Duncanville City Council Meeting Agenda

City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, March 4, 2025
6:00 P.M. - Work Session/Briefing
7:00 P.M. - Regular Session
or immediately following the 6:00 pm Work Session/Briefing

The Duncanville City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-780-5017 or email city.secretary@duncanvilletx.gov at least three (3) business days prior to the scheduled meeting to request an accommodation.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council must be physically present at the above stated location.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of Mayor and Council.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

To view the live meeting or previous meetings click on the link below.
https://duncanvilletx.new.swagit.com/views/454/

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, March 4, 2025.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, March 4, 2025
- First Name, Last Name, and Address

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WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

A. City Council to receive a briefing on a proposed trash/recycling cart pilot project with Republic Waste Services — 5 - 6
Proposed Trash/Recycling Cart Pilot Project

B. Review proposed Joe V's Smart Shop sponsorship signage for Armstrong Park splash pad and pavilion. — 7 - 28
Joe V Sponsorship Briefing

C. Council to receive briefing on UNIDOS Community Engagement Program — 29 - 42
UNIDOS Community Engagement Program

EXECUTIVE SESSION

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER
INVOCATION - Police Chaplin Moises Ruiz
PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor’s Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

A. Mayor's Report.

B. Councilmembers' Reports

C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

A. A Proclamation recognizing March 2025 as Women’s History Month. — 43 - 45
Women’s History Month

B. Presentation of the Keep Duncanville Beautiful Spring 2025 Business Beautification Award Plaque and Proclamation to Milke's Jewelers located at 106 S. Cedar Ridge Dr. — 46 - 49
Fall 2024 Business Beautification Award

C. Recognition of Keep Duncanville Beautiful Spring 2025 Curb Appeal Residential Properties. — 50 - 54

Keep Duncanville Beautiful Spring 2025 Curb Appeal

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on June 4, 2024, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

A. Consider the Minutes for the February 18, 2025, City Council Regular Meeting and January 23, 2025, and February 11, 2025, Special Called Meetings. — 55 - 61

Special Called Meetings - 23 Jan 2025 - Minutes
Special Called Meetings - 11 Feb 2025 - Minutes
City Council - 18 Feb 2025 - Minutes

B. Consider a Resolution to enter into a Joint Election Agreement and Election Services contract between Dallas County and other jurisdictions holding an election on May 3, 2025, to be administered by the Dallas County Elections Administrator in accordance with Subchapter D of Chapter 31 and Chapter 271 of the Texas Election Code. — 62 - 124

Joint Election Contract

C. Consider a Resolution approving an Interlocal Agreement between the City of Duncanville and the Ellis County District Attorney's (DA) Office; to obtain asset seizure fund created in compliance with Art. 59.08 of the Texas Code of Criminal Procedure for services as contained in the agreement for property awarded. — 125 - 132

ILA - City of Duncanville and Ellis County District Attorney's Office

D. Consider a Resolution awarding a bid and authorizing an agreement with Hydromax USA for valve and hydrant maintenance services — 133 - 182

through The Interlocal Purchasing System Contract 240501 for a one-year term, with the option to renew for up to four additional one-year terms in an estimated contract amount not to exceed $828,846.00 over the five years, subject to the exercise of contract renewals and City Council appropriation.

Valve and Hydrant Maintenance with Hydromax USA

5. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Take any necessary action as a result of the Executive Session.

B. Consider approval of Resolution 2025-431 adopting the Charles F. Ladd Nature Preserve Master Plan. 183 - 228

Ladd Nature Preserve Master Plan Adoption

6. STAFF AND BOARD REPORTS

A. Monthly Financial Report as of January 31, 2025 229 - 261

Receive the Monthly Financial Report as of January 31, 2025

B. City Council is to receive the Public Works Quarterly Report. 262

Public Works Quarterly Report

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Thursday, February 27, 2025, by 5:30 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
City Council to receive a briefing on a proposed trash/recycling cart pilot project with Republic Waste Services

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Emphasize: Government Accountability, Customer Service, Efficiency and Process Improvement**
  - **Develop a high performing organization that encourages innovation, transparency, and collaboration while delivering exceptional customer service.**
- **Promote: Innovative Ideas for Development and Re-development**
  - **Pursue a diverse and robust economy through various business, housing, and employment opportunities that encourage forward-thinking community and economic development.**

STAFF RESPONSIBLE:
Kevin Hugman, Interim Assistant City Manager

BACKGROUND/HISTORY:
At its regular meeting on January 21, 2025, City Council received a briefing on the desired target date of September 2025 to enter into a new solid waste contract that would commence in September 2026. The current contract with Republic Waste Services was approved on July 16, 2019 for the term commencing September 21, 2019 and expiring on September 20, 2026. The agreement allows for successive five-year renewals unless terminated in advance by the City or Republic Waste Services.

The current residential service levels with Republic Services include:

- Trash - Manual collection of bags 2x per week
- Recycle - Manual collection of recycling in18 gallon bins 1x per week
- Bulk/brush - Collection not exceeding 10 cubic yards 2x per month
- Support to senior citizens and persons with disabilities with trash collection

In mid-2022, a community survey was conducted regarding solid waste and recycling services. One question asked was whether residents were interested in using a cart for trash and recycling. Of the

2,871 responses to this question, 59% responded "Yes" and 41% responded "No." There have been various reasons stated for a reluctance to use carts, with significant concerns being physical challenges to getting the carts to curbside or alley for pickup. This is especially concerning for those areas in the city that present physical terrain issues where the driveways can be steep. Other concerns noted have been persons who are physically unable to transport the carts, and to a lesser extent, concerns about the capacity of the carts.

POLICY EXPLANATION:
It is advantageous to the City and to the selected waste services provider to establish a contract approximately twelve months before the new contract takes effect. This allows for the selected contractor to acquire new equipment and assets if necessary, and allows the City and the selected contractor to plan for a smooth transition if there is a change in contractors and/or service levels.

Given the concerns of residents regarding the use of rolling carts for trash and recycling pickup, staff has discussed the possibility of a pilot project with Republic Waste Services to assess the use of carts in two representative areas of the city. This would allow an evaluation of problems, potential solutions, and gain valuable feedback from the residents involved in the pilot project. Staff will brief the City Council on this proposal and seek feedback and direction from the Council. Representatives from Republic Waste Services will also be available to answer questions.

FUNDING SOURCE:

ORG and Object Number
NA

Available Budget	**Purchase Amount**	**After Encumber**
$0.00	$0.00	$0.00

ACTION ALTERNATIVES:
1. Other actions as directed by Council.

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Review proposed Joe V's Smart Shop sponsorship signage for Armstrong Park splash pad and pavilion.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Re-Imagine: High Quality of Life**
  - **Develop, maintain, and encourage safe, attractive, viable family-oriented neighborhoods that embrace diversity and pride, promoting economic vitality.**

STAFF RESPONSIBLE:
Bart Stevenson, Director of Parks and Recreation

BACKGROUND/HISTORY:
City staff, along with the City Attorney, have been working with representatives of Joe V's Smart Shop for several months regarding a proposed sponsorship of the new splash pad and pavilion at Armstrong Park. Joe V's marketing team has prepared a mock-up of proposed signage for the park area in alignment with the draft sponsorship agreement and will present their ideas during the Briefing session.

Highlights of the Sponsorship Agreement:

- Joe V's Smart Shop will be the naming sponsor of the splash pad and pavilion at Armstrong Park.
- The term of the agreement is 20 years.
- After 20 years, Joe V's will have the right of first refusal for a new naming sponsor agreement.
- All signage will be approved by the City of Duncanville.
- The City will receive a total of $150,000 in three equal $50,000 payments: 14 days following approval of agreement, December 31, 2025, and December 31, 2026.

Staff is seeking Council feedback on the attached agreement and proposed signage for the park area. Once finalized, the agreement will be placed on the next Council agenda for formal consideration.

POLICY EXPLANATION:
There are no policy considerations for this item.

FUNDING SOURCE:

ORG and Object Number
N/A

Available Budget	**Purchase Amount**	**After Encumber**
N/A	N/A	N/A

ACTION ALTERNATIVES:
There is no formal action to be taken on this item.

ATTACHMENTS:
City of Duncanville and H-E-B Sponsorship Agreement Clean Draft for Council Briefing
25-2101_PA_Duncanville_Splash_Pad_Presentation_bh_021225

CITY OF DUNCANVILLE
SPONSORSHIP AGREEMENT

This sponsorship agreement (the "**Agreement**") effective after signature by both parties and as of the date the last party signs below (the "**Effective Date**") is made and entered into by and between the CITY OF DUNCANVILLE, TEXAS (the "**City**"), and H-E-B, LP ("**Sponsor**"). The City and Sponsor are each referred to herein as a "**party**" and collectively as the "**parties**."

RECITALS

I. Sponsor is a food and general merchandise retailer operating over 300 supermarkets in Texas, including the H-E-B and Joe V's Smart Shop grocery store chains, amongst others.

II. The City is a municipality that, among other things, operates certain assets and facilities within the City, including Armstrong Park and the Splashpad and Pavilion at Armstrong Park (the "**Park Assets**").

III. Sponsor desires to sponsor the Park Assets operated by the City under the terms and conditions of this Agreement.

IV. The City has agreed to allow Sponsor to sponsor the Park Assets under the terms and conditions of this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties agree as follows:

1. **Fees & Payment**.

a) **Sponsorship Fee**. In consideration of the rights, privileges, and benefits granted under this Agreement, Sponsor shall pay to the City a fee of **One Hundred and Fifty Thousand Dollars ($150,000)** (the "**Fee**"), which Fee shall be paid according to the following payment schedule:

i) **Fee Payment #1**: $50,000 due within 14 days of the Effective Date.

ii) **Fee Payment #2**: $50,000 due December 31, 2025.

iii) **Fee Payment #3**: $50,000 due December 31, 2026.

Payment may be made by wire transfer or by check made payable to the "City of Duncanville" and mailed to the City at its address set forth herein, or at such other address as is designated by the City in writing.

b) **Qualified Sponsorship Payment**. City will provide Sponsor no "substantial return benefit" as defined in Section 513(i) of the Code and accompanying regulations. The Fee is intended to be a "qualified sponsorship payment" within the meaning of Code Section 513(i) to the extent permitted by law, and the terms of this Agreement are intended to fall within the safe harbor established in the regulations under Section 513(i). The Fee is not compensation or reimbursement for services rendered, activities undertaken by the City on behalf of Sponsor, or income from a partnership or joint venture.

c) **Other Fees**. City shall be solely responsible for its own fees and expenses incurred as a result of its performance under this Agreement, unless otherwise previously agreed to by Sponsor in writing.

2. **Sponsorship Benefits**.

a) **Naming Rights**. In exchange for Sponsor's payment of the Fee and subject to the terms and conditions of this Agreement, Sponsor shall receive the sponsorship benefits described in this Agreement and **Exhibit A**, including the naming rights associated with the Park Assets and related signage. The City shall use the Sponsor Trademarks (hereinafter defined) to identify Sponsor as a sponsor of the Park Assets through signage on the Park Assets and other agreed upon identification (the "**Naming**"). The Parties agree that the name **Joe V's Smart Shop** will be used in some form agreed to by the Parties to identify the Naming and the name H-E-B may be used with the naming if Sponsor so desires. No derivations of the authorized logo or marks will be used by the City. For all other wording on the Naming plaque and other signage, the City shall determine the format, materials, font, location, and other specifics of the Naming. Any and all naming rights provided herein are intended solely as recognition of Sponsor's support of the City and the Park Assets.

b) **Naming Term**. The Naming will last for the useful life of the Park Assets, as determined in the reasonable discretion of the City, but in no case less than 20 years unless earlier terminated pursuant to the terms of this Agreement. The Naming shall be subject to the terms and conditions of this Agreement, any limitations that may be imposed by applicable laws, city ordinances, rules, regulation, or policies, and/or requirements imposed by contracts with the City. If at any time during the Term, the aforementioned limitations should restrict the City from maintaining the Naming Signage referencing Sponsor or should such limitations or restrictions preclude City's provision of the sponsorship benefits contemplated by this Agreement, the City agrees to provide alternative make-good benefits that are mutually agreeable to the parties so long as Sponsor is current with its payment of the Fee. If one or more of the Park Assets should be deconstructed, destroyed or severely damaged, significantly renovated, upgraded, or substantially modified, relocated, or replaced during the first twenty years of the relevant Park Assets useful life, the City or its successors in interest shall provide Sponsor with a mutually agreeable comparable naming rights option for no additional fee to Sponsor. Under no circumstances shall the City be required to return any funds paid by Sponsor to City. Sponsor may at any time and for any reason require that Sponsor Marks and name be removed from the Naming.

c) **Maintenance & Operation**. During the Term, the City agrees that while the Park Assets are in operation, the City or its affiliates will maintain Armstrong Park and the Park Assets in good operating condition at their sole cost and expense, consistent with the maintenance one would expect from other similar city parks. Without limiting the foregoing, such maintenance shall include maintaining clean and safe Park Assets, as well as related signage. The City further agrees that while the Splashpad is in operation, the City shall, at its sole cost and expense, operate and maintain the Splashpad Park Assets in good operating condition and shall promptly repair any damage to the Splashpad. Notwithstanding the foregoing, Sponsor understands and agrees that there is no guarantee, representation or warranty of security or protection provided by the City with respect to Armstrong Park or the Park Assets, which Park Assets may be subject to vandalism, defacement or other forms of damage from any number of different causes. All rights not specifically granted to Sponsor herein are exclusively reserved by the City.

d) **Cessation of Operation of Park Assets**. The City is entitled to modify or cease use of the Park Assets, and the City shall remain the exclusive owner of all rights in and to the Park Assets. If, for

any reason other than Sponsor's fault or Sponsor's non-payment of the Fee, the City ceases to operate or maintain the Park Assets during the first twenty years of the Naming and City is therefore unable to provide Sponsor with the benefits contemplated by this Agreement, then City will notify Sponsor of optional make-good pro-rata benefits of value equal to and in lieu of the Naming.

e) **Signage**.

i) **Signage**. In connection with the sponsorship benefits granted to Sponsor, Sponsor shall be entitled to have certain forms of exposure placed conspicuously in, on, around, and in connection with the Park Assets as detailed in **Exhibit A** (the "**Signage**"). The appearance, location, quantity, content, size, and manner of placement of the Signage shall be mutually agreed upon by the City and Sponsor and be consistent with local regulations and applicable laws, including building codes.

ii) **Production and Installation**. Sponsor shall be responsible for paying all costs and expenses associated with the design, permitting, preparation, production, delivery, mounting, and installation of the Signage.

iii) **Maintenance**. The City shall be responsible for paying the costs and expenses associated with the routine maintenance of all Signage.

iv) **Signage Change or Replacement**. In the event that the Signage is in need of replacement due to a substitution, modification or change of the Sponsor's name or branding guidelines during the Term, or should the Signage need to be replaced due to significant damage or deterioration that cannot be reasonably repaired through routine maintenance, Sponsor shall be responsible for all costs and expenses associated with the removal and replacement of such Signage. Upon termination or expiration of this Agreement or should Sponsor request that City cease using the Sponsor name in connection with the Park Assets, City shall be responsible for costs and expenses associated with the removal, destruction, or discarding of the Signage.

3. **Intellectual Property**.

a) **Sponsor Trademarks**. Sponsor hereby grants to City a limited, non-exclusive license to use the H-E-B name, the H-E-B logo, the JOE V'S SMART SHOP name and logo and such other trademarks that Sponsor provides to the City for use in connection with this Agreement (collectively, "**Sponsor Marks**") solely to identify Sponsor as a supporter of the City and a sponsor of the Park Assets. It is understood that Sponsor is the sole owner of all right, title, and interest to all Sponsor Marks. The City will seek approval from Sponsor for use of Sponsor Marks. Except for installation of the original plaque and signage for the Naming, the parties agree that the City need not obtain additional approval for identical or substantially similar usage of the Sponsor Marks previously approved by Sponsor. In connection with the licensed use of the Sponsor Marks, the City shall (1) maintain the same high quality control standards for all services that the City presently uses for its own marks and consistent with the reasonable commercial practices in the City's industry; and (2) not commence any new use, appearance, or format of the Sponsor Marks without first obtaining written consent from Sponsor.

b) **Approval**. The City agrees to submit to Sponsor, at the email address set forth in this Agreement, for Sponsor's examination and approval or disapproval, in advance of use, a complete and accurate sample of any proposed use of the Sponsor Marks. Sponsor agrees it will promptly

examine and either approve or disapprove such submissions and that it will promptly notify the City of its approval or disapproval. Sponsor agrees that it will not unreasonably disapprove any such submission and, if any proposed use is disapproved, Sponsor shall promptly advise the City in writing of the specific reasons for disapproval in each case. Sponsor agrees that any materials properly submitted to Sponsor by City for review may be deemed by City to have been approved if the same are not disapproved in writing within seven (7) business days of confirmation of receipt by Sponsor, and confirmation of receipt shall not be unreasonably delayed.

4. **No Endorsement**. Under no circumstances will the City be expected to endorse or promote Sponsor or its products or services, nor will any such endorsement or promotion be implied or construed based on the City's acceptance of the Fee or the City's recognition of Sponsor. Sponsor shall not state or imply, orally or in writing, that the City, or its respective officers, directors, or employees, endorse Sponsor or its products or services.

5. **Reserved Rights for Advertising**. Sponsor acknowledges the right of the City to designate advertisers and sponsors and authorize advertising and naming at Armstrong Park, provided that Sponsor will be the sole and exclusive sponsor in the grocery store, supermarket and supercenter retail category including without limitation, brick-and-mortar stores; online retailers (including retailer and the online retail activities of brick-and-mortar stores); and delivery services in the aforementioned categories (the "**Category**"). For purposes of this Agreement, the Category includes, but is not limited to the following: Walmart, Target, Kroger, Albertson's, Costco, Whole Foods Market, Sam's Club, Trader Joe's, Sprouts, Aldi, Winco, Tom Thumb, Randall's, Safeway, Instacart, Shipt, Jet.com, and each of their respective affiliates, and Amazon solely as it specifically relates to the Amazon Grocery/AmazonFresh/Prime Pantry/Food business units, products, services, and operations.

6. **Term**. The "**Term**" of this Agreement shall commence on the Effective Date and, unless sooner terminated as provided in this Agreement, shall remain in effect for the useful life of the Park Assets or for a period of twenty (20) years from the Effective Date, whichever is longer.

7. **First Right of Refusal**. Upon expiration of the useful life of the Park Assets and should City desire to continue operating the Armstrong Park area containing the Splashpad & Pavilion or the area designated with the Naming (the "**Designated Area**"), the City shall approach Sponsor to request additional funding for park improvements and/or park renovations specifically related to the Designated Area (the "**First Right of Refusal**"). Upon receipt of such a request, Sponsor shall have a period of ninety (90) days to evaluate the request and notify the City in writing of its decision whether to provide the requested additional funding.

   a) Should Sponsor decline to provide the requested funding or fail to respond within the ninety (90) day period, the City shall have the right, but not the obligation, to seek alternative sponsorship for the Designated Area from other entities on terms similar to those proposed to Sponsor.

   b) Should Sponsor agree to provide the requested funding, the terms and conditions for the additional funding shall be mutually agreed upon by the City and Sponsor and shall be formalized in a written amendment to this Agreement.

   c) This First Right of Refusal shall apply solely to requests for additional funding related to park improvements and/or park renovations in the Designated Area.

8. **Termination**.

a) **Termination for Default**. If either party at any time during the Term shall fail to observe or perform any of the covenants, agreements or obligations hereunder, including but not limited to failure to make any payment of any sum of money herein specified to be made, then the non-defaulting party may terminate this Agreement if the default remains uncured fifteen (15) days after the defaulting party shall have received written notice of such default. Failure to terminate this Agreement pursuant to this section shall not affect or constitute a waiver of any remedies the non-defaulting party would have been entitled to demand in the absence of this Section, whether by way of damages, termination or otherwise. Termination of this Agreement for whatever reason shall be without prejudice to the rights and liabilities of either party to the other in respect of any matter arising under this Agreement, subject, however, to the limitations set forth in this Agreement.

b) **Termination for Insolvency**. Either party may terminate this Agreement immediately upon written notice to the other party if the other party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

9. **Consequences of Termination**. If this Agreement should be terminated early due to any of the foregoing and Sponsor has not made full payment of the Fee, City may elect to remove Sponsor's name from the Naming and Signage. Once this Agreement is terminated, the obligations of the parties shall cease, including but not limited to Sponsor's payment obligations and City's provision of sponsorship benefits to Sponsor. Further, City shall not be required to return any portion of the Fee already paid. City, however, may in its reasonable discretion determine an alternative form of recognition for the portion of the Fee already received so long as Sponsor has not requested that City cease use of the Sponsor Marks in connection with the Naming. Sponsor may at any time and for any reason require that Sponsor Marks and name be removed from the Naming and Signage.

10. **Representations & Warranties**.

a) **Mutual**. Each party represents and warrants to the other party that: (a) it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization or chartering; (b) it has the full right, power and authority to enter into this Agreement, to grant the rights and licenses granted hereunder and to perform its obligations hereunder; (c) entering into this Agreement will not violate the rights of any third party; (d) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized; (e) it shall perform its obligations hereunder in full compliance with the requirements of all applicable federal, state and local laws, regulations and ordinances; and (f) when executed and delivered by both parties, this Agreement will constitute the legal, valid and binding obligation of such party, enforceable against such party in accordance with its terms.

b) **By Sponsor**. Sponsor further represents and warrants that the Sponsor Marks and the City's use thereof without alteration and otherwise strictly in accordance with this Agreement will not infringe, misappropriate or otherwise violate any rights of any third party.

DRAFT

11. **Submissions and Notices**. Any notices required or permitted hereunder shall be considered as duly made if delivered by mail, express package or delivery service, email or hand delivery to the party for which it is intended at the following address:

    If to the City, addressed to it at:
    City of Duncanville
    Attention: Bart Stevenson, Director of Parks and Recreation
    With copy to: Chief Procurement Officer and City Attorney
    203 E. Wheatland Road
    Duncanville, Texas 75116
    Telephone: (972) 780-5076
    Email: bart.stevenson@duncanvilletx.gov
    purchasing@duncanvilletx.gov

    If to Sponsor, addressed to it at:
    H-E-B, LP
    646 South Flores
    San Antonio, Texas 78204
    Attention: Public Affairs & Sponsorships
    Email: Jewasko.Kristina@heb.com

    Courtesy copy that shall not service as legal notice to:
    legal@heb.com and Bailey.Suzanne@heb.com

12. **Indemnification**.

    a) **Indemnification by City**. To the extent permitted by the laws and constitution of the State of Texas, City shall defend, indemnify and hold harmless Sponsor and Sponsor's subsidiaries, affiliates, officers, directors, employees, agents, and assigns (collectively, "**Sponsor Indemnitees**") from and against any and all suits, actions, claims, losses, demands, damages, liabilities, costs, and expenses of every kind, including costs and reasonable attorneys' fees (collectively "**Losses**") that relate to or result from: (i) any personal injury, death, or damages to any person or property arising out of or related to operation of the Park Assets in whole or in part, or the performance of City's obligations hereunder or the failure of City to perform its obligations hereunder; (ii) City's violations of the rights of any third parties, except to the extent based on approved use of Sponsor Marks; (iii) City's breach of contractual or other legal obligations to any third parties; or (iv) City's material breach of or default under any provision of this Agreement. Should only a portion of the foregoing indemnity obligations be permitted by the laws and constitution of the State of Texas, the fact that the indemnity is not permitted in full shall not relieve the City of its obligations to the extent those obligations are permitted.

    b) **Indemnification by Sponsor**. Sponsor shall defend, indemnify and hold harmless City, its city council employees, authorized agents, officers, licensors, licensees and representatives and assigns (collectively, "**City Indemnitees**") from and against any and all Losses that relate to or result from: (i) any alleged infringement upon or violation of any trademark or other intellectual property right related to the use, adoption or display of the Sponsor Marks (so long as the use was previously approved by Sponsor), (ii) Sponsor's breach of contractual or other legal obligations to any third parties related to the Sponsor Marks, or (iii) Sponsor's material breach of or default under any provision of this Agreement.

c) **Notice & Cooperation**. After receipt of any third-party claim or notice of the commencement of any proceeding against it, the indemnified party shall give prompt notice to the indemnifying party of such claim if a claim for indemnification is to be made under this section. The indemnifying party will have a reasonable opportunity to defend or settle the claims at its own expense and with counsel of its own selection. The parties agree to provide to each other such assistance as may reasonably be requested to ensure a proper and adequate defense. Notwithstanding the foregoing, the indemnified party shall at all times have the right to fully participate in such defense at its own expense and shall not be obligated, against its consent, to participate in any settlement. Except to the extent an indemnifying party fails to defend or indemnify an indemnified party as required, an indemnified party shall not make a settlement of any claims on behalf of an indemnifying party without the prior written consent of the indemnifying party. Moreover, the indemnifying party shall control the defense and the indemnified party agrees not to unreasonably withhold consent from a reasonable settlement proposed by the indemnifying party. The indemnification provisions of this entire Agreement shall survive the termination or expiration of this Agreement.

13. **Reservation of Rights**. The City shall retain sole decision-making authority on all aspects of the Park Assets. Sponsor's sponsorship is accepted solely for the purpose of generating revenue for the City and not for the purpose of establishing a forum for communication. Other than the initial press release advising the public of Sponsor's sponsorship of the Park Assets, which press release will be mutually agreed upon by the parties, Sponsor will seek approval from the City should Sponsor wish to advertise its sponsorship of the Park Assets. The City shall retain final editorial authority to publish and/or to accept or reject the proposed advertisement. Neither this Agreement nor City's acceptance of Sponsor's advertising submission or the sponsorship itself shall constitute City approval or endorsement of Sponsor or any product, service, organization or issue referenced in the advertising or sponsorship, nor shall acceptance of advertising or this sponsorship from Sponsor or any other party determine whether the City will purchase goods or services from such party through the City's formal procurement process. Except as other expressly agreed in this Agreement, City is not in any way restricted by this Agreement from granting sponsorship rights to others, including competitors of Sponsor, as may be determined by City in its sole discretion.

14. General Provisions.

a) **Assignment.** This Agreement, and the rights and obligations set forth herein, shall not be assignable by either party without the prior written consent of the other party, which may be withheld in such party's sole discretion.

b) **Limitations of Agreement**. City ordinances covering property taxes, utility rates, permit fees, inspection fees, tree mitigation fees, impact fees, development fees, tap fees, pro-rata fees and the like are not affected by this Agreement. Further, this Agreement does not waive or limit any of the obligations of Sponsor to the City under any ordinance, whether now existing or in the future arising.

c) **Entire Agreement**. This Agreement contains the entire agreement of the parties with respect to the subject matter contained herein and may not be modified or terminated except upon the provisions hereof or by the mutual written agreement of the parties.

d) **No Joint Venture**. The parties do not intend that this Agreement be construed as creating a principal and agent relationship, partnership, joint venture or any association between the parties, it being understood and agreed that none of the provisions contained herein or any acts of the parties in the performance of their respective obligations hereunder shall be deemed to create any

relationship between the parties other than an independent contractor relationship. It is understood and agreed that this Agreement does not create a joint enterprise, nor does it appoint either party as an agent of the other for any purpose whatsoever. Neither party shall in any way assume any of the liability of the other for acts of the other or obligations of the other. Each party shall be responsible for any and all suits, demands, costs or actions approximately resulting from its own individual acts or omissions.

e) **Governing Law and Venue**. The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this Agreement, without regard to conflict of law principles. This Agreement is performable in Dallas County, Texas, and the exclusive venue for any action arising out of this Agreement shall be a court of appropriate jurisdiction in Dallas County, Texas.

f) **Attorneys' Fees**. If either party files any action or brings any proceeding against the other arising from this Agreement, then as between the City and Sponsor, the prevailing party shall be entitled to recover as an element of its costs of suit, and not as damages, reasonable and necessary attorneys' fees and litigation expenses both at trial and on appeal, subject to the limitations set forth in TEX. LOC. GOV'T CODE § 271.153, as it exists or may be amended, if applicable.

g) **Consideration**. This Agreement is executed by the parties without coercion or duress and for valuable consideration, the sufficiency of which is forever confessed.

h) **Severability**. All provisions of this Agreement are severable. If any provision in this Agreement is held invalid or unenforceable, the other provisions will remain enforceable. In addition, the invalid, illegal or unenforceable provision shall be deemed to be automatically modified, and, as so modified, to be included in this Agreement, such modification being made to the minimum extent necessary to render the provision valid, legal and enforceable. Notwithstanding the foregoing, however, if the severed or modified provision concerns all or a portion of the essential consideration to be delivered under this Agreement by one party to the other, the remaining provisions of this Agreement shall also be modified to the extent necessary to equitably adjust the parties' respective rights and obligations hereunder.

i) **Representations**. Each party represents that it has carefully read this Agreement, knows the contents hereof, has consulted with an attorney of its choice regarding the meaning and effect hereof, and is signing the same solely of its own judgment.

j) **No Third Party Beneficiaries**. Nothing in this Agreement shall be construed to create any right in any third party not a signatory to this Agreement, and the parties do not intend to create any third party beneficiaries by entering into this Agreement.

k) **Waiver**. Waiver by either party of any breach of this Agreement, or the failure of either party to enforce any of the provisions of this Agreement, at any time, shall not in any way affect, limit or waive such party's right thereafter to enforce and compel strict compliance.

l) **Immunity**. It is expressly understood and agreed that, in the execution and performance of this Agreement, the City has not waived, nor shall be deemed hereby to have waived, any defense or immunity, including governmental, sovereign and official immunity, that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein.

m) **Miscellaneous Drafting Provisions**. This Agreement shall be deemed drafted equally by all parties hereto. The language of all parts of this Agreement shall be construed as a whole according to its fair meaning, and any presumption or principle that the language herein is to be construed against any party shall not apply. Headings in this Agreement are for the convenience of the parties and are not intended to be used in construing this document.

n) **Multiple Counterparts**. This Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes. A digital signature will also be deemed to constitute an original if properly executed and delivered to the other party.

o) **Dispute Resolution**.

If a dispute arises out of or relates to the Agreement, or the breach thereof, the parties agree to negotiate prior to prosecuting a suit for damages. However, this section does not prohibit the filing of a lawsuit to toll the running of a statute of limitations or to seek injunctive relief, nor does it preclude the filing of a lawsuit following a mediation. Either party may make a written request for a meeting between representatives of each party within fourteen (14) calendar days after receipt of the request or such later period as agreed by the parties. Each party shall include, at a minimum, one (1) senior level individual with decision-making authority regarding the dispute. The purpose of this and any subsequent meeting is to attempt in good faith to negotiate a resolution of the dispute. If, within thirty (30) calendar days after such a meeting, the parties have not succeeded in negotiating a resolution of the dispute, they will proceed directly to mediation as described below. Negotiation may be waived by a written agreement signed by both parties; in which event the parties may proceed directly to mediation as described below. If the efforts to resolve the dispute through negotiation fail, or the parties waive the negotiation process, the parties may select, within thirty (30) calendar days, a mediator trained in mediation skills to assist with resolution of the dispute. Should they choose this option; the City and Sponsor agree to act in good faith in the selection of the mediator and to give consideration to qualified individuals nominated to act as mediator. Nothing in the Agreement prevents the parties from relying on the skills of a person who is trained in the subject matter of the dispute or a contract interpretation expert. If the parties fail to agree on a mediator within thirty (30) calendar days of initiation of the mediation process, the mediator shall be selected by the Dallas County Alternative Dispute Resolution Program (DCAP). The parties agree to participate in mediation in good faith for up to thirty (30) calendar days from the date of the first mediation session. The City and Sponsor will share the mediator's fees equally and the parties will bear their own costs of participation such as fees for any consultants or attorneys they may utilize to represent them or otherwise assist them in the mediation. The decision of the mediator will be non-binding and following mediation, if the matter is not settled the parties may proceed to litigation.

The parties have executed this Agreement and caused this Agreement to be effective when all parties have signed it below.

THE CITY OF DUNCANVILLE, TEXAS	**H-E-B, LP**
By: _____	By: _____
Printed Name: Doug Finch	Printed Name: Winell Herron

Title: __City Manager_____

Date: _____

Title: Group VP of Public Affairs, Diversity and Environmental Affairs, H-E-B

Date: _____

DRAFT

EXHIBIT A

Sponsor Benefits
Park Assets: Splashpad and Pavilion

DESIGNATION. H-E-B, Joe V's Smart Shop, and H-E-B owned entities to each be named as an "Official Partner" of the City of Duncanville. During the Term, Sponsor shall have the right to use the designations "Official Partner of the City of Duncanville," "Official Sponsor of Armstrong Park," "Official Sponsor of the City of Duncanville" and "Official Partnership" or otherwise note that Sponsor is an Official Partner of the City in connection with marketing and advertising, subject to prior written approval of the City of each marketing or advertising use.

NAMING RIGHTS FOR PARK ASSETS. **Armstrong Park Splashpad and Pavilion**

Sponsor is granted the Naming rights of the Armstrong Park Splashpad and Pavilion.

- The name of the Splashpad and Pavilion shall be mutually agreed upon in writing by the parties but shall include Sponsor's mark JOE V'S SMART SHOP, JOE V'S or other derivative of the mark as expressly approved by Sponsor.
- Signage placements on and around the Splashpad and Pavilion in accordance with the Signage Section of the Agreement.
- Landmark signage designating entire park area to be in accordance with the Signage Section of the Agreement.

WAIVER OF RENTAL FEES. The City waives the rental fees for Sponsor to reserve and rent the Pavilion area one time per year during the Term.

DRAFT

PUBLIC AFFAIRS

Duncanville Splash Pad & Pavilion

02.17.25

H-E-B DESIGN + ENGINEERING

Public Affairs: Duncanville: Joe V's Splash Pad & Pavilion

Scale 1/32" = 1'

DESIGN INTENT

This artwork is for presentation purposes only, and NOT approved for final production.

smb://MacStore/F_PDData/PDData/plandesign1/8_OTHER/00_MISC_2025 Projects/25-2101_Duncanville_Splash_Pad/01_25-2101_Working_Files/25-2101_PA_Duncanville_Splash_Pad_Presentation_bh_021225.ai

Public Affairs

02.07.2025

Public Affairs
Duncanville
Splash & Pavilion

Splashpad Name/Logo

REFERENCE PROJECT:

TEXAS STATE AQUARIUM

H-E-B SPLASH PARK

DESIGN INTENT

This artwork is for presentation purposes only, and NOT approved for final production.

Banners

DESIGN INTENT

This artwork is for presentation purposes only, and NOT approved for final production.

smb://MacStore/F_PDData/PDData/plandesign1/8_OTHER/00_MISC_2025 Projects/25-2101_Duncanville_Splash_Pad/01_25-2101_Working_Files/25-2101_PA_Duncanville_Splash_Pad_Presentation_bh_021225.ai

Public Affairs

02.07.2025

Public Affairs
Duncanville
Splash & Pavilion

Whimsical Directional Sign

Arrows will be pointing
in all directions

Inspiration reference

Plaque Text

WHEREVER YOU'RE HEADED, LET JOY & WONDER LEAD THE WAY.
Joe V's is a proud sponsor of this community space where families gather to make memories that matter.

Additional verbiage considerations:

Note: The backs of the arrows don't need to not match the fronts, since only one side will be visible at any time.

ADVENTURE AWAITS
OVER THE RAINBOW
OVER YONDER
HURRY!
THE POINT OF NO RETURN
THE PROMISED LAND
ENDLESS POSSIBILITIES
ATLANTIS

YOUR HAPPY PLACE
LONG LOST LOVE
YOUR OWN WAY
GOOD VIBES
THE NEXT CHAPTER
THE GREAT UNKNOWN
DREAMLAND
INFINITY AND BEYOND

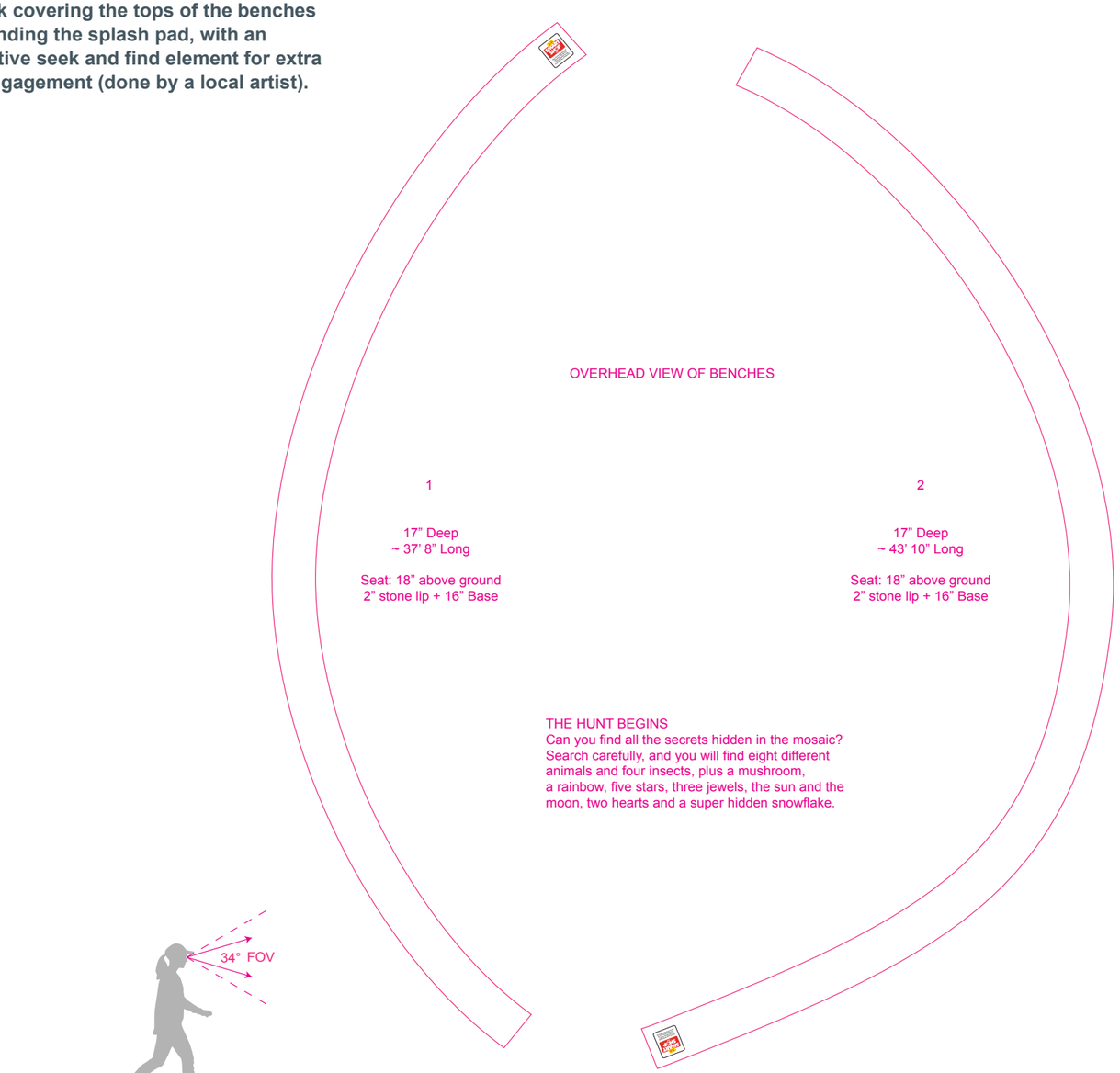
THE NEXT BIG THING
SNACK TIME
BEST HIDING SPOT EVER
YOUR FUTURE
X MARKS THE SPOT
FAME AND FORTUNE
SOMEDAY SOON
CLOUD 9

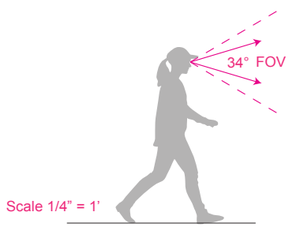
DESIGN INTENT

This artwork is for presentation purposes only, and NOT approved for final production.

Bench Mosaic

Artwork covering the tops of the benches surrounding the splash pad, with an interactive seek and find element for extra play engagement (done by a local artist).





Site pics

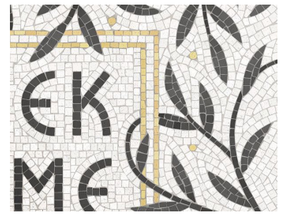
Palette (matches splash pad)

STYLISTIC REFERENCE

Content: Absract florals and other natural elements

Waves and ripples

Geometric patterns and starbursts



DESIGN INTENT

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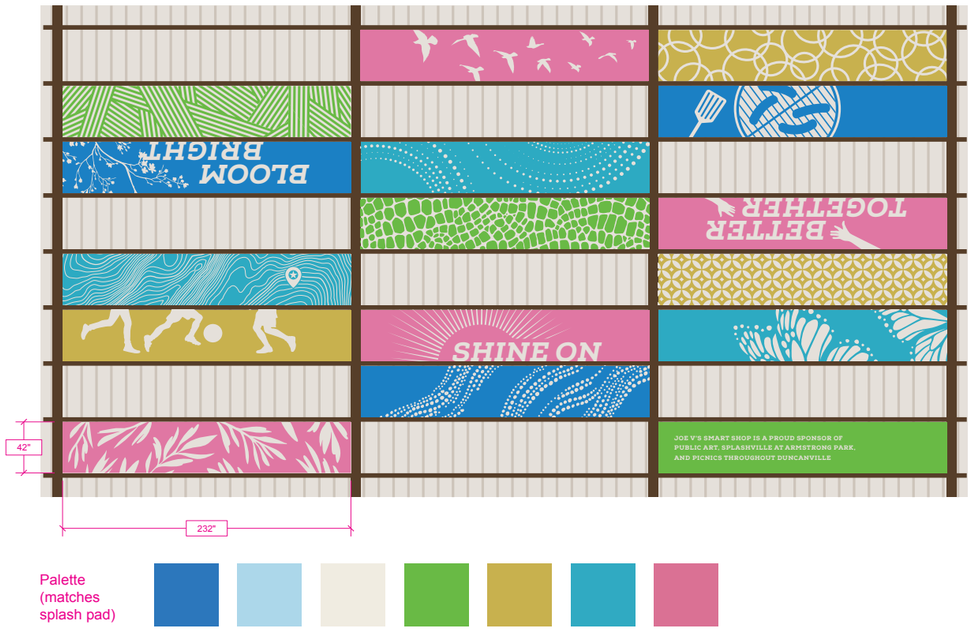
Public Affairs

02.07.2025

Public Affairs
Duncanville
Splash & Pavilion

Pavilion Art Ceiling



Palette (matches splash pad)

Painted or printed metal sheets

Painted cut metal sheet

DESIGN INTENT

This artwork is for presentation purposes only, and NOT approved for final production.

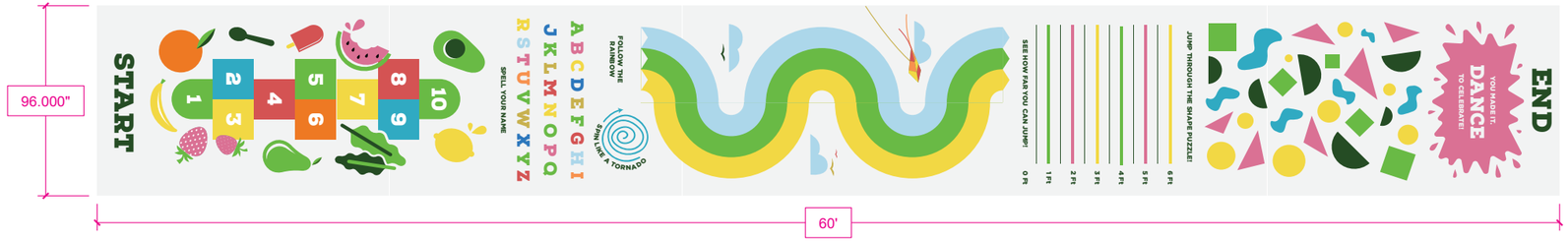
smb://MacStore/F_PDData/PDData/plandesign1/8_OTHER/00_MISC_2025 Projects/25-2101_Duncanville_Splash_Pad/01_25-2101_Working_Files/25-2101_PA_Duncanville_Splash_Pad_Presentation_bh_021225.ai

Public Affairs

02.07.2025

Public Affairs
Duncanville
Splash & Pavilion

Sidewalk Activity Path



DESIGN INTENT

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Public Affairs

02.07.2025

Public Affairs
Duncanville
Splash & Pavilion

DUNCANVILLE SPLASH PAD & PAVILION

THANK YOU

02.07.25

H-E-B DESIGN + ENGINEERING

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Council to receive briefing on UNIDOS Community Engagement Program

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Emphasize: Government Accountability, Customer Service, Efficiency and Process Improvement**
  - **Develop a high performing organization that encourages innovation, transparency, and collaboration while delivering exceptional customer service.**

STAFF RESPONSIBLE:
Michelle Arias – Community Relations Officer
Matthew Stogner – Chief of Police

BACKGROUND/HISTORY:
Unidos is a community program geared toward bridging the gap between the Police Department and the Hispanic community. The UNIDOS program aids and educates the Hispanic community and focuses on being a resource to meet the needs of Spanish speakers and provide them with a better quality of life.

Once the UNIDOS program is implemented, the police department will host quarterly meetings with the Hispanic community. Each meeting would feature a guest speaker (immigration attorneys, consulate representatives, etc.), and provide one-on-one time with officers for conversations or questions.

POLICY EXPLANATION:
N/A

FUNDING SOURCE:

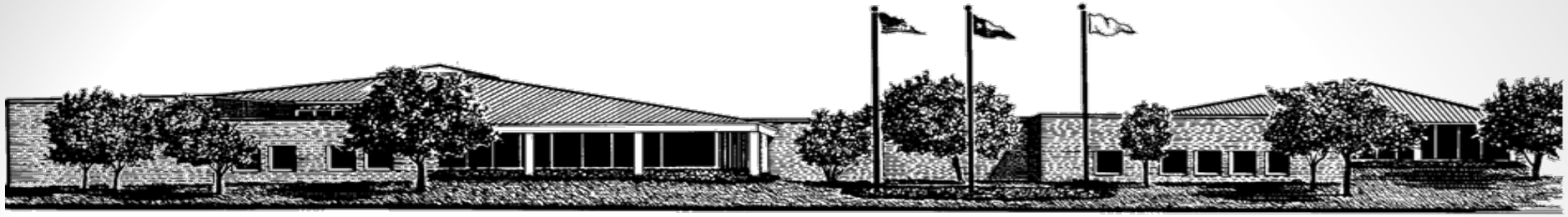
ORG and Object Number
01055500-700705 (Crime Prevention – Hospitality Expenditures)

Available Budget	**Purchase Amount**	**After Encumber**

$5,839.04	$1,000.00	$4,839.04

ACTION ALTERNATIVES:
N/A

ATTACHMENTS:
UNIDOS Presentation



City of Duncanville

UNIDOS

LA POLICIA TRABAJANDO JUNTO CON LA COMUNIDAD HISPANA

MARCH 4, 2025

CRIME PREVENTION OFFICER MICHELLE ARIAS

We are building a vibrant, inclusive community, driven by a commitment to democratic principles and service above self

Unidos Program

- UNIDOS is a community program geared toward improving the quality of life of our Hispanic residents. The UNIDOS program accomplishes this by aiding and educating the Hispanic community and focusing on being a resource for Spanish speakers.

- Many of our residents who are Hispanic speak little or no English. Most are from Latin American countries where the police are corrupt and not trusted. Due to this lack of trust, our police department is faced with many crimes that are not being reported. Hispanic residents refuse to come forward as victims or witnesses in crimes that are being investigated.

- Unidos was founded on several unique principles. Unidos genuinely believes in two-way communication and the promotion of trust between the police and the community. Unidos meetings feature speakers and topics that focus on law enforcement, crime prevention, current events, and community outreach programs. These meetings focus on improving the basic quality of life for our Hispanic residents. Unidos is a resource where Hispanic residents can obtain information or aid on any topic regardless of whether it is police related.

UNIDOS History

- UNIDOS was founded in the year 2000 by Steve Dye (current Allen PD Chief of Police) while a Traffic Officer with Garland PD
- Since then, the program has successfully grown, and there are now over 20 other Law Enforcement agencies participating

City of Duncanville

Advantages of the Unidos program

- Reduction of victimization
- Mutual education process
- Identification of unique issues
- Strengthening of the entire community
- Bridging the gap between PD and community
- Building for the future
- Success stories
- Building trust & transparency
- Learning opportunities
- Enhanced departmental philosophy, awareness, and interaction
- Increased formal involvement
- Recruiting

Quarterly UNIDOS Meetings

- Different topic/speaker every meeting
- One-on-one time with officers
- Hoping to increase attendance at every meeting
- Celebrate important dates
- Educate our community
- Continue building rapport/trust with the community
- Get to know the City we work for

City of Duncanville

UNIDOS costs

- The UNIDOS program can be run at minimal cost
- It is imperative to provide something to eat at each (quarterly) meeting, as food brings people out
- We can expect anywhere from 75-100 people at each meeting
- $500 per meeting x 4 meetings per year
- Overtime cost for officers to attend to interact with the community
- Yearly budget of $2,000

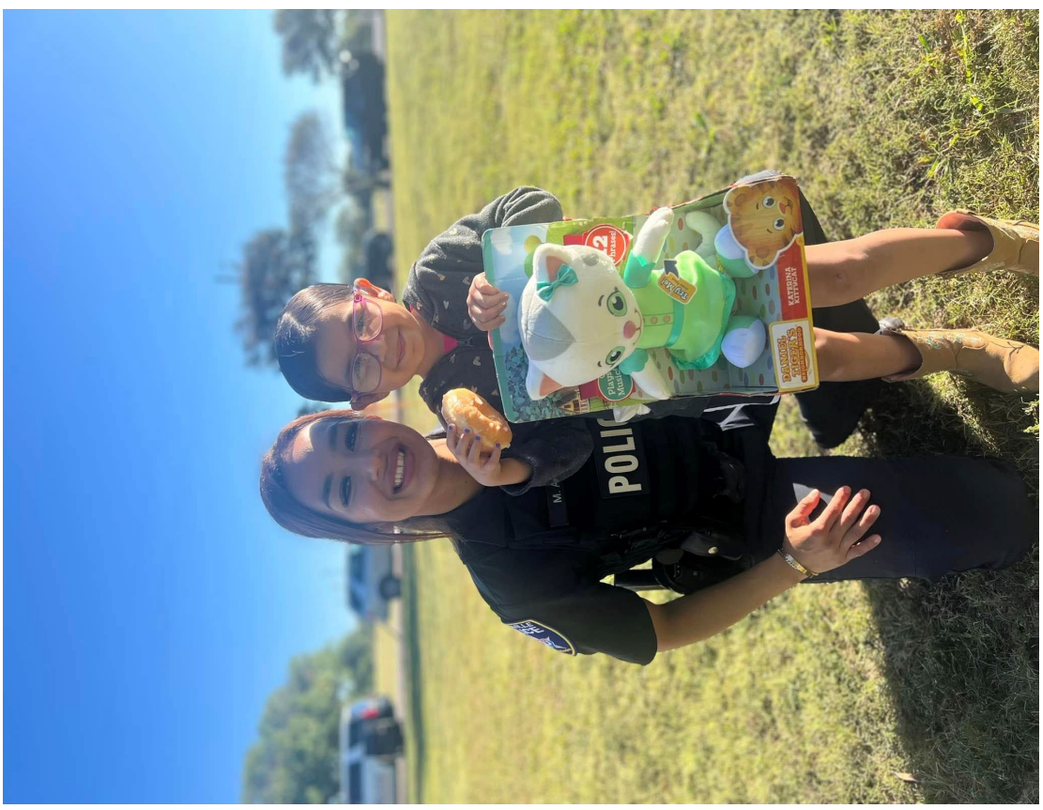
UNIDOS kick-off Meeting

- March 11, 2025, from 6:00 PM until 7:30 PM
- Kick-off meeting will be held at the Senior Center
- In attendance: all or most Spanish-speaking Duncanville PD officers, Police Officers and UNIDOS representatives from multiple police agencies
- Recommended attendees: Mayor Contreras, City Council, and City Manager

City of Duncanville

City of Duncanville

City of Duncanville



City of Duncanville

City of Duncanville

Thank you

Any questions?

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
A Proclamation recognizing March 2025 as Women's History Month.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Advance: Marketing Strategy of the City and Community Engagement Plan**
  - **Strengthen communication and engagement within the community while championing the City of Duncanville regionally, nationally, and internationally.**
- **Re-Imagine: High Quality of Life**
  - **Develop, maintain, and encourage safe, attractive, viable family-oriented neighborhoods that embrace diversity and pride, promoting economic vitality.**

STAFF RESPONSIBLE:
Bart Stevenson, Director of Parks and Recreation

BACKGROUND/HISTORY:

Women's History Month began as a local celebration in Santa Rosa, California. The Education Task Force of the Sonoma County (California) Commission on the Status of Women planned and executed a "Women's History Week" celebration in 1978. The organizers selected the week of March 8 to correspond with International Women's Day. The movement spread across the country as other communities initiated their own Women's History Week celebrations the following year.

In 1980, a consortium of women's groups and historians - led by the National Women's History Project (now the National Women's History Alliance) - successfully lobbied for national recognition. In February 1980, President Jimmy Carter issued the first Presidential Proclamation declaring the Week of March 8th 1980 as National Women's History Week.

Subsequent Presidents continued to proclaim a National Women's History Week in March until 1987 when Congress passed Public Law 100-9, designating March as "Women's History Month." Between 1988 and 1994, Congress passed additional resolutions requesting and authorizing the President to proclaim March of each year as Women's History Month. Since 1995, each president has issued an annual proclamation designating the month of March as "Women's History Month."

The 2025 Women's History theme, "Moving Forward Together! Women Educating & Inspiring Generations" celebrates the collective strength and influence of women who have dedicated their lives to education, mentorship, and leadership. Through their efforts, they have served as an inspiration for all generations - both past and present.

POLICY EXPLANATION:
N/A

FUNDING SOURCE:

ORG and Object Number
N/A

Available Budget	**Purchase Amount**	**After Encumber**
$0.00	$0.00	$0.00

ACTION ALTERNATIVES:
N/A

ATTACHMENTS:
Proclamation - Women's History Month 2025

OFFICE OF THE MAYOR

Duncanville
City of Champions

Proclamation

WHEREAS, March is Women's History Month, which commemorates and encourages the study, observance and celebration of the vital role of women in American history; and

WHEREAS, Women's History Month has been observed annually during the month of March in the United States since 1987; and

WHEREAS, throughout our history, women have influenced every facet of American life and culture; and

WHEREAS, women have been pioneers in the fields of science, medicine, engineering, education, finance, arts, journalism, business, government and more; and

WHEREAS, during the month of March, we celebrate the contributions women have made to our country, states, regions and cities, and recognize the outstanding achievements women have made over the course of American history; and

WHEREAS, the theme for 2025 is, "Moving Forward Together! Women Educating & Inspiring Generations" celebrates the collective strength and influence of women who have dedicated their lives to education, mentorship, and leadership. Through their efforts, they have served as an inspiration for all generations - both past and present.

NOW, THEREFORE, I, Greg Contreras, Mayor of the City of Duncanville, Texas do hereby proclaim March as

WOMEN'S HISTORY MONTH

in the City of Duncanville and urge all citizens to join me in celebrating the collective strength and influence of women and encourage everyone to participate in events honoring the history and contributions of women.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Duncanville, Texas to be affixed this 4th day of March, 2025.

Mayor, The City of Duncanville

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Presentation of the Keep Duncanville Beautiful Spring 2025 Business Beautification Award Plaque and Proclamation to Milke's Jewelers located at 106 S. Cedar Ridge Dr.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Re-Imagine: High Quality of Life**
  - **Develop, maintain, and encourage safe, attractive, viable family-oriented neighborhoods that embrace diversity and pride, promoting economic vitality.**

STAFF RESPONSIBLE:
Tyler Agee, Assistant Director of Parks and Recreation/KDB Staff Liaison

BACKGROUND/HISTORY:
The Keep Duncanville Beautiful (KDB) Board members are charged with the responsibility of creating and implementing programs that will encourage beautification within Duncanville. The Business Beautification Award was designed to fulfill this goal for commercial property recognition. The KDB Board has nominated Milke's Jewelers located at 106 S. Cedar Ridge Dr. as the Spring 2025 Business Beautification Award recipient.

POLICY EXPLANATION:
Up to one commercial building in Duncanville is recognized each quarter for significant improvements to the exterior portion of a building, landscape improvements, and/or long-term maintenance of the commercial property that exemplifies high quality standards. Award recipients receive recognition at a regular City Council meeting, and a sign to display at their place of business for the quarter.

The Keep Duncanville Beautiful (KDB) Board nominates the Business Beautification Award. The property must be in good standing with the City's Planning and Neighborhood Services and Utility Billing Departments.

The KDB Board follows the criteria identified below:

- Property must be retail/professional office/commercial/industrial or other business use.
- Property must be located within the city limits of Duncanville, Texas.

- Significant exterior improvements and/or superior maintenance of the property must be made to the property, or the property is new construction.

Improvements can include new landscaping, repainting a building, paving a parking lot, adding awnings, new signage, etc.

FUNDING SOURCE:

ORG and Object Number
12011800-700230

Available Budget	**Purchase Amount**	**After Encumber**
$5,860.99	$85.00	$5,775.99

ACTION ALTERNATIVES:
N/A

ATTACHMENTS:
Attachment 1 - Milke's Jewelers
Proclamation - Keep Duncanville Beautiful Business Beautification Award

MILKE'S JEWELERS
106
MILKE'S
JEWELERS

OFFICE OF THE MAYOR

Duncanville
City of Champions

Proclamation

WHEREAS, the City of Duncanville is committed to improving the physical quality of community life; and

WHEREAS, the *Keep Duncanville Beautiful Board* was established to promote this commitment; and

WHEREAS, the mission of the *Keep Duncanville Beautiful Board* is to empower Duncanville citizens and businesses to take responsibility for enhancing their community environment; and

WHEREAS, each quarter the *Keep Duncanville Beautiful Board* recognizes one commercial property within the City for significant improvements to the exterior portion of the property, landscape improvements, and/or long-term maintenance of the property that exemplifies high quality standards; and

WHEREAS, Milke's Jewelers located at 106 S. Cedar Ridge Dr. has been selected as the Business Beautification Award recipient for Spring 2025.

NOW, THEREFORE, I, Greg Contreras, Mayor of the City of Duncanville, Texas, do hereby urge all residents to join me in congratulating Milke's Jewelers located at 106 S. Cedar Ridge Dr. and commending this business for contributing to the beautification of our City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Duncanville, Texas to be affixed this 4th day of March, 2025.

