:

- Declares that the only person or parties interested in this proposal as principals are those named herein, that this proposal is made without collusion with any other person, firm or corporation.
- Agrees, upon written acceptance of this proposal, mailed or otherwise, furnished within one hundred and ninety (90) days after date of opening of proposals, will, within ten (10) calendar days after receipt of the prescribed forms, execute and agree to the terms and conditions of the final award.
- Proposes and agrees to perform all work of whatever nature required, in strict accordance with the specifications for the pricing/fee submitted in the attached proposal.
- Declares that in the event of the award of a contract to the undersigned will comply with the Immigration Reform & Control Act of 1986.
- Declares that the company verifies that it (1) does not boycott Israel; and (2) that it will not boycott Israel during the term of the contract, in compliance with Chapter 2270 of the Texas Government Code.
- Declares that the company does not have contracts or provide supplies or services to any foreign terrorist organization as made known on a list provided by the Comptroller of the State of Texas.
- Shall be able to perform the services or provide the goods as specified in this solicitation. The Offeror is to prepare a proposal that describes all goods and services that offeror desires to make available and the appropriate pricing structure for each.
- If the offeror desires to exclude an item(s) that would ordinarily be considered a part of a proposal category, then that item(s) must be clearly identified as "Not Offered" in your proposal.

Authorized Signature



Date

2-20-2020

EXHIBIT A

IFB#20-018

BID SOLICITATION

BID OPENING DATE AND TIME
02/05/2020 2:00 pm

DATE: 02-05-2020

Vendor Name:
Street Address
City, ST ZIP Code
Phone

ITEM	EST QTY	UNIT	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1	EA	Mobilization - Thermoplastic	1,000.00	1,000.00
2	6250	LF	Install 8" Wide White Marking	1.50	9,375.00
3	250	LF	Install 4" Wide Yellow Marking	1.25	312.50
4	1000	LF	Install 4" Wide White Marking	1.00	1,000.00
5	65	LF	Install 8" Yellow Markings	2.00	130.00
6	5000	LF	Removal of 8" Wide Pavement Marking	.60	3,000.00
7	500	LF	Removal of 4" Wide Pavement Marking	.50	250.00
8	3500	LF	Install 24" Wide Marking	5.50	19,250.00
9	3000	LF	Removal of 24" Wide Pavement Marking	.95	2,850.00
10	15	EA	Install Right Turn Arrow	120.00	1,800.00
11	5	EA	Install Left Turn Arrow	120.00	600.00
				SUBTOTAL	39,567.50

Term of Payment Net 30 Company: ELITE STRIPING, LLC

Signature

Name and Title TOMAS SAMANIEGO / MANAGING MEMBER

EXHIBIT A
IFB-20-018

ITEM	EST QTY	UNIT	DESCRIPTION	UNIT PRICE	LINE TOTAL
12	20	EA	Removal of Left & Right Turn Arrows	40.00	800.00
13	3	EA	Install Straight Arrow	120.00	360.00
14	3	EA	Removal of Straight Arrows	40.00	120.00
15	2	EA	Install Combination Arrow (Straight and Curved)	175.00	350.00
16	2	EA	Removal of Combination Arrow (Straight and Curved)	50.00	100.00
17	15	EA	Install "ONLY" Marking	145.00	2,175.00
18	15	EA	Removal of "ONLY" Marking	40.00	600.00
19	100	EA	Install 4" x 2' White Skips (Puppy Tracks)	1.30	130.00
20	50	EA	Removal of 4" x 2' White Skips (Puppy Tracks)	.60	30.00
21	20	EA	Install "RXR" Marking	425.00	8,500.00
22	20	EA	Removal of "RXR" Marking	120.00	2,400.00
23	1	EA	Mobilization - Raised Traffic Markings	1,000.00	1,000.00
24	5000	EA	Furnish and Install Traffic Button - 4" Type P7 White	3.40	17,000.00
25	500	EA	Furnish and Install Traffic Button - 4" Type P7 Yellow	3.40	1,700.00
26	500	EA	Furnish and Install Traffic Marker - 4" Type II-A-A	3.60	1,800.00
27	500	EA	Furnish and Install Traffic Marker - 4" Type II-I-C	3.60	1,800.00
28	3000	EA	Furnish and Install Traffic Marker - 4" Type II-C-R	3.60	10,800.00
29	500	EA	Furnish and Install Traffic Marker (Reflectorized) - 4" Type II-B-B Fire Hydrant	7.50	3,750.00
30	10	EA	Furnish and Install 6' x 2' Bike Lane Straight Arrow	90.00	900.00
31	5	EA	Removal of 6' x 2' Bike Lane Straight Arrow	40.00	200.00
32	10	EA	Furnish and Install 6' x 3.33' Bike Lane "Bike Rider" Marking	180.00	1,800.00
33	5	EA	Removal of 6' x 3.33' Bike Lane "Bike Rider" Marking	40.00	200.00
34	10	EA	Furnish and Install 112" x 40" Bike Lane "Shared Lane" Marking	215.00	2,150.00
35	5	EA	Furnish and Install Removal 112" x 40" Bike Lane "Shared Lane" Marking	40.00	200.00
				SUBTOTAL	58,865.00
				TOTAL	98,432.50

EXHIBIT A

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code. A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.		OFFICE USE ONLY
1	Name of vendor who has a business relationship with local governmental entity. N/A	
2	☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)	
3	Name of local government officer about whom the information is being disclosed. N/A Name of Officer	
4	Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary. A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor? ☐ Yes ☐ No N/A B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity? ☐ Yes ☐ No N/A	
5	Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more. N/A	
6	☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).	
7	Signature of vendor doing business with the governmental entity 2-20-2020 Date	

EXHIBIT A

LIABILITY AND WORKERS' COMPENSATION INSURANCE CERTIFICATION

If requested by the City, vendor shall provide a certificate of insurance demonstrating coverage in compliance with Attachment #1 Contractors and Subcontractors Insurance.

FORM 1295 FILING

A Form 1295 is required to be filed with the Texas Ethics Commission and a copy of it must be submitted to the City before a contract will be executed. DO NOT make your filing until you have been notified that you are being awarded a contract.

QUALIFICATIONS

- A List the names that the bidder currently, has, or anticipates operating under, including the names of related companies presently doing business.

ELITE STRIPING, LLC ALSO DBA ACTION SERVICES

- B. List the names of companies, firms or organizations that own any part of your organization.

N/A

- C. Years' experience in similar projects: 30 YEARS

- D. In the past ten years, has bidder ever defaulted on a project or failed to complete any work contracted for? NO If yes, provide details on a separate sheet.

- E. In the past ten years, has bidder ever been terminated from a project it had contracted for? NO If yes, provide details on a separate sheet.

- F. Is the bidder currently in any litigation or contemplating litigation? If yes, provide details on a separate sheet. NO

- G. In the past five years, has bidder ever refused to enter into contract for a project for which it was awarded a contract? NO If yes, provide details on a separate sheet.

- H. Provide a brief description of bidder's managerial structure including name and title of key personnel. This information may be submitted on a separate sheet.

TOMAS (TOMMY) SAMANIEGO - OWNER / ESTIMATOR / ADMINISTRATION
TOMAS (TITO) SAMANIEGO - OWNER / SCHEDULING / OPERATIONS
LEO SAMANIEGO - OWNER / FIELD OPERATIONS

- I. What trades or services does the bidder ordinarily subcontract out?

NONE

EXHIBIT A

SUBCONTRACTORS

List any subcontractors you propose to use on the City's project that will comprise at least 10% of the total project cost. Use additional page if necessary. This information is considered preliminary and may be revised prior if bid is awarded and re-submitted during the pre- construction phase. However, it is expressly understood that the use of any subcontractor other than those listed with bid shall require written approval from the City of Duncanville.

Failure to submit the information as required may result in a disqualification of your bid.

Subcontractor Name: N/A

City/State: N/A

Trade or Service to Be Provided: N/A

Estimated Percentage of Overall Cost: N/A

Subcontractor Name: N/A

City/State: N/A

Trade or Service to Be Provided: N/A

Estimated Percentage of Overall Cost: N/A

Subcontractor Name: N/A

City/State: N/A

Trade or Service to Be Provided: N/A

Estimated Percentage of Overall Cost: N/A

EXHIBIT A

ATTACHMENT B – VENDOR CONTACT INFORMATION

Vendor's Name: ELITE STRIPING, LLC
 Vendor's Local Address: 1007 S. CEDAR HILL RD. CEDAR HILL, TX 75104
 Phone: (972) 637-3495 Fax: _____
 Email: elitestriping - tommy@yahoo.com

Name of persons to contact when placing an order or billing questions:

Name/Title Tommy SAMANIEGO OWNER / MANAGING MEMBER
 Phone: (972) 637-3495 Fax: CELL: (972) 971-8585
 Email: elitestriping - tommy@yahoo.com

Name/Title MICHAEL GARCIA ACCOUNTS RECEIVABLE
 Phone: (972) 637-3495 Fax: _____
 Email: elitestriping - Mike@yahoo.com

Name/Title JESSICA SAMANIEGO OFFICE MANAGER
 Phone: (972) 637-3495 Fax: _____
 Email: elitestriping - Jessica@yahoo.com


 Signature

TOMMY SAMANIEGO
 Printed Name

2-20-2020
 Date

EXHIBIT A

ATTACHMENT C - REFERENCE SHEET

Please complete and return this form with your bid.

The Vendor shall furnish references for at least three (3) recent customers to whom products and/or services have been provided that are similar to those required by this solicitation. The City will be the sole judge of references. Please use additional sheets.

1. Company's Name DOWNTOWN DALLAS INC
 Name of Contact JACOB BROWNING
 Title of Contact AICP DIRECTOR
 Present Address 901 MAIN ST SUITE 7100
 City, State, Zip Code DALLAS, TX 75202
 Telephone Number (214) 744-1270 Fax Number ()
 Email browning@downtowndallas.com

2. Company's Name DENTON COUNTY
 Name of Contact CAROLIA WILLIS
 Title of Contact PROJECT COORDINATOR
 Present Address 6200 CANYON FALLS DR. SUITE 900
 City, State, Zip Code FLOWER MOUND, TX 76226
 Telephone Number (972) 434-3963 Fax Number ()
 Email

3. Company's Name ROY JORGENSEN ASSOCIATES, INC
 Name of Contact CHANDRA GOODSON
 Title of Contact PROJECT MANAGER
 Present Address 2706 HARDROCK RD.
 City, State, Zip Code GRAND PRAIRIE, TX 75050
 Telephone Number (469) 264-1025 Fax Number ()
 Email chandra-goodson@royjorgensen.com

EXHIBIT A

NO BID SHEET

If your firm has chosen not to submit a bid for this procurement, please complete this form and submit to:

Sheila Baker, Purchasing Manager
Purchasing Division
City of Duncanville, 203 E Wheatland Rd
Duncanville, Texas 76115
Fax No. 972-780-5077
E-mail address: sbaker@duncanville.com

Please check the items that apply:

- ☐ Do not sell the item(s) required.
- ☐ Cannot be competitive.
- ☐ Cannot meet the Specifications highlighted in the attached Bid.
- ☐ Cannot provide Insurance required.
- ☐ Cannot provide Bonding required.
- ☐ Cannot comply with Indemnification requirements.
- ☐ Job too large.
- ☐ Job too small.
- ☐ Do not wish to do business with the City.
- ☐ Other reason.

Company Name:

Authorized Officer or Agent Signature:

Telephone: (____) _____ FAX Number: (____) _____



EXHIBIT A
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/17/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Keystone Southwest Insurance member of K & S Group, Inc. P O Box 1747 Rockwall TX 75087-1747		CONTACT NAME: Tonya Riggs PHONE (A/C, No, Ext): (972) 771-3861 FAX (A/C, No): (972) 772-1021 E-MAIL ADDRESS: triggs@kswins.com															
INSURED Elite Stripling LLC dba Action Services 1007 S Cedar Hill Road Cedar Hill TX 75104		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Ohio Security Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B: Ohio Casualty Insurance Company</td> <td></td> </tr> <tr> <td>INSURER C: Texas Mutual Insurance Co.</td> <td>22945</td> </tr> <tr> <td>INSURER D: Hanover Insurance Company</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Ohio Security Insurance Company		INSURER B: Ohio Casualty Insurance Company		INSURER C: Texas Mutual Insurance Co.	22945	INSURER D: Hanover Insurance Company		INSURER E:		INSURER F:	
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INSURER E:																	
INSURER F:																	

COVERAGES **CERTIFICATE NUMBER:** 19/20 ALL LINES **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY		BKS (20) 58136562	07/06/2019	07/06/2020	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
		MED EXP (Any one person) \$ 15,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:					\$
A	AUTOMOBILE LIABILITY		BAS59696484	03/27/2019	07/06/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☒ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS NON-OWNED AUTOS ONLY					BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
						PIP-Basic \$
B	☒ UMBRELLA LIAB ☒ OCCUR		USO59696484	03/27/2019	07/06/2020	EACH OCCURRENCE \$ 2,000,000
	☐ EXCESS LIAB ☐ CLAIMS-MADE					AGGREGATE \$ 2,000,000
	☐ DED ☒ RETENTION \$ 10,000					\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		0002023019	11/02/2019	11/02/2020	☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N ☐ N ☒				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Inland Marine		IHD D865183 01	03/27/2019	07/06/2020	Scheduled Equipment \$243,800 Rented & Leased Equip \$100,000 Deductible \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability policy includes a blanket additional insured endorsement that provides additional insured status to any person or organization when there is a written contract that requires such status. The General Liability and Workers Compensation policies include blanket waivers of subrogation that provide a waiver of subrogation to any person or organization when there is a written contract that requires such status.

CERTIFICATE HOLDER		CANCELLATION	
Duncanville Service Center 330 Shady Trail Dr. Duncanville TX 75137		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE 	

EXHIBIT A



Minority Business Enterprise (MBE)
Elite Striping, LLC

Elite Striping, LLC

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

- NAICS 237310: PAINTING LINES ON HIGHWAYS, STREETS AND BRIDGES**
- NAICS 238990: ALL OTHER SPECIALTY TRADE CONTRACTORS**
- NAICS 238990: SIGN (EXCEPT ON HIGHWAYS, STREETS, BRIDGES AND TUNNELS) ERECTION**
- NAICS 561990: FLAGGING (I.E., TRAFFIC CONTROL) SERVICES**

This Certification commences January 28, 2020 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: January 28, 2022
Issued Date: January 28, 2020
CERTIFICATION NO. HMMB25900N0122



Ericia Mitchell

Certification Administrator

EXHIBIT A

STANDARD FORM OF AGREEMENT

STATE OF TEXAS
COUNTY OF DALLAS

THIS AGREEMENT, made and entered into this day of Month A.D. 20, by and between the **City of Duncanville, Texas** acting through Kevin Hugman, City Manager thereunto duly authorized so to do, Party of the First Part, hereinafter termed OWNER, and, of the, Party of the Second Part, hereinafter termed CONTRACTOR.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), and under the conditions expressed in the bond bearing even date herewith, the said Party of the Second Part (CONTRACTOR), hereby agrees with the said Party of the First Part (OWNER) to commence and complete the construction of certain improvements described as follows:

IFB #20-018 Pavement Marking Supplies and Installation Services

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said construction, in accordance with the conditions and prices stated in the Proposal attached hereto, and in accordance with the Notice to Contractors, General and Special Conditions of Agreement, Plans and other drawings and printed or written explanatory matter thereof, and the Specifications and addenda therefore as prepared by City, each of which has been identified by the CONTRACTOR, together with the CONTRACTOR'S written proposal, the General Conditions of the Agreement, and the Performance and Payment Bonds hereto attached; all of which are made a part hereof and collectively evidence and constitute the entire contract.

The CONTRACTOR hereby agrees that work is completed in accordance with the Standard Specifications for Public Works Construction.

The CONTRACTOR hereby agrees to commence work within ten (10) working days, not to include weekends, after the date of written notice to do so shall have been given to him, and to substantially complete the same in a timely manner, subject to such extensions of time as are provided by the General and Special Conditions.

THE OWNER agrees to pay the CONTRACTOR in current funds the price or prices shown in the proposal, which forms a part of this contract, such payments to be subject to the General and Special Conditions of the contract

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

City of Duncanville

SF-1

STANDARD FORM OF AGREEMENT

EXHIBIT A

City of Duncanville, Texas

Party of the First Part
(OWNER)

By: _____

ATTEST: _____

ELITE STRIPING, LLC

Party of the Second Part
(CONTRACTOR)

By: TOMAS SANCHEZ / 

ATTEST: _____



STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Consider a Resolution authorizing a Purchase Agreement with Sam Pack's Five Star Ford LTD. using the (BuyBoard) Contract #601-19 and Tarrant County Commissioners Court Bid 2019-041 in the amount of up to \$142,534.90.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bryan G. Ramey, P.E., Director of Public Works
Asa Low, Equipment Services Superintendent
Sheila Baker, Purchasing Manager

BACKGROUND/HISTORY:

The Equipment Services Division of the Public Works Department reviews the Fleet Rotation Schedule annually to determine which vehicles have reached their useful life and which vehicles need to be replaced. Factors used in reaching this determination are age, miles/hours, and maintenance requirements. Following this determination, a meeting is held with the various departments and City Manager to discuss the vehicles on the rotation schedule, and a joint decision of vehicle replacement is decided in this meeting.

This year, three (3) Ford 1-ton cab/chassis trucks and one (1) Ford 1 ½-ton cab/chassis truck are being replaced due to a combination of miles and age. These units include one (1) 2008 Ford F-350 crew cab stake body truck with approximately 52,000 miles, one (1) 2014 Ford F-350 regular cab stake body truck with approximately 102,000 miles, one (1) 2011 Ford F-350 regular cab service body truck with approximately 93,000 miles, and one (1) 2009 Ford F-450 regular cab service body truck with approximately 84,000 miles. Each of these units are reaching the age/mileage where, historically, more repairs are going to be needed. The 2008 F-350 has been pushed back for five years on the Fleet Rotation Schedule. The 2014 F-350 has been pushed back for one year on the schedule. The 2011 F-350 has been pushed back for one year on the schedule. The 2009 F-450 has been pushed back for one year on the schedule.

During the FY19-20 budget process, the City Council allocated \$201,613.00 toward the replacement of identified vehicles.

The City currently uses a Fleet Replacement Fund to pay for vehicle and equipment replacement.

POLICY EXPLANATION:

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies any State law requiring that the local government seek competitive bids for the purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of entities across the State of Texas. The Texas Local Government Code Chapters 271 and 791 allows for government agencies to voluntarily participate in these cooperative arrangements.

Texas Local Government Code Section 271.102 provides for voluntary participation in cooperative purchasing programs with another local government or a local cooperative and satisfies any state law requiring competitive bids.

FUNDING SOURCE:

\$201,613.00 is available in the Fleet Rotation Fund budget for this expenditure.

Contract Log #:

1404

RECOMMENDATION:

Staff recommends approval of a Resolution authorizing A Cooperative Purchase Agreement with Sam Pack's Five Star Ford LTD. through (BuyBoard) Contract #601-19 and Tarrant County Commissioners Court Bid 2019-041 in the amount of up to \$142,534.90

ATTACHMENTS:

[Attachment 1 - Sams Pack's Five Star Ford](#)

[Attachment 2 - Resolution 2020-055 - w/Exhibits - Pdf](#)

SAM Search Results
List of records matching your search for :

Search Term : SAMS PACK'S FIVE STAR FORD*
Record Status: Active

No Search Results

RESOLUTION NO. 2020-055

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AUTHORIZING A PURCHASE AGREEMENT WITH SAM PACK'S FIVE STAR FORD LTD. USING THE (BUYBOARD) CONTRACT #601-19 AND TARRANT COUNTY COMMISSIONERS COURT BID 2019-041; IN AN AMOUNT UP TO \$142,534.90 PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to procure fleet vehicles for citywide operations; and

WHEREAS, the City of Duncanville has entered into a Purchasing Agreement with Sam Pack's Five Star Ford LTD using BuyBoard Contract #601-19 and Tarrant County Commissioners Court Bid 2019-041 for products and services; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) and Tarrant County Commissioners Court contracts are competitively bid for Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts, and Service Labor; and

WHEREAS, a contract was awarded to Sam Pack's Five Star Ford LTD.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City Council of the City of Duncanville, hereby awards a purchase agreement and approves the procurement of (1) F-250, (2) F-350, and (1) F-450 medium duty trucks from Sam Pack's Five Star Ford LTD using The Local Government Purchasing Cooperative (BuyBoard) Contract #601-19 and Tarrant County Purchasing Cooperative Contract #2019-041 in the expenditure amount of up to \$142,534.90.

SECTION 2. That the City Council of the City of Duncanville hereby authorizes the City Manager, or his designee, to execute the appropriate and necessary contracts, documents and/or purchase orders.

SECTION 3. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of
Duncanville, Texas, on the 21st day of July, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney



EXHIBIT A

P.O. Box 400
Austin, TX 78767-0400
800.695.2919 | 512.467.0222 | Fax: 800.211.5454
buyboard.com

November 6, 2019

Sent Via Email: bidtx@spford.com

Alan Rosner
Sam Pack's Five Star Ford
1635 IH 35E
Carrollton, TX 75006

Welcome to BuyBoard!

Re: Notice of The Local Government Purchasing Cooperative Award

Proposal Name and Number: Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts and Service Labor, Proposal No. 601-19

Congratulations, The Local Government Purchasing Cooperative (Cooperative) has awarded your company a BuyBoard® contract based on the above-referenced Proposal. The contract is effective 12/1/2019 through 11/30/2020, with two possible one-year renewals. The contract documents are those identified in Section 3 of the General Terms and Conditions of the specifications.

To view the items your company has been awarded, please review the proposal tabulation No. 601-19 on the following web-site: www.buyboard.com/vendor. Only items marked as awarded to your company can be sold through the BuyBoard contract. In addition, on this website you will find the membership list which will provide you with the names of all entities with membership in our purchasing cooperative.

Enclosed with this letter you will find the following documents:

1. Vendor Quick Reference Guide
2. BuyBoard License and Identity Standards

You are advised that receipt of a purchase order directly from a Cooperative member is not within the guidelines of the Cooperative. Accepting purchase orders directly from Cooperative members may result in a violation of the State of Texas competitive bid statute and termination of this Cooperative BuyBoard contract. **Therefore, all purchase orders must be processed through the BuyBoard in order to comply.** Please forward by email to info@buyboard.com any order received directly from a Cooperative member. If you inadvertently process a purchase order sent directly to you by a Cooperative member, please email the order info@buyboard.com and note it as **RECORD ONLY** to prevent duplication.

As an awarded vendor a BuyBoard user id and password will be sent via e-mail 2 to 3 business days prior to the start of your contract.

On behalf of the Texas Association of School Boards, we appreciate your interest in the Cooperative and we are looking forward to your participation in the program. If you have any questions, please contact **Cooperative Procurement Staff** at 800-695-2919.

Sincerely,

Arturo Salinas
Department Director, Cooperative Procurement

v.6.5

Page 3 of 105



The Local Government Purchasing Cooperative is endorsed by the Texas Association of School Boards, Texas Municipal League, Texas Association of Counties, and the Texas Association of School Administrators.

EXHIBIT A

12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • buyboard.com

PROPOSER'S AGREEMENT AND SIGNATURE

Proposal Name: Vehicles, Heavy Duty Trucks,
Police Motorcycles, Parts, and Service Labor

Proposal Due Date/Opening Date and Time:
August 1, 2019 at 4:00 PM

Proposal Number: 601-19

Location of Proposal Opening:
Texas Association of School Boards, Inc.
BuyBoard Department
12007 Research Blvd.
Austin, TX 78759

Contract Time Period: December 1, 2019
through November 30, 2020 with two (2) possible
one-year renewals.

Anticipated Cooperative Board Meeting Date:
October 2019

Sam Pack's Five Star Ford

Name of Proposing Company

08/23/2019

Date

1635 IH 35E

Street Address

[Signature]

Signature of Authorized Company Official

Carrollton Texas 75006

City, State, Zip

Alan J Rosner

Printed Name of Authorized Company Official

972.446.5031 x6

Telephone Number of Authorized Company Official

Director

Position or Title of Authorized Company Official

972.245.5278

Fax Number of Authorized Company Official

75-1007322

Federal ID Number



Proposal Invitation No. 601-19-Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts and Service Labor

(Manufacturer specification sheets and options pricelist must be submitted with proposal.¹)

Page 63 of 239

Item No.	Specified Brand and Model	Vehicle Type	Full Description	Base Model Price (Inclusive of all vehicle fees EXCEPT delivery fee)	State Brand and Model	Vehicle Options and Equipment
128	Ford F350 SRW, Chassis Cab (F3E)	Chassis Cab	Ford F-350 Chassis Cab (F3E) - F-350, Regular Cab Chassis, SRW, 6.2L V8 engine, automatic transmission, 145" wheelbase, complete with all manufacturer's standard equipment.	\$ <u>20979</u>	Ford - F-350 F3E	Options may be selected by the Cooperative member at the time of order. Vendors must submit all manufacturer upgrade options for this model including alternative fuel equipment (CNG, LPG, Hybrid, etc.) on a separate sheet per Section II of this proposal.
129	Ford F450 DRW, Chassis Cab (F4G)	Chassis Cab	Ford F-450 Chassis Cab (F4G) - F-450, Regular Cab Chassis, DRW, 6.8L V10 engine, automatic transmission, 145" wheelbase, complete with all manufacturer's standard equipment.	\$ <u>26988</u>	Ford - F-450 - F4G	Options may be selected by the Cooperative member at the time of order. Vendors must submit all manufacturer upgrade options for this model including alternative fuel equipment (CNG, LPG, Hybrid, etc.) on a separate sheet per Section II of this proposal.
130	Ford F550 DRW, Chassis Cab (F5G)	Chassis Cab	Ford F-550 Chassis Cab (F5G) - F-550, Regular Cab Chassis, DRW, 6.8L V10, automatic transmission, 145" wheelbase, complete with all manufacturer's standard equipment.	\$ <u>27949</u>	Ford F-550 F5G	Options may be selected by the Cooperative member at the time of order. Vendors must submit all manufacturer upgrade options for this model including alternative fuel equipment (CNG, LPG, Hybrid, etc.) on a separate sheet per Section II of this proposal.
131	Ford F650 Regular Cab Gas (F6A)	Chassis Cab	Ford F-650 Chassis Cab (F6A) - F-650, Regular Cab, 6.8L V10 engine, 158" wheelbase, complete with all manufacturer's standard equipment.	\$ <u>39953</u>	Ford F-650 F6A	Options may be selected by the Cooperative member at the time of order. Vendors must submit all manufacturer upgrade options for this model including alternative fuel equipment (CNG, LPG, Hybrid, etc.) on a separate sheet per Section II of this proposal.

