

Duncanville City Council Meeting Minutes

Regular Meeting

Tuesday, June 17, 2025

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, June 17, 2025, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Mayor Pro Tem DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Councilmember Jeremy Koontz
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT:

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

Mayor Contreras recessed the Briefing Session at 6:33 p.m. for City Council to convene into Executive Session.

The executive session was closed at 7:08 p.m.

A. *Briefing to residents on the Best Southwest Residential Safe Room Rebate Program available to those interested in participating.*
Presented by Regional Emergency Management Coordinator Lauren Sanchez.

B. *Discuss proposed changes to Park Ordinance 12B to include the Charles F. Ladd Nature Preserve.*
Presented by Director of Parks and Recreation Bart Stevenson.
Councilmember proposed the creation of ad hoc committee for the Ladd Master Plan.

C. *The City Council will receive a briefing on the Drainage Master Plan, discuss the information, and provide direction if necessary.*
Presented by Chief Procurement Officer Elton Brock.

EXECUTIVE SESSION

The Executive Session was called into session at 6:34 p.m. Mayor Contreras read the item into the record.

The Council closed the Executive Session at 7:08 p.m.

- City Council shall convene into closed executive session pursuant to Section 551.071 to consult with the City Attorney regarding policy and rules relating to public hearings and rezoning matters, specifically to seek legal advice from the City Attorney.***

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:14 p.m. with Mayor Contreras presiding.

Deacon Charles Ruelas with Holy Spirit Catholic Church delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and the Texas Pledge.

1. REPORTS

A. *Mayor's Report.*

Mayor Contreras reported on the Juneteenth celebration this past weekend in DeSoto.

B. *Councilmembers' Reports*

Mayor Pro Tem Gooden acknowledged the Arts Commission and their event, the Literary Cafe' at the library, which included authors from Duncanville. Councilmember McBurnett reported on past and upcoming events in the city. He also congratulated Assistant Fire Chief Greg Chase on his retirement.

C. *City Manager's Report.*

City Manager Finch invited everyone to Assistant Chief Chase's retirement on June 27th. He also commended the Fire and Police departments on their response to a recent incident in the city.

2. PROCLAMATIONS AND PRESENTATIONS

None

3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _
- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

Jack Brown
334 Cardinal Creek
Non-profit in the city

4. CONSENT AGENDA

A. *Consider the Minutes for the June 3, 2025, City Council Regular Meeting.*

- B. ***Consider appointments to fill vacancies on Boards and Commissions including the Duncanville Community and Economic Development Corporation Board (DCEDC) and the Tax Increment Financing Reinvestment Zone Number One (TIF Board).***

RES 2025-493

- C. ***Consider a Resolution of the City Council of the City of Duncanville, Texas, authorizing the adoption of the Federal Emergency Management Agency (FEMA) approved 2025 Dallas County Hazard Mitigation Plan Update.***

RES 2025-491

- D. ***Consider a Resolution approving a five-year contract with Flock, Inc. for the purchase, maintenance, and monitoring of three (3) stationary Automated License Plate Recognition (ALPR) cameras and two (2) portable ALPR cameras, totaling \$80,000.00. This Resolution also authorizes amended-restated contract to add six cameras for a combined contract total not to exceed \$155,000.00.***

RES 2025-494

Councilmember Don McBurnett made a motion to approve the consent agenda, Councilmember Jeremy Koontz seconded the motion. The vote was cast 7 for, 0 against.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. ***Take any necessary action as a result of the Executive Session.***

No action taken.

- B. ***Consider a resolution appointing City Council members to serve on the Audit Committee, as well as designating a chairperson for the committee.***

Presented by City Secretary Chiquita Taylor. Councilmembers McBurnett, Mayor Contreras, and Mayor Pro Tem Gooden were nominated and approved for membership on the Audit Committee.

Councilmember Jeremy Koontz made a motion to nominate Councilmember McBurnett to the Audit Committee and serve as chair, Mayor Pro Tem DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

Councilmember Don McBurnett made a motion to nominate Mayor Contreras to the Audit Committee, Councilmember Kyle Pennebaker seconded the motion. The vote was cast 7 for, 0 against.

Councilmember Karen Cherry-Brown made a motion to nominate Mayor Pro Tem Gooden to the Audit Committee, Councilmember Jeremy Koontz seconded the motion. The vote was cast 7 for, 0 against.

RES 2025-492

- C. ***Council to consider a resolution appointing a director and alternate to the board of the North Central Texas Housing Finance Corporation.***

Presented by Assistant City Manager - Operations Richard Abernethy. Councilmember Koontz was approved to continue to serve as director, with Councilmember Pennebaker approved as the alternate.

Councilmember Don McBurnett made a motion to nominate Councilmember Koontz to the board, Councilmember Karen Cherry-Brown seconded the motion. The vote was cast 7 for, 0 against.

Councilmember Jeremy Koontz made a motion to nominate Councilmember Pennebaker to serve as alternate on the board, Councilmember Don McBurnett seconded the motion. The vote was cast 7 for, 0 against.

RES 2025-497

- D. ***Consider an Ordinance amending the FY 2024-2025 budget by appropriating fund balance resources in the General Fund, Comprehensive and Liability Insurance Fund, and the One-Time Project Fund.***

Presented by Budget Administrator Jennifer Otey.

Councilmember Jeremy Koontz made a motion to approve the item as stated, Councilmember Don McBurnett seconded the motion. The vote was cast 7 for, 0 against.

ORD 2540

6. **STAFF AND BOARD REPORTS**

- A. ***Summary and overview of the 2025 BloomFest event, held on Friday, May 23, 2025, at Armstrong Park.***

Presented by Special Events Planner Devon Handley.

- B. ***Overview and planning update for the City of Duncanville's annual 4th of July Celebration scheduled for Friday, July 4, 2025, at Armstrong Park.***

Presented by Devon Handley.

- C. ***Receive the Duncanville Community and Economic Development Corporation (DCEDC) Annual Report***

The presentation was postponed until October 2025.

- D. ***Receive the Economic Development Department Quarterly Report***

Presented by Economic Development Director Victor Barrera and Assistant Economic Development Director Marlon Goff.

ADJOURNMENT

The meeting was adjourned at 9:05 p.m.

ATTEST:

CITY SECRETARY