Mayor, The City of Duncanville

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Recognition of Keep Duncanville Beautiful Spring 2025 Curb Appeal Residential Properties.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Re-Imagine: High Quality of Life**
  - **Develop, maintain, and encourage safe, attractive, viable family-oriented neighborhoods that embrace diversity and pride, promoting economic vitality.**

STAFF RESPONSIBLE:
Tyler Agee, Assistant Director of Parks and Recreation/KDB Staff Liaison

BACKGROUND/HISTORY:
The Keep Duncanville Beautiful (KDB) Board members are charged with the responsibility of creating and implementing programs that will encourage beautification within Duncanville. The Curb Appeal Program was designed to fulfill this goal for residential property recognition. The properties chosen for the Spring 2025 Curb Appeal Residential Properties include:

District 1: Rebecca Dellinger
1010 Springwood Ln.
Duncanville, TX 75137

District 2: Ernestine McClinton
1451 Birdwood Cir.
Duncanville, TX 75137

District 3: Debbie Wood
702 Hill Terrace Dr.
Duncanville, TX 75116

District 4: George Christie
902 Fairway Dr.
Duncanville, TX 75137

District 5: Donald Williams
919 Nature Dr.
Duncanville, TX 75116

POLICY EXPLANATION:
One residential property for each of the five Council Districts in Duncanville is recognized each season for significant improvements to the exterior portion of the residence, landscape improvements, and/or long-term maintenance of the property that exemplifies high quality standards. Upon approval from the property owners, each recipient receives a sign placed in their yard for a period of three months as well as a bag of gardening gifts, and recognition at a regular City Council meeting.

A Keep Duncanville Beautiful (KDB) Board sub-committee selects the Curb Appeal properties for nomination – one property per sub-committee member.

The KDB Board follows the criteria identified below:

- Property must be located within the city limits of Duncanville, Texas
- Neatness
- Flowers not mandatory
- House in good condition
- Landscaping consistent with building
- Overall maintenance (i.e. paint, shrubs etc.)
- Subjective

No seasonal decorations are considered in the judging.

FUNDING SOURCE:

ORG and Object Number
N/A

Available Budget	**Purchase Amount**	**After Encumber**
N/A	N/A	N/A

ACTION ALTERNATIVES:
N/A

Duncanville Special Called Meetings Meeting Minutes
Regular Meeting
Thursday, January 23, 2025

CALL TO ORDER

A special meeting of the Duncanville City Council was called to order on Thursday, January 23, 2025, at 3:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT:

Mayor Greg Contreras
Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Mayor Pro Tem Jeremy Koontz
Councilmember Karen Cherry-Brown
Councilmember Kyle Pennebaker

1. **CALL TO ORDER**

2. **RECEIVE PUBLIC COMMENTS**

To submit a comment via email and for your comments to be read, the following information is required:

- Submit a comment by 12:00 p.m. on Thursday, January 23, 2025
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – January 23rd – Workshop
- First and Last Name; and address.
- *City Secretary Executive Assistant, Ke'Ryne Smith, will still set a two-minute time limit on the comments as they were read.*

No comments received.

3. **DISCUSSION**

A. Receive a presentation from the Duncanville Police Department on revising Chapter Four—Animals and Fowl City Ordinance to comply with state legislation changes and best practices, Council discussion on the proposed changes, and direction if needed.

The City of Duncanville Animal Control Officer, Chad Chamberlain, presented the item and Assistant Police Chief, Ron Wilcots, facilitated the presentation.

Mayor Contreras confirmed stated he would like the ordinance to reflect "vicious" instead of the word "dangerous."

Councilmember At-Large Gooden emphasized the importance of maintaining a consistent format structure for the entire animal ordinance.

Councilmember Pennebaker recommended staff change the definition of "exercise yard" to "chicken run."

The City Council recommended the following changes:

- Change "local health authority" to "local animal authority"
- Update *Sec. 4-17. Animal Nuisance* to mention notices to the homeowner and processes for appeals.
- Add additional sections to address vital necessities pertinent to the animal ordinance.
- Change the number of fowl allowed to be owned in the City of Duncanville.
- Address the necessity for wild animal permitting and requirements to obtain the permit.

(Councilmember Cherry-Brown departed the meeting at 5:01 p.m.)

4. RECEIVE PUBLIC COMMENTS

To submit a comment via email and for your comments to be read, the following information is required:

- Submit a comment by 12:00 p.m. on Thursday, January 23, 2025
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – January 23rd – Workshop
- First and Last Name; and address.
- *City Secretary Executive Assistant, Ke'Ryne Smith, will still set a two-minute time limit on the comments as they were read.*

Mayor Contreras questioned the City Council; if they would accept the receipt of an in-person public comment.

The City Council agreed.

Citizen Comments - 5:06 p.m.

Jeremy Davis, 119 Forest Ct. – spoke on small laying flock and provided City Council with a document from Texas A&M University by Fred D. Thornberry.

The City Council requested staff bring back the recommended changes before the item goes for a vote.

ADJOURNMENT

The meeting was adjourned at 5:28 p.m.

APPROVED:

_____
MAYOR

ATTEST:

_____
Ke'Ryne Smith, EXECUTIVE ASSISTANT TO THE
CITY SECRETARY – for CITY SECRETARY

Draft

Duncanville Special Called Meeting Minutes
Tuesday, February 11, 2025

CALL TO ORDER
A regular meeting of the Duncanville City Council was called to order on Tuesday, February 11, 2025, at 6:01 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT:
Councilmember Joe Veracruz
Councilmember Don McBurnett
Mayor Pro Tem Jeremy Koontz
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT: Councilmember At-Large DeMonica Gooden arrived at 6:09 p.m.

COUNCIL ABSENT:

RECEIVE PUBLIC COMMENTS

City Manager Doug Finch read an email presented by
Homer Fincannon
546 Wind River Dr.
Honoring his wife Carol Ann Rodgers Fincannon

WORKSHOP ITEMS ONLY: NO ACTION WILL BE TAKEN

- Discuss topics related to Bond Projects, Capital Improvement Projects, Funding Strategies
- General Discussion

Project Manager Angel Deal presented the 2025 Project Roadmap. City Manager Finch presented the Capital Improvement Projects (CIP) and reviewed the short, medium, and long-term goals requested by the council at the last CIP Workshop. He reviewed all projects and asked the council and citizens to rank them by short-, medium-, and long-term priority.

ADJOURNMENT
The meeting was adjourned at 8:17 p.m.

ATTEST:

_____
CITY SECRETARY

Draft

Duncanville City Council Meeting Minutes
Regular Meeting
Tuesday, February 18, 2025

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, February 18, 2025, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT:
Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Mayor Pro Tem Jeremy Koontz
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT: Councilmember Don McBurnett arrived at 6:04 p.m.

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

Briefing Session was adjourned at 7:00 p.m.

In the interest of time, Mayor Contreras moved the executive session to after the regular session.

A. ***Update presentation on the Dallas County Inland Port Flood Planning Study by Dallas County Commissioner John Wiley Price and Halff Associates.***

Presented by Lissa Shepard with Dallas County and Waqar Fatimah with Halff Associates.

B. ***The City Council will receive a briefing on Hydromax USA's valve and hydrant maintenance services, discuss the information, and provide direction if necessary.***

Presented by Austin Jordan with Hydromax USA and Public Works Director Matt Bryant. Councilmember Veracruz asked who currently paints the fire hydrants. Mr. Bryant stated the Public Utilities Department does as time permits. Councilmember McBurnett asked what a normal schedule would be or what would the service look like. Matt stated we get to build the plan and are looking for a multi-year plan to do it in phases. Teams would be allocated to Duncanville. Councilmember Gooden asked about the impact of this service on staff. Matt stated that by contracting this service out, we can focus on other areas to be more efficient.

C. ***Briefing on the purchase and sale agreement by and between the City of Duncanville, Texas and KKMD Investments, LLC, for property located on the southeast corner of East IH-20 eastbound frontage road and N. Alexander Ave.***

Presented by Economic Development Director Victor Barrera. Mr. Barerra provided a list of restricted uses as indicated by the city council and the developer has agreed to the restrictions.

EXECUTIVE SESSION

Draft

The Executive Session was called into session at 8:37 p.m. and Mayor Contreras read the item into record.

The Council closed the Executive Session at 9:18 p.m. to reconvene the regular session.

1. ***City Council shall convene into closed executive session pursuant to Section 551.072, 551.087 and 551.071 to deliberate (1) the purchase, exchange, lease, or value of real properties, being located north and west of SH 67, east of Main Street, and south of Camp Wisdom Rd; and (2) an offer to sell or purchase real property located on Wheatland Road, west of SH 67 and east of Cedar Ridge Drive, to deliberate an offer and consider an economic development incentive regarding such land; and to seek legal advice from City Attorney regarding such real property and incentive.***

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:10 p.m. with Mayor Contreras presiding.

Pastor Chris Gutierrez with Arise Church delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

1. REPORTS

A. ***Mayor's Report.***

Mayor Contreras spoke about last night's meeting at the Centro Familiar Cristiano Church by the police department to speak with the Hispanic community regarding the fears and concerns of citizens.

B. ***Councilmembers' Reports***

Councilmember Pennebaker thanked the police department for last night's town hall. He mentioned the American Legion Hall Run for the Wall, the Daddy Daughter dance at the recreation center, and encouraged everyone to take the comprehensive plan survey. Councilmember Gooden complimented the Parks and Recreation Department on a job well done on the daddy-daughter dance. She also thanked the Police Department for the event last night and commended Richard Jackson and Tia Pettis with the Finance Department for the completion of the audits. Councilmember McBurnett thanked his fellow councilmembers and encouraged everyone to look at the events happening in the city. Councilmember Veracruz thanked the City Manager and Emergency Management Coordinator Lauren Sanchez for training at the Emergency Operations Center.

C. ***City Manager's Report.***

City Manager Finch requested additional time.

Councilmember Don McBurnett made a motion to allow additional time for the City Manager's report, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

City Manager Finch yielded his time to Fire Chief Chris Connealy and Police Chief Matt Stogner. Chief Connealy gave a briefing on a successful fire event and introduced the firefighters involved. Chief Stogner introduced Chief Steve Perry with the City of Hutchins Police Department who presented Duncanville's Certificate of Recognition for continued best practices accreditation in the Police Department.

2. PROCLAMATIONS AND PRESENTATIONS

A. ***Proclamation for Duncanville ISD Career and Technical Education (CTE) Month***

Read by Mayor Contreras and presented to Lynn McGinley with Duncanville ISD.

3. CITIZENS' INPUT

Draft

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.
https://duncanvilletx.new.swagit.com/views/454/
To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

No public comments.

4. CONSENT AGENDA

A. ***Consider the Minutes for the January 21, 2025, and February 4, 2025, City Council Regular and February 4, 2025 Special Meetings.***

B. ***Consider a Resolution authorizing an option(s) for a sole source procurement and agreement with ASTERRA USA for satellite leak detection and field investigation services for a one-year term, with the option to renew for up to four additional one-year terms, for a total contract amount not to exceed $300,000.00 over the five years, subject to the appropriation of funding and exercise of renewal by City Council.***

RES 2025-425

C. ***Consider a Resolution awarding bids and authorizing cooperative purchasing agreements with Blagg Tire Wholesale, The Goodyear Tire & Rubber Company, Southern Tire Mart LLC, and T&W Tire, LLC, for tires, tubes, supplies, and equipment through BuyBoard Contract #729-24 and Duncanville Tire, for a one-year term with the option to renew for up to four additional one-year terms, not exceeding a total contract amount of $250,000.00 per vendor over the five years, subject to the exercise of contract renewals and City Council appropriation.***

RES 2025-428

D. ***Consider a Resolution authorizing an expenditure not to exceed $175,000 with Tyler Technologies Incorporated, for Annual Software Support and Maintenance.***

RES 2025-427

E. ***Consider a resolution awarding RFP 25-0002 Towing and Impoundment Services, and authorizing an indefinite-delivery/indefinite-quantity master services agreement(s) with the firms outlined in Exhibit A to provide the contracted services of the City's towing, storage, and recovery services, from February 18, 2025, through February 17, 2030, not exceeding a total contract amount per firm of $250,000.00 over the potential five-year period.***

RES 2025-418

Draft

F. ***Consider a resolution requesting the procurement of New In Blue ticket writing and Review The Blue rating Software and authorizing an expenditure in the amount not to exceed $84,000.00 for the initial year from the Federal Asset Forfeiture Fund. Subsequent years of expenditures will be placed in the Police Department's operating budget with an expenditure amount not to exceed $24,000.00.***

RES 2025-426

Councilmember At-Large DeMonica Gooden made a motion to approve the consent agenda, Councilmember Don McBurnett seconded the motion. The vote was cast 7 for, 0 against.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

A. ***Take any necessary action as a result of the Executive Session.***
No action was taken.

B. ***Consider a Resolution approving the purchase and sale agreement by and between the City of Duncanville, Texas and KKMD Investments, LLC, for property located on the southeast corner of East IH-20 eastbound frontage road and N. Alexander Ave.***
Presented by Victor Barrera. Mayor Contreras requested the council consider reaching out to a real estate consultant when considering purchasing or selling real estate. Mayor Pro Tem Koontz confirmed that the property would not be sold until the council approved the site plan and the use of the property.

Mayor Pro Tem Jeremy Koontz made a motion to approve the item as stated, Councilmember Kyle Pennebaker seconded the motion. The vote was cast 7 for, 0 against.

RES 2025-422

6. STAFF AND BOARD REPORTS

A. ***City Council to receive a briefing on proposed Charter amendment(s)***
Presented by Interim Assistant City Manager Kevin Hugman. After discussion, the council agreed to consider more charter amendment items in addition to an amendment to change the term limits. Attorney Hager will report to the council on more arcane provisions in the charter that may need to be changed.

B. ***Receive Police Department 2024 Racial Profiling Report.***
Presented by Assistant Police Chief Adrian Tijerina.

Mayor Contreras recessed the regular session at 8:33 p.m. to convene into Executive Session.

Mayor Contreras reconvened the regular session at 9:18 p.m.

ADJOURNMENT

The meeting was adjourned at 9:19 p.m.

ATTEST:

_____
CITY SECRETARY

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Consider a Resolution to enter into a Joint Election Agreement and Election Services contract between Dallas County and other jurisdictions holding an election on May 3, 2025, to be administered by the Dallas County Elections Administrator in accordance with Subchapter D of Chapter 31 and Chapter 271 of the Texas Election Code.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Emphasize: Government Accountability, Customer Service, Efficiency and Process Improvement**
  - **Develop a high performing organization that encourages innovation, transparency, and collaboration while delivering exceptional customer service.**

STAFF RESPONSIBLE:
Chiquita Taylor, City Secretary

BACKGROUND/HISTORY:
At the February 4, 2025, City Council meeting, by Resolution 2025-419, the City Council called for a general election to be held on Saturday, May 3, 2025. The agreement is with Dallas County and other jurisdictions to hold the election as a Joint Election in accordance with Chapter 271 of the Texas Election Code. The contract agreement provides for the Dallas County Elections Administrator to perform and/or supervise the performance of any or all of the corresponding duties and functions on behalf of the City of Duncanville and other jurisdictions.

The total estimated General Election cost is $4,090,978.85. The City of Duncanville's estimated cost is $37,720.77.

POLICY EXPLANATION:
The Joint Elections Agreement Election Services Contract is among the City of Duncanville, Dallas County, and other jurisdictions for the Joint Election to be administered by the Dallas County Elections Administrator in accordance with Subchapter D of Chapter 31 and Chapter 271 of the Texas Election Code; and Article VII, Section 7.02 of the Duncanville Home Rule Charter.

FUNDING SOURCE:

ORG and Object Number
01011200-700231

Available Budget	Purchase Amount	After Encumber
$60,000.00	$37,720.77	$22,279.23

ACTION ALTERNATIVES:

1. Approve resolution.
2. Do not approve.
3. Other actions as directed by Council.

ATTACHMENTS:

2025 - Joint Election Services Contract - Final
May 3, 2025 Estimated Cost_450_CODu
Attachment B - List of Early Voting Vote Centers (Subject to Change)
Attachment C - List of Election Day Vote Centers (Subject to Change)
Attachment D - EJ & AEJ Appointments (Subject to Change)
Res 2025-424 - Joint Election Agreement

ELECTION SERVICES CONTRACT ("Election Services Contract" or "Contract")
BETWEEN THE DALLAS COUNTY ELECTIONS ADMINISTRATOR
AND

City of Balch Springs (COBS)
City of Cedar Hill (COCH)
City of Cockrell Hill (COCkH)
City of Combine (COCb)
City of Dallas (COD)
City of DeSoto (CODe)
City of Duncanville (CODu)
City of Farmers Branch (COFB)
City of Garland (COG)
City of Grand Prairie (COGP)
City of Hutchins (COH)
City of Irving (COI)
City of Lancaster (COL)
City of Lewisville (COLe)
City of Richardson (COR)
City of Rowlett (CORo)
City of Sachse (COSa)
City of Seagoville (COS)
City of Wilmer (COW)
City of Wylie (COWy)
Carrollton-Farmers Branch ISD (CFBISD)
Cedar Hill ISD (CHISD)
Coppell ISD (CpISD)
Dallas ISD (DISD)
DeSoto ISD (DeISD)
Duncanville ISD(DUISD)
Ferris ISD
Garland ISD (GISD)
Grand Prairie ISD (GPISD)
Highland Park ISD (HPISD)
Lancaster ISD (LISD)
Mesquite ISD (MISD)
Richardson ISD (RISD)
Sunnyvale ISD
Town of Addison (TOA)
Town of Highland Park (TOHP)
Town of Sunnyvale (TOS)
Lancaster Municipal Utility District 1 (LMUD1)
Northwest Dallas County Flood Control District 1 (NWDCFCD1)

(Collectively, "Participating Political Subdivision(s)")

FOR THE CONDUCT OF JOINT ELECTION
TO BE HELD SATURDAY, MAY 3, 2025
TO BE ADMINISTERED BY THE DALLAS COUNTY ELECTIONS DEPARTMENT

1) **STATUTORY AUTHORITY FOR AND PARTIES TO THIS ELECTION SERVICES CONTRACT**

a) Heider Garcia is the duly appointed County Elections Administrator ("Elections Administrator") of Dallas County, Texas ("County") and the Department Head of the Dallas County Elections Department ("DCED"). As such, Heider Garcia is the County's Voter Registrar and the Election Officer of Dallas County, Texas, and is authorized by Subchapter D of Chapter 31 of Title 3 and Chapter 271 of Title 16 of the Texas Election Code to enter into this Election Services Contract ("Election Services Contract" or "Contract") with the contracting authorities of the Participating Political Subdivisions listed in "**Attachment E**" of this Election Services Contract. DCED acts at the direction of the Elections Administrator. **The Elections Administrator, DCED, and the Participating Political Subdivisions together may be referred to collectively as "Parties" or individually as "Party."**

b) The Participating Political Subdivisions are hereby participating with each other in this **Joint Election to be held in Dallas County, Texas on Saturday, May 3, 2025,** under Chapter 271 of Title 16 of the Texas Election Code ("Joint Election"); and are hereby contracting with the Elections Administrator of Dallas County, Texas to perform the election services set forth in this Election Services Contract under Subchapter D of Chapter 31 of Title 3 and Chapter 271 of Title 16 of the Texas Election Code. The Participating Political Subdivisions acknowledge that they are participating in this Joint Election with each other to the extent that they have candidates and/or propositions on the ballot in this Joint Election. The terms and conditions of this Elections Services Contract also apply to any run-off election or re-count related to this Joint Election unless otherwise agreed in writing.

c) The Elections Administrator will coordinate, supervise, and handle all aspects of administering this Joint Election in accordance with the provisions of the Texas Election Code and as outlined in this Election Services Contract. Each contracting authority of each Participating Political Subdivision will pay its share of the Election Costs to the Elections Administrator for the equipment, supplies, services, and administrative costs outlined in this Election Services Contract. The Elections Administrator will administer the election; however, each Participating Political Subdivision will be responsible for the duties directly administered by the Participating Political Subdivision. Pursuant to Texas Election Code §§ 31.093 and 31.098, the Elections Administrator may enter a contract to furnish the election services requested within this Election Services Contract.

d) Pursuant to Texas Election Code Section 2.025 and Texas Secretary of State Election Advisory No. 2024-38, if a runoff election is necessary, the date of the runoff for this Joint Election would be **Saturday, June 7, 2025 ("Joint Runoff Election")**. This Elections Services Contract and its terms will be automatically extended to cover the Joint Runoff

Election unless a Participating Political Subdivision states in writing **on or before Friday, May 16, 2025,** that it does not wish to participate in a Joint Runoff Election contemplated herein. DCED will provide each Participating Political Subdivision to which this Section 1(d) applies an estimated cost based on the formula in Section 10(b), and such estimated costs will be paid in accordance with Section 10(e) ("Joint Runoff Fees"). Early voting polling place(s) and vote centers for any runoff will be established in accordance with Texas Election Code §§ 43.004 and 43.007.

e) Joint Runoff Fees will be deposited into a special and separate Joint Runoff Election account. The Joint Runoff Fees must be deposited by the Participating Political Subdivisions that are participating in the Joint Runoff Election within seven (7) days after DCED provides unofficial results of the Joint Election to the Participating Political Subdivisions.

f) In the event of a recount and upon a Participating Political Subdivision's written request, the DCED will provide assistance for a recount to the extent permitted and in accordance with Title 13 of the Texas Election Code ("Recount(s)"). The Participating Political Subdivisions requesting a Recount shall deposit with DCED the deposit received by the candidate requesting the Recount. DCED will bill each requesting Participating Political Subdivision for providing assistance for any Recounts, and such costs will be in accordance with the allowable costs under the Texas Election Code ("Recount Fees"). Recount Fees will be paid by the requesting Participating Political Subdivisions in accordance with Section 10 (e).

2) **ATTACHMENTS** The following attachments are hereby incorporated into this Election Services Contract as if set forth herein in their entirety. The Participating Political Subdivisions acknowledge that the following attachments are subject to reasonable changes by the Dallas County Elections Administrator before, during, and after Election Day and any runoff election(s), if any runoff election(s) are required by law to be held.

a) **"Attachment A"** is an itemized list of the estimated election expenses for this Joint Election and the amounts that each Participating Political Subdivision must deposit with the Dallas County Elections Department. It also includes the Deposit Detail for each entity. The Elections Administrator will amend "Attachment A" to reflect the changing estimates of election expenses that are caused by changing circumstances and by the withdrawal of Participating Political Subdivision(s), if any, from this Election Services Contract.

b) **"Attachment B"** is a list of the early voting polling places for this Joint Election. ("early voting vote center(s), or "early voting polling place(s)"

c) **"Attachment C"** is a list of the Election Day Countywide polling places ("vote center(s)") for this Joint Election.

d) **"Attachment D"** is a list of the presiding election judges and alternate election judges for Election Day for this Joint Election..

e) **"Attachment E"** is a list of the Participating Political Subdivisions that will be holding

elections in Dallas County election precincts and sub-precincts and the number of registered voters in each of those election precincts or sub-precincts. "Attachment E" will be amended if any of the Participating Political Subdivisions withdraw from this Election Services Contract. "Attachment E" will be amended to reflect the number of registered voters in each election precinct and sub-precinct as of the statutory deadline of **April 3, 2025**, for voters to submit applications to register to vote or changes of address in this Joint Election.

f) "**Attachment F**" will contain, for each Participating Political Subdivision, the full name of the person serving as a point of contact, the physical address, the mailing address, a facsimile number, and an email address. "Attachment F" will be amended if any of the Participating Political Subdivisions withdraw from this Election Services Contract.

g) Notwithstanding Section 18, if any of the foregoing attachments are amended by the Elections Administrator, the Elections Administrator will send each Participating Political Subdivision an amended version of the attachment by email to the email address provided by each Participating Political Subdivision in "**Attachment F".** Such amended attachments will be emailed no later than before the start of early voting by personal appearance. If any amendments of any attachments are necessary after the start of early voting by personal appearance, such amended attachments will be emailed no later than five (5) calendar days after Election Day.

3) **LEGAL DOCUMENTS**

a) Each Participating Political Subdivision will prepare, adopt, and publish all legally required election orders, resolutions, notices, and other documents that are required by, or of, their governing bodies. Any orders, resolutions, notices, or other documents that are required to be posted to the County's website shall be provided by each Participating Political Subdivision to the Elections Administrator at least three (3) business days before the statutory deadline to post and such orders, resolutions, notices, or other documents shall be posted to the County's website as directed by the Participating Political Subdivisions. Any orders, resolutions, notices, or other documents that are required to be posted at an early voting or election day vote center shall be provided by each Participating Political Subdivision to the Elections Administrator at least seven (7) business days before the statutory deadline to post and such orders, resolutions, notices, or other documents will be provided to each election judge or clerk for posting. **The Elections Administrator and DCED are not responsible for the proper posting or verification of posting of any required notice, order, resolution, or other documents at any early voting or election day vote center. The election judge, clerk, or their designee, at each early voting or election day vote center will be responsible for the posting of any such notice, order, resolution, or other documents.** Such documents can be sent to the attention of:

Heider Garcia
Elections Administrator
1520 Round Table Drive,
Dallas, Texas 75247;

or, emailed to

DCECommunications@dallascounty.org

With a copy sent to Heider.Garcia@dallascounty.org on all communications related to legal documents and questions regarding this election.

b) Each Participating Political Subdivision is responsible for having its own election orders, resolutions, notices, or official ballot wording translated into the Spanish and Vietnamese languages.

4) **VOTING SYSTEMS**

a) Each Participating Political Subdivision agrees that, during this Joint Election, voters will cast their ballots on the following voting systems, that are approved by the Texas Secretary of State in accordance with the Texas Election Code and the Texas Administrative Code: the ES&S ExpressVote Universal Voting System Ballot Marking Devices ("BMD(s)"), and the ES&S DS200 Digital Vote Center Scanner ("Tabulators"). Each of these systems are accessible to voters with physical disabilities. **On March 17, 2025, beginning at 10:00 A.M.**, until completed, at the County Elections Department at 1520 Round Table Drive, Dallas, Texas 75247, the Elections Administrator will test the BMDs and Tabulators used for counting ballots at the central counting station. At least 48 hours before the date and hour of each test, the Elections Administrator will publish a newspaper notice with the date, hour, and place of the testing.

b) The Elections Administrator will provide Electronic Poll Books, BMDs, Tabulators, and any other necessary equipment for this Joint Election. For Early Voting and on Election Day, the Elections Administrator will allocate voting equipment to the vote centers in amounts reasonably sufficient for the anticipated turnout of voters.

c) The itemized list of the estimated election expenses for this Joint Election are in "**Attachment A,**" which includes, but may not be limited to the number of Electronic Poll Books, BMDs, Tabulators, and any other necessary equipment.

5) **POLLING PLACES/VOTE CENTERS**

a) The Elections Administrator will select and arrange for the use of and payment for all of the early voting vote centers listed in "**Attachment B**" and the Election Day vote centers listed in "**Attachment C**". Early voting polling places and vote centers identified in Attachments "B" and "C" cannot be changed by a Participating Political Subdivision, but the Elections Administrator may consider changes requested by a Participating Political Subdivision. Any changes to vote centers are subject to the procedures outlined in Section 43.007 of the Texas Election Code. The Elections Administrator will finalize the vote centers as soon as possible before this Joint Election, amend "Attachment B" and "Attachment C" accordingly and send each Participating Political Subdivision the amended "Attachment B" or "Attachment C" in accordance with Section 2(g).

b) Whenever possible, previously used vote centers that voters are accustomed to using will be used in this Joint Election; however, the Participating Political Subdivisions acknowledge that sometimes previously used vote centers are not available or appropriate for every election. Accessibility under the Americans with Disabilities Act is an important consideration for all vote centers in this Joint Election.

c) In accordance with Section 43.007(o) of the Texas Election Code, the Elections Administrator will post a notice at each vote center of the four nearest vote centers by driving distance. The Elections Administrator shall be responsible for any notices required under Section 43.062 of the Texas Election Code.

6) **PRESIDING ELECTION JUDGES, ALTERNATE PRESIDING ELECTION JUDGES, ELECTION CLERKS, AND OTHER ELECTION DAY PERSONNEL**

a) In accordance with Section 32.005 of the Texas Election Code, the Participating Political Subdivisions are responsible for the appointment of the presiding election judges and alternate election judges listed in "Attachment D" for each vote center listed in "Attachment C" subject to the eligibility requirement found in the Texas Election Code Subchapter C, Chapter 32 and Subchapter A, Chapter 83. Approval of this Election Services Contract by the Participating Political Subdivisions shall constitute approval and appointment by the Participating Political Subdivisions of the presiding election judges and alternate election judges listed in "Attachment D" and as amended in accordance with this Contract. The alternate presiding judge shall serve as presiding judge for an election if the regularly appointed presiding judge cannot serve. The Elections Administrator will be responsible for the administration of the election judges listed in "Attachment D".

b) In accordance with Section 32.007 of the Texas Election Code, if both the presiding election judge and alternate election judge are ineligible, unable, or unwilling to serve in this Joint Election, and the presiding officer of the appointing authority is unavailable to appoint a replacement, then the Election Administrator will name a replacement presiding election judge or alternate election judge, amend "Attachment D" accordingly, and send each Participating Political Subdivision the amended "Attachment D" in accordance with Section 2(g).

c) If amendments to "Attachment D" are necessary due to a presiding election judge or an alternate election judge vacancy that is created before the emergency appointment period begins, then the Elections Administrator will name a replacement presiding election judge or alternate election judge, amend "Attachment D" accordingly, and send each Participating Political Subdivision the amended "Attachment D" in accordance with Section 2(g).

d) The Elections Administrator will provide county training programs and applicable notice of such training programs, in accordance with Section 32.114 of the Texas Election Code, for all presiding election judges, alternate election judges, and election clerks for this Joint Election. Pursuant to Section 32.114(b), the training programs will be open to the public free of charge.

e) To serve in this Joint Election, each presiding election judge and alternate election judge must have attended an in-person training class which includes information regarding recent law changes, court rulings, Voter ID laws, poll watcher rules, election equipment, and election procedures. New judges and election clerks must attend an in-person training class.

f) The Elections Administrator will notify the Participating Political Subdivisions by email and post on the DCED's website the dates, times, and locations of training classes for both Early Voting and Election Day workers.

g) To comply with the Federal Voting Rights Act of 1965, as amended, vote centers are required to have interpreter assistance. If a presiding election judge of such a vote center is not bilingual and is unable to hire a bilingual election clerk, the Elections Administrator may recommend an individual to provide interpreter assistance. If the Elections Administrator is unable to recommend an individual to provide interpreter assistance for such a vote center, the Elections Administrator will notify the Participating Political Subdivision in which the vote center is located and request assistance in identifying an interpreter. If a bilingual election clerk is hired by the Elections Administrator for a vote center required to have interpreter assistance, the bilingual clerk will be paid according to a rate set by the Elections Administrator. The Elections Administrator will charge that expense to the funds deposited with the Dallas County Elections Department for the conduct of the elections listed in this Election Services Contract. A Participating Political Subdivision may pay more money to a bilingual clerk than the rate set by the Elections Administrator, however that expense will be borne by that Participating Political Subdivision individually and that extra expense will not be charged to the funds deposited with the Dallas County Elections Department for the conduct of the elections listed in this Election Services Contract.

h) The Elections Administrator will notify all presiding election judges and alternate election judges about the eligibility requirements of Subchapter C of Chapter 32 of Title 3 of the Texas Election Code and Section 271.005 of the Texas Election Code. The Elections Administrator will take the necessary steps to ensure that all presiding election judges, and alternate election judges appointed to serve during this Joint Election are eligible to serve and qualified to serve in this Joint Election. Under Section 32.031 of the Texas Election Code, the presiding election judge for each vote center shall appoint the election clerks to assist the presiding election judge in the conduct of the election at the vote center served by the presiding election judge on Election Day.

i) The presiding election judges are responsible for picking up election supplies at the time and place determined by the Elections Administrator, which will be set forth in the letter to the presiding election judges requesting service for this election. Payments for the presiding election judge will be specified in "**Attachment A**."

j) Any Participating Political Subdivision electing to pay their election workers for attending a training class must bear that expense separately from the funds deposited into this Joint Election account.

k) The Elections Administrator will employ and or contract for other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of services, supplies, assistance, and equipment, during the period of early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station.

7) **SUPPLIES AND PRINTING**

a) The Elections Administrator will obtain and distribute all election supplies and election printing necessary for this Joint Election, including, but not limited to, all forms, signs, and other materials used by the presiding election judges and clerks at the vote centers.

b) The Elections Administrator will provide maps, if necessary, instructions, and other information that the presiding election judges need to conduct this Joint Election.

c) Each Participating Political Subdivision must deliver a list to the Elections Administrator of candidates and propositions for their elections no later than **February 25, 2025.** The list must be in English, Spanish, and Vietnamese. The list must include the ballot positions for the candidates and the propositions. The list must include the correct spelling of each candidate's name and the precise wording of all the propositions. As soon as possible after each Participating Political Subdivision has determined its ballot positions for the candidates and propositions in its election, the Participating Political Subdivision must email the completed list to the Elections Administrator. The Elections Administrator will use the lists received from the Participating Political Subdivisions to create the ballot styles for this Joint Election. The Elections Administrator will deliver the proposed ballots to the Participating Political Subdivisions for approval. Each Participating Political Subdivision will be responsible for proofreading the proposed ballots and notifying the Elections Administrator of any corrections that are required for their particular ballots. The Elections Administrator is responsible for implementing the corrections made by the Participating Political Subdivisions to their ballots and then producing the ballots for this Joint Election.

8) **OPTICAL SCAN CARD BALLOTS**

a) The Elections Administrator will supply a sufficient number of ballots to ensure that there will be more than enough ballots for the Joint Election.

9) **RETURNS OF ELECTIONS**

a) Pursuant to Section 127.001 of the Texas Election Code, the Participating Political Subdivisions will establish a central counting station to receive and tabulate ballots cast in this Joint Election under Chapter 127 of Title 8 of the Texas Election Code. As such, the Participating Political Subdivisions authorize the establishment of a central counting station at the Dallas County Elections Department to be managed and operated by the personnel listed in this section in accordance with this Contract and Chapter 127 of the

Texas Election Code.

b) The Participating Political Subdivisions hereby, in accordance with Sections 127.002, 127.003, and 127.004 of the Texas Election Code, appoint the following central counting station officials:

Central Count Station Manager:	**Heider Garcia**, Dallas County Elections Administrator
Tabulation Supervisor:	**Danielle Grant**, Central Count Station Manager
Assistant Tabulation Supervisor:	**Angelica Munoz,** Central Count Station Lead Clerk
Assistant Tabulation Supervisor:	**Michelle Lee,** Central Count Station Lead Clerk

The Participating Political Subdivisions hereby, in accordance with Sections 127.005 of the Texas Election Code, appoint the following central counting station officials:

Presiding Judge:	**Brylon Franklin**, Appointed by the Participating Entities
Alternate Presiding Judge:	**Veree Hawkins Brown,** Appointed by the Participating Entities

The Participating Political Subdivisions acknowledge that approval of this Election Services Contract by the Participating Political Subdivisions shall constitute approval and appointment of the Presiding and Alternate Presiding Judge listed above for the central counting station.

c) The Central Count Station Manager or their representative will deliver timely, cumulative reports of the Joint Election results as vote centers are tabulated. The Central Count Station Manager will be responsible for releasing cumulative totals and vote center election returns from the Joint Election to the Participating Political Subdivisions, candidates, press, and the public by the distribution of hard copies or electronic transmittals (where accessible). The Elections Administrator will operate an election result center to release election results in the **Dallas County Elections Operations Facility, 1520 Round Table Dr., Dallas, Texas 75247**.

d) The Elections Administrator will link any Participating Political Subdivision's website to DCED's website. Participating Political Subdivisions that want such website linkage should deliver their website address to the Tabulation Supervisor at DCED.

e) The Elections Administrator will prepare the unofficial canvass report after the results from all vote centers have been counted and will email a copy of the unofficial canvass to

each Participating Political Subdivision as soon as possible after all returns, provisional ballots, and late overseas ballots have been tabulated, but no later than **May 12, 2025.** All Participating Political Subdivisions will be responsible for the official canvass of their respective elections.

f) The Elections Administrator will be responsible for conducting the post-election manual recount, unless the Texas Secretary of State grants a waiver under Section 127.201 of the Texas Election Code. If no such waiver is given, the Elections Administrator will provide notice and copies of the recount to each Participating Political Subdivision and the Secretary of State's Office. Each Participating Political Subdivision must notify the Elections Administrator if such a waiver has been granted or denied as soon as possible, but no later than five (5) calendar days before Election Day.

10) **ELECTION EXPENSES**

a) The Participating Political Subdivisions agree to share the costs of administering this Joint Election as specified in "**Attachment A.**" The Election Administrator will charge a general supervisory fee not to exceed ten (10%) percent of the total cost of this Joint Election as authorized by Section 31.100 of the Texas Election Code. In no event will the ten (10%) percent general supervisory fee be refunded to any Participating Political Subdivision. If the ballot, candidates, or propositions supplied by the Participating Political Subdivision are changed after their initial programming and/or printing by the Elections Administrator due to a court order from a court of competent jurisdiction, an incorrect submission of ballot language by the Participating Political Subdivision, or the failure of a Participating Political Subdivision to submit their final ballot language, then the affected Participating Political Subdivision(s) agrees to pay all expenses associated with re-printing and re-programming the ballots including expenses for expedited services and "**Attachment A**" will be amended by the Election Administrator. Any additional expenses, including but not limited to, additional early voting polling places and/or election day vote centers, that are ordered by a court of competent jurisdiction, shall be paid for by the Participating Political Subdivisions using the same formula listed in Section 10(b).

b) Allocation of costs among the Participating Political Subdivisions will be according to a formula based on the total cost of the Joint Election multiplied by the Participating Political Subdivision's percentage of the total current, and active registered voters for the Joint Election ("Election Cost(s)"). Any special request(s) for additional vote center(s), early voting polling place(s), supplies, personnel, or equipment beyond what is allocated and anticipated for the Joint Election will be billed separately as additional costs ("Special Request Fee(s)"). Special Request Fees will be paid by the Participating Political Subdivision making the request. If the special request(s) is agreed to by all Participating Political Subdivisions and stated in this Election Services Contract, then the fees for the special request(s) will be allocated amongst all the Participating Political Subdivisions based on the formula for determining Election Costs. A Special Request Fee will not be assessed against a Participating Political Subdivision who requests an early voting polling place within their jurisdiction if an early voting polling place is not already located in their jurisdiction ("Early Voting Request"). The costs for any Early Voting Request will be

allocated amongst all the Participating Political Subdivisions based on the formula for determining Election Costs.

c) The expenses for early voting by mail and personal appearance will be paid by each Participating Political Subdivision as set forth in "**Attachment A.**"

d) The Elections Administrator will determine the final election expenses to the extent practicable within one hundred and eighty (180) business days after the final canvass of this Joint Election or the Joint Runoff Election, if any. The Elections Administrator will provide each Participating Political Subdivision with a final, written accounting of all money that was deposited into, and payments that were made from, the Joint Election account(s) maintained by the Dallas County Elections Department for this Joint Election and the Joint Runoff Election, if any.

e) If the Elections Administrator requires additional funds to perform their obligations under this Election Services Contract that is more than the estimate listed in "**Attachment A**" or any estimate provided for Joint Runoff Fees, then the Elections Administrator will bill each Participating Political Subdivision using the same formula listed in Section 10(b) ("Joint Election Fees"). If the Elections Administrator requires additional funds to assist in any Recounts that is more than the estimate provided for Recount Fees, then the Elections Administrator will bill each Participating Political Subdivision that is participating in a Recount for such fees ("Final Recount Fees"). An invoice will be sent to each Participating Political Subdivision which will include the Joint Election Fees, Special Request Fees, and Final Recount Fees ("Final Bill"). The Participating Political Subdivision shall pay the Final Bill within thirty (30) days of receipt except for any amount the Participating Political Subdivision files a timely good faith written dispute under Section 17 of this Election Services Contract. As soon as practicable after all expenses of this Joint Election are paid and disputes, if any, resolved, any funds that remain in the account maintained by the Dallas County Elections Department for this Election Services Contract will be refunded to the Participating Political Subdivisions (the "Refund(s)"). Refunds will be prorated in accordance with the Participating Political Subdivisions' respective share of the costs, not including any costs for conducting the Joint Election for which the respective Participating Political Subdivisions may be separately responsible as provided in this Contract. If there is an increase or decrease in the total costs for any line item or if an additional line item expense is added than what was estimated in "**Attachment A"**, then the Final Bill or Refund will contain an explanation of these changes.

11) **DEPOSIT OF FUNDS**

a) Attachment A details the cost and expenses anticipated for the Joint Election. Participating Political Subdivisions will initially receive an estimated cost from the Elections Administrator. The Final Bill will be distributed in accordance with Section 10 (d). Each Participating Political Subdivision hereby agrees to deposit with the Dallas County Elections Department one hundred (100%) percent of the full balance of money listed for its respective entity in "**Attachment A: Deposit of Funds Detail**" of this Election Services Contract not later than **March 12, 2025.** The Dallas County Elections Department will place the money deposited by the Participating Political Subdivisions in

a Joint Election account. In accordance with Section 31.100 of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid from the Joint Election account. The Elections Administrator may not charge for performing duties that the officer is required by law to perform.

b) The deposit of funds by each Participating Political Subdivision is an express condition precedent to the participation of each Participating Political Subdivision in this Election Services Contract. A Participating Political Subdivision may seek an extension from the Elections Administrator as to the due date for the deposit of funds. Such an extension must be sought in writing and prior to the due date for such deposit by the Participating Political Subdivision. Any decision(s) made by the Elections Administrator will be provided in writing to the Participating Political Subdivision. The Elections Administrator, however, shall not be required to grant an extension for the deposit of funds by a Participating Political Subdivision. For any Participating Political Subdivision that fails to deposit the total amounts specified in "**Attachment A**" by the dates specified in this Election Services Contract or any extension granted by the Elections Administrator, the Elections Administrator will be relieved from the responsibility to perform under this Election Services Contract for such Participating Political Subdivision.

c) The Elections Administrator will only draw money from this Joint Election account to pay for expenses for the Joint Election that are included in "**Attachment A**" to this Election Services Contract and for other expenses to which all of the Participating Political Subdivisions agree to in writing.

d) If a Participating Political Subdivision withdraws completely from this Joint Election on or before **March 14, 2025**, then the Elections Administrator will refund (as soon as practicable) that Participating Political Subdivision's deposit, less the Participating Political Subdivision's prorated share of (i) any funds already expended before the withdrawal and (ii) less the general supervision supervisory fee authorized by Section 31.100 of the Texas Election Code. In the event of a partial withdrawal of a Participating Political Subdivision from this Joint Election, the Participating Political Subdivisions shall not be entitled to a refund of the deposit.

e) The Elections Administrator will not make partial refunds to a Participating Political Subdivision if any candidate(s) or propositions do not appear on the ballot for that Participating Political Subdivision.

f) <u>Deposits should be made out to Dallas County Elections Department and delivered within the mandatory time frame to:</u>

Heider Garcia
Dallas County Elections Administrator
1520 Round Table Drive
Dallas, Texas 75247

In the "memo" section of check place Election Escrow Account: _91492__

12) **RECORDS OF THE ELECTION**

a) The Elections Administrator is hereby appointed the general custodian of the voted ballots and all election records of this Joint Election to the extent authorized by Sections 31.094, 31.095, 31.096, and 31.097 of the Texas Election Code.

b) Access to the election records will be available to each Participating Political Subdivision as well as to the public in accordance with the Texas Public Information Act, Chapter 552, Government Code, at the **Dallas County Elections Department, 1520 Round Table Drive, Dallas, Texas 75247** at any time during normal business hours. The Elections Administrator will ensure that the records are maintained in an orderly manner, so that records are clearly identifiable and retrievable per records storage container. However, access to election records that contain confidential information that must be redacted pursuant to federal, or state law may be provided at the offices of the Civil Division of the Criminal District Attorney's Office of Dallas County, Texas at 500 Elm Street, Suite 6300, Dallas, Texas 75202.

c) Pursuant to Section 66.058 of the Texas Election Code, the Elections Administrator will retain the precinct election records that are distributed to the Elections Administrator at the Elections Administrator's main offices and Elections Warehouse for **sixty (60) days** after the date of this Joint Election. At any point sixty **(60) days** after the date of the Joint Election, the Elections Administrator may arrange for transport of precinct election records for the Joint Election to the Dallas County Record Storage facility. If so, the precinct election records will then become the responsibility of Dallas County Record Storage for the remainder of the **twenty-two (22) month** preservation period. If the Elections Administrator does not transport the precinct election records to the Dallas County Records Storage facility, then the precinct election records will remain the responsibility of the Elections Administrator for the remainder of the **twenty-two (22) month** preservation period. Dallas County Record Storage will be responsible for the destruction of the Joint Election records after the preservation period. The Participating Political Subdivisions agree the Elections Administrator may destroy the records from the Joint Election after the **twenty-two (22)** month preservation period without further notice to the Participating Political Subdivisions unless the events in Section 12 (d) occur.

d) A Participating Political Subdivision must notify the Elections Administrator in writing not later than three (3) business days after any official or employee of the Participating Political Subdivision becomes aware of any election contest, litigation, or criminal investigation or proceeding in connection with this Joint Election or the Joint Runoff Election. In accordance with Section 1.013 of the Texas Election Code, the election records of the Joint Election and/or Joint Runoff Election, as applicable, must be preserved until

any election contest, litigation, or any criminal investigation or proceeding is completed and a judgment, if any, becomes final. Also, the election records of the Joint Election and/or Joint Runoff Election, as applicable, that are within the scope of an active or pending request for public information related to such election records will be maintained by the Elections Administrator until such request for public information is finally concluded.

e) The Participating Political Subdivisions acknowledge and agree that the Elections Administrator reserves the right to intervene in any election contest or litigation in connection with this Joint Election in order to preserve any available remedies at law and to preserve the Elections Administrator's obligations under this Contract and the Texas Election Code.

f) If the Participating Political Subdivisions have changed their single-member districts since their last election, the Subdivisions must submit new boundaries by **February 7, 2025**.

g) The Elections Administrator will provide each Participating Political Subdivision records that indicate the jurisdictional boundaries of each Participating Political Subdivision by **January 27, 2025**. Each Participating Political Subdivision will have until **February 27, 2025** to verify in writing that the jurisdictional boundaries provided by the Elections Administrator are correct.

13) **EARLY VOTING**

a) Under Sections 31.094 and 271.006 of the Texas Election Code, the Participating Political Subdivisions hereby appoint the Elections Administrator to be the early voting clerk for all political subdivisions participating in this Joint Election. The deputy early voting clerks will be appointed by the Elections Administrator in accordance with subchapter B of Chapter 83 of the Texas Election Code. A list of appointed deputy early voting clerks will be e-mailed to the Participating Political Subdivisions before the beginning of early voting by personal appearance.

b) Any qualified voter for this Joint Election may vote early by personal appearance at the main early voting polling place or at one of the early voting branch polling places listed in Attachment B. Early voting will be conducted as agreed by the Parties as follows:

Tuesday-Friday, April 22-25, 2025, from 8:00 a.m. to 5:00 p.m.
Saturday, April 26, 2025, from 7:00 a.m. to 7:00 p.m.
Sunday, April 27, 2025, from 12:00 p.m. to 6:00 p.m.
Monday-Tuesday, April 28-29, 2025, from 7:00 a.m. to 7:00 p.m.

c) All requests for early voting ballots by mail that are received by a Participating Political Subdivision must be transported by runner on the day of receipt to the Dallas County Elections Department, Elections Operations Facility at 1520 Round Table Drive, Dallas, Texas 75247 for processing. Persons voting by mail must send their voted ballots to the Dallas County Elections Department.

d) All early voting ballots will be prepared for counting by an Early Voting Ballot Board appointed under Subchapter A of Chapter 87 of the Texas Election Code. The Participating

Political Subdivisions agree to appoint **Chaka Terrell** as the Presiding Judge, and **Patti Clapp** as the Alternate Presiding Judge of the Early Voting Ballot Board. In accordance with Section 87.002(b) of the Texas Election Code, the presiding judge will appoint at least one or more members to the Early Voting Ballot Board. The Participating Political Subdivisions may submit one individual for consideration by the presiding judge to be appointed as a member of the Early Voting Ballot Board and will notify DCED of the individual's name, telephone number, mailing address, and email address, if any, no later than **April 4, 2025**. A list of Early Voting Ballot Board members will be furnished to each Participating Political Subdivision by **April 11, 2025.** The Participating Political Subdivisions acknowledge that approval of this Election Services Contract shall constitute approval and appointment of the Presiding and Alternate Presiding Judge listed above for the Early Voting Ballot Board.

e) A signature verification committee will not be appointed, and signature verification duties will be performed by the Early Voting Ballot Board in accordance with Chapter 87 of the Texas Election Code.

f) The Presiding Judge of the Early Voting Ballot Board shall deliver notices of rejected ballots in compliance with Section 87.0431, Texas Election Code.

14) **CRIMINAL BACKGROUND CHECKS**

The Elections Administrator, their agent or assignee will conduct a criminal background check (in accordance with statutory requirements) of any person who is expected to or scheduled to serve or work in this Joint Election at either the Elections Department or an Early Voting location. Any person that does not satisfactorily pass the criminal background check will be ineligible to serve or work in this Joint Election. Failure to obtain a criminal background check does not release the Participating Political Subdivision's obligation to pay for service rendered in good faith. Additionally, DCED will conduct a review of all poll workers against the Texas Public Sex Offender Registry and provide the results to the Participating Political Subdivisions.

15) **ELECTION REPORTS**

During the early voting period for this Joint Election, the Elections Administrator will deliver daily reports to each Participating Political Subdivision of the Early Voting Location Turnout Totals and Early Voting Roster. The day after the early voting period ends, the Elections Administrator will deliver to each Participating Political Subdivision a Daily Early Voting Roster by vote center report that includes the entire Early Voting period. Pursuant to the Texas Election Code Section 87.121, the Elections Administrator will deliver these election reports by providing a link to a website posting.

16) **WITHDRAWAL FROM CONTRACT**

a) No deposits will be refunded if a Participating Political Subdivision withdraws after the deadline to withdraw from this Election Services Contract has passed.

b) In order to withdraw from this Election Services Contract, a Participating Political Subdivision must deliver to the Elections Administrator any certifications and declarations

that are required under Subchapter C or Subchapter D of Chapter 2 of Title 1 of the Texas Election Code.

c) The Elections Administrator will bill any Participating Political Subdivision that withdraws from this Election Services Contract for any expenses incurred prior to the Elections Administrator receiving copies of the certifications and declarations that are required under Subchapter C or Subchapter D of Chapter 2 of Title 1 of the Texas Election Code.

d) Within ten (10) business days after receiving a withdrawal from the Joint Election in accordance with this Election Services Contract, the Elections Administrator will amend the attachments to this Election Services Contract as appropriate and provide updated copies of the amended attachments to all remaining Participating Political Subdivisions.

e) The general supervisory fee authorized by Section 31.100 of the Texas Election Code will not be refunded.

17) **AUDITING AND PROHIBITION ON WITHHOLDING OF DEPOSITS**

a) The Dallas County Auditor will conduct a review of the deposits and expenditures related to this Election Services Contract before the Final Bill or Refund is submitted to the Participating Political Subdivisions. Refunds will be submitted as soon as practicable.

b) The Participating Political Subdivisions may request a financial audit of the Final Bill or Refund or dispute the Final Bill or Refund under this Section 17, if: i) the Final Bill exceeds ten percent (10%) of the amount of the Participating Political Subdivision's initial deposit as required in "**Attachment A**" to this Election Services Contract; or ii) the accounting accompanying the Refund is ten percent (10%) less than the amount the Participating Political Subdivision determines, should be refunded, after its good faith review. The request for a financial audit or written dispute must be requested in accordance with Section 17(c) below.

c) Should the circumstances giving rise to an audit or dispute in Section 17(b) occur, the Participating Political Subdivision may send a formal written notice of dispute of the Final Bill or Refund ("Dispute Notice") to the Elections Administrator and the other Participating Political Subdivisions. This Dispute Notice must be received by the Elections Administrator and the Participating Political Subdivisions no later than **fourteen (14) calendar days** from the date the Participating Political Subdivision receives the Final Bill or Refund. This Dispute Notice must provide: i) an itemization of the disputed charge(s) by the Participating Political Subdivision; ii) the basis for the dispute; iii) the methodology showing how the Participating Political Subdivision arrived at the amount disputed; and iv) documentation, if available, in support thereof. The Participating Political Subdivision will have no right to withhold any undisputed amounts set forth in this Election Services Contract or reflected in the Final Bill. Payment of undisputed amounts in the Final Bill must be made by the Participating Political Subdivision as set forth in Section 10(e) of this Election Services Contract.

d) Failure of the Participating Political Subdivision to submit a timely Dispute Notice, as set forth in Section 17(c), shall waive any and all disputes, claims, or challenges to the Final

Bill or Refund by the Participating Political Subdivision. The entire amount of the Participating Political Subdivision's Final Bill shall be due immediately; or any estimated refund amounts will become final.

e) If the Participating Political Subdivision files a timely Dispute Notice in compliance with Section 17(c), the Participating Political Subdivision will also have the right to conduct a good faith financial audit of the deposits and expenditures related to this Elections Services Contract ("Financial Audit"). In conducting the Financial Audit, the Participating Political Subdivision will have no greater right to demand access to or copies of the County's governmental or election records than those rights specified in the Texas Election Code, the Texas Administrative Code, and the Texas Public Information Act. The cost of any Financial Audit conducted by the Participating Political Subdivision shall be borne by the requesting Participating Political Subdivision and may not be paid for with funds deposited with the Dallas County Elections Department under this Election Services Contract. Further, the Participating Political Subdivision conducting the Financial Audit shall pay the Elections Administrator the reasonable costs for time expended and copies provided in order to perform the Financial Audit. The results of the Financial Audit must be presented to the Elections Administrator within **thirty (30) calendar days** after a Dispute Notice is properly submitted and received by the Elections Administrator. If the Financial Audit identifies charges by the Elections Administrator of more than ten percent (10%) of the initial deposit amount required by "**Attachment A**", the Elections Administrator will review and assess the findings of the Financial Audit with the Dallas County Auditor and will attempt in good faith to resolve any disputes over the accuracy of any charges with the Participating Political Subdivision. The Elections Administrator shall not be bound by the findings or recommendations of the Participating Political Subdivision's Financial Audit. The financial records will be retained at the County Election Administrator's office until the conclusion of the Financial Audit and resolution of all outstanding audit disputes.

f) In the event that a Dispute Notice is properly submitted in accordance with this Contract, all Participating Political Subdivisions shall have ten (10) business days after their receipt of the Dispute Notice to provide any applicable documentation in support of or against the Dispute Notice to the Elections Administrator. All Participating Political Subdivisions acknowledge that a Dispute Notice submitted by another Participating Political Subdivision may result in an adjustment to their Final Bill or Refund. If the Elections Administrator and the Dallas County Auditor determine pursuant to a Dispute Notice, or a Financial Audit, that an adjustment to the Final Bills or Refunds for any of the Participating Political Subdivisions is warranted, then the Elections Administrator and Dallas County Auditor will submit their determination of a Final Adjusted Bill or Adjusted Refund to the Dallas County Commissioners Court for approval. **Any Final Adjusted Bill approved by the Dallas County Commissioners Court will be due and payable within thirty (30) calendar days after receipt by the Participating Political Subdivisions. Any Adjusted Refund approved by the Dallas County Commissioners Court will be due and payable to the Participating Political Subdivisions within thirty (30) calendar days after approval. If it is determined by the Elections Administrator**

and the Dallas County Auditor that no adjustment is warranted or if the Dallas County Commissioners Court does not approve an adjustment to the Final Bill or Refund, then the Refund will become final, or any disputed amounts in the Final Bill will be due within thirty (30) calendar days after receipt by the Participating Political Subdivision of the decision of the Dallas County Commissioners Court.

g) The Participating Political Subdivisions acknowledge that withholding undisputed funds that are required under this Election Services Contract would result in breach of this Elections Services Contract and the other Participating Political Subdivisions' taxpayers subsidizing the withholding Participating Political Subdivision's election expenses.

18) **NOTICE**

Any addendum to, change/modification of, clarification of, and/or withdrawal from this Contract requires written notice to and written approval by the Dallas County Elections Administrator. Whenever this Election Services Contract requires any consent, approval, notice, request, or demand, it must be in writing to be effective and must be delivered to the Party intended to receive it as shown below:

Address for notice to the Elections Administrator:
Heider Garcia
Dallas County Elections Administrator
1520 Round Table Drive
Dallas, Texas 75247
(214) 819-6334 telephone
(214) 819-6301 facsimile

Address for notice for the Participating Political Subdivisions:

The physical addresses as listed in "**Attachment F**".

Any written notice required under this Contract shall be deemed to have been given when personally delivered, or if mailed, seventy-two (72) hours after deposit of the same in the United States Mail, postage prepaid, certified, or registered, return receipt requested, properly addressed to the contact person shown at the respective physical address set forth above, or at such other addresses as shall be specified by written notice delivered in accordance this notice section.

19) **LIABILITY FOR NEGLIGENCE**

ALL PARTIES TO THIS ELECTION SERVICES CONTRACT AGREE TO BE RESPONSIBLE, IN ACCORDANCE WITH APPLICABLE STATE OR FEDERAL LAW, EACH FOR THEIR OWN NEGLIGENT ACTS OR OMISSIONS, OR OTHER TORTIOUS CONDUCT IN THE COURSE OF PERFORMANCE OF THIS ELECTION SERVICES CONTRACT WITHOUT WAIVING ANY SOVEREIGN IMMUNITY, GOVERNMENTAL IMMUNITY, STATUTORY IMMUNITY, OR OTHER DEFENSES AVAILABLE TO THE PARTIES UNDER FEDERAL OR STATE LAW.

NOTHING IN THIS PARAGRAPH SHALL BE CONSTRUED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, IN OR TO ANY THIRD PERSONS OR ENTITIES. ALL PARTIES AGREE THAT ANY SUCH LIABILITY OR DAMAGES OCCURRING DURING THE PERFORMANCE OF THIS ELECTION SERVICES CONTRACT CAUSED BY THE JOINT OR COMPARATIVE NEGLIGENCE OF THE PARTIES, OR THEIR EMPLOYEES, AGENTS OR OFFICERS WILL BE DETERMINED IN ACCORDANCE WITH COMPARATIVE RESPONSIBILITY LAWS OF TEXAS, BUT ONLY TO THE EXTENT SUCH LAWS ARE APPLICABLE TO THE PARTY.

TO THE EXTENT PERMITTED BY LAW, IF LEGAL ACTION IS FILED AGAINST A PARTY TO THIS ELECTION SERVICES CONTRACT, THAT PARTY SHALL BE SOLELY RESPONSIBLE FOR THEIR OWN RESPECTIVE COSTS AND DEFENSE OF THAT SUIT.

20) **CHOICE OF LAW**

This Election Services Contract will be governed and interpreted by the laws of the State of Texas.

21) **VENUE AND JURISDICTION**

The courts of the State of Texas and the United States of America that are physically located in Dallas, Dallas County, Texas are the exclusive jurisdiction and venue for any lawsuit, cause of action, temporary restraining order, temporary injunction, injunction, petition for extraordinary relief, mandamus, or any other legal proceeding or claim arising out of the performance of this Election Services Contract.

22) **SEVERABILITY**

If any term of this Election Services Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the terms of this Election Services Contract will remain in full force and effect and will in no way be affected, impaired, or invalidated.