PROPOSAL NOTE

1. Manufacturer specification sheets and upgrade options pricelist are required to be submitted with Proposal

EXHIBIT A

EXHIBIT A

ITEM #	Vehicle Description	Primary 1	Primary 2	Primary 3
		Sam Pack's Five Star Ford	Rockdale Countrv Ford	Caldwell Countrv Chevrolet
4D	One Ton, Extended Cab, 2WD, Single Rear Wheel, Gasoline	\$27,117.00	\$27,380.00	\$27,755.00
	Brand / Model Bld	Ford F350 X3A	Ford F350 X3A	Chevrolet Silverado 3500HD CC30953
	Delivery Time	90-120 Days	150 Days	240 Days
		Sam Pack's Five Star Ford	Four Stars Ford	Rockdale Countrv Ford
4E	One Ton, Crew Cab, 2WD, Single Rear Wheel, Gasoline	\$28,403.00	\$28,593.00	\$28,740.00
	Brand / Model Bld	Ford F350 W3A	Ford F350	Ford F350 W3A
	Delivery Time	90-120 Days	120 Days	150 Days
		Graevine DCJ	Sam Pack's Five Star Ford	Rockdale Countrv Ford
4F	One Ton, Crew Cab, 2WD, Single Rear Wheel, Diesel	\$29,424.00	\$36,187.00	\$36,340.00
	Brand / Model Bld	Ram 3500	Ford F350 W3A	Ford F350 W3A
	Delivery Time	150-180 Days	90-120 Days	150 Days
		Sam Pack's Five Star Ford	Rockdale Country Ford	Caldwell Country Chevrolet
4G	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline	\$29,706.00	\$29,975.00	\$30,376.00
	Brand / Model Bld	Ford F350 W3C	Ford F350 W3C	Chevrolet Silverado 3500HD CC30943
	Delivery Time	90-120 Days	150 Days	210 Days
		Sam Pack's Five Star Ford	Rockdale Countrv Ford	Caldwell Countrv Chevrolet
4H	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Diesel	\$37,490.00	\$37,875.00	\$38,199.00
	Brand / Model Bld	Ford F350 W3C	Ford F350 W3C	Chevrolet Silverado 3500HD CCJ0943
	Delivery Time	90-120 Days	150 Days	210 Days
		Sam Pack's Five Star Ford	Rockdale Countrv Ford	Caldwell Countrv Chevrolet
5A	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$26,188.00	\$26,745.00	\$26,955.00
	Brand / Model Bld	Ford F350 F3G	Ford F350 F3G	Chevrolet Silverado 3500HD CC36003
	Delivery Time	90-120 Days	150 Days	240 Days
		Sam Pack's Five Star Ford	Rockdale Countrv Ford	Caldwell Countrv Chevrolet
5B	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 83"	\$26,355.00	\$26,910.00	\$27,125.00
	Brand / Model Bld	Ford F350 F3G	Ford F350 F3G	Chevrolet Silverado 3500HD CC36403
	Delivery Time	90-120 Days	150 Days	240 Days
		Sam Pack's Five Star Ford	Rockdale Countrv Ford	Caldwell Countrv Chevrolet
5C	Light Duty, Cab & Chassis, One Ton, Extended Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$28,188.00	\$28,775.00	\$29,470.00
	Brand / Model Bld	Ford F350 X3G	Ford F350 X3G	Chevrolet Silverado 3500HD CC36053
	Delivery Time	90-120 Days	150 Days	240 Days
		Sam Pack's Five Star Ford	Rockdale Countrv Ford	Caldwell Countrv Chevrolet
5D	Light Duty, Cab & Chassis, One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$29,145.00	\$29,765.00	\$29,988.00
	Brand / Model Bld	Ford F350 W3G	Ford F350 W3G	Chevrolet Silverado 3500HD CC36043
	Delivery Time	90-120 Days	150 Days	240 Days
		Sam Pack's Five Star Ford	Rockdale Country Ford	Jim Bass Ford
6A	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Diesel	\$46,838.00	\$47,290.00	\$48,446.00
	Brand / Model Bld	Ford F450 W4D	Ford F450 W4D	Ford F450
	Delivery Time	90-120 Days	150 Days	85-100 Days

EXHIBIT A

Sam Pack's Five Star Ford
1635 S. IH 35E Carrollton Texas, 75006
(888) 8 FLEET 9 (888-835-3389) - FAX 972-245-5278

CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT

Cars and Light Trucks

Team Members - Kevin Moore - Jessica Wooten - Jorge Guerra - Alan Rosner

Contract Name:BuyBoard 601-19

End User: CITY OF DUNCANVILLE

Sam Pack's Rep: JORGE GUERRA

Contact: ASA LOW

Date: 7/1/2020

Contact TN/Email ALOW@DUNCANVILLE.COM

Phone #

Product Description:	2020 FORD F450 REG CAB
----------------------	------------------------

Interior and Exterior Color Code

WHITE

A. Bid Line # LINE 129 F4G

Base Price:

\$	26,488.00
----	-----------

B. Published Options (Itemize Each Below)

Code	Description	Bid Price	Code	Description	Bid Price
	AUTO TRANS	INCLUDED	67H	HD FRONT SERV SUSPENSION	\$ 125.00
	A/C	INCLUDED	98R	OPERATOR REGEN	\$ 250.00
	SYNC SYSTEM	INCLUDED			
	2YR STATE INSPECTION	INCLUDED			
	6.7L V8 DIESEL	\$ 9,875.00			
872	REAR VIEW CAMERA PREP PKG	\$ 415.00			
18B	PLAT FORM RUNNING BOARDS	\$ 445.00			
	84CA	\$ 575.00		DAYTIME RUNNING LIGHTS	INCLUDED
512	SPARE TIRE AND WHEEL	INCLUDED			
90L	POWER GROUP	\$ 1,025.00			
52B	TRAILER BRAKE CONTROLLER	\$ 275.00			
AS	VINYL INTERIOR	INCLUDED			
Total of B. - Published Options					\$ 12,985.00

Total of B. - Published Options	\$ 12,985.00
---------------------------------	--------------

C. Dealer Published Options

[illegible]

Total of C. - Dealer Published Options	\$	-
--	----	---

D. Off Menu Options

[illegible]

Off Menu Options limited to 25% of Published Price	Current %	11.98%	Total of D. - Off Menu Options	\$4,727.00
Delivery Charges	35 Miles @ \$1.49/mile			\$ 52.15
Flowerplan Expense	Days		\$6.66 Per Diem	\$ -
Lot Insurance Expense	Days		\$6.66 Per Diem	\$ -
Manufacturer Delivery Fee				\$ 1,695.00
			Total Each	\$ 45,947.15
Quantity Ordered 1 X F =				\$ 45,947.15
Administrative Fee				\$ 400.00
Trade In Allowance - Non-Equipment debits and credits				\$ -
Page 7 of 105				\$46,347.15

EXHIBIT A

Sam Pack's Five Star Ford
1635 S. IH 35E Carrollton Texas, 75006
(888) 8 FLEET 9 (888-835-3389) - FAX 972-245-5278 - bidtx@spford.com

CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT

Cars and Light Trucks

Team Members -- Kevin Moore - Jorge Guerra - Alan Rosner

TARRANT COUNTY 2019-041

End User: CITY OF DUNCANVILLE

Sam Pack's Rep: JORGE GUERRA

Contact: ASA LOW

Date: 7/1/2020

Contact TN/Email ALOW@DUNCANVILLE.COM

Phone # 972-780-5062

Product Description:	2020 F250 EXTENDED CAB
----------------------	------------------------

Exterior Color / Interior WHITE/VINYL

A. Bid Series: LINE 3B X2A

Base Price:	\$ 24,911.00
-------------	--------------

B. Published Options (Itemize Each Below)

Code	Description	Bid Price	Code	Description	Bid Price
446	AUTO TRANS	Included	63R	HD SUSPENSION PKG	\$ 125.00
	Power Group	Included	66D	BOX DELETE	\$ (569.00)
	CRUISE	Included		TRAILER TOW WIRING	
	STATE INSPECTION FREE	Included			
872	REARVIEW CAMERA PREP	\$ 415.00	164WB	LONG BED	\$ 575.00
AS	VINYL INTERIOR	Included			
Z1	WHITE IN COLOR	Included			
	6.2L V8	Included	18B	RUNNING BOARDS	\$ 370.00
67D	200/240 AMP ALT	Included			\$ 1,295.00
	TRAILER TOW	Included			
52B	BRAKE CONTROLLER	\$ 495.00			
66S	UPFITTER SWITCHES	\$ 275.00			

Total of B. - Published Options	\$ 2,981.00
---------------------------------	-------------

C. Ford Factory Published Options

[illegible]

Total of C. - Dealer Published Options	\$ -
--	------

D. Fleet Quote

[illegible]

Total of D. - Off Menu Options	\$ 3,403.00
--------------------------------	-------------

F. Delivery Charges

35 Miles @ \$2.45/mile

G. Option Discounts

H. Total of A + B + C + D + E = F

I. Floor Plan Assistance

J. Lot Insurance Coverages

K.	Quantity Ordered	1
----	------------------	---

R.	Quantity Graded
L.	Administrative Fee

M. **Non-Equip Charges & Credits**

N. TOTAL PURCHASE PRICE INCLUDING ADMIN FEE

\$	5,465.00
\$	85.75

✓	50110

\$	31,380.75
----	-----------

	\$0.00
--	--------

	\$0.00
	\$0.00

\$	31,380.75
----	-----------

\$	51,500.75
\$	-

€	

	\$31,380.75
--	-------------

EXHIBIT A

Sam Pack's Five Star Ford and Chevrolet
1635 (Ford) 1700 (Chevrolet) S. IH 35E Carrollton Texas, 75006
(888) 8 FLEET 9 (888-835-3389) - FAX 972-245-5278 - bidtx@spford.com

CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT

Cars and Light Trucks

Team Members -- Kevin Moore - Jorge Guerra - Alan Rosner - Jose Deanda

Contract NameTarrant County CONTRACT # 2019-041

End User: CITY OF DUNCANVILLE

Sam Pack's Rep: JORGE GUERRA

Contact: ASA LOW

Date: 7/1/2020

Contact TN/Email ALOW@DUNCANVILLE.COM

Phone #

Product Description:	2020 Ford F-350 CREW CAB CHASSIS DRW 60CA
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Exterior Color / White/vinyl
Interior

A. Bid Series: 5D

Base Price:	\$ 29,145.00
-------------	--------------

B. Published Options (Itemize Each Below)

Code	Description	Bid Price	Code	Description	Bid Price
44G	Automatic Transmission	Included	872	RR CAMERA PREP KIT	\$ 415.00
90L	Power Group	Included			
	Speed Control	Included			
	Air Conditioning	Included			
	BLUETOOTH	Included			
996	6.2L V8	Included			
179	179 WHEEL BASE				
52B	BRAKE CONTROLLER	\$ 270.00			
	TRAILER TOW	\$ 710.00			
18B	RUNNING BOARDS	\$ 320.00			
67H	HVY SERV FRT SUS	\$ 125.00			

Total of B. - Published Options	\$ 1,840.00
---------------------------------	-------------

C. Ford Factory Published Options

[illegible]

Total of C. - Dealer Published Options	\$	-
--	----	---

D. Fleet Quote

[illegible]

Total of D. - Off Menu Options	\$ 3,102.00
--------------------------------	-------------

F. Delivery Charges 25 Miles @ \$2.45/mile

F. Delivery Charges

G. Option Discounts

H. Total of A + B + C + D + E = F

I. Floor Plan Assistance

J. Lot Insurance Coverages

K. Quantity Ordered

L. **Administrative Fee**

M. **Non-Equip Charges & Credits**

N. TOTAL PURCHASE PRICE INCLUDING ADMIN FEE

mile	\$ 61.25
------	----------

25 Miles @ \$2.45/mile

\$	61.25
----	-------

↓	↓ TIME

\$	34,148.25
----	-----------

	\$0.00
--	--------

	\$0.00
	\$0.00

\$	34,148.25
----	-----------

\$	-
----	---

--	--

EXHIBIT A

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

ITEM #	Vehicle Description	Primary 1	Primary 2	Primary 3
SECTION I - PICKUPS				
1A	Mid-Size; Regular Cab, 2WD	N/A	N/A	N/A
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
		Southwest Nissan	Caldwell Country Chevrolet	Lake Country Chevrolet
1B	Mid-Size; Extended Cab, 2WD	\$21,320.00	\$21,518.00	\$21,647.00
	Brand / Model Bid	Nissan Frontier Kna Can	Chevrolet Colorado 12M53	Chevrolet Colorado 2WT
	Delivery Time	60-90 Days	120 Days	90-120 Days
		Caldwell Country Chevrolet	Reliable Chevrolet	Lake Country Chevrolet
1C	Mid-Size; Crew Cab, 2WD	\$22,678.00	\$22,803.00	\$22,815.00
	Brand / Model Bid	Chevrolet Colorado 12M43	Chevrolet Colorado 12M43	Chevrolet Colorado 2WT
	Delivery Time	120 Days	65-85 Days	90-120 Days
		Grapevine DCJ	Reliable Chevrolet	Sam Pack's Five Star Ford
2A	1/2 Ton, Regular Cab, 2WD	\$20,962.00	\$21,555.00	\$22,286.00
	Brand / Model Bid	Ram 1500 Classic	Chevrolet Silverado 1500 CC10903	Ford F150 F1 C
	Delivery Time	60-90 Days	90-120 Days	90-120 Days
		Grapevine DCJ	Caldwell Country Chevrolet	Lake Country Chevrolet
2B	1/2 Ton, Extended Cab, 2WD	\$20,926.00	\$21,040.00	\$22,876.00
	Brand / Model Bid	Ram 1500 Classic	Chevrolet Silverado 1500 CC15753	Chevrolet Silverado 1500 CC10753
	Delivery Time	60-90 Days	150 Days	90-120 Days
		Sam Pack's Five Star Ford	Rockdale Country Ford	Four Stars Ford
2C	1/2 Ton, Extended Cab, 2WD, Long Bed	\$24,251.00	\$24,480.00	\$25,706.00
	Brand / Model Bid	Ford F150 X1 C	Ford F150 X1 C	Ford F150
	Delivery Time	90-120 Days	150 Days	120 Days
		Grapevine DCJ	Caldwell Country Chevrolet	Reliable Chevrolet
2D	1/2 Ton, Crew Cab, 2WD	\$22,106.00	\$24,488.00	\$24,495.00
	Brand / Model Bid	Ram 1500 Classic DS1L91	Chevrolet Silverado 1500 CC10543	Chevrolet Silverado 1500 CC10543
	Delivery Time	60-90 Days	150 Days	65-85 Days
		Sam Pack's Five Star Ford	Rockdale Country Ford	Caldwell Country Chevrolet
3A	3/4 Ton, Regular Cab, 2WD	\$23,462.00	\$23,675.00	\$23,810.00
	Brand / Model Bid	Ford F250 F2A	Ford F250 F2A	Chevrolet Silverado 2500HD CC20903
	Delivery Time	90-120 Days	150 Days	180 Days
		Caldwell Country Chevrolet	Sam Pack's Five Star Ford	Rockdale Country Ford
3B	3/4 Ton, Extended Cab, 2WD	\$24,248.00	\$24,911.00	\$24,975.00
	Brand / Model Bid	Chevrolet Silverado 2500HD CC25953	Ford F250 X2A	Ford F250 X2A
	Delivery Time	150 Days	90-120 Days	150 Days
		Sam Pack's Five Star Ford	Rockdale Country Ford	Caldwell Country Chevrolet
3C	3/4 Ton, Crew Cab, 2WD	\$26,196.00	\$26,475.00	\$26,740.00
	Brand / Model Bid	Ford F250 W2A	Ford F250 W2A	Chevrolet Silverado 2500HD CC25743
	Delivery Time	90-120 Days	150 Days	180 Days
		Sam Pack's Five Star Ford	Rockdale Country Ford	Caldwell Country Chevrolet
4A	One Ton, Regular Cab, 2WD, Single Rear Wheel, Gasoline	\$24,889.00	\$25,165.00	\$25,770.00
	Brand / Model Bid	Ford F350 F3A	Ford F350 F3A	Chevrolet Silverado 3500HD CC30903
	Delivery Time	90-120 Days	150 Days	280 Days
		Sam Pack's Five Star Ford	Rockdale Country Ford	Caldwell Country Chevrolet
4B	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline	\$26,196.00	\$26,596.00	\$26,999.00
	Brand / Model Bid	Ford F350 F3C	Ford F350 F3C	Chevrolet Silverado 3500HD CC30903
	Delivery Time	90-120 Days	150 Days	280 Days
		Sam Pack's Five Star Ford	Rockdale Country Ford	Caldwell Country Chevrolet
4C	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Diesel	\$33,980.00	\$34,335.00	\$34,744.00
	Brand / Model Bid	Ford F350 F3C	Ford F350 F3C	Chevrolet Silverado 3500HD CC30903
	Delivery Time	90-120 Days	150 Days	240 Days

EXHIBIT B



**COMMISSIONERS COURT
COMMUNICATION**

REFERENCE NUMBER **131794**

PAGE 1 OF **94**

DATE: **12/10/2019**

SUBJECT: BID NO. 2019-041 - ANNUAL CONTRACT FOR PURCHASE OF PICKUP TRUCKS, VANS, AND UTILITY VEHICLES - COUNTYWIDE - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED PRICES

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court approve renewal of Bid No. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans, and Utility Vehicles, to the following vendors for the first optional twelve (12) month period at the same firm fixed prices:

Section 1 - Pickup Trucks

Primary	Sam Pack's Five Star Ford	19 of 24 Items
	Caldwell Country Chevrolet	17 of 24 Items
	Rockdale Country Ford	17 of 24 Items
	Lake Country Chevrolet	4 of 24 Items
	Reliable Chevrolet	4 of 24 Items
	Southwest Nissan, LLC	1 of 24 Items

Section 2 - Vans

Primary	Sam Pack's Five Star Ford	14 of 26 Items
	Rockdale Country Ford	10 of 26 Items
	Caldwell Country Chevrolet	7 of 26 Items
	Reliable Chevrolet	7 of 26 Items
	Lake Country Chevrolet	6 of 26 Items
	Southwest Nissan, LLC	3 of 26 Items

Section 3 - Utility Vehicles

Primary	Caldwell Country Chevrolet	12 of 40 Items
	Lake Country Chevrolet	10 of 40 Items
	Sam Pack's Five Star Ford	10 of 40 Items
	Rockdale Country Chevrolet	8 of 40 Items
	Holiday Chevrolet	7 of 40 Items
	Reliable Chevrolet	7 of 40 Items

SUBMITTED BY: Purchasing

Page 12 of 105

PREPARED BY: Brandie Bingham, CPPB

APPROVED BY:

DL

BB

ML



EXHIBIT B

COMMISSIONERS COURT COMMUNICATION

131794

REFERENCE NUMBER: _____ DATE: 12/10/2019 PAGE 2 OF 94

BACKGROUND:

On January 15, 2019, through Court Order #129384, the Commissioners Court awarded Bid No. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans, and Utility Vehicles, Countywide, to the following vendors:

Section 1 - Pickup Trucks

Primary	Sam Pack's Five Star Ford	19 of 24 Items
	Caldwell Country Chevrolet	17 of 24 Items
	Rockdale Country Ford	17 of 24 Items
	Lake Country Chevrolet	4 of 24 Items
	Reliable Chevrolet	4 of 24 Items
	Grapevine DCJ, LLC	4 of 24 Items
	Jacksboro FM, LLC d/b/a Four Stars Ford	2 of 24 Items
	Jim Bass Ford, Inc.	1 of 24 Items
	Southwest Nissan, LLC	1 of 24 Items

Section 2 - Vans

Primary	Sam Pack's Five Star Ford	14 of 26 Items
	Silsbee Ford	12 of 26 Items
	Grapevine DCJ, LLC	11 of 26 Items
	Rockdale Country Ford	10 of 26 Items
	Caldwell Country Chevrolet	7 of 26 Items
	Reliable Chevrolet	7 of 26 Items
	Lake Country Chevrolet	6 of 26 Items
	Jacksboro FM, LLC d/b/a Four Stars Ford	3 of 26 Items
	Southwest Nissan, LLC	3 of 26 Items

Section 3 - Utility Vehicles

Primary	Caldwell Country Chevrolet	12 of 40 Items
	Lake Country Chevrolet	10 of 40 Items
	Grapevine DCJ, LLC	10 of 40 Items
	Sam Pack's Five Star Ford	10 of 40 Items
	Rockdale Country Chevrolet	8 of 40 Items
	Holiday Chevrolet	7 of 40 Items
	Reliable Chevrolet	7 of 40 Items
	Silsbee Ford	7 of 40 Items
	Jacksboro FM, LLC d/b/a Four Stars Ford	2 of 40 Items

The awards were based upon low bid per item and contained an option to renew for two (2) additional twelve (12) month periods at the same prices.



EXHIBIT B

COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: _____ DATE: 12/10/2019 PAGE 3 OF 94

Grapevine DCJ, LLC, Jacksboro FM, LLC d/b/a Four Stars Ford, and Silsbee Ford elected not to renew. Jim Bass Ford did not respond to renewal requests. The remaining vendors notified Purchasing in writing that their prices will remain firm through January 14, 2021. Transportation Services notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Transportation Services and Purchasing that the Commissioners Court approve renewal of Bid No. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans, and Utility Vehicles, for another twelve (12) month period.

FISCAL IMPACT:

Expenses for last year were approximately \$649,187.00. Orders are placed on an as-needed basis. One hundred sixty-five (165) other entities utilized this contract.

Please Note: Due to the volume of information, copies of the entire packet are not being reproduced for distribution. However, the information may be viewed online in the Commissioners Court's agenda on the Tarrant County website or in the Commissioners Court records within the County Clerk's Office.

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Sam Pack's Five Star Ford
Alan Rosner
1635 IH 35 E
Carrollton, TX 75006

Re: BID No. 2019-041 – Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Mr. Rosner:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Sam Pack's Five Star Ford to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

☒ Yes, Sam Pack's Five Star Ford will accept the offer to extend the same contract pricing and discounts.
(Please include a current year 1295 Form)

☐ No, Sam Pack's Five Star Ford will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ☒ Yes ☐ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham

Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bjbingham@tarrantcounty.com

Alan Rosner
Signature
Alan Rosner Director
Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Caldwell Country Chevrolet
Adrienne Gattis
PO Box 27
Caldwell, TX 77836

Re: BID No. 2019-041 -- Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Ms. Gattis:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Caldwell Country Chevrolet to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

☒ Yes, Caldwell Country Chevrolet will accept the offer to extend the same contract pricing and discounts.
(Please include a current year 1295 Form)

☐ No, Caldwell Country Chevrolet will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham
Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bjbingham@tarrantcounty.com

Adrienne Gattis
Signature
Adrienne Gattis Fleet Director
Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Rockdale Country Ford
Adrienne Gattis
PO Box 27
Caldwell, TX 77836

Re: BID No. 2019-041 – Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Ms. Gattis:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Rockdale Country Ford to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

☒ Yes, Rockdale Country Ford will accept the offer to extend the same contract pricing and discounts.
(Please include a current year 1295 Form)

☐ No, Rockdale Country Ford will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham

Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bbingham@tarrantcounty.com

Adrienne Gattis
Signature

Adrienne Gattis Fleet Director
Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Lake Country Chevrolet
Rick Brown
2152 N. Wheeler Street
Jasper, TX 75951

Re: BID No. 2019-041 – Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Mr. Brown:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Lake Country Chevrolet to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

☒ Yes, Lake Country Chevrolet will accept the offer to extend the same contract pricing and discounts.
(Please include a current year 1295 Form)

☐ No, Lake Country Chevrolet will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ____ Yes ____ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham
Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bjbingham@tarrantcounty.com

[Signature]
Signature
Rick Brown Fleet Sales
Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Reliable Chevrolet
Doug Adams
800 N Central Expressway
Richardson, TX 75080

Re: BID No. 2019-041 – Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Mr. Adams:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Reliable Chevrolet to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

☒ Yes, Reliable Chevrolet will accept the offer to extend the same contract pricing and discounts.
(Please include a current year 1295 Form)

☐ No, Reliable Chevrolet will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ____ Yes ____ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham

Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bjbingham@tarrantcounty.com

Doug Adams
Signature
Doug Adams Fleet Mgr
Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Southwest Nissan
Kirsten Buyers
3000 Ft. Worth Hwy.
Weatherford, TX 76086

Re: BID No. 2019-041 – Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Ms. Buyers:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Southwest Nissan to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

☒ Yes, Southwest Nissan will accept the offer to extend the same contract pricing and discounts.
(Please include a current year 1295 Form)

☐ No, Southwest Nissan will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham
Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bjbingham@tarrantcounty.com



Signature
Ricky Buyers

Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

September 19, 2019

Holiday Chevrolet
Bryan Brooks
P.O. Box 707
Whitesboro, TX 76273

Re: BID No. 2019-014 – Annual Contract for Purchase of Police Package Vehicles

Dear Mr. Brooks:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of December 4, 2018 through December 3, 2019.

The effective dates for the first renewal option will run from December 4, 2019 through December 3, 2020.

Tarrant County Purchasing Department hereby extends an invitation to Holiday Chevrolet to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on December 4, 2018. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through December 3, 2020.

(☒) Yes, Holiday Chevrolet will accept the offer to extend the same contract pricing and discounts through December 3, 2020. *(Please include a current year 1295 Form)*

(☐) No, Holiday Chevrolet NOT accept the offer to extend the same contract pricing and discounts through December 3, 2020.

Are any other governmental entities currently utilizing this contract? ☒ Yes ☐ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham

Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bjbingham@tarrantcounty.com

Signature

Bryan Brooks, Fleet Manager

Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Four Stars Ford
Ruben Santana
205 W. Belknap St.
Jacksboro, TX 76458

Re: BID No. 2019-041 – Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Mr. Santana:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Four Stars Ford to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

☐ Yes, Four Stars Ford will accept the offer to extend the same contract pricing and discounts. *(Please include a current year 1295 Form)*

☒ No, Four Stars Ford will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham

Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bjbingham@tarrantcounty.com

Ruben Santana

Signature

Ruben Santana - Commercial Manager
Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Grapevine DCJ
Dennis Thomas
2601 William D Tate
Grapevine, TX 76051

Re: BID No. 2019-041 – Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Mr. Thomas:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Grapevine DCJ to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

☐ Yes, Grapevine DCJ will accept the offer to extend the same contract pricing and discounts.
(Please include a current year 1295 Form)

☒ No, Grapevine DCJ will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham

Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bbingham@tarrantcounty.com

[Signature]
Signature

Dennis Thomas - Fleet mgr.
Printed Name & Title

EXHIBIT B



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

October 8, 2019

Silsbee Ford
Richard Hyder
1211 US Hwy 96 N
Silsbee, TX 77656

Re: BID No. 2019-041 – Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Dear Mr. Hyder:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 15, 2019 through January 14, 2020.

The effective dates for the first renewal option will run from January 15, 2020 through January 14, 2021.

Tarrant County Purchasing Department hereby extends an invitation to Silsbee Ford to accept the first option for an additional one (1) year period as a primary vendor for this bid as awarded on January 15, 2019. Please mark the appropriate response below and provide your signature.

All prices must remain firm for the Option Renewal period through January 14, 2021.

() Yes, Silsbee Ford will accept the offer to extend the same contract pricing and discounts.
(Please include a current year 1295 Form)

(☒) No, Silsbee Ford will NOT accept the offer to extend the same contract pricing and discounts.

Are any other governmental entities currently utilizing this contract? ____ Yes ____ No
If yes, please include a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Brandie Bingham

Brandie Bingham, CPPB, Senior Buyer
Tarrant County
P 817-884-3246
F 817-212-3043
E bbingham@tarrantcounty.com



Signature
Richard Hyder - Fleet Sales

Printed Name & Title

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
SECTION I - PICKUPS				
1A	Mid-Size; Regular Cab, 2WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
		Primary 2		Primary 3
1B	Mid-Size; Extended Cab; 2WD	\$21,518.00	No Bid	\$21,647.00
	Brand / Model Bid	Chevrolet Colorado 12M53	N/A	Chevrolet Colorado 2WT
	Delivery Time	120 Days	N/A	90-120 Days
		Primary 1		Primary 3
1C	Mid-Size; Crew Cab; 2WD	\$22,678.00	No Bid	\$22,815.00
	Brand / Model Bid	Chevrolet Colorado 12M43	N/A	Chevrolet Colorado 2WT
	Delivery Time	120 Days	N/A	90-120 Days
2A	1/2 Ton, Regular Cab, 2WD	\$22,490.00	No Bid	\$22,516.00
	Brand / Model Bid	Chevrolet Silverado 1500 CC10903	N/A	Chevrolet Silverado 1500 CC10903
	Delivery Time	180 Days	N/A	90-120 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
SECTION I - PICKUPS				
1A	Mid-Size; Regular Cab, 2WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
1B	Mid-Size; Extended Cab; 2WD	\$22,095.00	\$22,200.00	No Bid
	Brand / Model Bid	Chevrolet Colorado 12M53	Chevrolet Colorado	N/A
	Delivery Time	65-85 Days	60-90 Days	N/A
		Primary 2		
1C	Mid-Size; Crew Cab; 2WD	\$22,803.00	\$25,618.00	No Bid
	Brand / Model Bid	Chevrolet Colorado 12M43	Chevrolet Colorado	N/A
	Delivery Time	65-85 Days	60-90 Days	N/A
		Primary 2		Primary 1
2A	1/2 Ton, Regular Cab, 2WD	\$21,555.00	\$24,370.00	\$20,962.00
	Brand / Model Bid	Chevrolet Silverado 1500 CC10903	Chevrolet Silverado 1500	Ram 1500 Classic
	Delivery Time	90-120 Days	60-90 Days	60-90 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
SECTION I - PICKUPS				
1A	Mid-Size; Regular Cab, 2WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
1B	Mid-Size; Extended Cab; 2WD	No Bid	No Bid	\$21,915.00
	Brand / Model Bid	N/A	N/A	Ford Ranger R1E
	Delivery Time	N/A	N/A	150 Days
1C	Mid-Size; Crew Cab; 2WD	No Bid	No Bid	\$22,975.00
	Brand / Model Bid	N/A	N/A	Ford Ranger R4E
	Delivery Time	N/A	N/A	150 Days
2A	1/2 Ton, Regular Cab, 2WD	\$23,691.00	\$24,109.00	\$22,465.00
	Brand / Model Bid	Ford F150	Ford F150	Ford F150 F1C
	Delivery Time	150 Days	85-100 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
SECTION I - PICKUPS					
1A	Mid-Size; Regular Cab, 2WD	\$21,676.00*	No Bid	No Bid	No Bid
	Brand / Model Bid	Ford Ranger R1E	N/A	N/A	N/A
	Delivery Time	90-120	N/A	N/A	N/A
					Primary 1
1B	Mid-Size; Extended Cab; 2WD	\$21,887.00	\$22,948.00	\$24,696.00	\$21,320.00
	Brand / Model Bid	Ford Ranger R1E	Ford Ranger R1E	Ford Ranger R1E	Nissan Frontier King Cab
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	60-90 Days
1C	Mid-Size; Crew Cab; 2WD	\$22,879.00	\$24,960.00	\$25,838.00	\$23,160.00
	Brand / Model Bid	Ford Ranger R4E	Ford Ranger R4E	Ford Ranger R4E	Nissan Frontier
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	60-90 Days
		Primary 3			
2A	1/2 Ton, Regular Cab, 2WD	\$22,286.00	\$23,832.00	\$25,282.00	\$24,100.00
	Brand / Model Bid	Ford F150 F1C	Ford F150 F1C	Ford F150 F1C	Nissan Titan
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	60-90 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Page 29 of 105

