

Duncanville City Council Meeting Minutes
Regular Meeting
Tuesday, June 18, 2024

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, June 18, 2024, at 6:04 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Mayor Pro Tem Jeremy Koontz
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT:

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

City Secretary Taylor reviewed the council calendar.

3. BRIEFINGS / PRESENTATIONS

In the interest of time, Mayor Contreras recessed the briefing session at 7:03 p.m. to convene the regular session.

The briefing session reconvened at 8:12 p.m.

A. *Council to receive a briefing from Peachtree Recovery Services on third party property damage claims, and the opportunity to recover lost revenue from damage to city property from auto accidents.*

Todd Rhoad with Peachtree Recovery Services presented virtually. Councilmember McBurnett asked about the cost to the city. Mr. Rhoad stated there is no upfront cost but a percentage of the recovery.

B. *Receive a briefing from the Texas Municipal Retirement System.*

Presented by Budget Administrator Jennifer Otey and Anthony Mills, Director of Education Services, with Texas Municipal Retirement System.

C. *Receive a briefing on the preliminary FY 2025 Proposed Budget.*

Presented by Jennifer Otey

D. *Review Boards and Commission applications received and updates*

Presented by Ms. Taylor. Councilmember Pennebaker requested the council to consider consolidating some of the boards. Councilmember McBurnett requested a revamp of the interview questions. Attorney Hager suggested the questions be more appropriate to the board. The council will submit suggested updated questions to Ms. Taylor.

E. *Council to hear a briefing on 4 Belmont Pl, a piece of property owned by the City of Duncanville with limited development potential.*

Presented by City Manager Finch.

F. *Council to receive a briefing on the possible naming of the Duncanville Library as the "Anne and Mayor David Green Family Library".*

Presented by Mr. Finch.

- G. ***Council to receive a briefing on the Duncanville Fieldhouse in regard to coordinating an updated strategic plan for the Fieldhouse.***
Presented by Mr. Finch and Fieldhouse General Manager Craig Brasfield.
- H. ***Council to receive a briefing on status of Lead Line Inventory as required by Lead and Copper Rule Revisions***
Presented by Matt Bryant, Assistant Public Works Director. Henry Witt and Trey Taylor with the Texas Water Development Board presented virtually.

EXECUTIVE SESSION

The briefing session was adjourned, and the Executive Session was called into session at 9:20 p.m. Mayor Contreras read the item into the record.

The Council closed the Executive Session at 9:40 p.m.

- 1. ***City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.***

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:11 p.m. with Mayor Contreras presiding.

Councilmember Veracruz delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

1. REPORTS

- A. ***Mayor's Report.***
Mayor Contreras commended Cedar Hill on the Juneteenth Celebration and the Arts Commission's Pop-up Art Exhibit at the Library.
- B. ***Councilmembers' Reports***
Councilmembers Gooden and McBurnett commented on the Arts Commission pop-up gallery. Councilmember McBurnett asked residents for patience regarding the brush pickup. Councilmember Cherry-Brown thanked Mayor Pro Tem Koontz for his art piece in the Art Exhibit. Mayor Pro Tem Koontz asked citizens to visit Lakeside Park's prairie restoration project. He also gave an update on the Housing Finance Commission meeting he attended today as well as Texas Parks and Wildlife opportunities. He then encouraged citizens to apply for Boards and Commissions.
- C. ***City Manager's Report.***
Mr. Finch congratulated Emergency Management Operations Coordinator Lauren Sanchez on receiving the NCTCOG's (North Central Texas Council of Government) Regional Service Excellence Award.

2. PROCLAMATIONS AND PRESENTATIONS

None

3. CITIZENS' INPUT

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

Gayle Sliger
1405 S. Main
Naming of the Library

Patrick Harvey
1010 Huntington
Naming of Library/Arts Pop-up

Jack Long
13220 Woodhaven Dr.
Farmers Branch, TX
Retirement benefits

Terry Webb
11708 CR
Retirement benefits

Ty Phan Lu
434 Blue Ridge Dr.
Government transparency

Eveline Carroll
1422 Los Altos Ln
July 4th event (email)

Erika Browning
442 E. Cherry St.
July 4th event (email)

Michaela Downing
818 Del Lenora Dr. #55
July 4th event (email)

4. **CONSENT AGENDA**

Mayor Contreras requested that City Secretary Chiquita Taylor read the Consent Agenda Items.

- A. ***Consider the Minutes for the June 4, 2024 City Council Regular Meeting.***
- B. ***Consider an Ordinance amending the FY 2023-24 budget by appropriating revenue and fund balance resources and amending expenditures for the Hotel/Motel and Duncanville Community and Economic Development Corporation (DCEDC) Funds.***

ORD 2521

- C. ***Consider a resolution authorizing the acceptance of a matching federal grant from the Department of Agriculture, Forest Service through the Texas A&M Forest Service Community Forestry Program.***

RES 2024-286

- D. ***Consider a Resolution approving the submittal of the FY2024 Community Development Block Grant (CDBG) Project/Activity Applications for CDBG funds with Dallas County.***

RES 2024-270

- E. ***Consider a Resolution authorizing a Cooperative Purchasing Agreement with Austin Asphalt, Inc. through Dallas County Invitation for Bid 2022-046-6961 for hot mix asphalt for a one-year term, with the option to renew for up to three additional one-year terms, in an estimated contract amount not to exceed \$322,981.00 over the four years, subject to the exercise of a contract renewal and City Council appropriation.***

RES 2024-285

- F. ***Consider a Resolution awarding a bid and authorizing a Cooperative Purchasing Agreement with Insituform Technologies, LLC, through Buyboard Contract 730-24 for pipe bursting wastewater improvements***

for a one-year term with the option to renew for up to four additional one-year terms, in an estimated contract amount not to exceed \$4,573,729.25 over the five years, subject to the exercise of a contract renewal and City Council appropriation.