23) **ENTIRE CONTRACT**

This Election Services Contract, including any exhibits or attachments, contains the entire agreement between the Elections Administrator and the Participating Political Subdivisions concerning the duties required by this Election Services Contract. The Elections Administrator of Dallas County, Texas and each Participating Political Subdivision hereby expressly warrant and represent that they are not relying on any promises or agreements that are not contained in this Election Services Contract concerning any of the terms in this Election Services Contract. Except otherwise specified in this Election Services Contract, no modification, amendment, novation, renewal, or other alteration of this Election Services Contract shall be effective unless mutually agreed upon in writing and executed by the Parties hereto.

24) **PLURALITY, GENDER, AND HEADINGS**

In this Election Services Contract, words in the singular number include the plural, and those in the plural include the singular. Words of any gender also refer to any other gender. Headings in this Election Services Contract are terms of inclusion, not exclusion.

25) RELATIONSHIP OF PARTIES

The Participating Political Subdivisions, including their respective agents, or employees, are not an agent, servant, joint enterpriser, joint venturer, or employee of the County Elections Administrator, the County, or DCED, and are responsible for their own acts, forbearance, negligence and deeds, and for those of their agents, or employees in conjunction with the performance of services covered under this Election Services Contract. The Participating Political Subdivisions represent that they have, or will secure at their own expense, all personnel and consultants required in performing the duties directly administered by the Participating Political Subdivision. Such personnel and consultants shall not be employees of or have any contractual relationship with the County, the County Elections Administrator, or DCED.

26) FORCE MAJEURE

No Party shall be in default or responsible for delays or failures in performance resulting from causes beyond its control. Such causes include but are not limited to acts of God, fire, storm, flood, earthquake, natural disaster, pandemic, epidemic, nuclear accident, strike, air traffic disruption, lockout, riot, freight embargo, public regulated utility, or governmental statutes, orders, or regulations superimposed after the fact. Any Party delayed by force majeure shall as soon as reasonably possible give the other Party written notice of the delay. The Party delayed shall use reasonable diligence to correct the cause of the delay, if correctable, and if the condition that caused the delay is corrected, the Party delayed shall immediately give the other Parties written notice thereof and shall resume performance under this Election Services Contract as soon as practicable. The date of delivery or of performance shall be extended for at least a minimum time period equal to the time lost by reason of the delay.

27) DEFAULT/CUMULATIVE RIGHTS/MITIGATION.

It is not a waiver of default if the non-defaulting Party fails to immediately declare a default or delays in taking any action. The rights and remedies provided by this Election Services Contract are cumulative, and no Party's use of any right or remedy will preclude or waive its right to any other remedy. These rights and remedies are in addition to any other rights the Parties may have by law, statute, ordinance or otherwise. All Parties have a duty to mitigate damages.

28) CONTRA PROFERENTEM

The legal doctrine of contra proferentem will not apply to this Election Services Contract. Consequently, any ambiguity that may exist in this Election Services Contract will not be construed against the Party who drafted this Election Services Contract.

29) ORDER OF PRECEDENCE

Any inconsistencies in this Election Services Contract will be resolved by reviewing and considering this Election Services Contract and Attachments A through F to this Election Services Contract together in context with each other.

30) SIGNATORY WARRANTY

The Elections Administrator of Dallas County, Texas and all of the contracting authorities of all of the Participating Political Subdivisions listed in "**Attachment F**" of this Election Services Contract represent that each has the full right, power and authority to enter into and perform this Election Services Contract in accordance with all of its terms and conditions, and that the execution and delivery of this Election Services Contract has been made by authorized representatives of the Participating Political Subdivisions to validly and legally bind the Participating Political Subdivisions to all terms, performances, and provisions set forth in this Election Services Contract.

31) COUNTERPARTS.

This Election Services Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same Contract. The Parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF, or other email transmission), which signature shall be binding on the Party whose name is contained therein. A signed copy of this Contract transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Contract for all purposes.

[Signatures on following page]

WITNESS HEREOF, the Parties have executed this Election Services Contract to be effective as of the date of the last of the Parties to sign.

RECOMMENDED AND APPROVED:

_____
HEIDER GARCIA
COUNTY ELECTIONS ADMINISTRATOR
DALLAS COUNTY, TEXAS

_____
DATE:

APPROVED AS TO FORM*

_____
JAMES R. PALOMO
ASSISTANT DISTRICT ATTORNEY
DALLAS COUNTY DISTRICT
ATTORNEY'S OFFICE
CIVIL DIVISION

*By law, the Criminal District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

ACCEPTED TO AND AGREED TO BY THE _____on this_____ day of _____, 2025:

APPROVED

_____
Douglas Finch, City Manager

Dallas County Elections Department

1520 Round Table Drive
Dallas. Texas 75247

May 3, 2025 Joint & Special Election

ESTIMATED COST INVOICE

Subject to Change

ATTACHMENT - A

34 Entities
52 EV Locations
450 ED Vote Centers

Registered Voter Split	Total	City of Duncanville
Total Number of Units per Entity	2,423,953	22,350
Cost Per Unit (w/o GSF)	$1.53	$1.53
Total Cost	$3,719,071.68	$34,291.61
% of Units	100%	0.92%

	Total	City of Duncanville
Election Total	$3,719,071.68	$34,291.61
Special Request Fee		
General Supervisory Fee (GSF)	$371,907.17	$3,429.16
Total Cost	$4,090,978.85	$37,720.77
Cost Per Unit (w. GSF)	$1.69	$1.69
Amount of Deposit		
(Overpaid)/Underpaid	$4,090,978.85	$37,720.77

Exp. Code	Early Voting	Units	Unit Cost	Estimated	City of Duncanville
POSTAGE					
62175	Mail Ballot Kits	15,000	$2.62	$39,300.00	$362.36
62175	Undeliverable / Resent Mail Kits	750	$3.20	$2,400.00	$22.13
62170	Postage for Ballots Mailed	15,000	$0.63	$9,450.00	$87.13
62170	Postage for Undeliverable / Resent Mails	750	$0.63	$472.50	$4.36
EQUIPMENT RENTAL					
62024	EV Furniture Rental (Table)	122	$8.50	$1,037.00	$9.56
62024	EV Furniture Rental (Chair)	110	$1.25	$137.50	$1.27
62025	EV Model DS200 (Tabulator/Scanner)	52	$464.10	$24,133.20	$222.52
62025	EV ExpressVote Ballot Marking Device (BMD)	681	$295.00	$200,895.00	$1,852.35
62025	EV EPB Printer	217	$62.00	$13,454.00	$124.05
62025	EV Election Supply Cart	104	$295.00	$30,680.00	$282.88
62021	EV Mini-Van Rental	7	$2,040.00	$10,710.00	$98.75
62021	EV Truck Rental	2	$3,120.00	$4,680.00	$43.15
RENTAL BUILDINGS					
62023	EV Location Rental	Various Locations		$110,000.00	$1,014.25
PERSONNEL					
61050	EV Election Department (OT)	35	Various	$43,680.00	$402.75
61050	EV Clerks (OT) 6hrs	381	$27.36	$62,544.96	$576.69
61050	EV Judges (OT) 6hrs	52	$30.33	$9,462.96	$87.25
61050	EV Inspectors (OT)	7	$30.33	$1,273.86	$11.75
61050	EV Training Trainers (OT)	10	$30.33	$1,819.80	$16.78
61050	EV Sheriff Deputies (OT) 20hrs	20	$75.00	$30,000.00	$276.61
61050	EV Ballot Board Committee (OT)	31	$36.33	$3,378.69	$31.15
61050	EV Ballot Board Judge (OT)	1	$36.33	$108.99	$1.00
61060	EV Clerks (ST)	381	$18.24	$555,955.20	$5,126.17
61060	EV Judges (ST)	52	$20.22	$84,115.20	$775.58
61060	EV Inspectors (ST)	7	$20.22	$11,323.20	$104.41
61060	EV Training Trainers (ST)	10	$20.22	$16,176.00	$149.15
61060	EV Ballot Board Committee (ST)	31	$24.22	$33,786.90	$311.53
61060	EV Ballot Board Judge (ST)	1	$24.22	$1,089.90	$10.05
61111	EV FICA	6.2%		$2,708.16	$24.97
61112	EV Medicare	1.45%		$12,393.38	$114.27
61113	EV PARS	1.3%		$10,543.46	$97.22
61150	EV Retirement Chargeback	13.23%		$5,778.86	$53.28
62225	EV Temp. Employees	45	$26.60	$143,640.00	$1,324.43
SUPPLY EXPENSE					
62175	EV Official ExpressVote Ballots	65,000	$0.14	$9,100.00	$83.91
62175	EV Judges Kits	52	$80.00	$4,160.00	$38.36
SERVICE EXPENSE					
62013	Legal Notice	Legal Notice		$4,794.50	$44.21
62225	EV GTS IT Services	6	$35.00	$33,600.00	$309.81
62225	EV ES&S Project Management	2	$1,975.00	$3,950.00	$36.42
62225	EV ES&S BOD Election Setup			$2,000.00	$18.44
PREPARATION AND TRANSPORTATION OF VOTING EQUIPMENT					
62910	EV Atlantic Delivery and Pick-up	104	$100.00	$10,400.00	$95.89
62910	EV Warehouse Delivery and Pick-up (Special)	5	$45.00	$225.00	$2.07
MILEAGE / FUEL					
62285	EV Fuel	Vans and Trucks		$1,200.00	$11.06
	EARLY VOTING TOTAL			**$1,546,558.22**	**$14,260.00**

Exp. Code	Election Day	Units	Unit Cost	Estimated	City of Duncanville
EQUIPMENT RENTAL					
62024	ED Furniture Rental (Table)	1,490	$8.50	$12,665.00	$116.78
62024	ED Furniture Rental (Chair)	1,398	$1.25	$1,747.50	$16.11
62025	ED Model DS200 (Tabulator/Scanner)	450	$464.10	$208,845.00	$1,925.65
62025	ED ExpressVote Ballot Marking Device (BMD)	1,631	$295.00	$481,145.00	$4,436.39
62025	ED EPB Printer	1,074	$62.00	$66,588.00	$613.97
62025	ED Election Supply Carts	450	$295.00	$132,750.00	$1,224.02
62021	ED Mini-Van Rental	7	$2,040.00	$10,710.00	$98.75
62021	ED Truck Rental	2	$3,120.00	$4,680.00	$43.15
RENTAL BUILDINGS					
62023	ED Location Rental	Various Locations		$112,000.00	$1,032.69
PERSONNEL					
61020	ED Clerks (ST)	1,836	$18.24	$502,329.60	$4,631.72
61020	ED Judges (ST)	450	$24.22	$163,485.00	$1,507.41
61020	ED Judges Delivery (Can Money)	450	$25.00	$11,250.00	$103.73
61020	ED Office/Warehouse Contractors (ST)	59	$25.00	$22,125.00	$204.00
61020	ED Phone Bank (ST)	35	$25.00	$13,125.00	$121.02
61020	ED Regional Site Support (ST)	53	$20.00	$5,300.00	$48.87
61020	ED Inspectors (ST)	45	$25.00	$16,875.00	$155.60
61020	ED Techs (ST)	25	$25.00	$9,375.00	$86.44
61050	ED Sheriff Deputies (OT)	36	$75.00	$40,500.00	$373.43
61050	ED Building Security (OT)	19	$75.00	$21,375.00	$197.09
61050	ED Election Department (OT)	48	Various	$21,216.00	$195.62
61111	ED FICA	6.2%		$3,826.39	$35.28
61112	ED Medicare	1.45%		$307.63	$2.84
61113	ED PARS	1.3%		$275.81	$2.54
61150	ED Retirement Chargeback	13.23%		$8,165.03	$75.29
62225	ED Temp. Employees	45	$26.60	$143,640.00	$1,324.43
SUPPLY EXPENSE					
62175	ED Official ExpressVote Ballots	45,000	$0.140	$6,300.00	$58.09
62175	ED Judge Kit	450	$80.00	$36,000.00	$331.94
SERVICE EXPENSE					
62225	ED ES&S Site Support	1	$4,975.00	$4,975.00	$45.87
62225	ED GTS IT Services	6	$35.00	$16,275.00	$150.06
PREPARATION & TRANSPORTATION OF VOTING EQUIPMENT					
62910	ED Atlantic Delivery and Pick-up	900	$100.00	$90,000.00	$829.84
62910	ED Warehouse Delivery and Pick-up (Special)	45	$45.00	$2,025.00	$18.67
MILEAGE / FUEL					
61080	Mileage for Deputies	2,500	$0.655	$1,637.50	$15.10
62285	ED Fuel	Vans and Trucks		$1,000.00	$9.22
	ELECTION DAY TOTAL			**$2,172,513.46**	**$20,031.61**

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment B

Early Voting Vote Center Locations

2025 Joint Election

May 3, 2025

VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
E0004	Elections Training / Warehouse	Vote Center	1460 Round Table Dr	DALLAS	75247
E0012	Glenn Heights Family Center	muiltpurpose rm	1932 S Hampton Rd	GLENN HEIGHTS	75154
E0021	Islamic Association of North Texas	Brothers & Sisters Ent Foyer	840 Abrams Rd	RICHARDSON	75081
E0022	Vietnamese Community Center	Front and Back Room	3221 Belt Line Rd	GARLAND	75044
E0023	For Oak Cliff	Multipurpose Room	907 E Ledbetter Dr	DALLAS	75216
E0024	North Garland Branch Library	Program Room	3845 N Garland Ave	GARLAND	75040
E0025	Kiest Recreation Center	Small Rm	3081 S Hampton Rd	DALLAS	75224
E0029	MLK Jr Branch Library	Auditorium	2922 MLK Jr Blvd	DALLAS	75215
E0030	Northway Christian Church	Fellowship Hall	7202 W Northwest Hwy	DALLAS	75225
E0038	Royal Lane Baptist Church	Vickrey Hall	6707 Royal Ln	DALLAS	75230
E0041	Makkah Masjid IDEA	Back Mulitpurpose Room	3301 Buckingham Rd	GARLAND	75042
E0043	Ministerios Charisma	Large Side Room	740 Melrose Dr	RICHARDSON	75080
E0049	Dallas County Mesquite Gov Ctr	Community RM L101	500 S Galloway Ave	MESQUITE	75149
E0050	Dallas County Records Bld	Lobby	500 Elm St	DALLAS	75202
E0051	Addison Athletic Club	Community Rm	3900 Beltway Dr	ADDISON	75001
E0052	Methodist Richardson Medical Center	Suite 100	403 W. Campbell Rd	RICHARDSON	75080
E1022	Oak Lawn Branch Library	Auditorium	4100 Cedar Springs Rd	DALLAS	75219
E1029	Richland Campus-Dallas College	LeCroy Center R012	9596 Walnut St	DALLAS	75243
E1052	Lochwood Branch Library	Black Box Theater	11221 Lochwood Blvd	DALLAS	75218
E1071	Lakewood Branch Library	Auditorium	6121 Worth St	DALLAS	75214
E1074	Samuell Grand Recreation Center	Game Room 112	6200 E Grand Ave	DALLAS	75223
E1088	Skyline Branch Library	Auditorium	6006 Everglade Rd	DALLAS	75227
E1096	Pleasant Grove Ctr-Dallas College	Community Room 108/109	802 S Buckner Blvd	DALLAS	75217
E1116	Harry Stone Recreation Center	Multi-Purpose Room 104	2403 Millmar Dr	DALLAS	75228
E1301	Florence Recreation Center	Event Room	2501 Whitson Way	MESQUITE	75150
E1708	Garland Center-Dallas College	Conference Room A&B	675 W Walnut St	GARLAND	75040
E1723	South Garland Branch Library	Program Room	4845 Broadway Blvd	GARLAND	75043
E2005	Marsh Lane Baptist Church	Fellowship Hall	10716 Marsh Ln	DALLAS	75229

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment B

Early Voting Vote Center Locations

2025 Joint Election

May 3, 2025

VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
E2052	Fretz Park Library	Black Box Theater	6990 Belt Line Rd	DALLAS	75254
E2060	Audelia Road Branch Library	Auditorium	10045 Audelia Rd	DALLAS	75238
E2220	University Park UMC	Parlor RM 101	4024 Caruth Blvd	DALLAS	75225
E2305	Farmers Branch Manske Library	Community Hub	13613 Webb Chapel Rd	FARMERS BRANCH	75234
E2407	Josey Ranch Lake Library	Meeting Room 150	1700 Keller Springs Rd	CARROLLTON	75006
E2604	Valley Ranch Library	Meeting Room	401 Cimarron Trl	IRVING	75063
E2805	Coppell Town Center	Atrium	255 E Parkway Blvd	COPPELL	75019
E2927	Rowlett Community Centre	Room C & D	5300 Main St	ROWLETT	75088
E2941	Sachse City Hall	Courtroom	3815-B Sachse Rd	SACHSE	75048
E3043	Paul L Dunbar Library	Auditorium	2008 E Kiest Blvd	DALLAS	75216
E3064	Friendship West Baptist Church	Banquet Hall Foyer	2020 W Wheatland Rd	DALLAS	75232
E3073	Highland Hills Library	Auditorium	6200 Bonnie View Rd	DALLAS	75241
E3106	A E Sims Cedar Hill Rec Center	Bluebonnet Room	310 E Parkerville Rd	CEDAR HILL	75104
E3202	Duncanville Library	Meeting Rms 1-3	201 James Collins Blvd	DUNCANVILLE	75116
E3400	Balch Springs Civic Center	Big Room Area	12400 Elam Rd	BALCH SPRINGS	75180
E3500	Sunnyvale Town Hall	Council Chambers	127 N Collins Rd	SUNNYVALE	75182
E3605	Disciple Central Comm Church	Sanctuary	901 N Polk St	DESOTO	75115
E3809	Lancaster Veterans Memorial Library	Meeting Room	1600 Veterans Memorial Pkwy	LANCASTER	75134
E3921	Seagoville City Hall	Foyer	702 N Hwy 175	SEAGOVILLE	75159
E3940	Wilmer Community Center	Main Room	101 Davidson Plz	WILMER	75172
E3950	Hutchins City Hall	Council Chambers	321 N Main St	HUTCHINS	75141
E4029	West Dallas Center-Dallas College	Room 141/142	3330 N Hampton Rd	DALLAS	75212
E4050	Mountain Creek Library	Auditorium	6102 Mountain Creek Pkwy	DALLAS	75249
E4064	Martin Weiss Recreation Center	Large Room	1111 Martindell Ave	DALLAS	75211
E4071	Oak Cliff Government Center	Main Lobby	702 E Jefferson Blvd	DALLAS	75203
E4081	Jaycee Zaragoza Recreation Center	Area in Lobby/Hallway	3114 Clymer St	DALLAS	75212
E4086	Grauwyler Park Recreation Center	Room A	7780 Harry Hines Blvd	DALLAS	75235
E4113	Mountain View Campus-Dallas College	E. Bldg., East Foyer	4849 W Illinois Ave	DALLAS	75211

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment B

Early Voting Vote Center Locations

2025 Joint Election

May 3, 2025

VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
E4502	Betty Warmack Library	Empower Room	760 Bardin Rd	GRAND PRAIRIE	75052
E4514	The Summit	Ballroom 1	2975 Esplanade Dr	GRAND PRAIRIE	75052
E4516	Crosswinds High School	Room 104	1100 N Carrier Pkwy	GRAND PRAIRIE	75050
E4607	Irving City Hall	Main Lobby	825 W Irving Blvd	IRVING	75060
E4642	Irving Arts Center	Suite 200	3333 N Macarthur Blvd	IRVING	75062

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment C

Election Day Vote Center Locations

2025 Joint & Special Election

May 3, 2025

VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
V0003	Evans Recreation Center	Fitness Room	1116 Hillcrest St	MESQUITE	75149
V0005	Churchill Recreation Center	Parlor	6906 Churchill Way	DALLAS	75230
V0012	Rosemont Elem School - Lower Campus	Auditorium	1919 Stevens Forest Dr	DALLAS	75208
V0014	Vietnamese Community Center	Front and Back Room	3221 Belt Line Rd	GARLAND	75044
V0016	Elections Training / Warehouse	Vote Center	1460 Round Table Dr	DALLAS	75247
V0019	Mockingbird Elementary School-DISD	Auditorium	5828 E Mockingbird Ln	DALLAS	75206
V0020	Central Elementary School-DISD	Gym	902 Shady Ln	SEAGOVILLE	75159
V0021	Campbell Green Recreation Center	AB Room	16600 Park Hill Dr	DALLAS	75248
V0022	Janie Stark Elementary School	Cafeteria	12400 Josey Ln	FARMERS BRANCH	75234
V0026	The Woods United Methodist Church	The Commons	1350 Bardin Rd	GRAND PRAIRIE	75052
V0027	First UMC of Sachse	Gym	1520 Blackburn Rd	SACHSE	75048
V0030	Woodhaven Presbyterian Church	Hancock Hall	3650 N O'Connor Rd	IRVING	75062
V0032	Larry G Smith Elementary School	Auditorium	5299 Gus Thomasson Rd	MESQUITE	75150
V0034	Stephens Elementary School	Entrance Hall	3700 Cheyenne Dr	ROWLETT	75088
V0035	Albert Farine Elementary School	Small Gym	615 Metker St	IRVING	75062
V0038	Islamic Association of North Texas	Brothers & Sisters Ent Foyer	840 Abrams Rd	RICHARDSON	75081
V0039	West Irving Library	Large Meeting Room	4444 W Rochelle Rd	IRVING	75062
V0040	Desoto House of Peace & Comm Center	Gym, Door 11	531 W Belt Line Rd	DESOTO	75115
V0041	Frank D Moates Elementary School	Gym	1500 Heritage Blvd	GLENN HEIGHTS	75154
V0042	Frank Crowley Courts Building	A5	133 N Riverfront Blvd	DALLAS	75207
V0044	Cedar Hill Collegiate High School	Gym	1515 W Beltline Rd	CEDAR HILL	75104
V0047	Moisés E Molina High School	Auditorium	2355 Duncanville Rd	DALLAS	75211
V0049	La Villita Elementary School	Gymnasium	1601 Camino Lago	IRVING	75039
V0050	Salem Institutional Baptist Church	Fellowship Hall	3918 Crozier St	DALLAS	75215
V0051	MLK Jr Branch Library	Auditorium	2922 MLK Jr Blvd	DALLAS	75215
V0052	Abbett Elementary School	Front Foyer	730 W Muirfield Rd	GARLAND	75044
V0054	Antioch Worship Center	Auditorium	6245 Shannon Rd	MESQUITE	75181
V0055	Rocky Springs Missionary Baptist Ch	Fellowship Hall	316 E Shady Grove Rd	GRAND PRAIRIE	75050

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment C

Election Day Vote Center Locations

2025 Joint & Special Election

May 3, 2025

VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
V0061	The Summit	Ballroom 1	2975 Esplanade Dr	GRAND PRAIRIE	75052
V0062	For Oak Cliff	Multipurpose Room	907 E Ledbetter Dr	DALLAS	75216
V0063	Katherine Johnson Tech Magnet Acad	Cafeteria	1200 Academy Way	DESOTO	75115
V0064	Trinity Love Church	Gym	111 E Stark Rd	SEAGOVILLE	75159
V0065	Mt Zion MBC of Sandbranch	Main Sanctuary	128 Burns Dr	SEAGOVILLE	75159
V0066	Pilgrim Rest Missionary Baptist Ch	Fellowship Hall	1819 N Washington Ave	DALLAS	75204
V0067	Thomas Jefferson High School	Auditorium	4001 Walnut Hill Ln	DALLAS	75229
V0076	Northway Christian Church	Fellowship Hall	7202 W Northwest Hwy	DALLAS	75225
V0079	Royal Lane Baptist Church	Vickrey Hall	6707 Royal Ln	DALLAS	75230
V0081	BAPS Shri Swaminarayan Mandir	Gym	4601 N State Hwy 161	IRVING	75038
V0082	Makkah Masjid IDEA	Back Mulitpurpose Room	3301 W Buckingham Rd	GARLAND	75042
V0083	Ministerios Charisma	Sanctuary	740 Melrose Dr	RICHARDSON	75080
V0088	Canyon Ranch Elem School	Gym	1205 Santa Fe Trail	IRVING	75063
V0089	Bowie Middle School (Annex Bld)	Cafeteria	600 E 6th St	IRVING	75060
V0090	Glenn Heights Community Center	Banquet Rm B	1938-D S Hampton Rd	GLENN HEIGHTS	75154
V0093	Dallas County Mesquite Gov Ctr	Community Room L101	500 S Galloway	MESQUITE	75149
V0094	Dallas County Records Bld	Lobby	500 Elm St	DALLAS	75202
V0095	Addison Athletic Club	Community Room	3900 Beltway Dr	ADDISON	75001
V0096	Methodist Richardson Medical Center	Suite 100	403 W Campbell Rd	RICHARDSON	75080
V0097	Combine City Hall	City Council Chambers Room	100 Davis Road	COMBINE	75159
V1001	Sam Tasby M S	Rm 114	7001 Fair Oaks Ave	DALLAS	75231
V1003	Hamilton Park UMC	Gym	11881 Schroeder Dr	DALLAS	75243
V1004	Forest Meadow Middle School	Back Entry/Hallway	9373 Whitehurst Dr	DALLAS	75243
V1005	New Mount Zion Baptist Church	Educational Bldg, Chapel	9530 Shepherd Rd	DALLAS	75243
V1006	Moss Haven Elementary School	Gym	9202 Moss Farm Ln	DALLAS	75243
V1008	Lee McShan Jr Elem School	Main Lobby	8307 Meadow Rd	DALLAS	75231
V1013	North Dallas High School	Freshman Bldg	3120 N Haskell Ave	DALLAS	75204
V1015	Multiple Careers Magnet Center	Portable 1016	4528 Rusk Ave	DALLAS	75204

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V1019	Solar Preparatory School for Girls	Bonham Bldg Vestibule	2617 N Henderson Ave	DALLAS	75206
V1020	Ben Milam Elementary School	Cafeteria	4200 Mckinney Ave	DALLAS	75205
V1022	Oak Lawn Branch Library	Auditorium	4100 Cedar Springs Rd	DALLAS	75219
V1023	The Father's Church	Youth Room	2707 Abrams Rd	DALLAS	75214
V1027	Audelia Creek Elementary School	Gym	12600 Audelia Rd	DALLAS	75243
V1029	Richland Campus-Dallas College	LeCroy Center R012	9596 Walnut St	DALLAS	75243
V1030	A M Aikin Elementary School	Gym	12300 Pleasant Valley Dr	DALLAS	75243
V1032	Northwood Hills Elementary Sch	Gym	14532 Meandering Way	DALLAS	75254
V1033	Spring Valley Elementary School	Gym	13535 Spring Grove Ave	DALLAS	75240
V1040	Thurgood Marshall Elementary School	Large Room	9666 Ferris Branch Blvd	DALLAS	75243
V1043	Skyview Elementary School	Gym	9229 Meadowknoll Dr	DALLAS	75243
V1045	PLA @ Highland Meadows	Auditorium	8939 Whitewing Ln	DALLAS	75238
V1049	Merriman Park Elementary School	Cafeteria	7101 Winedale Dr	DALLAS	75231
V1052	Lochwood Branch Library	Black Box Theater	11221 Lochwood Blvd	DALLAS	75218
V1054	Casa View Elementary School	Auditorium Foyer	2100 N Farola Dr	DALLAS	75228
V1056	Charles A Gill Elementary School	Auditorium	10910 Ferguson Rd	DALLAS	75228
V1057	St Pius X Catholic Church Parish	Parish Hall	3030 Gus Thomasson Rd	DALLAS	75228
V1058	Harry Stone Recreation Center	Multi-Purpose Room 104	2403 Millmar Dr	DALLAS	75228
V1059	Reinhardt Elementary School	Auditorium	10122 Losa Dr	DALLAS	75218
V1060	Alex Sanger Preparatory School	Auditorium	8410 San Leandro Dr	DALLAS	75218
V1061	W H Gaston Middle School	Auditorium Foyer	9565 Mercer Dr	DALLAS	75228
V1063	George Truett Elementary School	Auditorium	1811 Gross Rd	DALLAS	75228
V1070	Grace United Methodist Church	Parlor	4105 Junius St	DALLAS	75246
V1071	Lakewood Branch Library	Auditorium	6121 Worth St	DALLAS	75214
V1073	Junius Heights Church	Milton Greer, Fellowship Hall	5429 Reiger Ave	DALLAS	75214
V1074	Samuell Grand Recreation Center	Game Room 112	6200 E Grand Ave	DALLAS	75223
V1076	Eduardo Mata Montessori School	Library	7420 La Vista Dr	DALLAS	75214
V1078	Bayles Elementary School	Computer Lab, Rm 121	2444 Telegraph Ave	DALLAS	75228

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V1079	S S Conner Elementary School	Auditorium	3037 Greenmeadow Dr	DALLAS	75228
V1081	Owenwood Farm & Neighbor Space	Sanctuary	1451 John West Rd	DALLAS	75228
V1083	Colonial Baptist Church	Hallway	6459 Scyene Rd	DALLAS	75227
V1084	Edna Rowe Elementary School	Auditorium	4918 Hovenkamp Dr	DALLAS	75227
V1087	Skyline High School	Auditorium Foyer	7777 Forney Rd	DALLAS	75227
V1088	Skyline Branch Library	Auditorium	6006 Everglade Rd	DALLAS	75227
V1090	San Jacinto Elementary School	Auditorium	7900 Hume Dr	DALLAS	75227
V1091	Annie Webb Blanton Elem School	Auditorium	8915 Greenmound Ave	DALLAS	75227
V1092	Edward Titche Elementary School	Auditorium	9560 Highfield Dr	DALLAS	75227
V1094	S. Mendez Crew Leadership Acad	Auditorium	1515 N Jim Miller Rd	DALLAS	75217
V1096	Pleasant Grove Ctr-Dallas College	Community Room 108/109	802 S Buckner Blvd	DALLAS	75217
V1097	W W Samuell High School	Auditorium	8928 Palisade Dr	DALLAS	75217
V1098	Young Men's Leadership Academy	Auditorium	1625 N Masters Dr	DALLAS	75217
V1101	Pleasant Grove Branch Library	Community Room 108/109	7310 Lake June Rd	DALLAS	75217
V1102	B H Macon Elementary School	Auditorium	650 Holcomb Rd	DALLAS	75217
V1104	William Anderson Elem School	Auditorium	620 N St Augustine Rd	DALLAS	75217
V1107	Richard Lagow Elementary School	Main Lobby	637 Edgeworth Dr	DALLAS	75217
V1108	H Grady Spruce High School	Auditorium	9733 Old Seagoville Rd	DALLAS	75217
V1109	Fireside Recreation Center	Small Room	8601 Fireside Dr	DALLAS	75217
V1118	Ignite Middle School	Main Entrance	2211 Caddo St	DALLAS	75204
V1119	St Luke Community Church	Echols Chapel	5710 E R L Thornton Frwy	DALLAS	75223
V1120	Solar Preparatory School for Boys	Auditorium	1802 Moser Ave	DALLAS	75206
V1121	Living Waters Church of God	Fellowship Hall	11110 Shiloh Rd	DALLAS	75228
V1128	Lake Highlands High School	L Auditorium	9449 Church Rd	DALLAS	75238
V1134	Herschel Forester Field House	Main Lobby	8233 Military Pkwy	DALLAS	75227
V1300	Vanston Middle School	Lobby/ Main Entrance	3230 Karla Dr	MESQUITE	75150
V1301	Florence Recreation Center	Event Room	2501 Whitson Way	MESQUITE	75150
V1302	Vernon Price Elementary School	Cafeteria	630 Stroud Ln	GARLAND	75043

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V1304	Goodbar Recreation Center	Craft Room	3000 Concord Dr	MESQUITE	75150
V1305	Motley Elementary School	Portable 119	3719 Moon Dr	MESQUITE	75150
V1308	Range Elementary School	Library	4060 Emerald Dr	MESQUITE	75150
V1310	Tosch Elementary School	Library	2424 Larchmont Dr	MESQUITE	75150
V1311	JC Rugel Elementary School	Cafeteria	2701 Sybil Dr	MESQUITE	75149
V1312	Galloway Elementary School	Front Foyer	200 Clary Dr	MESQUITE	75149
V1314	West Mesquite High School	Front Foyer, Right Side	2500 Memorial Pkwy	MESQUITE	75149
V1500	Dover Elementary School	Gym	700 Dover Dr	RICHARDSON	75080
V1501	Professional Development Ctr	Auditorium	701 W Belt Line Rd	RICHARDSON	75080
V1503	Richland Elementary School	Gym	550 Park Bend Dr	RICHARDSON	75081
V1700	Bradfield Recreation Center	Classroom	1146 Castle Dr	GARLAND	75040
V1701	Bussey Middle School	GYM	1204 Travis St	GARLAND	75040
V1703	A R Davis Elementary School	Teacher Lounge, Rm #201	1621 McCallum Dr	GARLAND	75042
V1705	O Henry Elementary School	Cafeteria	4100 Tynes Dr	GARLAND	75042
V1706	Bradfield Elementary School	Gym	3817 Bucknell Dr	GARLAND	75042
V1708	Garland Center-Dallas College	Conference Room A&B	675 W Walnut St	GARLAND	75040
V1709	Austin Academy	Practice Gym	1125 Beverly Dr	GARLAND	75040
V1710	Kimberlin Academy	Gym	1520 Cumberland Dr	GARLAND	75040
V1711	Granger Recreation Center	Classroom 103	1310 W Avenue F	GARLAND	75040
V1712	Williams Elementary School	Gym	1821 Oldgate Ln	GARLAND	75042
V1713	Memorial Pathway Academy	Gym	2825 S First St	GARLAND	75041
V1715	Watson Technology Center	Gym	2601 Dairy Rd	GARLAND	75041
V1716	South Garland High School	Foyer	600 Colonel Dr	GARLAND	75043
V1717	Classical Ctr at Brandenburg MS	Library	626 Nickens Rd	GARLAND	75043
V1718	Southgate Elementary School	Gym	1115 Mayfield Ave	GARLAND	75041
V1719	Montclair Elementary School	Gym	5200 Broadmoor Dr	GARLAND	75043
V1720	O'Banion Middle School	Practice Gym	700 Birchwood Dr	GARLAND	75043
V1722	Classical Ctr at Vial Elem Sch	Gym	126 Creekview Dr	GARLAND	75043

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V1723	South Garland Branch Library	Program Room	4845 Broadway Blvd	GARLAND	75043
V1726	Routh Roach Elementary School	Foyer	1811 Mayfield Ave	GARLAND	75041
V1727	Patty Granville Arts Center	Atrium Building	300 N Fifth St	GARLAND	75040
V1728	Sam Houston Middle School	Classroom 101	2232 Sussex Dr	GARLAND	75041
V2002	Thomas C Marsh Preparatory Academy	Auditorium	3838 Crown Shore Dr	DALLAS	75244
V2003	W T White High School	H101, 102, 103	4505 Ridgeside Dr	DALLAS	75244
V2004	Nathan Adams Elementary School	Auditorium	12600 Welch Rd	DALLAS	75244
V2005	Marsh Lane Baptist Church	Fellowship Hall	10716 Marsh Ln	DALLAS	75229
V2008	John J Pershing Elementary Sch	Auditorium, Rm 136	5715 Meaders Ln	DALLAS	75229
V2009	L G Cigarroa Elementary School	Auditorium	9990 Webb Chapel Rd	DALLAS	75220
V2011	Walnut Hill Recreation Center	Small Room A	10011 Midway Rd	DALLAS	75229
V2013	Lovers Lane UMC	Watson Hall	9200 Inwood Rd	DALLAS	75220
V2016	Unity Church of Dallas	Fellowship Hall	6525 Forest Ln	DALLAS	75230
V2018	Northaven United Methodist Ch	Atrium; Flex Room (Room 127)	11211 Preston Rd	DALLAS	75230
V2023	Benjamin Franklin - IEA	Auditorium	6920 Meadow Rd	DALLAS	75230
V2029	Westminster Presbyterian Church	Fellowship Hall	8200 Devonshire Dr	DALLAS	75209
V2032	Skillman Southwestern Library	Auditorium	5707 Skillman St	DALLAS	75206
V2034	Henry W Longfellow - CEA	Auditorium	5314 Boaz St	DALLAS	75209
V2041	University of Texas Dallas	Visitor Center-Atrium	800 W Campbell Rd	RICHARDSON	75080
V2042	Parkhill Junior High School	Small Gym	16500 Shadybank Dr	DALLAS	75248
V2044	Texas A&M AgriLife Research	Founders Hall 116	17360 Coit Rd	DALLAS	75252
V2047	Bowie Elementary School	Gym	7643 La Manga Dr	DALLAS	75248
V2050	Prestonwood Elementary School	Cafeteria / Stage	6525 La Cosa Dr	DALLAS	75248
V2051	Spring Creek Elementary School	Gym	7667 Roundrock Rd	DALLAS	75248
V2052	Fretz Park Library	Black Box Theater	6990 Belt Line Rd	DALLAS	75254
V2056	King of Glory Lutheran Church	Edu Wing, Rm 115	6411 LBJ Fwy	DALLAS	75240
V2059	Audelia Road Branch Library	Auditorium	10045 Audelia Rd	DALLAS	75238
V2061	Lake Highlands Elementary School	Gym	9501 Ferndale Rd	DALLAS	75238

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V2064	Robert T Hill Middle School	Auditorium	505 Easton Rd	DALLAS	75218
V2065	Victor Hexter Elementary School	Auditorium	9720 Waterview Rd	DALLAS	75218
V2067	L L Hotchkiss Elementary School	Auditorium Foyer	6929 Town North Dr	DALLAS	75231
V2068	Dan D Rogers Elementary School	Foyer	5314 Abrams Rd	DALLAS	75214
V2069	Ridgewood-Belcher Recreation Center	Large Room	6818 Fisher Rd	DALLAS	75214
V2071	Lakewood Elementary School	Library	3000 Hillbrook St	DALLAS	75214
V2072	Northridge Presbyterian Church	Quillin Hall	6920 Bob-O-Link Dr	DALLAS	75214
V2077	E D Walker Middle School	Gym	12532 Nuestra Dr	DALLAS	75230
V2079	Anne Frank Elementary School	Auditorium	5201 Celestial Rd	DALLAS	75254
V2203	John S Armstrong Elem School	Small Outside Gym	3600 Cornell Ave	DALLAS	75205
V2220	University Park UMC	Caldwell Rm 120/ FH Rm 130	4024 Caruth Blvd	DALLAS	75225
V2221	John S Bradfield Elem School	Gym	4300 Southern Ave	DALLAS	75205
V2223	University Park Elem School	C111	3500 Lovers Ln	DALLAS	75225
V2224	Highland Park Middle School	Small Gym Foyer	3555 Granada Dr	DALLAS	75205
V2226	Highland Park ISD Admin Bldg	Boardroom	7015 Westchester Dr	DALLAS	75205
V2301	Alfred J Loos Field House	Main Entry	3815 Spring Valley Rd	ADDISON	75001
V2302	Vivian Field Middle School	Lobby	13551 Dennis Ln	FARMERS BRANCH	75234
V2305	Farmers Branch Manske Library	Community Hub	13613 Webb Chapel Rd	FARMERS BRANCH	75234
V2306	Chapel Hill Preparatory School	Auditorium	12701 Templeton Trl	DALLAS	75234
V2401	Ted Polk Middle School	Gym Office	2001 Kelly Blvd	CARROLLTON	75006
V2402	McCoy Elementary School	Gym	2425 Mccoy Rd	CARROLLTON	75006
V2403	Jerry R Junkins Elementary Sch	Auditorium	2808 Running Duke Dr	CARROLLTON	75006
V2404	Blanton Elementary School	Gym	2525 Scott Mill Rd	CARROLLTON	75006
V2406	Keller Springs Baptist Church	Community Room 100	3227 Keller Springs Rd	CARROLLTON	75006
V2407	Josey Ranch Lake Library	Meeting Room 150	1700 Keller Springs Rd	CARROLLTON	75006
V2408	Crosby Recreation Center	The Pioneer Room	1610 E Crosby Rd	CARROLLTON	75006
V2500	Greenwood Hills Elementary Sch	Gym	1313 W Shore Dr	RICHARDSON	75080
V2501	Canyon Creek Elementary School	Gym	2100 Copper Ridge Dr	RICHARDSON	75080

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V2502	Prairie Creek Elementary School	Hall C	2120 E Prairie Creek Dr	RICHARDSON	75080
V2503	Mohawk Elementary School	Gym	1500 Mimosa Dr	RICHARDSON	75080
V2505	Northrich Elementary School	Library	1301 Custer Rd	RICHARDSON	75080
V2506	Arapaho Classical Magnet School	Gym	1300 Cypress Dr	RICHARDSON	75080
V2509	Care Church	Atrium A3	1504 E Campbell Rd	RICHARDSON	75081
V2510	Yale Elementary School	Gym	1900 E Collins Blvd	RICHARDSON	75081
V2511	Dartmouth Elementary School	Library	417 Dartmouth Ln	RICHARDSON	75081
V2513	Springridge Elementary School	Gym	1801 E Spring Valley Rd	RICHARDSON	75081
V2514	Jess Harben Elementary School	Gym	600 S Glenville Dr	RICHARDSON	75081
V2602	Cimarron Park Rec Center	Gym	201 Red River Trl	IRVING	75063
V2603	Freeman Elementary School	Gym	8757 Valley Ranch Pkwy W	IRVING	75063
V2604	Valley Ranch Library	Meeting Room	401 Cimarron Trl	IRVING	75063
V2700	Big Springs Elementary School	Gym	3301 W Campbell Rd	GARLAND	75044
V2701	Springpark Sports Club	1st Floor Ballroom	3330 Springpark Way	GARLAND	75044
V2702	Spring Creek Elem School - GISD	Foyer	1510 Spring Creek Dr	GARLAND	75040
V2704	North Garland Branch Library	Program Room	3845 N Garland Ave	GARLAND	75040
V2705	Hickman Elementary School	Gym	3114 Pinewood Dr	GARLAND	75044
V2706	Wallace Ethridge Elementary Sch	Gym	2301 Sam Houston Dr	GARLAND	75044
V2710	Lister Elementary School	Cafeteria	3131 Mars Dr	GARLAND	75040
V2712	Northlake Elementary School	Gym	1626 Bosque Dr	GARLAND	75040
V2713	Club Hill Elementary School	Gym	1330 Colonel Dr	GARLAND	75043
V2714	Lyles Middle School	Competition Gym	4655 S Country Club Rd	GARLAND	75043
V2715	Northside Baptist Church	Fellowship Hall	2510 N Glenbrook Dr	GARLAND	75040
V2802	Wilson Elementary School	Gym	200 S Coppell Rd	COPPELL	75019
V2803	Mockingbird Elementary School-CISD	Gym	300 Mockingbird Ln	COPPELL	75019
V2805	Coppell Town Center	Atrium	255 E Parkway Blvd	COPPELL	75019
V2807	Lakeside Elementary School	Gym	1100 Village Pkwy	COPPELL	75019
V2808	Cottonwood Creek Elem School	Gym	615 Minyard Dr	COPPELL	75019

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V2809	Riverchase Elementary School	Gym	272 S Macarthur Blvd	COPPELL	75019
V2921	Back Elementary School	Gym	7300 Bluebonnet Dr	ROWLETT	75089
V2922	Liberty Grove Elementary School	Computer Lab 401	10201 Liberty Grove Rd	ROWLETT	75089
V2924	Rowlett Community Centre	Room C & D	5300 Main St	ROWLETT	75088
V2925	Rowlett Elementary School	Gym	3315 Carla Dr	ROWLETT	75088
V2926	Herfurth Elementary School	Gym	7500 Miller Rd	ROWLETT	75088
V2927	Schrade Middle School	Comp	6201 Danridge Rd	ROWLETT	75089
V2941	Sachse City Hall	Courtroom	3815-B Sachse Rd	SACHSE	75048
V2942	B G Hudson Middle School	Practice Gym	4405 Hudson Dr	SACHSE	75048
V3000	William B Travis Vanguard Acad	Orchestra Rm	2910 Allen St	DALLAS	75204
V3003	T W Browne Middle School	Band Hall	3333 Sprague Dr	DALLAS	75233
V3004	Daniel Webster Elementary School	Auditorium	3815 S Franklin St	DALLAS	75233
V3009	Exall Park Recreation Center	Large Room	1355 Adair St	DALLAS	75204
V3012	Life in Deep Ellum Community Ctr	Prayer & Practice Center	2803 Taylor St	DALLAS	75226
V3016	Bill J Priest Ctr-Dallas College	Room #1530	1402 Corinth St	DALLAS	75215
V3022	Irma Rangel Women's School	Auditorium	1718 Robert B Cullum Blvd	DALLAS	75210
V3025	Mt Horeb Missionary Baptist Chur	Fellowship Hall	3306 Carpenter Ave	DALLAS	75215
V3026	St Paul Baptist Church	Fellowship Hall	1600 Pear St	DALLAS	75215
V3029	Evangelist Temple Church	Church	2627 Dorris St	DALLAS	75215
V3034	Greater Mt Pleasant Baptist Chur	Conference Room	1403 Morrell Ave	DALLAS	75203
V3035	F D Roosevelt HS of Innovation	Library	525 Bonnie View Rd	DALLAS	75203
V3038	The Way-Truth-Life Christian Ch	Fellowship Hall Parlor	1702 S Denley Dr	DALLAS	75216
V3040	Good Street Baptist Church	Nathaniel Spigner Wing	3110 Bonnie View Rd	DALLAS	75216
V3042	John Neely Bryan Elem School	Auditorium	2001 Deer Path Dr	DALLAS	75216
V3043	Paul L Dunbar Library	Auditorium	2008 E Kiest Blvd	DALLAS	75216
V3045	Gethsemane Missionary Baptist Ch	Fellowship Hall	4600 Solar Ln	DALLAS	75216
V3046	John W Carpenter Elem School	Auditorium	2121 Tosca Ln	DALLAS	75224
V3047	CFNI Student Center	Main Lobby	444 Fawn Ridge Dr	DALLAS	75224

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V3048	South Oak Cliff High School	Auditorium	3601 S Marsalis Ave	DALLAS	75216
V3049	Clara Oliver Elementary School	Auditorium	4010 Idaho Ave	DALLAS	75216
V3050	H I Holland Elem School @ Lisbon	Main Entrance Foyer	4203 S Lancaster Rd	DALLAS	75216
V3051	Fountain of Living Word Church	Sanctuary Entrance	2543 E Ledbetter Dr	DALLAS	75216
V3056	Mark Twain Leadership Vanguard	Auditorium	724 Green Cove Ln	DALLAS	75232
V3057	T G Terry Elementary School	Class Rm 115	6661 Greenspan Ave	DALLAS	75232
V3058	St Paul Lutheran Church	Chi Rho House	5725 S Marsalis Ave	DALLAS	75241
V3059	Ideal Family Church	Main Gym	1000 E Redbird Ln	DALLAS	75241
V3060	Otto M Fridia Elementary School	Auditorium	6011 Old Ox Rd	DALLAS	75241
V3061	Barack Obama Male Leadership Acad	Foyer	3030 Stag Rd	DALLAS	75241
V3062	J N Ervin Elementary School	Auditorium Foyer	3722 Black Oak Dr	DALLAS	75241
V3063	Ronald E McNair Elementary Sch	Main Lobby	3150 Bainbridge Ave	DALLAS	75237
V3064	Friendship West Baptist Church	Banquet Hall Foyer	2020 W Wheatland Rd	DALLAS	75232
V3065	Umphrey Lee Elementary School	Auditorium	7808 Racine Dr	DALLAS	75232
V3066	Martin Weiss Elementary School	Large Room	8601 Willoughby Blvd	DALLAS	75232
V3068	Singing Hills Recreation Center	Tech Room	6805 Patrol Way	DALLAS	75241
V3069	Cornerstone Temple Church	Bldg B, Room 1	2817 Cherry Valley Blvd	DALLAS	75241
V3070	Tommie Allen Recreation Center	Multipurpose Room	7071 Bonnie View Rd	DALLAS	75241
V3071	Highland Hills UMC	Fellowship Hall	3800 Simpson Stuart Rd	DALLAS	75241
V3073	Highland Hills Library	Auditorium	6200 Bonnie View Rd	DALLAS	75241
V3075	Wilmer-Hutchins High School	Auditorium Foyer	5520 Langdon Rd	DALLAS	75241
V3078	Park in the Woods Recreation Ctr	Gym	6801 Mountain Creek Pkwy	DALLAS	75249
V3080	Kleberg-Rylie Recreation Center	Small Room	1515 Edd Rd	DALLAS	75253
V3081	Booker T Washington High School	Montgomery Arts Theater Foyer	2501 Flora St	DALLAS	75201
V3082	W A Blair Elementary School	Library	7720 Gayglen Dr	DALLAS	75217
V3083	Ebby Halliday Elementary School	Multipurpose Room 141	10210 Teagarden Rd	DALLAS	75217
V3092	Thurgood Marshall Recreation Ctr	Large Room	5150 Mark Trail Way	DALLAS	75232
V3097	University of North Texas- Dallas	Room 100	7300 University Hills Blvd	DALLAS	75216

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment C

Election Day Vote Center Locations

2025 Joint & Special Election

May 3, 2025

VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
V3100	A E Sims Cedar Hill Rec Center	Bluebonnet Room	310 E Parkerville Rd	CEDAR HILL	75104
V3102	L Kim Lewis Auxiliary Services Ctr	Training Room, Enter Door #1	202 E Beltline Rd	CEDAR HILL	75104
V3103	Bessie Coleman Middle School	Library, Enter Door #2	1208 E Pleasant Run Rd	CEDAR HILL	75104
V3104	Maddox Teaching & Learning Center	Gym, Enter Door #3	1533 High Pointe Ln	CEDAR HILL	75104
V3106	Plummer Elementary School	Door 1, Main Entrance	1203 S Clark Rd	CEDAR HILL	75104
V3107	Highlands Elementary School	Gym, Enter Door #4	131 Sims Dr	CEDAR HILL	75104
V3109	Lake Ridge Elementary School	Gym, Enter Door #8	1020 Lake Ridge Pkwy	CEDAR HILL	75104
V3202	Duncanville Library	Meeting Rms 1-3	201 James Collins Blvd	DUNCANVILLE	75116
V3203	Duncanville's First Baptist Chur	Sanctuary Foyer	323 W Wheatland Rd	DUNCANVILLE	75116
V3204	Reed Middle School	Auditorium	530 E Freeman St	DUNCANVILLE	75116
V3206	Byrd Middle School	Gym B	1040 W Wheatland Rd	DUNCANVILLE	75116
V3207	Arise Church	Legacy Hall	201 W Center St	DUNCANVILLE	75116
V3208	Central Elementary School-DUISD	Auditorium	302 E Freeman St	DUNCANVILLE	75116
V3209	Duncanville High School	Performance Hall Foyer	900 W Camp Wisdom Rd	DUNCANVILLE	75116
V3211	Fairmeadows Elementary School	Gym	101 E Fairmeadows Dr	DUNCANVILLE	75116
V3300	Porter Elementary School	Cafeteria	517 Via Avenida	MESQUITE	75150
V3301	Dunford Recreation Center	Galloway	1015 Green Canyon Dr	MESQUITE	75150
V3302	Georgia Kimball Elementary Sch	Gym	4010 Coryell Way	MESQUITE	75150
V3303	Dr JC Cannady Elementary School	Gym	2701 Chisolm Trl	MESQUITE	75150
V3304	Poteet High School	Small Gym	3300 Poteet Dr	MESQUITE	75150
V3307	W L Wilkinson Middle School	300 Front Foyer	2100 Crest Park Dr	MESQUITE	75149
V3308	Mesquite Convention Center	Exhibit Hall A	1700 Rodeo Dr	MESQUITE	75149
V3310	Mesquite High School	Back Delivery Hallway	300 E Davis St	MESQUITE	75149
V3312	Pirrung Elementary School	Gym	1500 Creek Valley Rd	MESQUITE	75181
V3313	J R Thompson Elementary School	Gym	2525 Helen Ln	MESQUITE	75181
V3314	A C New Middle School	Front Entry Hallway	3700 S Belt Line Rd	BALCH SPRINGS	75181
V3315	Tisinger Elementary School	Front Foyer	1701 Hillcrest St	MESQUITE	75149
V3316	Rutherford Recreation Center	Room #100	900 Rutherford Dr	MESQUITE	75149

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment C

Election Day Vote Center Locations

2025 Joint & Special Election

May 3, 2025

VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
V3317	Horn High School	Senior Section	3300 E Cartwright Rd	MESQUITE	75181
V3400	Balch Springs Civic Center	Big Room Area	12400 Elam Rd	BALCH SPRINGS	75180
V3403	Floyd Elementary School	Gym	3025 Hickory Tree Rd	MESQUITE	75180
V3404	Hickory Tree Baptist Church		3200 Hickory Tree Rd	BALCH SPRINGS	75180
V3405	Hodges Elem Sch	Gym	14401 Spring Oaks Dr	BALCH SPRINGS	75180
V3500	Sunnyvale Town Hall	Council Chambers	127 N Collins Rd	SUNNYVALE	75182
V3601	Faith Bible Church	Auditorium	1437 W Pleasant Run Rd	DESOTO	75115
V3604	Ruby Young Elementary School	Gym	707 Young Blvd	DESOTO	75115
V3605	Disciple Central Comm Church	Sanctuary	901 N Polk St	DESOTO	75115
V3606	The Meadows Elementary School	Gym	1016 The Meadows Pkwy	DESOTO	75115
V3607	Cockrell Hill Elementary School	Gym	425 S Cockrell Hill Rd	DESOTO	75115
V3609	Desoto High School	Dyer Gym	600 Eagle Dr	DESOTO	75115
V3611	Desoto East Middle School	Gym 2	601 E Belt Line Rd	DESOTO	75115
V3700	Couch Elementary School	Gym	4349 Waterhouse Blvd	GARLAND	75043
V3702	Toler Elementary School	Gym	3520 Guthrie Rd	GARLAND	75043
V3800	Houston Elementary School-LISD	Library	2929 Marquis Ln	LANCASTER	75134
V3802	Pleasant Run Elementary School	Library	427 W Pleasant Run Rd	LANCASTER	75146
V3803	Rolling Hills Elementary School	Library	450 Rolling Hills Pl	LANCASTER	75146
V3805	Rosa Parks Millbrook Elem School	Gym	630 Millbrook Dr	LANCASTER	75146
V3807	Elsie Robertson Middle School	Gymnasium	822 W Pleasant Run Rd	LANCASTER	75146
V3808	West Main Elementary School	Library	531 W Main St	LANCASTER	75146
V3809	Lancaster Veterans Memorial Library	Meeting Room	1600 Veterans Memorial Pkwy	LANCASTER	75134
V3900	McCowan Middle School	Dance Room Door #2	1500 Majestic Meadow Dr	GLENN HEIGHTS	75154
V3921	Seagoville City Hall	Foyer	702 N Hwy 175	SEAGOVILLE	75159
V3940	Wilmer Community Center	Main Room	101 Davidson Plz	WILMER	75172
V3951	Hutchins City Hall	Council Chambers	321 N Main St	HUTCHINS	75141
V4002	F P Caillet Elem School	Auditorium	3033 Merrell Rd	DALLAS	75229
V4004	Marcus Recreation Center	Large Room	3003 Northaven Rd	DALLAS	75229

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment C

Election Day Vote Center Locations

2025 Joint & Special Election

May 3, 2025

VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
V4006	Degolyer Elementary School	Auditorium	3453 Flair Dr	DALLAS	75229
V4010	Stephen Foster Elementary School	Auditorium	3700 Clover Ln	DALLAS	75220
V4014	Sudie L Williams TAG Academy	Auditorium	4518 Pomona Rd	DALLAS	75209
V4016	K B Polk Vanguard Center ATG	Auditorium	6911 Victoria Ave	DALLAS	75209
V4018	Maple Lawn Elementary School	Cafeteria	3120 Inwood Rd	DALLAS	75235
V4019	Arlington Park Recreation Center	Gym	1505 Record Crossing Rd	DALLAS	75235
V4022	Esperanza Medrano Elementary Sch	Front Entry Foyer	2221 Lucas Dr	DALLAS	75219
V4028	Victory Cathedral	Main Foyer	3407 N Westmoreland Rd	DALLAS	75212
V4029	West Dallas Center-Dallas College	Room 141/142	3330 N Hampton Rd	DALLAS	75212
V4031	C F Carr Elementary School	Auditorium	1952 Bayside St	DALLAS	75212
V4032	Reverchon Recreation Center	Game Room	3505 Maple Ave	DALLAS	75219
V4035	Margaret B Henderson Elem School	Gym	2200 S Edgefield Ave	DALLAS	75224
V4038	Harrell Budd Elementary School	Gym	2121 S Marsalis Ave	DALLAS	75216
V4043	The Union Church	Educational Wing 4 & 6	3410 S Polk St	DALLAS	75224
V4046	Clinton P Russell Elementary Sch	Auditorium	3031 S Beckley Ave	DALLAS	75224
V4050	Mountain Creek Library	Auditorium	6102 Mountain Creek Pkwy	DALLAS	75249
V4052	Bilhartz Elementary School	Gym	6700 Wandt Dr	DALLAS	75236
V4055	Leslie Stemmons Elementary Sch	Auditorium	2727 Knoxville St	DALLAS	75211
V4056	Palabra De Vida Church	Multi-Purpose Bldg	2550 W Illinois Ave	DALLAS	75233
V4057	Kiest Recreation Center	Small Rm	3081 S Hampton Rd	DALLAS	75224
V4060	Nancy Jane Cochran Elem Sch	Rm 128	6000 Keeneland Pkwy	DALLAS	75211
V4061	L O Donald Elementary School	Auditorium	1218 Phinney Ave	DALLAS	75211
V4062	Leila P Cowart Elementary School	Auditorium	1515 S Ravinia Dr	DALLAS	75211
V4063	Elmwood-El Buen Samaritano UMC	Fellowship Hall Rm 13	1315 Berkley Ave	DALLAS	75224
V4064	Martin Weiss Recreation Center	Large Room	1111 Martindell Ave	DALLAS	75211
V4065	Arcadia Park Elementary School	Main Bldg Entry Hall	1300 N Justin Ave	DALLAS	75211
V4066	Anson Jones Elementary School	Auditorium	3901 Meredith Ave	DALLAS	75211
V4068	Lida Hooe Elementary School	Main Lobby	2419 Gladstone Dr	DALLAS	75211