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 2		Primary 3
2B	1/2 Ton, Extended Cab, 2WD	\$21,040.00	No Bid	\$22,876.00
	Brand / Model Bid	Chevrolet Silverado 1500 CC15753	N/A	Chevrolet Silverado 1500 CC10753
	Delivery Time	150 Days	N/A	90-120 Days
2C	1/2 Ton, Extended Cab, 2WD, Long Bed	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
		Primary 2		
2D	1/2 Ton, Crew Cab, 2WD	\$24,488.00	No Bid	\$24,970.00
	Brand / Model Bid	Chevrolet Silverado 1500 CC10543	N/A	Chevrolet Silverado 1500 CC10543
	Delivery Time	150 Days	N/A	90-120 Days
		Primary 3		
3A	3/4 Ton, Regular Cab, 2WD	\$23,810.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 2500HD CC20903	N/A	N/A
	Delivery Time	180 Days	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
				Primary 1
2B	1/2 Ton, Extended Cab, 2WD	\$24,125.00	\$25,520.00	\$20,926.00
	Brand / Model Bid	Chevrolet Silverado 1500 CC10753*	Chevrolet Silverado 1500	Ram 1500 Classic
	Delivery Time	75-95 Days	60-90 Days	60-90 Days
2C	1/2 Ton, Extended Cab, 2WD, Long Bed	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
		Primary 3		Primary 1
2D	1/2 Ton, Crew Cab, 2WD	\$24,495.00	\$29,136.00	\$22,106.00
	Brand / Model Bid	Chevrolet Silverado CC10543	Chevrolet Silverado 1500	Ram 1500 Classic DS1L91
	Delivery Time	65-85 Days	60-90 Days	60-90 Days
3A	3/4 Ton, Regular Cab, 2WD	No Bid	No Bid	\$26,539.00
	Brand / Model Bid	N/A	N/A	Ram 2500
	Delivery Time	N/A	N/A	150-190 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
2B	1/2 Ton, Extended Cab, 2WD	\$25,402.00	\$25,820.00	\$23,975.00
	Brand / Model Bid	Ford F150	Ford F150	Ford F150 X1C
	Delivery Time	120 Days	85-100 Days	150 Days
		Primary 3		Primary 2
2C	1/2 Ton, Extended Cab, 2WD, Long Bed	\$25,706.00	\$26,124.00	\$24,480.00
	Brand / Model Bid	Ford F150	Ford F150	Ford F150 X1C
	Delivery Time	120 Days	85-100 Days	150 Days
2D	1/2 Ton, Crew Cab, 2WD	\$26,769.00	\$27,187.00	\$25,475.00
	Brand / Model Bid	Ford F150	Ford F150	Ford F150 W1C
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
3A	3/4 Ton, Regular Cab, 2WD	\$24,652.00	\$25,070.00	\$23,675.00
	Brand / Model Bid	Ford F250	Ford F250	Ford F250 F2A
	Delivery Time	120 Days	85-100 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
2B	1/2 Ton, Extended Cab, 2WD	\$23,947.00	\$25,648.00	\$27,261.00	\$27,250.00**
	Brand / Model Bid	Ford F150 X1C	Ford F150 X1C	Ford F150 X1C	Nissan Titan
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	Not Provided
		Primary 1			
2C	1/2 Ton, Extended Cab, 2WD, Long Bed	\$24,251.00	\$25,980.00	\$27,585.00	No Bid
	Brand / Model Bid	Ford F150 X1C	Ford F150 X1C	Ford F150 X1C	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
2D	1/2 Ton, Crew Cab, 2WD	\$25,314.00	\$27,008.00	\$28,802.00	\$29,874.00
	Brand / Model Bid	Ford F150 W1C	Ford F150 W1C	Ford F150 W1C	Nissan Titan
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	60-90 Days
		Primary 1			
3A	3/4 Ton, Regular Cab, 2WD	\$23,462.00	\$24,998.00	\$26,549.00	\$26,300.00
	Brand / Model Bid	Ford F250 F2A	Ford F250 F2A	Ford F250 F2A	Nissan Titan XD
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	60-90 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 1		
3B	3/4 Ton, Extended Cab, 2WD	\$24,248.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 2500HD CC25953	N/A	N/A
	Delivery Time	150 Days	N/A	N/A
		Primary 3		
3C	3/4 Ton, Crew Cab, 2WD	\$26,740.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 2500HD CC25743	N/A	N/A
	Delivery Time	180 Days	N/A	N/A
		Primary 3		
4A	One Ton, Regular Cab, 2WD, Single Rear Wheel, Gasoline	\$25,770.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC30903	N/A	N/A
	Delivery Time	280 Days	N/A	N/A

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
3B	3/4 Ton, Extended Cab, 2WD	No Bid	\$26,295.00	No Bid
	Brand / Model Bid	N/A	Chevrolet Silverado 2500	N/A
	Delivery Time	N/A	60-90 Days	N/A
3C	3/4 Ton, Crew Cab, 2WD	No Bid	\$36,933.00	\$29,188.00
	Brand / Model Bid	N/A	Chevrolet Silverado 2500HD SWB*	Ram 2500
	Delivery Time	N/A	60-90 Days	150-210 Days
4A	One Ton, Regular Cab, 2WD, Single Rear Wheel, Gasoline	No Bid	No Bid	\$27,519.00
	Brand / Model Bid	N/A	N/A	Ram 3500
	Delivery Time	N/A	N/A	150-180 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
				Primary 3
3B	3/4 Ton, Extended Cab, 2WD	\$26,101.00	\$26,519.00	\$24,975.00
	Brand / Model Bid	Ford F250	Ford F250	Ford F250 X2A
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
3C	3/4 Ton, Crew Cab, 2WD	\$27,386.00	\$27,804.00	\$26,475.00
	Brand / Model Bid	Ford F250	Ford F250	Ford F250 W2A
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
4A	One Ton, Regular Cab, 2WD, Single Rear Wheel, Gasoline	\$26,036.00	\$26,497.00	\$25,165.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 F3A
	Delivery Time	120 Days	85-100 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
		Primary 2			
3B	3/4 Ton, Extended Cab, 2WD	\$24,911.00	\$26,512.00	\$28,146.00	\$27,935.00
	Brand / Model Bid	Ford F250 X2A	Ford F250 X2A	Ford F250 X2A	Nissan Titan XD
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	60-90 Days
		Primary 1			
3C	3/4 Ton, Crew Cab, 2WD	\$26,196.00	\$27,718.00	\$29,530.00	No Bid
	Brand / Model Bid	Ford F250 W2A	Ford F250 W2A	Ford F250 W2A	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 1			
4A	One Ton, Regular Cab, 2WD, Single Rear Wheel, Gasoline	\$24,889.00	\$26,338.00	\$28,045.00	No Bid
	Brand / Model Bid	Ford F350 F3A	Ford F350 F3A	Ford F350 F3A	N/A
	Delivery Time	90-120 Days	60-90 Days	90-102 Days	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

Page 37 of 105

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 3		
4B	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline	\$26,999.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC30903	N/A	N/A
	Delivery Time	280 Days	N/A	N/A
		Primary 3		
4C	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Diesel	\$34,744.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC30903	N/A	N/A
	Delivery Time	240 Days	N/A	N/A
		Primary 3		
4D	One Ton, Extended Cab, 2WD; Single Rear Wheel; Gasoline	\$27,755.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC30953	N/A	N/A
	Delivery Time	240 Days	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
4B	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline	No Bid	No Bid	\$28,719.00
	Brand / Model Bid	N/A	N/A	Ram 3500
	Delivery Time	N/A	N/A	150-180 Days
4C	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Diesel	No Bid	No Bid	\$36,481.00
	Brand / Model Bid	N/A	N/A	Ram 3500
	Delivery Time	N/A	N/A	150-180 Days
4D	One Ton, Extended Cab, 2WD; Single Rear Wheel; Gasoline	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
				Primary 2
4B	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline	\$27,386.00	\$27,804.00	\$26,596.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 F3C
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
4C	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Diesel	\$35,170.00	\$35,588.00	\$34,335.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 F3C
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
4D	One Ton, Extended Cab, 2WD; Single Rear Wheel; Gasoline	\$28,307.00	\$28,725.00	\$27,380.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 X3A
	Delivery Time	120 Days	85-100 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
		Primary 1			
4B	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline	\$26,196.00	\$27,686.00	\$29,452.00	No Bid
	Brand / Model Bid	Ford F350 F3C	Ford F350 F3C	Ford F350 F3C	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 1			
4C	One Ton, Regular Cab, 2WD, Dual Rear Wheels, Diesel	\$33,980.00	\$35,742.00	\$37,830.00	No Bid
	Brand / Model Bid	Ford F350 F3C	Ford F350 F3C	Ford F350 F3C	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 1			
4D	One Ton, Extended Cab, 2WD; Single Rear Wheel; Gasoline	\$27,117.00	\$28,638.00	\$30,445.00	No Bid
	Brand / Model Bid	Ford F350 X3A	Ford F350 X3A	Ford F350 X3A	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
4E	One Ton, Crew Cab, 2WD, Single Rear Wheel, Gasoline	\$29,188.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC30943	N/A	N/A
	Delivery Time	210 Days	N/A	N/A
4F	One Ton, Crew Cab, 2WD, Single Rear Wheel, Diesel	\$36,710.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC30943	N/A	N/A
	Delivery Time	210 Days	N/A	N/A
		Primary 3		
4G	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline	\$30,376.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC30943	N/A	N/A
	Delivery Time	210 Days	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
4E	One Ton, Crew Cab, 2WD, Single Rear Wheel, Gasoline	No Bid	\$38,848.00	Not Provided***
	Brand / Model Bid	N/A	Chevrolet Silverado 3500HD	Ram 3500 Crew Cab
	Delivery Time	N/A	60-90 Days	150-180 Days
				Primary 1
4F	One Ton, Crew Cab, 2WD, Single Rear Wheel, Diesel	No Bid	\$47,116.00	\$29,424.00
	Brand / Model Bid	N/A	Chevrolet Silverado 3500HD	Ram 3500
	Delivery Time	N/A	60-90 Days	150-180 Days
4G	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline	No Bid	\$39,300.00	\$30,624.00
	Brand / Model Bid	N/A	Chevrolet Silverado 3500HD	Ram 3500
	Delivery Time	N/A	60-90 Days	150-180 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 2		Primary 3
4E	One Ton, Crew Cab, 2WD, Single Rear Wheel, Gasoline	\$28,593.00	\$30,011.00	\$28,740.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 W3A
	Delivery Time	120 Days	85-100	150 Days
				Primary 3
4F	One Ton, Crew Cab, 2WD, Single Rear Wheel, Diesel	\$37,377.00	\$37,795.00	\$36,340.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 W3A
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
4G	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline	\$30,896.00	\$31,314.00	\$29,975.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 W3C
	Delivery Time	120 Days	85-100 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
		Primary 1			
4E	One Ton, Crew Cab, 2WD, Single Rear Wheel, Gasoline	\$28,403.00	\$29,996.00	\$31,870.00	No Bid
	Brand / Model Bid	Ford F350 W3A	Ford F350 W3A	Ford F350 W3A	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 2			
4F	One Ton, Crew Cab, 2WD, Single Rear Wheel, Diesel	\$36,187.00	\$37,995.00	\$40,260.00	No Bid
	Brand / Model Bid	Ford F350 W3A	Ford F350 W3A	Ford F350 W3A	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 1			
4G	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline	\$29,706.00	\$31,345.00	\$33,273.00	No Bid
	Brand / Model Bid	Ford F350 W3C	Ford F350 W3C	Ford F350 W3C	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 3		
4H	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Diesel	\$38,199.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC30943	N/A	N/A
	Delivery Time	210 Days	N/A	N/A
		Primary 3		
5A	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$26,955.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC36003	N/A	N/A
	Delivery Time	240 Days	N/A	N/A
		Primary 3		
5B	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 83"	\$27,125.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC36403	N/A	N/A
	Delivery Time	240 Days	N/A	N/A

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
4H	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Diesel	No Bid	\$47,572.00	\$39,482.00
	Brand / Model Bid	N/A	Chevrolet Silverado 3500HD	Ram 3500
	Delivery Time	N/A	60-90 Days	150-180 Days
5A	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	No Bid	\$34,524.00	\$30,880.00
	Brand / Model Bid	N/A	Chevrolet Silverado 3500HD	Ram 3500 60"CA
	Delivery Time	N/A	60-90 Days	170-190 Days
5B	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 83"	No Bid	\$34,615.00	\$31,080.00
	Brand / Model Bid	N/A	Chevrolet Silverado 3500HD	Ram 3500 84"CA
	Delivery Time	N/A	60-90 Days	170-190 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
				Primary 2
4H	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Diesel	\$38,382.00	\$39,098.00	\$37,875.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 W3C
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
5A	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$27,690.00	\$27,610.00	\$26,745.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 F3G
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
5B	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 83"	\$27,843.00	\$27,763.00	\$26,910.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 F3G
	Delivery Time	120 Days	85-100 Days	150 Days

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
		Primary 1			
4H	One Ton, Crew Cab, 2WD, Dual Rear Wheels, Diesel	\$37,490.00	\$39,346.00	\$41,662.00	No Bid
	Brand / Model Bid	Ford F350 W3C	Ford F350 W3C	Ford F350 W3C	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 1			
5A	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$26,188.00	\$27,908.00	\$29,412.00	No Bid
	Brand / Model Bid	Ford F350 F3G	Ford F350 F3G	Ford F350 F3G	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 1			
5B	Light Duty, Cab & Chassis, One Ton, Regular Cab, 2WD, Dual Rear Wheels, Gasoline, CA 83"	\$26,355.00	\$28,084.00	\$29,578.00	No Bid
	Brand / Model Bid	Ford F350 F3G	Ford F350 F3G	Ford F350 F3G	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 3		
5C	Light Duty, Cab & Chassis, One Ton, Extended Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$29,470.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC36053	N/A	N/A
	Delivery Time	240 Days	N/A	N/A
		Primary 3		
5D	Light Duty, Cab & Chassis, One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$29,988.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado 3500HD CC36043	N/A	N/A
	Delivery Time	240 Days	N/A	N/A
6A	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Diesel	\$53,775.00*	No Bid	No Bid
	Brand / Model Bid	Chevrolet Silverado MD CK56043	N/A	N/A
	Delivery Time	240 Days	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
5C	Light Duty, Cab & Chassis, One Ton, Extended Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
5D	Light Duty, Cab & Chassis, One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	No Bid	\$36,842.00	\$33,519.00
	Brand / Model Bid	N/A	Chevrolet Silverado 3500HD	Ram 3500
	Delivery Time	N/A	60-90 Days	170-190 Days
6A	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Diesel	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
				Primary 2
5C	Light Duty, Cab & Chassis, One Ton, Extended Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$29,695.00	\$29,815.00	\$28,775.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 X3G
	Delivery Time	120 Days	85-100 Days	150 Days
				Primary 2
5D	Light Duty, Cab & Chassis, One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$30,633.00	\$30,753.00	\$29,765.00
	Brand / Model Bid	Ford F350	Ford F350	Ford F350 W3G
	Delivery Time	120 Days	85-100 Days	150 Days
			Primary 3	Primary 2
6A	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Diesel	\$48,828.00	\$48,446.00	\$47,290.00
	Brand / Model Bid	Ford F450	Ford F450	Ford F450 W4D
	Delivery Time	120 Days	85-100 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
		Primary 1			
5C	Light Duty, Cab & Chassis, One Ton, Extended Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$28,188.00	\$30,062.00	\$31,573.00	No Bid
	Brand / Model Bid	Ford F350 X3G	Ford F350 X3G	Ford F350 X3G	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 1			
5D	Light Duty, Cab & Chassis, One Ton, Crew Cab, 2WD, Dual Rear Wheels, Gasoline, CA 59"	\$29,145.00	\$31,028.00	\$32,585.00	No Bid
	Brand / Model Bid	Ford F350 W3G	Ford F350 W3G	Ford F350 W3G	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
		Primary 1			
6A	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Diesel	\$46,838.00	\$48,898.00	\$51,422.00	No Bid
	Brand / Model Bid	Ford F450 W4D	Ford F450 W4D	Ford F450 W4D	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
				Primary 2
6B	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Cab & Chassis	\$45,168.00	No Bid	\$42,514.00
	Brand / Model Bid	Chevrolet Silverado MD CK56043	N/A	Chevrolet Silverado 4500 CC56043
	Delivery Time	240 Days	N/A	120-160 Days
SECTION II - VANS				
7A	Mini-Van, 5 Passenger, 2WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
7B	Mini-Van, 7 Passenger, 2WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 3		
6B	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Cab & Chassis	\$44,623.00	No Bid	\$47,870.00
	Brand / Model Bid	Chevrolet Silverado MD CK56043	N/A	Ram 4500
	Delivery Time	90-120 Days*	N/A	170-190 Days
SECTION II - VANS				
				Primary 1
7A	Mini-Van, 5 Passenger, 2WD	No Bid	No Bid	\$21,625.00
	Brand / Model Bid	N/A	N/A	Ram Promaster City
	Delivery Time	N/A	N/A	150-210 Days
				Primary 1
7B	Mini-Van, 7 Passenger, 2WD	No Bid	No Bid	\$22,358.00
	Brand / Model Bid	N/A	N/A	Dodge Grand Caravan
	Delivery Time	N/A	N/A	60-85 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
6B	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Cab & Chassis	\$46,141.00	\$46,559.00	\$45,175.00
	Brand / Model Bid	Ford F450	Ford F450	Ford F450 W4H
	Delivery Time	120 Days	85-100 Days	150 Days
SECTION II - VANS				
7A	Mini-Van, 5 Passenger, 2WD	\$25,053.00	No Bid	\$24,275.00
	Brand / Model Bid	Ford Transit Connect	N/A	Ford Transit Connect Wagon S9E
	Delivery Time	120 Days	N/A	180 Days
7B	Mini-Van, 7 Passenger, 2WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
		Primary 1			
6B	Super Duty, Crew Cab, 4WD, Dual Rear Wheels, Cab & Chassis	\$41,581.00	\$46,972.00	\$49,155.00	No Bid
	Brand / Model Bid	Ford F450 W4G	Ford F450 W4H	Ford F450 W4H	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A
SECTION II - VANS					
		Primary 2	Primary 3		
7A	Mini-Van, 5 Passenger, 2WD	\$23,663.00	\$24,262.00	\$25,970.00	No Bid
	Brand / Model Bid	Ford Transit Connect S9E or E9E	Ford Transit Connect Wagon S9E	Transit Connect S9E	N/A
	Delivery Time	30-90 Days*	180-210 Days	90-120 Days	N/A
		Primary 2	Primary 3		
7B	Mini-Van, 7 Passenger, 2WD	\$23,995.00	\$24,458.00	No Bid	No Bid
	Brand / Model Bid	Ford Transit Connect S9E or E9E	Ford Transit Connect Wagon S9E	N/A	N/A
	Delivery Time	180-210 Days	180-210 Days	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
7C	Mini Cargo Van, 2WD, Wheelbase 103.5"	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
7D	Mini Cargo Van, 2WD, Wheelbase 119"	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
8A	Full Size Van, 1/2 Ton, 8-Passenger, 2WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
				Primary 2
7C	Mini Cargo Van, 2WD, Wheelbase 103.5"	No Bid	No Bid	\$19,516.00
	Brand / Model Bid	N/A	N/A	Ram Promaster City
	Delivery Time	N/A	N/A	150-210 Days
				Primary 1
7D	Mini Cargo Van, 2WD, Wheelbase 119"	No Bid	No Bid	\$19,516.00
	Brand / Model Bid	N/A	N/A	Ram Promaster City
	Delivery Time	N/A	N/A	150-210 Days
8A	Full Size Van, 1/2 Ton, 8-Passenger, 2WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

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BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
7C	Mini Cargo Van, 2WD, Wheelbase 103.5"	\$22,749.00	\$22,703.00	\$21,775.00
	Brand / Model Bid	Ford Transit Connect	Ford Transit Connect	Ford Transit Connect S6E
	Delivery Time	120 Days	145-160 Days	180 Days
7D	Mini Cargo Van, 2WD, Wheelbase 119"	\$23,637.00	Not Provided***	\$22,725.00
	Brand / Model Bid	Ford Transit Connect	Ford Transit Connect	Ford Transit Connect XL S7E
	Delivery Time	120 Days	145-160 Days	180 Days
				Primary 1
8A	Full Size Van, 1/2 Ton, 8-Passenger, 2WD	\$25,807.00	\$26,409.00	\$24,575.00
	Brand / Model Bid	Ford Transit	Ford Transit 150	Ford Transit 150 K1Z
	Delivery Time	120 Days	115-130 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
		Primary 3			Primary 1
7C	Mini Cargo Van, 2WD, Wheelbase 103.5"	\$21,359.00	\$21,888.00	\$23,456.00	\$18,955.00
	Brand / Model Bid	Ford Transit Connect E6E or S6E	Ford Transit Connect Van S6E	Ford Transit Connect S6E	Nissan NV200
	Delivery Time	30-90 Days*	180-210 Days	90-120 Days	60-90 Days
		Primary 2	Primary 3		
7D	Mini Cargo Van, 2WD, Wheelbase 119"	\$21,359.00	\$21,888.00	\$23,456.00	No Bid
	Brand / Model Bid	Ford Transit Connect E6E or S6E	Ford Transit Connect Van S6E	Ford Transit Connect S6E	N/A
	Delivery Time	30-90 Days*	180-210 Days	90-120 Days	N/A
		Primary 2	Primary 3		
8A	Full Size Van, 1/2 Ton, 8-Passenger, 2WD	\$24,901.00	\$25,662.00	\$31,687.00	No Bid
	Brand / Model Bid	Ford Transit K1Y	Ford Transit Wagon K1Z	Ford Transit K1C	N/A
	Delivery Time	90-120 Days	60-90 Days	90-120 Days	N/A

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BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 2		Primary 3
8B	Full Size Van, 3/4 Ton, 12-Passenger, 2WD, GVWR 7,300 lbs.	\$24,120.00	No Bid	\$24,580.00
	Brand / Model Bid	Chevrolet Express 2500 CG23406	N/A	Chevrolet Express 2500 CG23406
	Delivery Time	210 Days	N/A	120-160 Days
		Primary 1		Primary 3
8C	Full Size Van, 1 Ton, 12-Passenger, 2WD,	\$25,388.00	No Bid	\$25,874.00
	Brand / Model Bid	Chevrolet Express 3500 CG33406	N/A	Chevrolet Express 3500 CG33406
	Delivery Time	210 Days	N/A	120-160 Days
		Primary 1		Primary 3
8D	Full Size Van, 1 Ton, Extended, 15-Passenger, 2WD	\$26,945.00	No Bid	\$27,429.00
	Brand / Model Bid	Chevrolet Express 3500 CG33706	N/A	Chevrolet Express 3500 CG33706
	Delivery Time	210 Days	N/A	120-160 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
		Primary 1		
8B	Full Size Van, 3/4 Ton, 12-Passenger, 2WD, GVWR 7,300 lbs.	\$23,998.00	\$25,622.00	No Bid
	Brand / Model Bid	Chevrolet Express 2500 CG23406	Chevrolet Express	N/A
	Delivery Time	65-85 Days	60-90 Days	N/A
		Primary 2		
8C	Full Size Van, 1 Ton, 12-Passenger, 2WD,	\$25,725.00	\$26,949.00	No Bid
	Brand / Model Bid	Chevrolet Express 3500 CG33406	Chevrolet Express 3500	N/A
	Delivery Time	65-85 Days	60-90 Days	N/A
		Primary 2		
8D	Full Size Van, 1 Ton, Extended, 15-Passenger, 2WD	\$27,264.00	\$28,089.00	No Bid
	Brand / Model Bid	Chevrolet Express 3500 CG33705	Chevrolet Express 3500	N/A
	Delivery Time	65-85 Days	60-90 Days	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
8B	Full Size Van, 3/4 Ton, 12-Passenger, 2WD, GVWR 7,300 lbs.	\$29,081.00	No Bid	\$28,075.00
	Brand / Model Bid	Ford Transit	N/A	Ford Transit X2Z
	Delivery Time	120 Days	N/A	150 Days
8C	Full Size Van, 1 Ton, 12-Passenger, 2WD,	No Bid	\$33,155.00	\$27,675.00
	Brand / Model Bid	N/A	Ford Transit 350	Ford Transit 350 X2Z
	Delivery Time	N/A	115-130 Days	150 Days
8D	Full Size Van, 1 Ton, Extended, 15-Passenger, 2WD	No Bid	\$35,702.00	\$28,875.00
	Brand / Model Bid	N/A	Ford Transit 350	Ford Transit X2Z
	Delivery Time	N/A	115-130 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
8B	Full Size Van, 3/4 Ton, 12-Passenger, 2WD, GVWR 7,300 lbs.	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
8C	Full Size Van, 1 Ton, 12-Passenger, 2WD,	\$28,175.00	\$29,036.00	No Bid	\$31,972.00
	Brand / Model Bid	Ford Transit X24	Ford Transit Wagon X2Z	N/A	Nissan NV Passenger 3500
	Delivery Time	90-120 Days	60-90 Days	N/A	60-90 Days
8D	Full Size Van, 1 Ton, Extended, 15-Passenger, 2WD	\$29,450.00	\$30,528.00	No Bid	No Bid
	Brand / Model Bid	Ford Transit X24 w/96P option	Ford Transit Wagon X2Z	N/A	N/A
	Delivery Time	90-120 Days	60-90 Days	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
9A	Cargo Van, 1/2 Ton, 2WD,			
	Low Roof	No Bid	No Bid	No Bid
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
9B	Cargo Van, 1/2 Ton, 2WD, Extended			
	Low Roof	No Bid	No Bid	No Bid
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
9A	Cargo Van, 1/2 Ton, 2WD,			Primary 2
	Low Roof	No Bid	No Bid	\$22,187.00
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	Ram Promaster 1500
	Delivery Time	N/A	N/A	90-150 Days
9B	Cargo Van, 1/2 Ton, 2WD, Extended			Primary 3
	Low Roof	No Bid	No Bid	\$23,956.00
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	Primary 1
	Brand / Model Bid	N/A	N/A	\$23,490.00
	Delivery Time	N/A	N/A	Ram Promaster 1500
				90-150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
9A	Cargo Van, 1/2 Ton, 2WD,			Primary 1
	Low Roof	\$23,434.00	\$24,185.00	\$22,175.00
				Primary 2
	Medium Roof	\$27,033.00	\$26,652.00	\$24,740.00
	High Roof	\$30,268.00*	No bid	No Bid
	Brand / Model Bid	Ford Transit	Ford Transit 150	Ford Transit 150 E1Z
	Delivery Time	120 Days	115-130 Days	180 Days
9B	Cargo Van, 1/2 Ton, 2WD, Extended			Primary 1
	Low Roof	\$24,202.00	\$24,956.00	\$22,925.00
				Primary 2
	Medium Roof	\$27,547.00	\$28,166.00	\$26,270.00
	High Roof	\$30,268.00*	No Bid	No Bid
	Brand / Model Bid	Ford Transit	Ford Transit 150	Ford Transit E9Z
	Delivery Time	120 Days	115-130 Days	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
9A	Cargo Van, 1/2 Ton, 2WD,	Primary 3			
	Low Roof	\$22,713.00	\$23,218.00	No Bid	\$26,121.00
		Primary 3	Primary 1		
	Medium Roof	\$25,380.00	\$23,615.00	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	Ford Transit E1Y(low) E1C(med)	Ford Transit 150 E1Z/E1C	N/A	Nissan NV Cargo 1500
	Delivery Time	90-120 Days	60-90 Days	N/A	60-90 Days
9B	Cargo Van, 1/2 Ton, 2WD, Extended	Primary 2			
	Low Roof	\$23,384.00	\$24,218.00	No Bid	\$26,121.00
		Primary 3	Primary 1		
	Medium Roof	\$26,894.00	\$24,615.00	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	Ford Transit E2Y(low) E2C(Med)	Ford Transit 150 E9Z/E2C	N/A	Nissan NV Cargo 1500
	Delivery Time	90-120 Days	60-90 Days	N/A	60-90 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
9C	Cargo Van, 3/4 Ton, 2WD	Primary 1		Primary 3
	Low Roof	\$21,175.00	No Bid	\$21,462.00
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid
	Brand / Model Bid	Chevrolet Express 2500 CG23405	N/A	Chevrolet Express 2500 CG23405
	Delivery Time	180 Days	N/A	120-160 Days
9D	Cargo Van, 3/4 Ton, 2WD, Extended	Primary 1		Primary 3
	Low Roof	\$22,775.00	No Bid	\$23,298.00
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid
	Brand / Model Bid	Chevrolet Express 2500 CG23705	N/A	Chevrolet Express 2500 Ext.
	Delivery Time	180 Days	N/A	120-160 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
9C	Cargo Van, 3/4 Ton, 2WD	Primary 2		
	Low Roof	\$21,210.00	\$22,545.00	No Bid
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	Primary 1 \$22,880.00
	Brand / Model Bid	Chevrolet Express 2500 CG23405	Chevrolet Express 2500	Ram Promaster 2500
	Delivery Time	65-85 Days	60-90 Days	90-150 Days
9D	Cargo Van, 3/4 Ton, 2WD, Extended	Primary 2		
	Low Roof	\$22,924.00	\$24,359.00	No Bid
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	Primary 1 \$24,569.00
	Brand / Model Bid	Chevrolet Express 2500 CG23705	Chevrolet Express 2500	Ram Promaster 2500
	Delivery Time	65-85 Days	60-90 Days	90-150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
9C	Cargo Van, 3/4 Ton, 2WD			
	Low Roof	\$25,036.00	\$25,019.00	\$23,670.00
				Primary 3
	Medium Roof	\$28,381.00	\$27,486.00	\$27,088.00
				Primary 2
	High Roof	\$30,268.00	\$30,887.00	\$28,960.00
	Brand / Model Bid	Ford Transit	Ford Transit 250	Ford Transit R2Z
	Delivery Time	120 Days	115-130 Days	150 Days
9D	Cargo Van, 3/4 Ton, 2WD, Extended			
	Low Roof	\$25,036.00	No Bid	No Bid
		Primary 3		
	Medium Roof	\$28,381.00	No Bid	No Bid
	High Roof	\$31,408.00	\$32,027.00	\$30,075.00
	Brand / Model Bid	Ford Transit	Ford Transit 250	Ford Transit 250 R3X
	Delivery Time	120 Days	115-130 Days	180 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
9C	Cargo Van, 3/4 Ton, 2WD				
	Low Roof	\$23,315.00	\$24,078.00	No Bid	\$27,079.00
		Primary 2	Primary 1		
	Medium Roof	\$26,214.00	\$24,552.00	No Bid	No Bid
					Primary 3
	High Roof	No Bid	No Bid	No Bid	\$29,139.00
	Brand / Model Bid	Ford Transit R1Z(low) R1C(med)	Ford Transit 250 R1Z/R1C	N/A	Nissan NV 2500*
	Delivery Time	90-120 Days	60-90 Days	N/A	60-90 Days
9D	Cargo Van, 3/4 Ton, 2WD, Extended				
	Low Roof	\$24,218.00	\$26,078.00	No Bid	\$27,079.00
		Primary 2	Primary 1		
	Medium Roof	\$27,728.00	\$26,552.00	No Bid	No Bid
			Primary 2		Primary 3
	High Roof	\$29,615.00	\$28,786.00	No Bid	\$29,139.00
	Brand / Model Bid	Ford Transit R24(low) R2C(med)	Ford Transit 250 R2Z/R2C/R2X	N/A	Nissan NV 2500*
	Delivery Time	90-120 Days	60-90 Days	N/A	60-90 Days

