

Duncanville City Council Meeting Minutes

Regular Meeting

Tuesday, March 4, 2025

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, March 4, 2025, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT: Mayor Pro Tem Jeremy Koontz arrived at 6:01 p.m.
Councilmember Don McBurnett arrived at 6:04 p.m.

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

The Briefing Session was adjourned at 7:01 p.m.

A. *City Council to receive a briefing on a proposed trash/recycling cart pilot project with Republic Waste Services*

Presented by Interim Assistant City Manager Kevin Hugman. He discussed three areas considered for the pilot program and asked the council to consider two of the three areas to provide the most variety of homes. Christy Green and staff from Republic Services were available to answer questions. Mayor Contreras asked about the survey and the screening of the carts. Kevin stated that during the pilot period, we will not be enforcing that part of the ordinance as we do not know if the program will be fully implemented and do not want homeowners to incur a cost for screening the carts. He also discussed the Door-Side Assistance Program and asked about the qualifications for the service. Ms. Green added that there is no qualification for homes in District 5 with steep driveways, and the city would determine the criteria for door-side assistance. Councilmember Pennebaker asked Republic Services to look at other areas in District 5 that have challenges in transporting carts to the street. Mayor Pro Tem Koontz suggested we look at District 3 or District 5 as areas for the pilot program. Councilmember McBurnett commended the city staff for being proactive on this issue. His concerns lay in the ordinances and the enforcement. Councilmember Veracruz would like to be able to put the trash out the night before or earlier on pickup day. The mayor suggested we look at ordinances from other cities that are currently using the carts. Councilmember Gooden asked about alleys and having to put the trash out front. Mr. Hugman stated that alley pickup costs more than curbside and could create problems with navigating the alleys.

B. *Review proposed Joe V's Smart Shop sponsorship signage for Armstrong Park splash pad and pavilion.*

Presented by Parks and Recreation Director Bart Stevenson and Nichelle Sullivan, Public Affairs Manager, with Joe V's Smart Shop. The proposal is for a twenty-year sponsorship for \$150,000 to be spread over three payments. Councilmember McBurnett asked how this originated. Mr. Stevenson stated that Joe V's came to us with the idea. Mr. Finch added that employees were asked to look for alternative sources of revenue. Councilmember Gooden

stated she loved the idea and thought this was great for the upcoming Cultural District in Armstrong Park. She also suggested this be presented to the Arts Commission. Councilmember Cherry-Brown also stated that she loved the idea and the presentation and applauded Joe V's for their support of Duncanville events. Councilmember Veracruz asked that some of the words be in Spanish to engage everyone in the community. Councilmember McBurnett stated that he thinks twenty years is too long. Mayor Pro Tem Koontz agreed that this should come before the Arts Commission and questioned if Duncanville businesses had shown interest. Mr. Stevenson stated he had not been approached by any other businesses regarding sponsorship.

- C. ***Council to receive briefing on UNIDOS Community Engagement Program***
Presented by Police Chief Matt Stogner and Community Engagement Crime Prevention Officer Michelle Arias. The purpose of this program is to better engage with the Hispanic Community, as Duncanville is currently over forty percent Hispanic. The kick-off meeting is scheduled for March 11th at the Senior Center.

EXECUTIVE SESSION

No Executive Sessions were held.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:08 p.m. with Mayor Contreras presiding.

Councilmember Veracruz delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and the Texas Pledge.

1. REPORTS

- A. ***Mayor's Report.***
Mayor Contreras did not have anything to report.
- B. ***Councilmembers' Reports***
Councilmember McBurnett thanked everyone for the Black History Fireside Chat and the community for coming out for the District 2 Neighborhood Meeting. He also reviewed upcoming events in the community. Councilmember Cherry-Brown reminded citizens to refer to the website for events and the upcoming Neighborhood Meeting for District 4 on March 15th. Councilmember Pennebaker stated that the Comprehensive Master Plan survey is over, and we will be putting the numbers together. Councilmember Gooden stated we had the highest number of responses ever, with over 850 responses to the Comprehensive Plan survey. She also wished everyone a Happy Women's History Month.
- C. ***City Manager's Report.***
City Manager Finch mentioned the wind damage this morning and thanked the Public Works staff and Police for their help in clearing the streets. The transition to Library System Services occurred this week, and he encouraged patrons to stop by and meet the Interim Library Director. The Budget Town Hall will be on March 6th at the Senior Center. He also encouraged everyone to visit the new Community Calendar on the website.

2. PROCLAMATIONS AND PRESENTATIONS

- A. ***A Proclamation recognizing March 2025 as Women's History Month.***

Read by Councilmember Cherry-Brown.
- B. ***Presentation of the Keep Duncanville Beautiful Spring 2025 Business Beautification Award Plaque and Proclamation to Milke's Jewelers located at 106 S. Cedar Ridge Dr.***

Read by Assistant Director of Parks and Recreation Tyler Agee.

C. *Recognition of Keep Duncanville Beautiful Spring 2025 Curb Appeal Residential Properties.*

Read by Tyler Agee.

3. CITIZENS' INPUT

“Pursuant to Section 551.007 of the Texas Gov’t Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law”

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _
- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

Erika Browning
442 E Cherry Street
Ladd Master Plan/trash pickup

Julie Steger
214 Meadow Creek
Listing is Texas magazine

Tangya Benson
813 Link Drive #47
Police department

Tabitha Brobston
343 Shorewood Drive
support of 5B

Robbie Robbins
343 Shorewood Drive
support of 5B

Mark Graham
410 Santa Fe Trail
Ladd Master Plan

4. CONSENT AGENDA

A. *Consider the Minutes for the February 18, 2025, City Council Regular Meeting and January 23, 2025, and February 11, 2025, Special Called Meetings.*

- B. ***Consider a Resolution to enter into a Joint Election Agreement and Election Services contract between Dallas County and other jurisdictions holding an election on May 3, 2025, to be administered by the Dallas County Elections Administrator in accordance with Subchapter D of Chapter 31 and Chapter 271 of the Texas Election Code.***

RES 2025-424

- C. ***Consider a Resolution approving an Interlocal Agreement between the City of Duncanville and the Ellis County District Attorney's (DA) Office; to obtain asset seizure fund created in compliance with Art. 59.08 of the Texas Code of Criminal Procedure for services as contained in the agreement for property awarded.***

RES 2025-429

- D. ***Consider a Resolution awarding a bid and authorizing an agreement with Hydromax USA for valve and hydrant maintenance services through The Interlocal Purchasing System Contract 240501 for a one-year term, with the option to renew for up to four additional one-year terms in an estimated contract amount not to exceed \$828,846.00 over the five years, subject to the exercise of contract renewals and City Council appropriation.***

RES 2025-430

Councilmember Don McBurnett made a motion to approve the consent agenda, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. ***Take any necessary action as a result of the Executive Session.***

No Executive Session held.

- B. ***Consider approval of Resolution 2025-431 adopting the Charles F. Ladd Nature Preserve Master Plan.***

Presented by Bart Stevenson. He thanked the members of the Ladd Master Plan Committee and Halff Associates for their work on the plan.

RES 2025-431

Councilmember Don McBurnett made a motion to approve the item as stated, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

6. STAFF AND BOARD REPORTS

- A. ***Monthly Financial Report as of January 31, 2025***

Presented by Budget Administrator Jennifer Otey.

- B. ***City Council is to receive the Public Works Quarterly Report.***

Presented by Public Works Director Matt Bryant and Assistant Public Works Director Shahad Mohammed.

ADJOURNMENT

The meeting was adjourned at 8:04 p.m.

ATTEST:

CITY SECRETARY