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment C

Election Day Vote Center Locations

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VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
V4069	Winnetka Elementary School	Gym	1151 S Edgefield Ave	DALLAS	75208
V4070	John Peeler Elementary School	Library	810 S Llewellyn Ave	DALLAS	75208
V4071	Oak Cliff Government Center	Main Lobby	702 E Jefferson Blvd	DALLAS	75203
V4073	Preparing the Way Ministries	Situation Room	2442 W Jefferson Blvd	DALLAS	75211
V4074	Sunset High School - Annex Bldg	Room 410/411	2021 W Tenth St	DALLAS	75208
V4076	Stevens Park Elem School	Auditorium Foyer	2615 W Colorado Blvd	DALLAS	75211
V4078	Kidd Springs Recreation Center	Large Room	711 W Canty St	DALLAS	75208
V4079	Kessler Park United Methodist Chur	Sanctuary	1215 Turner Ave	DALLAS	75208
V4081	Eladio Martinez Learning Center	Library Hallway	4500 Bernal Dr	DALLAS	75212
V4082	Jaycee Zaragoza Recreation Center	Area in Lobby/Hallway	3114 Clymer St	DALLAS	75212
V4083	J Moroles Expressive Arts Vanguard	Auditorium Foyer	1400 Walmsley Ave	DALLAS	75208
V4085	Anita Martinez Recreation Center	Large Room	3212 N Winnetka Ave	DALLAS	75212
V4086	Grauwyler Park Recreation Center	Room A	7780 Harry Hines Blvd	DALLAS	75235
V4087	Bachman Recreation Center	Assembly Room	2750 Bachman Dr	DALLAS	75220
V4094	Park Forest Branch Library	Auditorium	3421 Forest Ln	DALLAS	75234
V4097	David G Burnet Elem School	Auditorium	3200 Kinkaid Dr	DALLAS	75220
V4110	Boude Storey Middle School	Main Lobby	3000 Maryland Ave	DALLAS	75216
V4113	Mountain View Campus-Dallas College	E. Bldg., East Foyer	4849 W Illinois Ave	DALLAS	75211
V4300	Cockrell Hill City Hall	Council Chambers	4125 W Clarendon Dr	COCKRELL HILL	75211
V4501	Suzanna Dickinson Elem School	Music Room, D113	1902 Palmer Trl	GRAND PRAIRIE	75052
V4502	Betty Warmack Library	Empower Room	760 Bardin Rd	GRAND PRAIRIE	75052
V4507	Daniels Elementary Academy	Front Foyer	801 Sw 19th St	GRAND PRAIRIE	75051
V4508	Ellen Ochoa Stem Acad Milam Elem	Project Room	2030 Proctor Dr	GRAND PRAIRIE	75051
V4509	Young Women's Ldrshp Acad-Arnold	Auxiliary Gym	1204 E Marshall Dr	GRAND PRAIRIE	75051
V4511	Bowie Fine Arts	Gym	425 Alice Dr	GRAND PRAIRIE	75051
V4512	Charley Taylor Recreation Center	Meeting Room	601 E Grand Prairie Rd	GRAND PRAIRIE	75051
V4513	Grand Prairie Collegiate Institute	Staff Development Side	1502 College St	GRAND PRAIRIE	75050
V4514	Crosswinds High School	Room 104	1100 N Carrier Pkwy	GRAND PRAIRIE	75050

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment C

Election Day Vote Center Locations

2025 Joint & Special Election

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VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
V4515	William B Travis World Lang Academy	Gym	525 Ne 15th St	GRAND PRAIRIE	75050
V4517	Eisenhower Elementary School	Music Room	2102 N Carrier Pkwy	GRAND PRAIRIE	75050
V4519	Ronald Reagan Middle School	Main Gym	4616 Bardin Rd	GRAND PRAIRIE	75052
V4520	Sam Rayburn Elementary School	Gym	2800 Reforma Dr	GRAND PRAIRIE	75052
V4521	Lorenzo De Zavala Academy	Parent/Community Room	3410 Kirby Creek Dr	GRAND PRAIRIE	75052
V4522	Truman Middle School	Library, A126	1501 Coffeyville Trl	GRAND PRAIRIE	75052
V4525	L B Johnson Daep	Main Entrance	650 Stonewall Dr	GRAND PRAIRIE	75052
V4527	Hector P Garcia Elementary Sch - GP	Gym	2444 Graham St	GRAND PRAIRIE	75050
V4528	Our Redeemer Lutheran Church-GP	Classroom in Southwest Wing	4729 S Carrier Pkwy	GRAND PRAIRIE	75052
V4538	Global Leadership Academy	Gym	511 E Springdale Ln	GRAND PRAIRIE	75052
V4601	Sally B Elliot Elementary School	Cafeteria	1900 S. Story Road	IRVING	75060
V4602	Nimitz High School	Auditorium Foyer	100 W Oakdale Rd	IRVING	75060
V4605	Otis Brown Elementary School	Small Gym	2501 W Tenth St	IRVING	75060
V4606	Lamar Middle School	Auxiliary Gym	219 Crandall Rd	IRVING	75060
V4607	Irving City Hall	Main Lobby	825 W Irving Blvd	IRVING	75060
V4608	J O Davis Elementary School	Classroom 108 & 109	310 Davis Dr	IRVING	75061
V4610	L B Barton Elementary School	Small Gym	2931 Conflans Rd	IRVING	75061
V4613	Irving High School	Gym Foyer	900 N O'Connor Rd	IRVING	75061
V4616	John R Good Elementary School	Library	1200 E Union Bower Rd	IRVING	75061
V4618	David Crockett Middle School	Front Foyer	2431 Hancock St	IRVING	75061
V4619	Lively Elementary School	Front Office, Corner Hallway	1800 Plymouth Dr W	IRVING	75061
V4620	Oak Haven United Methodist Church	Fellowship Hall	1600 N Irving Heights Dr	IRVING	75061
V4621	Thomas Haley Elementary School	Small Gym	3601 Cheyenne St	IRVING	75062
V4622	W T Hanes Elementary School	Small Gym	2730 Cheyenne St	IRVING	75062
V4623	A S Johnston Elementary School	Small Gym	2801 Rutgers Dr	IRVING	75062
V4624	Brandenburg Elementary School	Small Gym	2800 Hillcrest Dr	IRVING	75062
V4626	Macarthur High School	Gym Foyer	3700 N MacArthur Blvd	IRVING	75062
V4627	Irving Fire Station #8	Front Bay	650 Las Colinas Blvd E	IRVING	75039

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment C

Election Day Vote Center Locations

2025 Joint & Special Election

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VC#	Location *Edificio* Địa Điểm	Voting Area *Lugar De Votación* Khu Vực Bỏ Phiếu	Address *Dirección* Địa Chỉ	City *Ciudad* Thành Phố	ZIP *Codigo Postal* Mã Bưu Chính
V4630	T J Lee Elementary School	Small Gym	1600 Carlisle St	IRVING	75062
V4631	Travis Middle School	Auxillary Gym	1600 Finley Rd	IRVING	75062
V4634	Jack E Singley Academy	Auditorium Foyer	4601 N MacArthur Blvd	IRVING	75038
V4640	Houston Middle School	Auxiliary Gym	3033 W Country Club Rd	IRVING	75038
V4642	Irving Arts Center	Suite 200	3333 N Macarthur Blvd	IRVING	75062
V4645	Las Colinas Elementary School	Gym	2200 Kinwest Pkwy	IRVING	75063
V4646	Cardwell Career Preparatory Ctr	Library	101 E Union Bower Rd	IRVING	75061
V4647	Mustang Park Recreation Center	Gym	2223 Kinwest Pkwy	IRVING	75063
V4654	Irving Fire Station #2	Front Bay	1306 N Story Rd	IRVING	75061

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment D

List of Election Judges and Alternate Election Judges for Election Day

2025 Joint & Special Election

May 3, 2025

No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
1	3	V0003	Evans Recreation Center	1116 Hillcrest St	Mesquite	75149	Margaret Hall	Johannes Schroer
2	2	V0005	Churchill Recreation Center	6906 Churchill Way	Dallas	75230	Robert Kersey	Mark Parry
3	4	V0012	Rosemont Elem School - Lower	1919 Stevens Forest Dr	Dallas	75208	William White	Linda Quinlan
4	1	V0014	Vietnamese Community Center	3221 Belt Line Rd	Garland	75044	Danny Nguyen	John Knoll
5	4	V0016	Elections Training / Warehouse	1460 Round Table Dr	Dallas	75247	Valerie Hutchins	Carolyn Pittman
6	2	V0019	Mockingbird Elementary School-	5828 E Mockingbird Ln	Dallas	75206	Ruth Irwin	Madeline Dvorocsik
7	3	V0020	Central Elementary School-DISD	902 Shady Ln	Seagoville	75159	Omar Jimenez	
8	2	V0021	Campbell Green Recreation Center	16600 Park Hill Dr	Dallas	75248	Adria Ger	
9	2	V0022	Janie Stark Elementary School	12400 Josey Ln	Farmers Branch	75234	Sarah Berel-Harrop	James Barnett
10	4	V0026	The Woods United Methodist	1350 Bardin Rd	Grand Prairie	75052	Corrion Cox	Philip Varghese
11	3	V0027	First UMC of Sachse	1520 Blackburn Rd	Sachse	75048	Nancy Click	John Moss
12	4	V0030	Woodhaven Presbyterian Church	3650 N O'Connor Rd	Irving	75062	Lee Gnader	Carol Holland
13	1	V0032	Larry G Smith Elementary School	5299 Gus Thomasson Rd	Mesquite	75150	Sabrina Bosompem	Brian Martinez
14	3	V0034	Stephens Elementary School	3700 Cheyenne Dr	Rowlett	75088	Wathenia Clark	Edward Smith
15	4	V0035	Albert Farine Elementary School	615 Metker St	Irving	75062	Amy Wallace	Janice Webb
16	2	V0038	Islamic Association of North	840 Abrams Rd	Richardson	75081	Ulysses Prioleau	Shannon Barnett
17	4	V0039	West Irving Library	4444 W Rochelle Rd	Irving	75062	Gregory Williams	
18	3	V0040	Desoto House of Peace & Comm	531 W Belt Line Rd	Desoto	75115	Tanya Mason	Mark Sellers
19	3	V0041	Frank D Moates Elementary School	1500 Heritage Blvd	Glenn Heights	75154		Adrianna Johnson
20	4	V0042	Frank Crowley Courst Building	111 W Commerce St	Dallas	75208	Krisshondra Walker	Andrea Sasha Ortiz
21	3	V0044	Cedar Hill Collegiate High School	1515 W Beltline Rd	Cedar Hill	75104	Ricky Dillard	Rene Watson-Long
22	4	V0047	Moises E. Molina High School	2355 Duncanville Rd	Dallas	75211	Jerlys Anderson	Paula Rowland
23	2	V0049	La Villita Elementary School	1601 Camino Lago	Irving	75039	Alan Benitez	Paul Bertanzetti
24	3	V0050	Salem Institutional Baptist Church	3918 Crozier St	Dallas	75215	Saundra Ray	Osric Woods
25	3	V0051	MLK Jr Branch Library	2922 Martin Luther King Jr Blvd	Dallas	75215	Gerre Williams	Sean O'Leary
26	1	V0052	Abbett Elementary School	730 W Muirfiield Rd	Garland	75044	Paul Magnuson	Rebecca Arredondo
27	3	V0054	Antioch Worship Center	6245 Shannon Rd	Mesquite	75181	Shatoria Bowens	Manuel Alvarez
28	4	V0055	Rocky Springs Missionary Baptist	316 E Shady Grove Rd	Grand Prairie	75050	Charles Lewis	Cynthia Cunningham
29	4	V0061	The Summit	2975 Esplanade Dr	Grand Prairie	75052	Stephani Myers	Harry Slaten
30	3	V0062	For Oak Cliff	907 E Ledbetter Dr	Dallas	75216	Myrtle Brown	Gladys Atkinson
31	3	V0063	Katherine Johnson Technology	1200 Academy Way	Desoto	75115	Tonya Burton	Harold Edwards
32	3	V0064	Trinity Love Church	111 E Stark Rd	Seagoville	75159	Cindy Burkett	La Ta'via Pearl
33	3	V0065	Mt Zion MBC of Sandbranch	128 Burns Dr	Combine	75159		Kenneth Beck
34	2	V0066	Pilgrim Rest Missionary Baptist	1819 N Washington Ave	Dallas	75204	Clinton Blade	Patrick Hale
35	2	V0067	Thomas Jefferson High School	4001 Walnut Hill Ln	Dallas	75229	Brittany Reynolds	Jennifer Heath
36	2	V0076	Northway Christian Church	7202 W Northwest Hwy	Dallas	75225	Margaret Croley	Alan Cortez
37	2	V0079	Royal Ln Baptist Church	6707 Royal Ln	Dallas	75230	Don Averitt	Will Wilkins
38	4	V0081	BAPS Shri Swaminarayan Mandir	4601 N State Highway 161	Irving	75038	Sharica Reese	Thomas Burrows
39	1	V0082	Makkah Masjid (IDEA)	3301 W Buckingham Rd	Garland	75042	Martin Saenz	Judith Canion
40	2	V0083	Ministerios Charisma	740 Melrose Dr	Richardson	75080	Olga smith	Janice Peters

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment D

List of Election Judges and Alternate Election Judges for Election Day

2025 Joint & Special Election

May 3, 2025

No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
41	2	V0088	Canyon Ranch Elementary School	1205 Santa Fe Trail	Irving	75063	Francine Ly	Jessica Gibson
42	4	V0089	Bowie Middle School	600 E 6th St	Irving	75060	Benedict Parks	Donald Hobbs
43	3	V0090	Glenn Heights Community Center	1938 S Hampton Rd	Red Oak	75154	Zira Jones	Linda Worthy
44	3	V0093	Dallas County Mesquite Gov Ctr	500 S Galloway	Mesquite	75149	Ericka Thrower	Jennifer Vidler
45	3	V0094	Dallas County Records Building	500 Elm St	Dallas	75202	Sandra Biggs	Richard Groesch
46	2	V0095	Addison Athletic Club	3900 Beltway Dr	Addison	75001	Kimberly Woodward	Lola Hurt
47	2	2 V0096	Methodist Richardson Medical	403 W Campbell Rd	Richardson	75080	Anthony Zhang	Bruce Bradley
48	OOC	V0097	Combine City Hall	100 Davis Rd	combine	75159	Juana Hernandez	Juana Hernandez
49	2	V1001	Sam Tasby M S	7001 Fair Oaks Ave	Dallas	75231	Terrell George	Terrell George
50	2	V1003	Hamilton Park UMC	11881 Schroeder Dr.	Dallas	75243	Linton Gray	Linton Gray
51	1	V1004	Forest Meadow Junior High School	9373 Whitehurst Dr	Dallas	75243	Bryon Hannah	Bryon Hannah
52	2	V1005	New Mount Zion Baptist Church	9530 Shepherd Rd	Dallas	75243	Linda Newman	Linda Newman
53	1	V1006	Moss Haven Elementary School	9202 Moss Farm Ln	Dallas	75243	Mark Weber	Mark Weber
54	2	V1008	Lee McShan Jr Elem School	8307 Meadow Rd	Dallas	75231	Lori Reisenbichler	Lori Reisenbichler
55	2	V1013	North Dallas High School	3120 N Haskell Ave	Dallas	75204	Kathleen Nugent	Kathleen Nugent
56	2	V1015	Multiple Careers Magnet Center	4528 Rusk Ave	Dallas	75204	Christine Jones-Smith	Christine Jones-Smith
57	2	V1019	Solar Preparatory School for Girls	2617 N Henderson Ave	Dallas	75206	Amos Howell	Amos Howell
58	2	V1020	Ben Milam Elementary School	4200 Mckinney Ave	Dallas	75205	Jean Ball-Meza	Jean Ball-Meza
59	2	V1022	Oak Lawn Branch Library	4100 Cedar Springs Rd	Dallas	75219	David Fisher	David Fisher
60	2	V1023	The Father's Church	2707 Abrams Rd	Dallas	75214	Jean Lamberty	Jean Lamberty
61	2	V1027	Audelia Creek Elementary School	12600 Audelia Rd	Dallas	75243	Robin Goodpaster	Robin Goodpaster
62	2	V1029	Richland Campus-Dallas College	12800 Abrams Rd	Dallas	75243	Chrystin Pleasants	Chrystin Pleasants
63	2	V1030	A M Aikin Elementary School	12300 Pleasant Valley Dr	Dallas	75243	Randall Epps	Randall Epps
64	2	V1032	Northwood Hills Elementary Sch	14532 Meandering Way	Dallas	75254	Peter Wilson	Peter Wilson
65	2	V1033	Spring Valley Elementary School	13535 Spring Grove Ave	Dallas	75240	Veranina Gajewsky	Veranina Gajewsky
66	1	V1040	Thurgood Marshall Elementary	9666 Ferris Branch Blvd	Dallas	75243	Ann Meripolski	Ann Meripolski
67	1	V1043	Skyview Elementary School	9229 Meadowknoll Dr	Dallas	75243	Karen Stuart	Karen Stuart
68	1	V1045	PLA @ Highland Meadows	8939 Whitewing Ln	Dallas	75238	Linda Cross	Linda Cross
69	1	V1049	Merriman Park Elementary School	7101 Winedale Dr	Dallas	75231	Michele Stephens	Michele Stephens
70	1	V1052	Lochwood Branch Library	11221 Lochwood Blvd	Dallas	75218	Timothy Sexton	Timothy Sexton
71	1	V1054	Casa View Elementary School	2100 N Farola Dr	Dallas	75228	Anne Shuttee	Anne Shuttee
72	1	V1056	Charles A Gill Elementary School	10910 Ferguson Rd	Dallas	75228	Derrick Drennon	Derrick Drennon
73	1	V1057	St Pius X Catholic Church Parish	3030 Gus Thomasson Rd	Dallas	75228	Christi Rodgers	Christi Rodgers
74	1	V1058	Harry Stone Recreation Center	2403 Millmar Dr	Dallas	75228	Weldon "Ben" Day	Weldon "Ben" Day
75	1	V1059	Reinhardt Elementary School	10122 Losa Dr	Dallas	75218	Annette Choice	Annette Choice
76	1	V1060	Alex Sanger Preparatory School	8410 San Leandro Dr	Dallas	75218	Bruce Anton	Bruce Anton
77	1	V1061	W H Gaston Middle School	9565 Mercer Dr	Dallas	75228	Marseilles Pataro	Marseilles Pataro
78	1	V1063	George Truett Elementary School	1811 Gross Rd	Dallas	75228	Elizabeth Hardage	Elizabeth Hardage
79	2	V1070	Grace United Methodist Church	4105 Junius St	Dallas	75246	Kenneth Jackson	Kenneth Jackson
80	2	V1071	Lakewood Branch Library	6121 Worth St	Dallas	75214	Vivian Dudley	Vivian Dudley

DALLAS COUNTY ELECTIONS DEPARTMENT

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List of Election Judges and Alternate Election Judges for Election Day

2025 Joint & Special Election

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No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
81	2	V1073	The Church at Junius Heights	5429 Reiger Ave	Dallas	75214	Cheri Ball-Meza	Cheri Ball-Meza
82	2	V1074	Samuell Grand Recreation Center	6200 E Grand Ave	Dallas	75223	Lota Dunham	Lota Dunham
83	2	V1076	Eduardo Mata Montessori School	7420 La Vista Dr	Dallas	75214	Susan Thornton	Susan Thornton
84	1	V1078	Bayles Elementary School	2444 Telegraph Ave	Dallas	75228	Ola Allen	Ola Allen
85	1	V1079	S S Conner Elementary School	3037 Greenmeadow Dr	Dallas	75228	Rhonda Choice	Rhonda Choice
86	1	V1081	Owenwood Farm & Neighbor	1451 John West Rd	Dallas	75228	Jean Rogers	Jean Rogers
87	1	V1083	Colonial Baptist Church	6459 Scyene Rd	Dallas	75227	Jerry Leggio	Jerry Leggio
88	1	V1084	Edna Rowe Elementary School	4918 Hovenkamp Dr	Dallas	75227	Brenda Anderson	Brenda Anderson
89	1	V1087	Skyline High School	7777 Forney Rd	Dallas	75227	Delphine Vasser	Delphine Vasser
90	1	V1088	Skyline Branch Library	6006 Everglade Rd	Dallas	75227	Tracy Dotie-Hill	Tracy Dotie-Hill
91	1	V1090	San Jacinto Elementary School	7900 Hume Dr	Dallas	75227	Melba Johnson	Melba Johnson
92	1	V1091	Annie Webb Blanton Elem School	8915 Greenmound Ave	Dallas	75227	Queen Williams	Queen Williams
93	1	V1092	Edward Titche Elementary School	9560 Highfield Dr	Dallas	75227	Herlinda Resendiz	Herlinda Resendiz
94	1	V1094	S. Mendez Crew Leadership Acad	1515 N Jim Miller Rd	Dallas	75217	Andre Turner	Yvette Atkins
95	1	V1096	Pleasant Grove Ctr-Dallas College	802 S Buckner Blvd	Dallas	75217	Lakisha Nealy	Angela Singletary
96	1	V1097	W W Samuell High School	8928 Palisade Dr	Dallas	75217	James Smith	
97	1	V1098	Young Men's Leadership Academy	1625 N Masters Dr	Dallas	75217	Samuel Dick-Onuoha	Shunkeedra Williams
98	1	V1101	Pleasant Grove Library	7310 Lake June Rd	Dallas	75217	Allyn Coleman	Roger Hudgens
99	1	V1102	B H Macon Elementary School	650 Holcomb Rd	Dallas	75217	Robert Davis	Franklin Swaffer
100	1	V1104	William Anderson Elem School	620 N St Augustine Rd	Dallas	75217	Aubrey Sears	Michael Houston
101	1	V1107	Richard Lagow Elementary School	637 Edgeworth Dr	Dallas	75217	Kimberlyn	John Meyer
102	1	V1108	H Grady Spruce High School	9733 Old Seagoville Rd	Dallas	75217	Vernon Granville	Shelimetra Davis
103	1	V1109	Fireside Recreation Center	8601 Fireside Dr	Dallas	75217	Vicki Brown	Ralph Stinson
104	2	V1118	Ignite Middle School	2211 Caddo St	Dallas	75204	Max Nunez	Keith Burtner
105	2	V1119	St Luke Community Church	5710 E R L Thornton Frwy	Dallas	75223	George Collins	Melissa Gomez
106	2	V1120	Solar Preparatory School for Boys	1802 Moser Ave	Dallas	75206	Robert Sullivan	Lynne Mabry
107	1	V1121	Living Waters Church of God	11110 Shiloh Rd	Dallas	75228	Hurley McMaster	Roberto Placino
108	1	V1128	Lake Highlands High School	9449 Church Rd	Dallas	75238	Solomon Kimuyu	Nancy Kasten
109	1	V1134	Herschel Forester Field House	8233 Military Pkwy	Dallas	75227	Kim Muhammad	Bridgette McNeill
110	1	V1300	Vanston Middle School	3230 Karla Dr	Mesquite	75150	Cameron Baustian	
111	1	V1301	Florence Recreation Center	2501 Whitson Way	Mesquite	75150	Marylin Sherrard	Bruce Bishop
112	1	V1302	Vernon Price Elementary School	630 Stroud Ln	Garland	75043	Linda Garrett	Russell Johnson
113	1	V1304	Goodbar Recreation Center	3000 Concord Dr	Mesquite	75150	Melanie White	Patricia Moorman
114	1	V1305	Motley Elementary School	3719 Moon Dr	Mesquite	75150	Tommy Cole	Michael Wiethorn
115	1	V1308	Range Elementary School	4060 Emerald Dr	Mesquite	75150	Fernando Rojas	Mary Hennigan
116	1	V1310	Tosch Elementary School	2424 Larchmont Dr	Mesquite	75150	Victor Narvaez	Elizabeth Degelia
117	1	V1311	JC Rugel Elementary School	2701 Sybil Dr	Mesquite	75149	Colette Kuykendall	Brian Strasert
118	1	V1312	Galloway Elementary School	200 Clary Dr	Mesquite	75149	Stephen Pogue	Dana Lucas
119	1	V1314	West Mesquite High School	2500 Memorial Pkwy	Mesquite	75149		Eric Kidder
120	2	V1500	Dover Elementary School	700 Dover Dr	Richardson	75080	Hollis Simmons	Randy Mitchell

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No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
121	2	V1501	Professional Development Ctr	701 W Belt Line Rd	Richardson	75080	Julie Milazzo	Robert Bartles
122	2	V1503	Richland Elementary School	550 Park Bend Dr	Richardson	75081	Nancy Goehl	Thomas Parsoneault
123	1	V1700	Bradfield Recreation Center	1146 Castle Dr	Garland	75040	Daphne Gomez	Charles Moncrief
124	1	V1701	Bussey Middle School	1204 Travis St	Garland	75040	Megan Wolly	Dick Masten
125	1	V1703	A R Davis Elementary School	1621 Mccallum Dr	Garland	75042	Sandra Jonhson	William Christopher
126	1	V1705	O Henry Elementary School	4100 Tynes Dr	Garland	75042	Mabel Okechukwu	Nicholas English
127	1	V1706	Bradfield Elementary School	3817 Bucknell Dr	Garland	75042	Malcolm Davis	Leah Carey
128	1	V1708	Garland Center-Dallas College	675 W Walnut St	Garland	75040	Janet Harris	Pete Almanza
129	1	V1709	Austin Academy	1125 Beverly Dr.	Garland	75040	David Sponsel	Dennis Cagle
130	1	V1710	Kimberlin Academy	1520 Cumberland Dr	Garland	75040	Melodie Mcfarland	Joshua Cahill
131	1	V1711	Granger Recreation Center	1310 W Ave F	Garland	75040	Maggie Ensley	William Collins Artzberger
132	1	V1712	Williams Elementary School	1821 Old Gate Ln	Garland	75042	James Cahill	Louis Henry
133	1	V1713	Memorial Pathway Academy	2825 S First St	Garland	75041	Marylin Portman	Scott McKim
134	1	V1715	Watson Technology Center	2601 Dairy Rd	Garland	75041	Brionica Davis	Melody Green
135	1	V1716	South Garland High School	600 Colonel Dr	Garland	75043	Lauren Edgar	Jeni Knighten
136	1	V1717	Classical Ctr at Brandenburg MS	626 Nickens Rd	Garland	75043	Victor Davis	Sherrie Beyer
137	1	V1718	Southgate Elementary School	1115 Mayfield Ave	Garland	75041	Robert Day	Catherine Glenn
138	1	V1719	Montclair Elementary School	5200 Broadmoor Dr	Garland	75043	Janette Swinton	Michael Sossamon
139	1	V1720	O'Banion Middle School	700 Birchwood Dr	Garland	75043	Steven Oller	Pamela Johnson
140	1	V1722	Classical Ctr at Vial Elem Sch	126 Creekview Dr	Garland	75043	Rufus Lewis	Chisa Savage
141	1	V1723	South Garland Branch Library	4845 Broadway Blvd	Garland	75043	Juanita Pollard	Ruby Hernandez
142	1	V1726	Routh Roach Elementary School	1811 Mayfield Ave	Garland	75041	Paul Palmer	David Lawson
143	1	V1727	Granville Arts Center	300 N 5Th	Garland	75040	Monica Mays	Ronald Harper
144	1	V1728	Sam Houston Middle School	2232 Sussex Dr	Garland	75041	Angela Robinette	Matthew Fontaine
145	2	V2002	Thomas C Marsh Preparatory	3838 Crown Shore Dr	Dallas	75244	Patricia Munoz	Larry Farthing
146	2	V2003	W T White High School	4505 Ridgeside Dr	Dallas	75244	Roxane Wierman	Edward Simpson
147	2	V2004	Nathan Adams Elementary School	12600 Welch Rd	Dallas	75244	John Ilzhoefer	Janai Sherrell
148	2	V2005	Marsh Lane Baptist Church	10716 Marsh Ln	Dallas	75229	Betty Rowe-Williams	David Wallace
149	2	V2008	John J Pershing Elementary Sch	5715 Meaders Ln	Dallas	75229	Mary Brooks	Stephen Wright
150	4	V2009	L G Cigarroa Elementary School	9990 Webb Chapel Rd	Dallas	75220	Amy Wallace (D)	Jonnita Brown
151	2	V2011	Walnut Hill Recreation Center	10011 Midway Rd	Dallas	75229	Rhonda Adams	Charles Fishman
152	4	V2013	Lovers Lane UMC	9200 Inwood Rd	Dallas	75220	Nancy Anderton	Austin Anderton
153	2	V2016	Unity Church of Dallas	6525 Forest Ln	Dallas	75230	Margaret Camstra	Michael Willis
154	2	V2018	Northaven United Methodist Ch	11211 Preston Rd	Dallas	75230	Erica Person	Leon Solimani
155	2	V2023	Benjamin Franklin - IEA	6920 Meadow Rd	Dallas	75230	Vincent Perucca	James Carter
156	4	V2029	Westminster Presbyterian Church	8200 Devonshire	Dallas	75209	Harold Wright	Gregory Britt
157	2	V2032	Skillman Southwestern Library	5707 Skillman St	Dallas	75206	Dale Greer	Louis Swan
158	4	V2034	Henry W Longfellow - CEA	5314 Boaz St	Dallas	75209	Lonnie Nix	Larry Robins
159	2	V2041	University of - Dallas	800 W Campbell Rd	Richardson	75080	James Urmin	Duane Dieterich
160	2	V2042	Parkhill Junior High School	16500 Shadybank Dr	Dallas	75248	Robert Franklin	Richard Summey

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No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
161	2	V2044	A&M AgriLife Research	17360 Coit Rd	Dallas	75252	Cheryl Basye	
162	2	V2047	James Bowie Elementary School	7643 La Manga Dr	Dallas	75248	Colleen Martin	Jack Kocks
163	2	V2050	Prestonwood Elementary School	6525 La Cosa Dr	Dallas	75248	Natalie Levy	Richard Payne
164	2	V2051	Spring Creek Elementary School	7667 Roundrock Rd	Dallas	75248	Debra Segal	Lorraine Stierman
165	2	V2052	Fretz Park Library	6990 Belt Line Rd	Dallas	75254	William "Bill"	Julia Danklef
166	2	V2056	King of Glory Lutheran Church	6411 Lbj Fwy	Dallas	75240	Lila Farmer	Crystal Hughes
167	1	V2059	Audelia Road Branch Library	10045 Audelia Rd	Dallas	75238	Jana Boswell	Lori Raley
168	1	V2061	Lake Highlands Elementary School	9501 Ferndale Rd	Dallas	75238	Terry Jefferson	Roger Pryor
169	1	V2064	Robert T Hill Middle School	505 Easton Rd	Dallas	75218	Scott Hadden	Susan Reading
170	1	V2065	Victor Hexter Elementary School	972 Waterview Rd	Dallas	75218	Patricia Fink	Grant Reading
171	1	V2067	L L Hotchkiss Elementary School	6929 Town North Dr	Dallas	75231	Fernando Hernandez	Paul Ritter
172	1	V2068	Dan D Rogers Elementary School	5314 Abrams Rd	Dallas	75214	Keith Buresh	Robert Helbing
173	1	V2069	Ridgewood-Belcher Recreation	6818 Fisher Rd	Dallas	75214	James Alexander	Paul Lockman
174	1	V2071	Lakewood Elementary School	3000 Hillbrook St	Dallas	75214	John Vernon	Karen Thorne
175	1	V2072	Northridge Presbyterian Church	6920 Bob-O-Link Dr	Dallas	75214	William Haugen	Donna Swanson
176	2	V2077	E D Walker Middle School	12532 Nuestra Dr	Dallas	75230	Carla McClanahan	
177	2	V2079	Anne Frank Elementary School	5201 Celestial Rd	Dallas	75254	Wendy Campbell	Regina Blissey
178	2	V2203	John S Armstrong Elem School	3600 Cornell Ave	Dallas	75205	Janey Petty	Rick Rogers
179	2	V2220	University Park UMC	4024 Caruth Blvd	Dallas	75225	Elizabeth Biesel	Candis Morris-Hines
180	2	V2221	John S Bradfield Elem School	4300 Southern Ave	Dallas	75205	Laura Biesel	Leigh Bailey
181	2	V2223	University Park Elem School	3505 Amherst Ave	Dallas	75225	Katherine Winniford	Jere Reiser
182	2	V2224	Highland Park Middle School	3555 Granada Dr	Dallas	75205	James Hairston	Gina Weber
183	2	V2226	Highland Park ISD Admin Bldg	7015 Westchester Dr	Dallas	75205	Cynthia Holliday	Richard Scherba
184	2	V2301	Alfred J Loos Field House	3815 Spring Valley Rd	Addison	75001	Candace Adams	William Griggs
185	2	V2302	Vivian Field Middle School	13551 Dennis Ln	Farmers Branch	75234	Nathan Roberts	Scott Perry
186	2	V2305	Farmers Branch Manske Library	13613 Webb Chapel Rd	Farmers Branch	75234	Paul Saldana	Patrick Haggerty
187	2	V2306	Chapel Hill Preparatory School	12701 Templeton Trl	Dallas	75234	Paul Jentz	Fernando Reynoso
188	2	V2401	Ted Polk Middle School	2001 Kelly Blvd	Carrollton	75006	Olga Smith	Scott Walzel
189	2	V2402	McCoy Elementary School	2425 Mccoy Rd	Carrollton	75006	Shontay Broughton	Teena Marks
190	2	V2403	Jerry R Junkins Elementary Sch	2808 Running Duke Dr	Carrollton	75006	Alison Schmidt	Frank Solano
191	2	V2404	Blanton Elementary School	2525 Scott Mill Rd	Carrollton	75006	Ronald Sercely	Susan Templeton
192	2	V2406	Keller Springs Baptist Church	3227 Keller Springs Rd	Carrollton	75006	Beth Brown	Alfred Boughton
193	2	V2407	Josey Ranch Lake Library	1700 Keller Springs Rd	Carrollton	75006	Carolyn Rutkowski	Lori Pinto
194	2	V2408	Crosby Recreation Center	1610 E Crosby Rd	Carrollton	75006	Terry Barker	Danny Claiborne
195	2	V2500	Greenwood Hills Elementary Sch	1313 W Shore Dr	Richardson	75080	Annamarie Ferguson	Janet Mariani
196	2	V2501	Canyon Creek Elementary School	2100 Copper Ridge Dr	Richardson	75080	Edward Dees	Carol Coulter
197	2	V2502	Prairie Creek Elementary School	2120 E Prairie Creek Dr	Richardson	75080	Kerry Gaines	Jessica Rivera-Lucas
198	2	V2503	Mohawk Elementary School	1500 Mimosa Dr	Richardson	75080	Jillian Zhorne	Richard Coady
199	2	V2505	Northrich Elementary School	1301 Custer Rd	Richardson	75080	Mila Senn	
200	2	V2506	Arapaho Classical Magnet School	1300 Cypress Dr	Richardson	75080	John Keiser	

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No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
201	2	V2509	Care Church	1504 E Campbell Rd	Richardson	75081	Aleta Lubbers	Evelyn Roberson
202	2	V2510	Yale Elementary School	1900 E Collins Blvd	Richardson	75081	Howard Maher	Rowell Lubbers
203	2	V2511	Dartmouth Elementary School	417 Dartmouth Ln	Richardson	75081	David Santucci	Cathy Bespaly
204	2	V2513	Springridge Elementary School	1801 E Spring Valley Rd	Richardson	75081	Michael Donaldson	Carol Duke
205	2	V2514	Jess Harben Elementary School	600 S Glenville Dr	Richardson	75081	Dina Alsaid	Dennis Rickerson
206	2	V2602	Cimarron Recreation Center	201 Red River Trl	Irving	75063	Charlene Kiick	Steven Paul
207	2	V2603	Freeman Elementary School	8757 Valley Ranch Pkwy W	Irving	75063	Maynor Venegas	Denise Pickett
208	2	V2604	Valley Ranch Library	401 Cimarron Trl	Irving	75063	Bryant Jackson	Amy Ellis
209	1	V2700	Big Springs Elementary School	3301 W Campbell Rd	Garland	75044	Edward Holliman	Curtis Ratcliff
210	1	V2701	Springpark Sports Club	3330 Springpark Way	Garland	75044	Fany Vargas	Brian Jensen
211	1	V2702	Spring Creek Elementary School	1510 Spring Creek Dr	Garland	75040	Ellen Hairston	Tanesa Lee
212	1	V2704	North Garland Branch Library	3845 N Garland Ave	Garland	75040	James Harp	Thomas Turner
213	1	V2705	Hickman Elementary School	3114 Pinewood Dr	Garland	75044	Steven Oller	Thomas Bosworth
214	1	V2706	Wallace Ethridge Elementary Sch	2301 Sam Houston Dr	Garland	75044	Scott Spreier	Eva Pantle
215	1	V2710	Lister Elementary School	3131 Mars Dr	Garland	75040	Mauri Long	Annette Ratliff
216	1	V2712	Northlake Elementary School-GISD	1626 Bosque Dr	Garland	75040	Jennifer Gouge	Jason Hardy
217	1	V2713	Club Hill Elementary School	1330 Colonel Dr	Garland	75043	Pamela Hair	Wesley Johnson
218	1	V2714	Lyles Middle School	4655 S Country Club Rd	Garland	75043	Christian Lloyd	Joseph Unger
219	2	V2715	Northside Baptist Church	2510 N Glenbrook Dr	Garland	75040	Bob Brown	Earnestine Sampson
220	2	V2802	Wilson Elementary School	200 S Coppell Rd	Coppell	75019	Arthur Shrader	Nancy Wang
221	2	V2803	Mockingbird Elementary School-	300 Mockingbird Ln	Coppell	75019	Donna Sarabia	Claire Ebert
222	2	V2805	Coppell Town Center	255 E Parkway Blvd	Coppell	75019	William Hurlbert	Adriana Rangani
223	2	V2807	Lakeside Elementary School	1100 Village Pkwy	Coppell	75019	Denese McArthur	Duc Nguyen
224	2	V2808	Cottonwood Creek Elem School	615 Minyard Dr	Coppell	75019	Terrie Aune	Nicholi Hoskins
225	2	V2809	Riverchase Elementary School	272 S Macarthur Blvd	Coppell	75019	Melissa Lum	Elizabeth Caires
226	3	V2921	Back Elementary School	7300 Bluebonnet Dr	Rowlett	75089	James Wiederhold	Kirk Wood
227	3	V2922	Liberty Grove Elementary School	10201 Liberty Grove Rd	Rowlett	75089	Patricia Bermudez	Aquasha Chancellor
228	3	V2924	Rowlett Community Centre	5300 Main St	Rowlett	75088	Leslie Montena	Angela Gibson
229	3	V2925	Rowlett Elementary School	3315 Carla Dr	Rowlett	75088	Terence Sumner	
230	3	V2926	Herfurth Elementary School	7500 Miller Rd	Rowlett	75088	Stephen McDaniel	Diane Flores
231	3	V2927	Schrade Middle School	6201 Danridge Rd	Rowlett	75089	Robin Wisdom	Winsor Barbee
232	3	V2941	Sachse City Hall	3815-B Sachse Rd	Sachse	75048	Dan Kraemer	Sandra Richardson
233	3	V2942	B G Hudson Middle School	4405 Hudson Dr	Sachse	75048	Robert Salmon	Rickie Wright
234	3	V3000	William B Travis Vanguard Acad	3001 Mckinney Ave	Dallas	75204	Andrea Barreiro	Kenneth Smith
235	3	V3003	T W Browne Middle School	3333 Sprague Dr	Dallas	75233	Joe Tave	Glen Barry
236	3	V3004	Daniel Webster Elementary School	3815 S Franklin St	Dallas	75233	Martin Burrell	David Aldridge
237	2	V3009	Exall Park Recreation Center	1355 Adair St	Dallas	75204	Jennifer Lorenz	Byron Dunn
238	2	V3012	Life in Deep Ellum Community Ctr	2803 Taylor St	Dallas	75226	Elaine Campbell	Christopher Hanna
239	3	V3016	Bill J Priest Ctr-Dallas College	1402 Corinth St	Dallas	75215	Jerome Garza	Helen Collins
240	3	V3022	Irma Rangel Women's School	1718 Robert B Cullum Blvd	Dallas	75210	Karine Gipson	Michael Grishman

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No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
241	3	V3025	Mt Horeb Missionary Baptist Chur	3306 Carpenter Ave	Dallas	75215	Brittany Smith	
242	3	V3026	St Paul Baptist Church	1600 Pear St	Dallas	75215	Nicole Sims	Susan Blackburn
243	3	V3029	Evangelist Temple Church	2627 Dorris St	Dallas	75215	Lucy Cain	Nancee Chambers
244	3	V3034	Greater Mt Pleasant Baptist Chur	1403 Morrell Ave	Dallas	75203	Gloria James	Kyle Mason
245	3	V3035	F D Roosevelt HS of Innovation	525 Bonnie View Rd	Dallas	75203	Annie Newman	Peter Hardage
246	4	V3038	The Way-Truth-Life Christian Ch	1702 S Denley Dr	Dallas	75216	Dr. Nettiestine Smith	Candies Presley
247	3	V3040	Good Street Baptist Church	3110 Bonnie View Rd	Dallas	75216	James Baker	Donald Bodine
248	3	V3042	John Neely Bryan Elem School	2001 Deer Path Dr	Dallas	75216	Michael King	Avis Hardaman
249	3	V3043	Paul L Dunbar Library	2008 E Kiest Blvd	Dallas	75216	Kimberly	Matthew Moorman
250	3	V3045	Gethsemane Missionary Baptist Ch	4600 Solar Ln	Dallas	75216	Claudia Fowler	Clinton Mitchell
251	3	V3046	John W Carpenter Elem School	2121 Tosca Ln	Dallas	75224	Kia Williams	Elvira Leal
252	3	V3047	CFNI Student Center	444 Fawn Ridge Dr.	Dallas	75224	Margaret Cumby	Oscar Bracks
253	3	V3048	South Oak Cliff High School	3601 S Marsalis Ave	Dallas	75216	DaVince Wright	Donald Marshall
254	3	V3049	Clara Oliver Elementary School	4010 Idaho Ave	Dallas	75216	Artherine Prieston	
255	3	V3050	H I Holland Elem School @ Lisbon	4203 S Lancaster Rd	Dallas	75216	Jesse Lipscomb	Kyli Vardeman
256	3	V3051	Fountain of Living Word Church	2543 E Ledbetter Dr	Dallas	75216	Myrtle Johnson	
257	3	V3056	Mark Twain Leadership Vanguard	724 Green Cove Ln	Dallas	75232	Kebran Alexander	Diann Smith
258	3	V3057	T G Terry Elementary School	6661 Greenspan Ave	Dallas	75232	Lawson Turner	Joseph Warner
259	3	V3058	St Paul Lutheran Church	5725 S Marsalis Ave	Dallas	75241	Gladys Ivy	Patrick Scott
260	3	V3059	Ideal Family Church	1000 E Redbird Ln	Dallas	75241	Marylin Howard	Kenneth Argo
261	3	V3060	Otto M Fridia Elementary School	6011 Old Ox Rd	Dallas	75241	Kimberly Walker	Kathryn Cook
262	3	V3061	Barack Obama Male Leadership	3030 Stag Rd	Dallas	75241	Patsy Pea	Charles Rice
263	3	V3062	J N Ervin Elementary School	3722 Black Oak Dr	Dallas	75241	Ashlyn McKnight	David Gutierrez
264	3	V3063	Ronald E McNair Elementary Sch	3150 Bainbridge Ave	Dallas	75237	Dorothy Whaley	Nore Crider
265	3	V3064	Friendship West Baptist Church	2020 W Wheatland Rd	Dallas	75232	Dianna Jackson	Cynthia Stairs
266	3	V3065	Umphrey Lee Elementary School	7808 Racine Dr	Dallas	75232	Sedonia Kidd	Daniel Stairs
267	3	V3066	Martin Weiss Elementary School	8601 Willoughby Blvd	Dallas	75232	Tiphanie Paige	Dennis Pratte
268	3	V3068	Singing Hills Recreation Center	6805 Patrol Way	Dallas	75241	Vivian Brown	Robert Higgins
269	3	V3069	Cornerstone Community Church	2817 Cherry Valley Blvd	Dallas	75241	Gloria Wafer	Steohen McSwain
270	3	V3070	Tommie Allen Recreation Center	7071 Bonnie View Rd	Dallas	75241	Yolanda Hightower	Roxanne Hollingsworth
271	3	V3071	Highland Hills UMC	3800 Simpson Stuart Rd	Dallas	75241	Debra Harwell	Suzanna Archibald
272	3	V3073	Highland Hills Library	6200 Bonnie View Rd	Dallas	75241	Clara McDade	
273	3	V3075	Wilmer-Hutchins High School	5520 Langdon Rd	Dallas	75241		Cyrena Nolan
274	3	V3078	Park in the Woods Recreation Ctr	6801 Mountain Creek Pkwy	Dallas	75249	William Hill	Michael Price
275	3	V3080	Kleberg-Rylie Recreation Center	1515 Edd Rd	Dallas	75253	Lantresa Williams	Eugen Ralph (SR)
276	3	V3081	Booker T Washington High School	2501 Flora St	Dallas	75201	Eduardo Garcia	Deborah Waters
277	3	V3082	W A Blair Elementary School	7720 Gayglen Dr	Dallas	75217	Yvonne Branch	Russell Lambert
278	3	V3083	Ebby Halliday Elementary School	10210 Teagarden Rd	Dallas	75217	Johnnie Goins	Lillie Ralph
279	3	V3092	Thurgood Marshall Recreation Ctr	5150 Mark Trail Way	Dallas	75232	Phylneec Harrison	Anna Nelson
280	3	V3097	University of North -Dallas	7300 University Hills Blvd	Dallas	75216	Wanda Davis	Sandra Alexander

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment D

List of Election Judges and Alternate Election Judges for Election Day

2025 Joint & Special Election

May 3, 2025

No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
281	3	V3100	A E Sims Cedar Hill Rec Center	310 E Parkerville Rd	Cedar Hill	75104	A.D. Phillips	Alexander Ray
282	3	V3102	Kim Lewis Auxiliary Services Ctr	202 E Beltline Rd	Cedar Hill	75104	Beverly Moore	Jack Kelly
283	3	V3103	Bessie Coleman Middle School	1208 E Pleasant Run Rd	Cedar Hill	75104	Anna Green	Timothy Pinon
284	3	V3104	Maddox Teaching & Learning	1533 Hight Pointe Ln	Cedar Hill	75104	Dorothy Chambers	Brian Homoleski
285	3	V3106	Plummer Elementary School	1203 S Clark Rd	Cedar Hill	75104	Sharon Garrett-	Lisa Thierry
286	3	V3107	Highlands Elementary School	131 Sims Dr	Cedar Hill	75104	Cassandra Cooper	David Hoffman
287	3	V3109	Lake Ridge Elementary School	1020 Lake Ridge Pkwy	Cedar Hill	75104		Patrick Dale
288	3	V3202	Duncanville Library	201 James Collins Blvd	Duncanville	75116	Zina West-Lewis	Taft Thompson
289	3	V3203	Duncanville's First Baptist Chur	323 W Wheatland Rd	Duncanville	75116	Andrea Curtis	Jo Cienski
290	3	V3204	Reed Middle School	530 E Freeman St	Duncanville	75116	Roszetta Howell	Robert Ross
291	3	V3206	Byrd Middle School	1040 W Wheatland Rd	Duncanville	75116	Kenneth	Gail Turner
292	3	V3207	Arise Church	201 W Center St.	Duncanville	75116	Carla Reynolds-	Julie Smith
293	3	V3208	Central Elementary School-DUISD	302 E Freeman St	Duncanville	75116	Tammy Britton	Michael Hall
294	3	V3209	Duncanville High School	900 W Camp Wisdom Rd	Duncanville	75116	Shirley Sikes	Alex Givens
295	3	V3211	Fairmeadows Elementary School	101 E Fairmeadows Dr	Duncanville	75116	Diane Searcy	Danee Roedl
296	1	V3300	Porter Elementary School	517 Via Avenida	Mesquite	75150	Steven Walton	
297	1	V3301	Dunford Recreation Center	1015 Green Canyon Dr	Mesquite	75150	Brad Underwood	Valerie Walker
298	1	V3302	Georgia Kimball Elementary Sch	4010 Coryell Way	Mesquite	75150	Helen Nichols	Shirley Sanders
299	1	V3303	Dr JC Cannady Elementary School	2701 Chisolm Trl	Mesquite	75150	Sandra Weatherall	William Walker
300	3	V3304	Poteet High School	3300 Poteet Dr	Mesquite	75150	Richard Phillips	Debra Scally
301	3	V3307	W L Wilkinson Middle School	2100 Crest Park Dr	Mesquite	75149	Shekia Whiten	Jorge Porta
302	1	V3308	Mesquite Convention Center	1700 Rodeo Dr	Mesquite	75149	Rosie Walker	
303	3	V3310	Mesquite High School	300 E Davis St.	Mesquite	75149	Elizabeth Cumby	George Hicks
304	3	V3312	Pirrung Elementary School	1500 Creek Valley Rd	Mesquite	75181	Martha Rosales	Deborah Busbee
305	3	V3313	J R Thompson Elementary School	2525 Helen Ln	Mesquite	75181	Suzanne Hess	Jeremy Rhudy
306	1	V3314	A C New Middle School	3700 S Belt Line Rd	Balch Springs	75181	Diane Lee	William Augustine
307	3	V3315	Tisinger Elementary School	1701 Hillcrest St	Mesquite	75149	Leon Chandler	Gregory Becker
308	3	V3316	Rutherford Recreation Center	900 Rutherford Dr	Mesquite	75149		Robert Edwards
309	3	V3317	Horn High School	3300 E Cartwright Rd.	Mesquite	75181	Lisa Pelmore	
310	1	V3400	Balch Springs Civic Center	12400 Elam Rd	Balch Springs	75180	Jacqueline Fain	Deborah Hensley
311	1	V3403	Floyd Elementary School	3025 Hickory Tree Rd	Mesquite	75180	Sandra Garcia	Carl Hamm
312	3	V3404	Hickory Tree Baptist Church	3200 Hickory Tree Rd	Balch Springs	75180		
313	1	V3405	Hodges Elem Sch	14401 Spring Oaks Dr	Balch Springs	75180	Janice Harrison	Tajuana Brewster
314	3	V3500	Sunnyvale Town Hall	127 N Collins Rd	Sunnyvale	75182	James Wade	Wana Alwalee
315	3	V3601	Faith Bible Church	1437 W Pleasant Run Rd	Desoto	75115	Norma Young	Patricia Burke
316	3	V3604	Ruby Young Elementary School	707 Young Blvd	Desoto	75115		Kasundra Brown-Corbin
317	3	V3605	Disciple Central Comm Church	901 N Polk St	Desoto	75115	Patricia Carr	Sylvia Bracks
318	3	V3606	The Meadows Elementary School	1016 The Meadows Pkwy	Desoto	75115	Duttrell Jackson	Jeffery Tippen
319	3	V3607	Cockrell Hill Elementary School	425 S Cockrell Hill Rd	Desoto	75115	Sandra Chambers	Robert Bruce
320	3	V3609	Desoto High School	600 Eagle Dr	Desoto	75115	Brenda Curry	Kenneth Brown

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment D

List of Election Judges and Alternate Election Judges for Election Day

2025 Joint & Special Election

May 3, 2025

No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
321	3	V3611	Desoto East Middle School	601 E Belt Line Rd	Desoto	75115	Rodney White	Robert Cook
322	1	V3700	Couch Elementary School	4349 Waterhouse Blvd	Garland	75043	Travis Wortham	Kevin Tomsic
323	1	V3702	Toler Elementary School	3520 Guthrie Rd	Garland	75043	Virginia Evans	Rowena Montgomery
324	3	V3800	Houston Elementary School-LISD	2929 Marquis Ln	Lancaster	75134	Melvin Armstrong	Patricia Pierson
325	3	V3802	Pleasant Run Elementary School	427 W Pleasant Run Rd	Lancaster	75146	Frankie Walker	Denise Ferland
326	3	V3803	Rolling Hills Elementary School	450 Rolling Hills Pl	Lancaster	75146	Donna Sparks	Casandra McCray
327	3	V3805	Rosa Parks Millbrook Elem School	630 Millbrook Dr	Lancaster	75146	Sherry Galloway	Bruce Beal
328	3	V3807	Elsie Robertson Middle School	822 W Pleasant Run Rd	Lancaster	75146	Tawana Williams	John Stewart
329	3	V3808	West Main Elementary School	531 W Main St	Lancaster	75146	Monica Turner	Ryan Stewart
330	3	V3809	Lancaster Veterans Memorial	1600 Veterans Memorial Pkwy	Lancaster	75134	Edward Williams	Beverly Haley
331	3	V3900	McCowan Middle School	1500 Majestic Meadow Dr	Glenn Heights	75154	Pamela Deal-Chance	Dorina Demay
332	3	V3921	Seagoville City Hall	702 N Hwy 175	Seagoville	75159	Teena Gayle	Louis Holman
333	3	V3940	Wilmer Community Center	101 Davidson Plz	Wilmer	75172	Jaleesa Webster	Justalan Knecht
334	3	V3951	Hutchins City Hall	321 N Main St	Hutchins	75141	Ellena Davis	John Epps
335	4	V4002	F P Caillet Elem School	3033 Merrell Rd	Dallas	75229	Erika Anguiano	Deia Roberts
336	4	V4004	Marcus Recreation Center	3003 Northaven Rd	Dallas	75229	Alan Yuster	Cherie Zalstein
337	2	V4006	Degolyer Elementary School	3453 Flair Dr	Dallas	75229	Aimee El-Zayaty	Robert Hale
338	4	V4010	Stephen Foster Elementary School	3700 Clover Ln	Dallas	75220	Vivian Gregorich	Michael Burnaman
339	4	V4014	Sudie L Williams TAG Academy	4518 Pomona Rd	Dallas	75209	Mark Alred	Jose Alejandro-White
340	4	V4016	K B Polk Vanguard Center ATG	6911 Victoria Ave.	Dallas	75209	Jonathan Maples	Bruce Toplek
341	4	V4018	Maple Lawn Elementary School	3120 Inwood Rd	Dallas	75235	Brent Pimentel	John Holden
342	4	V4019	Arlington Park Recreation Center	1505 Record Crossing Rd	Dallas	75235	Mark Blaskovich	Elizeth Diaz
343	4	V4022	Esperanza Medrano Elementary Sch	2221 Lucas Dr	Dallas	75219	Ricardo Medrano	
344	4	V4028	Victory Cathedral	3407 N Westmoreland Rd	Dallas	75212	Lettie Searles	Joseph Payton
345	4	V4029	West Dallas Center-Dallas College	3330 N Hampton Rd	Dallas	75212	Craig Holcomb	Debra Aguilar
346	4	V4031	C F Carr Elementary School	1952 Bayside St	Dallas	75212	Julia Vasquez	Sharon Clark
347	2	V4032	Reverchon Recreation Center	3505 Maple Ave	Dallas	75219	Daniel Foyt	James Moyers
348	4	V4035	Margaret B Henderson Elem School	2200 S Edgefield Ave	Dallas	75224	Donna Wilson	Donald Kuntzendorf
349	4	V4038	Harrell Budd Elementary School	2121 S Marsalis Ave	Dallas	75216	Jose Cruhigger	Wiley George
350	3	V4043	The Union Church	3410 S Polk St	Dallas	75224	Marisa Gonzales	Mark Slenczka
351	4	V4046	Clinton P Russell Elementary Sch	3031 S Beckley Ave	Dallas	75224	Ebone Mason	Timothy Young
352	4	V4050	Mountain Creek Library	6102 Mountain Creek Pkwy	Dallas	75249	Pamela McKinney	Mark Lambert
353	4	V4052	Bilhartz Elementary School	6700 Wandt Dr	Dallas	75236	Sedrick McCurdy	Thomas Wilkins
354	4	V4055	Leslie Stemmons Elementary Sch	2727 Knoxville St	Dallas	75211	Gwenda Lowe	Russell Miller
355	4	V4056	Palabra De Vida Church	2550 W Illinois Ave	Dallas	75233	Dario Ganic	Shirley Weeks
356	4	V4057	Kiest Recreation Center	3081 S Hampton Rd	Dallas	75224	Michael Goodman	Kevin Bolton
357	4	V4060	Nancy Jane Cochran Elem Sch	6000 Keeneland Pkwy	Dallas	75211	Daniela Villarreal	Monty Weddell
358	4	V4061	L O Donald Elementary School	1218 Phinney Ave	Dallas	75211	Andrew McGregor	Carri Coleman
359	4	V4062	Leila P Cowart Elementary School	1515 S Ravinia Dr	Dallas	75211	Jessica Santamaria	Teresa Deleza
360	4	V4063	Elmwood-El Buen Samaritano UMC	1315 Berkley Ave	Dallas	75224	Ngena Offords	Leslie Hooker

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment D

List of Election Judges and Alternate Election Judges for Election Day

2025 Joint & Special Election

May 3, 2025

No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
361	4	V4064	Martin Weiss Recreation Center	1111 Martindell Ave	Dallas	75211	Russell Garner	James Crawford
362	4	V4065	Arcadia Park Elementary School	1300 N Justin Ave	Dallas	75211	Bradley Goodell	
363	4	V4066	Anson Jones Elementary School	3901 Meredith Ave	Dallas	75211	Temeckia Derrough	Phillip Granderson
364	4	V4068	Lida Hooe Elementary School	2419 Gladstone Dr	Dallas	75211	Perla Loza	Gloria Hibdon
365	4	V4069	Winnetka Elementary School	1151 S Edgefield Ave	Dallas	75208	Kathlyn Freeman	Wendy Alred
366	4	V4070	John Peeler Elementary School	810 S Llewellyn Ave	Dallas	75208	Robert Sheaks	Willie Obrien
367	4	V4071	Oak Cliff Government Center	702 E Jefferson Blvd	Dallas	75203	Ngina White	Tood Stein
368	4	V4073	Preparing the Way Ministries	2442 W Jefferson Blvd	Dallas	75211	Frank Rios	Miranda Pereyda
369	4	V4074	Sunset High School - Annex Bldg	201 W Tenth St	Dallas	75208	Stuart Bolding	Victor Bannon
370	4	V4076	Stevens Park Elem School	2615 W Colorado Blvd	Dallas	75211	Isabella Mohr	Donald Harrison
371	4	V4078	Kidd Springs Recreation Center	711 W Canty St	Dallas	75208	Marvin Carter	Marianne Morris
372	4	V4079	Kessler Park United Methodist Chur	1215 Turner Ave	Dallas	75208	Monica Rachel	Megan Pearson
373	4	V4081	Eladio Martinez Learning Center	4500 Bernal Dr	Dallas	75212	Yolanda Jimenez	Ileana Hubbard
374	4	V4082	Jaycee Zaragoza Recreation Center	3114 Clymer Street	Dallas	75212	Roberto Alonzo	Nancy Rodriguez
375	4	V4083	J Moroles Expressive Arts Vanguard	1400 Walmsley Ave	Dallas	75208	Debbora Thomas	Michael Boston
376	4	V4085	Anita Martinez Recreation Center	3212 N Winnetka Ave	Dallas	75212	Samuel Baker	Vance Meurer
377	4	V4086	Grauwyler Park Recreation Center	7780 Harry Hines Blvd	Dallas	75235	Mark Baker	Sally Chavira
378	4	V4087	Bachman Recreation Center	2750 Bachman Dr	Dallas	75220	Simon Mathew	Philip Swatzell
379	4	V4094	Park Forest Branch Library	3421 Forest Ln	Dallas	75234	Matthew Calvert	Marguerite Buccino
380	4	V4097	David G Burnet Elem School	3200 Kinkaid Dr	Dallas	75220	Jennifer Mason	Patricia Cline
381	4	V4110	Boude Storey Middle School	3000 Maryland Ave	Dallas	75216	Stephen Carter	
382	4	V4113	Mountain View Campus-Dallas	4849 W Illinois Ave	Dallas	75211	Sylvia Shuffield	Donald Weeks
383	4	V4300	Cockrell Hill City Hall	4125 W Clarendon Dr	Cockrell Hill	75211	Thaxton Holmes	Kathryn Reyes
384	4	V4501	Suzanna Dickinson Elem School	1902 Palmer Trl	Grand Prairie	75052	Hattie Lanier-	Kathryn Monette
385	4	V4502	Betty Warmack Library	760 Bardin Rd	Grand Prairie	75052	Kiara Tolliver	Gregory Heilman
386	4	V4507	Daniels Elementary Academy	801 Sw 19Th St	Grand Prairie	75051	Patsy Ray	Alejandro Rodela
387	4	V4508	Ellen Ochoa Stem Acad Milam Elem	2030 Proctor Dr	Grand Prairie	75051	Timothy Rivera	Lourdes Sifuentes
388	4	V4509	Young Women's Ldrshp Acad-	1204 E Marshall Dr	Grand Prairie	75051	Jeanette Pugh	Trudy Gill-Price
389	4	V4511	Bowie Fine Arts	425 Alice Dr	Grand Prairie	75051	Michael Connell	Minh Vuong
390	4	V4512	Charley Taylor Recreation Center	601 E Grand Prairie Rd	Grand Prairie	75051	Richard Smith	David Yaqubian
391	4	V4513	Grand Prairie Collegiate Institute	1502 College St	Grand Prairie	75050	Nicole Gibson	Jesus Martinez
392	4	V4514	Crosswinds High School	1100 N Carrier Pkwy	Grand Prairie	75050	Archie Stephenson	Theresa Hayes
393	4	V4515	William B Travis World Lang	525 Ne 15Th St	Grand Prairie	75050	Debra Wade	Roberto Segovia
394	4	V4517	Eisenhower Elementary School	2102 N Carrier Pkwy	Grand Prairie	75050	John Duncan	Tamika Pellum
395	4	V4519	Ronald Reagan Middle School	4616 Bardin Rd	Grand Prairie	75052	Michele Epps	Jena Perkins
396	4	V4520	Sam Rayburn Elementary School	2800 Reforma Dr	Grand Prairie	75052	Subrina Brenham	Nancy Sanderford
397	4	V4521	Lorenzo De Zavala Academy	3410 Kirby Creek Dr	Grand Prairie	75052	Danielle Hampton	Debbie Hubacek
398	4	V4522	Truman Middle School	1501 Coffeyville Trl	Grand Prairie	75052	Lynell Arps	Robert Baker
399	4	V4525	L B Johnson Daep	650 Stonewall Dr	Grand Prairie	75052	Dee Hart	Barbara Kurilecz
400	4	V4527	Hector P Garcia Elementary Sch	2444 Graham St	Grand Prairie	75050	Rodney Chesnut	

DALLAS COUNTY ELECTIONS DEPARTMENT

Attachment D

List of Election Judges and Alternate Election Judges for Election Day

2025 Joint & Special Election

May 3, 2025

No.	Comm. Dist.	Poll Code	Voter Center Name	Address	City	Zip Code	Judge	Alt. Judge
401	4	V4528	Our Redeemer Lutheran Church-GP	4729 S Carrier Pkwy	Grand Prairie	75052	Evelyn Gray	Selena Wofford
402	4	V4538	Global Leadership Academy	511 E Springdale Ln	Grand Prairie	75052	Sunja Smith	Aaron McGrue
403	4	V4601	Sally B Elliot Elementary School	1900 S Story Rd	Irving	75060	Roy Getting	Richard Austin
404	4	V4602	Nimitz High School	100 W Oakdale Rd	Irving	75060	Carolyn Fusinato	Carolyn Hrncir
405	4	V4605	Otis Brown Elementary School	2501 W Tenth St	Irving	75060	Karen Shrock-Jones	Elizabeth Patton
406	4	V4606	Lamar Middle School	219 Crandall Rd	Irving	75060	Bridgette Burdick	Rene Krake
407	4	V4607	Irving City Hall	825 W Irving Blvd	Irving	75060	Magdalena Martins	Debra Arnett
408	4	V4608	J O Davis Elementary School	310 Davis Dr	Irving	75061	Cindy Corpier	Janet Corey
409	4	V4610	L B Barton Elementary School	2931 Conflans Rd	Irving	75061	John Humen	Carin Hughes
410	4	V4613	Irving High School	900 N O' Connor Rd	Irving	75061	Arlene Green	Karen Sweet
411	4	V4616	John R Good Elementary School	1200 E Union Bower Rd	Irving	75061	Lucy Garcia	Deepak Jayavant
412	4	V4618	David Crockett Middle School	2431 Hancock St	Irving	75061	Teresa Steward	Angela Heiter
413	4	V4619	Lively Elementary School	1800 Plymouth Dr W	Irving	75061	Clarissa Lindsey	Richard Lang
414	4	V4620	Oak Haven United Methodist	1600 N Irving Heights Dr	Irving	75061	Sherron Molina	Carrie Perkins Frost
415	4	V4621	Thomas Haley Elementary School	3601 Cheyenne St	Irving	75062	Syed Quadri	Alan Waterman
416	4	V4622	W T Hanes Elementary School	2730 Cheyenne St	Irving	75062		George Mauko
417	4	V4623	A S Johnston Elementary School	2801 Rutgers Dr	Irving	75062	Carla Nix	
418	4	V4624	Brandenburg Elementary School	2800 Hillcrest Dr	Irving	75062	David Bradley	Rhonda Gililand
419	4	V4626	Macarthur High School	3700 N Macarthur Blvd	Irving	75062	Danielle Rhodes	Claire Shahzad
420	4	V4627	Irving Fire Station #8	650 Las Colinas Blvd E	Irving	75039	Caryl Brock	Mary Caldwell
421	4	V4630	T J Lee Elementary School	1600 Carlisle St	Irving	75062		Sheila Vandenbush
422	4	V4631	Travis Middle School	1600 Finley Rd	Irving	75062	Jacqueline Blair	Theodore Cole
423	4	V4634	Jack E Singley Academy	4601 N Macarthur Blvd	Irving	75038	Consuelo Evans	Mary Schreiber
424	4	V4640	Houston Middle School	3033 W Country Club Rd	Irving	75038	Lynn Alford	Arthur Bertanzetti
425	4	V4642	Irving Arts Center	3333 N Macarthur Blvd	Irving	75062	Joyce Agers	Judith Samuel
426	2	V4645	Las Colinas Elementary School	2200 Kinwest Pkwy	Irving	75063	Kimberly Batchelor	Craig Creason
427	4	V4646	Cardwell Career Preparatory Ctr	101 E Union Bower Rd	Irving	75061	Alison Trujillo	Joseph Rhea
428	2	V4647	Mustang Park Recreation Center	2223 Kinwest Pkwy	Irving	75063	Amena Jamali	Kathleen Hodges
429	4	V4654	Irving Fire Station #2	1306 N Story Rd	Irving	75061	Juan David Gutierrez	

RESOLUTION NO. 2025-424

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, TO ENTER INTO A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT BETWEEN DALLAS COUNTY AND OTHER JURISDICTIONS HOLDING ELECTION ON MAY 3, 2025, TO BE ADMINISTERED BY THE DALLAS COUNTY ELECTIONS ADMINISTRATOR IN ACCORDANCE WITH SUBCHAPTER D OF CHAPTER 31 AND CHAPTER 271 OF THE TEXAS ELECTION CODE; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council has ordered a general election to be held on Saturday, May 3, 2025; and

WHEREAS, the City of Duncanville and the other jurisdictions holding elections on May 3, 2025, desire to hold the election jointly in accordance with Chapter 271 of the Texas Election Code; and

WHEREAS, the City of Duncanville and the other jurisdictions holding elections on May 3, 2025, desire to contract with the Dallas County Elections Administrator for election services in accordance with Subchapter D of Chapter 31 of the Texas Election Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Manager is authorized to enter into a Joint Election Agreement and Election Services Contract attached hereto and incorporated herein as Exhibit "A", between the City of Duncanville and Dallas County for the Duncanville General Election to be held on May 3, 2025, in accordance with Subchapter D of Chapter 31 and Chapter 271 of the Texas Election Code, as provided.