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		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
9E	Cargo Van, 1 Ton, 2WD	Primary 1		
	Low Roof	\$23,690.00	No Bid	\$24,619.00
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid
	Brand / Model Bid	Chevrolet Express 3500 CG33405	N/A	Chevrolet Express 3500 CG33405
	Delivery Time	210 Days	N/A	120-160 Days
9F	Cargo Van, 1 Ton, 2WD Extended	Primary 1		Primary 3
	Low Roof	\$24,388.00	No Bid	\$24,973.00
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid
	Brand / Model Bid	Chevrolet Express 3500 CG33705	N/A	Chevrolet Express 3500 CG33705
	Delivery Time	210 Days	N/A	120-160 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
9E	Cargo Van, 1 Ton, 2WD	Primary 2		
	Low Roof	\$23,878.00	\$25,712.00	No Bid
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	Primary 1 \$25,250.00
	Brand / Model Bid	Chevrolet Express 3500 CG33405	Chevrolet Express 3500	Ram Promaster 3500
	Delivery Time	65-85 Days	60-90 Days	90-150 Days
9F	Cargo Van, 1 Ton, 2WD Extended	Primary 2		
	Low Roof	\$24,600.00	\$26,434.00	No Bid
	Medium Roof	No Bid	No Bid	No Bid
	High Roof	No Bid	No Bid	Primary 1 \$27,683.00
	Brand / Model Bid	Chevrolet Express 3500 CG33705	Chevrolet Express 3500	Ram Promaster 3500
	Delivery Time	65-85	60-90 Days	90-150 Days

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
9E	Cargo Van, 1 Ton, 2WD			Primary 3
	Low Roof	\$26,975.00	\$26,821.00	\$24,440.00
				Primary 3
	Medium Roof	\$29,477.00	\$28,583.00	\$28,220.00
		Primary 3		Primary 2
	High Roof	\$31,364.00	\$31,983.00	\$30,145.00
	Brand / Model Bid	Ford Transit	Ford Transit 350	Ford Transit W2Z
	Delivery Time	120 Days	115-130 Days	180 Days
9F	Cargo Van, 1 Ton, 2WD Extended			
	Low Roof	\$26,853.00	No Bid	No Bid
		Primary 3		
	Medium Roof	\$29,487.00	No Bid	No Bid
	High Roof	\$31,374.00	\$33,123.00	\$31,175.00
	Brand / Model Bid	Ford Transit	Ford Transit 350	Ford Transit 350 W3X
	Delivery Time	120 Days	115-130 Days	180 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
9E	Cargo Van, 1 Ton, 2WD				
	Low Roof	\$25,249.00	\$25,940.00	No Bid	\$30,241.00
		Primary 2	Primary 1		
	Medium Roof	\$27,881.00	\$27,670.00	No Bid	No Bid
	High Roof	No Bid	No Bid	No Bid	\$32,301.00
	Brand / Model Bid	Ford Transit W1Y(low) W1D(med)	Ford Transit 350 W1Z/W9C	N/A	Nissan NV 3500*
	Delivery Time	90-120 Days	60-90 Days	N/A	60-90 Days
9F	Cargo Van, 1 Ton, 2WD Extended				
	Low Roof	\$25,992.00	\$26,838.00	No Bid	\$30,241.00
		Primary 2	Primary 1		
	Medium Roof	\$28,824.00	\$28,550.00	No Bid	No Bid
		Primary 3	Primary 2		
	High Roof	\$30,711.00	\$30,612.00	No Bid	\$32,301.00
	Brand / Model Bid	Ford Transit W2Y(low) W2C(med) W2X(high)	Ford Transit 350 W2Z/W2C/W2X	N/A	Nissan NV 3500
	Delivery Time	90-120 Days	60-90 Days	N/A	60-90 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
SECTION III - UTILITY VEHICLES				
10	Chevrolet Trax, 4 Cyl.; 1.4L Turbo	Primary 2		Primary 1
	2WD	\$19,488.00	\$19,700.00**	\$18,890.00
		Primary 2		Primary 1
	AWD	\$20,770.00	\$20,200.00**	\$20,198.00
	Brand / Model Bid	Trax 1JU76	Not Provided	Chevrolet Trax 1LS
	Delivery Time	150 Days	Not Provided	90-120 Days
11	Jeep Renegade Sport, 4 Cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
12	Chevrolet Equinox, LS, 4 Cyl.; 2.4L	Primary 2	Primary 3	Primary 1
	2WD	\$20,727.00	\$20,980.00	\$20,499.00
		Primary 2	Primary 3	Primary 1
	AWD	\$22,327.00	\$22,520.00	\$22,069.00
	Brand / Model Bid	Chevrolet Equinox LS 1XP26	Chevrolet Equinox LS	Chevrolet Equinox 1LS
	Delivery Time	150 Days	90-120 Days	90-120 Days

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BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
SECTION III - UTILITY VEHICLES				
10	Chevrolet Trax, 4 Cyl.; 1.4L Turbo	Primary 3		
	2WD	\$19,721.00	\$21,882.00**	No Bid
		Primary 3		
	AWD	\$21,928.00	\$23280.00**	No Bid
	Brand / Model Bid	Chevrolet Trax 1JU76	Chevrolet Trax	N/A
	Delivery Time	120 Days	Not Provided	N/A
11	Jeep Renegade Sport, 4 Cyl.; 2.4L			Primary 1
	2WD	No Bid	No Bid	\$20,760.00
				Primary 1
	AWD	No Bid	No Bid	\$20,251.00
	Brand / Model Bid	N/A	N/A	Jeep Renegade Latitude/Sport
	Delivery Time	N/A	N/A	140/180 Days
12	Chevrolet Equinox, LS, 4 Cyl.; 2.4L			
	2WD	\$21,132.00	\$21,982.00	No Bid
	AWD	\$23,293.00	\$23,450.00	No Bid
	Brand / Model Bid	Chevrolet Equinox LS 1XP26	Chevrolet Equinox	N/A
	Delivery Time	65-85 Days	60-90 Days	N/A

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
SECTION III - UTILITY VEHICLES				
10	Chevrolet Trax, 4 Cyl.; 1.4L Turbo			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
11	Jeep Renegade Sport, 4 Cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
12	Chevrolet Equinox, LS, 4 Cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

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		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
SECTION III - UTILITY VEHICLES					
10	Chevrolet Trax, 4 Cyl.; 1.4L Turbo				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
11	Jeep Renegade Sport, 4 Cyl.; 2.4L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
12	Chevrolet Equinox, LS, 4 Cyl.; 2.4L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

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		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
13	Ford Escape, 4 cyl.; 2.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
14	Ford Escape, 4 cyl.; 1.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
15	Honda CR-V, LX; 4 cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
16	Jeep Compass Sport, 4 cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
13	Ford Escape, 4 cyl.; 2.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
14	Ford Escape, 4 cyl.; 1.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
15	Honda CR-V, LX; 4 cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
16	Jeep Compass Sport, 4 cyl.; 2.4L			Primary 1
	2WD	No Bid	No Bid	\$19,557.00
	AWD	No Bid	No Bid	Primary 1
	Brand / Model Bid	N/A	N/A	\$20,914.00
	Delivery Time	N/A	N/A	Jeep Compass
				65-90 Days

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
13	Ford Escape, 4 cyl.; 2.5L			Primary 2
	2WD	\$19,781.00	No Bid	\$18,645.00
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	Ford Escape	N/A	Ford Escape U0F
	Delivery Time	120 Days	N/A	150 Days
14	Ford Escape, 4 cyl.; 1.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	\$22,997.00	No Bid	Primary 2 \$21,891.00
	Brand / Model Bid	Ford Escape	N/A	Ford Escape U9G
	Delivery Time	120 Days	N/A	150 Days
15	Honda CR-V, LX; 4 cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
16	Jeep Compass Sport, 4 cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
13	Ford Escape, 4 cyl.; 2.5L	Primary 1	Primary 3		
	2WD	\$18,241.00	\$19,335.00	No Bid	No Bid
		Primary 1			
	AWD	\$21,657.00	No Bid	No Bid	No Bid
	Brand / Model Bid	Ford Escape U0F/U9G	Ford Escape U0F	N/A	N/A
	Delivery Time	90-120 Days	60-90 Days	N/A	N/A
14	Ford Escape, 4 cyl.; 1.5L	Primary 1	Primary 2		
	2WD	\$22,326.00	\$23,184.00	No Bid	No Bid
		Primary 1	Primary 3		
	AWD	\$21,657.00	\$22,660.00	No Bid	No Bid
	Brand / Model Bid	Ford Escape U0G/U9G	Ford Escape U0G/U9G	N/A	N/A
	Delivery Time	90-120 Days	60-90 Days	N/A	N/A
15	Honda CR-V, LX; 4 cyl.; 2.4L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
16	Jeep Compass Sport, 4 cyl.; 2.4L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
17	Toyota Rav4; 4 cyl.; 2.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
18	Ford Explorer; 6 cyl.; 3.5L Non-Police			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
19	Jeep Cherokee 4 cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
17	Toyota Rav4; 4 cyl.; 2.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
18	Ford Explorer; 6 cyl.; 3.5L Non-Police			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
19	Jeep Cherokee 4 cyl.; 2.4L			Primary 1
	2WD	No Bid	No Bid	\$21,847.00
				Primary 1
	AWD	No Bid	No Bid	\$23,212.00
	Brand / Model Bid	N/A	N/A	Jeep Cherokee KLTM
	Delivery Time	N/A	N/A	60-90 Days

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
17	Toyota Rav4; 4 cyl.; 2.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
18	Ford Explorer; 6 cyl.; 3.5L Non-Police	Primary 1		Primary 3
	2WD	\$25,995.00	No Bid	\$27,985.00
		Primary 1		Primary 2
	AWD	\$27,924.00	No Bid	\$29,975.00
	Brand / Model Bid	Ford Explorer	N/A	Ford Explorer K7B
	Delivery Time	120 Days	N/A	150 Days
19	Jeep Cherokee 4 cyl.; 2.4L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

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BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
17	Toyota Rav4; 4 cyl.; 2.5L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
18	Ford Explorer; 6 cyl.; 3.5L Non-Police	Primary 2			
	2WD	\$27,395.00	No Bid	No Bid	No Bid
		Primary 3			
	AWD	\$30,395.00	No Bid	No Bid	No Bid
	Brand / Model Bid	Ford Explorer K7B/K8B	N/A	N/A	N/A
	Delivery Time	90-120 Days	N/A	N/A	N/A
19	Jeep Cherokee 4 cyl.; 2.4L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
20	Jeep Grand Cherokee Laredo; 6 cyl.; 3.6L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
21	Chevrolet Blazer; 4 cyl.; 2.5L	Primary 3	Primary 2	
	2WD	\$30,980.00	\$29,620.00	\$32,769.00
	AWD	\$34,380.00	\$34,950.00	\$36,379.00
	Brand / Model Bid	Chevrolet Blazer 1NK26	Chevrolet Blazer	Chevrolet Blazer
	Delivery Time	180 Days	90-120 Days	120 Days
22	Chevrolet Traverse; LS; 4 cyl.; 2.5L	Primary 2		Primary 1
	2WD	\$25,145.00	\$25,820.00	\$24,598.00
	AWD	\$27,090.00	\$27,650.00	\$26,479.00
	Brand / Model Bid	Traverse LS	Traverse LS	Traverse LS
	Delivery Time	180 Days	80-120 Days	90-120 Days

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BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
20	Jeep Grand Cherokee Laredo; 6 cyl.; 3.6L			Primary 1
	2WD	No Bid	No Bid	\$25,182.00
				Primary 1
	AWD	No Bid	No Bid	\$27,274.00
	Brand / Model Bid	N/A	N/A	Jeep Grand Cherokee
	Delivery Time	N/A	N/A	60-90 Days
21	Chevrolet Blazer; 4 cyl.; 2.5L	Primary 1		
	2WD	\$29,365.00	No Bid	No Bid
		Primary 2		
	AWD	\$34,678.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Blazer 1NH26	N/A	N/A
	Delivery Time	90-120 Days	N/A	N/A
22	Chevrolet Traverse; LS; 4 cyl.; 2.5L	Primary 3		
	2WD	\$25,362.00	No Bid	No Bid
		Primary 3		
	AWD	\$27,236.00	No Bid	No Bid
	Brand / Model Bid	Chevrolet Traverse LS 1NB56/1NV56	N/A	N/A
	Delivery Time	65-85 Days	N/A	N/A

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
20	Jeep Grand Cherokee Laredo; 6 cyl.; 3.6L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
21	Chevrolet Blazer; 4 cyl.; 2.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
22	Chevrolet Traverse; LS; 4 cyl.; 2.5L			
	2WD	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
20	Jeep Grand Cherokee Laredo; 6 cyl.; 3.6L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
21	Chevrolet Blazer; 4 cyl.; 2.5L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
22	Chevrolet Traverse; LS; 4 cyl.; 2.5L				
	2WD	No Bid	No Bid	No Bid	No Bid
	AWD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A

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BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
23	Chevrolet Tahoe LS; 8 cyl.; 5.3L	Primary 1	Primary 3	Primary 2
	2WD	\$36,225.00	\$36,600.00	\$36,462.00
		Primary 3	Primary 1	Primary 2
	4WD	\$39,445.00	\$39,330.00	\$39,332.00
	Brand / Model Bid	Chevrolet Tahoe CC15706	Chevrolet Tahoe	Chevrolet Tahoe LS
	Delivery Time	120 Days	60-90 Days	90-120 Days
24	Chevrolet Suburban, 1/2 ton; LS; 8 cyl.; 5.3L	Primary 1		Primary 2
	2WD	\$38,720.00	\$40,100.00	\$38,819.00
		Primary 1	Primary 3	Primary 2
	4WD	\$41,499.00	\$41,810.00	\$41,553.00
	Brand / Model Bid	Chevrolet Suburban CC15906	Chevrolet Suburban	Chevrolet Suburban 1LS
	Delivery Time	120 Days	60-90 Days	90-120 Days
25	Dodge Durango SXT; 6 cyl.; 3.6L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

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		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
23	Chevrolet Tahoe LS; 8 cyl.; 5.3L			
	2WD	\$37,001.00	\$38,279.00	No Bid
	4WD	\$39,821.00	\$40,915.00	No Bid
	Brand / Model Bid	Chevrolet Tahoe CC15706	Chevrolet Tahoe	N/A
	Delivery Time	65-85 Days	60-90 Days	N/A
24	Chevrolet Suburban, 1/2 ton; LS; 8 cyl.; 5.3L	Primary 3		
	2WD	\$39,541.00	\$40,742.00	No Bid
	4WD	\$42,276.00	\$43,378.00	No Bid
	Brand / Model Bid	Chevrolet Suburban CC15906	Chevrolet Suburban	N/A
	Delivery Time	65-85 Days	60-90 Days	N/A
25	Dodge Durango SXT; 6 cyl.; 3.6L			Primary 1
	2WD	No Bid	No Bid	\$25,428.00
	4WD	No Bid	No Bid	\$26,794.00
	Brand / Model Bid	N/A	N/A	Dodge Durango
	Delivery Time	N/A	N/A	60-90 Days

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		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
23	Chevrolet Tahoe LS; 8 cyl.; 5.3L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
24	Chevrolet Suburban, 1/2 ton; LS; 8 cyl.; 5.3L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
25	Dodge Durango SXT; 6 cyl.; 3.6L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

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BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
23	Chevrolet Tahoe LS; 8 cyl.; 5.3L				
	2WD	No Bid	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
24	Chevrolet Suburban, 1/2 ton; LS; 8 cyl.; 5.3L				
	2WD	No Bid	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
25	Dodge Durango SXT; 6 cyl.; 3.6L				
	2WD	No Bid	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A

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		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
26	Ford Expedition XL; 6 cyl.; 3.5L			
	2WD	No Bid	No Bid	No Bid
	4WD		No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
27	GMC Yukon SLE; 8 cyl.; 5.3L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
28	GMC Yukon XL; 8 cyl.; 5.3L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
26	Ford Expedition XL; 6 cyl.; 3.5L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
27	GMC Yukon SLE; 8 cyl.; 5.3L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
28	GMC Yukon XL; 8 cyl.; 5.3L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
26	Ford Expedition XL; 6 cyl.; 3.5L			Primary 2
	2WD	\$37,202.00	No Bid	\$35,575.00
	4WD	\$39,865.00	No Bid	\$38,175.00
	Brand / Model Bid	Ford Expedition	N/A	Ford Expedition U1F
	Delivery Time	120 Days	N/A	150 Days
27	GMC Yukon SLE; 8 cyl.; 5.3L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A
28	GMC Yukon XL; 8 cyl.; 5.3L			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
26	Ford Expedition XL; 6 cyl.; 3.5L	Primary 1	Primary 3		
	2WD	\$33,546.00	\$36,766.00	No Bid	No Bid
		Primary 1	Primary 3		
	4WD	\$36,509.00	\$39,766.00	No Bid	No Bid
	Brand / Model Bid	Ford Expedition U1F/U1G*	Ford Expedition XL U1F/U1G	N/A	N/A
	Delivery Time	90-120 Days	60-90 Days	N/A	N/A
27	GMC Yukon SLE; 8 cyl.; 5.3L				
	2WD	No Bid	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A
28	GMC Yukon XL; 8 cyl.; 5.3L				
	2WD	No Bid	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		
Vendor Name		Caldwell Country Chevrolet	Holiday Chevrolet	Lake Country Chevrolet
City State		Caldwell, TX	Whitesboro, TX	Jasper, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
29	Ford Expedition MAX; 3.5L EcoBoost			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	N/A
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Chevrolet		Chrysler, Dodge, Jeep, Ram
Vendor Name		Reliable Chevrolet	Southwest Chevrolet	Grapevine DCJ
City State		Richardson, TX	Kaufman, TX	Grapevine, TX
		HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description			
29	Ford Expedition MAX; 3.5L EcoBoost			
	2WD	No Bid	No Bid	No Bid
	4WD	No Bid	No Bid	No Bid
	Brand / Model Bid	N/A	N/A	No Bid
	Delivery Time	N/A	N/A	N/A

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford		
Vendor Name		Four Stars Ford	Jim Bass Ford	Rockdale Country Ford
City State		Jacksboro, TX	San Angelo, TX	Rockdale, TX
		HUB - Yes COOP- Yes	HUB - No COOP- Yes	HUB - No COOP- Yes
ITEM	Vehicle Description			
29	Ford Expedition MAX; 3.5L EcoBoost			Primary 2
	2WD	\$40,482.00	No Bid	\$38,775.00
				Primary 2
	4WD	\$43,153.00	No Bid	\$41,440.00
	Brand / Model Bid	Ford Expedition Max	N/A	Ford Expedition Max K1F
	Delivery Time	120 Days	N/A	150 Days

EXHIBIT B

BID NO. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans and Utility Vehicles

		Ford			Nissan
Vendor Name		Sam Pack's Five Star Ford	Silsbee Ford	Southwest Ford	Southwest Nissan
City State		Carrollton, TX	Silsbee, TX	Weatherford, TX	Weatherford, TX
		HUB - No COOP- Yes	HUB - No COOP- Yes	HUB - No	HUB - No COOP- Yes
ITEM	Vehicle Description				
29	Ford Expedition MAX; 3.5L EcoBoost	Primary 1	Primary 3		
	2WD	\$35,790.00	\$40,162.00	No Bid	No Bid
		Primary 1	Primary 3		
	4WD	\$38,401.00	\$43,058.00	No Bid	No Bid
	Brand / Model Bid	Ford Expedition K1F/K1G*	Ford Expedition Max K1F/K1G	N/A	N/A
	Delivery Time	90-120 Days	60-90 Days	N/A	N/A

EXHIBIT B

The bid received from Randall Reed's Prestige Ford was deemed non-responsive for failure to sign the Vehicle Dealership Authorization Form as required.

No Bids were received for the following items 17A; 17B; 27A; 27B; 28A and 28B

*Bid was deemed non-responsive because the vehicle bid did not meet specifications.

**Bid was deemed non-responsive because delivery time was not provided as requested.

***Bid was deemed non-responsive because unit price was not provided as requested.



EXHIBIT B

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution or order.

Project/Regulation Name: Bid No. 2019-041, Annual Contract for Purchase of Pickup Trucks, Vans, and Utility Vehicles

County Department: PURCHASING

Contact Person: Jack Beacham, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-1133

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

Yes _____ No ✓

2. Does the county action limit or restrict a real property right, even partially or temporarily?

Yes _____ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.



STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Consider approval of an Ordinance abandoning a portion of Shady Trail Drive known as described, depicted and authorized in Exhibit "A"; providing that said ordinance shall constitute a quitclaim deed that may be recorded with the County Clerk of Dallas County Texas.

FY 2020 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bryan G. Ramey II, P.E., Director of Public Works

BACKGROUND/HISTORY:

As part of the bond-funded Service Center renovation project, a new addition to the Service Center is planned for the north side of the existing building.

The Service Center parcel is zoned "R-3.0" Single-Family Dwelling District. According to the Area Regulations, a minimum front yard of 30' is required. In order to achieve the required distance between City Right-of-Way (RoW) and buildings and be in compliance with the City's zoning ordinance, a portion of the RoW at the intersection of Shady Trail Dr and Bob Lee Dr has to be abandoned and attached to the parcel the Service Center is built on. The area in question is in the middle of the City's Service Center complex and surrounded by City-owned properties.

POLICY EXPLANATION:

Resolution 2017-033 establishes the City of Duncanville Policy and Procedure for Abandonment of Public Right-of-Way and Easements. Approval by City Council is the last step of the Right-of-Way Abandonment Process.

FUNDING SOURCE:

Funds are available in the Public Works FY20 Budget.

Contract Log #:

NA

RECOMMENDATION:

Staff recommends approval of an Ordinance abandoning a portion of Shady Trail Drive known as described, depicted and authorized in Exhibit "A"; providing that said ordinance shall constitute a quitclaim deed that may be recorded with the County Clerk of Dallas County Texas.

ATTACHMENTS:

[Attachment 1 - Service Center RoW Abandon Area Map](#)

[Attachment 2 - Ordinance No. - 2385 - with Exhibits](#)

Attachment 1 – Area Map



Area of RoW Abandonment

Service Center Addition

ORDINANCE NO. 2385

AN ORDINANCE OF THE CITY OF DUNCANVILLE, TEXAS, ABANDONING A PORTION OF SHADY TRAIL DRIVE KNOWN AS DESCRIBED, DEPICTED AND AUTHORIZED IN EXHIBIT "A"; PROVIDING THAT SAID ORDINANCE SHALL CONSTITUTE A QUITCLAIM DEED THAT MAY BE RECORDED WITH THE COUNTY CLERK OF DALLAS COUNTY TEXAS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a portion of Shady Trail Drive, being the surface rights and travel portion thereof and heretofore dedicated City of Duncanville is no longer needed, and no public purpose exists for continued maintenance for portions of said surface public use; and

WHEREAS, the City Council has determined that said right-of-way portion has no use for public purpose and will facilitate construction of a new addition to the City-owned Service Center; and

WHEREAS, there are no signatures from abutting property owners that do not consent as the City owns the right-of-way as well as the surrounding parcels; and

WHEREAS, the City Council desires to abandon a portion of said right-of-way being the surface travel portion and surface rights of Shady Trail Drive, and further reserving any subsurface rights for public utilities including the right to access and maintain thereof, situate in which may be used in the future by the City, as described and depicted on Exhibit A, attached hereto; and

WHEREAS, this ordinance shall be considered a quit claim deed to dispose of said surface rights.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City of Duncanville hereby abandons the portion of Shady Trail Drive being the surface travel portion and surface rights, as described and depicted in Exhibit "A" attached hereto and the City does hereby save and reserve any and all subsurface rights for public utilities or any other public purpose, including but not limited to the right of access, maintenance or use of said subsurface estate.

SECTION 2. That the passage of this ordinance shall constitute a quitclaim deed and acceptance in favor of the property owner of the property abutting the public right-of-way and/ easement, and a certified copy of this ordinance may be filed in the Deed

Records of Dallas County, Texas, to indicate such abandonment and transfer of any claim, right, title or interest in the portions of the surface rights, travel portion or other surface area as stated herein.

SECTION 3. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance, which shall remain in full force and effect.

SECTION 4. All ordinances of the City of Duncanville, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 5. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide; and, upon execution hereof and certification by the City Secretary, the City shall cause the same to be filed in the Deed Records of Dallas County, Texas.

DULY ORDAINED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 21st day of July, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT "A"
SHADY TRAIL DRIVE
PARTIAL RIGHT-OF-WAY ABANDONMENT
 LOTS 1A THRU 4A, A REPLAT OF THE
 SERVICE CENTER ADDITION
 SAMUEL STEWART SURVEY, ABSTRACT NO. 1307
 CITY OF DUNCANVILLE, DALLAS COUNTY, TEXAS

BEING a 0.068 acre (2,955 square foot) tract of land, situated in the Samuel Stewart Survey, Abstract No. 1307, City of Duncanville, Dallas County, Texas, and being part of the existing 50 foot wide right-of-way (R.O.W.) for Shady Trail Drive as shown between Lot 2A and Lot 3A, of Lots 1A thru 4A, a Replat of the Service Center Addition, an addition to the City of Duncanville, Dallas County, Texas, according to the plat thereof recorded in Volume 2001064, Page 631 of the Deed Records, Dallas County, Texas (D.R.D.C.T.), and the portion of said right-of-way being more particularly described by metes and bounds as follows:

COMMENCING at a 5/8-inch iron rod found at the south end of a corner clip at the southeast intersection of the south R.O.W. line of E. Danieldale Road (having a 100 foot wide R.O.W.) and the east R.O.W. line of Bob Lee Boulevard (having a 50 foot wide R.O.W.), said iron being an angle point of said Lot 3A and the beginning of a non-tangent curve to the right;

THENCE along the common east R.O.W line of said Bob Lee Boulevard and the west line of said Lot 3A, the following four (4) courses and distances:

1. Along said non-tangent curve to the right, through a central angle of 17 degrees 55 minutes 00 seconds, having a radius of 275.00 feet, an arc length of 85.99 feet, and a chord bearing and distance of South 11 degrees 52 minutes 37 seconds West, 85.64 feet to a point at the end of said curve;
2. South 20 degrees 50 minutes 07 seconds West, a distance 39.81 feet to a 5/8-inch iron rod found for corner at the beginning of a tangent curve to the left;
3. Along said tangent curve to the left, through a central angle of 19 degrees 14 minutes 50 seconds, having a radius of 225.00 feet, an arc length of 75.58 feet, and a chord bearing and distance of South 11 degrees 12 minutes 42 seconds West, 75.23 feet to a 5/8-inch iron rod found for the point of tangency;
4. South 01 degrees 35 minutes 17 seconds West, a distance of 160.15 feet to a cut "X" in concrete at the north end of a corner clip at the northeast intersection of the east R.O.W. line of said Bob Lee Boulevard and the north R.O.W. line of said Shady Trail Drive, found for the **POINT OF BEGINNING** of the herein described 0.068 acre (2,955 square feet) tract of land;

THENCE South 43 degrees 48 minutes 42 seconds East, departing the east R.O.W. line of said Bob Lee Boulevard, along said corner clip, the common south line of said Lot 3A and the north R.O.W. line of said Shady Trail Drive, a distance of 14.04 feet to a 5/8-inch iron rod with yellow plastic cap stamped "THE WALLACE GROUP" found for the most southerly southwest corner of said Lot 3A;

THENCE South 89 degrees 12 minutes 39 seconds East, continuing along the common south line of said Lot 3A and the north R.O.W. line of said Shady Trail Drive, a distance of 37.37 feet to a cut "X" in concrete found for an inner Ell corner of said Shady Trail Drive and the most northerly northwest corner of said Lot 2A;

THENCE South 00 degrees 47 minutes 21 seconds West, departing the south line of said Lot 3A, along the common east R.O.W. line of said Shady Trail Drive and the west line of said Lot 2A, a distance of 50.00 feet to a 5/8-inch iron rod found for an inner Ell corner of said Lot 2A;

THENCE North 89 degrees 12 minutes 39 seconds West, continuing along the common south R.O.W. line of said Shady Trail Drive and the north line of said Lot 2A, a distance of 97.38 feet to a 5/8-inch iron rod with yellow plastic cap stamped "CP&Y" set at the beginning of a non-tangent curve to the left;

THENCE departing the north line of said Lot 2A, over and across said Shady Trail Drive and along said non-tangent curve to the left, through a central angle of 89 degrees 12 minutes 04 seconds, having a radius of 50.00 feet, an arc length of 77.84 feet, and a chord bearing and distance of North 46 degrees 11 minutes 19 seconds East, 70.22 feet to a cut "X" in concrete set for the point of tangency;

BEING A 0.068 ACRE TRACT SITUATED
 IN THE SAMUEL STEWART SURVEY,
 ABSTRACT NO. 1307
 CITY OF DUNCANVILLE, DALLAS COUNTY, TEXAS
 SURVEYOR:



1820 Regal Row, Suite 150, Dallas, Texas 75235 214.747.3733 TEXAS
 REGISTERED ENGINEERING FIRM F-1741 TBPELS 10194115
 05/04/2020 SHEET 1 OF 3

EXHIBIT "A"
SHADY TRAIL DRIVE
PARTIAL RIGHT-OF-WAY ABANDONMENT
 LOTS 1A THRU 4A, A REPLAT OF THE
 SERVICE CENTER ADDITION
 SAMUEL STEWART SURVEY, ABSTRACT NO. 1307
 CITY OF DUNCANVILLE, DALLAS COUNTY, TEXAS

THENCE North 01 degrees 35 minutes 17 seconds East, continuing over and across said Shady Trail Drive, a distance of 10.70 feet to the **POINT OF BEGINNING**, containing within the metes recited 0.068 acres (2,955) square feet of land, more or less.

I, Stephen J. Dial, a Registered Professional Land Surveyor in the State of Texas, hereby certify that this description and the exhibit attached hereto were prepared from an actual survey of the property performed on the ground and that the same is true and correct.


