

Duncanville City Council Meeting Minutes

Regular Meeting

Tuesday, May 20, 2025

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, May 20, 2025, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT:

Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Mayor Pro Tem Jeremy Koontz
Councilmember Karen Cherry-Brown (attended virtually)
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT:

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

Briefing Session was adjourned at 6:54 p.m.

A. *Briefing on Revisions to the City of Duncanville's Procurement Card Policy*

Presented by Managing Director/CFO Richard Jackson and Chief Procurement Officer Elton Brock.

B. *Discuss the selections of Mr. and Ms. Juneteenth to represent Duncanville at the 2025 Best Southwest event on June 14, 2025.*

Presented by Parks and Recreation Director Bart Stevenson. The council voted on their selection for Mr. and Ms. Juneteenth from the nominations submitted.

C. *Receive a briefing from the Duncanville Police Department on the implementation of the Duncanville Police Resilience, Intervention, Support, & Engagement (RISE) Unit.*

Presented by Assistant Police Chief Ron Wilcots with officers Hernandez, Ambrosio, and Lopez.

EXECUTIVE SESSION

The Executive Session was called into session at 6:56 p.m. and Mayor Contreras read the item into record.

The Council recessed the Executive Session at 7:21 p.m.

Mayor Contreras reconvened the Executive Session at 9:14 p.m.

The Executive Session was closed at 9:50 p.m.

- City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located west of State Route 67, east of Clark Rd, south of Camp Wisdom, and pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.***

2. ***City Council shall convene into closed executive session pursuant to Section 551.071 to consult with the City Attorney regarding a pending EEOC Claim# 450-2025-04349, Nathan Warren.***

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:27 p.m. with Mayor Contreras presiding.

Patrick Harvey delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

OATHS OF OFFICE

City Secretary Chiquita Taylor administered the oaths of office for candidates elected at the May 3, 2025 general election.

RECESS FOR RECEPTION

Mayor Contreras recessed the meeting at 7:51 p.m.

The regular session reconvened at 8:09 p.m.

1. **REPORTS**

- A. ***Mayor's Report.***

Mayor Contreras congratulated the councilmembers on their re-election and thanked the candidates who ran in the election.

- B. ***Councilmembers' Reports***

Councilmember Veracruz recognized the Duncanville ISD on their swearing in ceremony for elected board members. Councilmember McBurnett reviewed upcoming events and gave a review of some past events. He thanked staff for the neighborhood sweep in District 2. Councilmember Pennebaker thanked Police and Fire for their support on the Run for the Wall event.

- C. ***City Manager's Report.***

City Manager Finch yielded his time to Police Chief Matt Stogner to present Mr. Jerry Boyd, with the Duncanville PD Life Saving Award.

Councilmember Don McBurnett made a motion to extend the City Manager's Report time, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

2. **PROCLAMATIONS AND PRESENTATIONS**

- A. ***Proclamation recognizing May 18 - 24, 2025, as National Public Works Week.***

Read and presented by Director of Public Works Matt Bryant.

- B. ***Council to receive a briefing presentation on the Insurance Services Office (ISO) Consultant Report.***

Presented by Fire Chief Chris Conneally. Councilmember McBurnett asked about the advantage of the ISO rating. Chief Conneally stated it would allow a one to two percent decrease in insurance rates for commercial or residential properties.

3. **CITIZENS' INPUT**

“Pursuant to Section 551.007 of the Texas Gov’t Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law”

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _
- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

Robin Thomas
1522 Valley View Ln
Life School

Michael Barker
522 Oriole Blvd.
Recycling

4. CONSENT AGENDA

- A. *City Council to consider a proposed change to the City of Duncanville's Compensation Policy last revised October 1, 2020. The proposed change would establish a Cost-of-Living Adjustment (COLA) plan tied to the Consumer Price Index, subject to annual budget appropriation.***

RES 2025-474

- B. *Consider a Resolution authorizing an amendment to descope the modular block wall and associated items from the Softwood Drive Sanitary Sewer Aerial Crossing Repair construction contract with Texas Standard Ltd., in an amount of \$621,168.65, reducing the total contract price to \$755,080.76.***

RES 2025-471

- C. *Consider a Resolution authorizing the Second Amendment to Professional Services Agreement 23-0004 with Dunaway Associates for additional professional engineering services as part of the Softwood Drive Sanitary Sewer Aerial Crossing Design Project, in the amount of \$120,360.00, authorizing an appropriation of \$21,961.00 as a project contingency for the execution of future change orders, not exceeding a total contract amount of \$241,571.00.***

RES 2025-470

- D. *Consider Resolution 2025-477 authorizing the repeal of Economic Development Grants and Incentives awarded to the Diamond Suite Art and Event Studio, LDG SRV Holding, LLC, Plaza Villareal, LLC, and 1703 Main Realty, and City Council Resolutions identified as 2023-101, 2023-100, 2023-168, and 2024-214.***

RES 2025-477

- E. *Consider Resolution 2025-479 approving DCEDC expenditure of \$10,000.00 for a sponsorship for the Duncanville Sister City Program.***

RES 2025-479

- F. ***Consider Resolution 2025-478 approving a DCEDC expenditure for payment to STAR Transit for the FY 2025 balance of \$56,750.00 to provide public transportation services to the citizens of Duncanville.***

RES 2025-478

Councilmember Don McBurnett made a motion to the consent agenda, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

5. **ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. ***Take any necessary action as a result of the Executive Session.***

No action taken.

- B. ***Consider approving Resolution 2025-476 designating Cozea Stephens and Celee Stephens as Mr. and Ms. Juneteenth representing Duncanville at the 2025 Best Southwest event.***

Presented by Bart Stevenson

RES 2025-476

Councilmember Don McBurnett made a motion to approve the item as stated, Mayor Pro Tem Jeremy Koontz seconded the motion. The vote was cast 7 for, 0 against.

- C. ***Consider an ordinance amending the FY 2024–2025 Adopted Budget to authorize a 5% increase in base salary and applicable benefits for employees in the Police and Fire Departments. The change includes an adjustment to the Step 1 base pay of both departments and reflects a mid-year response to retention challenges.***

Presented by City Manager Finch with Chief Matt Stogner and Chief Chris Conneally.

ORD 2539

Councilmember Don McBurnett made a motion to approve the item as stated, Councilmember Kyle Pennebaker seconded the motion. The vote was cast 7 for, 0 against.

6. **STAFF AND BOARD REPORTS**

- A. ***Receive the Library Quarterly Report.***

Presented by Library Director Hannah Olson and Todd Frager with Library Systems & Services (LS&S).

Mayor Contreras recessed the regular session at 9:09 p.m. to convene into Executive Session.

The regular session reconvened at 9:51 p.m.

ADJOURNMENT

The meeting was adjourned at 9:51 p.m.

ATTEST:

CITY SECRETARY