SECTION 2. The contract provides for the Elections Administrator to perform or supervise the performance of any or all of the corresponding duties and functions that the Elections Administrator performs in connection with a county-wide election.

SECTION 3. The contract provides that the Election Administrator may contract with third parties for election services and supplies and pay the claims for those election expenses from funds deposited by the City and other contracting jurisdictions in an election services contract fund in the county treasury established for this election.

SECTION 4. The Elections Administrator will provide the City Secretary with an itemized list of estimated election expenses to be paid from the election services contract fund prior to execution of the contract and will provide an itemized list of actual election expenses to be paid from the election Services Contract fund no later than the 120th day after the date of the election.

SECTION 5. The Finance Director is hereby authorized to pay the Dallas County Treasurer an amount not to exceed $60,000.00 for both the general and runoff election; the required deposit will be made on March 12, 2025 as the City's estimated share of the costs of the May 5, 2025 Joint Election.

SECTION 6. The contract will provide that in the event a runoff election is necessary, the Elections Administrator will provide the City Secretary with an itemized list of additional estimated election expenses to be deposited in the election services contract fund after authorization by the City Council, and that the Elections Administrator will continue to perform or supervise the performance of election duties and functions necessary for the proper administration of the runoff election.

SECTION 7. This Resolution shall take effect immediately from and after its passage in accordance with the provisions of the Home Rule Charter of the City of Duncanville.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 4th day of March 2025.

APPROVED:

_____

Greg Contreras, Mayor

ATTEST:

_____

Chiquita Taylor, City Secretary

APPROVED AS TO FORM:

_____

Robert E. Hager, City Attorney

Duncanville
City of Champions

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Consider a Resolution approving an Interlocal Agreement between the City of Duncanville and the Ellis County District Attorney's (DA) Office; to obtain asset seizure fund created in compliance with Art. 59.08 of the Texas Code of Criminal Procedure for services as contained in the agreement for property awarded.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Emphasize: Government Accountability, Customer Service, Efficiency and Process Improvement**
  - **Develop a high performing organization that encourages innovation, transparency, and collaboration while delivering exceptional customer service.**

STAFF RESPONSIBLE:
Matthew Stogner – Chief of Police

BACKGROUND/HISTORY:
Narcotics investigations can lead beyond municipal and even county jurisdictional boundaries. While our local narcotic detectives do not typically follow leads beyond counties contiguous with Dallas County, a recent investigation led detectives into Ellis County where a narcotics search warrant was served and property believed to be linked to narcotics activity was seized. For the Police Department to have the ability to seek any award of seized property through Texas Asset Forfeiture laws, the department is required to enter into an Interlocal Agreement (ILA) with the county of jurisdiction's prosecuting attorney to represent the department in such a case. Texas law requires us to have such an ILA in place in Ellis County District Attorney, Lindy Beaty, to be considered by a court of jurisdiction for any award of property pursuant to the instant, or any other such case while this ILA is in effect in Ellis County.

POLICY EXPLANATION:
The current Texas state asset forfeiture law, contained in Chapter 59 of the Texas Code of Criminal Procedure (TCCP), was passed by the legislature in 1989. The law allows law enforcement to seize contraband, meaning the property of any nature, inclusive of real; personal; tangible; and intangible property, used, intended to be used in the commission of, and/or which are proceeds from the commission of certain, specified criminal offenses, listed in Chapter 59 of the TCCP. Many felonious

offenses in the Texas Penal, Finance, and Business and Commerce Codes, as well as other listed offenses within Chapter 59 of the TCCP, are subject to asset forfeiture on the state level.

FUNDING SOURCE:

ORG and Object Number
n/a

Available Budget	**Purchase Amount**	**After Encumber**
$0.00	$0.00	$0.00

ACTION ALTERNATIVES:

1. Approve.
2. Do not approve.
3. Other actions as directed by Council.

ATTACHMENTS:
Resolution No. - 2025-429 - ILA - City of Duncanville and Ellis County District Attorney's Office - Pdf

RESOLUTION NO. 2025-429

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, APPROVING AN INTERLOCAL AGREEMENT, BETWEEN THE CITY OF DUNCANVILLE AND THE ELLIS COUNTY DISTRICT ATTORNEY'S (DA) OFFICE; TO OBTAIN ASSET SEIZURE FUND CREATED IN COMPLIANCE WITH ART. 59.08 OF THE TEXAS CODE OF CRIMINAL PROCEDURE FOR SERVICES AS CONTAINED IN THE AGREEMENT FOR PROPERTY AWARDED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 59 of the Texas Code of Criminal Procedure, entitled "Forfeiture of Contraband" provides for the forfeiture to the State of Texas of property determined to be "contraband" as defined therein; and

WHEREAS, Article 59.06 of the Texas Code of Criminal Procedure authorizes "local agreement" between the attorney representing the state and law enforcement agencies to effect the disposition of forfeited contraband; and

WHEREAS, the District Attorney may represent the State of Texas in forfeiture proceedings involving contraband seized pursuant to Chapter 59 of the Texas Code of Criminal Procedure; and

WHEREAS, the Duncanville Police Department and the District Attorney desire to enter into a "local agreement" regarding the disposition of contraband seized and forfeited under Chapter 59 of the Texas Code of Criminal Procedure; and

WHEREAS, Article 59.06 of Chapter 58 of the Texas Code of Criminal Procedure has authorized the Duncanville Police Department as the law enforcement agency and the District Attorney as the attorney representing the state to execute this Agreement; and

WHEREAS, the terms of this agreement shall apply to only those cases where contraband is finally forfeited and the cases are closed by the District Attorney or or after the effective date of this agreement; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Council of the City of Duncanville, Texas does hereby approve the Interlocal Agreement between the City of Duncanville and the Ellis County District Attorney's Office, for the provision State Attorney representation in state asset forfeiture cases, as defined in Chapter 59 of the Texas Code of Criminal Procedure, which is attached hereto as Exhibit "A".

SECTION 2. That the City Council of the City of Duncanville, Texas, hereby, authorizes the Interim City Manager to execute the inter local agreement.

SECTION 3. That this resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 4th day of March, 2025.

APPROVED:

_____

Greg Contreras, Mayor

ATTEST:

_____

Chiquita Taylor, City Secretary

APPROVED AS TO FORM:

_____

Robert E. Hager, City Attorney

COUNTY OF ELLIS §
§
STATE OF TEXAS §

AGREEMENT RESPECTING FORFEITED CONTRABAND
UNDER CHAPTER 59
TEXAS CODE OF CRIMINAL PROCEDURE

PREAMBLE:

This agreement is entered into pursuant to the provisions of Chapter 59, Texas Code of Criminal Procedure, to provide for the disposition of contraband under said Chapter. The definitions of Chapter 59, supra, are in this agreement and reference as if fully set forth herein. The parties to this agreement are the County and District Attorney of Ellis County and the Duncanville Police Department. The parties will be referred to hereafter as "Prosecuting Attorney" and the "Law Enforcement Agency".

CUSTODY OF CONTRABAND AFTER SEIZURE

All contraband which is current money of the United States, and which is seized by the Law Enforcement Agency shall be delivered to the Ellis County Treasurer to the special fund designated as "Forfeiture Contraband Fund" prior to filing of the case. A currency seizure will not be accepted, and forfeiture proceeding will not commence, without a receipt of funds showing deposit with the Ellis County Treasurer. Funds may be withdrawn from this account only upon authorization by the Prosecuting Attorney who shall distribute the same according to the terms of this agreement and any applicable court order.

All other contraband or the proceeds thereof shall be safely kept by the Law Enforcement Agency according to the requirements of Chapter 59, supra, and other applicable laws pending final disposition.

All contraband kept by either the Prosecuting Attorney or Law Enforcement Agency shall be held subject to any applicable court order.

DISPOSITION OF FORFEITUED CONTRABAND

The parties hereby agree to the following disposition of contraband forfeited to the Prosecuting Attorney and the agent for the State:

1. If there is no answer filed (default judgment). Current money of the United States and proceeds from the sale of forfeited property will be divided between the Law Enforcement Agency and the Prosecuting Attorney in the following manner:

   70% of the money and proceeds to the Law Enforcement Agency and

   30% of the money and proceeds to the Prosecuting Attorney,

after deducting court costs and other necessary expenses (to include service of process costs). Interest earned on deposited funds shall be distributed in the percentage stated above.

2. If an answer is filed. Current money of the United States and proceeds from the sale of forfeited property will be divided between the Law Enforcement Agency and the Prosecuting Attorney in the following manner:

   60% of the money and proceeds to the Law Enforcement Agency and

   40% of the money and proceeds to the Prosecuting Attorney,

   after deducting court costs and other necessary expenses (to include service of process costs). Interest earned on deposited funds shall be distributed in the percentage stated above.

3. If trial commences. For cases that are tried, either before the Court or before a jury, current money of the United States and proceeds from the sale of forfeited property will be divided between the Law Enforcement Agency and the Prosecuting Attorney in the following manner:

   50% of the money and proceeds to the Law Enforcement Agency and

   50% of the money and proceeds to the Prosecuting Attorney,

   after deducting court costs and other necessary expenses (to include service of process costs). Interest earned on deposited funds shall be distributed in the percentage stated above.

4. All stocks, bonds, securities, negotiable instruments and other documents representing things of value, jewelry, precious metals, coins, aircraft, boats, boat motors, and real property shall be sold, and the proceeds divided pursuant to the terms set out in paragraph 1, 2, or 3 above, between the parties after deducting court costs, expenses of sale, and other necessary expenses.

5. All other personal property such as cars, trucks, television sets, stereos, etc., shall be sold and the proceeds divided pursuant to the terms set out in paragraph 1, 2, or 3 above, between parties after deducting court costs, expenses of sale, and other necessary expenses.

   The Prosecuting Attorney reserves the right to have one motor vehicle of its choice per year, forfeited to the County Attorney. The Prosecuting Attorney shall notify the Law Enforcement Agency in writing of its choice of vehicle prior to the filing of the forfeiture action against the vehicle. The Law Enforcement Agency agrees to pay all court costs and other necessary expenses related to the forfeiture of such property

except on such motor vehicle as may be transferred to the Prosecuting Attorney, then all such costs and expenses as related to that particular vehicle shall be borne by the Prosecuting Attorney.

If the Law Enforcement Agency intends to use the property in a manner prescribed by Chapter 59 of the Code of Criminal Procedure, it shall advise the Prosecuting Attorney of the use in writing at the time of final judgment. The Law Enforcement Agency understands that the percentage owed to the Prosecuting Attorney is the fair market value of the property or vehicle at the time of judgment **NOT** the date of sale.

If property is to be sold, and not used in the manner prescribed by Chapter 59 of the Code of Criminal Procedure, the property must be sold, and disbursements made in accordance with this agreement, not later that 90 days after the entry of an agreed order or final judgment.

All non-monetary property seized, including motor vehicles, will be sold with the proceeds transferred as detailed above [with certain percentage to the Prosecuting Attorney]. The Law Enforcement Agency will be responsible for ensuring that all bidding laws are complied with regarding disposition of any seized property and that proper accounting procedures are followed regarding distribution of any seized money or property.

Pursuant to Article 59.06(b) of the Texas Code of Criminal Procedure, the Prosecuting Attorney, at its discretion, may transfer ownership of a forfeited motor vehicle to the Law Enforcement Agency upon receipt of thirty (30%) of the Blue Book value of the vehicle at the time of forfeiture or $1,000.00, whichever is greater. The Law Enforcement Agency will be responsible for satisfying any existing liens against the forfeited motor vehicle.

6. The parties shall receive, keep and use all forfeited property and the proceeds thereof for the purposes and in the manner prescribed by Chapter 59 of the Code of Criminal Procedure and other applicable laws.

7. If the Law Enforcement Agency or Prosecuting Attorney expend significant amounts of time and effort in investigative efforts or trial efforts on a particular case, or if other special circumstances exist which are not adequately taken into account herein, then this agreement may be modified with the consent of both parties, to provide for the distribution of forfeited contraband between the Law Enforcement Agency and Prosecuting Attorney commensurate with the amount of time and effort expended by each. Any such modifications shall be reduced to writing.

8. This agreement applies to all things forfeited pursuant to Chapter 59 of the Texas Code of Criminal Procedure after the effective date of this agreement. Money and property will be considered to have been fully forfeited to the State when the forfeiture judgment has become final and no motion for new trial or appeal has been taken (or all such motions and appeals have been disposed of).

9. Disbursement of currency which has been deposited in the Prosecuting Attorney's Forfeiture of Contraband Fund, as described in this agreement, shall be made no later than 60 days after the entry of an agreed order or final judgment.

   If disbursements are not made within the time periods established by this agreement, this agreement shall be suspended until such time as disbursement have been made to the satisfaction of both parties. The party who fails to receive its disbursement in accordance with this agreement shall notify the other party in writing that the agreement has been suspended, with a specific explanation for the suspension. During a period of suspension neither party is obliged to act. The parties will be required to execute individual agreements for any additional seizure or forfeiture actions which may be initiated during the suspension of this agreement.

MULTI-AGENCY AGREEMENT

The parties may from time to time reach a special separate agreement regarding the holding and disposition of any seized property without affecting the validity of or continuation of this agreement.

TERMS OF AGREEMENT

This agreement is to continue in effect until modified by a subsequent agreement in writing or until either party gives written notice to the other party of its intention to withdraw from the same. Notice of withdrawal from this agreement must be given at least thirty (30) days in advance of the effective date.

AGREED AND EXECUTED this _____ day of _____, 2025.

_____
Lindy Beaty
Ellis County and District Attorney
109 S. Jackson Street, 4th Floor
Waxahachie, Texas 75165

_____
Mathew Stogner
Chief of Police
Duncanville Police Department
203 E. Wheatland Road
Duncanville, Texas 75116

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Consider a Resolution awarding a bid and authorizing an agreement with Hydromax USA for valve and hydrant maintenance services through The Interlocal Purchasing System Contract 240501 for a one-year term, with the option to renew for up to four additional one-year terms in an estimated contract amount not to exceed $828,846.00 over the five years, subject to the exercise of contract renewals and City Council appropriation.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Develop: Infrastructure Improvement Strategy**
  - **Ensure the viability and adaptability of the city's infrastructure, facilities, and transportation network through thoughtful financial and long-term planning.**

STAFF RESPONSIBLE:
Matt Bryant, Director of Public Works

BACKGROUND/HISTORY:
The Utilities Division of Public Works aims to partner with Hydromax USA ("Hydromax") to improve our valve and hydrant maintenance efforts. Hydromax will work with us to create a comprehensive assessment and maintenance program tailored to our city's specific needs. This initiative will include a complete inventory and GIS mapping, condition assessment, location marking, exercising and painting valves and fire hydrants, and access to a web-based platform for tracking our data. By partnering with Hydromax for these services, we will significantly enhance the Utilities Division's operational efficiency.

Enhancing our valve and hydrant maintenance efforts can provide several benefits, including:

- Improved public safety: Regular maintenance ensures valves and hydrants function correctly, which is essential during emergencies.
- Reduced repair costs: Ongoing maintenance helps prevent costly emergency repairs by identifying issues early, allowing for timely fixes.
- Increased infrastructure reliability: Frequent inspections ensure optimal water distribution throughout the system.
- Improve asset management: Completing an inventory and mapping of distribution system valves provides valuable data on the location of the city's infrastructure.

POLICY EXPLANATION:
City Council is requested to approve an agreement with Hydromax totaling $828,846.00. The estimated expenditure amounts per fiscal year are $150,000.00 for FY2024-2025 and $678,846.00 spread over fiscal years 2025-2026 through 2028-2029, subject to future appropriations, as outlined below. FYs 2025-2026 through 2028-2029 include an approximate 5% increase over the previous year to accommodate any price escalations that may arise throughout the contract's life.

FY2024-2025: $150,000.00
FY2025-2026: $157,500.00
FY2026-2027: $165,375.00
FY2027-2028: $173,644.00
FY2028-2029: $182,327.00

The TIPS agreement expires on July 31, 2029. The contract is expected to be renewed before that date. However, if it is not renewed, staff will request the City Council's approval of a new valve and hydrant maintenance services agreement.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies any state law requiring that the local government seek competitive bids to purchase the item. The Texas Local Government Code Chapters 271 and 791 allow government agencies to voluntarily participate in these cooperative arrangements.

FUNDING SOURCE:

ORG and Object Number
02312000-700450 (Water & Sewer Services/Contractual Services)

Available Budget	**Purchase Amount**	**After Encumber**
$316,887.50	$150,000.00	$166,887.50

ACTION ALTERNATIVES:
1. Approve.
2. Disapprove.
3. Other actions as directed by Council.

ATTACHMENTS:
Attachment 1 - Hydromax TIPS Vendor Profile
Attachment 2 - Hydromax USA LLC Contract
Resolution No. - 2025-430 - Valve and Hydrant Maintenance with Hydromax USA - Pdf

Attachment 1

The Interlocal Purchasing System
Purchasing Made Personal

HYDROMAX USA

Printed 9 January 2025

hydromaxusa.com

Hydromax USA LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM PO AND QUOTE MUST REFERENCE VENDOR TIPS CONTRACT NUMBER ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

PAYMENT TO		TIPS CONTACT	
ADDRESS	3700 River Walk Drive, Suite	NAME	Charlie Martin
CITY	Flower Mound	PHONE	(866) 839-8477
STATE	TX	FAX	(866) 839-8472
ZIP	75028	EMAIL	tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: N

SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY | PR

Overview

Hydromax USA performs water and wastewater utility asset management services, including: valve assessment, fire hydrant testing and maintenance, flushing, unidirectional flushing, leak detection, pipeline condition assessment, sewer cleaning, sewer CCTV inspection, smoke testing, flow metering, SONAR, LiDAR, and multi-sensor inspections.

Attachment 1

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
240501	MRO (Maintenance, Repair, and Operations of Facilities and	07/31/2029	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

240501

Andrew Apgar	Vice President of	(863) 398-9202	andrew.apgar@hydromaxusa.com
Shane Majetich	Vice President	(813) 305-6610	shane.majetich@hydromaxusa.com

Attachment 2

TIPS VENDOR AGREEMENT

TIPS RFP 240501 MRO (MAINTENANCE, REPAIR, AND OPERATIONS OF FACILITIES AND GROUNDS) SUPPLIES, EQUIPMENT, TOOL RENTAL, SALES AND SERVICES

The following Vendor Agreement ("Agreement") creates a legal agreement between The Interlocal Purchasing System ("TIPS"), a government purchasing cooperative and Department of Texas Region 8 Education Service Center and (INSERT ENTITY NAME):

Hydromax USA LLC

(ENTER ENTITY NAME]

its owners, agents, subsidiaries, and affiliates (together, "Vendor") (individually, "Party", and collectively the "Parties") and this agreement shall exclusively govern the contractual relationship ("Agreement") between the Parties.

TIPS, a governmental entity and a national purchasing cooperative seeks to provide a valuable and necessary solution to public entities and qualifying non-profits by performing the public procurement solicitation process and awarding compliant contracts to qualified vendors. Then, where the law of a customer's jurisdiction allows, instead of public entities and qualifying non-profits expending time, money, and resources on the extensive public procurement process, the use of TIPS allows public entities to quickly select and purchase their preferred products or services from qualified, competitively evaluated vendors through cooperative purchasing.

1. **Purpose.** The purpose of this Agreement is to identify the terms and conditions of the relationship between TIPS and Vendor. Public entities and qualifying non-profits that properly join or utilize TIPS ("TIPS Members") may elect to "piggyback" off of TIPS' procurements and agreements where the laws of their jurisdiction allow. TIPS Members are not contractual parties to this Agreement although terms and conditions of this Agreement may ensure benefits to TIPS Members.

2. **Authority.** The Parties agree that the signatories below are individual authorized to enter into this Agreement on behalf of their entity and that they are acting under due and proper authority under applicable law.

3. **Definitions.**

    a. **TIPS Pricing:** The specific pricing, discounts, and other pricing terms and incentives which Vendor submitted and TIPS approved for each respective TIPS Contract awarded to Vendor and all permissible, subsequent pricing updates submitted by Vendor and accepted by TIPS, if any.

    b. **Authorized Reseller:** A reseller or dealer authorized and added by a Vendor through their online TIPS Vendor Portal to make TIPS sales according to the terms and conditions herein.

4. **Entire Agreement.** This Agreement resulted from TIPS posting a "TIPS Solicitation" (RFP, RCSP, RFQ, or other) and Vendor submitting a proposal in response to that posted TIPS Solicitation for evaluation and award. The Parties agree that this Agreement consists of the provisions set forth herein and: (1) The TIPS solicitation document resulting in this Agreement; (2) Any addenda or clarifications issued in relation to the TIPS solicitation; (3) All solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor's entire proposal response to the TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, pricing, accepted responses to questions, and accepted written clarifications of Vendor's proposal, and; any properly included attachments to this Agreement. All documentation and information listed is hereby incorporated by reference as if set forth herein verbatim. In the event of conflict between the terms herein and one of the incorporated documents the terms and conditions herein shall control.

5. **Vendor's Specific Warranties, Terms, and License Agreements.** Because TIPS serves public entities and non-profits throughout the nation all of which are subject to specific laws and policies of their jurisdiction, as a matter of standard practice, TIPS does not typically accept a Vendor's specific "Sale Terms" (warranties, license agreements, master agreements, terms and conditions, etc.) on behalf of all TIPS Members. TIPS may permit Vendor to attach those to this Agreement to display to interested customers what terms may apply to their Supplemental Agreement with Vendor (if submitted by Vendor for that purpose). However, unless this term of the Agreement is negotiated and modified to state otherwise, those specific Sale Terms are not accepted by TIPS on behalf of all TIPS Members and each Member may choose whether to accept, negotiate, or reject those specific Sale Terms, which must be reflected in a separate agreement between Vendor and the Member in order to be effective.

Attachment 2

6. **Vendor Identity and Contact Information.** It is Vendor's sole responsibility to ensure that all identifying vendor information (name, EIN, d/b/a's, etc.) and contact information is updated and current at all times within the TIPS eBid System and the TIPS Vendor Portal. It is Vendor's sole responsibility to confirm that all e-correspondence issued from tips-usa.com, ionwave.net, and tipsconstruction.com to Vendor's contacts are received and are not blocked by firewall or other technology security. Failure to permit receipt of correspondence from these domains and failure to keep vendor identity and contact information current at all times during the life of the contract may cause loss of TIPS Sales, accumulating TIPS fees, missed rebid opportunities, lapse of TIPS Contract(s), and unnecessary collection or legal actions against Vendor. It is no defense to any of the foregoing or any breach of this Agreement that Vendor was not receiving TIPS' electronic communications issued by TIPS to Vendor's listed contacts.

7. **Initiation of TIPS Sales.** When a public entity initiates a purchase with Vendor, if the Member inquires verbally or in writing whether Vendor holds a TIPS Contract, it is the duty of the Vendor to verify whether the Member is seeking a TIPS purchase. Once verified, Vendor must include the TIPS Contract Number on all purchase communications and sales documents exchanged with the TIPS Member.

8. **TIPS Sales and Supplemental Agreements.** The terms of the specific TIPS order, including but not limited to: shipping, freight, insurance, delivery, fees, bonding, cost, delivery expectations and location, returns, refunds, terms, conditions, cancellations, order assistance, etc., shall be controlled by the purchase agreement (Purchase Order, Contract, Invoice, etc.) (hereinafter "Supplemental Agreement") entered into between the TIPS Member Customer and Vendor only. TIPS is not a party to any Supplemental Agreement. All Supplemental Agreements shall include Vendor's Name, as known to TIPS, and TIPS Contract Name and Number. Vendor accepts and understands that TIPS is not a legal party to TIPS Sales and Vendor is solely responsible for identifying fraud, mistakes, unacceptable terms, or misrepresentations for the specific order prior to accepting. Vendor agrees that any order issued from a customer to Vendor, even when processed through TIPS, constitutes a legal contract between the customer and Vendor only. When Vendor accepts or fulfills an order, even when processed through TIPS, Vendor is representing that Vendor has carefully reviewed the order for legality, authenticity, and accuracy and TIPS shall not be liable or responsible for the same. In the event of a conflict between the terms of this TIPS Vendor Agreement and those contained in any Supplemental Agreement, the provisions set forth herein shall control unless otherwise agreed to and authorized by the Parties in writing within the Supplemental Agreement.

9. **Right of Refusal.** Vendor has the right not to sell to a TIPS Member under the awarded agreement at Vendor's discretion unless otherwise required by law.

10. **Reporting TIPS Sales**. Vendor must report all TIPS Sales to TIPS. If a TIPS sale is initiated by Vendor receiving a TIPS Member's purchase order from TIPS directly, Vendor may consider that specific TIPS Sale reported. Otherwise, with the exception of TIPS Automated Vendors, who have signed an exclusive agreement with TIPS regarding reporting, all TIPS Sales must be reported to TIPS by either: (1) Emailing the purchase order or similar purchase document (with Vendor's Name, as known to TIPS, and the TIPS Contract Name and Number included) to TIPS at tipspo@tips-usa.com with "Confirmation Only" in the subject line of the email within three business days of Vendor's acceptance of the order, or; (2) Within 3 business days of the order being accepted by Vendor, Vendor must login to the TIPS Vendor Portal and successfully self-report all necessary sale information within the Vendor Portal and confirm that it shows up accurately on your current Vendor Portal statement. No other method of reporting is acceptable unless agreed to by the Parties in writing. Failure to report all sales pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion. Please refer to the TIPS Accounting FAQ's for more information about reporting sales and if you have further questions, contact the Accounting Team at accounting@tips-usa.com.

11. **TIPS Administration Fees.** The collection of administrative fees by TIPS, a government entity, for performance of these procurement services is required pursuant to Texas Government Code Section 791.011 et. seq. The administration fee ("TIPS Administration Fee") is the amount legally owed by Vendor to TIPS for TIPS Sales made by Vendor. The TIPS Administration Fee amount is typically a set percentage of the amount paid by the TIPS Member for each TIPS Sale, less shipping cost, bond cost, and taxes if applicable and identifiable, which is legally due to TIPS, but the exact TIPS Administration Fee for this Contract is published in the corresponding solicitation and is incorporated herein by reference. TIPS Administration Fees are due to TIPS immediately upon Vendor's receipt of payment, including partial payment, for a TIPS Sale. The TIPS Administration Fee is assessed on the amount paid by the TIPS Member, not on the Vendor's cost or on the amount for which the Vendor sold the item to a dealer or Authorized Reseller. Upon receipt of payment for a TIPS Sale, including partial payment (which renders TIPS Administration Fees immediately due), Vendor shall issue to TIPS the corresponding TIPS Administration Fee payment as soon as possible but not later than thirty-one calendar days following Vendor's receipt of payment. Vendor shall pay TIPS via check unless otherwise agreed to by the Parties in writing. Vendor shall include clear documentation with the issued payment dictating to which sale(s) the amount should be applied. Vendor may create a payment report within their TIPS Vendor Portal which is the preferred documentation dictating to which TIPS Sale(s) the amount should be applied. Failure to pay all TIPS Administration Fees pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion as well as the initiation of collection and legal actions by TIPS against Vendor to the extent permitted by law. Any overpayment of participation fees to TIPS by Vendor will be refunded to the Vendor

within ninety (90) days of receipt of notification if TIPS receives written notification of the overpayment not later than the expiration of six (6) months from the date of overpayment and TIPS determines that the amount was not legally due to TIPS pursuant to this agreement and applicable law. Any notification of overpayment received by TIPS after the expiration of six (6) months from the date that TIPS received the payment will render the overpayment non-refundable. Region 8 ESC and TIPS reserve the right to extend the six (6) month deadline if approved by the Region 8 ESC Board of Directors. TIPS reserves all rights under the law to collect TIPS Administration Fees due to TIPS pursuant to this Agreement.

12. **Term of the Agreement.** This Agreement with TIPS is for approximately five years with a one-year, consecutive option for renewal as described herein. Renewal options are not automatic and shall only be effective if offered by TIPS at its sole discretion. If TIPS offers a renewal option, the Vendor will be notified via email issued to Vendor's then-listed Primary Contact. The renewal option shall be deemed accepted by Vendor unless Vendor notifies TIPS of its objection to the renewal option in writing and confirms receipt by TIPS.

    Actual Effective Date: Agreement is effective upon signature by authorized representatives of both Parties. The Effective Date does not affect the "Term Calculation Start Date."

    Term Calculation Start Date: To keep the contract term consistent for all vendors awarded under a single TIPS contract, Vendor shall calculate the foregoing term as starting on the last day of the month that "Award Notifications" are anticipated as published in the Solicitation, regardless of the actual Effective Date.

    Example of Term Calculation Start Date: If the anticipated "Award Date" published in the Solicitation is May 22, 2023, but extended negotiations delay award until June 27, 2023 (Actual Effective Date), the Term Calculation Start Date shall be May 31, 2023 in this example.

    Contract Expiration Date: To keep the contract term consistent for all vendors awarded under a single TIPS contract, the term expiration date shall be five-years from the Term Calculation Start Date.

    Example of Contract Expiration Date: If the anticipated "Award Date" published in the Solicitation is May 22, 2023, but extended negotiations delay award until June 27, 2023 (Actual Effective Date), the Term Calculation Start Date shall be May 31, 2023 and the Contract Expiration Date of the resulting initial "five-year" term, (which is subject to an extension(s)) will be May 31, 2028 in this example.

    Option(s) for Renewal: Any option(s) for renewal shall begin on the Contract Expiration Date, or the date of the expiration of the prior renewal term where applicable, and continue for the duration specified for the renewal option herein.

    Example of Option(s) for Renewal: In this example, if TIPS offers a one-year renewal and the Contract Expiration Date is May 31, 2026, then the one-year renewal is effective from May 31, 2026 to May 31, 2027.

    TIPS may offer to extend Vendor Agreements to the fullest extent the TIPS Solicitation resulting in this Agreement permits.

13. **TIPS Pricing.** Vendor agrees and understands that for each TIPS Contract that it holds, Vendor submitted, agreed to, and received TIPS' approval for specific pricing, discounts, and other pricing terms and incentives which make up Vendor's TIPS Pricing for that TIPS Contract ("TIPS Pricing"). Vendor confirms that Vendor will not add the TIPS Administration Fee as a charge or line-item in a TIPS Sale. Vendor hereby certifies that Vendor shall only offer goods and services through this TIPS Contract if those goods and services are included in or added to Vendor's TIPS Pricing and approved by TIPS. TIPS reserves the right to review Vendor's pricing update requests as specifically as line-item by line-item to determine compliance. However, Vendor contractually agrees that all submitted pricing updates shall be within the original terms of the Vendor's TIPS Pricing (scope, proposed discounts, price increase limitations, and other pricing terms and incentives originally proposed by Vendor) such that TIPS may accept Vendors price increase requests as submitted without additional vetting at TIPS discretion. Any pricing quoted by Vendor to a TIPS Member or on a TIPS Quote shall never exceed Vendor's TIPS Pricing for any good or service offered through TIPS. TIPS Pricing price increases and modifications, if permitted, will be honored according to the terms of the solicitation and Vendor's proposal, incorporated herein by reference.

14. **Indemnification of TIPS.** **VENDOR AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND TIPS, TIPS MEMBERS, TIPS OFFICERS, TIPS EMPLOYEES, TIPS DIRECTORS, AND TIPS TRUSTEES (THE "TIPS INDEMNITEES") FROM AND AGAINST ALL CLAIMS AND SUITS BY THIRD-PARTIES FOR DAMAGES, INJURIES TO PERSONS (INCLUDING DEATH), PROPERTY DAMAGES, LOSSES, EXPENSES, FEES, INCLUDING COURT COSTS, ATTORNEY'S FEES, AND EXPERT FEES, ARISING OUT OF OR RELATING TO VENDOR'S PERFORMANCE UNDER THIS AGREEMENT (INCLUDING THE PERFORMANCE OF VENDOR'S OFFICERS, EMPLOYEES, AGENTS, AUTHORIZED RESELLERS, SUBCONTRACTORS, LICENSEES, OR INVITEES), REGARDLESS OF THE NATURE OF THE CAUSE OF ACTION, INCLUDING WITHOUT LIMITATION CAUSES OF ACTION BASED UPON COMMON, CONSTITUTIONAL, OR STATUTORY LAW OR BASED IN**

Attachment 2

WHOLE OR IN PART UPON ALLEGATIONS OF NEGLIGENT OR INTENTIONAL ACTS OR OMISSIONS ON THE PART OF VENDOR, ITS OFFICERS, EMPLOYEES, AGENTS, AUTHORIZED RESELLERS, SUBCONTRACTORS, LICENSEES, OR INVITEES. NO LIMITATION OF LIABILITY FOR DAMAGES FOR PERSONAL INJURY OR PROPERTY DAMAGE ARE PERMITTED OR AGREED TO BY TIPS. APART FROM THIS INDEMNIFICATION PROVISION REQUIRING INDEMNIFICATION OF THE TIPS INDEMNITEES' ATTORNEY'S FEES AS SET FORTH ABOVE, RECOVERY OF ATTORNEYS' FEES BY THE PREVAILING PARTY IS AUTHORIZED ONLY IF AUTHORIZED BY TEX. EDUC. CODE § 44.032(F).

15. **Indemnification and Assumption of Risk – Vendor Data.** **VENDOR AGREES THAT IT IS VOLUNTARILY PROVIDING DATA (INCLUDING BUT NOT LIMITED TO: VENDOR INFORMATION, VENDOR DOCUMENTATION, VENDOR'S PROPOSALS, VENDOR PRICING SUBMITTED OR PROVIDED TO TIPS, TIPS CONTRACT DOCUMENTS, TIPS CORRESPONDENCE, VENDOR LOGOS AND IMAGES, VENDOR'S CONTACT INFORMATION, VENDOR'S BROCHURES AND COMMERCIAL INFORMATION, VENDOR'S FINANCIAL INFORMATION, VENDOR'S CERTIFICATIONS, AND ANY OTHER VENDOR INFORMATION OR DOCUMENTATION, INCLUDING WITHOUT LIMITATION SOFTWARE AND SOURCE CODE UTILIZED BY VENDOR, SUBMITTED TO TIPS BY VENDOR AND ITS AGENTS) ("VENDOR DATA") TO TIPS. FOR THE SAKE OF CLARITY, AND WITHOUT LIMITING THE BREADTH OF THE INDEMNITY OBLIGATIONS IN SECTION 14 ABOVE, VENDOR AGREES TO PROTECT, INDEMNIFY, AND HOLD THE TIPS INDEMNITEES HARMLESS FROM AND AGAINST ANY AND ALL LOSSES, CLAIMS, ACTIONS, DEMANDS, ALLEGATIONS, SUITS, JUDGMENTS, COSTS, EXPENSES, FEES, INCLUDING COURT COSTS, ATTORNEY'S FEES, AND EXPERT FEES AND ALL OTHER LIABILITY OF ANY NATURE WHATSOEVER ARISING OUT OF OR RELATING TO: (I) ANY UNAUTHORIZED, NEGLIGENT OR WRONGFUL USE OF, OR CYBER DATA BREACH INCIDENT AND VIRUSES OR OTHER CORRUPTING AGENTS INVOLVING, VENDOR'S DATA, PRICING, AND INFORMATION, COMPUTERS, OR OTHER HARDWARE OR SOFTWARE SYSTEMS, AND; (II) ALLEGATIONS OR CLAIMS THAT ANY VENDOR DATA INFRINGES ON THE INTELLECTUAL PROPERTY RIGHTS OF A THIRD-PARTY OR VENDOR.**

16. **Procedures Related to Indemnification.** In the event that an indemnity obligation arises, Vendor shall pay all amounts set forth in Section 14 and 15 above (including any settlements) and – if it has accepted its indemnity obligation without qualification – control the legal defense to such claim or cause of action, including without limitation attorney selection, strategy, discovery, trial, appeal, and settlement, and TIPS shall, at Vendor's cost and expense (with respect to reasonable out of pocket costs and expenses incurred by TIPS which shall be reimbursed to TIPS by Vendor), provide all commercially reasonable assistance requested by Vendor. In controlling any defense, Vendor shall ensure that all assertions of governmental immunity and all applicable pleas and defenses shall be promptly asserted.

17. **Indemnity for Underlying Sales and Supplemental Agreements.** Vendor shall be solely responsible for any customer claims or any disputes arising out of TIPS Sales or any Supplemental Agreement as if sold in the open-market. The Parties agree that TIPS shall not be liable for any claims arising out of Vendor's TIPS Sales or Supplemental Agreements, including but not limited to: allegations of product defect or insufficiency, allegations of service defect or insufficiency, allegations regarding delivery defect or insufficiency, allegations of fraud or misrepresentation, allegations regarding pricing or amounts owed for TIPS sales, and/or allegations regarding payment, over-payment, under-payment, or non-payment for TIPS Sales. Payment/Drafting, overpayment/over-drafting, under-payment/under-drafting, or non-payment for TIPS Sales between customer and Vendor and inspections, rejections, or acceptance of such purchases shall be the exclusive respective obligations of Vendor/Customer, and disputes shall be handled in accordance with the terms of the underlying Supplemental Agreement(s) entered into between Vendor and Customer. Vendor acknowledges that TIPS is not a dealer, subcontractor, agent, or reseller of Vendor's goods and services and shall not be responsible for any claims arising out of alleged insufficiencies or defects in Vendor's goods and services, should any arise.

18. **Confidentiality of Vendor Data.** Vendor understands and agrees that by signing this Agreement, all Vendor Data is hereby released to TIPS, TIPS Members, and TIPS third-party administrators to effectuate Vendor's TIPS Contract except as provided for herein. The Parties agree that Vendor Data is accessible by all TIPS Members as if submitted directly to that TIPS Member Customer for purchase consideration. If Vendor otherwise considers any portion of Vendor's Data to be confidential and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code (the "Public Information Act") or other law(s) and orders, Vendor must have identified the claimed confidential materials through proper execution of the Confidentiality Claim Form which is required to be submitted as part of Vendor's proposal resulting in this Agreement and incorporated by reference. The Confidentiality Claim Form included in Vendor's proposal and incorporated herein by reference is the sole indicator of whether Vendor considers any Vendor Data confidential in the event TIPS receives a Public Information Request. If TIPS receives a request, any responsive documentation not deemed confidential by you in this manner will be automatically released. For Vendor Data deemed confidential by you in this manner, TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law, including Attorney General determination and opinion. In the event that TIPS receives a written request for information pursuant to the Public Information Act that affects Vendor's interest in any information or data furnished to TIPS by Vendor, and TIPS requests an opinion from the Attorney General, Vendor may, at its own option and expense, prepare comments and submit information directly to the Attorney General stating why the requested information is exempt from disclosure pursuant to the requirements of the Public Information Act. Vendor is solely responsible for submitting the memorandum brief and information to the Attorney General

within the time period prescribed by the Public Information Act. Notwithstanding any other information provided in this solicitation or Vendor designation of certain Vendor Data as confidential or proprietary, Vendor's acceptance of this TIPS Vendor Agreement constitutes Vendor's consent to the disclosure of Vendor's Data, including any information deemed confidential or proprietary, to TIPS Members or as ordered by a Court or government agency, including without limitation the Texas Attorney General. Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of information or documentation by TIPS Members or as required by law.

19. **Vendor's Authorized Resellers.** TIPS recognizes that many vendors operate in the open market through the use of resellers or dealers. For that reason, TIPS permits Vendor to authorize Authorized Resellers within its Vendor Portal and make TIPS Sales through the Authorized Reseller(s). Once authorized by Vendor in the Vendor Portal, the Authorized Reseller(s) may make TIPS sales to TIPS Members. However, all purchase documents must include: (1) Authorized Reseller's Name; (2) Vendor's Name, as known to TIPS, and; (3) Vendor's TIPS Contract Name and Number under which it is making the TIPS Sale. Either Vendor or Reseller may report the sale pursuant to the terms herein. However, Vendor agrees that it is legally responsible for all reporting and fee payment as described herein for TIPS Sales made by Authorized Resellers. The TIPS Administration Fee is assessed on the amount paid by the TIPS Member, not on the Vendor's cost or on the amount for which the Vendor sold the item to a dealer or Authorized Reseller. The Parties intend that Vendor shall be responsible and liable for TIPS Sales made by Vendor's Authorized Resellers. Vendor agrees that it is voluntarily authorizing this Authorized Reseller and in doing so, Vendor agrees that it is doing so at its own risk and agrees to protect, indemnify, and hold TIPS harmless in accordance with Sections 14-17 above related to Authorized Reseller TIPS Sales made pursuant to this Agreement or purporting to be made pursuant to this Agreement that may be asserted against Vendor whether rightfully brought or otherwise. The Parties further agree that it is no defense to Vendor's breach of this Agreement that an Authorized Reseller caused Vendor of breach this Agreement.

20. **Circumvention of TIPS Sales**. When a public entity initiates a purchase with Vendor, if the Member inquires verbally or in writing whether Vendor holds a TIPS Contract, it is the duty of the Vendor to verify whether the Member is seeking a TIPS purchase. Any request for quote, customer communication, or customer purchase initiated through or referencing a TIPS Contract shall be completed through TIPS pursuant to this Agreement. Any encouragement or participation by Vendor in circumventing a TIPS sale being completed may result in immediate termination of Vendor's TIPS Contract(s) for cause as well as preclusion from future TIPS opportunities at TIPS sole discretion.

21. **State of Texas Franchise Tax.** By signature hereon, Vendor hereby certifies that Vendor is not currently delinquent in the payment of any franchise taxes owed to the State of Texas under Chapter 171 of the Texas Tax Code.

22. **Termination.**

A) Termination for Convenience. TIPS may, by written notice to Vendor, terminate this Agreement for convenience, in whole or in part, at any time by giving thirty (30) days' written notice to Vendor of such termination, and specifying the effective date thereof.

B) Termination for Cause. If Vendor fails to materially perform pursuant to the terms of this Agreement, TIPS shall provide written notice to Vendor specifying the default. If Vendor does not cure such default within thirty (30) days, TIPS may terminate this Agreement, in whole or in part, for cause. If TIPS terminates this Agreement for cause, and it is later determined that the termination for cause was wrongful, the termination shall automatically be converted to and treated as a termination for convenience.

C) Vendor's Termination. If TIPS fails to materially perform pursuant to the terms of this Agreement, Vendor shall provide written notice to TIPS specifying the default ("Notice of Default"). If TIPS does not cure such default within thirty (30) days, Vendor may terminate this Agreement, in whole or in part, for cause. If Vendor terminates this Agreement for cause, and it is later determined that the termination for cause was wrongful, the termination shall automatically be converted to and treated as a termination for convenience.

D) Upon termination, all TIPS Sale orders previously accepted by Vendor shall be fulfilled and Vendor shall be paid for all TIPS Sales executed pursuant to the applicable terms. All TIPS Sale orders presented to Vendor but not fulfilled by Vendor, prior to the actual termination of this agreement shall be honored at the option of the TIPS Member. TIPS shall submit to Vendor an invoice for any outstanding TIPS Administration Fees and approved expenses and Vendor shall pay such fees and expenses within 30 calendar days of receipt of such valid TIPS invoice. Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS' sole discretion and that any Vendor may be removed from the TIPS program at any time with or without cause. This

termination clause does not affect TIPS Sales Supplemental Agreements pursuant to this term regarding termination and the Survival Clause term.

E) Vendor hereby waives any and all claims for damages, including, but not limited, to consequential damages or lost profits, that might arise from TIPS' act of terminating this Agreement.

23. **Survival Clause.** It is the intent of the Parties that this Agreement and procurement method applies to any TIPS Sale made during the life of this Agreement even if made on or near the Contract Expiration Date as defined herein. Thus, all TIPS Sales, including but not limited to: leases, service agreements, license agreements, open purchase orders, warranties, and contracts, even if they extend months or years past the TIPS Contract Expiration Date, shall survive the expiration or termination of this Agreement subject to the terms and conditions of the Supplemental Agreement between Customer and Vendor or unless otherwise specified herein.

24. **Audit Rights.** Due to transparency statutes and public accountability requirements of TIPS and TIPS Members, Vendor shall at their sole expense, maintain documentation of all TIPS Sales for a period of three years from the time of the TIPS Sale. In order to ensure and confirm compliance with this agreement, TIPS shall have authority to conduct audits of Vendor's TIPS Pricing or TIPS Sales with thirty-days' notice unless the audit is ordered by a Court Order or by a Government Agency with authority to do so without said notice. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with Vendor's TIPS Pricing, TIPS shall have the ability to conduct the audit internally or may engage a third- party auditing firm to investigate any possible non-compliant conduct or may terminate the Agreement according to the terms of this Agreement. In the event of an audit, the requested materials shall be reasonably provided in the time, format, and at the location acceptable to TIPS. TIPS agrees not to perform a random audit the TIPS transaction documentation more than once per calendar year, but reserves the right to audit for just cause or as required by any governmental agency or court with regulatory authority over TIPS or the TIPS Member. These audit rights shall survive termination of this Agreement for a period of one (1) year from the effective date of termination.

25. **Conflicts of Interest.** The Parties confirm that they have not offered, given, or accepted, nor intend to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, service to the other in connection with this Agreement. Vendor affirms that, to the best of Vendor's knowledge, this Agreement has been arrived at independently, and is awarded without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement. Vendor agrees that it has disclosed any necessary affiliations with Region 8 Education Service Center and the TIPS Department, if any, through the Conflict of Interest attachment provided in the solicitation resulting in this Agreement.

26. **Volume of TIPS Sales.** Nothing in this Agreement or any TIPS communication may be construed as a guarantee that TIPS or TIPS Members will submit any TIPS orders to Vendor at any time.

27. **Compliance with the Law.** The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations applicable to their entity in connection with the programs contemplated under this Agreement.

28. **Severability.** If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, then such term(s) or provision(s) shall be deemed restated to reflect the original intention of the Parties as nearly as possible in accordance with applicable law and the remainder of this Agreement, and the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated, unless such holding causes the obligations of the Parties hereto to be impossible to perform or shall render the terms of this Agreement to be inconsistent with the intent of the Parties hereto.

29. **Force Majeure.** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement through no fault of its own then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon. Upon delivering such notice, the obligation of the affected party, so far as it is affected by such Force Majeure as described, shall be suspended during the continuance of the inability then claimed but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. In the event that Vendor's obligations are suspended by reason of Force Majeure, all TIPS Sales accepted prior to the Force Majeure event shall be the legal responsibility of Vendor and the terms of the TIPS Sale Supplemental Agreement shall control Vendor's failure to fulfill for a Force Majeure event.

30. **Immunity.** Vendor agrees that nothing in this Agreement shall be construed as a waiver of sovereign or government immunity; nor constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department. The failure to enforce, or any delay in the enforcement of, any privileges, rights, defenses,

remedies, or immunities available to Region 8 Education Service Center or its TIPS Department under this Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.

31. **Insurance Requirements.** Vendor agrees to maintain the following minimum insurance requirements for the duration of this Agreement. All policies held by Vendor to adhere to this term shall be written by a carrier with a financial size category of VII and at least a rating of "A-" by A.M. Best Key Rating Guide. The coverages and limits are to be considered minimum requirements and in no way limit the liability of the Vendor(s). Any immunity available to TIPS or TIPS Members shall not be used as a defense by the contractor's insurance policy. Only deductibles applicable to property damage are acceptable, unless proof of retention funds to cover said deductibles is provided. "Claims made" policies will not be accepted. Vendor's required minimum coverage shall not be suspended, voided, cancelled, non-renewed or reduced in coverage or in limits unless replaced by a policy that provides the minimum required coverage except after thirty (30) days prior written notice by certified mail, return receipt requested has been given to TIPS or the TIPS Member if a project or pending delivery of an order is ongoing. Upon request, certified copies of all insurance policies shall be furnished to the TIPS or the TIPS Member. Vendor agrees that when Vendor or its subcontractors are liable for any damages or claims, Vendor's policy, shall be primary over any other valid and collectible insurance carried by the Member or TIPS.

General Liability:	$1,000,000 each Occurrence/Aggregate
Automobile Liability:	$300,000 Includes owned, hired & non-owned
Workers' Compensation:	Statutory limits for the jurisdiction in which the Vendor performs under this Agreement. If Vendor performs in multiple jurisdictions, Vendor shall maintain the statutory limits for the jurisdiction with the greatest dollar policy limit requirement.
Umbrella Liability:	$1,000,000 each Occurrence/Aggregate

32. **Waiver.** No waiver of any single breach or multiple breaches of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision. No delay in acting regarding any breach of any provision shall be construed to be a waiver of such breach.

33. **Binding Agreement.** This Agreement shall be binding and inure to the benefit of the Parties hereto and their respective heirs, legal successors, and assigns.

34. **Headings.** The paragraph headings contained in this Agreement are included solely for convenience of reference and shall not in any way affect the meaning or interpretation of any of the provisions of this Agreement.

35. **Choice of Law and Venue.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas. Any proceeding, claim, action, or alternative dispute resolution arising out of or relating to this Agreement or involving TIPS shall be brought in a State Court of competent jurisdiction in Camp County, Texas, or if Federal Court is legally required, a Federal Court of competent jurisdiction in the Eastern District of Texas, and each of the Parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or and contemplated transaction in any other court. The Parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the Parties irrevocably to waive any objections to venue or to convenience of forum.

36. **Relationship of the Parties.** Nothing contained in this Agreement shall be construed to make one Party an agent of the other Party nor shall either party have any authority to bind the other in any respect, unless expressly authorized by the other party in writing. The Parties are independent contractors and nothing in this Agreement creates a relationship of employment, trust, agency or partnership between them.

37. **Assignment.** No assignment of this Agreement or of any duty or obligation of performance hereunder, shall be made in whole or in part by a Party hereto without the prior written consent of the other Party. Written consent of TIPS shall not be unreasonably withheld.

38. **Minimum Condition and Warranty Requirements for TIPS Sales.** All goods quoted or sold through a TIPS Sale shall be new unless clearly stated otherwise in writing. All new goods and services shall include the applicable manufacturers minimum standard warranty unless otherwise agreed to in the Supplemental Agreement.

Attachment 2

39. **Minimum Customer Support Requirements for TIPS Sales.** Vendor shall provide timely and commercially reasonable support for TIPS Sales or as agreed to in the applicable Supplemental Agreement.

40. **Minimum Shipping Requirements for TIPS Sales.** Vendor shall ship, deliver, or provide ordered goods and services within a commercially reasonable time after acceptance of the order. If a delay in delivery is anticipated, Vendor shall notify the TIPS Member as to why delivery is delayed and provide an updated estimated time for completion. The TIPS Member may cancel the order if the delay is not commercially acceptable or not consistent with the Supplemental Agreement applicable to the order.

41. **Minimum Vendor License Requirements.** Vendor shall maintain, in current status, all federal, state, and local licenses, bonds and permits required for the operation of the business conducted by Vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of goods or services under the TIPS Agreement. TIPS and TIPS Members reserve the right to stop work and/or cancel a TIPS Sale or terminate this or any TIPS Sale Supplemental Agreement involving Vendor if Vendor's license(s) required to perform under this Agreement or under the specific TIPS Sale have expired, lapsed, are suspended or terminated subject to a 30-day cure period unless prohibited by applicable statue or regulation.

42. **Minimum Vendor Legal Requirements.** Vendor shall remain aware of and comply with this Agreement and all local, state, and federal laws governing the sale of products/services offered by Vendor under this contract. Such applicable laws, ordinances, and policies must be complied with even if not specified herein.