 Stephen J. Dial
 Registered Professional Land Surveyor
 Texas No. 6697

Date: May 04, 2020

CP&Y, Inc.
 1820 Regal Row # 150
 Dallas, Texas 75235
 TBPELS Firm Registration No. 10194115



BEING A 0.068 ACRE TRACT SITUATED
 IN THE SAMUEL STEWART SURVEY,
 ABSTRACT NO. 1307
 CITY OF DUNCANVILLE, DALLAS COUNTY, TEXAS

SURVEYOR:



1820 Regal Row, Suite 150, Dallas, Texas 75235 214.747.3733 TEXAS
 REGISTERED ENGINEERING FIRM F-1741 TBPELS 10194115
 05/04/2020 SHEET 2 OF 3



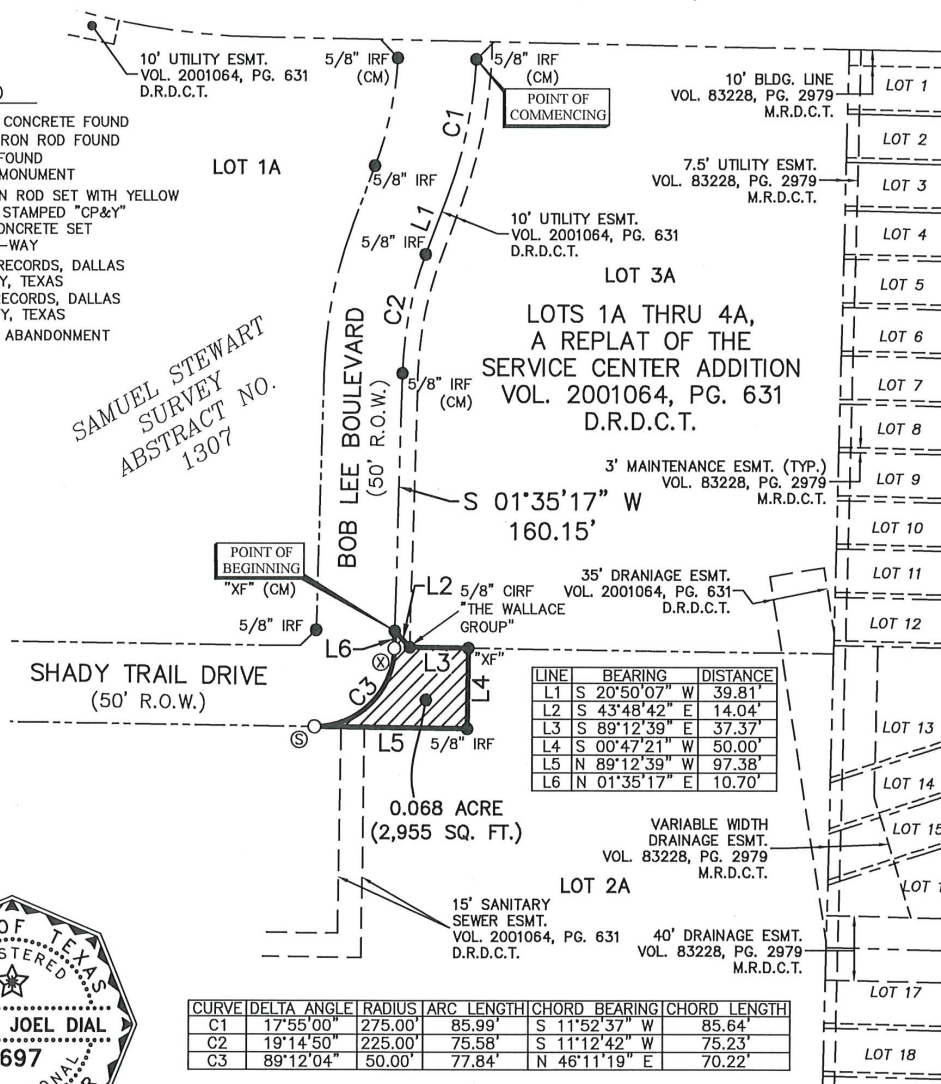
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SCALE 1"=100'

EXHIBIT "A"
SHADY TRAIL DRIVE
PARTIAL RIGHT-OF-WAY ABANDONMENT
LOTS 1A THRU 4A, A REPLAT OF THE
SERVICE CENTER ADDITION
SAMUEL STEWART SURVEY, ABSTRACT NO. 1307
CITY OF DUNCANVILLE, DALLAS COUNTY, TEXAS
E. DANIELDALE ROAD
(100' R.O.W.)

LEGEND

"XF" = CUT "X" IN CONCRETE FOUND
C.I.R.F. = CAPPED IRON ROD FOUND
I.R.F. = IRON ROD FOUND
(C.M.) = CONTROL MONUMENT
⊙ = 5/8 INCH IRON ROD SET WITH YELLOW
PLASTIC CAP STAMPED "CP&Y"
⊗ = CUT "X" IN CONCRETE SET
R.O.W. = RIGHT-OF-WAY
D.R.D.C.T. = DEED RECORDS, DALLAS
COUNTY, TEXAS
M.R.D.C.T. = MAP RECORDS, DALLAS
COUNTY, TEXAS
▨ = R.O.W. ABANDONMENT

SAMUEL STEWART
SURVEY
ABSTRACT NO.
1307



Stephen Joel Dial
STEPHEN J. DIAL
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6697

DRAWING FILE: 2000627-SHADY TRAIL ABANDONMENT EXH.DWG

NOTES:

1. A FIELD NOTE DESCRIPTION OF EVEN SURVEY DATE HEREWITH ACCOMPANIES THIS DRAWING SURVEYED ON THE GROUND APRIL 2020.
2. BEARINGS ARE BASED ON LOTS 1A THRU 4A, A REPLAT OF THE SERVICE CENTER ADDITION, VOLUME 2001064, PAGE 631, D.R.D.C.T.

BEING A 0.068 ACRE TRACT SITUATED
IN THE SAMUEL STEWART SURVEY,
ABSTRACT NO. 1307
CITY OF DUNCANVILLE, DALLAS COUNTY, TEXAS

SURVEYOR:



1620 Regal Row, Suite 150, Dallas, Texas 75235 214.747.3733 TEXAS
REGISTERED ENGINEERING FIRM F-1741 TBPELS 10194115
05/04/2020 SHEET 3 OF 3



STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Consider a Resolution approving the usage of CARES ACT funding and a Letter of Intent by and between Dallas County, Texas and the City of Duncanville to participate in the Dallas County Emergency Business Assistance Program under the Coronavirus Aid Relief and Economic Security Act (CARES ACT) under the terms and conditions as stated in the Letter.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- N/A
 - Goal: N/A
 - WorkPlan Item N/A

STAFF RESPONSIBLE:

Jessica James, Economic Development Director

Tia Pettis, Assistant Finance Director

Tonya Hunter, Regional Emergency Management Operations Coordinator

BACKGROUND/HISTORY:

On May 11, 2020, the State of Texas announced the distribution of State CARES ACT funding to local governments. As part of the chosen distribution formula, the cities within Dallas County are not eligible for State assistance and were directed to seek funding from the distribution sent directly to the County.

On May 19, 2020, the Dallas County Commissioners Court approved an Interlocal Agreement and allocation of funding for the cities in Dallas County. Duncanville's funding allocation was based on \$55 per capita and 2018 population estimates.

During the June 2, 2020, City Council Meeting, the Duncanville City Council unanimously approved an Interlocal Agreement between the City of Duncanville and Dallas County to accept \$2,173,050 worth of funding under the Coronavirus Aid Relief and Economic Security Act (CARES ACT) for disaster relief assistance. Council was informed that 20% or \$434,610 would be immediately available for expenses incurred as a result of the COVID-19 pandemic. An additional 80% or \$1,738,440 would be available for relief assistance as the City Council desired, as long as it complied with CARES ACT guidance and requirements.

On June 16, 2020, City Staff provided the City Council with a briefing on potential ways the CARES ACT funding could be utilized in Duncanville including:

1. Recovering Internal City Costs
2. Residential Assistance Program
3. Business Assistance Program

The City Council provided Staff guidance on a framework for the design of the different programs based on the information that Staff had gained from Dallas County. Staff informed Council that Dallas County had a call scheduled the next day to provide further guidance to cities on administering the funds.

During numerous calls over the past few weeks, the County has reviewed further regulations and claw back provisions established by the Federal Government regarding the use of CARES ACT funding. Dallas County has also informed the cities that they have enough CARES ACT funding left in their residential assistance program to assist residents of the County through the end of the year. In addition, Dallas County has offered that cities could partner with the County through their Dallas County Emergency Business Assistance Program. From this conference call, it was determined that Duncanville businesses and residents can apply to receive assistance through the County's programs, thus eliminating the need and risk associated with contracting with a third-party to administer Duncanville's allocated funds.

POLICY EXPLANATION:

On June 25, 2020, the City of Duncanville received a letter from Dallas County with a proposal to allow Duncanville to partner with their Dallas County Emergency Business Assistance Program. If the City Council is interested in partnering, then Duncanville will provide Dallas County with a portion of their CARES ACT funding to assist businesses and Dallas County will administer these funds through their established program.

The City received the initial 20% of the CARES ACT funding awarded to Duncanville from Dallas County on July 2, 2020. The Finance Department has determined that actual internal costs incurred by the City because of the pandemic will be approximately \$703,050 or 30% of the total funding awarded to Duncanville by the end of year. These costs are approved expenditures under the CARES ACT and can be mitigated through these funds. The City of Duncanville will have to provide an approved plan to Dallas County to receive the remaining 80% and cover these additional projected City costs. After these costs are covered, this will leave approximately \$1,470,000 or 68% of the funds available. If City Council chooses, these remaining funds can be used to partner with Dallas County's Emergency Business Assistance Program.

FUNDING SOURCE:

The Coronavirus Aid Relief and Economic Security Act (CARES ACT) will provide program funding.

Contract Log #:

N/A

RECOMMENDATION:

Staff recommends a Resolution approving the usage of CARES ACT funding and a Letter of Intent by and between Dallas County, Texas and the City of Duncanville to participate in the Dallas County Emergency Business Assistance Program under the Coronavirus Aid Relief and Economic Security Act (CARES ACT) under the terms and conditions as stated in the Letter.

ATTACHMENTS:

[Attachment 1 - Letter from Dallas County](#)

[Attachment 2 - Resolution No. - 2020-059 - Approve CARES ACT funding Usage and Participate In Dallas County Emergency Business Assistance Program - w/Exhibit A](#)

ATTACHMENT 1



Dallas County

Commissioners Court Administration

**Clay Lewis
Jenkins**
County Judge

June 25, 2020

**Dr. Theresa M.
Daniel**
Commissioner
Precinct 1

Dear Mayor,

I hope this letter finds you, your family, and your community safe during this unprecedented public health crisis. I write to you with a proposal regarding the Dallas County Emergency Business Assistance Program.

J.J. Koch
Commissioner
Precinct 2

Dallas County appropriated a portion of their CARES Act funding from the U.S. Treasury to local municipalities left out of both federal and state assistance. Following this, several of our cities expressed a strong interest in a collaborative approach to increase Dallas County's anticipated second round of funding. After careful consideration, we have decided to pursue this proposal.

**John Wiley
Price**
Commissioner
Precinct 3

On July 7, 2020, Dallas County plans to add a minimum of \$30 million to the Emergency Business Assistance Program; these funds will be the first to be awarded. Businesses within your community who applied and were not awarded assistance can be afforded another opportunity in the second round of funding through the funds you choose to invest.

Dr. Elba Garcia
Commissioner
Precinct 4

Darryl Martin
Commissioners
Court
Administrator

To participate, your city may use a portion of the Coronavirus Relief Funds allocated to you by Dallas County. Should your city pursue this course of assistance, a standard letter affirming your intent to participate is attached. We will need a response by July 21, 2020.

Charles Reed
Assistant
Administrator

Sincerely,

Charles Reed

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411 Elm Street - 3rd Floor - Dallas, Texas 75202-3340

RESOLUTION NO. 2020-059

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING THE USAGE OF CARES ACT FUNDING AND A LETTER OF INTENT BY AND BETWEEN DALLAS COUNTY, TEXAS AND THE CITY OF DUNCANVILLE TO PARTICIPATE IN THE DALLAS COUNTY EMERGENCY BUSINESS ASSISTANCE PROGRAM UNDER THE CORONAVIRUS AID RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) UNDER THE TERMS AND CONDITIONS AS STATED IN THE LETTER; PROVIDING FOR ADMINISTRATION; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County is in receipt of funds from the United States Treasury Department under the Coronavirus Aid, Relief, and Economic Security Act also known as the "CARES Act"; and

WHEREAS, the City of Duncanville is a local government defined by the Texas Government Code § 791.003(4)(A) and desires to enter into this Agreement pursuant to Texas Government Code, Chapter 791; and

WHEREAS, the City of Duncanville desires that residents and businesses are provided the opportunity to receive assistance through the available CARES ACT funding; and

WHEREAS, the City of Duncanville desires to partner with Dallas County for the administration and distribution of a portion of Duncanville's CARES Act funds as authorized by CARES Act; and

WHEREAS, the City Council of the City of Duncanville finds it to be in the public interest to enter into such an agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City of Duncanville hereby approves the usage of the CARES ACT funds allocated to Duncanville as follows:

- A. _____
- B. _____
- C. That the City of Duncanville hereby also approves the Letter of Intent between Dallas County, Texas and the City of Duncanville to participate in the Dallas County Emergency Business Assistance Program under the CARES ACT, a copy of which is attached hereto and incorporated herein as Exhibit A; and authorizing the Mayor to sign such Letter.

SECTION 2. This resolution shall become effective immediately upon approval.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville,
Texas, on the 21st day of July, 2020

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT A

Letter of Intent to Participate in the Dallas County Emergency Business Assistance Program

The City / Town of _____ requests to participate in a supplemental round of funding for the Dallas County Emergency Business Assistance Program by earmarking \$_____ of the City's / Town's Coronavirus Relief Fund allocation received from the County under the conditions set below.

Funding committed by the City / Town will:

1. Only be awarded to businesses within the jurisdiction of both the City / Town and Dallas County.
2. Not be awarded until after Dallas County EBAP funds have been fully awarded.
3. Be awarded under the same eligibility criteria set by the Dallas County Emergency Business Assistance Program.

EXECUTED this _____ day of _____, 2020.

City / Town of _____

BY: _____



STAFF REPORT

MEETING: City Council - 21 Jul 2020

TITLE:

Receive the Monthly Financial Report as of May 31, 2020.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 1. Most engaged citizens in America
 - Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.

STAFF RESPONSIBLE:

Richard Summerlin, Finance Director

BACKGROUND/HISTORY:

The Financial Report is presented to provide actual revenues and expenditures in comparison to the budget. The report provides financial data on key funds including the General, Utility, Sanitation, Economic Development, Fieldhouse, Medical Insurance, and Comprehensive Self-Insurance.

POLICY EXPLANATION:

May 2020 is the eighth month in fiscal year 2020 and we would expect revenues and expenditures to be at about 67% of their budgets. Below are financial highlights as of the May 2020 Financial Report.

General Fund:

- General Fund ending fund balance is \$15.1 million, which is approximately 171 days of operations based on the adopted budget.
- Overall General Fund revenues and transfers in are at 77.9% of the budget.
 - Current property tax revenue is at 97.2% of the budget. This is 8.3% higher than the same time last year.
 - Sales tax revenue is 1.5% lower than the same time last year. The data here reflects six months of sales tax revenue from the period of October 2019 through March 2020. March begins a decline in sales tax attributed to closures of businesses due to COVID-19.
- Overall General Fund operating expenditures and transfers out are at 61.0% of the budget.
 - A detailed financial update on one-time projects is included as the last page of the financial report.

Other Funds:

- The Utility Fund ending fund balance is \$2.9 million (after the reserved fund balance deduction of \$5.0 million for AMI), which is approximately 55 days of operations based on the adopted budget.

- Water and sewer revenues run one month in the arrears, so this report reflects seven months of revenues. Water revenues are 4.7% higher than the same time last year, while sewer revenues are down by 5.1%.
- Other revenue includes \$327 thousand in refunds from Trinity River Authority as a settle-up payment for prior year wastewater services.
 - Total expenditures are at 62.3% of the budget. Water services expenditures include six months of payments to Dallas Water Utilities. Wastewater services include eight months of payments to Trinity River Authority.
- The Sanitation Fund has an ending fund balance of \$753 thousand, which is approximately 68 days of operations.
 - Total revenues are at 60.4% of the budget. Garbage revenues run one month in the arrears. Residential and commercial garbage revenues are 29.6% and 14.5%, respectively, greater than same time last year. Garbage rate increases were enacted for fiscal year 2020.
 - Total expenditures are at 54.4% of the budget and include seven months of payments for contracted garbage collection services. The City entered into a new contract with Republic Services this fiscal year.
- Fieldhouse revenues are down by 43.0% from the same time last year due to the temporary closing of the facility in response to COVID-19 pandemic. Expenditures are also down by 18.8% from last year.
- Medical Insurance Fund has an ending fund balance at a deficit of \$202 thousand. This deficit fund balance was carried over from prior years of high medical claims expense when the City was self-insured.

FUNDING SOURCE:

N/A

Contract Log #:

N/A

RECOMMENDATION:

There is no City Council action required.

ATTACHMENTS:

[Attachment 1 - Monthly Financial Report, May 2020](#)

Attachment 1



**CITY OF DUNCANVILLE
MONTHLY FINANCIAL REPORT**

Fiscal Year 2019-2020
YEAR-TO-DATE OPERATIONS

AS OF MAY 31, 2020

OCTOBER 1, 2019 TO MAY 31, 2020

Prepared by
FINANCE DEPARTMENT
6/20/2020

Attachment 1

CITY OF DUNCANVILLE

FUND BALANCES AT MAY 31, 2020

FUND	BEGINNING BALANCE (OCT 1)	REVENUES	EXPENDITURES	RESERVED FOR ONE TIME PROJECTS ¹	ENDING BALANCE YTD
GENERAL FUND	\$12,754,602	\$25,620,519	(\$20,211,410)	(\$3,039,103)	\$15,124,609
UTILITY FUND	\$9,460,358	\$10,430,353	(\$11,985,541)	(\$5,000,000)	\$2,905,170
SANITATION FUND	\$663,456	\$2,321,433	(\$2,232,350)	\$0	\$752,540
ECONOMIC DEVELOPMENT	\$2,985,980	\$1,286,951	(\$803,419)	\$0	\$3,469,512
FIELDHOUSE	(\$1,118,698)	\$447,027	(\$639,036)	\$0	(\$1,310,707)
MEDICAL INSURANCE	(\$250,741)	\$2,931,764	(\$2,883,177)	\$0	(\$202,154)
COMPREHENSIVE SELF INS	\$711,439	\$326,584	(\$381,705)	\$0	\$656,318

DAYS OF OPERATIONS AT MAY 31, 2020

FUND	YTD FUND BALANCE	BUDGETED OPERATING RESERVE # DAYS	BUDGETED OPERATING RESERVE (\$)	YTD ACTUAL # DAYS OF OPERATIONS
GENERAL FUND	\$15,124,609	75	\$6,646,704	171
UTILITY FUND	\$2,905,170	60	\$3,188,143	55
SANITATION FUND	\$752,540	60	\$668,885	68

Note 1- One Time Project funds are not included in ending fund balance available for operations.

General Fund One Time Projects were reserved from prior year excess fund balance.

Utility Fund reserved balance has been earmarked for future AMI project.

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND REVENUES AT MAY 31, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
51 - TAXES	\$21,746,422	\$27,328,043	\$27,328,043	\$5,581,621	79.6%
501101 - CURRENT TAXES	\$16,793,095	\$17,270,520	\$17,270,520	\$477,425	97.2%
501102 - DELINQUENT TAXES	\$89,031	\$140,000	\$140,000	\$50,969	63.6%
501103 - PENALTIES AND INTEREST	\$89,148	\$120,000	\$120,000	\$30,852	74.3%
501201 - STATE SALES TAX CITY PORTION	\$2,548,046	\$5,254,349	\$5,254,349	\$2,706,303	48.5%
501202 - SALES TAX PROPERTY TAX RELIEF	\$1,274,023	\$2,627,174	\$2,627,174	\$1,353,151	48.5%
501204 - ALCOHOLIC BEVERAGE TAX	\$36,438	\$76,000	\$76,000	\$39,562	47.9%
501301 - FRANCHISE FEE ELECTRIC	\$534,093	\$1,200,000	\$1,200,000	\$665,907	44.5%
501302 - FRANCHISE FEE GAS	\$193,001	\$330,000	\$330,000	\$136,999	58.5%
501303 - FRANCHISE FEE TELEPHONE	\$75,589	\$180,000	\$180,000	\$104,411	42.0%
501304 - FRANCHISE FEE CABLE TV	\$82,388	\$130,000	\$130,000	\$47,612	63.4%
501306 - FRANCHISE VIDEO SERV	\$31,570	(\$0)	(\$0)	(\$31,570)	
52 - PERMITS & FEES	\$1,016,545	\$1,153,000	\$1,153,000	\$136,455	88.2%
502101 - BUILDING PERMITS	\$229,645	\$200,000	\$200,000	(\$29,645)	114.8%
502102 - ELECTRICAL PERMITS	\$11,546	\$12,000	\$12,000	\$454	96.2%
502103 - SOLICITOR LICENSES	\$1,250	\$2,000	\$2,000	\$750	62.5%
502105 - EMERGENCY MEDICAL SERVICE	\$602,802	\$700,000	\$700,000	\$97,198	86.1%
502106 - SIGN PERMITS	\$12,990	\$11,000	\$11,000	(\$1,990)	118.1%
502107 - WRECKER AND STORAGE FEES	(\$0)	\$3,000	\$3,000	\$3,000	0.0%
502108 - HEALTH FOOD INSPECTION FEES	\$43,298	\$64,500	\$64,500	\$21,202	67.1%
502109 - PLUMBING AND AC PERMITS	\$34,942	\$34,000	\$34,000	(\$942)	102.8%
502111 - ZONING & SPEC USE PERMIT	\$4,625	\$8,500	\$8,500	\$3,875	54.4%
502113 - SMALL CELL/ NETWORK NODE FEES	\$500	(\$0)	(\$0)	(\$500)	
502114 - RENTAL PROPERTY REGISTRATION	\$35,180	\$55,000	\$55,000	\$19,820	64.0%
502120 - ALARM PERMITS	\$38,367	\$60,000	\$60,000	\$21,633	63.9%
502122 - POOL OR SPA INSPECTION FEE	\$1,400	\$3,000	\$3,000	\$1,600	46.7%
53 - FINES	\$292,295	\$508,000	\$508,000	\$215,705	57.5%
503101 - MUNICIPAL COURT FINES	\$213,759	\$360,000	\$360,000	\$146,241	59.4%
503102 - COURT RELATED FEES	\$64,236	\$110,000	\$110,000	\$45,764	58.4%
503103 - SCHOOL CROSSING FEES	\$1,592	\$3,000	\$3,000	\$1,408	53.1%
503201 - LIBRARY FINES	\$4,663	\$20,000	\$20,000	\$15,337	23.3%
503301 - FALSE ALARM FINES	\$8,045	\$15,000	\$15,000	\$6,956	53.6%
54 - INTERGOVERNMENTAL	\$86,547	\$171,000	\$171,000	\$84,453	50.6%
504102 - DISD SCHOOL CROSSING GUARDS	\$22,735	\$41,000	\$41,000	\$18,265	55.5%
504103 - DALLAS COUNTY CROSSING GUARD	\$24,323	\$30,000	\$30,000	\$5,677	81.1%
504109 - REIMB FOR REG EMERG MANAGER	\$39,490	\$100,000	\$100,000	\$60,510	39.5%
55 - INTEREST	\$259,724	\$315,000	\$315,000	\$55,276	82.5%
505101 - INTEREST ON GOVT POOL INVEST	\$43,972	\$75,000	\$75,000	\$31,028	58.6%
505103 - CERT OF DEPOSIT INTEREST	\$126,706	\$80,000	\$80,000	(\$46,706)	158.4%
505106 - MONEY MARKET INTEREST	\$89,045	\$160,000	\$160,000	\$70,955	55.7%
57 - RECREATIONAL FEES	\$132,328	\$311,000	\$311,000	\$178,672	42.5%
507102 - RECREATION FEES	\$112,234	\$306,000	\$306,000	\$193,766	36.7%
507104 - SENIOR CENTER ANNUAL USER FEE	\$2,010	\$5,000	\$5,000	\$2,990	40.2%
507107 - RECREATION CENTER CLASSES	\$6,343	(\$0)	(\$0)	(\$6,343)	
507108 - RECREATION CENTER SPECIAL EVEN	\$7,613	(\$0)	(\$0)	(\$7,613)	
507109 - SENIOR CLASS/TRIPS	\$4,128	\$0	(\$0)	(\$4,128)	

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND REVENUES AT MAY 31, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
59 - OTHER REVENUES	\$343,702	\$505,880	\$505,880	\$162,178	67.9%
509101 - SALE OF FIXED ASSETS	(\$0)	(\$0)	(\$0)	(\$0)	
509102 - GAIN/ LOSS ON SALE FIXED ASSET	(\$0)	\$0	(\$0)	(\$0)	
509105 - SALE OF MATERIALS	\$802	\$1,000	\$1,000	\$198	80.2%
509201 - INSURANCE RECOVERY	(\$0)	(\$0)	(\$0)	(\$0)	
509501 - COLLECTION OF BAD DEBTS	\$389	\$2,000	\$2,000	\$1,611	19.5%
509502 - MISCELLANEOUS W/O	(\$29)	\$100	\$100	\$129	-29.3%
509601 - MISCELLANEOUS	\$82,027	\$58,000	\$58,000	(\$24,027)	141.4%
509602 - CASH OVER AND SHORT	\$127	\$0	(\$0)	(\$127)	
509603 - COPIES	\$10,017	\$18,000	\$18,000	\$7,983	55.6%
509604 - POLICE ACCIDENT REPORTS	\$2,169	\$4,500	\$4,500	\$2,331	48.2%
509606 - AUCTION PROCEEDS	(\$0)	\$5,000	\$5,000	\$5,000	0.0%
509607 - ANIMAL PERMITS	\$10	\$50	\$50	\$40	20.0%
509609 - RETURN CHECK FEES	\$105	\$230	\$230	\$125	45.7%
509611 - SCRAP METAL SALES	(\$0)	(\$0)	(\$0)	(\$0)	
509612 - CITY SERVICES REIMBURSEMENT	\$78,428	\$58,000	\$58,000	(\$20,428)	135.2%
509613 - WORKERS COMP REIMBURSEMENT	\$10,302	\$15,000	\$15,000	\$4,698	68.7%
509614 - RENTAL OF TOWER	\$142,582	\$194,000	\$194,000	\$51,418	73.5%
509617 - LEASE INCOME	\$12,750	\$150,000	\$150,000	\$137,250	8.5%
509618 - GAS WELL OIL REVENUE	\$4,024	\$0	(\$0)	(\$4,024)	
81 - OTHER FINANCE SOURCE	\$1,742,957	\$2,614,435	\$2,614,435	\$871,478	66.7%
801102 - TRANSF IN UTILITY FUND WATER	\$1,174,473	\$1,761,710	\$1,761,710	\$587,237	66.7%
801104 - TRANSF IN UTIL FUND SANITATION	\$128,198	\$192,297	\$192,297	\$64,099	66.7%
801108 - TRANSF IN EDC SALES TAX	\$50,409	\$75,613	\$75,613	\$25,204	66.7%
801110 - TRANSF IN HOTEL TAX FUND	\$37,535	\$56,302	\$56,302	\$18,767	66.7%
801150 - TRANSF IN PILOT FRANCHISE TAX	\$352,342	\$528,513	\$528,513	\$176,171	66.7%
Grand Total	\$25,620,519	\$32,906,358	\$32,906,358	\$7,285,839	77.9%

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND EXPENDITURES AT MAY 31, 2020

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
0000 - OTHER	\$408,534	\$648,628	\$648,628	\$240,095	63.0%
001 - GENERAL FUND NON-ORG	\$408,534	\$648,628	\$648,628	\$240,095	63.0%
0101 - GENERAL GOVERNMENT	\$2,013,183	\$3,095,929	\$3,123,593	\$1,110,410	64.5%
01011000 - MAYOR AND COUNCIL	\$96,361	\$136,759	\$134,859	\$38,498	71.5%
01011100 - CITY ADMINISTRATION	\$443,400	\$703,334	\$744,588	\$301,188	59.5%
01011300 - HUMAN RESOURCES	\$205,957	\$336,315	\$316,999	\$111,041	65.0%
01011400 - INFO TECHNOLOGY	\$593,744	\$790,621	\$812,771	\$219,028	73.1%
01011500 - PUBLIC INFORMATION OFFICE	\$101,059	\$187,338	\$171,328	\$70,268	59.0%
01011600 - PUBLIC LIBRARY	\$572,662	\$941,561	\$943,049	\$370,387	60.7%
0102 - FINANCE	\$945,881	\$1,505,201	\$1,465,264	\$519,384	64.6%
01022000 - FINANCE ADMINISTRATION	\$530,922	\$778,218	\$773,323	\$242,401	68.7%
01022300 - MUNICIPAL COURT	\$292,204	\$502,610	\$493,092	\$200,887	59.3%
01022500 - PURCHASING	\$69,942	\$101,913	\$109,582	\$39,640	63.8%
01022700 - CITY MARSHAL	\$52,812	\$122,460	\$89,268	\$36,456	59.2%
0104 - PARK AND RECREATION	\$1,981,788	\$3,991,412	\$3,520,181	\$1,538,394	56.3%
01044000 - PARK & REC ADMINISTRATION	\$169,381	\$273,435	\$273,814	\$104,433	61.9%
01044100 - REC PROGRAM ADMIN	\$218,542	\$390,194	\$374,188	\$155,647	58.4%
01044101 - REC PROGRAM CLASSES	\$2,238	\$5,682	\$5,682	\$3,444	39.4%
01044200 - SPECIAL EVENTS ADMIN	\$58,535	\$198,780	\$122,933	\$64,397	47.6%
01044300 - ATHLETIC PROGRAMMING	\$204,750	\$443,575	\$380,575	\$175,825	53.8%
01044500 - HORTICULTURE	\$106,758	\$177,565	\$174,565	\$67,807	61.2%
01044600 - PARK GROUNDS MAINTENANCE	\$588,484	\$1,370,696	\$1,171,193	\$582,709	50.2%
01044800 - BUILDING MAINTENANCE	\$528,617	\$890,663	\$842,805	\$314,188	62.7%
01044900 - SENIOR CENTER	\$103,305	\$235,623	\$169,226	\$65,921	61.0%
01044901 - SENIOR CENTER CLASSES	\$840	\$4,600	\$4,600	\$3,760	18.3%
01044911 - SENIOR CENTER TRIPS	\$338	\$600	\$600	\$262	56.3%
0105 - POLICE	\$5,932,007	\$9,505,974	\$9,412,163	\$3,480,156	63.0%
01055000 - POLICE ADMINISTRATION	\$355,733	\$554,675	\$549,301	\$193,568	64.8%
01055100 - PATROL	\$2,995,225	\$4,889,288	\$4,826,063	\$1,830,838	62.1%
01055200 - CRIMINAL INVESTIGATION	\$893,297	\$1,479,462	\$1,441,466	\$548,169	62.0%
01055300 - ANIMAL CONTROL	\$303,917	\$435,033	\$460,351	\$156,434	66.0%
01055400 - SCHOOL GUARDS	\$46,786	\$84,550	\$64,000	\$17,214	73.1%
01055500 - CRIME PREVENTION	\$87,448	\$151,235	\$148,210	\$60,762	59.0%
01055700 - RECORDS	\$813,113	\$1,211,653	\$1,232,049	\$418,936	66.0%
01055800 - DETENTION SERVICES	\$206,390	\$319,737	\$319,662	\$113,272	64.6%
01055900 - POLICE SPECIAL SERVICES	\$230,098	\$380,341	\$371,061	\$140,963	62.0%
0106 - PUBLIC WORKS	\$4,107,910	\$6,930,278	\$7,165,723	\$3,057,813	57.3%
01066000 - ENGINEERING	\$258,396	\$403,059	\$405,635	\$147,239	63.7%
01066100 - BUILDING INSPECTION	\$305,982	\$480,172	\$572,502	\$266,520	53.4%
01066200 - STREET MAINTENANCE	\$2,197,055	\$3,550,038	\$3,602,414	\$1,405,360	61.0%
01066300 - TRAFFIC OPERATIONS	\$552,217	\$870,772	\$1,030,652	\$478,435	53.6%
01066400 - PLANNING	\$125,308	\$219,433	\$198,098	\$72,790	63.3%
01066500 - CODE SERVICES	\$149,271	\$270,566	\$288,181	\$138,910	51.8%
01066700 - EQUIPMENT SERVICES	\$519,682	\$1,136,239	\$1,068,240	\$548,558	48.6%

