

Duncanville City Council Meeting Minutes
Regular Meeting
Tuesday, April 16, 2024

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, April 16, 2024, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT:

Mayor Barry L. Gordon
Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Councilmember Jeremy Koontz
Councilmember Karen Cherry-Brown
Mayor Pro Tem Greg Contreras

COUNCIL ARRIVING AT:

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Gordon read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

City Secretary Chiquita Taylor reviewed the council calendar.

3. BRIEFINGS / PRESENTATIONS

Briefing Session was adjourned at 6:54 p.m.

A. *Review current Boards and Commissions processes and possible updates*

Ms. Taylor reviewed current status and proposed updates to Boards and Commissions.

EXECUTIVE SESSION

The Executive Session was added as part of the Supplemental Agenda and moved to the end of the regular session.

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section 551.089, Deliberation regarding security devices and communication systems of the City of Duncanville; and, Section 551.074 regarding personnel matters, to deliberate the appointment and duties of the City Manager

Mayor Gordon convened the Executive Session at 8:27 pm.

The Executive Session was closed at 9:54 p.m.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:01 p.m. with Mayor Gordon presiding.

Councilmember McBurnett delivered the Invocation.

Mayor Gordon led the Pledge of Allegiance and Texas Pledge.

1. REPORTS

A. *Mayor's Report.*

Mayor Gordon took a moment to express his concern and condolences to the family involved in yesterday's tragedy. He thanked the Police and Fire responders and prayed for the family and first responders involved.

He thanked the park and recreation staff for the success of the Kidsville opening event and added that the eclipse was a great, well-planned event.

April 25th is the final Coffee with the Mayor.

B. *Councilmembers' Reports*

Councilmember McBurnett commended the Parks and Recreation staff on this past week's events. The Light of Hope and PIP Days are coming up on April 25th and 26th, and the first annual Ladd fest is coming up on April 30th.

C. *City Manager's Report.*

Mr. Finch thanked the council for recognizing the staff and the public for their patience when dealing with phone and internet issues.

2. PROCLAMATIONS AND PRESENTATIONS

A. *Presentation of 2024 Best Southwest Scholarship award winner*

Mayor Gordon presented Kevin Vega with the Best Southwest scholarship. Amanda Skinner and Chad McCurdy of Cedar Hill Council assisted in presenting the \$1000 scholarship to Kevin Vega of Duncanville High School.

B. *Proclamation recognizing May 2, 2024 as National Day of Prayer in Duncanville*

Mayor Gordon read and presented the proclamation to Chris Gutierrez, Senior Pastor at Arise Church.

C. *Champion of the City presentation*

Mayor Gordon presented the Champion of the City to Richard and Chris Dodge.

D. *Proclamation for Crime Victims' Rights Week, April 21 - 27, 2024.*

Councilmember McBurnett presented the proclamation to Kristen Downs and Maria Lopez, representing the Police Department.

E. *Proclamation in recognition of Earth Day in Duncanville 2024.*

Councilmember Gooden read and presented the proclamation to Tyler Agee representing Keep Duncanville Beautiful and the Parks and Recreation department.

3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _
- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Gordon read the item into the record. The following spoke during the Citizens Input Period:

Erika Browning
442 E Cherry St.
Infrastructure and Budget/Taxes

Emily Bridges
418 Oleander St.
Parks and Recreation Staff

4. **CONSENT AGENDA**

Mayor Gordon requested that City Secretary Taylor read the Consent Agenda Items.