43. **Minimum Site Requirements for TIPS Sales (*when applicable to TIPS Sale*).**

Cleanup: When performing work on site at a TIPS Member's property, Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by the TIPS Member or as agreed by the parties. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Vendor shall not begin a project for which a TIPS Member has not prepared the site, unless Vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in the TIPS Sale Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered Sex Offender Restrictions: For work to be performed at schools, Vendor agrees that no employee of Vendor or a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are, or reasonably expected to be, present unless otherwise agreed by the TIPS Member. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the TIPS Sale at the TIPS Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Safety Measures: Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

Smoking: Persons working under Agreement shall adhere to the TIPS Member's or local smoking statutes, codes, ordinances, and policies.

44. **Payment for TIPS Sales.** TIPS Members may make payments for TIPS Sales directly to Vendor, Vendor's Authorized Reseller, or as otherwise agreed to in the applicable Supplemental Agreement after receipt of the invoice and in compliance with applicable payment statutes. Regardless of how payment is issued or received for a TIPS Sale, Vendor is responsible for all reporting and TIPS Administration Fee payment requirements as stated herein.

45. **Marketing.** Vendor agrees to allow TIPS to use their name and logo within the TIPS website, database, marketing materials, and advertisements unless Vendor negotiates this term to include a specific acceptable-use directive. Any use of TIPS' name and logo or any form of publicity, inclusive of press release, regarding this Agreement by Vendor must have prior approval from TIPS which will not be unreasonably withheld. Request may be made by email to tips@tips-usa.com. For marketing efforts directed to TIPS Members, Vendor must request and execute a separate Joint Marketing Disclaimer, at marketing@tips-usa.com, before TIPS can release contact information for TIPS Member entities for the purpose of marketing your TIPS contract(s). Vendor must adhere to strict Marketing Requirements once a disclaimer is executed. The Joint Marketing Disclaimer is a supplemental agreement specific to joint marketing efforts and has no effect on the terms of the TIPS Vendor Agreement. Vendor agrees that any images, photos, writing, audio, clip art,

music, or any other intellectual property ("Property") or Vendor Data utilized, provided, or approved by Vendor during the course of the joint marketing efforts are either the exclusive property of Vendor, or Vendor has all necessary rights, license, and permissions to utilize said Property in the joint marketing efforts. Vendor agrees that they shall indemnify and hold harmless TIPS and its employees, officers, agents, representatives, contractors, assignees, designees, and TIPS Members from any and all claims, damages, and judgments involving infringement of patent, copyright, trade secrets, trade or services marks, and any other intellectual or intangible property rights and/or claims arising from the Vendor's (including Vendor's officers', employees', agents', Authorized Resellers', subcontractors', licensees', or invitees') unauthorized use or distribution of Vendor Data and Property.

46. **Tax Exempt Status of TIPS Members.** Most TIPS Members are tax exempt entities and the laws and regulations applicable to the specific TIPS Member customer shall control.

47. **Automatic Renewal Limitation for TIPS Sales.** No TIPS Sale may incorporate an automatic renewal clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated into a TIPS Sale Supplemental Agreement shall only be valid and enforceable when Vendor received written confirmation of acceptance of the renewal term from the TIPS Member for the specific renewal term. The purpose of this clause is to avoid a TIPS Member inadvertently renewing an Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. Any TIPS Sale Supplemental Agreement containing an "Automatic Renewal" clause that conflicts with these terms is rendered void and unenforceable.

48. **Choice of Law Limitation for TIPS Sales.** Vendor agrees that if any "Choice of Law" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Choice of Law" applicable to the TIPS Sale agreement/contract between Vendor and TIPS Member shall be the state where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Choice of Law" clause that conflicts with these terms is rendered void and unenforceable.

49. **Venue Limitation for TIPS Sales.** Vendor agrees that if any "Venue" provision is included in any TIPS Sale Agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Venue" for any litigation or alternative dispute resolution shall be in the state and county where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Venue" clause that conflicts with these terms is rendered void and unenforceable.

50. **Indemnity Limitation for TIPS Sales.** Texas and other jurisdictions restrict the ability of governmental entities to indemnify others. Vendor agrees that if any "Indemnity" provision which requires the TIPS Member to indemnify Vendor is included in any TIPS sales agreement/contract between Vendor and a TIPS Member, that clause must either be stricken or qualified by including that such indemnity is only permitted, "to the extent permitted by the laws and constitution of [TIPS Member's State]" unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing an "Indemnity" clause that conflicts with these terms is rendered void and unenforceable.

51. **Arbitration Limitation for TIPS Sales.** Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause may not require that the arbitration is mandatory or binding. Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause provides for only voluntary and non-binding arbitration unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Arbitration" clause that conflicts with these terms is rendered void and unenforceable.

In Witness Whereof, the parties hereto, each acting under due and proper authority, have signed this Agreement.

Attachment 2

TIPS VENDOR AGREEMENT SIGNATURE FORM

TIPS RFP 240501 MRO (MAINTENANCE, REPAIR, AND OPERATIONS OF FACILITIES AND GROUNDS) SUPPLIES, EQUIPMENT, TOOL RENTAL, SALES AND SERVICES

Vendor Name: Hydromax USA LLC

Vendor Address: 3700 River Walk Drive, Suite 145

City: Flower Mound State: TX Zip Code: 75028

Vendor Authorized Signatory Name: Shane Majetich

Vendor Authorized Signatory Title: Vice President

Vendor Authorized Signatory Phone: (813) 305-6610

Vendor Authorized Signatory Email: shane.majetich@hydromaxusa.com

Vendor Authorized Signature: Shane Majetich Date: 6/20/24

(*The following is for TIPS completion only*)

TIPS Authorized Signatory Name: Dr. David Fitts

TIPS Authorized Signatory Title: Executive Director

TIPS Authorized Signature: David Wayne Fitts Date: 7/18/2024

Attachment 2

240501
Hydromax USA LLC
Supplier Response

Event Information

Number: 240501
Title: MRO (Maintenance, Repair, and Operations of Facilities and Grounds) Supplies, Equipment, Tool Rental, Sales and Services
Type: Request for Proposal
Issue Date: 5/2/2024
Deadline: 6/21/2024 03:00 PM (CT)
Notes: This is a solicitation issued by The Interlocal Purchasing System (TIPS), a department of Texas Region 8 Education Service Center. It is an Indefinite Delivery, Indefinite Quantity ("IDIQ") solicitation. It will result in contracts that provide, through adoption/"piggyback" an indefinite quantity of supplies/services, during a fixed period of time, to TIPS public entity and qualifying non-profit "TIPS Members" throughout the nation. Thus, there is no specific project or scope of work to review. Rather this solicitation is issued as a prospective award for utilization when any TIPS Member needs the goods or services offered during the life of the agreement.

IF YOU HOLD TIPS CONTRACTS 210304 MRO SUPPLIES AND EQUIPMENT YOU MUST RESPOND TO THIS SOLICITATION BECAUSE YOUR SPECIFIC CONTRACT IS BEING REPLACED BY THIS CONTRACT. IF YOU ALREADY HOLD TIPS CONTRACT 230505 MRO ("230505") OR 220605 MRO ("220605") YOU DO NOT NEED TO RESPOND TO THIS SOLICITATION UNLESS YOU WISH TO REPLACE 230505 OR 220605 AT THIS TIME. IF YOU HOLD 230505 OR 220605, CHOOSE TO RESPOND HEREIN, AND ARE AWARDED ON THIS CONTRACT, YOUR 230505 OR 220605 CONTRACT WILL BE TERMINATED AND REPLACED BY THIS CONTRACT. THERE IS NO ADVANTAGE TO REPLACING YOUR 230505 OR 220605 CONTRACT WITH THIS CONTRACT UNLESS YOU ARE DISPLEASED

Attachment 2

WITH SOME LIMITATION, PRICING/DISCOUNTS OR OTHERWISE, THAT YOUR ENTITY SUBMITTED IN YOUR ORIGINAL 230505 OR 220605 PROPOSAL.

Contact Information

Address: Region 8 Education Service Center
4845 US Highway 271 North
Pittsburg, TX 75686
Phone: +1 (866) 839-8477
Email: bids@tips-usa.com

Attachment 2

Hydromax USA LLC Information

Contact: Andrew Apgar
Address: 3700 River Walk Drive
Suite 145
Flower Mound, TX 75028
Phone: (863) 398-9202
Email: andrew.apgar@hydromaxusa.com
Web Address: www.hydromaxusa.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Andrew Apgar
Signature

andrew.apgar@hydromaxusa.com
Email

Submitted at 6/20/2024 09:00:14 AM (CT)

Requested Attachments

Vendor Agreement — 240501 Vendor Agreement.pdf

The Vendor Agreement must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, Vendor Name placed in the line provided at the top, and uploaded to this location. If Vendor has proposed deviations to the Vendor Agreement, Vendor may assert so in the Attribute Questions and those shall be addressed during evaluation.

Vendor Agreement Signature Form — 240501 Vendor Agreement Signature Form.pdf

The Vendor Agreement Signature Form must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. If Vendor has proposed deviations to the Vendor Agreement, Vendor may leave the signature line of this page blank and assert so in the Attribute Questions and those shall be addressed during evaluation.

Pricing Form 1 — 240501 Pricing Form 1.xlsx

Pricing Form 1 must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed as instructed, and uploaded to this location.

Pricing Form 2 — 240501 Pricing Form 2.xlsx

Pricing Form 2 must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed as instructed, and uploaded to this location.

Required Confidentiality Claim Form — 240501 Required Confidentiality Claim Form.pdf

The Required Confidentiality Claim Form must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. This is the only way for Vendor to assert confidentiality of any information submitted.

Reference Form — 240501 Reference Form.xls

The Reference Form must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. The Reference Form must be uploaded in Excel format.

Current Form W-9 — HUSA W-9 2024.pdf

Vendor must upload their current IRS Tax Form W-9. The legal name, EIN, and d/b/a's listed should match the information provided herein exactly. This form will be utilized by TIPS to properly identify your entity.

Alternate or Supplemental Pricing Documents — *No response*

Optional. If when completing Pricing Form 1 & Pricing Form 2 you direct TIPS to view additional, alternate, or supplemental pricing documentation, you may upload that documentation.

Vendor's Warranties, Terms, and Conditions (Supplemental Vendor Information Only) *No response*

Optional. If Vendor would like to display any standard warranties, terms, or conditions which are often applicable to their offerings for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

Supplemental Vendor Information (Supplemental Vendor Information Only) *No response*

Optional. If Vendor would like to display or include any brochures, promotional documents, marketing materials, or other Vendor Information for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

Certificates & Licenses (Supplemental Vendor Information Only) *No response*

Optional. If Vendor would like to display any applicable certificates or licenses (including HUB certificates) for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

Vendor Logo (Supplemental Vendor Information Only) *No response*

Optional. If Vendor desires that their logo be displayed on their public TIPS profile for TIPS and TIPS Member viewing, Vendor may upload that logo at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

Disclosure of Lobbying Activities - Standard Form - LLL *No response*

Do not upload this form unless Vendor has reportable lobbying activities. There are Attributes entitled, "2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment – Continued." Properly respond to those Attributes and only upload this form if applicable/instructed. If upload is required based on your response to those Attributes, the Disclosure of Lobbying Activities – Standard Form - LLL must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location.

Conflict of Interest Questionnaire - Form CIQ *No response*

Do not upload this form unless you have a reportable conflict with TIPS. There is an Attribute entitled "Conflict of Interest Questionnaire Requirement" immediately followed by an Attribute entitled "Conflict of Interest Questionnaire Requirement – Form CIQ – Continued." Properly respond to those Attributes and only upload this form if applicable/instructed. If upload is required based on your response to those Attributes, the Conflict of Interest Questionnaire – Form CIQ must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded at this location.

Bid Attributes

1	**Disadvantaged/Minority/Women Business & Federal HUBZone** Some participating public entities are required to seek Disadvantaged/Minority/Women Business & Federal HUBZone ("D/M/WBE/Federal HUBZone") vendors. Does Vendor certify that their entity is a D/M/WBE/Federal HUBZone vendor? If you respond "Yes," you must upload current certification proof in the appropriate "Response Attachments" location. NO

Attachment 2

2 Historically Underutilized Business (HUB)

Some participating public entities are required to seek Historically Underutilized Business (HUB) vendors as defined by the Texas Comptroller of Public Accounts Statewide HUB Program. Does Vendor certify that their entity is a HUB vendor?

If you respond "Yes," you must upload current certification proof in the appropriate "Response Attachments" location.

No

3 National Coverage

Can the Vendor provide its proposed goods and services to all 50 US States?

Yes - All 50 States

4 States Served

If Vendor answered "No" to the question entitled "National Coverage," please list all states where vendor can provide the goods and services proposed directly below. Your response may dictate which potential TIPS Member customers consider purchasing your offerings.

No response

5 Description of Vendor Entity and Vendor's Goods & Services

If awarded, this description of Vendor and Vendor's goods and services will appear on the TIPS website for customer/public viewing.

Hydromax USA performs water and wastewater asset management services, including: valve assessment, fire hydrant testing and maintenance, flushing, unidirectional flushing, leak detection, pipeline condition assessment, sewer cleaning, sewer CCTV inspection, smoke testing, flow metering, SONAR, LiDAR, and multi-sensor inspections.

6 Primary Contact Name

Please identify the individual who will be primarily responsible for all TIPS matters and inquiries for the duration of the contract.

Andrew Apgar

7 Primary Contact Title

Primary Contact Title

Vice President of Sales

8 Primary Contact Email

Please enter a valid email address that will definitely reach the Primary Contact.

andrew.apgar@hydromaxusa.com

9 Primary Contact Phone

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

Please provide the accurate and current phone number where the individual who will be primarily responsible for all TIPS matters and inquiries for the duration of the contract can be reached directly.

8633989202

Attachment 2

10 **Primary Contact Fax**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

8178872317

11 **Primary Contact Mobile**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

863989202

12 **Secondary Contact Name**

Please identify the individual who will be secondarily responsible for all TIPS matters and inquiries for the duration of the contract.

Shane Majetich

13 **Secondary Contact Title**

Secondary Contact Title

Vice President

14 **Secondary Contact Email**

Please enter a valid email address that will definitely reach the Secondary Contact.

shane.majetich@hydromaxusa.com

15 **Secondary Contact Phone**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

Please provide the accurate and current phone number where the individual who will be secondarily responsible for all TIPS matters and inquiries for the duration of the contract can be reached directly.

8133056610

16 **Secondary Contact Fax**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

8178872317

17 **Secondary Contact Mobile**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

8133056610

18 **Administration Fee Contact Name**

Please identify the individual who will be responsible for all payment, accounting, and other matters related to Vendor's TIPS Administration Fee due to TIPS for the duration of the contract.

Andrew Apgar

19 **Administration Fee Contact Email**

Please enter a valid email address that will definitely reach the Administration Fee Contact.

andrew.apgar@hydromaxusa.com

Attachment 2

20 Administration Fee Contact Phone

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

8633989202

21 Purchase Order and Sales Contact Name

Please identify the individual who will be responsible for receiving and processing purchase orders and sales under the TIPS Contract.

Andrew Apgar

22 Purchase Order and Sales Contact Email

Please enter a valid email address that will definitely reach the Purchase Order and Sales Contact.

andrew.apgar@hydromaxusa.com

23 Purchase Order and Sales Contact Phone

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

8633989202

24 Company Website

Company Website (Format - www.company.com)

hydromaxusa.com

25 Entity D/B/A's and Assumed Names

You must confirm that you are responding to this solicitation under your legal entity name. Go now to your Supplier Profile in this eBid System and confirm that your profile reflects your "Legal Name" as it is listed on your W9.

In this question, please identify all of your entity's assumed names and D/B/A's. Please note that you will be identified publicly by the Legal Name under which you respond to this solicitation unless you organize otherwise with TIPS after award.

No response

26 Primary Address

Primary Address

3700 River Walk Drive, Suite 145

27 Primary Address City

Primary Address City

Flower Mound

28 Primary Address State

Primary Address State (2 Digit Abbreviation)

TX

29 Primary Address Zip

Primary Address Zip

75028

Attachment 2

30 Search Words Identifying Vendor

Please list all search words and phrases to be included in the TIPS database related to your entity. ***Do not*** list words which are not associated with the bid category/scope (See bid title for general scope). This will help users find you through the TIPS website search function. You may include product names, manufacturers, specialized services, and other words associated with the scope of this solicitation.

AWWA, M44, M17, water, valve, hydrant, leak, sewer, wastewater.

31 Certification of Vendor Residency (Required by the State of Texas)

Does Vendor's parent company or majority owner:

(A) have its principal place of business in Texas; ***or*** (B) employ at least 500 persons in Texas?

Texas Education Code Section 44.031 requires that this information be considered in evaluation for certain contracts. However, Vendor response does not affect points, scoring, or potential award.

Yes

32 Vendor's Principal Place of Business (City)

In what city is Vendor's principal place of business located?

Flower Mound

33 Vendor's Principal Place of Business (State)

In what state is Vendor's principal place of business located?

Texas

34 Vendor's Years in Business

How many years has the business submitting this proposal been operating in its current capacity and field of work?

20

35 Certification Regarding Entire TIPS Agreement

Vendor agrees that, if awarded, Vendor's final TIPS Contract will consist of the provisions set forth in the finalized TIPS Vendor Agreement, Vendor's responses to these attribute questions, and: (1) The TIPS solicitation document resulting in this Agreement; (2) Any addenda or clarifications issued in relation to the TIPS solicitation; (3) All solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor's entire proposal response to the TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, accepted pricing, accepted responses to questions, and accepted written clarifications of Vendor's proposal, and; any properly included attachments to the TIPS Contract.

Does Vendor agree?

Yes, Vendor agrees

Attachment 2

36 **Minimum Percentage Discount Offered to TIPS Members on all Goods and Services (READ CAREFULLY)**

Please read thoroughly and carefully as an error on your response can render your contract award unusable.

TIPS Members often turn to TIPS Contracts for ease of use and to receive discounted pricing.

What is the minimum percentage discount that you can offer TIPS Members off of all goods and service pricing (whether offered through Pricing Form 1, Pricing Form 2, or in another accepted format) that you offer? Only limited goods/services specifically identified and excluded from this discount in Vendor's original proposal may be excluded from this discount.

Vendor must respond with a percentage from 0%-100%. The percentage discount that you input below will be applied to your "Catalog Pricing", as defined in the solicitation, for all TIPS Sales made during the life of the contract. You cannot alter this percentage discount once the solicitation legally closes. You will always be required to discount every TIPS Sale by the percentage included below with the exception of limited goods/services specifically identified and excluded from this discount in Vendor's original proposal. If you add goods or services to your "Catalog Pricing" during the life of the contract, you will be required to sell those new items with this discount applied.

Example: In this example, you enter a 10% minimum percentage discount below. In year-one of your TIPS Contract, your published "Catalog Pricing" (website/store/published pricing) for "Tablet A" is $100 and for "Tablet Set-Up Service" is $100. In this example, you must sell those items under the TIPS Contract at the proposed 10% discounted price of: "Tablet A" - $90, "Tablet Set-Up Service" - $90. In year two of your TIPS Contract, you update your "Catalog Pricing" with the market. You add "Tablet B" to your "Catalog Pricing" for $200 and have increased the price of "Tablet A" to $110 and the price of "Tablet Set-Up Service" to $110. In this example, after the "Catalog Pricing" update, you must still sell those items under the TIPS Contract at the proposed 10% discounted price of: "Tablet A" - $99, "Tablet Set-Up Service" - $99, and "Tablet B" - $180.00.

With the exception of limited goods/services specifically identified and excluded from this discount in Vendor's original proposal, if you cannot honor the discount on all goods and items now included or which may be added in the future with certainty, then you should offer a lesser discount percentage below.

What is the minimum percentage discount that you can offer TIPS Members off of all goods and service pricing (whether offered through Pricing Form 1, Pricing Form 2, or in another accepted format) that you offer?

0%

37 **Honoring Vendor's Minimum Percentage Discount**

Vendor is asked in these Attribute Questions to provide a Minimum Percentage Discount offered to TIPS Members on all goods and services sold under the TIPS Contract. Points will be assigned for your response and scoring of your proposal will be affected. A "YES" answer will be awarded the maximum 10 points and a "NO" answer will be awarded 0 points.

Does Vendor agree to honor the Minimum Percentage Discount off of their TIPS "Catalog Pricing" that Vendor proposed for all TIPS Sales made for the duration of the TIPS Contract?

Yes, Vendor agrees

38 **Volume and Additional Discounts**

In addition to the Minimum Percentage Discount proposed herein, does Vendor ever expect and intend to offer additional, greater, or volume discounts to TIPS Members?

Point(s) may be assigned for your response in the category of "Pricing" during scoring and evaluation.

No

Attachment 2

39	**"Catalog Pricing" and Pricing Requirements** **This is a requirement of the TIPS Contract and is non-negotiable.** In this solicitation and resulting contract, "Catalog Pricing" shall be defined as: "The then available list of goods or services, in the most current listing regardless of date, that takes the form of a catalog, price list, price schedule, shelf-price or other viewable format that: A. is regularly maintained by the manufacturer or Vendor of an item; and B. is either published or otherwise available for review by TIPS or a customer during the purchase process; C. to which the Minimum Percentage Discount proposed by the proposing Vendor may be applied. If awarded on this TIPS Contract, for the duration of the contract, Vendor agrees to provide, upon request, their then current "Catalog Pricing." Or, in limited circumstances where Vendor has proposed the Percentage Mark-Up method of pricing in this proposal, proof of Vendor's "cost" may be accepted by TIPS in place of catalog pricing. YES
40	**EXCEPTIONS & DEVIATIONS TO TIPS STANDARD TERMS AND CONDITIONS** Vendor agrees that, if awarded, Vendor's final TIPS Contract will consist of the provisions set forth in the finalized TIPS Vendor Agreement, Vendor's responses to these attribute questions, and: (1) The TIPS solicitation document resulting in this Agreement; (2) Any addenda or clarifications issued in relation to the TIPS solicitation; (3) All solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor's entire proposal response to the TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, accepted pricing, accepted responses to questions, and accepted written clarifications of Vendor's proposal, and; any properly included attachments to the TIPS Contract. In the event of conflict between the terms of the finalized Vendor Agreement and one of the incorporated documents the terms and conditions which are in the best interest of governmental/qualifying non-profit TIPS Members shall control at TIPS sole discretion. If Vendor responds, "No, Vendor does not agree" to this Attribute, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration. This is the only proper way to submit proposed deviations for TIPS consideration. TIPS reserves the right to accept, decline, or modify Vendor's requested negotiated terms. For this reason, answering "No, Vendor does not agree" may ultimately delay or prevent award. Does Vendor agree with TIPS standard terms and conditions as presented in the TIPS solicitation document (RFP, RCSP, RFQ, or other) and the TIPS Vendor Agreement document? Yes, Vendor agrees

Attachment 2

4.1	**TIPS Sales Reporting Requirements** **This is a requirement of the TIPS Contract and is non-negotiable.** By submitting this proposal, Vendor certifies that Vendor will properly report all TIPS sales. With the exception of TIPS Automated Vendors, who have signed an exclusive agreement with TIPS regarding reporting, all TIPS Sales must be reported to TIPS by either: (1) Emailing the purchase order or similar purchase document (with Vendor's Name, as known to TIPS, and the TIPS Contract Name and Number included) to TIPS at tipspo@tips-usa.com with "Confirmation Only" in the subject line of the email within three business days of Vendor's acceptance of the order, or; (2) Within 3 business days of the order being accepted by Vendor, Vendor must login to the TIPS Vendor Portal and successfully self-report all necessary sale information within the Vendor Portal and confirm that it shows up accurately on your current Vendor Portal statement. No other method of reporting is acceptable unless agreed to by the Parties in writing. Failure to report all sales pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion.
4.2	**TIPS Administration Fee Requirement and Acknowledgment** **This is a requirement of the TIPS Contract and is non-negotiable.** The collection of fees by TIPS, a government entity, for performance of these procurement services is required pursuant to Texas Government Code Section 791.011 et. seq. The TIPS Administration Fee is the amount legally owed by Vendor to TIPS for TIPS Sales made by Vendor. The TIPS Administration Fee amount is typically a set percentage of each TIPS Sale legally due to TIPS, but the exact TIPS Administration Fee for this Contract is published in the corresponding RFP or RCSP document. TIPS Administration Fees are due to TIPS immediately upon Vendor's receipt of payment, including partial payment, for a TIPS Sale. By submitting a proposal, Vendor agrees that it has read, understands, and agrees to the published TIPS Administration Fee amount, calculation, and payment requirements. By submitting a proposal Vendor further confirms that all TIPS Pricing includes the TIPS Administration Fee and Vendor will not show adding the TIPS Administration Fee as a charge or line-item in any TIPS Sale.
4.3	**TIPS Member Access to Vendor Proposal & Documentation** **This is a requirement of the TIPS Contract and is non-negotiable.** Notwithstanding any other information provided in this solicitation or Vendor designation of certain documentation as confidential or proprietary, Vendor's submission of this proposal constitutes Vendor's express consent to the disclosure of Vendor's comprehensive proposal, including any information deemed confidential or proprietary, **to TIPS Members**. The proposing Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of information or documentation to TIPS Members or by TIPS Members. By submitting this proposal, Vendor certifies the foregoing.

Attachment 2

44	**Non-Collusive Bidding Certificate** **This is a requirement of the TIPS Contract and is non-negotiable.** By submission of this proposal, the Vendor certifies that: 1) This proposal has been independently arrived at without collusion with any other entity, bidder, or with any competitor; 2) This proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other bidder, competitor or potential competitor: 3) No attempt has been or will be made to induce any other person, partnership or corporation to modify, submit, or not to submit a bid or proposal; and 4) The person signing this bid or proposal certifies that they are duly authorized to execute this proposal/contract on behalf of Vendor and they have fully informed themselves regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the bidder as well as to the person signing in its behalf;
45	**Antitrust Certification Statements (Tex. Government Code § 2155.005)** **This is a requirement of the TIPS Contract and is non-negotiable.** By submission of this bid or proposal, Vendor certifies under penalty of perjury of the laws of the State of Texas that: (1) I am duly authorized to execute this proposal/contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Vendor) identified herein; (2) In connection with this proposal, neither I nor any representative of Vendor has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15; (3) In connection with this proposal, neither I nor any representative of the Vendor has violated any federal antitrust law; (4) Neither I nor any representative of Vendor has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.
46	**Limitation on Out-of-State Litigation - Texas Business and Commerce Code § 272** **This is a requirement of the TIPS Contract and is non-negotiable.** Texas Business and Commerce Code § 272 prohibits a construction contract, or an agreement collateral to or affecting the construction contract, from containing a provision making the contract or agreement, or any conflict arising under the contract or agreement, subject to another state's law, litigation in the courts of another state, or arbitration in another state. If included in Texas construction contracts, such provisions are voidable by a party obligated by the contract or agreement to perform the work. By submission of this proposal, Vendor acknowledges this law and ***if Vendor enters into a construction contract with a Texas TIPS Member*** under this procurement, Vendor certifies compliance.

Attachment 2

47	**Required Confidentiality Claim Form** **This is a requirement of the TIPS Contract and is non-negotiable.** TIPS provides the required TIPS Confidentiality Claim Form in the "Attachments" section of this solicitation. Vendor must execute this form by either signing and waiving any confidentiality claim, or designating portions of Vendor's proposal confidential. If Vendor considers any portion of Vendor's proposal to be confidential and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code or other law(s) and orders, Vendor must have identified the claimed confidential materials through proper execution of the Confidentiality Claim Form. If TIPS receives a public information act or similar request, any responsive documentation not deemed confidential by you in this manner will be automatically released. For Vendor documents deemed confidential by you in this manner, TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law, including Attorney General determination and opinion. Notwithstanding any other Vendor designation of Vendor's proposal as confidential or proprietary, Vendor's submission of this proposal constitutes Vendor's agreement that proper execution of the required TIPS Confidentiality Claim Form is the only way to assert any portion of Vendor's proposal as confidential.
48	**Non-Discrimination Statement and Certification** **This is a requirement of the TIPS Contract and is non-negotiable.** In accordance with Federal civil rights law, all U.S. Departments, including but not limited to the USDA, USDE, FEMA, are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by federal funds (not all bases apply to all programs). Vendor certifies that Vendor will comply with applicable Non-Discrimination and Equal Opportunity provisions set forth in TIPS Member Customers' policies and other regulations at the local, state, and federal levels of governments. ☑ Yes, I certify
49	**Limitation of Vendor Indemnification and Similar Clauses** **This is a requirement of the TIPS Contract and is non-negotiable.** TIPS, a department of Region 8 Education Service Center, a political subdivision, and local government entity of the State of Texas, is prohibited from indemnifying third-parties (pursuant to the Article 3, Section 52 of the Texas Constitution) except as otherwise specifically provided for by law or as ordered by a court of competent jurisdiction. Article 3, Section 52 of the Texas Constitution states that "no debt shall be created by or on behalf of the State … " and the Texas Attorney General has opined that a contractually imposed obligation of indemnity creates a "debt" in the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Thus, contract clauses which require TIPS to indemnify Vendor, pay liquidated damages, pay attorney's fees, waive Vendor's liability, or waive any applicable statute of limitations must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas." Does Vendor agree? ☑ Yes, I Agree

Attachment 2

50 **Alternative Dispute Resolution Limitations**

This is a requirement of the TIPS Contract and is non-negotiable.

TIPS, a department of Region 8 Education Service Center, a political subdivision, and local government entity of the State of Texas, does not agree to binding arbitration as a remedy to dispute and no such provision shall be permitted in this Agreement with TIPS. Vendor agrees that any claim arising out of or related to this Agreement, except those specifically and expressly waived or negotiated within this Agreement, may be subject to non-binding mediation at the request of either party to be conducted by a mutually agreed upon mediator as prerequisite to the filing of any lawsuit arising out of or related to this Agreement. Mediation shall be held in either Camp or Titus County, Texas. Agreements reached in mediation will be subject to the approval by the Region 8 ESC's Board of Directors, authorized signature of the Parties if approved by the Board of Directors, and, once approved by the Board of Directors and properly signed, shall thereafter be enforceable as provided by the laws of the State of Texas.

Does Vendor agree?

Yes, Vendor agrees

51 **No Waiver of TIPS Immunity**

This is a requirement of the TIPS Contract and is non-negotiable.

Vendor agrees that nothing in this Agreement shall be construed as a waiver of sovereign or government immunity; nor constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department. The failure to enforce, or any delay in the enforcement, of any privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department under this Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.

Does Vendor agree?

☑ Yes, Vendor agrees

52 **Payment Terms and Funding Out Clause**

This is a requirement of the TIPS Contract and is non-negotiable.

Vendor agrees that TIPS and TIPS Members shall not be liable for interest or late-payment fees on past-due balances at a rate higher than permitted by the laws or regulations of the jurisdiction of the TIPS Member.

Funding-Out Clause: Vendor agrees to abide by the applicable laws and regulations, including but not limited to Texas Local Government Code § 271.903, or any other statutory or regulatory limitation of the jurisdiction of any TIPS Member, which requires that contracts approved by TIPS or a TIPS Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body.

Does Vendor agree?

☑ Yes, Vendor agrees

53 **Certification Regarding Prohibition of Certain Terrorist Organizations (Tex. Gov. Code 2270)**

Vendor certifies that Vendor is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

Does Vendor certify?

Yes, Vendor certifies

Attachment 2

54	**Certification Regarding Prohibition of Boycotting Israel (Tex. Gov. Code 2271)** If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement or any agreement with a TIPS Member under this procurement has value of $100,000 or more, the following certification shall apply; otherwise, this certification is not required. Vendor certifies, where applicable, that neither the Vendor, nor any affiliate, subsidiary, or parent company of Vendor, if any, boycotts Israel, and Vendor agrees that Vendor and Vendor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term “boycott” shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory but does not include an action made for ordinary business purposes. When applicable, does Vendor certify? Yes, Vendor certifies
55	**Certification Regarding Prohibition of Contracts with Certain Foreign-Owned Companies (Tex. Gov. Code 2274)** Certain public entities are prohibited from entering into a contract or other agreement relating to critical infrastructure that would grant Vendor direct or remote access to or control of critical infrastructure in this state, excluding access specifically allowed by a customer for product warranty and support purposes. Vendor certifies that neither it nor its parent company nor any affiliate of Vendor or its parent company, is (1) owned by or the majority of stock or other ownership interest of the company is held or controlled by individuals who are citizens of China, Iran, North Korea, Russia, or a designated country; (2) a company or other entity, including governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or a designated country; or (3) headquartered in China, Iran, North Korea, Russia, or a designated country. For purposes of this certification, “critical infrastructure” means “a communication infrastructure system, cybersecurity system, electric grid, hazardous waste treatment system, or water treatment facility.” Vendor certifies that Vendor will not grant direct or remote access to or control of critical infrastructure, except for product warranty and support purposes, to prohibited individuals, companies, or entities, including governmental entities, owned, controlled, or headquartered in China, Iran, North Korea, Russia, or a designated country, as determined by the Governor. When applicable, does Vendor certify? Yes, Vendor certifies

Attachment 2

56 Certification Regarding Prohibition of Discrimination Against Firearm and Ammunition Industries (Tex. Gov. Code 2274)

If (a) Vendor is not a sole proprietorship; (b) Vendor has at least ten (10) full-time employees; and (c) this Agreement or any Supplemental Agreement with certain public entities have a value of at least $100,000 that is paid wholly or partly from public funds; (d) the Agreement is not excepted under Tex. Gov. Code 2274 and (e) the purchasing public entity has determined that Vendor is not a sole-source provider or the purchasing public entity has not received any bids from a company that is able to provide this written verification, the following certification shall apply; otherwise, this certification is not required.

Vendor certifies that Vendor, or association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary parent company, or affiliate of these entities or associations, that exists to make a profit, does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of this contract against a firearm entity or firearm trade association.

For purposes of this Agreement, “discriminate against a firearm entity or firearm trade association” shall mean, with respect to the entity or association, to: “(1) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (2) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (3) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association.”

“Discrimination against a firearm entity or firearm trade association” does not include: “(1) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and (2) a company’s refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency, or for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity’s or association’s status as a firearm entity or firearm trade association.”

When applicable, does Vendor certify?

Yes, Vendor certifies

57 Certification Regarding Termination of Contract for Non-Compliance (Tex. Gov. Code 552.374)

If Vendor is not a governmental body and (a) this Agreement or any Supplemental Agreement with a public entity has a stated expenditure of at least $1 million in public funds for the purchase of goods or services by certain public entities; or (b) this Agreement or any Supplemental Agreement results in the expenditure of at least $1 million in public funds for the purchase of goods or services by certain public entities in their fiscal year, the following certification shall apply; otherwise, this certification is not required.

As required by Tex. Gov. Code 552.374, the following statement is included in the RFP and the Agreement (unless the Agreement is (1) related to the purchase or underwriting of a public security; (2) is or may be used as collateral on a loan; or (3) proceeds from which are used to pay debt service of a public security of loan): “The requirements of Subchapter J, Chapter 552, Government Code, may apply to this solicitation and Agreement and the Vendor agrees that this Agreement and any applicable Supplemental Agreement can be terminated if Vendor knowingly or intentionally fails to comply with a requirement of that subchapter.”

Pursuant to Chapter 552 of the Texas Government Code, Vendor certifies that Vendor shall: (1) preserve all contracting information related to this Agreement as provided by the records retention requirements applicable to TIPS or the purchasing TIPS Member for the duration of the Agreement; (2) promptly provide to TIPS or the purchasing TIPS Member any contracting information related to the Agreement that is in the custody or possession of Vendor on request of TIPS or the purchasing TIPS Member; and (3) on completion of the Agreement, either (a) provide at no cost to TIPS or the purchasing TIPS Member all contracting information related to the Agreement that is in the custody or possession of Vendor, or (b) preserve the contracting information related to the Agreement as provided by the records retention requirements applicable to TIPS or the purchasing TIPS Member.

When applicable, does Vendor certify?

Yes, Vendor certifies

Attachment 2

58 **Certification Regarding Prohibition of Boycotting Certain Energy Companies (Tex. Gov. Code 2274)**

If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement or any Supplemental Agreement with certain public entities has a value of $100,000 or more that is to be paid wholly or partly from public funds, the following certification shall apply; otherwise, this certification is not required.

Vendor certifies that Vendor, or any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of these entities or business associations, if any, do not boycott energy companies and will not boycott energy companies during the term of the Agreement or any applicable Supplemental Agreement.

For purposes of this certification the term “company” shall mean an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, that exists to make a profit.

The term “boycott energy company” shall mean “without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company (a) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law, or (b) does business with a company described by paragraph (a).” (See Tex. Gov. Code 809.001).

When applicable, does Vendor certify?

Yes, Vendor certifies

59 **Felony Conviction Notice - Texas Education Code 44.034**

Texas Education Code, Section 44.034, Notification of Criminal History, Subsection (a), states, "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.”

Subsection (b) states, "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.”

Subsection (c) states, "This section does not apply to a publicly held corporation.

Vendor certifies one of the following:

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable, or;

B. My firm is not owned nor operated by anyone who has been convicted of a felony, or;

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

If Vendor responds with Option (C), Vendor is required to provide information in the next attribute.

B. My firm is not owned nor operated by felon.

Attachment 2

60 **Felony Conviction Notice - Texas Education Code 44.034 - Continued**

If Vendor selected Option (C) in the previous attribute, Vendor must provide the following information herein:

1. Name of Felon(s)
2. The Felon(s) title/role in Vendor's entity, and
3. Details of Felon(s) Conviction(s).

No response

61 **Conflict of Interest Questionnaire Requirement**

Vendor agrees that it has looked up, read, and understood the current version of Texas Local Government Code Chapter 176 which generally requires disclosures of conflicts of interests by Vendor hereunder if Vendor:

(1) has an employment or other business relationship with a local government officer of our local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of our local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of our local governmental entity.

(4) Any other financial, commercial, or familial relationship with our local government that may warrant reporting under this statute.

Does Vendor certify that it has NO reportable conflict of interest?

Yes, Vendor certifies - VENDOR HAS NO CONFLICT

62 **Conflict of Interest Questionnaire Requirement - Form CIQ - Continued**

If you responded "No, Vendor does not certify - VENDOR HAS CONFLICT" to the Conflict of Interest Questionnaire question above, you are required by law to fully execute and upload the form attachment entitled "Conflict of Interest Questionnaire - Form CIQ." If you accurately claimed no conflict above, you may disregard the form attachment entitled "Conflict of Interest Questionnaire - Form CIQ."

Have you uploaded this form if applicable?

Not Applicable

63 **Upload of Current W-9 Required**

Vendors are required by TIPS to upload a current, accurate W-9 Internal Revenue Service (IRS) Tax Form for your entity. This form will be utilized by TIPS to properly identify your entity.

You must confirm that you are responding to this solicitation under your legal entity name. Go now to your Supplier Profile in this eBid System and confirm that your profile reflects your "Legal Name" as it is listed on your W9.

64 **Regulatory Good Standing Certification**

Does Vendor certify that its entity is in good standing will all government entities and agencies, whether local, state, or federal, that regulate any aspect of Vendor's field of work or business operations?

If Vendor selects "No", Vendor must provide explanation on the following attribute question.

Yes, Vendor certifies

Attachment 2

65 **Regulatory Good Standing Certification - Explanation - Continued**

If Vendor responded to the prior attribute that "No", Vendor is not in good standing, Vendor must provide an explanation of that lack of good standing here for TIPS consideration.

No response

66 **Instructions Only - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**

Instructions for Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

1. By answering yes to the next Attribute question below, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participants,” “person,” “primary covered transaction,” “principal,” “proposal” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction” without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.

Attachment 2

67	**Suspension or Debarment Certification** Read the instructions in the attribute above and then answer the following accurately. Vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Does Vendor certify? Yes, Vendor certifies
68	**Vendor Certification of Criminal History - Texas Education Code Chapter 22** Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district pursuant to this law. **DEFINITIONS** **Covered employees:** Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students. **Disqualifying criminal history:** Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state. **Vendor certifies:** **NONE (Section A):** None of the employees of Vendor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Vendor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided under this procurement. **OR** **SOME (Section B):** Some or all of the employees of Vendor and any subcontractor are covered employees. If this box is checked, I further certify that: (1) Vendor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history; (2) If Vendor receives information that a covered employee subsequently has a reported criminal history, Vendor will immediately remove the covered employee from contract duties and notify the purchasing entity in writing within 3 business days; (3) Upon request, Vendor will provide the purchasing entity with the name and any other requested information of covered employees so that the purchasing entity may obtain criminal history record information on the covered employees; (4) If the purchasing entity objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Vendor agrees to discontinue using that covered employee to provide services at the purchasing entity. Which option does Vendor certify? Yes, I certify - NONE (Section A)

Attachment 2

69	**Certification Regarding "Choice of Law" Terms with TIPS Members** Vendor agrees that if any "Choice of Law" provision is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Choice of Law" applicable to the sales agreement/contract between Vendor and TIPS Member shall be the state where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Choice of Law" clause that conflicts with these terms is rendered void and unenforceable. If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration. Does Vendor agree? Yes, Vendor agrees
70	**Certification Regarding "Venue" Terms with TIPS Members** Vendor agrees that if any "Venue" provision is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Venue" for any litigation or alternative dispute resolution is shall be in the state and county where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Venue" clause that conflicts with these terms is rendered void and unenforceable. If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration. Does Vendor agree? Yes, Vendor agrees
71	**Certification Regarding "Automatic Renewal" Terms with TIPS Members** Vendor agrees that no TIPS Sale may incorporate an "Automatic Renewal" clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated into a TIPS Sale Supplemental Agreement shall only be valid and enforceable when Vendor received written confirmation of acceptance of the renewal term from the TIPS Member for the specific renewal term. The purpose of this clause is to avoid a TIPS Member inadvertently renewing a Supplemental Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. Any TIPS Sale Supplemental Agreement containing an "Automatic Renewal" clause that conflicts with these terms is rendered void and unenforceable. If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration. Does Vendor agree? Yes, Vendor agrees

Attachment 2

72	**Certification Regarding "Indemnity" Terms with TIPS Members** Texas and other jurisdictions restrict the ability of governmental entities to indemnify others. Vendor agrees that if any "Indemnity" provision which requires the TIPS Member to indemnify Vendor is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must either be stricken or qualified by including that such indemnity is only permitted, "to the extent permitted by the laws and constitution of [TIPS Member's State]" unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing an "Indemnity" clause that conflicts with these terms is rendered void and unenforceable. If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration. Does Vendor agree? Yes, Vendor agrees
73	**Certification Regarding "Arbitration" Terms with TIPS Members** Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause may ***not*** require that the arbitration is mandatory or binding. Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause provides for only voluntary and non-binding arbitration unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a “Arbitration” clause that conflicts with these terms is rendered void and unenforceable. If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration. Does Vendor agree? Yes, Vendor agrees
74	**2 CFR PART 200 AND FEDERAL CONTRACT PROVISIONS EXPLANATION** TIPS and TIPS Members will sometimes seek to make purchases with federal funds. In accordance with 2 C.F.R. Part 200 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (sometimes referred to as “EDGAR”),Vendor's response to the following questions labeled "2 CFR Part 200 or Federal Provision" will indicate Vendor's willingness and ability to comply with certain requirements which may be applicable to TIPS purchases paid for with federal funds, if accepted by Vendor. Your responses to the following questions labeled "2 CFR Part 200 or Federal Provision" will dictate whether TIPS can list this awarded contract as viable to be considered for a federal fund purchase. **Failure to certify all requirements labeled "2 CFR Part 200 or Federal Provision" will mean that your contract is listed as not viable for the receipt of federal funds. However, it will not prevent award.** If you do enter into a TIPS Sale when you are accepting federal funds, the contract between you and the TIPS Member will likely require these same certifications.

Attachment 2

75	**2 CFR Part 200 or Federal Provision - Vendor Willingness to Accept Federal Funds** This certification is not required by federal law. However, TIPS Members are public entities and qualifying non-profits which often receive federal funding and grants (ESSER, CARES Act, EDGAR, etc.) ***Accepting such funds often requires additional required certifications and responsibilities for Vendor.*** The following attribute questions include these required certifications. Your response to this questions, the following certifications, and other factors will determine whether your contract award will be deemed as eligible for federal fund expenditures by TIPS Members. If awarded, is Vendor willing to accept payment for goods and services offered under this contract paid for by a TIPS Member with federal funds? Yes
76	**2 CFR Part 200 or Federal Provision - Contracts** Contracts for more than the simplified acquisition threshold currently set at $250,000 (2 CFR § 200.320), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Notice: Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserve all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party. Does vendor agree? Yes, Vendor agrees
77	**2 CFR Part 200 or Federal Provision - Termination** Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000) Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserve the right to terminate any agreement in excess of $10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TIPS Members reserve the right to terminate any agreement in excess of $10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The Vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS. Does vendor agree? Yes, Vendor agrees

Attachment 2

78	**2 CFR Part 200 or Federal Provision - Clean Air Act** Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Pursuant to the Clean Air Act, et al above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members require that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to comply with all of the above regulations, including all of the terms listed and referenced therein. Does vendor agree? Yes, Vendor agrees
79	**2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment** Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members require the proposer certify that during the term and during the life of any contract with ESC Region 8 and TIPS Members resulting from this procurement process the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). Does Vendor agree? Yes, Vendor agrees

Attachment 2

80	**2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment - Continued** Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure. **The undersigned certifies, to the best of his or her knowledge and belief, that:** (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “disclosure Form to Report Lobbying,” in accordance with its instructions. (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding $100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly. Does Vendor certify that it has NOT lobbied as described herein? Yes, Vendor certifies - NO Reportable Lobbying

81	**2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment - Continued** If you answered "No, Vendor does not certify - Lobbying to Report" to the above attribute question, you must download, read, execute, and upload the attachment entitled "Disclosure of Lobbying Activities - Standard Form - LLL", as instructed, to report the lobbying activities you performed or paid others to perform.

82	**2 CFR Part 200 or Federal Provision - Federal Rule** Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of $100,000) Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of $250,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). Does vendor certify compliance? Yes, Vendor certifies

Attachment 2

83	**2 CFR Part 200 or Federal Provision - Procurement of Recovered Materials** A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include: (1) procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; (2) procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. Does vendor certify that it is in compliance with these provisions? Yes, Vendor certifies
84	**2 CFR Part 200 or Federal Provision - Rights to Inventions** If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Pursuant to the above, when the foregoing applies to ESC Region 8 and TIPS Members, Vendor certifies that during the term of an award resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in the Federal rule above. Does vendor certify? Yes, Vendor certifies

Attachment 2

85	**2 CFR Part 200 or Federal Provision - Domestic Preferences for Procurements and Compliance with Buy America Provisions** As appropriate and to the extent consistent with law, TIPS Member Customers, to the greatest extent practicable under a Federal award, may provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). Vendor agrees that the requirements of this section will be included in all subawards including all contracts and purchase orders for work or products under this award, to the greatest extent practicable under a Federal award. For purposes of 2 CFR Part 200.322, “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stag through the application of coatings, occurred in the United States. Moreover, for purposes of 2 CFR Part 200.322, “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum, plastics and polymer-based products such as polyvinyl chloride pipe, aggregates such as concrete, glass, including optical fiber, and lumber. Vendor certifies that it is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition. For purposes of 2 CFR Part 200.322, “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber. Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that to the greatest extent practicable Vendor will provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). Does Vendor Certify? Yes, Vendor certifies
86	**2 CFR Part 200 or Federal Provision - Ban on Foreign Telecommunications** ESC 8 and TIPS Members are prohibited from obligating or expending Federal financial assistance, to include loan or grant funds, to: (1) procure or obtain, (2) extend or renew a contract to procure or obtain, or (3) enter into a contract (or extend or renew a contract) to procure or obtain, equipment, services, or systems that use “covered telecommunications” equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. “Covered telecommunications” equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities), and physical security surveillance of critical infrastructure and other national security purposes, and video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities) for the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes detailed in 2 CFR § 200.216. Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that Vendor will not purchase equipment, services, or systems that use “covered telecommunications”, as defined by 2 CFR §200.216 equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Does vendor certify? Yes, Vendor certifies

Attachment 2

87 **2 CFR Part 200 or Federal Provision - Contract Cost & Price**

For contracts more than the simplified acquisition threshold currently set at $250,000, a TIPS Member may, in very rare circumstances, be required to negotiate profit as a separate element of the price pursuant to 2 C.F.R. 200.324(b). Under those circumstances, Vendor agrees to provide information and negotiate with the TIPS Member regarding profit as a separate element of the price. However, Vendor certifies that the total price charged by the Vendor shall not exceed the Vendor's TIPS pricing and pricing terms proposed.

Does Vendor certify?

Yes, Vendor certifies

88 **2 CFR Part 200 or Federal Provision - Equal Employment Opportunity**

Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members on any federally assisted construction contract, the equal

opportunity clause is incorporated by reference here.

Does Vendor Certify?

Yes, Vendor certifies

89 **2 CFR Part 200 or Federal Provision - Davis Bacon Act Compliance**

Texas Statute requires compliance with Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146- 3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non- Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to state and federal requirements, Vendor certifies that it will be in compliance with all applicable Davis-Bacon Act provisions if/when applicable.

Does Vendor certify?

Yes, Vendor certifies

Attachment 2

90	**2 CFR Part 200 or Federal Provision - Contract Work Hours and Safety Standards** Where applicable, all contracts awarded by ESC 8 and TIPS Members in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that during the term of an award for all contracts resulting from this procurement process, Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act. Does Vendor certify? Yes, Vendor certifies
91	**2 CFR Part 200 or Federal Provision - FEMA Fund Certification & Certification of Access to Records** **If and when** Vendor accepts a TIPS purchase paid for in full or part with FEMA funds, Vendor certifies that: (1) Vendor agrees to provide the TIPS Member, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to and rights to reproduce any books, documents, papers, and records of the Contractor which are directly pertinent to this contract, or any contract resulting from this procurement, for the purposes of making audits, examinations, excerpts, and transcriptions. This right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents. Vendor agrees to provide the FEMA Administrator or an authorized representatives access to construction or other work sites pertaining to the work being completed under the contract. Vendor acknowledges and agrees that no language in this contract or the contract with the TIPS Member is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States. (2) The Vendor shall not use the Department of Homeland Security's seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. (3) The Vendor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives. (4) The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract. (5) The Vendor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Vendor's actions pertaining to this contract. Does Vendor certify? Yes, Vendor certifies
92	**2 CFR Part 200 or Federal Provision - Certification of Compliance with the Energy Policy and Conservation Act** When appropriate and to the extent consistent with the law, Vendor certifies that it will comply with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq; 49 C.F.R. Part 18) and any state mandatory standards and policies relating to energy efficiency which are contained in applicable state energy conservation plans issued in compliance with the Act. Does Vendor certify? Yes, Vendor certifies

Attachment 2

93	**2 CFR Part 200 or Federal Provision - Certification of Compliance with Never Contract with the Enemy** Where applicable, all contracts awarded by ESC 8 and TIPS Members in excess of $50,000.00, within the period of performance, and which are performed outside of the United States, including U.S. territories, are subject to the regulations implementing Never Contract with the Enemy in 2 CFR part 183. Per 2 CFR part 183, in the situation specified, ESC 8 and TIPS Members shall terminate any contract or agreement resulting from this procurement which violates the Never Contract with the Enemy regulation in 2 CFR part 183, including if Vendor is actively opposing the United States or coalition forces involved in a contingency operation in which members of the the Armed Forces are actively engaged in hostilities. Vendor certifies that it is neither an excluded entity under the System for Award Management (SAM) nor Federal Awardee Performance and Integrity Information System (FAPIIS) for any contract terminated due to Never Contract with the Enemy as a Termination for Material Failure to Comply. Does Vendor certify? Yes, Vendor certifies
94	**2 CFR Part 200 or Federal Provision - Certification of Compliance with EPA Regulations** For contracts resulting from this procurement, in excess of $100,000.00 and paid for with federal funds, Vendor certifies that Vendor will comply with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15. Does Vendor certify? Yes, Vendor certifies
95	**2 CFR Part 200 or Federal Provision - Record Retention Requirements** For contracts resulting from this procurement, paid for by ESC 8 or TIPS Members with federal funds, Vendor certifies that Vendor will comply with the record retention requirements detailed in 2 CFR § 200.334. Vendor certifies that Vendor will retain all records as required by 2 CFR § 200.334 for a period of three years after final expenditure or financial reports, as applicable, and all other pending matters are closed. Does Vendor certify? Yes, Vendor certifies
96	**2 CFR Part 200 or Federal Provision - Subcontracting and Affirmative Steps for Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.** Do you ever anticipate the possibility of subcontracting any of your work under this award if you are successful? If you respond "Yes", you must respond to the following attribute question accurately. If you respond "No", you may skip the following attribute question. YES

Attachment 2

97	**2 CFR Part 200 or Federal Provision - If "Yes" Response to Above Attribute - Continued - Subcontracting and Affirmative Steps for Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.** **Only respond to this question if you responded "Yes" to the attribute question directly above. Skip this question if you responded "No" to the attribute question directly above.** Does Vendor certify that it will follow the following affirmative steps? Federal Regulation 2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. (a)The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. (b) Affirmative steps must include: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs(1) through (5) of this section. Does Vendor certify? Yes, Vendor certifies
98	**ACKNOWLEDGMENT & BINDING CORPORATE AUTHORITY** By submitting this proposal, the individual(s) submitting on behalf of the Vendor certify that they are authorized by Vendor to complete and submit this proposal on behalf of Vendor and that this proposal was duly submitted on behalf of Vendor by authority of its governing body, if any, and within the scope of its corporate powers. Vendor further certifies that it has read, examined, and understands all portions of this solicitation including but not limited to all attribute questions, attachments, solicitation documents, bid notes, and the Vendor Agreement(s). Vendor certifies that, if necessary, Vendor has consulted with counsel in understanding all portions of this solicitation.

TIPS 240501 MRO (Maintenance, Repair, and Operations of Facilities and Grounds) Supplies, Equipment, Tool Rental, Sales and	Hydromax USA LLC

TIPS REFERENCE FORM

All requested information must be typed and uploaded in Excel format. Do not handwrite or upload in any format other than Excel. Emails provided must be current and active. Do not include TIPS/Region 8 employees as a reference. The entities that you provide must be paying customers, not affiliates/partners/manufacturers/resellers, etc.

[redacted]

You must provide below at least three (3) references from three different entity customers, preferably government or non-profit entities, who have purchased goods or services from your vendor entity within the last three years.

Customer Entity Name	Customer Contact	Valid Contact Email	Valid Contact Phone
Example: ABC University	Director John Doe	jdoe@abcuniverisity.edu	800-111- 2222
City of Raleigh (North Carolina)	David Woodlief	charles.woodlief@raleighnc.gov	919-996-4526
City of Houston (Texas)	Alex Rodriguez	alejandro.rodriguez@houstontx.gov	346-293-5195
City of Plano (Texas)	Drew Zaeske	dzaeske@plano.gov	972-769-4217
San Antonio Water System (Texas)	Chris Hawthorne	christopher.hawthorne@saws.org	210-464-8238
City of Tulsa (Oklahoma)	Monty Ragsdale	mragsdale@cityoftulsa.org	918-527-0187
Metro Water Services (Tennessee)	Felix Hernandez	felix.hernandez@nashville.gov	615-862-4877

Attachment 2

TIPS CONTRACT 240501

REQUIRED CONFIDENTIALITY CLAIM FORM

(*VENDOR MUST COMPLETE THE FOLLOWING VENDOR INFORMATION*)

Vendor Entity Name: Hydromax USA LLC

Vendor Authorized Signatory Name: Shane Majetich

Vendor Authorized Signatory Title: Vice President

Vendor Authorized Signatory Email: shane.majetich@hydromaxusa.com

Vendor Address: 3700 River Walk Drive, Suite 145

City: Flower Mound State: TX Zip Code: 75028

Vendor agrees that it is voluntarily providing its data (including but not limited to: Vendor information, Vendor documentation, Vendor's proposal, Vendor pricing submitted or provided to TIPS, TIPS contract documents, TIPS correspondence, Vendor logos and images, Vendor's contact information, Vendor's brochures and commercial information, Vendor's financial information, Vendor's certifications, and any other Vendor information or documentation submitted to TIPS by Vendor and its agents) (Hereinafter, "Vendor Data") to TIPS. Vendor understands and agrees that TIPS is a government entity subject to public information laws including but not limited to Texas Government Code (TGC) Chapter 552. Vendor agrees that regardless of confidentiality designations herein, Vendor's submission of a proposal constitutes Vendor's consent to the disclosure and release of Vendor's Data and comprehensive proposal, including any information deemed confidential or proprietary herein, to and by TIPS Members.

Notwithstanding the foregoing permissible release to TIPS Members, if Vendor considers any portion of Vendor's proposal to be otherwise confidential and not subject to public disclosure pursuant to public information laws, including but not limited to TGC Chapter 552, Vendor must properly execute ***Option 1 only*** below, attach to this PDF all documents and information that Vendor deems confidential, and upload the consolidated documentation. Regardless of the Option selected below, this form must be completed and uploaded to the "Response Attachments" section of the eBid System entitled "Required Confidentiality Claim Form." Execution and submission of this form is the sole indicator of whether Vendor considers any Vendor Data confidential in the event TIPS receives a request, a Public Information Request, or subpoena. If TIPS receives a request, any responsive documentation not deemed confidential by you through proper execution of Option 1 of this form will be automatically released. For information deemed confidential by you through proper execution of Option 1 of this form, TIPS will follow procedures of controlling statute(s) regarding withholding that documentation and shall not be liable for any release of information required by law, including Attorney General opinion or court order.

(*VENDOR MUST COMPLETE ONE OF THE TWO OPTIONS AND UPLOAD IN THE EBID SYSTEM*)

OPTION 1 – DESIGNATING CONFIDENTIAL MATERIALS – YES, VENDOR HAS ATTACHED CONFIDENTIAL MATERIALS

(*Confirm each bullet point and sign below*)

- Vendor claims some Vendor Data confidential to the extent permitted by TGC Chapter 552 and other applicable law.
- Vendor attached to this PDF all potentially confidential Vendor Data and listed the number of attached pages below.
- Vendor's authorized signatory has signed below and shall upload this document in the proper location in the eBid System.
- Vendor agrees that TIPS shall not be liable for any release of confidential information required by law.

Number of pages attached deemed confidential: NA

Authorized Signature: _____

OPTION 2 – WAIVER OF CONFIDENTIALITY – NO, VENDOR HAS NOT ATTACHED CONFIDENTIAL MATERIALS

(*Confirm each bullet point and sign below*)

By signing for Option 2 below, Vendor expressly waives any confidentiality claim for all Vendor Data submitted in relation to this proposal and resulting contract. Vendor confirms that TIPS may freely release Vendor Data submitted in relation to this proposal or resulting contract to any requestor. Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of Vendor Data by TIPS or TIPS Members.

- Vendor's authorized signatory has signed below and shall upload this document in the proper location in the eBid System.
- Vendor agrees that TIPS shall not be liable for any release of confidential information required by law.