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND EXPENDITURES AT MAY 31, 2020

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
0107 - FIRE	\$4,293,239	\$7,009,246	\$6,931,788	\$2,638,549	61.9%
01077000 - FIRE ADMINISTRATION	\$379,041	\$633,825	\$628,486	\$249,444	60.3%
01077100 - FIRE PREVENTION	\$212,612	\$244,277	\$293,341	\$80,728	72.5%
01077200 - FIRE SUPPRESSION	\$2,683,471	\$4,294,259	\$4,215,509	\$1,532,038	63.7%
01077300 - ADVANCED LIFE SUPPORT	\$951,499	\$1,700,743	\$1,658,310	\$706,812	57.4%
01077500 - EMERGENCY MANAGEMENT ADMIN	\$66,616	\$136,142	\$136,142	\$69,526	48.9%
0108 - NON DEPARTMENTAL	\$175,931	\$309,252	\$289,252	\$113,320	60.8%
01088000 - GENERAL NON DEPARTMENTAL	\$175,931	\$309,252	\$289,252	\$113,320	60.8%
0109 - SPECIAL PURPOSES	\$50,000	\$100,000	\$100,000	\$50,000	50.0%
01099000 - SPECIAL PURPOSES	\$50,000	\$100,000	\$100,000	\$50,000	50.0%
Total Operating Expenses & Transfers Out	\$19,908,473	\$33,095,921	\$32,656,594	\$12,748,121	61.0%

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET
4110 - ONE-TIME PROJECTS					
41010000 - GEN GOVT ONE TIME PROJECTS	\$20,000	\$134,185	\$160,521	\$140,521	12.5%
41040000 - PARKS & REC ONE TIME PROJECTS	\$113,750	\$139,969	\$1,714,956	\$1,601,206	6.6%
41060000 - PUBLIC WORKS ONE TIME PROJECTS	\$169,187	\$151,508	\$1,116,563	\$947,376	15.2%
Total One-Time Projects	\$302,937	\$425,662	\$2,992,040	\$2,689,103	10.1%
Grand Total- Including One-Time Projects	\$20,211,410	\$33,521,583	\$35,648,634	\$15,437,224	56.7%

Attachment 1

CITY OF DUNCANVILLE

UTILITY FUND AT MAY 31, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
41 - WATER	\$4,233,572	\$8,040,000	\$8,040,000	\$3,806,428	52.7%
510101 - WATER SALES	\$2,725,308	\$5,300,000	\$5,300,000	\$2,574,692	51.4%
510102 - WATER TAPS	\$7,598	\$10,000	\$10,000	\$2,402	76.0%
510104 - MULTI-FAMILY WATER SALES	\$436,950	\$750,000	\$750,000	\$313,050	58.3%
510105 - COMMERCIAL WATER SALES	\$742,278	\$1,350,000	\$1,350,000	\$607,722	55.0%
510106 - WATER SALES OTHER	\$703	(\$0)	(\$0)	(\$703)	
510107 - WATER SALES IRRIGATION	\$221,759	\$480,000	\$480,000	\$258,241	46.2%
510108 - SCHOOL WATER SALES	\$98,975	\$150,000	\$150,000	\$51,025	66.0%
42 - SEWER	\$5,589,628	\$9,183,600	\$9,183,600	\$3,593,972	60.9%
511101 - SEWER SERVICE	\$3,884,488	\$6,300,000	\$6,300,000	\$2,415,512	61.7%
511102 - SEWER TAPS	\$1,368	\$3,600	\$3,600	\$2,232	38.0%
511105 - MULTI-FAMILY SEWER SERVICE	\$829,092	\$1,400,000	\$1,400,000	\$570,908	59.2%
511106 - COMMERCIAL SEWER SERVICE	\$809,028	\$1,350,000	\$1,350,000	\$540,972	59.9%
511108 - SCHOOL WASTEWATER SALES	\$65,653	\$130,000	\$130,000	\$64,347	50.5%
45 - PENALTIES	\$93,775	\$130,000	\$130,000	\$36,225	72.1%
513101 - PENALTIES	\$93,775	\$130,000	\$130,000	\$36,225	72.1%
54 - INTERGOVERNMENTAL	\$158	(\$0)	(\$0)	(\$158)	
504111 - REIMB FOR SUMMIT TANK FROM CH	\$158	(\$0)	(\$0)	(\$158)	
55 - INTEREST	\$105,536	\$120,000	\$120,000	\$14,464	87.9%
505101 - INTEREST ON GOVT POOL INVEST	\$20,002	\$120,000	\$120,000	\$99,998	16.7%
505103 - CERT OF DEPOSIT INTEREST	\$41,070	(\$0)	(\$0)	(\$41,070)	
505106 - MONEY MARKET INTEREST	\$44,464	(\$0)	(\$0)	(\$44,464)	
59 - OTHER REVENUES	\$407,684	\$143,500	\$143,500	(\$264,184)	284.1%
509101 - SALE OF FIXED ASSETS	(\$0)	(\$0)	(\$0)	(\$0)	
509301 - REFUNDS FROM TRA	\$326,883	(\$0)	(\$0)	(\$326,883)	
509401 - SERVICE CHARGES	\$61,906	\$130,000	\$130,000	\$68,094	47.6%
509601 - MISCELLANEOUS	\$700	\$5,000	\$5,000	\$4,300	14.0%
509602 - CASH OVER AND SHORT	\$16	(\$0)	(\$0)	(\$16)	
509609 - RETURN CHECK FEES	\$2,975	\$5,000	\$5,000	\$2,025	59.5%
509611 - SCRAP METAL SALES	\$1,387	\$3,500	\$3,500	\$2,113	39.6%
509612 - CITY SERVICES REIMBURSEMENT	\$13,817	(\$0)	(\$0)	(\$13,817)	
Grand Total	\$10,430,353	\$17,617,100	\$17,617,100	\$7,186,747	59.2%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
002 - UTILITY FUND NON-ORG	\$4,888,335	\$7,442,775	\$7,442,775	\$2,554,440	65.7%
02311000 - UTILITIES ADMINISTRATION	\$254,069	\$391,729	\$403,725	\$149,656	62.9%
02312000 - WATER SERVICES	\$2,155,011	\$4,514,065	\$4,395,520	\$2,240,509	49.0%
02313000 - WASTEWATER SERVICES	\$4,052,322	\$5,876,545	\$5,762,149	\$1,709,827	70.3%
02411000 - UTILITIES ACCOUNTING	\$635,804	\$1,169,420	\$1,236,002	\$600,198	51.4%
Grand Total	\$11,985,541	\$19,394,534	\$19,240,171	\$7,254,630	62.3%

Attachment 1

CITY OF DUNCANVILLE

SANITATION FUND AT MAY 31, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
					BUDGET
					YTD
43 - GARBAGE	\$2,316,130	\$3,839,934	\$3,839,934	\$1,523,804	60.3%
512101 - RESIDENTIAL GARBAGE	\$1,911,564	\$3,101,961	\$3,101,961	\$1,190,397	61.6%
512104 - LANDFILL COMMERCIAL	\$212,263	\$430,000	\$430,000	\$217,737	49.4%
512105 - COMMERCIAL COLLECT FRANCHISE	\$136,268	\$210,000	\$210,000	\$73,732	64.9%
512106 - COMMERCIAL GARBAGE	\$56,035	\$97,973	\$97,973	\$41,938	57.2%
55 - INTEREST	\$5,304	\$6,000	\$6,000	\$696	88.4%
505101 - INTEREST ON GOVT POOL INVEST	\$3,830	\$6,000	\$6,000	\$2,170	63.8%
505103 - CERT OF DEPOSIT INTEREST	\$1,473	(\$0)	(\$0)	(\$1,473)	
Grand Total	\$2,321,433	\$3,845,934	\$3,845,934	\$1,524,501	60.4%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
					BUDGET
					YTD
019 - SANITATION NON-ORG	\$257,131	\$400,697	\$350,697	\$93,566	73.3%
19011000 - SANITATION ADMIN	\$1,825,176	\$3,407,604	\$3,494,662	\$1,669,486	52.2%
19012000 - LITTER CONTROL CREW	\$150,042	\$260,753	\$256,753	\$106,711	58.4%
Grand Total	\$2,232,350	\$4,069,053	\$4,102,111	\$1,869,762	54.4%

Attachment 1

CITY OF DUNCANVILLE

ECONOMIC DEVELOPMENT AT MAY 31, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
51 - TAXES	\$1,274,023	\$2,627,174	\$2,627,174	\$1,353,151	48.5%
501203 - ECONOMIC DEVELOPMENT SALES TAX	\$1,274,023	\$2,627,174	\$2,627,174	\$1,353,151	48.5%
55 - INTEREST	\$12,928	\$16,000	\$16,000	\$3,072	80.8%
505101 - INTEREST ON GOVT POOL INVEST	\$9,906	\$16,000	\$16,000	\$6,094	61.9%
505103 - CERT OF DEPOSIT INTEREST	\$3,021	(\$0)	(\$0)	(\$3,021)	
Grand Total	\$1,286,951	\$2,643,174	\$2,643,174	\$1,356,223	48.7%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
012 - ECONOMIC DEVELOP NON-ORG	\$50,953	\$609,463	\$610,279	\$559,326	8.3%
12011000 - ECONOMIC DEVELOPMENT ADMIN	\$192,063	\$337,211	\$372,697	\$180,634	51.5%
12011100 - KEEP DUNCANVILLE BEAUTIFUL	\$5,475	\$12,081	\$9,297	\$3,822	58.9%
12011600 - DEBT SERVICE EDC	\$485,066	\$488,413	\$488,413	\$3,346	99.3%
12011800 - BEAUTIFICATION	\$24,460	\$126,472	\$83,899	\$59,439	29.2%
12051000 - DESIGN INCENTIVES	\$22,975	\$160,000	\$160,000	\$137,025	14.4%
12051100 - FAÇADE INCENTIVES	\$22,427	\$25,000	\$25,000	\$2,573	89.7%
12051200 - GRANTS/REBATE INCENTIVES	\$0	\$0	\$250,000	\$250,000	0.0%
Grand Total	\$803,419	\$1,758,640	\$1,999,585	\$1,196,166	40.2%

Attachment 1

CITY OF DUNCANVILLE

FIELDHOUSE FUND AT MAY 31, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
48 - SPORTS FACILITY	\$237,012	\$814,100	\$412,885	\$175,873	57.4%
520101 - SPONSORSHIP REVENUE	\$13,225	\$100,500	\$39,230	\$26,005	33.7%
520120 - FOOD SALES	\$73,408	\$202,000	\$101,213	\$27,805	72.5%
520130 - BEVERAGE SALES	\$51,489	\$107,000	\$50,988	(\$501)	101.0%
520140 - MERCHANDISE REVENUE	\$253	\$5,000	\$4,864	\$4,611	5.2%
520170 - OTHER SPORTS ACTIVITY REV	\$34,777	\$59,600	\$38,765	\$3,988	89.7%
520180 - CAMP/AFTERSCHOOL PROG REV	\$34,293	\$276,000	\$140,254	\$105,961	24.5%
520190 - CLASS REVENUE	\$29,567	\$64,000	\$37,571	\$8,005	78.7%
59 - OTHER REVENUES	\$210,015	\$573,371	\$352,267	\$142,252	59.6%
509601 - MISCELLANEOUS	\$56,915	\$81,871	\$80,361	\$23,446	70.8%
509602 - CASH OVER AND SHORT	\$177	(\$0)	(\$0)	(\$177)	
509606 - AUCTION PROCEEDS	(\$0)	(\$0)	(\$0)	(\$0)	
509615 - RENTAL	\$12,033	\$56,500	\$41,496	\$29,464	29.0%
509620 - RENTALS- BASKETBALL	\$114,430	\$395,000	\$207,978	\$93,548	55.0%
509621 - RENTALS- VOLLEYBALL	\$26,460	\$40,000	\$22,432	(\$4,028)	118.0%
81 - OTHER FINANCE SOURCE	(\$0)	\$533,850	\$533,850	\$533,850	0.0%
801129 - TRANSF IN DCEDC	(\$0)	\$533,850	\$533,850	\$533,850	0.0%
Grand Total	\$447,027	\$1,921,321	\$1,299,002	\$851,975	34.4%

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
456 - FIELDHOUSE NON-ORG (DEBT PYMT)	\$48,185	\$452,640	\$452,640	\$404,455	10.6%
45601000 - FH ADMIN/OPS	\$515,399	\$1,193,772	\$993,841	\$478,443	51.9%
45602000 - FH CAFÉ/ FOOD COURT	\$70,832	\$175,705	\$139,705	\$68,873	50.7%
45602500 - FH GENERAL STORE	\$108	\$3,750	\$1,250	\$1,142	8.6%
45651100 - FIELDHOUSE CAMPS	\$3,670	\$78,000	\$38,250	\$34,580	9.6%
45651200 - FIELDHOUSE CLASSES	\$62	\$5,110	\$1,110	\$1,048	5.5%
45651300 - FIELDHOUSE OTHER ACTIVITIES	\$780	\$9,550	\$7,550	\$6,770	10.3%
Grand Total	\$639,036	\$1,918,527	\$1,634,346	\$995,311	39.1%

Attachment 1

CITY OF DUNCANVILLE

MEDICAL INSURANCE FUND AT MAY 31, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
46 - PREMIUMS AND OTHER	\$2,628,959	\$3,562,942	\$3,562,942	\$933,983	73.8%
514101 - PREMIUMS EMPLOYEE HEALTH	\$2,052,833	\$2,700,000	\$2,700,000	\$647,167	76.0%
514103 - PREMIUMS DEPENDENT HEALTH	\$411,454	\$564,035	\$564,035	\$152,581	72.9%
514105 - PREMIUMS COBRA	(\$0)	(\$0)	(\$0)	(\$0)	
514106 - PREMIUMS RETIREES	\$164,672	\$298,907	\$298,907	\$134,235	55.1%
55 - INTEREST	\$15,388	\$28,000	\$28,000	\$12,612	55.0%
505101 - INTEREST ON GOVT POOL INVEST	\$10,122	\$28,000	\$28,000	\$17,878	36.1%
505103 - CERT OF DEPOSIT INTEREST	\$5,267	(\$0)	(\$0)	(\$5,267)	
59 - OTHER REVENUES	\$20,750	(\$0)	(\$0)	(\$20,750)	
509608 - STOP/LOSS REIMBURSEMENT	\$20,750	(\$0)	(\$0)	(\$20,750)	
81 - OTHER FINANCE SOURCE	\$266,667	\$400,000	\$400,000	\$133,333	66.7%
801901 - TRANSF IN	\$266,667	\$400,000	\$400,000	\$133,333	66.7%
Grand Total	\$2,931,764	\$3,990,942	\$3,990,942	\$1,059,178	73.5%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
007 - MEDICAL INSURANCE NON-ORG					
700450 - CONTRACTUAL SERVICES	\$21,830	\$37,080	\$37,080	\$15,250	58.9%
700904 - MISCELLANEOUS EXPENSE	(\$16)	\$5,000	\$5,000	\$5,016	-0.3%
701103 - EMPLOYEE MED PREMIUM EXPENSE	\$2,479,402	\$3,288,884	\$3,288,884	\$809,482	75.4%
701253 - RETIREE MED PREMIUM EXP	\$375,473	\$604,165	\$604,165	\$228,692	62.1%
702101 - ADMINISTRATIVE EXPENSES	\$6,489	\$8,000	\$8,000	\$1,511	81.1%
Grand Total	\$2,883,177	\$3,943,129	\$3,943,129	\$1,059,952	73.1%

Attachment 1

CITY OF DUNCANVILLE

COMPREHENSIVE SELF-INSURANCE FUND AT MAY 31, 2020

	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
REVENUES					
46 - PREMIUMS AND OTHER	\$321,628	\$482,448	\$482,448	\$160,820	66.7%
514107 - GENERAL FUND CONTRIBUTIONS	\$261,341	\$392,018	\$392,018	\$130,677	66.7%
514108 - UTILITY FUND CONTRIBUTIONS	\$35,643	\$53,465	\$53,465	\$17,822	66.7%
514109 - HOTEL TAX FUND CONTRIBUTIONS	\$2,445	\$3,667	\$3,667	\$1,222	66.7%
514110 - EDC FUND CONTRIBUTIONS	\$7,992	\$11,988	\$11,988	\$3,996	66.7%
514111 - SANITATION FUND CONTRIBUTIONS	\$6,057	\$9,085	\$9,085	\$3,028	66.7%
514112 - DRAINAGE FUND CONTRIBUTIONS	\$3,260	\$4,890	\$4,890	\$1,630	66.7%
514113 - FIELDHOUSE FUND CONTRIBUTIONS	\$4,890	\$7,335	\$7,335	\$2,445	66.7%
55 - INTEREST	\$4,956	\$6,100	\$6,100	\$1,144	81.2%
505101 - INTEREST ON GOVT POOL INVEST	\$4,956	\$6,100	\$6,100	\$1,144	81.2%
Grand Total	\$326,584	\$488,548	\$488,548	\$161,964	66.8%

	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
EXPENDITURES					
008 - COMPREHENSIVE INSURANCE NONORG					
700446 - INSURANCE PREMIUMS TML	\$295,717	\$299,296	\$299,296	\$3,579	98.8%
700455 - WORKERS COMPENSATION CLAIMS	\$65,054	\$175,000	\$175,000	\$109,946	37.2%
700456 - LIABILITY CLAIMS	\$20,933	\$60,000	\$60,000	\$39,067	34.9%
Grand Total	\$381,705	\$534,296	\$534,296	\$152,591	71.4%

Attachment 1

CITY OF DUNCANVILLE

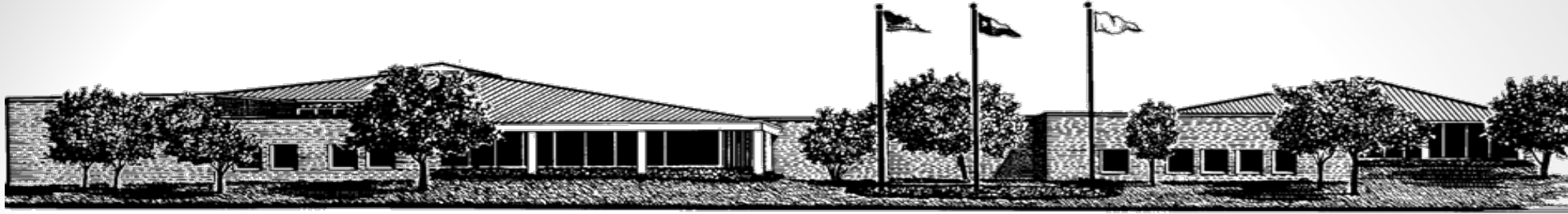
ONE-TIME PROJECTS AT MAY 31, 2020

	DESCRIPTION	DEPT	PROJECT TO DATE ACTUAL	TOTAL PROJECT BUDGET	TOTAL REMAINING BUDGET	PROJECT STATUS
1	FY18 ZONING ORDINANCE UPDATE	PW	122,545	150,000	27,455	
2	FY18 NEIGHBORHOOD SIGN TOPPERS	GEN GOV	20,000	20,000	-	COMPLETE
3	FY19 ROOF REPLACEMENT	PARKS	151,013	1,637,250	1,486,237	
4	FY19 SECURITY UPGRADES (CAMERAS)	GEN GOV	137,664	144,000	6,336	
5	FY19 PUBLIC WORKS ERP SYSTEM	PW	90,768	226,000	135,232	
6	FY19 US 67 GATEWAY SIGNAGE	PW	21,600	500,000	478,400	ON HOLD
7	FY19 DESIGN FOR MAIN ST. /CAMP WISDOM	PW	-	150,000	150,000	
8	FY 20 LASERFICHE - GENERAL GOVT RECORDS	GEN GOV	-	19,185	19,185	
9	FY 20 SECURITY UPGRADES (CAMERAS)	GEN GOV	-	115,000	115,000	REDUCE SCOPE
10	FY 20 LED PANEL CHRISTMAS TREE	PARKS	25,000	25,000	-	COMPLETE
11	FY 20 PYBURN PARK FITNESS EQUIPMENT	PARKS	-	50,000	50,000	
12	FY 20 CHILLER REPLACEMENT	PARKS	-	44,969	44,969	
13	FY 20 BI LASERFICHE	PW	-	10,000	10,000	ON HOLD
14	FY 20 FUEL TANKS	PW	-	141,508	141,508	
15	FY 20 LED LIGHTING AMPHITHEATRE	PARKS	-	20,000	20,000	ON HOLD
16	FY 20 CENSUS ACTIVITIES (FROM PY SAVINGS)	PW	219	5,000	4,781	
17	FY20 RESERVED FOR P-25 COMPLIANT RADIOS	POL/FIRE	-	350,000	350,000	
	TOTAL ONE TIME PROJECT BUDGET		\$568,809	\$3,607,912	\$3,039,103	

Unallocated Budget - Savings/(Overages) from Completed Projects

\$75,441

Note: Completed projects are highlighted in yellow.



CITY COUNCIL MEETING

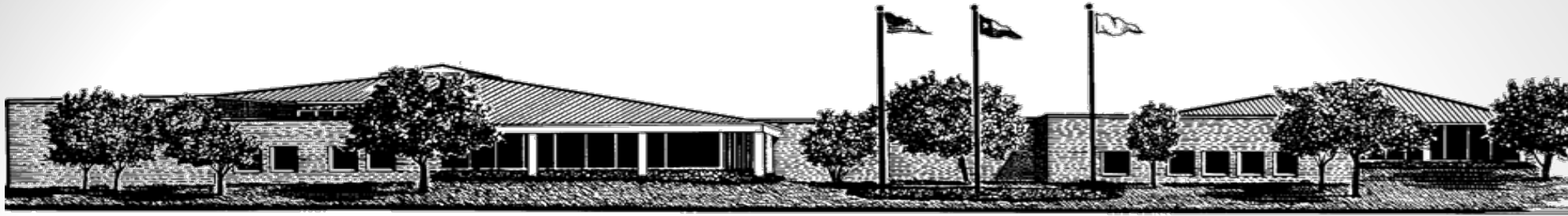
JULY 21, 2020

We are building a vibrant, inclusive community, driven by a commitment to democratic principles and service above self

City of Duncannville



1



FY20 YEAR-TO-DATE OPERATIONS AS OF MAY 31, 2020

RICHARD SUMMERLIN, CPA, CGFO
FINANCE DIRECTOR

***We are building a vibrant, inclusive community, driven by a commitment to
democratic principles and service above self***

As of MAY 31, 2020

MAY 2020 is the eighth month in fiscal year 2020.

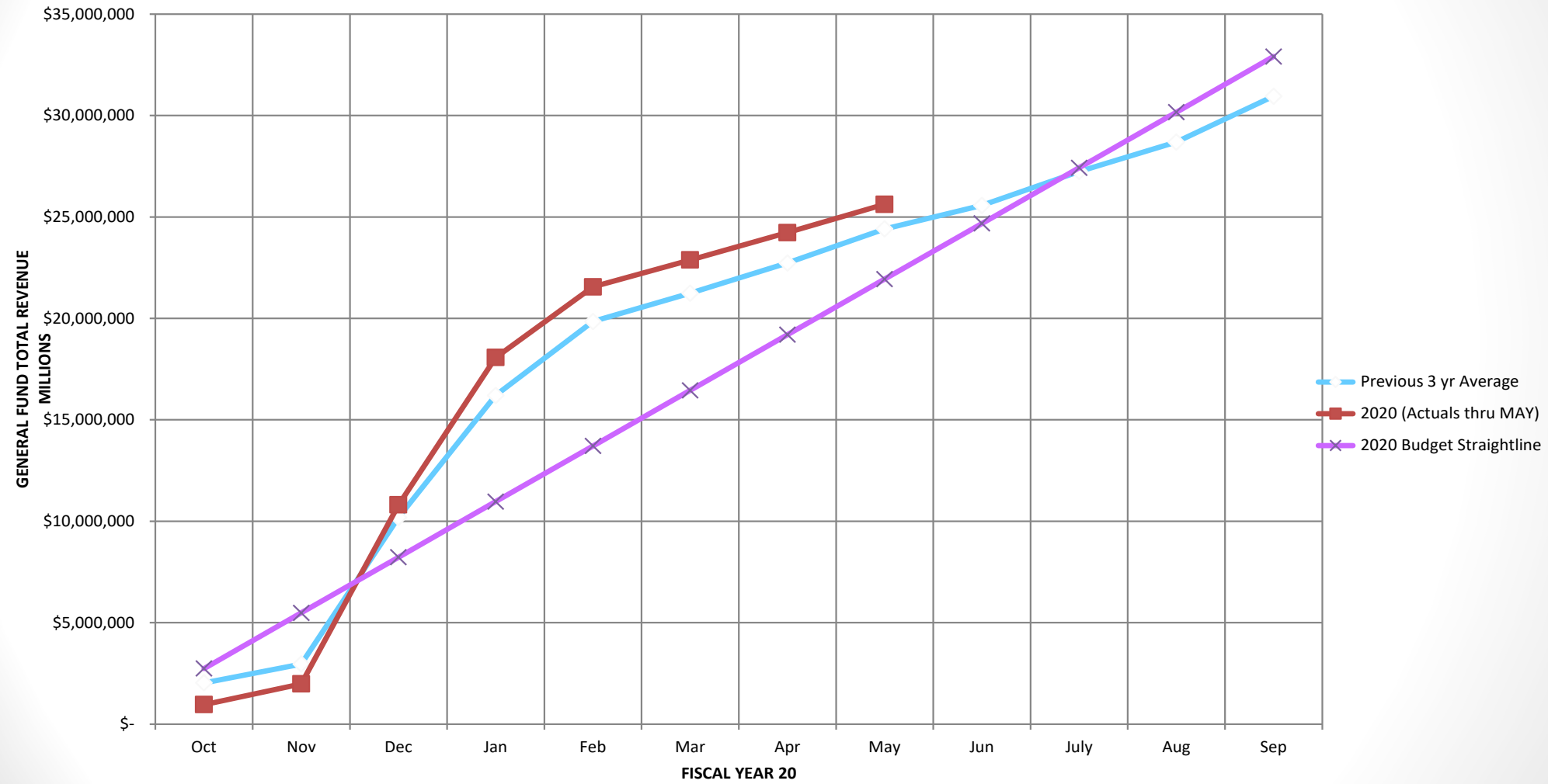
If revenues and expenditures were incurred evenly over the course of the fiscal year, the benchmark would be 67% of budget.