RES 2024-284

- G. Consider a Resolution authorizing an agreement with Duke's Root Control, Inc. for annual sanitary sewer evaluation surveys and sewer line root removal treatment via sole-source procurement for a one-year term, with the option to renew for up to four additional one-year terms, for a total contract amount not to exceed \$840,000.00 over the five years, subject to the exercise of a contract renewal and City Council appropriation.**

RES 2024-277

- H. Consider a Resolution authorizing the an amendment to Professional Services Agreement 21-3220011 with Burgess & Niple, Inc. for additional professional engineering services as part of the Ten Mile Creek Erosion Control Improvements Project in the amount of \$7,150.00, authorizing an appropriation of \$16,506.00 in additional funding to establish a project contingency for the execution of future change orders, equaling a combined amount of \$23,656.00, not exceeding a total contract amount of \$188,716.00.**

RES 2024-278

- I. Consider Amending the City of Duncanville Ordinance Chapter 16A - Sign Guidelines to exclude LED scoreboards from certain illuminated sign prohibitions.**
- J. Consider approval of Resolution 2024-276 for a License Agreement with Youth Scoreboards, L.L.C. for video scoreboards at Harrington Park.**

RES 2024-276

- K. Consider a Resolution approving a waiver to the DCEDC to allow for the possession, distribution, and consumption of beer and wine at such special event in accordance with Section 12.205 of the Code of Ordinances by approved vendor(s), providing for camping or overnight occupancy within Armstrong Park; providing for regulations and conditions for such use; providing for a waiver of applicable distance requirements under Section 12-201 of the Code of Ordinances.**

Special Event Planner Angela Owens reviewed this item for the council. Mayor Pro Tem Koontz requested this item be moved to individual consideration. It is now item 5C.

Councilmember Don McBurnett made a motion to approve the consent agenda as stated, Mayor Pro Tem Jeremy Koontz seconded the motion. The vote was cast 7 for, 0 against.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.**
No action taken as a result of the executive session.
- B. Appoint City Councilmembers to serve on the Audit Committee and discuss and consider private citizens' appointment to the Audit Committee, as well as designate a chairman for the committee.**
Citizen appointments will be continued until a future meeting.

Councilmember Don McBurnett made a motion to appoint Councilmembers McBurnett, Cherry-Brown, and Mayor Contreras to the Audit Committee with Councilmember McBurnett as Chair. Councilmember Joe Veracruz seconded the motion. The vote was 7 for, 0 against.

RES 2024-288

- C. ***Consider a Resolution approving a waiver to the DCEDC to allow for the possession, distribution, and consumption of beer and wine at such special event in accordance with Section 12.205 of the Code of Ordinances by approved vendor(s), providing for camping or overnight occupancy within Armstrong Park; providing for regulations and conditions for such use; providing for a waiver of applicable distance requirements under Section 12-201 of the Code of Ordinances.***

Angela Owens presented This item in the briefing session, who was available to answer questions. Mayor Pro Tem Koontz asked about past large-scale events and attendance. Ms. Owens stated that the events have been well attended. Mr. Koontz then asked how often we have disturbances. Interim Police Chief Matt Stogner stated that we hire outside officers to supplement during large events. This has minimized the number of incidences. Mr. Koontz then asked if we had to sell alcohol in order for this to be a successful event. City Manager Finch stated that this is a council decision. This is for beer and wine sales in a designated area. Councilmember Pennebaker commented that he had competed in the past barbeque competition and feels beer and barbeque go together. There was not an issue last time. Councilmember Gooden asked if there was a reason this was brought to the council. Ms. Owens stated that part of it is that the cooks sometimes cook with alcohol, and also, we have been asked by citizens to sell alcohol. Councilmember Cherry-Brown asked if there would be a confined area and if there would be a limit. Ms. Owens stated that the vendors and the police will be monitoring consumption. Mayor Pro Tem Koontz asked if overnight camping and alcohol sales would be voted on together. Mr. Hager stated the council could request to amend the resolution with the sale of alcohol and the overnight camping be voted on separately. Councilmember Gooden commented that she has concerns about the sale of alcohol as she does not think it is necessary for the 4th of July event. She is okay with it for the barbeque cookoff. Councilmember McBurnett stated he would like to hear the presentation before voting. Ms. Owens reviewed the procedures, map, and security plan. He would also like the sale of alcohol for the barbeque cook-off and not the July 4th event.

Mayor Greg Contreras made a motion to approve the resolution be amended by Attorney Hager, Councilmember Don McBurnett seconded the motion. The vote was cast 5 for, 1 against (Councilmember Joe Veracruz) Councilmember At-Large DeMonica Gooden abstained.

Mayor Greg Contreras made a motion to approve the resolution with the exclusion of July 4th for alcohol sales, Councilmember Don McBurnett seconded the motion. The vote was cast 5 for, 2 against (Councilmember At-Large DeMonica Gooden and Mayor Pro Tem Jeremy Koontz).
RES 2024-282

6. **STAFF AND BOARD REPORTS**

None

Mayor Contreras recessed the regular session at 8:08 p.m. to reconvene the briefing session.

ADJOURNMENT

The meeting was adjourned at 9:41 p.m.

APPROVED:

CITY SECRETARY