Authorized Signature: Shane Majetich

RESOLUTION NO. 2025-430

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AWARDING A BID AND AUTHORIZING AN AGREEMENT WITH HYDROMAX USA THROUGH THE INTERLOCAL PURHASING SYSTEM (TIPS) CONTRACT 240501 FOR VALVE AND HYDRANT MAINTENANCE SERVICES FOR A ONE-YEAR TERM, WITH THE OPTION TO RENEW FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED $828,846.00 OVER THE FIVE YEARS, SUBJECT TO THE EXERCISE OF CONTRACT RENEWALS AND CITY COUNCIL APPROPRIATION, AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO SAID EXPENDITURES; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Duncanville desires to continue its commitment to making infrastructure improvements to the City's utility infrastructure; and

WHEREAS, the City of Duncanville has entered into an Interlocal Cooperative Purchasing Agreement with The Interlocal Purchasing System (TIPS) for products and services; and

WHEREAS, TIPS has taken sealed bids for MRO (Maintenance, Repair, and Operations of Facilities and Grounds) Supplies, Equipment, Tool Rental, Sales, and Services, and a contract was awarded to Hydromax USA; and

WHEREAS, the City Council of Duncanville, TX, desires to award a bid and authorize an agreement with Hydromax USA through TIPS Contract 240501 for valve and hydrant maintenance services for a one-year term, with the option to renew for up to four additional one-year terms, for a total contract amount not to exceed $828,846.00 over the five years, subject to the exercise of contract renewals and City Council appropriation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Council of Duncanville, TX, hereby authorizes an agreement with Hydromax USA through TIPS Contract 240501 for valve and hydrant maintenance services for a one-year term, with the option to renew for up to four additional one-year terms, for a total contract amount not to exceed $828,846.00 over the five years, subject to the exercise of contract renewals and City Council appropriation, and authorizing the City Manager or designee to execute the necessary documents related to said expenditures.

SECTION 2. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 4th day of March, 2025.

APPROVED:

_____

Greg Contreras, Mayor

ATTEST:

_____

Chiquita Taylor, City Secretary

APPROVED AS TO FORM:

_____

Robert E. Hager, City Attorney

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Consider approval of Resolution 2025-431 adopting the Charles F. Ladd Nature Preserve Master Plan.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Re-Imagine: High Quality of Life**
  - **Develop, maintain, and encourage safe, attractive, viable family-oriented neighborhoods that embrace diversity and pride, promoting economic vitality.**

STAFF RESPONSIBLE:
Bart Stevenson, Director of Parks and Recreation

BACKGROUND/HISTORY:
The Charles F. Ladd Nature Preserve Master Plan Advisory Committee was created by the City Council in June 2024 to guide the master planning process and provide associated recommendations to the City Council. The advisory committee has been working with the City's consultant, Halff Associates, for approximately six months to complete the master plan for future development of the nature preserve located north of Danieldale Road between Santa Fe Road and Cedar Hill Road. In addition to Halff Associates, additional consultants included Blackland Collaborative and Lake Flato. The draft master plan was presented to the City Council at the January 7, 2025 meeting.

Summary:
The master plan presents an inventory and analysis of the Charles F. Ladd Nature Preserve as it exists today and combines those elements with input from the steering committee and members of the public to synthesize a vision and conceptual plan for the property. This plan aims to enhance the ecological and community value of the site to encourage its continued preservation through education and stewardship. The document provides three major sections with each addressing the building blocks of the design process.

The first section, Inventory and Analysis, examines the existing conditions, how the current conditions have been shaped through time, and an exploration of how those conditions inform possibilities in the built environment. For example, large mature trees work well to screen passing traffic along Danieldale Road, but existing overhead utilities may require smaller trees and shrubs along the southern edge.

In the Client and Public Involvement section, the design team summarizes insights from the steering committee visioning sessions and the public engagement meeting. This collective vision informs the guiding elements of the plan.

Finally, the Master Plan Concept section presents the approach the team chose in order to preserve and develop the unique ecological communities found at the site, yet make more of those communities accessible to the public. For instance, stabilizing a pathway helps preserve habitat for ground-nesting birds, minimizes erosion, and prevents trampling of young seedlings.

At the Charles F. Ladd Nature Preserve, preservation and restoration can be achieved through education and sensitive development. Past uses of the land have allowed non-prairie vegetation to literally take root, but future activity can help clear the way for prairie species to regain ground. This plan is the beginning of the process of caretaking, or stewardship, for a precious community resource.

POLICY EXPLANATION:
The City Council has the authority to adopt planning documents for the future development of the City of Duncanville.

FUNDING SOURCE:

ORG and Object Number
N/A

Available Budget	**Purchase Amount**	**After Encumber**
N/A	N/A	N/A

ACTION ALTERNATIVES:
1. Approve Resolution 2025-431 adopting the Charles F. Ladd Nature Preserve Master Plan.
2. Do not approve Resolution 2025-431.
3. Other actions as directed by Council.

ATTACHMENTS:
Resolution No. - 2025-431 - Ladd Nature Preserve Master Plan - Pdf

RESOLUTION NO. 2025-431

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, ADOPTING THE CHARLES F. LADD NATURE PRESERVE MASTER PLAN DATED JANUARY 2025; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Council of the City of Duncanville, Texas has designated the approximate 49 acres located north of Danieldale Road, east of Santa Fe Road, and west of Cedar Hill Road as a nature preserve and named it the Charles F. Ladd Nature Preserve; and

WHEREAS, The City Council of the City of Duncanville, Texas desires to create a master plan to guide future development of the property as a nature preserve; and

WHEREAS, The City Council of the City of Duncanville, Texas approved Resolution 2024-265 for the procurement of master planning services from Halff Associates on May 7, 2024; and

WHEREAS, The City Council of the City of Duncanville, Texas created an advisory committee for the guidance of the master plan process with Resolution 2024-279 on June 4, 2024; and

WHEREAS, Halff Associates, along with their sub-consultants Blackland Collaborative and Lake Flato, with the guidance of the advisory committee have completed the master planning scope of services and presented their recommendations in the Charles F. Ladd Nature Preserve Master Plan dated January 2025 and attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Council of the City of Duncanville, Texas hereby adopts the Charles F. Ladd Nature Preserve Master Plan dated January 2025 and attached hereto as Exhibit A.

SECTION 2. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 4th day of March, 2025.

APPROVED:

_____

Greg Contreras, Mayor

ATTEST:

_____

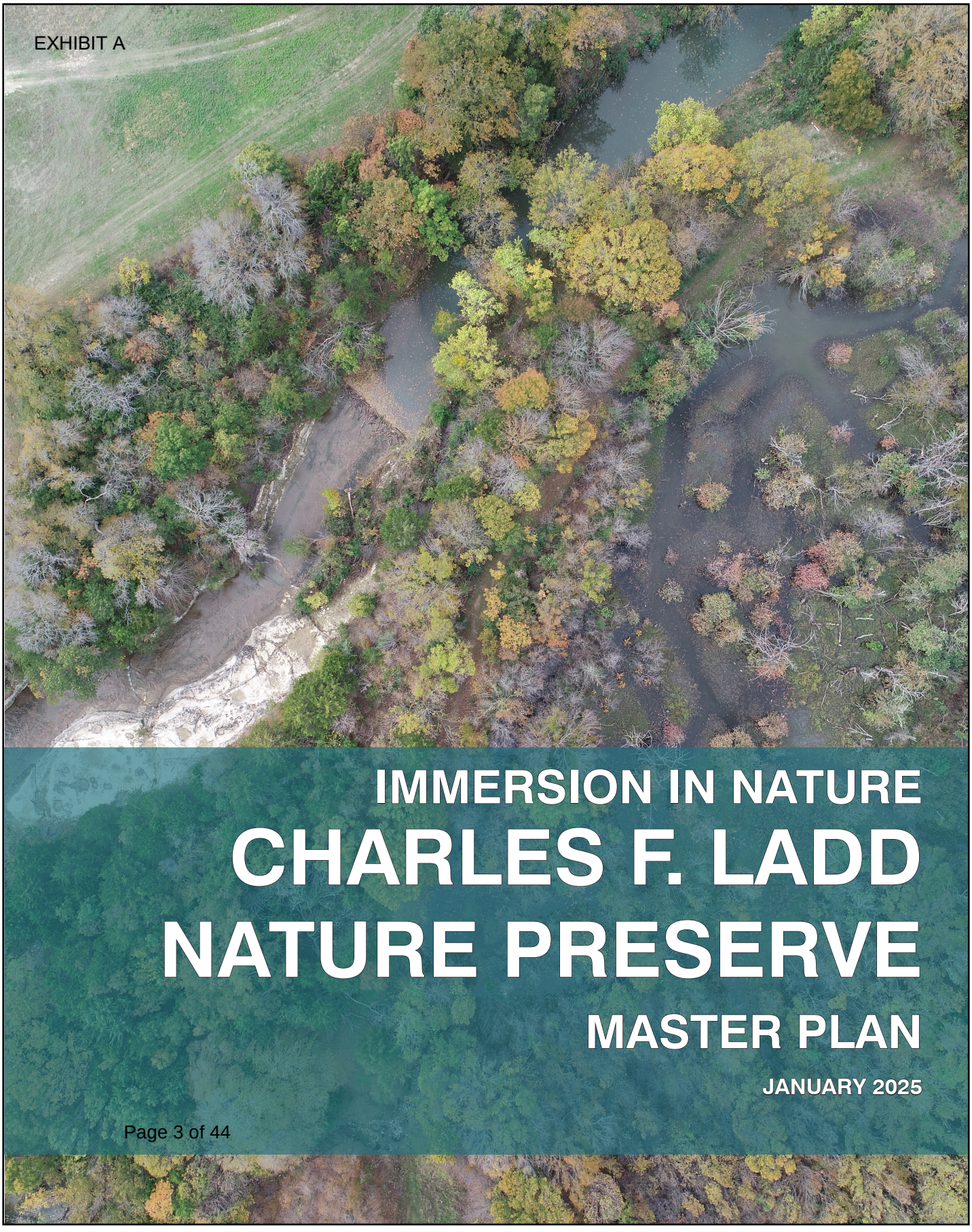
Chiquita Taylor, City Secretary

APPROVED AS TO FORM:

_____

Robert E. Hager, City Attorney

EXHIBIT A



IMMERSION IN NATURE

CHARLES F. LADD NATURE PRESERVE

MASTER PLAN

JANUARY 2025

ACKNOWLEDGMENTS

CITY OF DUNCANVILLE CITY COUNCIL

CHARLES F. LADD NATURE PRESERVE STEERING COMMITTEE

BOB AND TRUDY LADD

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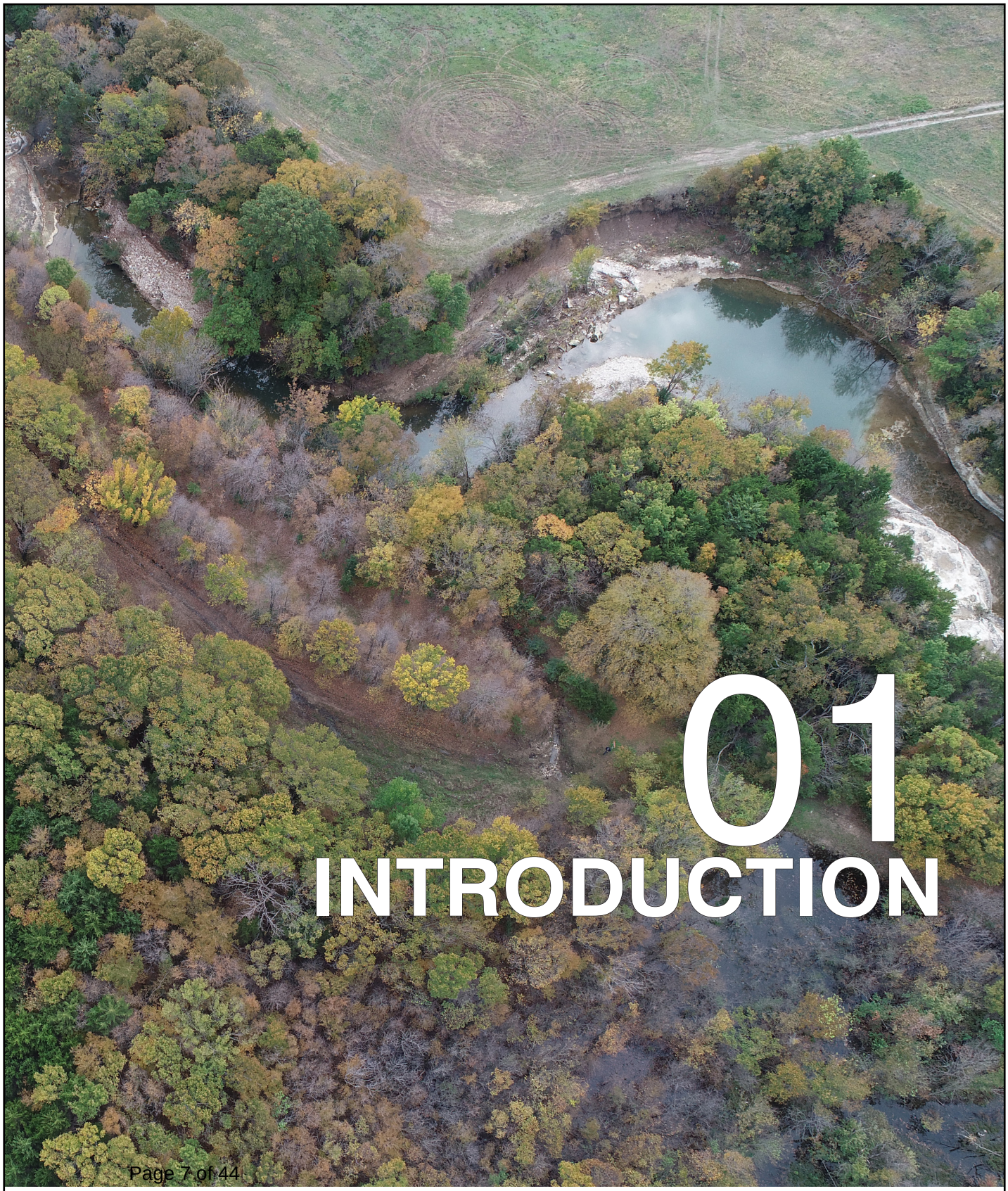


01 INTRODUCTION

LOOKING SOUTHEAST OVER BEAVER POND AND CREEK BEND

IMAGE: HALFF

1.1 PURPOSE OF THE MASTER PLAN

Duncanville is home to the Charles F. Ladd Nature Preserve, a unique open space defined by its picturesque creek beds and remnant prairie species. The purpose of this plan is to guide the City of Duncanville in developing an exceptional nature preserve that not only boasts outstanding educational opportunities and aesthetic appeal but is accessible to people of all ages and abilities. The siting of paths and structures will aid in the long-term restoration and preservation of its remnant species and will take advantage of shade, breezes, and passive heating to keep natural resource inputs to a minimum. This iconic preserve will provide a unique sense of identity to the city by carefully preserving its fragile habitat and encouraging both residents and visitors to enjoy the diverse plants and wildlife. The plan emphasizes careful direction of foot traffic and encourages increased visitation from student groups. By involving the entire community in the preservation and restoration efforts, everyone can have the opportunity to become an amateur ecologist or biologist, contributing to the ongoing stewardship of this valuable natural resource.

1.2 THE VISION FOR THE CHARLES F. LADD NATURE PRESERVE

The design team of Blackland Collaborative, Halff, and Lake Flato developed the following statement for the Ladd Preserve's vision:

1.3 REPORT SUMMARY

This report presents an inventory and analysis of the Charles F. Ladd Nature Preserve as it exists today and combines those elements with input from the city-council-appointed Steering Committee and members of the public to synthesize a vision and conceptual plan for the Ladd Preserve. This plan aims to enhance the ecological and community value of the site to encourage its continued preservation through education and stewardship. The document provides three major sections with each addressing the building blocks of the design process.

The first section, **Inventory and Analysis,** examines the existing conditions, how the current conditions have been shaped through time, and an exploration of how those conditions inform possibilities in the built environment. For example, large mature trees work well to screen passing traffic along Danieldale Road, but existing overhead utilities may require smaller trees and shrubs along the southern edge.

In the **Client and Public Involvement** section, the design team summarizes insights from the steering committee visioning session and the public engagement meeting. This collective vision informs the guiding elements of the plan.

Finally, the **Master Plan Concept** section presents the approach the team chose in order to preserve and develop the unique ecological communities found at the site yet make more of those communities accessible to the public. For instance, stabilizing a pathway helps preserve habitat for ground-nesting birds, minimizes erosion, and prevents trampling of young seedlings.

At this unique site, preservation and restoration can be achieved through education and sensitive development. Past uses of the land have allowed non-prairie vegetation to literally take root, but future activity can help clear the way for prairie species to regain ground. This report is the beginning of the process of caretaking, or stewardship, for a precious community resource.

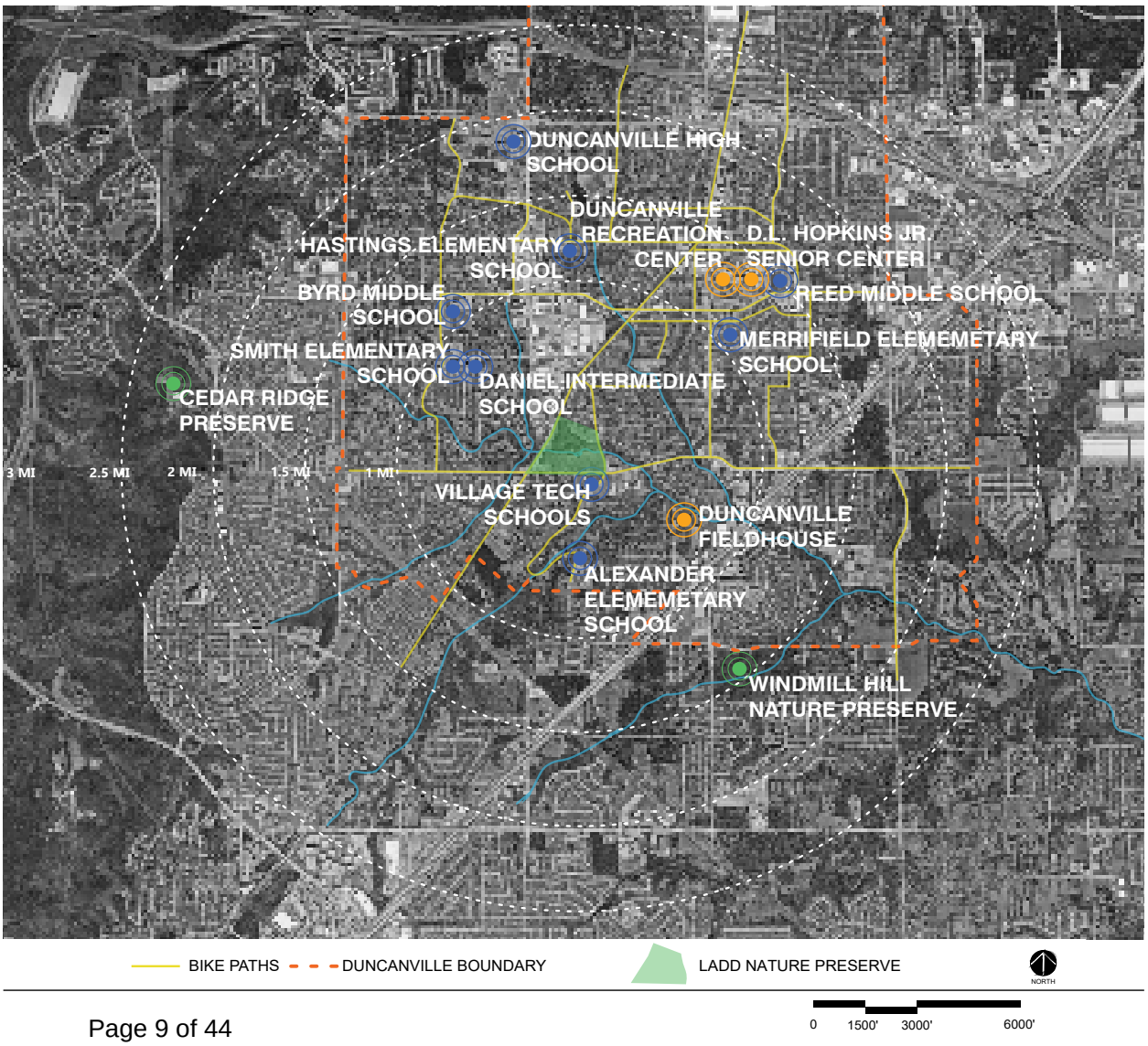
1.4 PROJECT LOCATION

Charles F. Ladd Nature Preserve is located at 609 West Danieldale Road in Duncanville, Texas. Duncanville, in southwest Dallas county, has a population of over 40,500 residents.

The Ladd Preserve is located in the southwest area of the city. The Duncanville Fieldhouse, a premier multi-sport fitness and event venue, is also located in this area of the city, making this area home to two unique and outstanding Parks and Recreation Department properties.

Students and faculty at several schools are within a half mile, or walking distance, of the Ladd Preserve: Alexander Elementary School, Smith Elementary School, Daniel Intermediate School, and Village Tech Schools, with students ranging from pre-K to 12th grade. Several more schools are located within a mile of the Preserve: Byrd Middle School, Hastings Elementary School, and Merrifield Elementary School.

The property is bounded by Danieldale Road on the south, Santa Fe Trail on the west, and Cedar Hill Road on the east. The northern edge of the preserve ends at residential properties along Alameda Avenue.



FOOTPRINTS FROM ANIMAL RESIDENTS AND VISITORS IMAGE: K. GRAY-HARRISON

02 INVENTORY AND ANALYSIS

EXISTING TRAIL

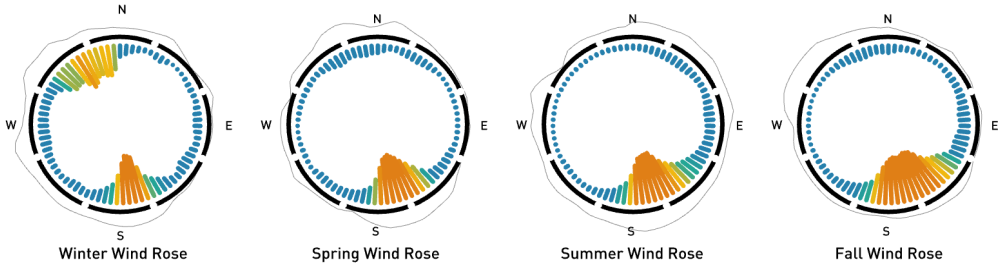
IMAGE: GARRETT JONES, LAKE FLATO

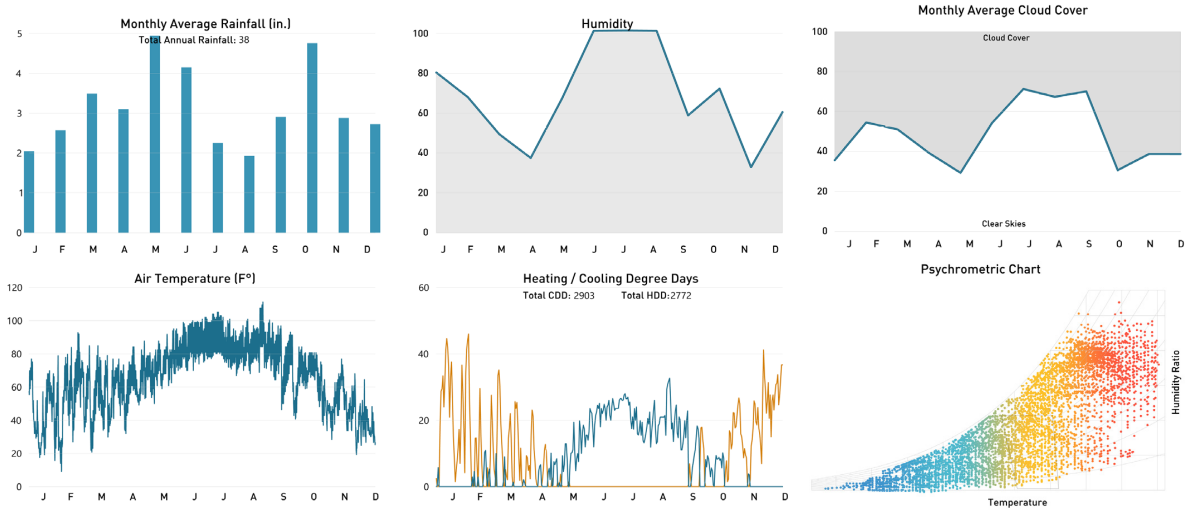
2.1 REGIONAL CLIMATE AND ECOLOGY

The climate of Duncanville and the surrounding region is classified as humid sub-tropical with annual rainfall varying from 20 to more than 50 inches. The bulk of precipitation in this region is associated with thunderstorms. Large hail, damaging winds, flooding, and tornadoes are possible.

Rainy weather generally occurs in spring and fall while winter and summer tend to be dry. Winter weather is mild, but below normal temperatures are possible when cold fronts move through the region. Winter is generally the cloudiest season.

Summers are usually sunny with daily high temperatures reliably in the 90s and often reaching or exceeding 100 degrees Fahrenheit. Overnight lows in the urbanized areas of the region, including Duncanville, occasionally fail to fall below 80 degrees during the summer. Prevailing winds at this site are generally from the southeast, but fronts from the northwest are common in the winter.



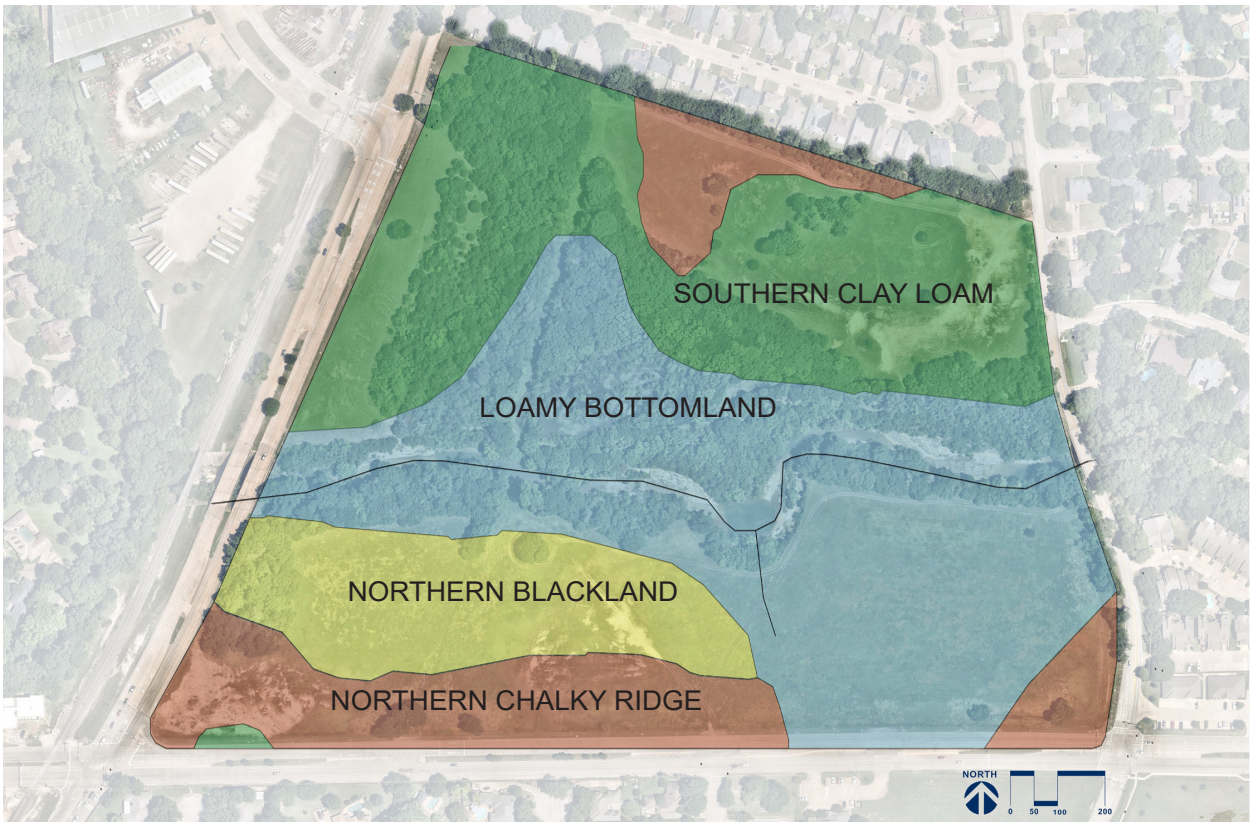


The Preserve is located within the Blackland Prairie ecoregion and contains four distinct Ecological Sites: Northern Blackland, Southern Clay Loam, Northern Chalky Ridge, and Loamy Bottomland. Characteristics of these ecosites are discussed in detail in the Blackland Collaborative report, included as an appendix to this report.

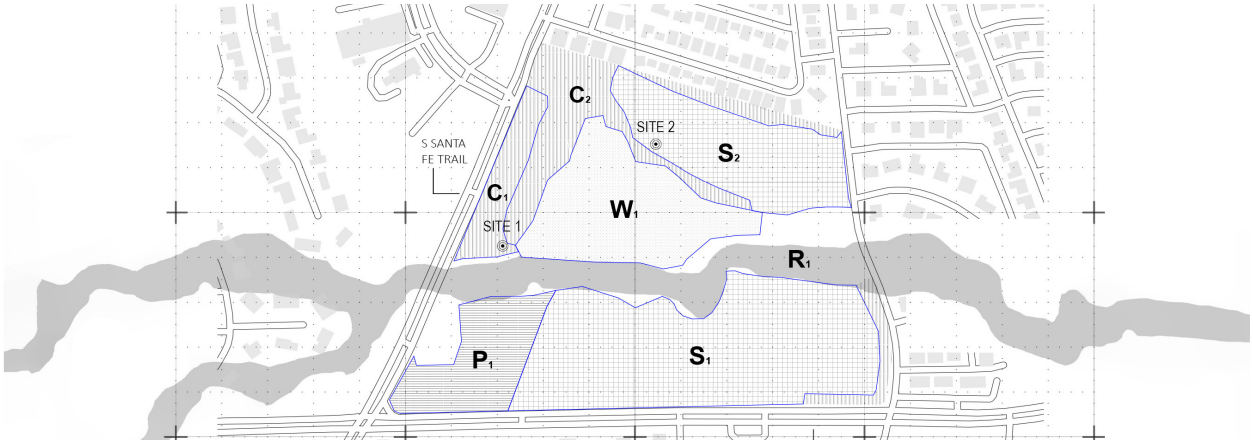
In general, the ecosites show damage when compared to reference communities due to heavy grazing or haying uses for the property in the past. Invasive grasses, including Johnson grass, bermuda grass, giant cane, and King Ranch Bluestem are common. Additionally, encroachment of woody species, related to the suppression of large-scale disturbance, such as fire, contributes to erosion of the soil.

In the Northern Blackland ecological site, vegetation would historically have been grazed by large herds of bison, antelope, and deer. Other animals, including prairie chickens and wolves, would have been present. Today, the food web supports smaller animals, but the presence of coyotes, beaver, and even river otters has been documented.

In historic prairies, formations of small basins, called gilgai, help to retain water until it can infiltrate the clay soil. These gilgai would have been plowed when the Preserve was used for farming, but they may be able to reform naturally over a period of several decades.



ECOLOGICAL SITES

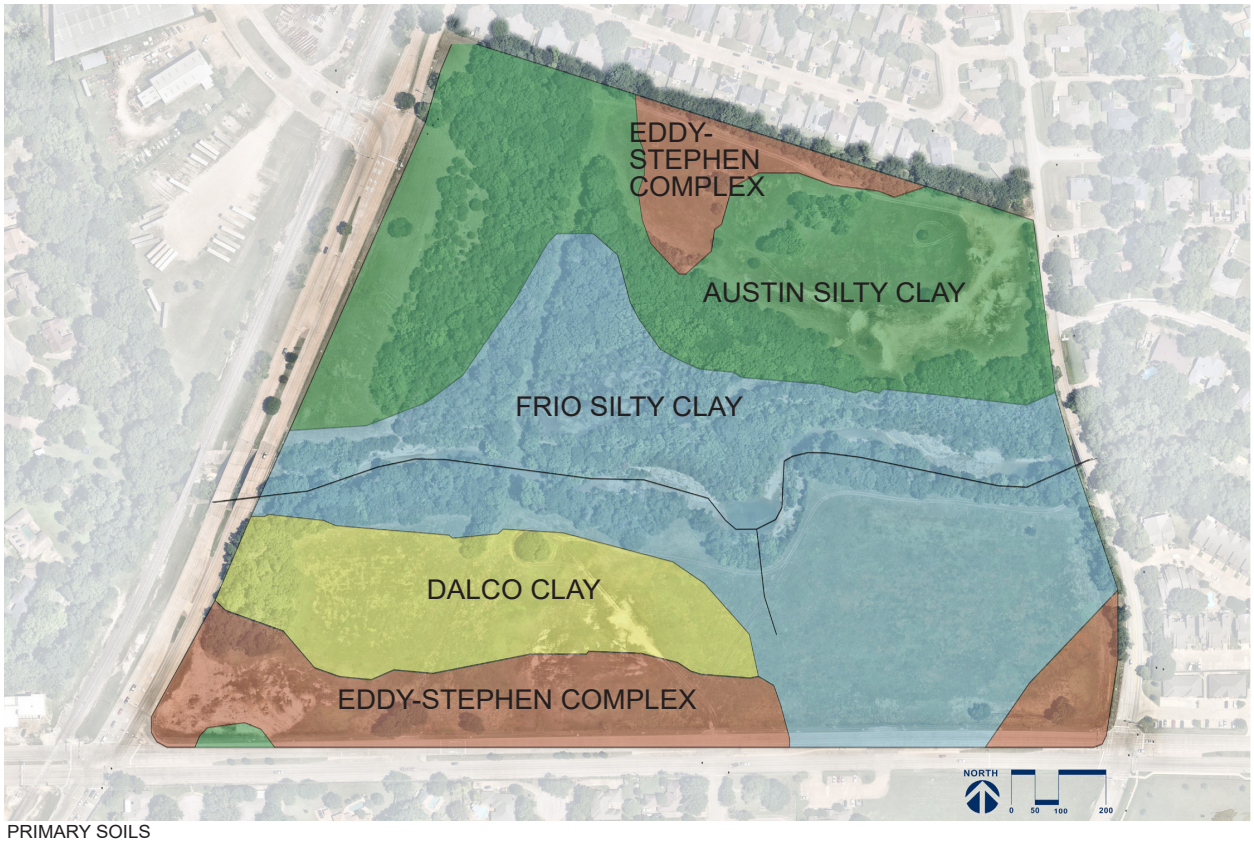


S_1	S_2	W_1	P_1	C_1	C_2
Savanna; Restored; Suitability for Development:	Savanna; Restored; Suitability for Development:	Ephemeral Wetland; Suitability for Development:	Prairie; Restored; Suitability for Development:	Converted Woodland; Suitability for Development:	Converted Woodland; Suitability for Development:
7	5	0	5	10	7

The development suitability rating system above refers exclusively to the ecological potential that each identified ecological region has for effective conservation or repair, based on soils characteristics and conservation of existing flora and fauna. In addition to ecological potential, the design team has also incorporated other important design values (safety, visibility, traffic, noise, hydrology, solar orientation, inclusivity, access, etc.) for consideration with development recommendations.

2.2 GEOLOGY AND SOILS

Duncanville sits on Austin Chalk bedrock. This underlying bedrock is visible on site as limestone ledges lining Tenmile Creek and give the creek bed its unique photogenic character. Iron-rich nodules, common in sedimentary rock, are visible at the surface of these shelves. Eddy-Stephen complex, Austin silty clay, Frio silty clay, and Dalco clay comprise the soil types found at the preserve.



PRIMARY SOILS

LIMESTONE CREEK BEDS FORM NATURAL GATHERING PLACES. IMAGE: LAKE FLATO

IRON NODULE REMNANTS IN LIMESTONE

IMAGE: HALFF

2.3 HYDROLOGY AND FLOODPLAIN

The Charles F. Ladd Nature Preserve is situated within the Tenmile Creek watershed, a tributary of the Trinity River system. Tenmile Creek bisects the preserve, defining the hydrological and ecological character of the area. This creek is a prominent feature within the watershed, and its associated floodplain plays a critical role in the site's natural processes and resource management.

Mapping of flood hazards for the City of Duncanville indicates that the 100-year floodplain of Tenmile Creek extends into portions of the preserve, primarily through the center of the property. This floodplain area provides important ecological functions, including natural floodwater storage, sediment transport, and nutrient cycling, which contribute to the health and stability of the creek system.

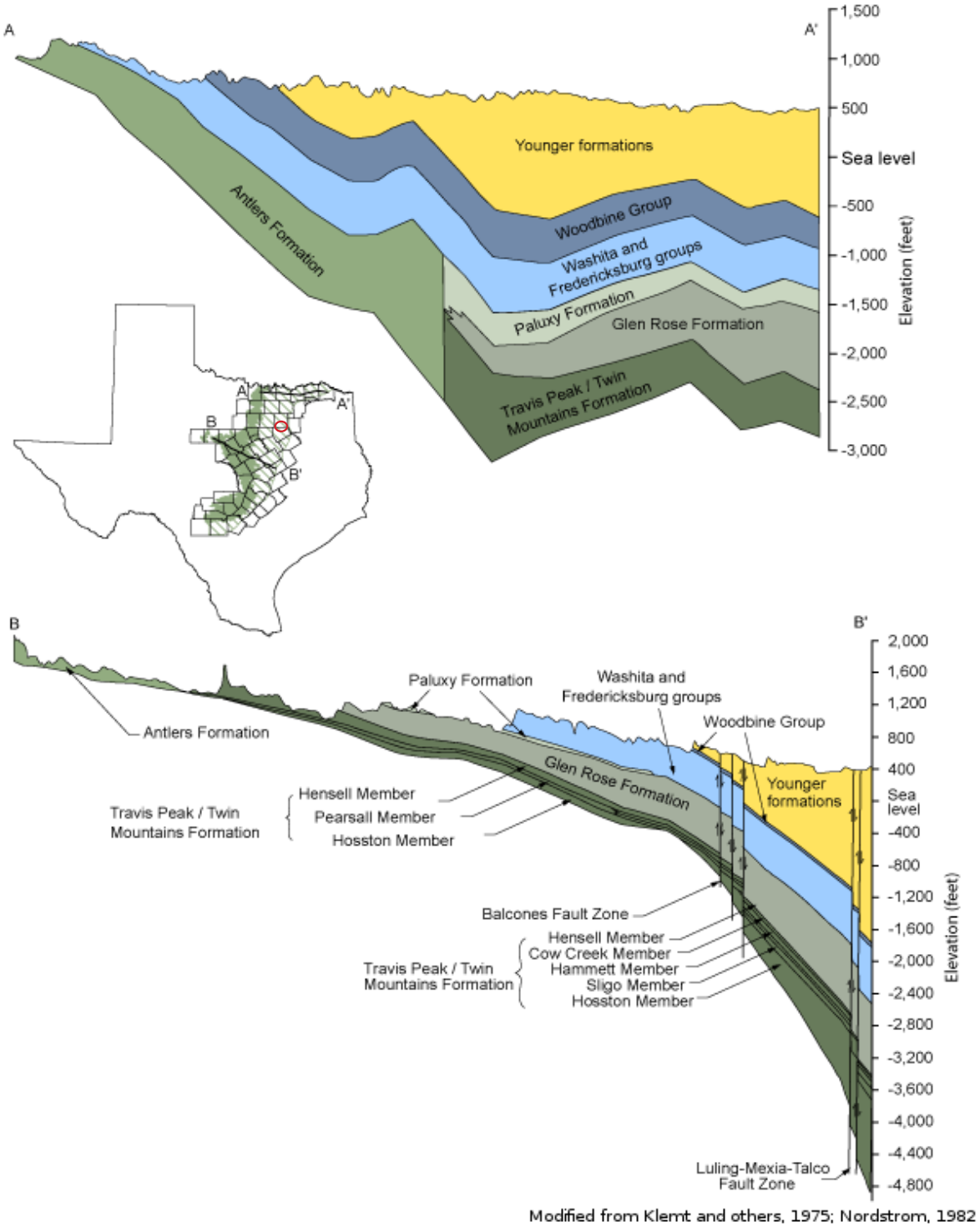
FEMA DESIGNATED FLOOD ZONES IMAGE: LAKE FLATO

Natural drainage patterns and proximity to urbanized areas influence surface water movement within the preserve. The preserve's terrain directs stormwater runoff into Tenmile Creek through sheet flow and a network of ephemeral channels that become active during significant precipitation events. Impervious surfaces in nearby residential and commercial developments contribute additional runoff, increasing the volume and velocity of flow entering the creek during storm events.

SEASONAL WETLANDS AND TENMILE CREEK. IMAGE: HALFF

The preserve has several low-lying areas adjacent to Tenmile Creek that could support wetland ecosystems. A review of the National Wetlands Inventory (NWI) map for the area indicates no officially designated wetlands within the preserve boundaries. However, field observations suggest that the creek's floodplain and adjacent riparian zones may exhibit characteristics of seasonally inundated wetlands during periods of heavy rainfall. Groundwater resources in the area are part of the Trinity Aquifer system, which underlies much of North Texas. This aquifer is a major water-bearing formation that supplies groundwater for municipal, agricultural, and ecological purposes. Recharge to the Trinity Aquifer occurs primarily through infiltration in areas of exposed bedrock and permeable soils outside the immediate preserve boundary.

Future planning and management efforts for the Charles F. Ladd Nature Preserve should consider the hydrological dynamics of Tenmile Creek and its floodplain. Protecting these areas from encroachment and preserving natural floodplain functions will be critical to maintaining the ecological health and resilience of the preserve. Additionally, opportunities to restore or enhance riparian buffers and promote stormwater infiltration could further support water quality and habitat diversity along Tenmile Creek.

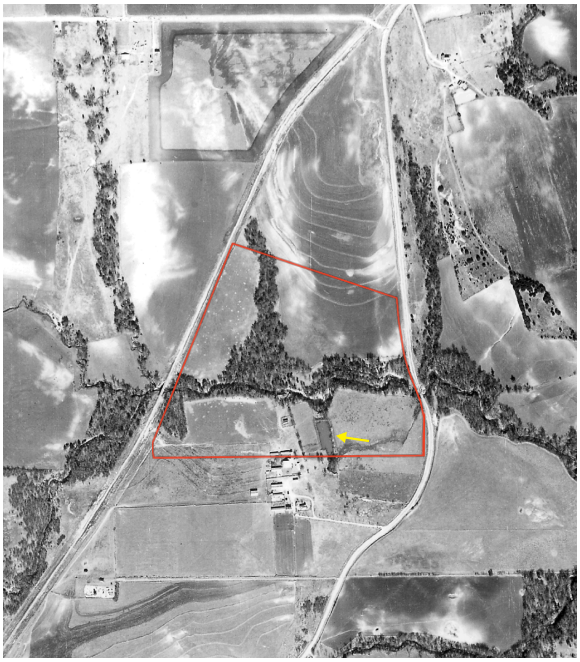


O APPROXIMATE LOCATION OF PRESERVE

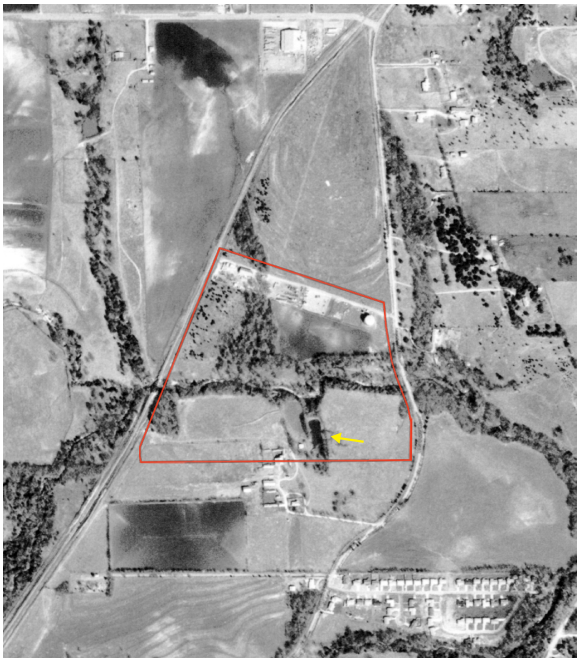
TRINITY AQUIFER

IMAGE: TEXAS WATER DEVELOPMENT BOARD

2.4 SITE HISTORY AND PAST USES

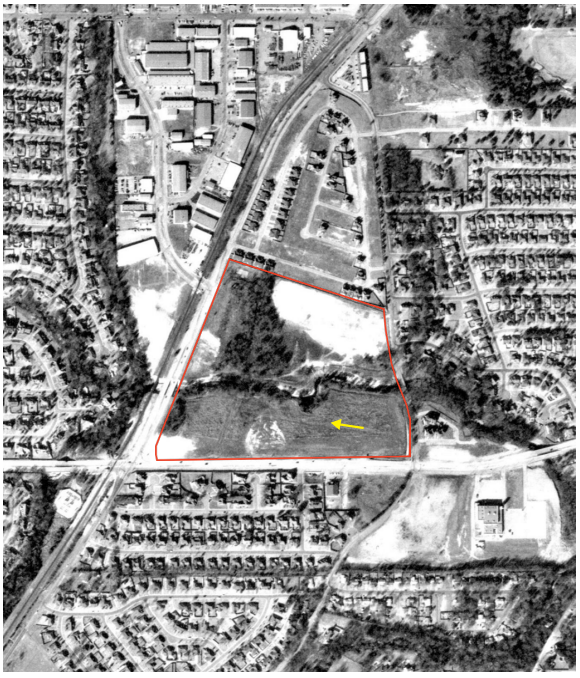


1942. IMAGE: ASCS



1972. IMAGE: ASCS

1981. IMAGE: USGS



1990. IMAGE: TXDOT

The deep soils of the Ladd property were well suited for farming. Aerial photos show farming activity in suitable areas and trees remaining in waterways. Standing water is visible in earlier images at the yellow arrows; a spring may have been the source that was filled. Impermeable surface in the surrounding neighborhoods expanded greatly between 1972 and 1990 as housing was constructed. This would have significantly increased storm water runoff into Tenmile Creek.

2.5 INVENTORY OF COMMUNITIES

These summaries are based on the complete site assessment in Appendix 1.

2.5.1 SOUTHERN SAVANNA AND PRAIRIE

MODERATE ECOLOGICAL HEALTH

This area has high vegetative cover and low erosion. Microtopographies, which allow the soil to capture and retain water, are present. The soil is healthy and has remnant climax forbs, or broad-leaf flowering plants. This area is challenged by the dominant invasive Johnsongrass and moderate overall species diversity. Climax tallgrass species are missing and soil is compacted along pathways. The right of way over the pipeline shows significant soil and vegetative disturbance. See page 40 in assessment.

2.5.2 NORTHERN SAVANNA AND PRAIRIE

MODERATE ECOLOGICAL HEALTH

Like the southern savanna, this area has high vegetative cover with pockets of high diversity, but it shows vehicle damage and evidence of sheet erosion. The soil is thin and very susceptible to damage. Remnant prairie species such as White Rosinweed and Milkweed still persist despite the use of the area by vehicles. This area should be kept as intact as possible as the thin soils make restoration very difficult. Importing soil to this area should be prevented. See page 46 in assessment.

2.5.3 MESIC COMMUNITIES

MODERATE TO HIGH ECOLOGICAL HEALTH

The beaver pond, riparian corridor, and ephemeral wetlands are the most sensitive and least suitable to development. The plant species found here are adapted to life in the wet soil. Although the creek bank shows steep sides and moderate erosion in many areas, vegetative cover is high and the sequence of riffles and pools in the creek provide good habitat for aquatic species. The challenges in these areas are managing the young woodland to improve age and species diversity and addressing the unstable bank where the creek is disconnected from the floodplain. See page 49 in assessment.

2.5.4 MIXED UPLAND COMMUNITIES

LOW AND MODERATE ECOLOGICAL HEALTH

In contrast to the mesic communities, the converted land area is the least ecologically sensitive to development. The vegetation is dominated by invasive species and the soil is heavily damaged. The encroached savanna is healthier from an ecological perspective and contains remnant prairie grasses. The encroachment of trees, however, are taking over the tallgrass community. See page 57 in the assessment.

2.5.5 HARDWOOD WOODLAND

MODERATE TO LOW ECOLOGICAL HEALTH

The woodland in the northwest area of the site contains healthy soil with limited erosion, but the tree community is too dense to function as a healthy woodland. Without selective thinning, desirable hardwood seedlings and saplings are shaded out. See page 62 in the assessment.

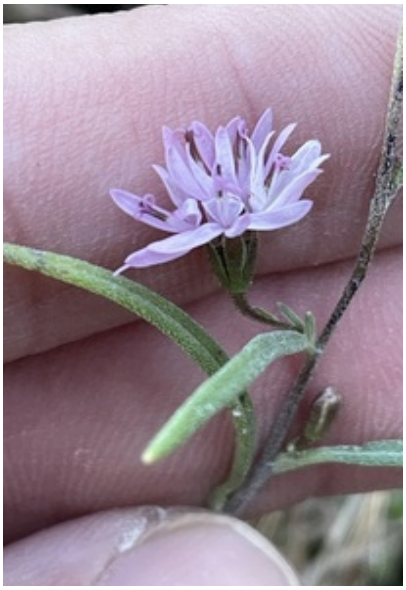
2.6 NOTABLE PLANT AND WILDLIFE SPECIES

More than 1,000 species have been identified at this site on the community photo sharing site iNaturalist. While early successional plants such as Texas Grama and Silver Bluestem are commonly found where disturbance has occurred, White Rosinweed and Small Palafox are not commonly found in the wild. The Preserve also supports several species of Milkweed, which are critically important for the life cycle of Monarch Butterflies. *Asclepias viridis, asperula, oenotheroides,* and *tuberosa* have been documented at the Preserve.

Page 4 of this report shows footprints of numerous bird and mammal residents and visitors made in the mud of the beaver channels during the dry season of early autumn.

See **Appendix 1** for a complete list of plants identified during Blackland Collaborative's site visit. The Preserve is listed in iNaturalist as "Biodiversity of the Charles F. Ladd Preserve."

Texas Grama, *Bouteloua rigidiseta* K.Gray-Harrison



Small Palafox, *Palafoxia callosa* © Sam Kieschnick, some rights reserved (CC-BY 4.0)

Silver Bluestem, *Bothriochloa torreyana* K.Gray-Harrison

Green Milkweed, *Asclepias viridis* © Sam Kieschnick, some rights reserved (CC-BY)

Antelope Horns Milkweed, *Asclepias asperula* © Sam Kieschnick, some rights reserved (CC-BY)

White Rosinweed, *Silphium albiflorum* K.Gray-Harrison

2.7 DEED AND OWNERSHIP

The Charles F. Ladd Nature Preserve comprises two parcels. The larger 42.419 acre parcel, shaded green in the illustration below, is owned by the City of Duncanville. Bob and Trudy Ladd donated the property in 1998 with development restrictions:

That the subject property, above described, shall be professionally master-planned prior to any development.

That the subject property, above described, shall be used primarily for purposes related to the promotion or advancement of cultural, artistic or educational objectives. Such uses may include libraries, museums, conference centers or similar educational facilities, interactive learning centers, theaters for live performing arts, indoor ice rink, botanical gardens, and nature trails.

That the subject property, above described, shall be named or identified through signage or other appropriate display using or incorporating the words "Charles Ladd" or "Charles F. Ladd."

Yellow shading in the illustration above indicates the 7.676 acre smaller parcel, located at 1011 Santa Fe Trail, which is owned by the Ladd family.

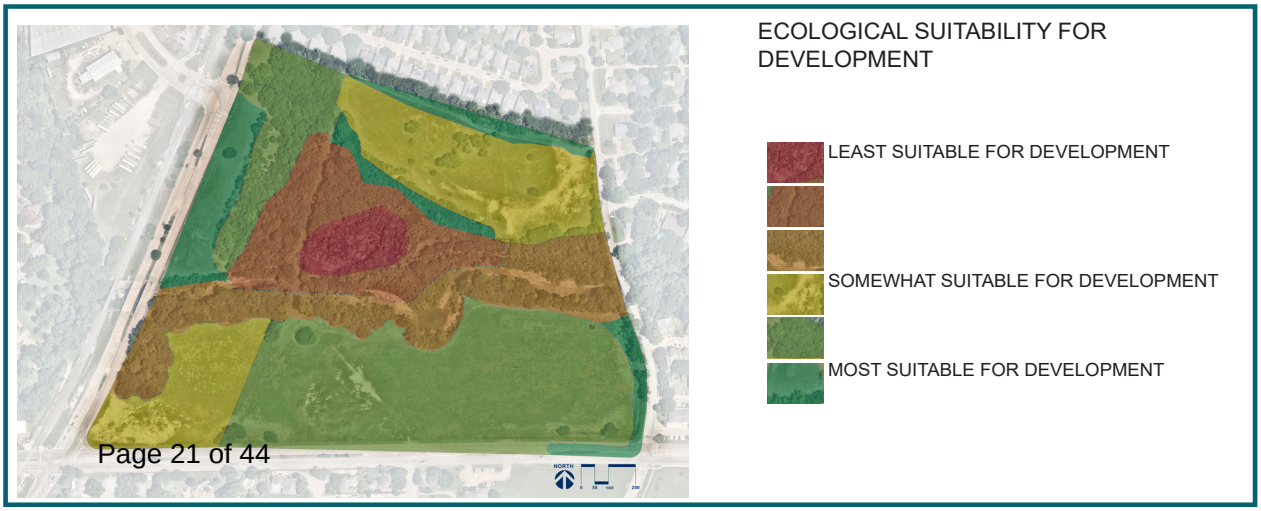
2.8 SITE ANALYSIS

The Ladd Preserve is a special remnant of natural and cultural history. The very conditions that made farming difficult in certain areas of the Preserve, such as steep creek banks, low-lying areas, and rocky soils, allowed remnant prairie plant species to survive. Blackland Prairie is one of the rarest ecological zones in North America; preserving remnant plant species is critical for the survival of insects and other wildlife adapted to those species.

Hot summers and occasionally cold temperatures in winter require protection for human visitors of all ages. The gathering structure will provide protection from winter winds and capture prevailing summer breezes. Strong sunlight at this latitude makes shade a necessity for paths, structures, and gathering areas. Periodic flooding through the year and 100 and 500 year flood zones exclude some areas from structure and parking development.

Proximity to dozens of schools make the site important for educating students about the ecology of North Central Texas. The design of path layouts, parking lots, and gathering structures should take the size of visiting student groups into consideration.

Existing utilities, both overhead and underground, affect siting of the preserve entrance and buildings. Overhead electrical lines run the length of the southern edge along Danieldale Road and the northern sections of both Santa Fe Trail and Cedar Hill Road. A petroleum pipeline and corresponding right of way run north-south across the



western half of the site. Access to the right of way by the utility company is required. Sanitary sewer lines and access run east-west along the northern edge of Tenmile Creek.

Existing traffic signals and turn lanes on Santa Fe Trail at Cedar Ridge Drive provide safe entrance for vehicles. The northwest parcel shows a high level of vegetative disturbance, making it better suited for paving and parking than the ecologically sensitive northeastern area of the site. Additionally, the industrial areas across Santa Fe are less sensitive to arrivals of exuberant and noisy school children than the quiet residential neighborhoods along Cedar Hill.

The beauty of the current plants, animals, and creek attract visitors, but some activities have led to damage. Adding designated parking lots, paths and boardwalks will help to condense the damage and allow restoration of areas.

The highly eroded creek bend, southeast of the beaver pond, requires mitigation efforts to contain the scouring effects of water during storm events.

ERODED CREEK BEND

RESIDENTIAL NEIGHBORHOOD ALONG CEDAR HILL ROAD

PROTECTED TURN LANES ALONG SANTA FE TRAIL

PIPELINE RIGHT OF WAY

SANITARY SEWER LINE LOCATED NORTH OF THE CREEK

03 CLIENT AND PUBLIC INVOLVEMENT

3.1 SITE VISIT

July 30, 2024

Attendees included members of the Ladd Preserve Steering Committee and representatives of the design team. The group toured much of the site by foot and experienced the quiet of the creekbed, the tall grasses in deep soil, and the struggling perennials in the thin, rocky soil in the edges of the property. The group discussed the advantages and disadvantages of the possible future vehicle entrances to the site and examined the layout of existing footpaths and mudslides built by beavers.

3.2 STEERING COMMITTEE VISIONING SESSION

September 4, 2024

Attendees included members of the Ladd Preserve Steering Committee, representatives of the design team, and Bob and Trudy Ladd. The design team presented preliminary findings from the site tour and other visits and administered a survey to gauge the range of the committee's opinions on the direction the plan should take. The general consensus was to balance increased visitation and improved accessibility with ecological preservation. Results from the survey are included as an appendix to this report.

3.3 PRELIMINARY DESIGN CONCEPTS PRESENTATION

November 6, 2024

The design team presented two preliminary concepts to the Ladd Preserve Steering Committee for review before the public input meeting. The first plan showed a larger building and more extensive parking and trail layout, but the committee chose the second plan with a smaller building footprint and parking lot. The consensus of the members was for less programming in favor of a lighter development plan.

3.4 TOWN HALL PUBLIC MEETING

November 14, 2024

Approximately 25 members of the public attended the evening presentation to provide thoughts on the preliminary concept. K Strategies assisted with the collection of opinions by paper and online survey. The survey report is included as an appendix to this report.