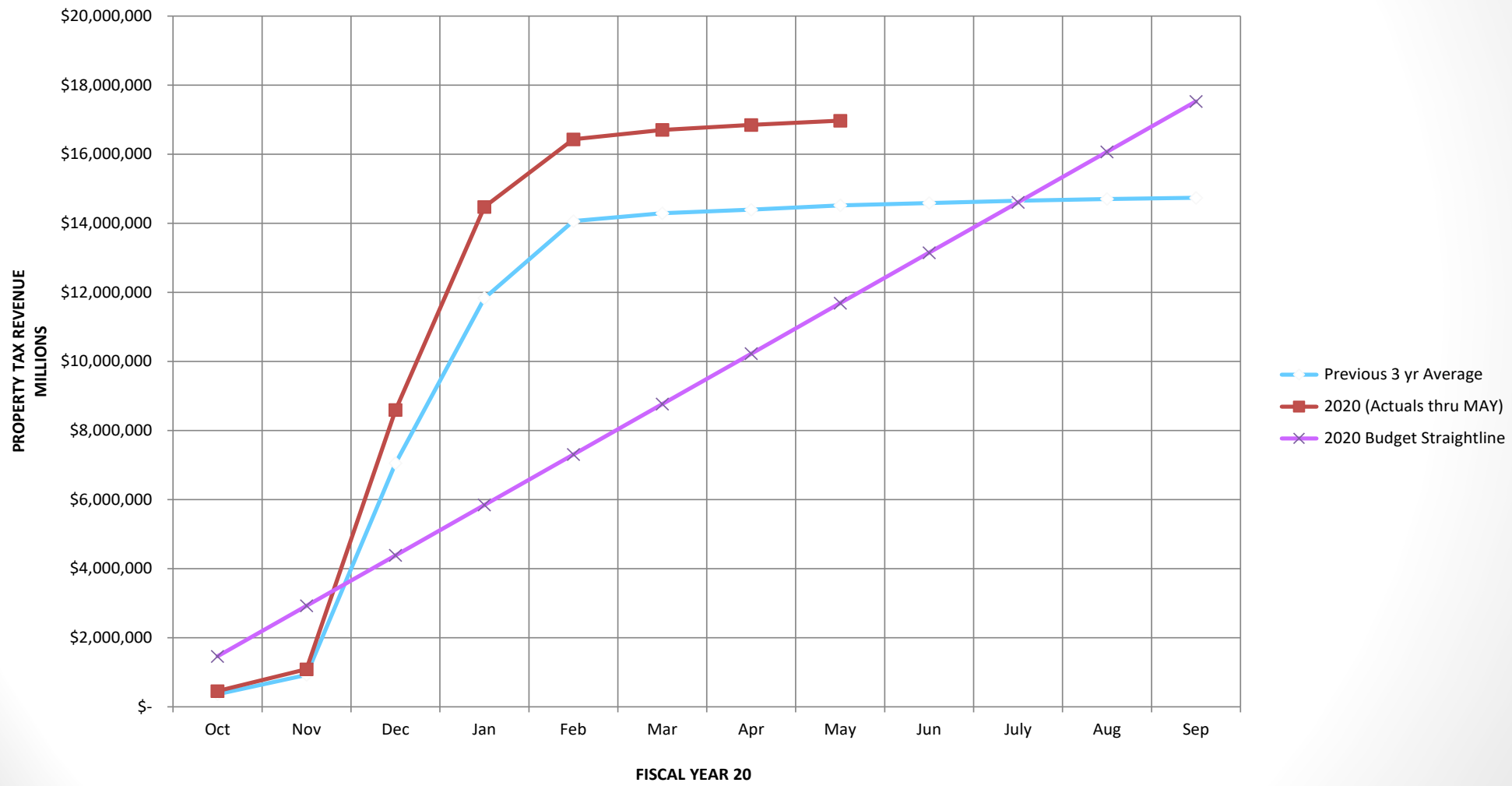
General Fund Summary

- General Fund ending unreserved fund balance is \$15.1 million, 171 days of operations based on the FY2020 adopted budget or 96 days (\$8.5 million) in excess of the benchmark 75 day reserve.
- Fiscal YTD sales tax revenue is 1.5% lower than the same time last year. This report includes sales tax received thru March which was the start of COVID19 and includes the effect of losing a major sales tax generator.
- Property taxes are at 97.2% of the budget.
- Overall, General fund revenues are at 77.9% of budget while operating expenditures are at 61.0% of budget.

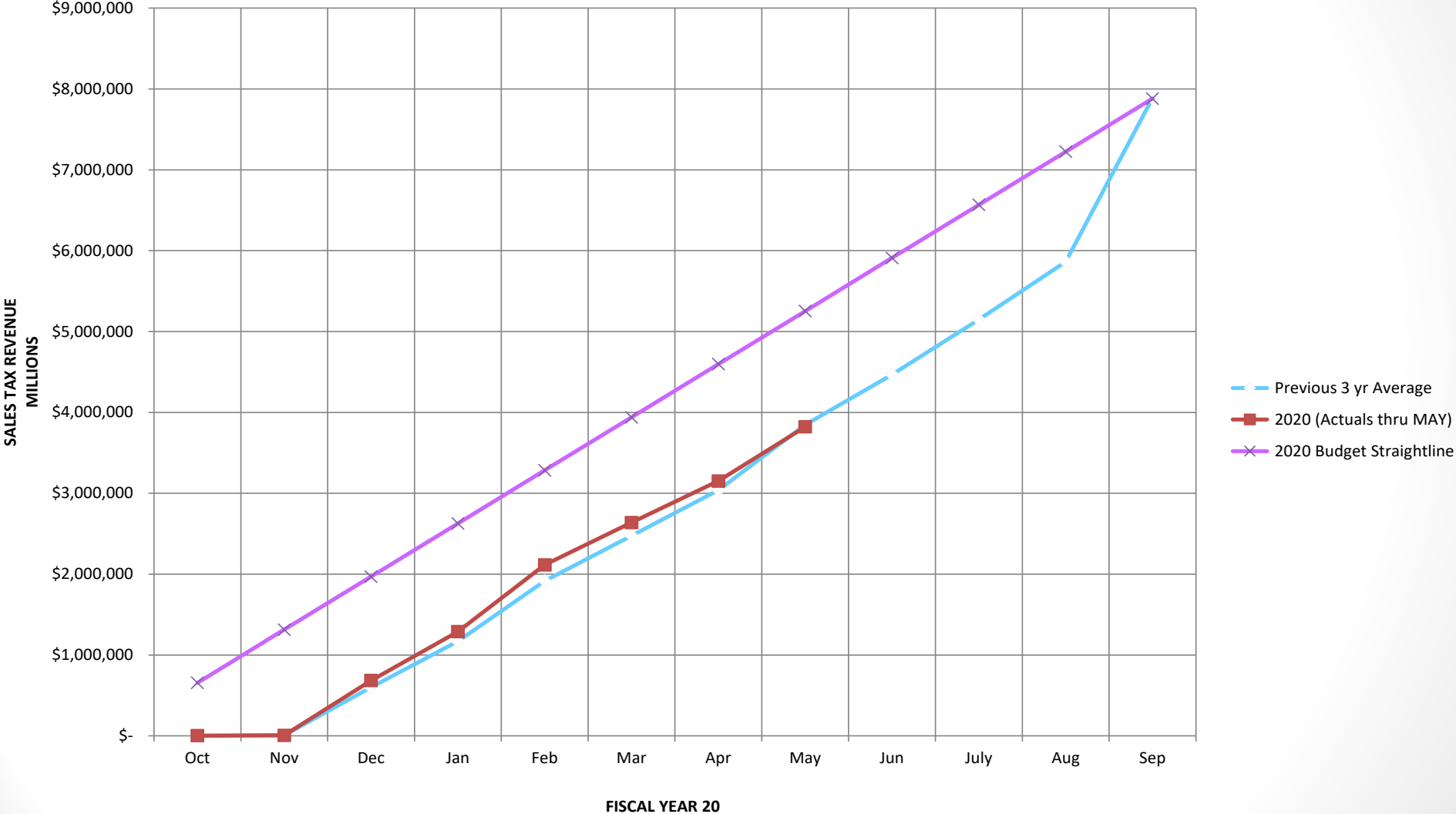
GENERAL FUND REVENUES



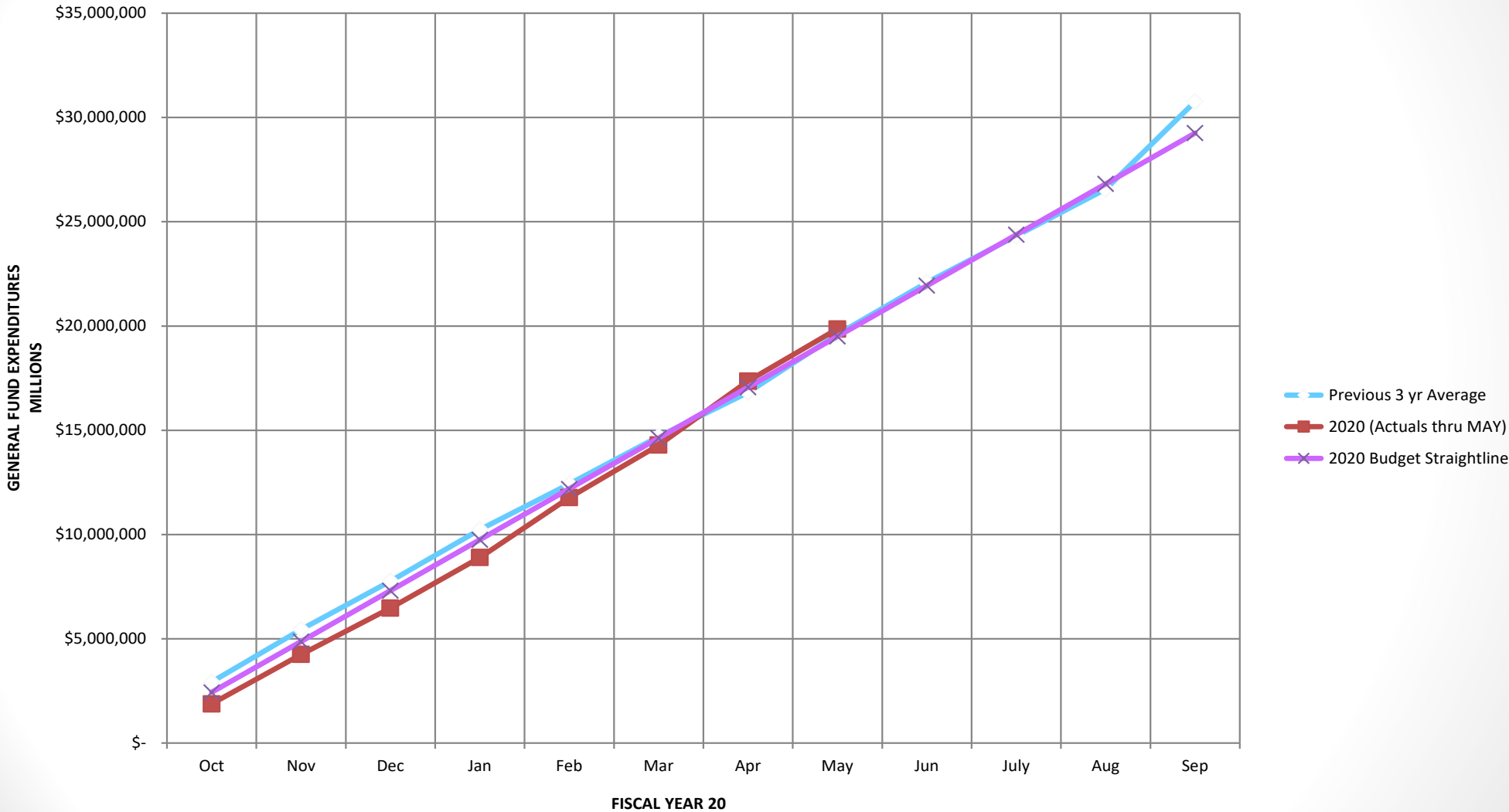
GENERAL FUND REVENUE – PROPERTY TAXES



GENERAL FUND REVENUE – SALES TAXES



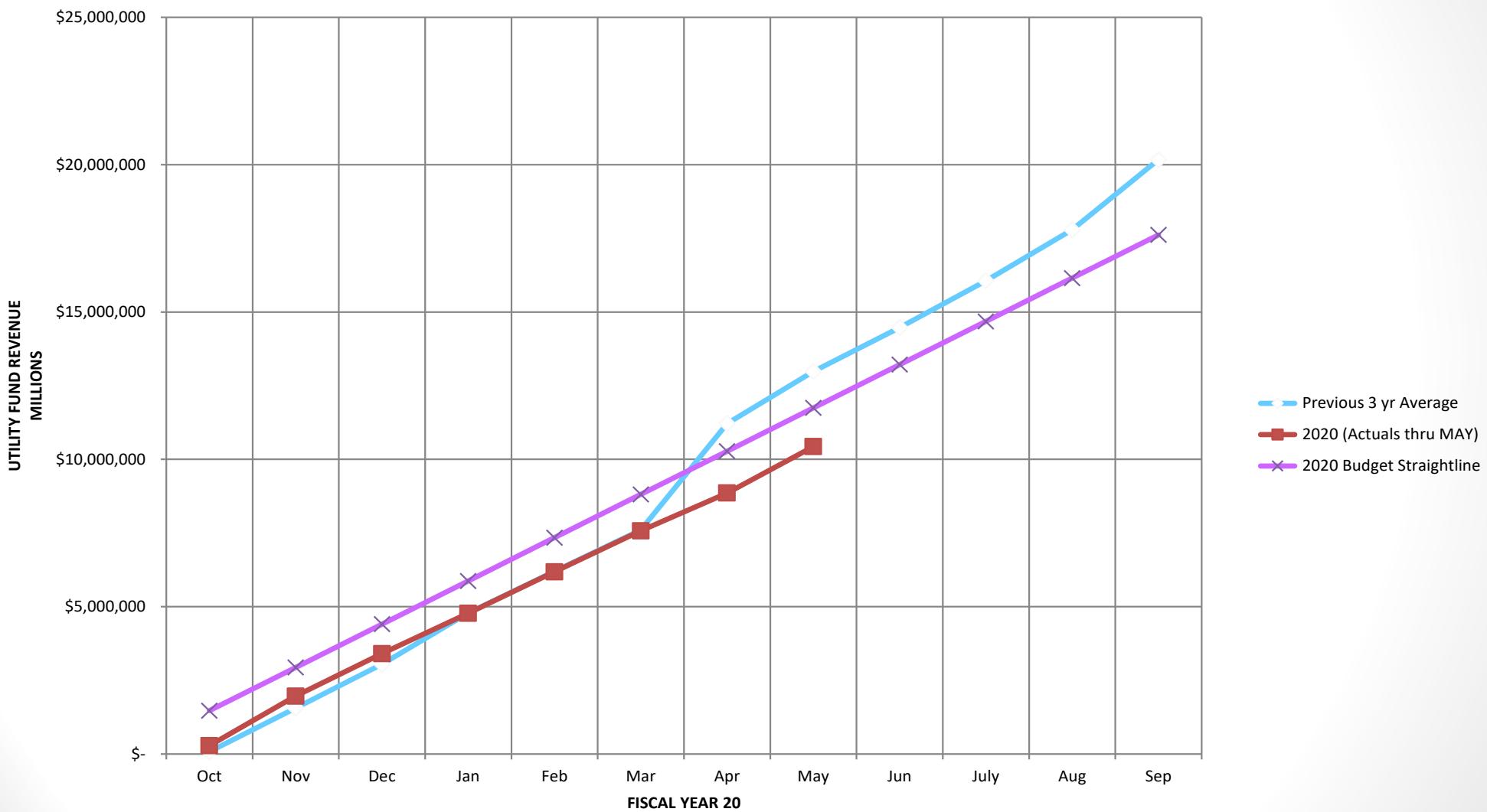
GENERAL FUND - EXPENDITURES



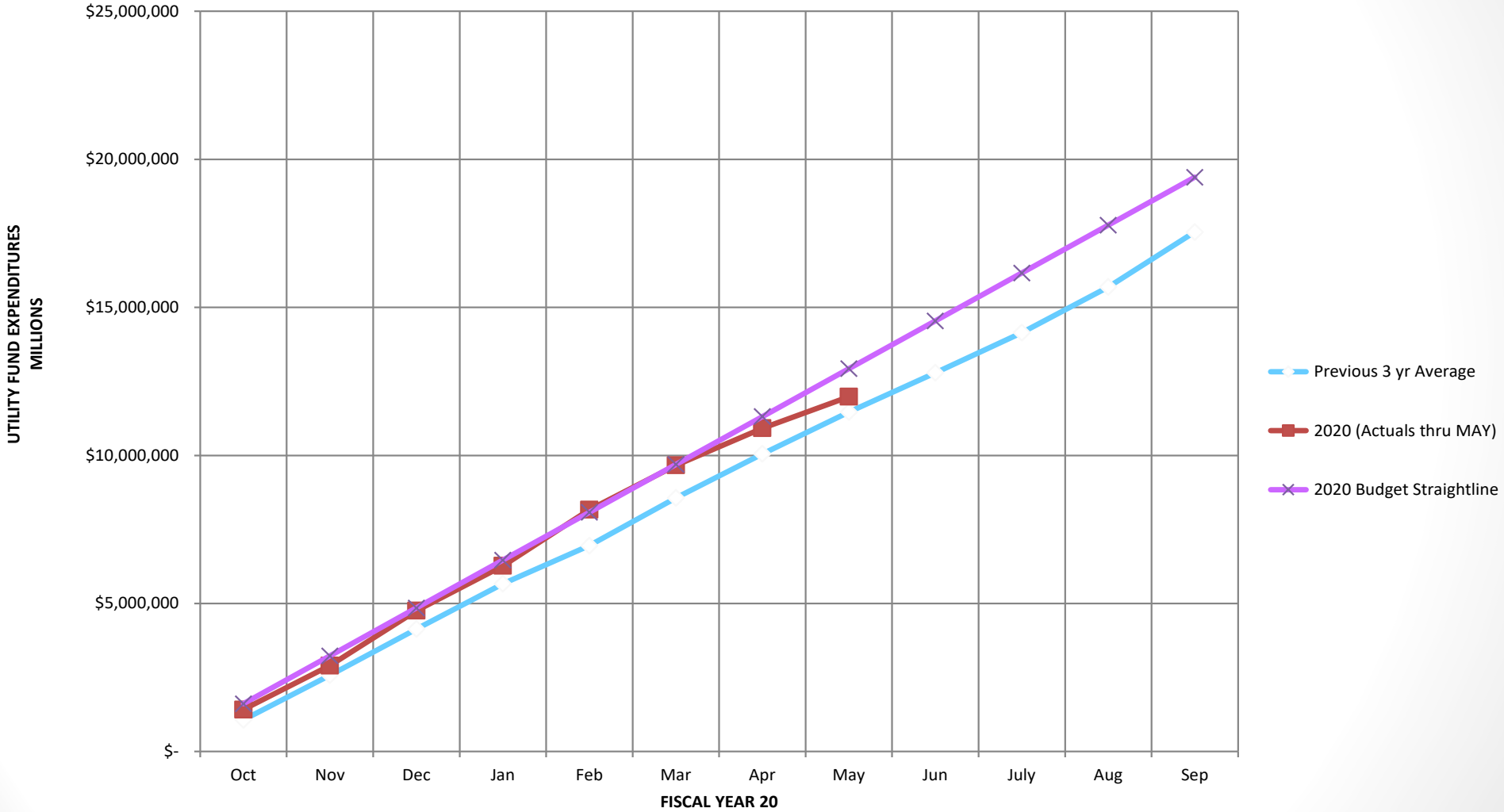
Utility Fund Summary Outlook

- The Utility Fund ending fund balance is \$2.9 million (after the reserved fund balance deduction of \$5.0 million for AMI), 55 days of operations based on the adopted budget.
- Utility and Solid Waste revenues have 1 month delay due to the billing process so seven months of revenue is reflected.
- The Sanitation Fund has an ending fund balance of \$753 thousand, which is approximately 68 days of operation.

UTILITY FUND- REVENUES



UTILITY FUND –EXPENDITURES





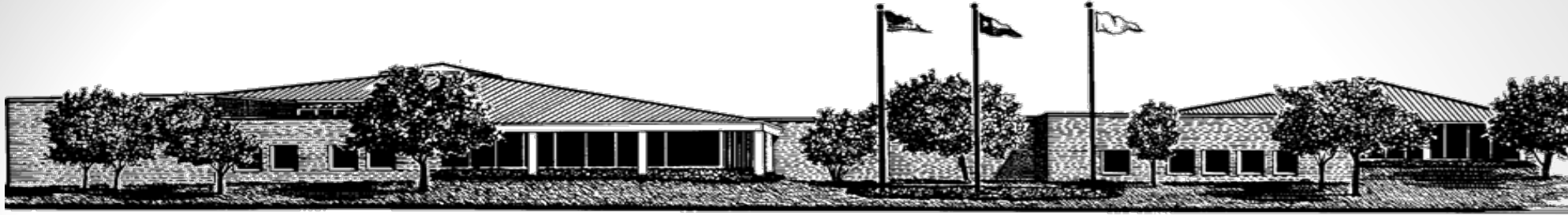
ONE-TIME PROJECTS AT MAY 31, 2020

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8	FY 20 LASERFICHE - GENERAL GOVT RECORDS	GEN GOV	-	19,185	19,185	
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11	FY 20 PYBURN PARK FITNESS EQUIPMENT	PARKS	-	50,000	50,000	
12	FY 20 CHILLER REPLACEMENT	PARKS	-	44,969	44,969	
13	FY 20 BI LASERFICHE	PW	-	10,000	10,000	ON HOLD
14	FY 20 FUEL TANKS	PW	-	141,508	141,508	
15	FY 20 LED LIGHTING AMPHITHEATRE	PARKS	-	20,000	20,000	ON HOLD
16	FY 20 CENSUS ACTIVITIES (FROM PY SAVINGS)	PW	219	5,000	4,781	
17	FY20 RESERVED FOR P-25 COMPLIANT RADIOS	POL/FIRE	-	350,000	350,000	
	TOTAL ONE TIME PROJECT BUDGET		\$568,809	\$3,607,912	\$3,039,103	

Unallocated Budget - Savings/(Overages) from Completed Projects

\$75,441





FIRE DEPARTMENT QUARTERLY UPDATE

JULY 21, 2020

SAM ROHDE, FIRE CHIEF

We are building a vibrant, inclusive community, driven by a commitment to democratic principles and service above self

City of Duncannonville



1

Staffing

- **New Hires**

- (3) Vacancies

- **Civil Service Entrance Exam**

- The Civil Service Entrance Exam was held on Saturday, July 11, 2020.
- Completed Personal History Statement Packets (PHS) are due back to the Fire Department by July 24, 2020. Upon receiving PHS, the Fire Department will begin performing extensive background checks to determine if applicants are qualified for the Firefighter / Paramedic position.

Accomplishments

- **COVID Response - Dispatch**
 - The cities of Cedar Hill, DeSoto and Duncanville assigned a Paramedic to SWRCC to assist with screening of High Consequences Infectious Disease (HCID) calls. This allowed the assisting Paramedic to obtain all necessary patient information enabling the appropriate EMS response to be sent.



Accomplishments

- **COVID Response - Squad**
 - In order to minimize exposure to High Consequences Infectious Disease (HCID), a two-man non-transport Squad concept was implemented. The cities of Cedar Hill, Duncanville and DeSoto staffed a Squad Crew which were dispatched to all HCID calls. This allowed one responder to enter the “hot zone” in full PPE to make contact for the initial assessment. The responder would place a surgical mask on the patient and perform the initial HCID screening. If the responder needs assistance, he would request additional resources via radio, and additional personnel would provide additional assistance as needed.

Accomplishments:

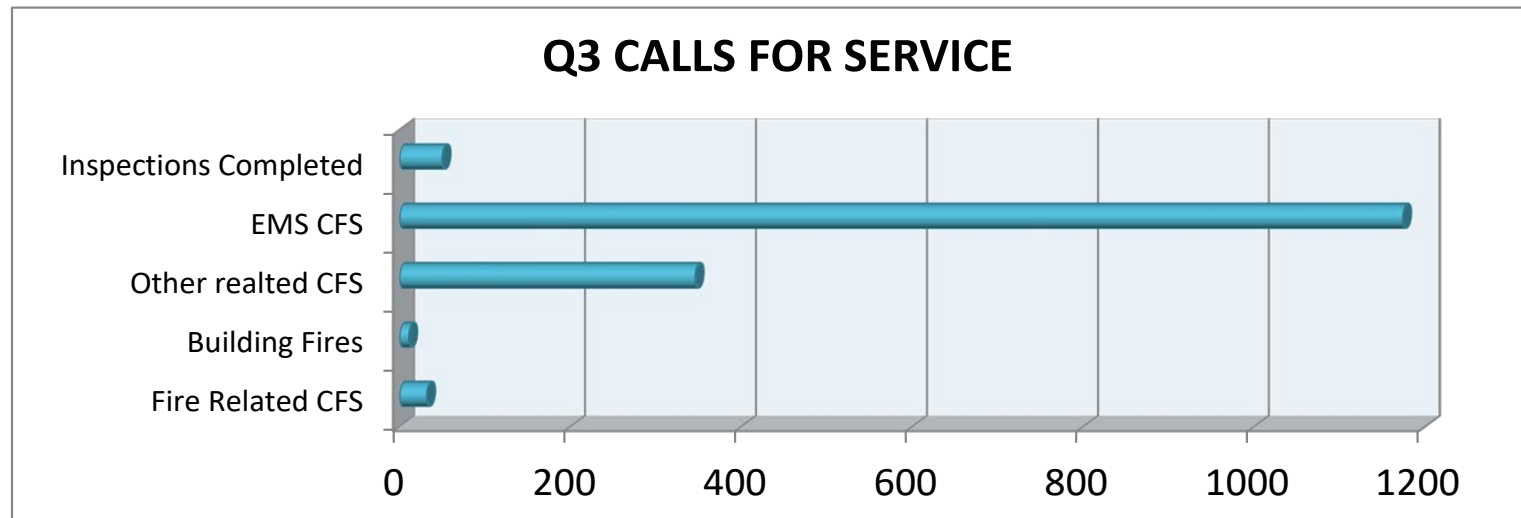
- **Emergency Management**
 - Emergency Management served as Command for COVID-19 services at Ellis-Davis Fieldhouse, provided changing COVID 19 guidance to city staff, ordered and obtained needed personal protective equipment for Cedar Hill, DeSoto, Duncannonville, Lancaster and healthcare agencies located in the Best Southwest Cities, and conducted COVID 19 walk up testing sites in our communities.

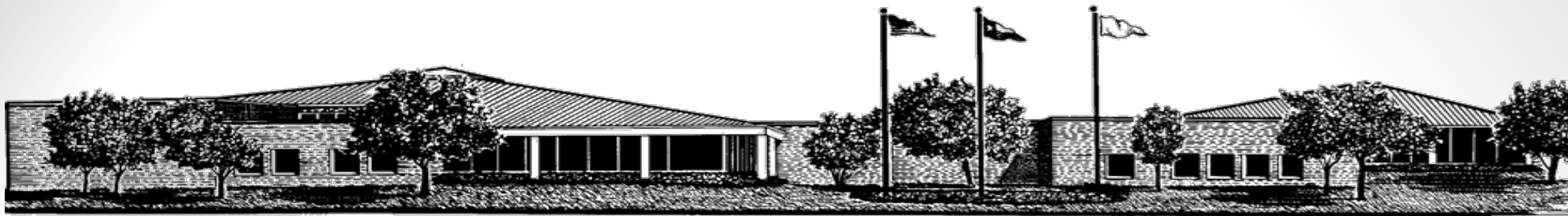




Performance Indicators

- **Total Calls for Service (Q3) 1,563**
 - Fire Related CFS: 32
 - Building Fires: 11
 - Other related CFS: 346
 - EMS CFS: 1,174
 - Inspections Completed: 50





DUNCANVILLE POLICE DEPARTMENT

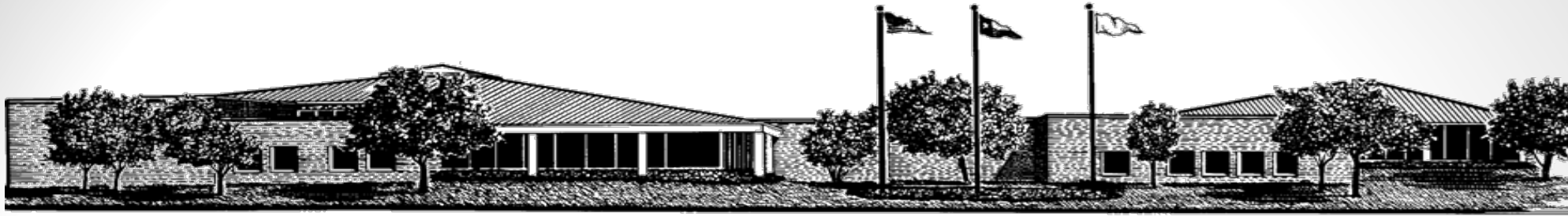
JULY 21, 2020

***We are building a vibrant, inclusive community, driven by a commitment to
democratic principles and service above self***

City of Duncanville



1



QUARTERLY REPORT APRIL – JUNE 2020

APRIL 21, 2020

We are building a vibrant, inclusive community, driven by a commitment to democratic principles and service above self

City of Duncannville



2

Texas Law Enforcement Agency Best Practices Recognition Program

Re-Recognition Status

- On June 4, 2020 the Texas Police Chiefs Association Foundation officially notified our department that we achieved “Re-Recognition Status” for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program.



Staffing/Personnel Highlights

- Three (3) candidates began a basic police academy at the North Central Texas Council of Governments Regional Police Academy May 11, 2020, with an expected graduation in October.
- The Duncanville Police Department will offer an entrance examination for police officer positions on Saturday, August 29, 2020.
 - Deadline to submit an interest card is August 21, 2020 at 3:00pm.
- To recap hiring status for the position of police officer of the City of Duncanville:
 - Due to recent hiring success the Duncanville Police Department has only three (3) vacancies as we move towards to becoming fully staffed.

Police Recruits

- On May 15, 2020 Duncanville Police recruits Francisco Salceda and Garyth Rawls graduated from the North Central Texas Council of Governments Regional Police Academy. Francisco was valedictorian and Garyth was the Top Shooter of the graduating class.



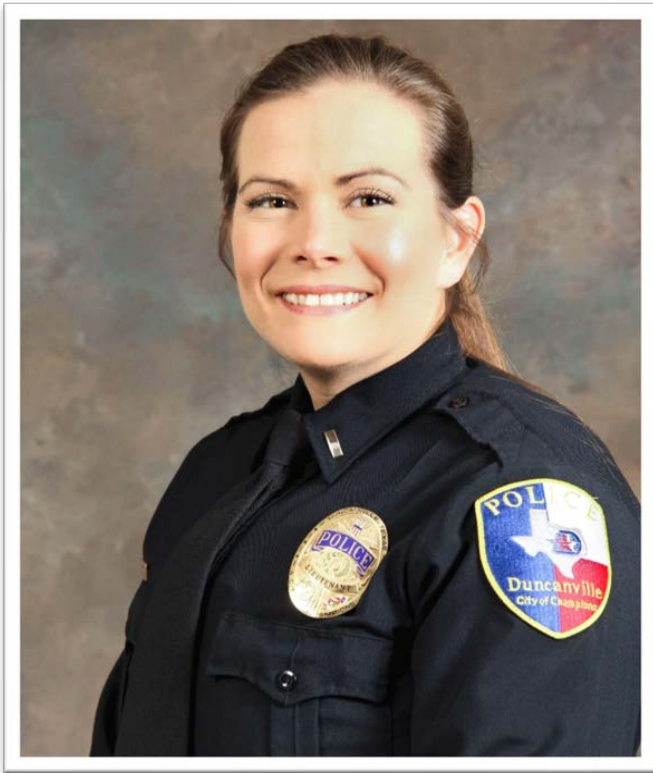
Police Recruits

- Police recruits Robert Allen, Marcus Johnson, Cory Shockey and Jordan Sherman successfully completed the North Central Texas Council of Governments Regional Police Academy. Robert Allen and Marcus Johnson were recipients of academy awards (Most Improved In Physical Fitness and Third Place In Firearms Competition).
- All listed officers, as of July 11th, have successfully completed field training and are independently working as patrol officers.