- A. ***Consider a resolution authorizing the City Manager to officially register the City of Duncanville for the designation of Sister City with the City of Monasterolo di Savigliano, Italy, through Sister City International, at such date as may be appropriate, and to coordinate the official recognition with the appropriate elected officials and representatives of Duncanville and Monasterolo di Savigliano; and, providing for an effective date.***
- B. ***Council to consider a resolution approving an agreement with Matrix Consulting Group to conduct a public safety operational analysis for Police and Fire with an expenditure amount not to exceed \$134,900.00; authorizing the City Manager to execute all documents required for such agreement; and establishing an effective date.***
- C. ***Consider a resolution approving a contract with Withum, Smith, & Brown, PC in an expenditure amount not to exceed \$80,000.00.***
- D. ***Consider an ordinance amending the FY 2023-2024 budget by appropriating fleet replacement fund balance and amending expenditures for fleet replacements.***
- E. ***Consider a Resolution authorizing the award of RFB 24-0015 Oriole Blvd Sidewalk Improvements to Meca Construction LLC through the City's competitive bid process for sidewalk improvements on Oriole Blvd with a contract amount of \$487,834.45; and an additional appropriation of \$48,783.45 as a project contingency for a total amount not to exceed \$536,617.90.***
- F. ***Consider a Resolution authorizing an agreement with Environmental Group Southwest (EGSW) for grease and odor bioremediation products via sole source procurement for a one-year term, with the option to renew for up to four additional one-year terms for a total contract amount not to exceed \$125,000.00 over the five years, subject to the exercise of a contract renewal and City Council appropriation.***
- G. ***Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with Curtco, Inc., for pavement crack and joint sealing services through City of Grand Prairie Contract 21186 R2 in an estimated expenditure amount of \$150,000.00.***
- H. ***Consider a Resolution awarding RFP 24-0016 Traffic Operations Construction and Maintenance Services to Yunex LLC through the City's competitive proposal process for traffic infrastructure construction and maintenance services; and authorizing a contract for a three-year term with the option to renew for up to three additional one-year terms for a total contract amount not to exceed \$3,576,505.00 over the six years, subject to the exercise of a contract renewal and City Council appropriation.***
- I. ***Consider a resolution authorizing the procurement of a 2024 Ford F-550 Brushfighter Small Brush Truck from Daco Fire Equipment Through Buy Board Cooperative Purchasing Agreement #651-21, in the expenditure amount of \$236,789.00; authorizing the City Manager to execute the necessary documents; and providing for an effective date.***

- J. ***Consider a Resolution authorizing the purchase of two vehicles that will be used in support of the Police Department's Criminal Investigations Division, with an amount not to exceed \$105,000.00.***

Councilmember Don McBurnett made a motion to approve the consent agenda as stated, Mayor Pro Tem Greg Contreras seconded the motion. The vote was cast 7 for, 0 against.

5. **ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. ***Take any necessary action as a result of the Executive Session.***

No action taken.

- B. ***Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to DW Cedar Ridge, LLC, in an amount not to exceed \$103,747 for buildings located at 102-110 N Cedar Ridge., Duncanville, Texas, 75116.***

Presented by Economic Development Coordinator Jerimiah Brewer. Will Walters, representing DW Cedar Ridge, was present to answer questions.

Councilmember Don McBurnett made a motion to approve the item as stated, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

- C. ***Consider a resolution authorizing approval of incentive grants by the Duncanville Community and Economic Development Corporation (DCEDC) to DS0910 Smoothies, LLC, in an amount not to exceed \$163,000.00 for a building located at 103 N. Cedar Ridge Drive, Ste. 100, Duncanville, Texas, 75116***

Presented by Mr. Brewer.

Councilmember Jeremy Koontz made a motion to approve the item as stated, Mayor Pro Tem Greg Contreras seconded the motion. The vote was cast 7 for, 0 against.

6. **STAFF AND BOARD REPORTS**

- A. ***Receive Duncanville Fire Department Quarterly Report***

Presented by Interim Fire Chief Greg Chase.

Mayor Gordon recessed the regular session at 8:19 p.m. to convene the Supplemental Meeting.

Mayor Gordon reconvened to regular session at 9:56 p.m.

ADJOURNMENT

The meeting was adjourned at 9:56 p.m.

ATTEST:

CITY SECRETARY