Employee Recognition

- On June 1, 2020 Lieutenant Rebekah Hendrick and Sergeant Chris Freis received their 10 year service award.



COVID-19

- Duncanville Police Department Preparedness Plan issued on March 20, 2020.
 - Developed in response to the COVID-19 pandemic.
 - Supplements Duncanville Police Department Regulations 5.09 Emergency Operations Plan and Duncanville Police Department Regulation 3.08 Infectious and Communicable Disease.
 - Duncanville Police Department Preparedness Plan Covers the following:
 - Situation summary
 - Signs and symptoms of COVID-19
 - Prevention and protection
 - Response to calls for service
 - Cleansing and disinfecting police vehicles
 - Emergency mobilization



COVID-19

- The local test site was set up at the Jesse Owens Athletic Complex (Ellis-Davis Center), located at 9191 S. Polk St, Dallas TX.
 - This site has been secured by sworn personnel of the Texas Department of Public Safety, Cedar Hill PD, Lancaster PD, DeSoto PD, and Duncanville PD.
- Duncanville Police pandemic response hours for the testing site total 1,778.60 hours. This is from the date the testing site opened, March 22, 2020 through June 20, 2020.



Response to Killing of George Floyd



June 1, 2020

The Duncanville Police Department sends our condolences to the family of Mr. George Floyd. The appalling death of Mr. Floyd, a week ago today, at the hands of police officers of the Minneapolis Police Department was inhumane, deeply disturbing, upsetting and heartbreaking. The actions and use of force displayed are inconsistent with the training and protocols of the Duncanville Police Department.

Furthermore, the Duncanville Police Department has implemented additional training for our police officers regarding Care, Custody, Control and Restraint of Prisoners. This additional training is meant to augment training our police officers have already received, thereby enhancing our commitment to our duty of care to all, especially those in our custody. Additionally, and beyond citizen interaction training recently mandated by the State of Texas, members of our department have attended de-escalation training, as well as training on the concept of implicit bias, all of which are of paramount importance in effectively and compassionately providing professional police services to our community.

While no single incident should define a City or its Police Department, we as police officers must be willing to stand up and denounce injustice which so clearly shocks our conscience in the absence of any viable explanation, especially when the injustice is committed by a police officer. Simply put, the involved Minneapolis Police Officers must be held legally accountable for their actions and inactions. The legitimacy of law enforcement throughout our country is based on our objective reputation which directly affects our effectiveness. That legitimacy rests solely with the communities we serve based on their trust in our police organizations.

The Duncanville Police Department has enjoyed a long history of community support. Everyday, members of our department strive to compassionately and professionally ensure public safety of all citizens. Please rest assured, the men and women of the Duncanville Police Department prioritize the sanctity of life in every situation. Further, we are committed to respecting and protecting the dignity, safety and rights of all citizens. The Duncanville Police Department remains steadfast in our duty to honorably serve the citizens of Duncanville while being accountable to you, our citizens, through our unparalleled professionalism and dedication.

Page 1 of 2



Our badge has been tarnished by Mr. Floyd's senseless and tragic death. Our job will be even more difficult because of the inexcusable actions of police officers formerly employed by the Minneapolis Police Department. However, the men and women of the Duncanville Police Department are committed to working even harder to keep, and in some cases gain, your trust. We thank you for your tremendous support.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert D. Brown, Jr.".

Robert D. Brown, Jr.
Chief of Police
Duncanville Police Department

A handwritten signature in black ink, appearing to read "Mark LiVigni".

Mark LiVigni
Assistant Chief of Police
Duncanville Police Department

Page 2 of 2



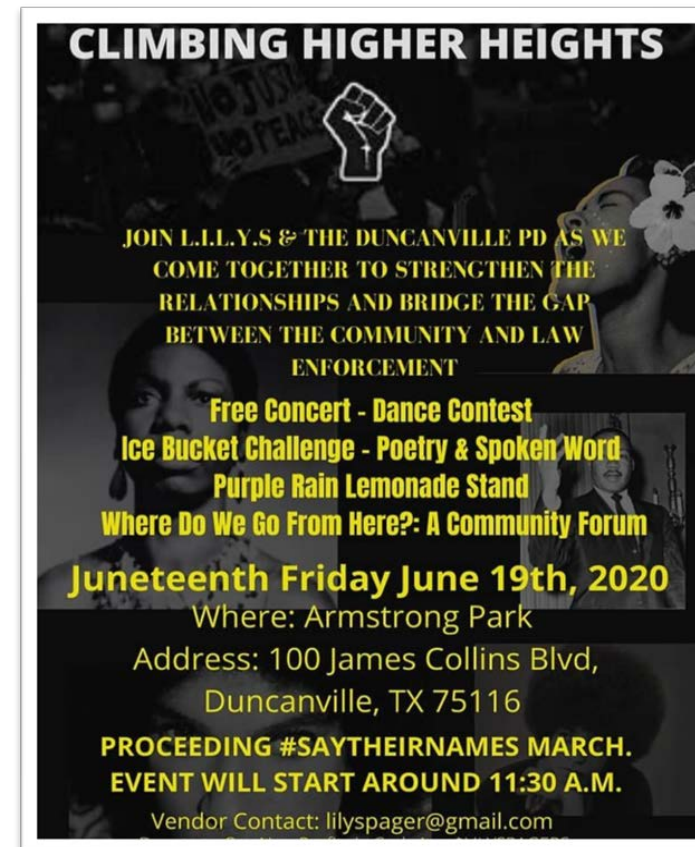
Candle Light Vigil – Armstrong Park

On June 8, 2020 the City of Duncanville and Faith-Based Community held a candle light vigil at Armstrong Park.



Say Their Names March and Rally

- Peaceful march to Armstrong Park to bring awareness to police brutality and racial injustice.





Say Their Names March and Rally



Police Reform Discussion

Chief Robert D. Brown, Jr, participated in a North Texas police chiefs discussion regarding police reform.



2019 RACIAL PROFILING ANALYSIS

- Chief Robert D. Brown, Jr. participated in a Community Policing Forum on June 18, 2020.



Department Activity: April – June 2020

• Number of Use of Force Incidents:

- 7 – All were found to be lawful and within departmental guidelines.
- 1 – Resistive suspect was taken into custody. Administrative review is still pending.

• Vehicle Pursuits:

- 2 – Pursuits were initiated by patrol officers. Both pursuits were reviewed and determined to be within departmental guidelines.

• Number of Complaints:

- 1 – Internal complaints alleged for policy violation. Complaint has been sustained.
- 1 – Internal complaint for policy violation. Complaint is still under investigation.
- 1 – External complaint alleging perjury and an illegal arrest. Complaint was investigated and classified as unfounded.



NIBRS Group A Offenses

F.B.I. chose these crimes on the basis of their seriousness, frequency of occurrence, pervasiveness in all areas of the country and likelihood of being reported.

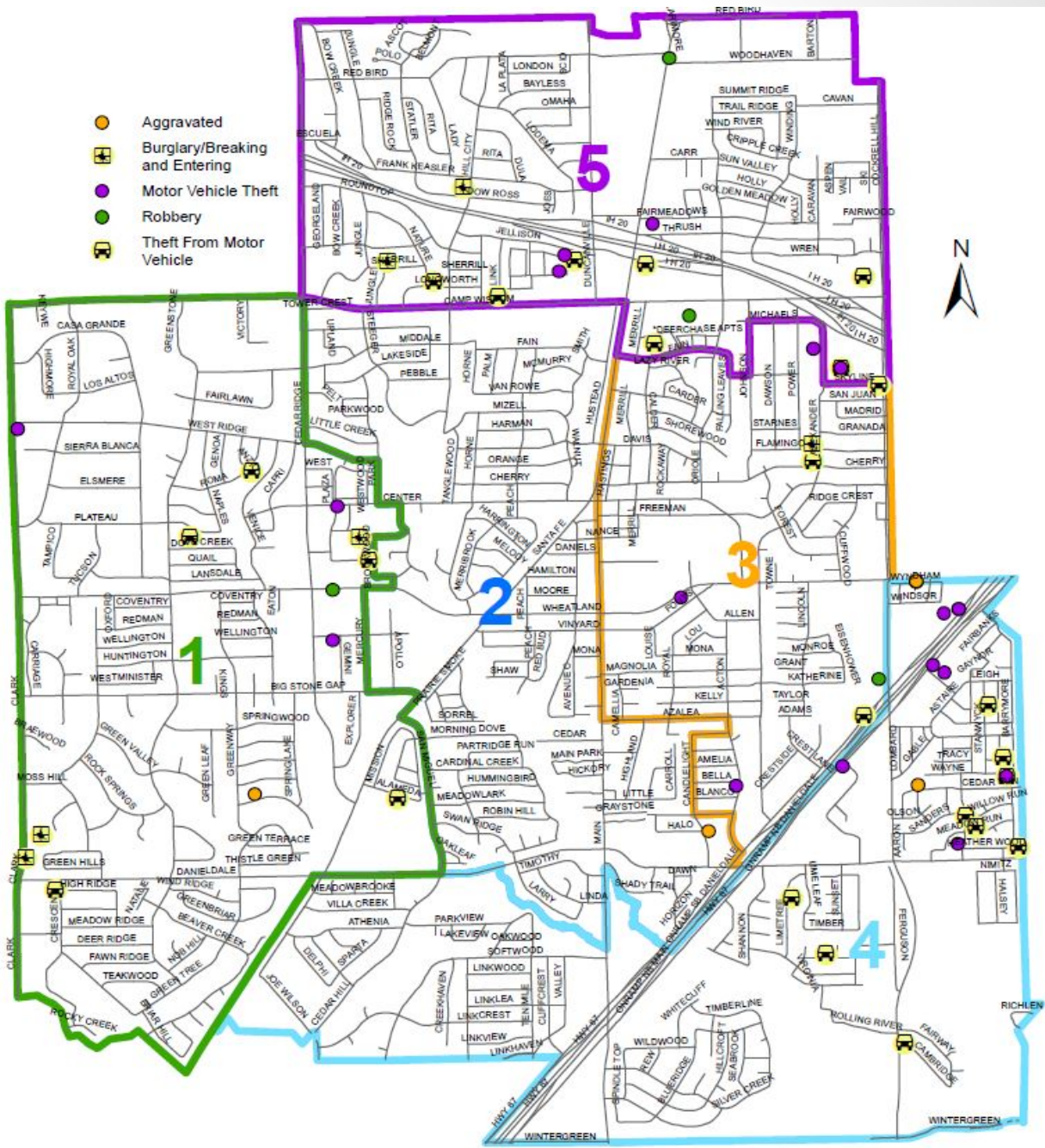
- | | | |
|---|---|--|
| <ul style="list-style-type: none"> • Animal Cruelty • Arson • Assault Offenses <ul style="list-style-type: none"> • Aggravated Assault • Simple Assault • Intimidation • Bribery • Burglary/Breaking and Entering • Counterfeiting/Forgery • Destruction/Damage/Vandalism of Property • Drug/Narcotic Offenses <ul style="list-style-type: none"> • Drug/Narcotic Violations • Drug Equipment Violations • Embezzlement • Extortion/Blackmail • Fraud Offenses <ul style="list-style-type: none"> • False Pretenses/Swindle/Confidence Game • Credit Card/Automated Teller Machine Fraud • Impersonation • Welfare Fraud • Wire Fraud | <ul style="list-style-type: none"> • Identity Theft • Hacking/Computer Invasion • Gambling Offenses <ul style="list-style-type: none"> • Betting/Wagering • Operating/Promoting/Assisting Gambling • Gambling Equipment Violations • Sports Tampering • Homicide Offenses <ul style="list-style-type: none"> • Murder and Nonnegligent Manslaughter • Negligent Manslaughter • Justifiable Homicide (Not a Crime) • Human Trafficking Offenses <ul style="list-style-type: none"> • Commercial Sex Acts • Involuntary Servitude • Kidnapping/Abduction • Larceny/Theft Offenses <ul style="list-style-type: none"> • Pocket – picking • Purse – snatching • Shoplifting • Theft From Building • Theft From Coin - Operated Machine or Device • Theft From Motor Vehicle | <ul style="list-style-type: none"> • Theft of Motor Vehicle Parts or Accessories • All Other Larceny • Motor Vehicle Theft • Pornography/Obscene Material • Prostitution Offenses <ul style="list-style-type: none"> • Prostitution • Assisting or Promoting Prostitution • Purchasing Prostitution • Robbery • Sex Offenses <ul style="list-style-type: none"> • Rape • Sodomy • Sexual Assault With An Object • Fondling • Sex Offenses, Nonforcible <ul style="list-style-type: none"> • Incest • Statutory Rape • Stolen Property Offenses • Weapon Law Violations |
|---|---|--|

Group A Offenses April – June 2020

	Occurred	Unfounded	Actual	Clearances
09A - Murder and Nonnegligent Manslaughter	1		1	0
11A - Rape	2		2	1
11B - Sodomy	0		0	0
11C - Sexual Assault with an Object	0		0	0
11D – Fondling	4		4	3
100 - Kidnapping/Abduction	0		0	0
120 – Robbery	15		15	7
13A - Aggravated Assault	11		11	7
13B - Simple Assault	60	1	59	50
13C - Intimidation	4		4	3
220 - Burglary/Breaking and Entering	28		28	3
23A - Pocket-picking	0		0	0
23B - Purse-snatching	0		0	0
23C - Shoplifting	25		25	15
23D - Theft From Building	1		1	0
23E - Theft From Coin Operated Machine or Device	0		0	0
23F - Theft from Motor Vehicle	79		79	0
23G - Theft From Motor Vehicle Parts/Accessories	7		7	0
23H - All Other Larceny	61	1	60	6
240 - Motor Vehicle Theft	37	3	34	2
250 - Counterfeiting/Forgery	4		4	0
26A - False Pretense/Swindle/Confidence Game	5		5	1
26B - Credit Card/Automatic Teller Machine Fraud	13		13	0
26F - Identity Theft	7	2	5	1
26C - Impersonation	0		0	0
270 - Embezzlement	0		0	0
280 - Stolen Property Offenses	0		0	0
290 - Destruction/Damage/Vandalism of Property	32		32	5
35A - Drug/Narcotic Violations	31		31	15
35B - Drug Equipment Violations	9		9	8
370 - Pornography/Obscene Material	0		0	0
40C - Purchasing Prostitution	0		0	0
520 - Weapons Law Violations	16		16	12
720 - Animal Cruelty	2	1	1	0
GRAND TOTAL	454	7	446	139

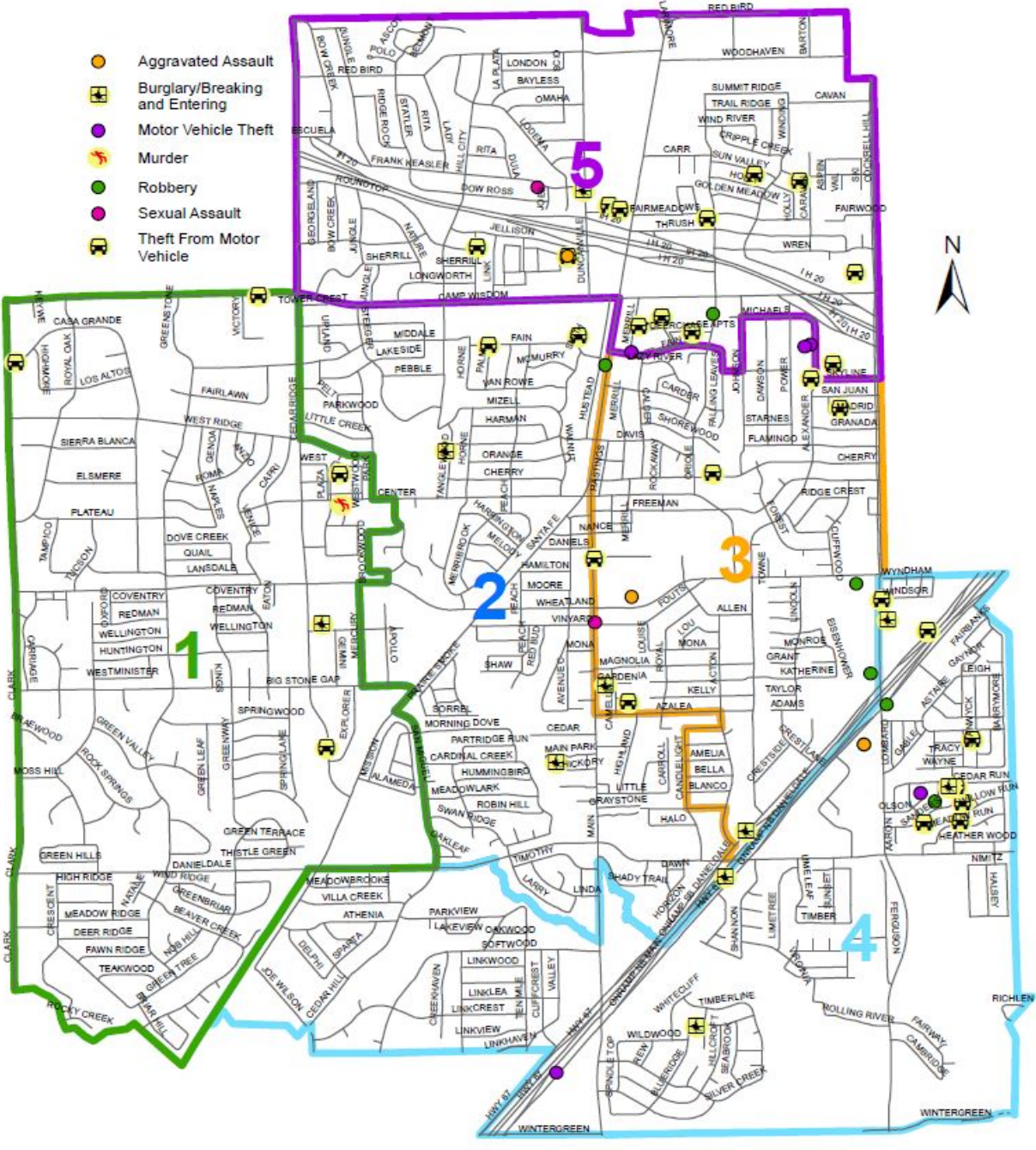
April 2020 Major Crimes

	District 1	District 2	District 3	District 4	District 5
Agg. Assault	1	1	0	2	0
Burglary	3	0	1	0	2
Motor Vehicle Theft	3	0	3	7	4
Robbery	1	0	1	3	2
Theft from Motor Vehicle	5	0	2	9	8
Total	13	1	7	21	16



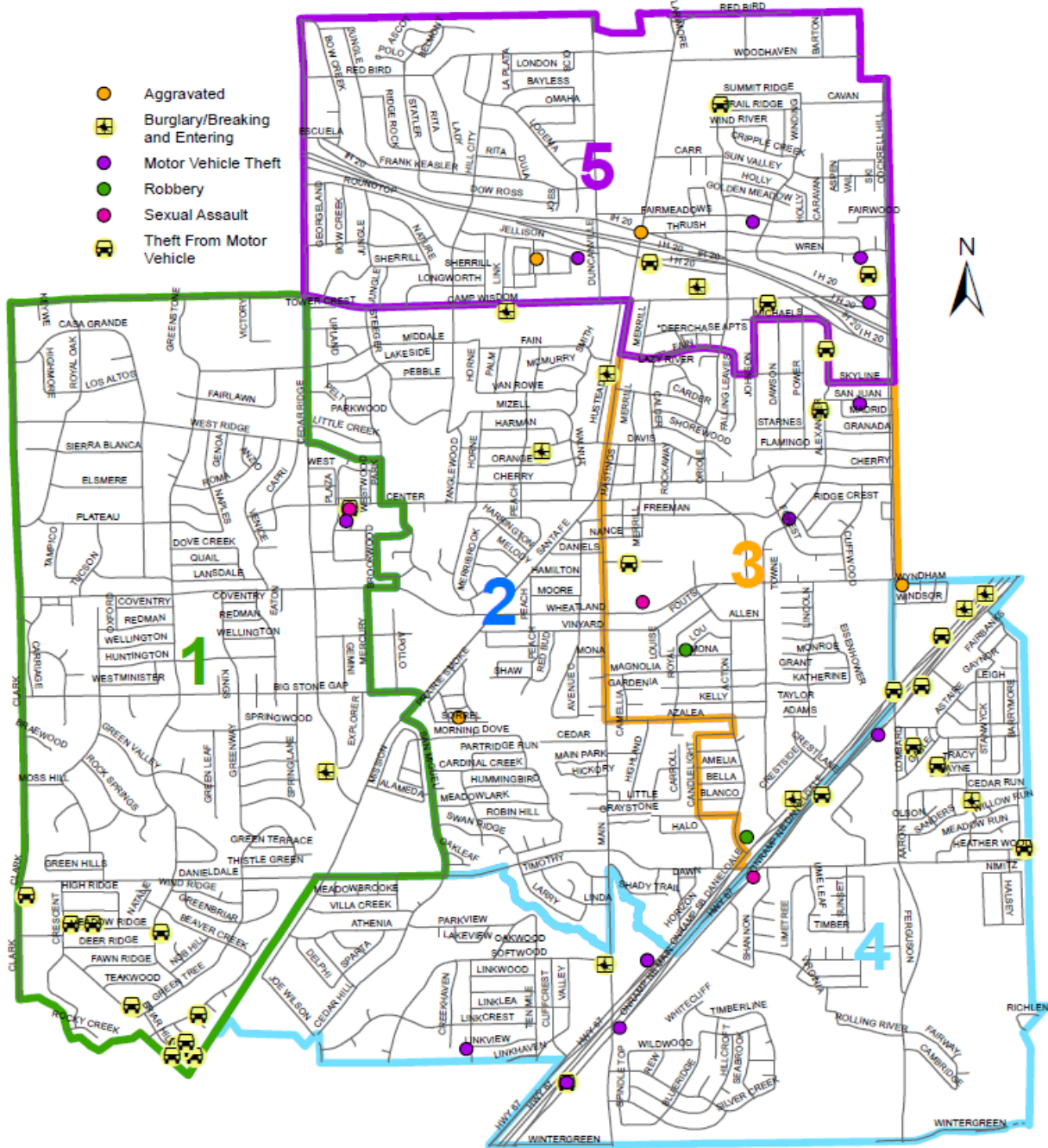
May 2020 Major Crimes

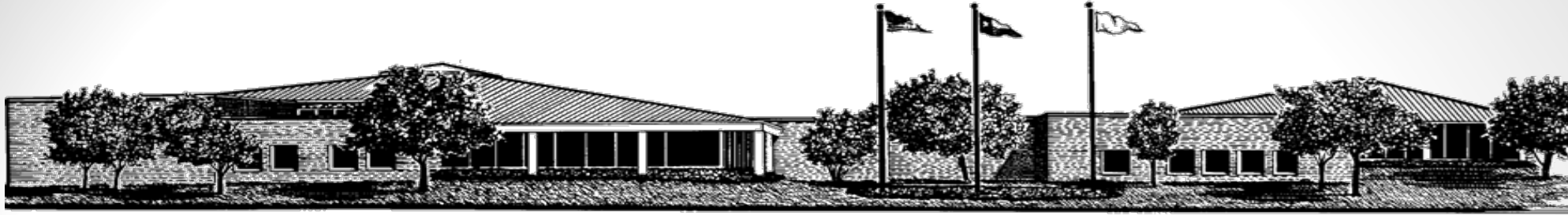
	District 1	District 2	District 3	District 4	District 5
Agg. Assault	0	0	1	1	1
Burglary	1	2	2	4	1
Motor Vehicle Theft	0	0	2	3	1
Murder	1	0	0	0	0
Robbery	0	0	3	2	1
Sexual Assault	0	0	1	0	1
Theft from Motor Vehicle	4	2	5	9	13
Total	6	4	14	19	18



June 2020 Major Crimes

	District 1	District 2	District 3	District 4	District 5
Agg. Assault	0	1	0	1	2
Burglary	1	3	2	4	2
Motor Vehicle Theft	1	0	2	7	3
Robbery	0	0	2	0	0
Sexual Assault	1	0	1	1	0
Theft from Motor Vehicle	12	0	2	8	5
Total	15	4	9	21	12





DUNCANVILLE POLICE DEPARTMENT'S USE OF FORCE DISCUSSION

JULY 21, 2020

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democratic principles and service above self***

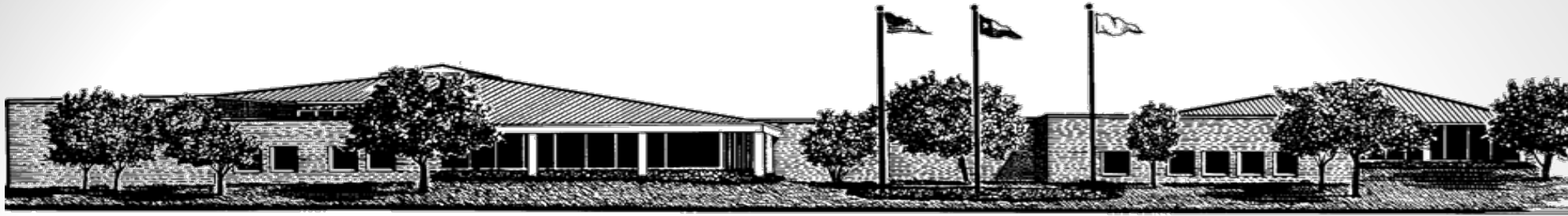


TABLE CONTENTS

- I. Policy Development
- II. Policy Highlights
- III. 8 Can't Wait Campaign

Policy Discussion requested by Councilman Mark Cooks

JULY 21, 2020

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Policy Development

- A recognized police agency by the Texas Police Chiefs Association Best Practices Recognition Program
- The Recognition Program evaluates a Police Department's compliance with over 168 Best Business Practices for Texas Law Enforcement. These Best Practices were carefully developed by Texas Law Enforcement professionals to assist agencies in the efficient and effective delivery of service and the protection of an individual's rights
- Received the award of "Recognized Law Enforcement Agency" from the Texas Police Chiefs Association Law Enforcement Recognition Program in 2016 and received re-recognition status in 2020
- Transparency in reporting high liability areas
 - A report is prepared and presented to the City Manager and City Council each month noting the number of use of force incidents, number of police pursuits, and the number of internal/external complaints.
 - Any disciplinary action taken is also noted in the monthly report
- Arrest and use of force authority derived from Chapter 9 of the Texas Penal Code

Policy Highlights

- Our Use of Force policy was updated on June 18, 2020
 - Chokeholds and carotid artery neck restraints are prohibited
 - Duty to intervene and stop excessive force by another officer required
- Officers may only use the force that appears reasonably necessary to effectively bring an incident under control
- Use of unnecessary force will not be tolerated
- The level of cause or justification for using any force on a free citizen is the objective reasonableness standard of the Fourth Amendment (Objectively Reasonable Standard is the facts or circumstances, which would cause a reasonable officer to act or think in a similar way under similar circumstances. *Graham v. Connor*, 490 U.S. 386 (1989) 396-397)
- Once the officer recognizes the force justification has changed (e.g. compliance or control), the officer must reassess the force application to a reasonably objective choice
- Every use of force action is reviewed by our Personnel and Training Unit and the officer's Chain of Command
- Officers involved in the use of deadly force will be placed on administrative leave pending investigation

8 Can't Wait Campaign

- 8 Can't Wait Campaign list policies governments can adopt to reduce use of force.
 - **Ban chokeholds and strangleholds** – The Duncanville Police Department has a written directive that prohibits the use of chokeholds and carotid artery neck restraints. The only exception to the use of a chokehold or a carotid artery neck restraint could be when the officer involved is justified in the use of deadly force. We do not teach these types of restraints.
 - **Require de-escalation** – De-escalation, as well as training on the concept of implicit bias, are part of our ongoing training program. This training is presented during the basic police academy. Additional training is provided after the officers' graduate from the basic police academy.
 - **Require warning before shooting** – In situations where an officer reasonably believes a person will cause imminent death or serious bodily injury if not immediately apprehended, the officer should, where feasible, identify themselves and give a verbal warning that deadly force may be used.
 - **Exhaust all other means before shooting** – The men and women of the Duncanville Police Department prioritize the sanctity of life in every situation. Our written directive states, "It is the policy of this law enforcement agency that officers use only the force that appears reasonably necessary, and under the circumstances, to effectively bring an incident under control while, protecting the life of the officer and/or others."

8 Can't Wait Campaign - Continued

- **Duty to intervene and stop excessive force by other officer** – The Duncanville Police Department requires any officer present and observing another officer, regardless of rank, using force that is clearly beyond that which is objectively reasonable under the circumstances shall, when in a position to do so, safely intervene to prevent the use of excessive force.
- **Ban shooting at moving vehicles** – While it is not banned, officers should move out of the path of an approaching vehicle. The practice is only allowed when the officer reasonably believes there are no other reasonable means available to avert the threat of the moving vehicle, or if deadly force other than the vehicle is directed at the officer or others. We do not shoot at a vehicle in an attempt to disable the vehicle.
- **Require use of force continuum** – The option of force used should escalate/de-escalate as individual circumstances dictate and in accordance with Chapter 9 of the Texas Penal Code. The Duncanville Police Department utilizes a force array, which places the officer in the center of a circle with all his/her options equally available. Officers shall only use that amount of force that reasonably appears necessary.
- **Require comprehensive reporting each time an officer uses force or threatens to do so** – All use of force actions are documented and reviewed by each officer's chain of supervisors, then analyzed by the department's Training and Personnel Unit and submitted to the Chief of Police.



QUESTIONS?