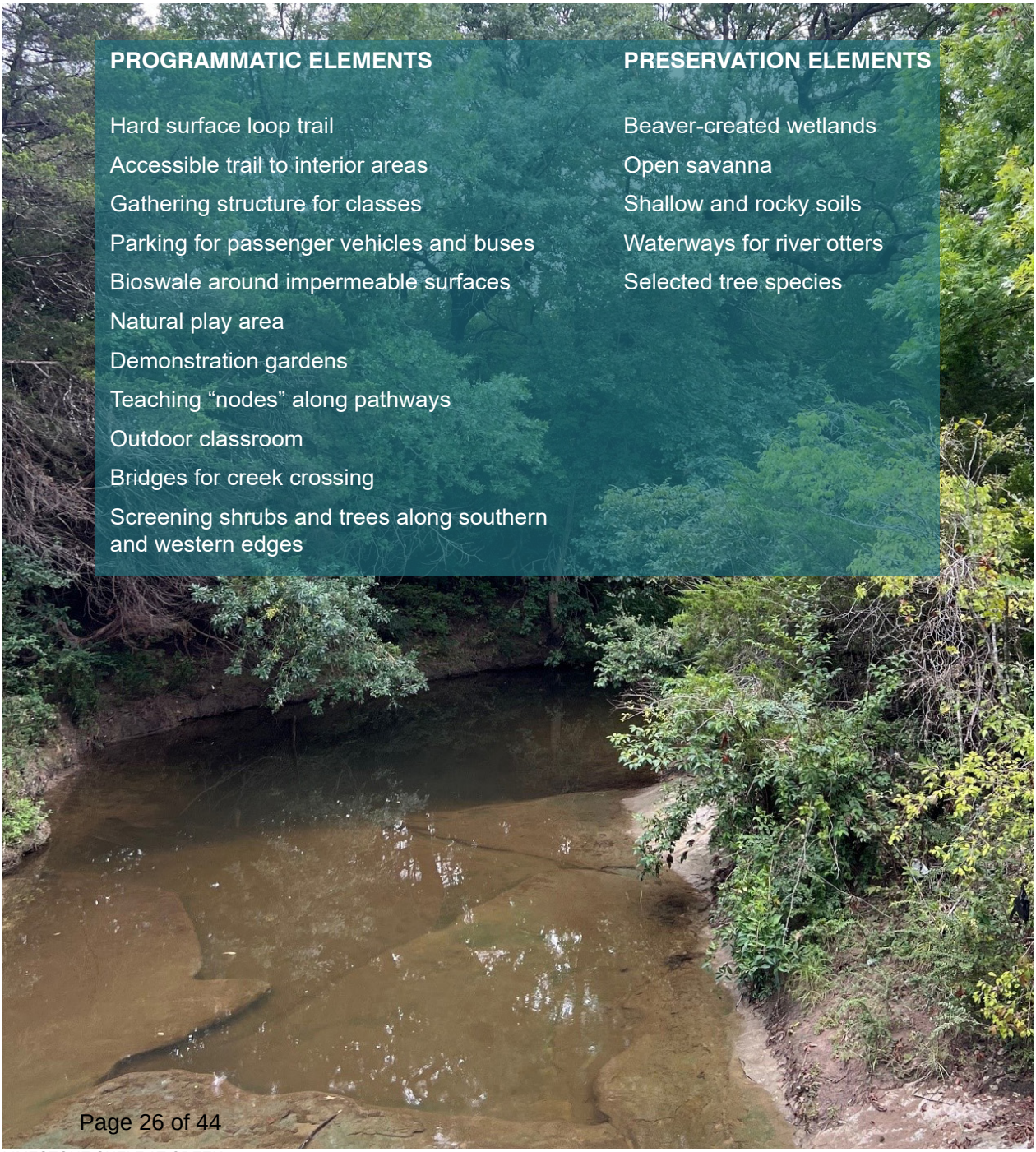
04
MASTER PLAN

VIEW LOOKING EAST FROM SANTA FE TRAIL.

IMAGE: HALFF

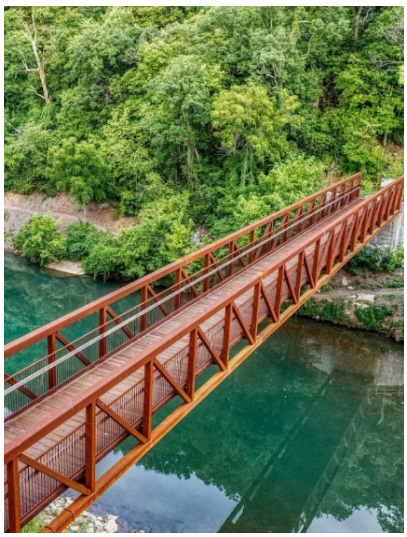
4.0 MASTER PLAN CONCEPT

This conceptual site plan balances the Ladd Preserve's need for stewardship with increased access for people. By providing designated trails, play areas, and gathering spaces in less sensitive ecological zones, careful development of the site can help to preserve the existing balance of plants, soil, and wildlife. Logical layouts can even set the stage for ease of land management and potential restoration of areas showing ecological damage from past uses. The following elements were specifically emphasized in this conceptual plan:

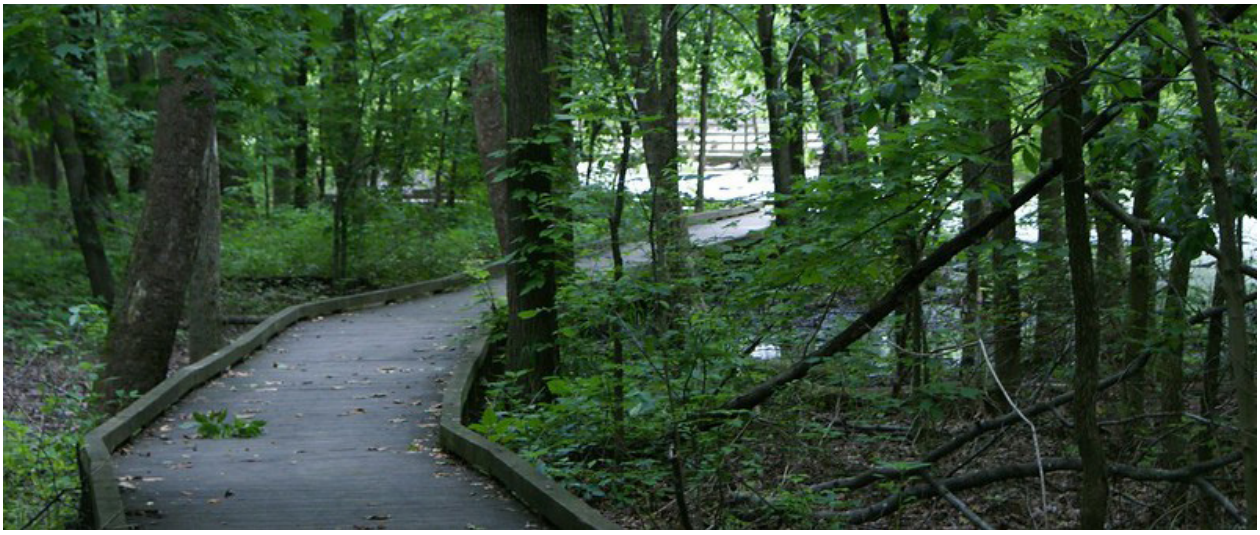


LIMESTONE SHELF AT CREEK IMAGE: HALFF

NATURE PLAY AREA



BRIDGE EXAMPLE



BOARDWALK EXAMPLE

INTERPRETIVE SIGNAGE EXAMPLE

LIMESTONE BLOCKS AT PATH NODES

1. GATHERING STRUCTURE
2. DEMONSTRATION GARDEN
3. NATURE PLAY AREA
4. PERMEABLE PARKING (30)
5. BIOSWALE
6. GATHERING SPACE
7. SOFT SURFACE TRAILS
8. BOARDWALK
9. WETLANDS OVERLOOK
10. GATHERING SPACE
11. OUTDOOR CLASSROOM
12. TRAILHEAD
13. GATHERING SPACE
14. SHARED USE PATH
15. PEDESTRIAN BRIDGE
16. GATHERING SPACE
17. PEDESTRIAN BRIDGE
18. CREEK ACCESS
19. CREEK ACCESS

1. The gathering structure produces a very small footprint on the land. It is designed with very low impact construction, low utility usage and can potentially be net 0 with photo-voltaic panels on the south-facing roof.

2. Demonstration gardens provide a contained area for the cultivation of Blackland Prairie plants. These selections are well suited for residential and commercial landscapes and serve a dual purpose of visual appeal to people and benefits to wildlife. Trees along the edge provide visual screening and raised beds help block traffic noise.

3. Nature play area encourages participants to use their imagination and explore elements including logs, “tree cookie” stepping stones, twigs, and soil textures.

4. Parking for visitors, with around 30 spaces, accommodates daily visitors, small workshops, and classes. The drop off area provides a safe transfer of students from bus to preserve.

5. The bioswale, or rain garden, intercepts water runoff from pavement and parking to prevent vehicle brake dust, oils, and other chemicals from entering the creek.

6. Gathering spaces along the along the pathways allow for small-group instruction for tours and workshops. A small seating element and surfacing allow for a break away from the circulation along the pathway. These areas allow approximately 10 minutes of walking between stops.

7 Soft surface trails direct foot traffic through the woodlands with minimal impact to the existing vegetation. They follow existing trails wherever possible.

8 The boardwalk allows visitors into the wetlands to experience seasonal changes as water levels fluctuate, and allows constant monitoring of invasive vegetation. Visitors can observe how beavers shape the land.

9 At the wetlands overlook, small groups and classes can gather to observe flying and aquatic species. This overlook also allows for water quality monitoring.

10 An existing circular clearing in the woods makes the perfect shaded spot for small group gathering. Understory and overstory species are located in this area.

11 Cottonwood, juniper, and other tree species provide shelter for another outdoor classroom. This location provides views of grasslands.

12 The trailhead provides a trail guide, interpretive signage, and a key to the preserve.

13 Situated at woodlands and grasslands, this shaded area allows for gathering off the path.

14 The shared use path connects to the future Duncanville trail system across the southern edge of the preserve. Trees and shrubs help to buffer the preserve from invasive plant species, visually screen vehicle traffic, and provide a physical barrier to vehicles. Where soil is too shallow for vegetation, limestone boulders protect the preserve.

15 The western pedestrian bridge ties in to the structure's creek overlook and allows visitors to experience the quiet beauty of the creek regardless of mobility. The bridge width allows small groups to gather.

16 The gathering and resting space at the creek bend overlook allows for views of the photogenic view but directs foot traffic away from the eroding edge to slow down soil compaction.

17 The eastern pedestrian bridge brings visitors over the waterway without using Cedar Hill Road, which has no sidewalk. Like the western bridge, it allows visitors to experience the quiet beauty of the creek regardless of mobility. The bridge width allows small groups to gather and view the limestone shelves below.

18 Creek access near the riffles brings visitors into the creek bed where city sounds are lost and visitors may observe water birds and other wildlife.

19 Creek access at the eastern side of the preserve brings visitors onto the wide stone shelves.

VIEW FROM BRIDGE OVERLOOKING CREEK

VIEW OF PROPOSED NATURE PLAY AREA

VIEW OF PROPOSED BOARDWALK

Charles F. Ladd
Nature Preserve
DUNCANVILLE, TEXAS
CONNECTION TO NEIGHBORHOOD
S CEDAR RIDGE DR
6
HARDWOOD WETLAND
ENCROACHED SAVANNA
4
3
EPHEMERAL WETLAND
5
2
1
18
9
RIPARIAN WOODLAND
15
TENMILE
SANTA FE TR
PRAIRIE
13
14
CONNECTION TO FUTURE TRAIL SYSTEM

ALAMEDA AVE
CEDAR HILL RD
CONNECTION TO NEIGHBORHOOD
EDGE WOODLAND
SAVANNA
12
11
CONNECTION TO NEIGHBORHOOD
7
JUNIPER WOODLAND
SWAN RIDGE DR
8
10
BEAVER POND
19
RIPARIAN WOODLAND
17
16
OAK LEAF DR
SAVANNA
MAPLE LEAF DR
W DANIELDALE RD
CONNECTION TO FUTURE TRAIL SYSTEM

4.1 DESIGN STRATEGY

4.1.1 ARRIVAL AT THE SITE

Visitors arriving by vehicles will be greeted by a monument sign and a welcome plaza, with an opportunity for an art installation. Vehicles are directed to park in spots with permeable paving or drop off passengers at the turn-around extending towards the Nature Center, with its gathering overlooks, shaded walkthroughs, and restrooms. Parking is situated on the preserve side of the roadway to keep young children from crossing over the path of vehicles. Demonstration gardens and bioswales, or rain gardens, line the linear parking zone.

4.1.2 NATURE PLAY

For many young visitors and caregivers, a nature play area will provide a defined site for physical, social, and inquisitive mental activity. This area can be kept free of poison ivy but allow for rotting logs, which make excellent habitat for beetles and other ground-dwelling insects. This area will also provide other inquiry-provoking habitats. Twigs, stumps, and reptile habitat will also allow for exploration within a defined area. Plantings will include species with high sensory and play value, such as arching grasses and soft leaves.

4.1.3 GATHERING STRUCTURE OR NATURE CENTER

The proposed Nature Center responds to its local adjacent landscape, is informed by the site's climate and weather patterns, and demonstrates variable programmatic opportunities.

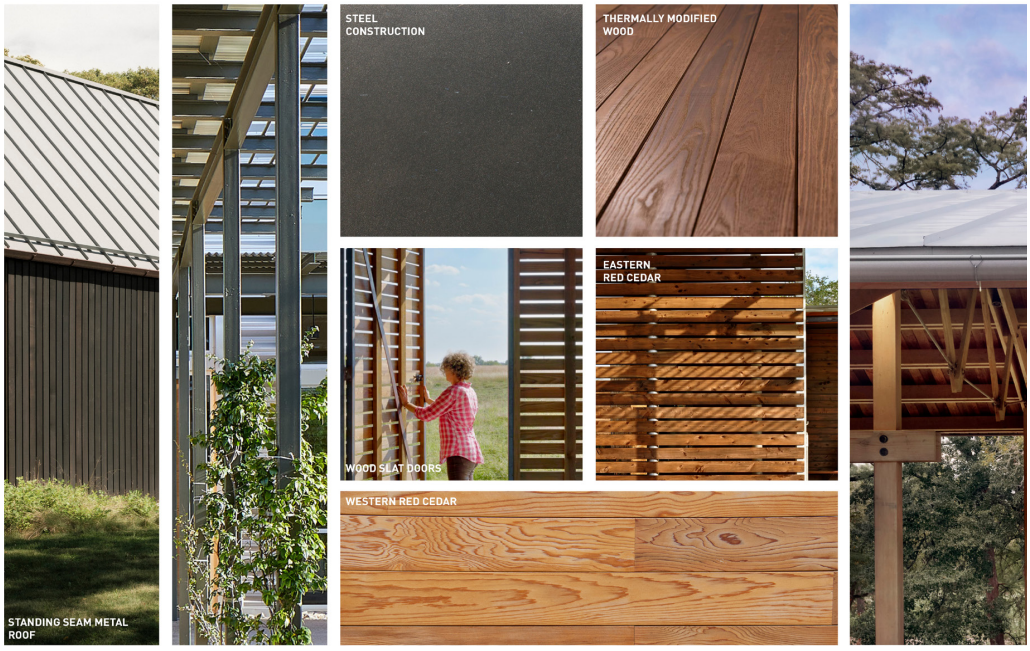
- Architecture is consolidated to minimize extensive site disruption with ready access to roads for construction material lay-down and equipment.
- Serves as a threshold that occupies the edges of two ecological communities for enhanced educational experience.
- Positions land management as a front of house program type that is integral with architecture and is ultimately educational.
- Has a spine of external circulation that welcomes as well as serves as a trailhead to the rest of the site.
- Uses the opaque nature of the architecture as well as well-positioned site walls to provide visual and auditory protection of the outdoor space and classroom from Santa Fe.
- The foundations are lifted via helical pier systems that allow for reduced disturbance of surface stormwater flow.
- Is fully unconditioned. Classroom, restrooms, and support rooms will rely entirely on passive strategies (prevailing wind capture from the southeast in the summer, sliding wind screens for the prevailing northern winds in the winter, as well as ceiling fans).
- Is oriented to take advantage of solar capture, with electrical loads anticipated to be low. See attached solar analysis report in **Appendix 4.** The design team recommends photo-voltaic (PV) panel ready roof assemblies with pre-wired systems and minimal upfront solar PV arrays (1-2 panels) which can be expanded in the future as operational data is available. The design team also recommends PV installation on the roof volume that is least impacted by adjacent tree shading. Further analysis of tree canopy is needed to determine ideal placement.

ELEVATION LOOKING SOUTH

FLOOR PLAN

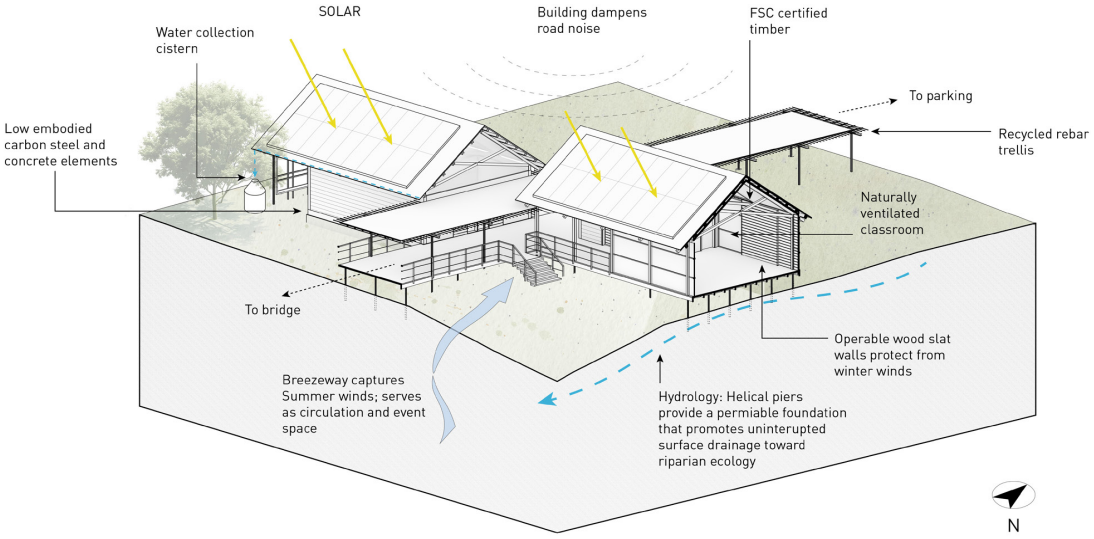
MATERIALS:

- Low embodied carbon steel and concrete elements with embodied carbon targets specified for contractors.
- Thermally modified wood for durability. FSC certified for sustainably sourced timbers.
- Helical pier foundations can be drilled directly into the ground to support the structure with minimal ground disturbance. Compared to other systems, less concrete is needed. Helical pier systems also allow the building structure to lift above the native ground plane to limit disturbance to natural surface water flow toward the creek around the structure.



SMALL CLASSROOM VIEW LOOKING WEST

CLASSROOM ELEVATION

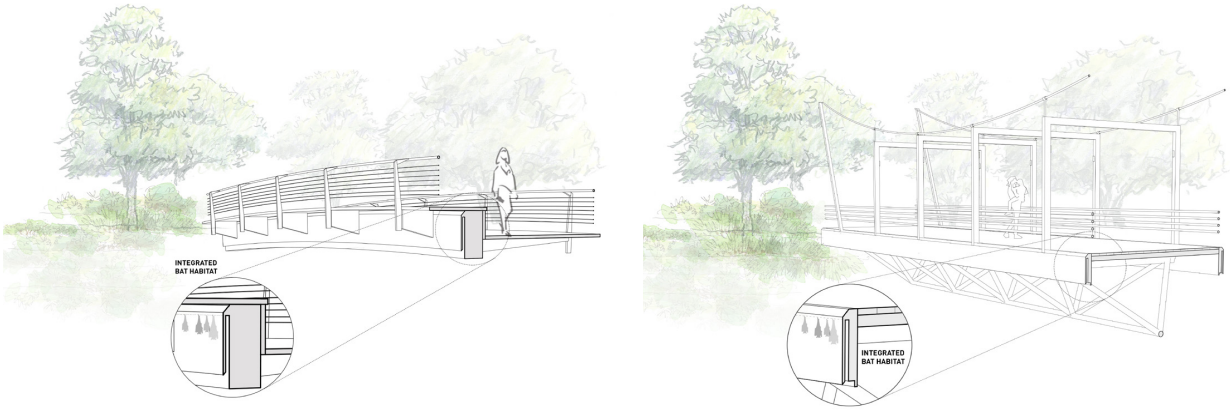


INTEGRATION OF BUILDING WITH LOCAL CLIMATE

4.1.4 MAJOR PATHS

The Steering Committee and public town hall meetings both listed a loop path around the Preserve as an important program element. The loop path design strategically incorporates two bridges across Tenmile Creek.

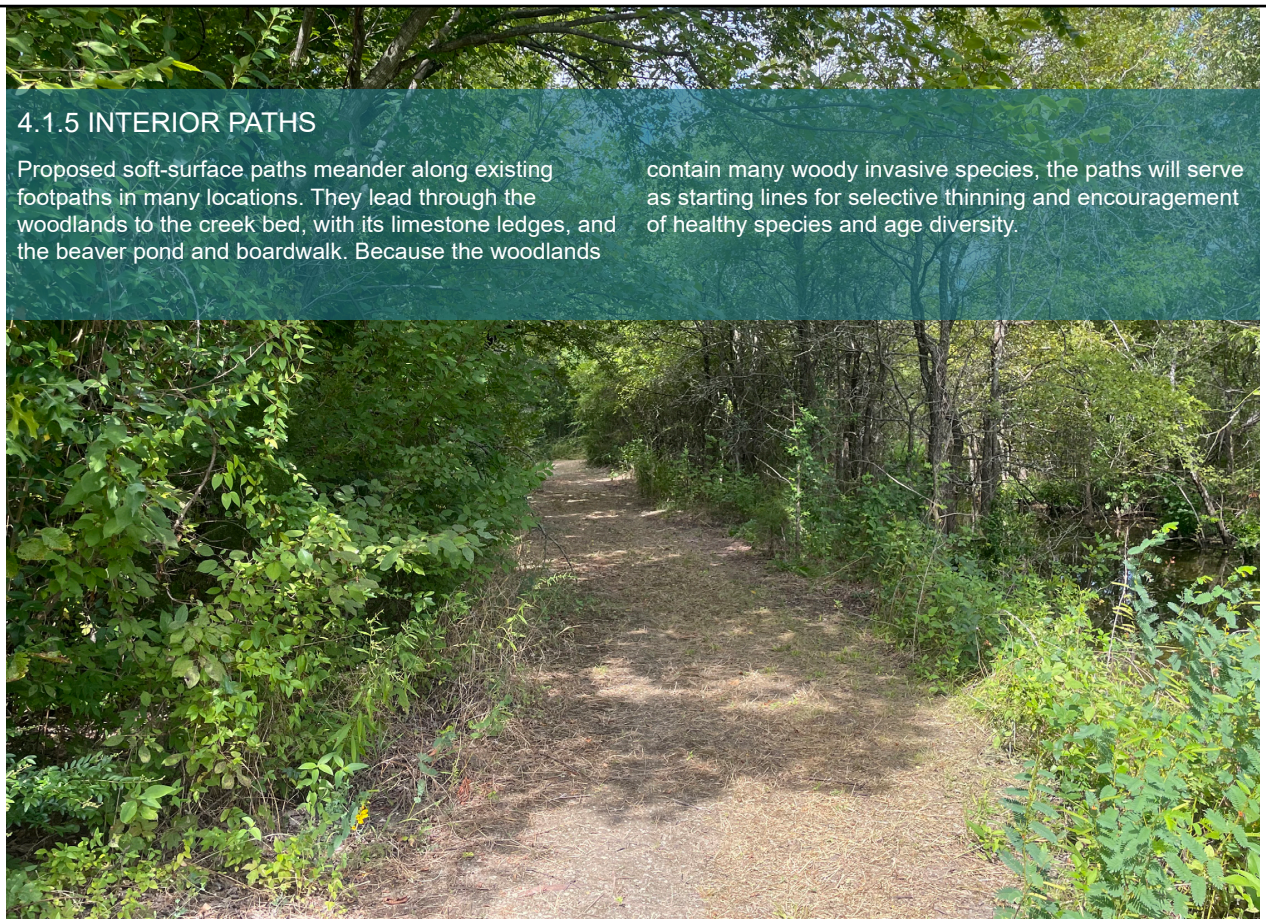
The creek is one of the most appealing features of the preserve, but traversing the steep incline can cause damage in a sensitive area and is not possible for some visitors to traverse. These bridges, although representing a substantial budget figure, allow all visitors to observe the beauty of the riparian areas yet protect it. Bridges are intended to serve as educational stops along the paths to facilitate observation and instruction for small groups of 10 to 12, and to be wide enough to allow passage of land management vehicles. They also provide an opportunity for wildlife habitat within the bridge itself such as bat roosting.



BRIDGE CONCEPTS WITH WILDLIFE HABITAT

Educational stops are deliberately located approximately ten minutes' walk all along the major path and include both small areas to stop off of the path and larger outdoor classrooms. The outdoor classrooms provide circular gathering spaces with informal seating to allow group instruction and interaction for around 25 to 30 people. These spaces are planned for a teacher and school class or a starting point for guided tours to meet before separating into smaller groups.

The wide paths also assist with land management by serving as fire breaks between ecological communities. This allows fire to be more easily used as a land management tool.



4.1.5 INTERIOR PATHS

Proposed soft-surface paths meander along existing footpaths in many locations. They lead through the woodlands to the creek bed, with its limestone ledges, and the beaver pond and boardwalk. Because the woodlands contain many woody invasive species, the paths will serve as starting lines for selective thinning and encouragement of healthy species and age diversity.

4.2. OPINION OF PROBABLE CONSTRUCTION COSTS

Opinion of Probable Construction Cost (OPCC) 100%		
Base Bid		
Description		**Total**
Mobilization and Site Preparation		$880,000.00
Hardscape and Circulation		$3,197,500.00
Nature Center		$2,000,000.00
Landscaping		$473,000.00
Site Ameneties and Signage		$948,750.00
Overall Subtotal		***$7,499,250.00***
20% Contingency	*$*	*1,499,850.00*
Base Bid Total	***$***	***8,999,100.00***
Estimated Annual Land Management & Maintenance (1%)	*$*	*89,991.00*
Estimated Annual Inflation (2026)	***$***	***9,269,073.00***
Estimated Annual Inflation (2027)	***$***	***9,547,145.19***
Estimated Annual Inflation (2028)	***$***	***9,833,559.55***
Estimated Annual Inflation (2029)	***$***	***10,128,566.33***

The complete Opinion of Probable Construction Costs is included as an appendix to this report.

Since the design professional has no control over the cost of labor, materials, or equipment, or over the contractor's method of determining prices, or over the competitive bidding or market conditions, his opinions of probable cost provided for herein are to be made on the basis of his experience and qualifications. These opinions represent his best judgment as a design professional familiar with the construction industry. However, the design professional can not and does not guarantee that proposals, bids, or construction cost will not vary from the opinions of probable cost he has prepared. If the owner wishes greater assurance as to the construction cost, he shall employ an independent cost estimator.

4.3. IMPLEMENTATION PLAN

4.3.1 PHASE 1: INITIAL DEVELOPMENT (YEARS 1-2)

Objective: Establish foundational elements to enable public access and ensure environmental stability.

1. Site Preparation and Ecological Restoration:

- Remove invasive species and restore native prairie vegetation.
- Stabilize Tenmile Creek banks and mitigate erosion through riparian planting.
- Conduct soil preparation for future plantings, especially in demonstration gardens.
- Conduct geotechnical investigation for site soil suitability, spring hydrology, and scour analysis.
- Evaluate concrete and other debris within stream crossing woodland trail. Evaluate removal or adaptation of existing concrete slab.

2. Trail and Parking Infrastructure:

- Construct the main hard-surface loop trail and accessible interior paths.
- Install permeable parking for daily visitors, ensuring adequate space for buses and passenger vehicles.
- Add bioswales to manage stormwater runoff effectively.

3. Educational and Interpretive Features:

- Develop and install interpretive signage at key points, including trailheads and gathering spaces.
- Identify and map locations for teaching “nodes” along pathways.

Key Milestones:

- Completion of the primary loop trail.
- Opening of parking facilities with signage and landscaping.

4.3.2 PHASE 2: ENHANCING VISITOR AMENITIES (YEARS 3-4)

Objective: Expand visitor facilities to improve accessibility, educational opportunities, and community engagement.

1. Construction of Nature Center and Gathering Structure:

- Build a compact, low-impact Nature Center equipped with photovoltaic panels and passive design features.
- Include restrooms, an outdoor classroom, and a shaded walkthrough.

2. Nature Play Area and Demonstration Gardens:

- Construct the nature play area with interactive elements like logs, mounds, tunnels, tree “lily pads”, and sensory plantings.
- Establish demonstration gardens showcasing Blackland Prairie species suitable for residential use.

3. Boardwalk and Wetlands Overlook:

- Build boardwalks for wetland observation and environmental monitoring.
- Include a wetlands overlook designed for small group activities and water quality testing.

Key Milestones:

- Completion of the Nature Center and associated gathering spaces.
- Launch of the nature play area and demonstration gardens.

4.3.3 PHASE 3: LONG TERM CONNECTIVITY AND PROGRAMMING (YEARS 5+)

Objective: Ensure the Preserve’s integration into the regional landscape and enhance its programming and sustainability.

1. Trail Connections and Wayfinding:

- Connect the shared-use path to the future Duncanville Trail System.
- Install clear and accessible wayfinding signage along trails to guide visitors through the Preserve. Include distance markers, difficulty ratings, and interpretive signs highlighting the surrounding ecological features and historical significance of the area.

2. Ongoing Ecological Monitoring and Maintenance:

- Develop a citizen science program to involve the community in monitoring biodiversity, water quality, and invasive species.
- Establish a dedicated maintenance schedule for trails, signage, and ecological restoration areas.

3. Community Engagement and Education:

- Introduce seasonal programs, such as guided tours, school workshops, and habitat restoration events.

- Host an annual Nature Preserve Day to celebrate progress and engage with the community.

Key Milestones:

- Connection of Preserve trails to regional networks.
- Establishment of a robust volunteer and educational promgramming calendar.

To support these phases, the following funding sources and partnerships should be explored.

4.3.4 FUNDING OPPORTUNITIES

1. Grant Opportunities:

- Apply for grants from organizations like the National Fish and Wildlife Foundation, Texas Parks and Wildlife Department, and the U.S. Environmental Protection Agency.

2. Public-Private Partnerships:

- Partner with local businesses, schools, and civic organizations for funding and sponsorship opportunities.
- Encourage corporate contributions for educational infrastructure, such as the Nature Center or play area.

3. Community Fundraising:

- Launch a fundraising campaign targeting individuals and groups passionate about conservation.
- Recognize donors by name in a key gathering space with an art installation which allows for names to be added over a long span of time.
- Offer naming rights for major features, such as the Nature Center or teaching nodes.

Monitoring and Evaluation:

To ensure the Preserve meets its goals, the following performance indicators will be tracked:

- Ecological Health: Regular assessments of native vegetation coverage, invasive species control, and water quality.
- Visitor Metrics: Data on the number and demographics of visitors, participation in programs, and community feedback.
- Financial Sustainability: Annual reviews of operational costs, fundraising success, and grant utilization.

4.4. EDUCATION

The Charles F. Ladd Nature Preserve is uniquely positioned to serve as a regional hub for environmental education and interpretation, fostering a deeper connection between the community and the natural world. Through thoughtfully designed interactive learning spaces, interpretive features, and educational programs, the Preserve will engage visitors of all ages and backgrounds while promoting stewardship of its unique ecological and cultural heritage.

Interactive learning spaces will be strategically located throughout the Preserve to encourage exploration and foster hands on learning. Teaching nodes along key pathways will serve as small, defined areas where visitors can pause to learn about specific ecological features, such as native plant species, local wildlife, and the interconnectedness of prairie and riparian systems. These nodes will include interpretive panels with engaging visuals and explanations, as well as QR codes linking to supplemental digital content, such as audio tours and videos. Simple seating arrangements will accommodate small group discussions, workshops, and school programs, creating opportunities for interactive engagement with the environment.

Outdoor classrooms will provide additional spaces for larger educational gatherings. Located near high interest areas such as wetlands, savannas, and riparian woodlands, these shaded spaces will be designed to host field trips, habitat restoration workshops, and community events. Their informal layout and natural surroundings will create an immersive learning experience, allowing groups of 25 to 30 participants to engage with the Preserve's ecological and cultural narratives.

The nature play area will be a focal point for young visitors, offering an environment that stimulates curiosity and creativity. Designed to encourage unstructured exploration, this area will feature natural elements such as logs, tree lily pads and soil textures, as well as plantings selected for their sensory appeal and play value. Interpretive signage will provide guidance for caregivers, helping them facilitate educational and imaginative play. This space will serve as an introduction to nature for children and families, fostering a sense of wonder and connection to the environment.

Interpretive features throughout the Preserve will enhance visitors' understanding of its ecological and historical significance. Thematic trails, such as a Prairie Pathway, Wildlife Wander, and Waterways Walk, will provide guided explorations of the Preserve's diverse habitats. Along these trails, interpretive signage will explain key features such as the Blackland Prairie ecosystem, the geological history of Tenmile Creek, and the role of native species in supporting biodiversity. Demonstration gardens near the Nature Center will showcase native plants suitable for residential and commercial landscapes, offering practical examples of sustainable gardening practices.

Digital and augmented reality experiences will further enhance interpretation and accessibility. Visitors using mobile devices will be able to access overlays of historical maps, animated depictions of ecosystem changes, or audio recordings of local bird calls. These tools will cater to tech-savvy audiences and offer alternative ways to engage with the Preserve, broadening its appeal to a diverse range of visitors.

Educational programming will play a central role in the Preserve's mission. Partnerships with local schools will allow students to experience hands-on learning tailored to their curriculum. For younger children, scavenger hunts and storytelling sessions will introduce foundational ecological concepts, while middle and high school students will have opportunities to participate in water quality testing, habitat studies, and citizen science initiatives. Seasonal events, such as guided nature walks, pollinator festivals, and astronomy nights, will provide additional avenues for community engagement and learning.

By integrating educational and interpretive opportunities into the Charles F. Ladd Nature Preserve, the Master Plan ensures that the site will serve as a living classroom for generations. These features will inspire curiosity, deepen ecological understanding, and foster a strong sense of stewardship, reinforcing the Preserve's role as a vital community asset and a model for sustainable development.

4.5. METRICS FOR SUCCESS

The Charles F. Ladd Nature Preserve's success will be measured through clearly defined metrics that align with its goals of ecological preservation, community engagement, and educational enrichment. These metrics will guide the ongoing evaluation of the Preserve's impact, inform resource allocation, and provide measurable evidence of progress over time. Given the absence of baseline data and monitoring tools at present, an initial priority will be to establish foundational metrics and frameworks to support long term assessment.

A critical measure of success will be the ecological health of the Preserve. Efforts to restore native Blackland Prairie vegetation will be monitored through site surveys, with an emphasis on increasing the extent of native species coverage and reducing invasive plant populations. Biodiversity will also serve as a key indicator of ecological health, with a focus on tracking the presence of monarch butterflies, native birds, and other wildlife. Observations and community-based monitoring tools, such as citizen science apps, will document species diversity and provide ongoing data for analysis. The health of Tenmile Creek will be evaluated through regular water quality testing, focusing on sediment levels, pollutant concentrations, and seasonal wetland stability. These efforts will ensure that the Preserve's ecological restoration remains aligned with its conservation goals.

Visitor engagement will also be central to evaluating the success of the Preserve. Tracking visitor numbers through entry counters or manual logging will provide insight into overall use and highlight trends in community participation. Surveys will be conducted annually to gather demographic information and measure visitor satisfaction, providing valuable feedback for improving facilities and programming. Participation in educational programs and seasonal events will be monitored to assess the success of these initiatives and their impact on the community.

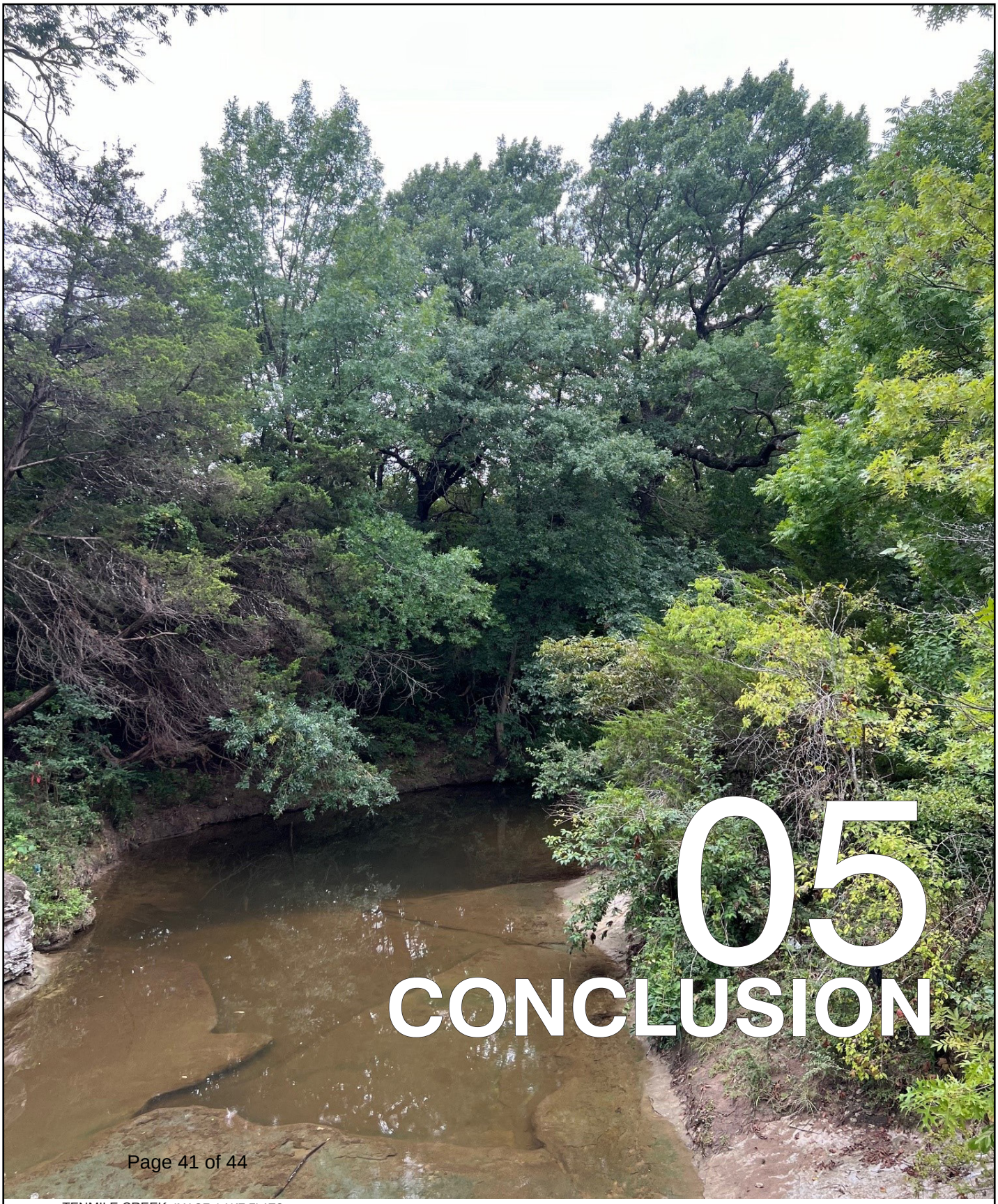
Education will play a pivotal role in the Preserve's mission, with measurable outcomes linked to both volunteer and public learning. Volunteer training programs will equip participants with the skills needed for ecological monitoring and habitat restoration, while parks maintenance staff will receive supplementary training to support these efforts during critical periods. The success of educational outreach will be evaluated through the number of school groups visiting the Preserve and participating in field trips, as well as through feedback from educators and students. Public learning will be assessed through post-event surveys, with an emphasis on tracking increases in ecological awareness and knowledge of the Blackland Prairie ecosystem.

The financial sustainability of the Preserve will be another critical area of focus. Annual tracking of revenue generated through grants, sponsorships, and donations will provide insight into the Preserve's funding health. Cost savings achieved through sustainable features, such as reduced water and energy use, will also be monitored to highlight the economic benefits of environmentally friendly practices. Volunteer contributions will be recorded in terms of hours worked and their estimated value relative to operational costs, offering a clear picture of the community's role in sustaining the Preserve.

Looking toward the future, the Preserve's integration into broader regional and ecological contexts will be assessed. Progress in linking the Preserve's trails to regional networks will be documented, with user surveys and trail counters providing data on public use. Community stewardship initiatives, such as habitat restoration days and citizen science programs, will be evaluated based on participation levels and their contributions to the Preserve's ecological data. Additionally, the performance of climate resilience features, including bioswales and riparian buffers, will be assessed to determine their effectiveness in mitigating stormwater impacts and enhancing the site's overall sustainability.

To support continuous improvement, annual reports will summarize progress in all key areas, providing transparency and accountability to stakeholders. These reports will include visual representations of data, such as graphs and tables, to ensure accessibility and clarity. Adaptive management practices will be employed to refine strategies based on monitoring results, with periodic stakeholder reviews every three to five years to ensure the Preserve's goals remain relevant and impactful. Early efforts will focus on establishing baseline data, particularly in areas such as vegetation coverage, wildlife presence, and visitor engagement, to build a foundation for long-term monitoring.

The development and application of these metrics will ensure that the Charles F. Ladd Nature Preserve remains a thriving ecological, educational, and community resource. By systematically tracking progress and adapting strategies as needed, the Preserve will continue to fulfill its mission of conservation and engagement.



05 CONCLUSION

TENMILE CREEK. IMAGE: LAKE FLATO

5.0 CONCLUSION

The Charles F. Ladd Nature Preserve represents a rare and invaluable ecological treasure in Duncanville. It is a living testament to the regions Blackland Prairie heritage and a vibrant commitment to preserving its natural and cultural legacy. This Master Plan established a thoughtful, forward thinking vision that balances ecological stewardship, community engagement, and sustainable development, ensuring the Preserve's significance for future generations.

STEWARDSHIP AND CONSERVATION

At its core, this Master Plan prioritizes preserving the Preserve's unique ecological communities. From the protection of the Tenmile Creek floodplain to the restoration of prairie species and mitigation of invasive vegetation, every aspect of this plan underscores the importance of ecological integrity. By incorporating sustainable design elements such as bioswales, permeable parking, and strategic pathways, the plan minimizes human impact while enhancing habitat resilience. These measures not only protect the land's biodiversity but also position the Preserve as a model of environmental stewardship.

COMMUNITY CONNECTION AND EDUCATION

The Charles F. Ladd Nature Preserve is more than a natural space; it is a communal asset designed to foster environmental education and public appreciation for nature. With its accessible trails, outdoor classrooms, and interpretive features, the Preserve offers unparalleled opportunities for hands on learning and personal exploration. The thoughtful integration of gathering spaces, demonstration gardens, and nature play areas ensures that visitors of all ages and abilities can connect with the land in meaningful ways.

Through partnerships with local schools and community organizations, the Preserve has the potential to become a hub for education programming and citizen science initiatives. These efforts will empower residents to take an active role in conservation and deepen their understanding of Duncanville's unique ecological landscape.

SUSTAINABLE DEVELOPMENT AND FUTURE RESILIENCE

The design strategies outlined in this plan embody a commitment to sustainability and adaptability. The use of passive design principles in structures like the Nature Center, coupled with low impact construction techniques, demonstrates a forward-looking approach to development. These measures ensure that the Preserve can withstand the challenges of a changing climate and increase urbanization while maintaining its ecological and cultural value.

Moreover, the plan's emphasis on inclusive and equitable access reinforces Duncanville's identity as a city that values the wellbeing of its residents and visitors. By creating a space where nature and people coexist harmoniously, the Preserve serves as a beacon of sustainable urban planning.

A VISION FOR THE FUTURE

The Charles F. Ladd Nature Preserve is not only a reflection of Duncanville's past but also a promise for its future. The collaboration between the City of Duncanville, the Ladd family, Steering Committee, and countless stakeholders has laid the foundation for a Preserve that embodies environmental excellence and community pride. This Master Plan is a call to action, inviting all who cherish this land to join in its stewardship and to envision a future where natural beauty and urban life thrive side by side.

By implementing this plan, the City of Duncanville takes a bold step toward ensuring that the Charles F. Ladd Nature Preserve remains a cherished sanctuary and a source of inspiration for generations to come. Together, through collective effort and enduring commitment, we can honor the legacy of this remarkable land and secure its place as a cornerstone of Duncanville's identity.

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STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
Monthly Financial Report as of January 31, 2025

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Emphasize: Government Accountability, Customer Service, Efficiency and Process Improvement**
  - **Develop a high performing organization that encourages innovation, transparency, and collaboration while delivering exceptional customer service.**

STAFF RESPONSIBLE:
Jennifer Otey, Budget Administrator

BACKGROUND/HISTORY:
The Finance Report is presented to provide actual revenues received and expenditures made compared to the budget. The report provides financial summary data on all city funds and narratives with five-year comparison graphs for key funds, including the General, Utility, Economic Development, and Fieldhouse funds.

POLICY EXPLANATION:
The month of January is the fourth month of fiscal year 2024-2025. Revenues and expenditures are unaudited and will be updated as the year progresses. Revenues and expenditures can fluctuate depending on the time of year, but the benchmark for revenues and expenditures compared to the budget is 33.3%. Overall revenue for all funds is 37% and 21% for expenditures.

FUNDING SOURCE:

ORG and Object Number
NA

Available Budget	Purchase Amount	After Encumber
NA	NA	NA

ACTION ALTERNATIVES:
No City Council action required.

ATTACHMENTS:
25 0131 Monthly Financial Report

CITY OF DUNCANVILLE
MONTHLY FINANCIAL REPORT

Fiscal Year 2024-2025

YEAR-TO-DATE OPERATIONS

AS OF JANUARY 31, 2025

OCTOBER 1, 2024 - JANUARY 31, 2025

We are building a vibrant, inclusive community, driven by a commitment to democratic principles and service above self

Updated and Prepared by
FISCAL SERVICES DEPARTMENT
2/24/2025

FY 2024-2025 Financial Report as of January 31, 2025

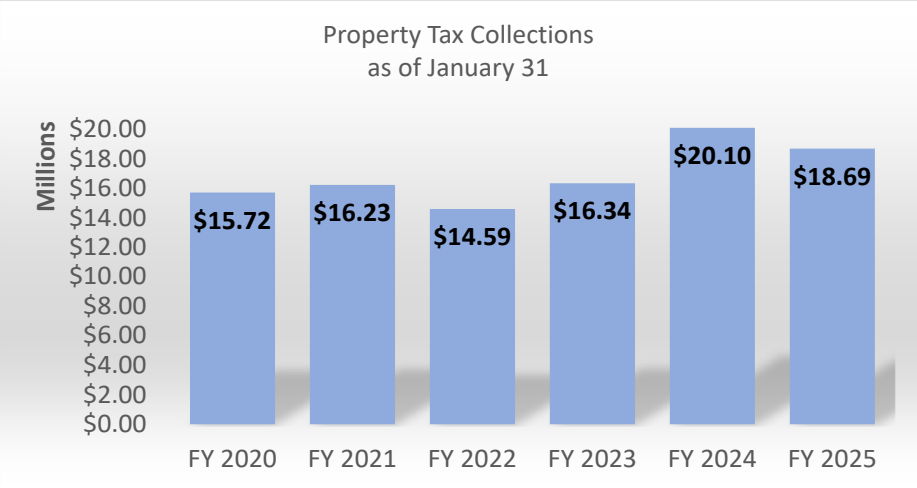
EXECUTIVE SUMMARY

The Duncanville Monthly Financial Report presents unaudited revenues and expenditures for the month of January 2025, compared to the budgetary numbers for fiscal year 2024-2025 and the actual numbers year-to-date for the fiscal year 2023-2024. The report provides financial summary data on all funds, including on-going Capital Improvement Projects. The General Fund is the primary operating fund for the City, so details of revenues by category and expenditures by the department are included in the financial statements. In addition, all other funds that are part of daily operations are included in brief to highlight each fund's revenues, expenditures, and fund balances.

January is the fourth month of the fiscal year. Revenues and Expenditures can vary throughout the year depending on time of collection or payments. The benchmark of budget usage is 33.3%. Overall, revenues collected are 37% and expenditures made are 21% of the budget.

The charts throughout compare the revenues and expenditures to date, for the same period, for each fiscal year from FY 2020 to current.

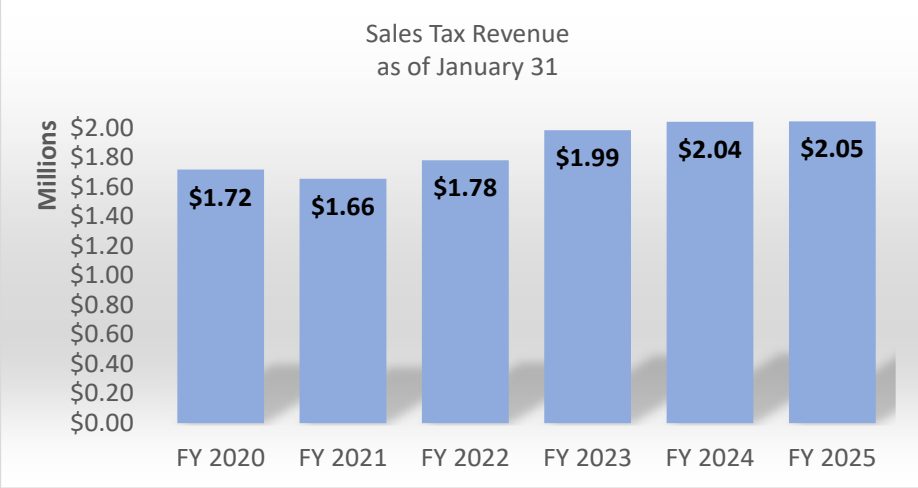
PROPERTY TAX COLLECTIONS



The above chart shows total property tax collected including the debt portion and delinquent taxes. Property Taxes account for over 50 % of the total General Fund revenue budget. Total FY 2025 (for calendar year 2024) levy is $23.8 million. December – February time frame is the largest collection months for property tax. Total levy collected to date per Dallas County is 85%.

FY 2024-2025 Financial Report as of January 31, 2025

SALES TAX COLLECTIONS



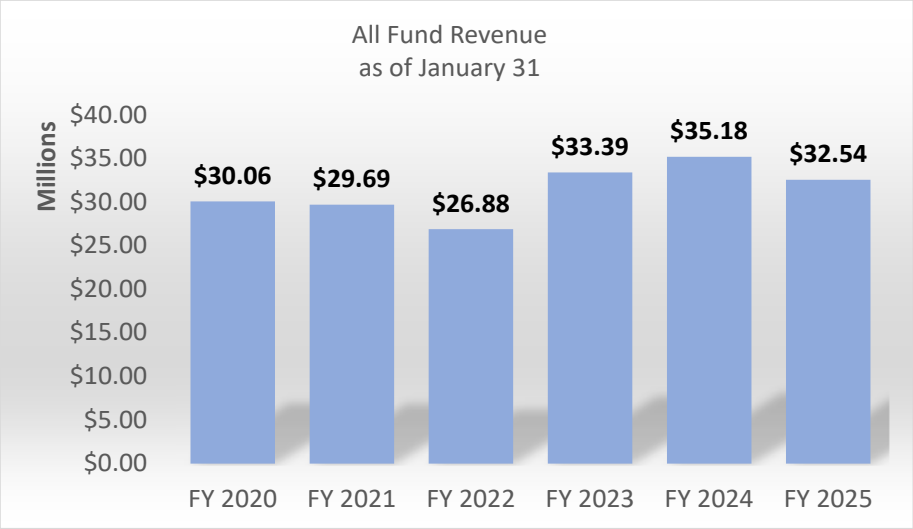
Sales tax accounts for 25% of the general fund revenue budget. Seventy-five percent (75%) or 0.015 cents of the collections goes to the General Fund for operations and property tax relief. The remaining 25% or 0.005 cents goes to Economic Development.

- Sales tax collections to date are for the months of October and November.
  - Collections are 0.25% less than in the same period last year.
- The retail trade segment, which is approximately 43% of total collections, has continued to experience a negative change compared to the same time last year.
- HDL Companies quarterly report as of December 2024 forecasts a positive growth in the next two quarters for Construction & Manufacturing and General Retail groups; 0.5% - 1% growth forecasted.

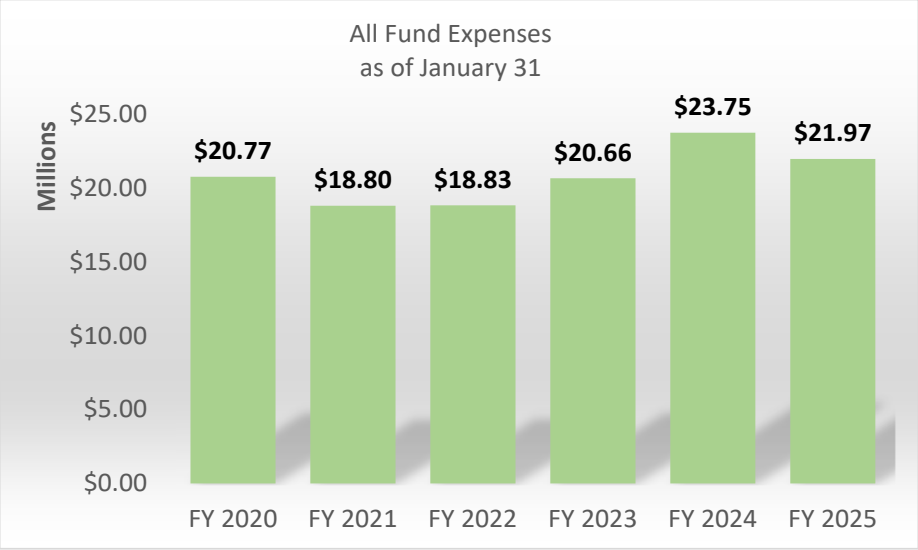
FY 2024-2025 Financial Report as of January 31, 2025

ALL FUNDS

Total revenue collected as of January 31 is $32.5 million. This is 37.2% of the total revenue budget for all funds. Revenue categories above 33% at this point in the year continue to be property tax and investment interest income.



- Interest Income received to date is $1,052,845, 65.6% of the budget.

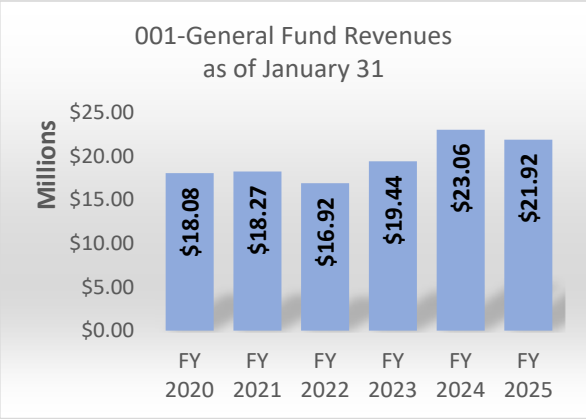


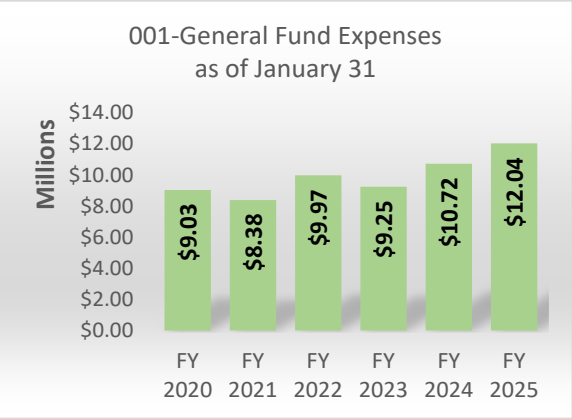
- Expenditures are 21% of the budget to date.

FY 2024-2025 Financial Report as of January 31, 2025

GENERAL FUND

The General Fund's unaudited ending fund balance for FY 2024 is $23.6 million. The excess over the 150 days maximum reserve is approximately $5 million. The numbers are preliminary until the FY 2024 audit is complete and remaining entries are made.





General Fund Revenue Highlights:

- General Fund revenues are currently at 52% of the budget. Franchise Fees and Intergovernmental revenues are quarterly based; sales tax revenue is two months behind.
- Interest revenue received is $612 thousand. This is 41% of the budget and 11.8% less than January of 2024.

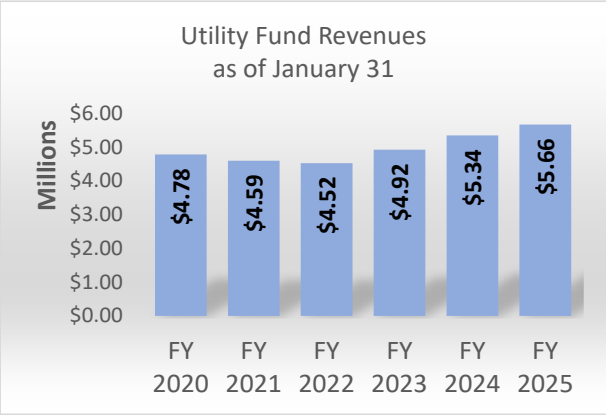
General Fund Expense Highlights:

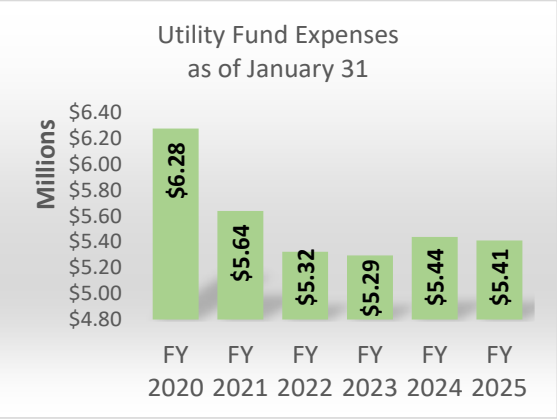
- Operating expenditures are 27.9% of the budget.
  - Capital Outlay expenditure includes the one-time expense of $337 thousand for new generator at City Hall/Police Department.

FY 2024-2025 Financial Report as of January 31, 2025

UTILITY FUND

The Utility Operating Fund's unaudited ending fund balance for FY 2024 is $11.6 million. The excess over the 150 days maximum reserve is approximately $2.4 million. The numbers are preliminary until the FY 2024 audit is complete.



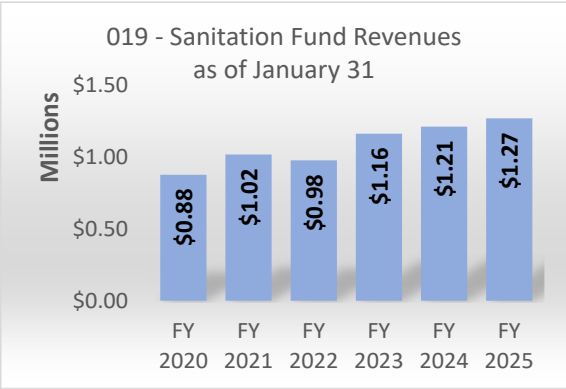


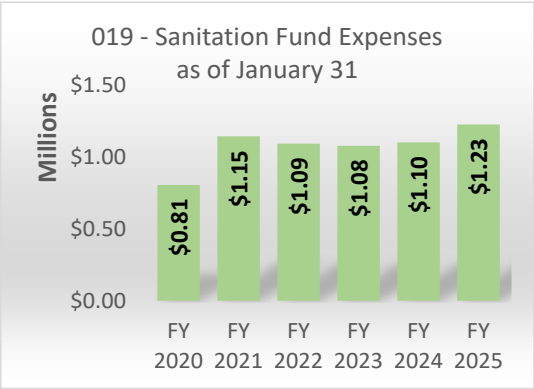
- Total revenue is 24.8% of the budget. Utility revenue is one month behind.
- Total expenditures are 23.8% of the budget. $3.4 million was spent with Trinity River Authority for wastewater treatment and Dallas Water Utilities for wholesale water.

SANITATION FUND

The Sanitation Fund beginning fund balance is $1.3 million.

- Total revenues are 26% of the budget. Utility revenue is one month behind.
- Total expenditures are 25.5% of the budget, including $1.1 million in garbage and landfill collection expenses.



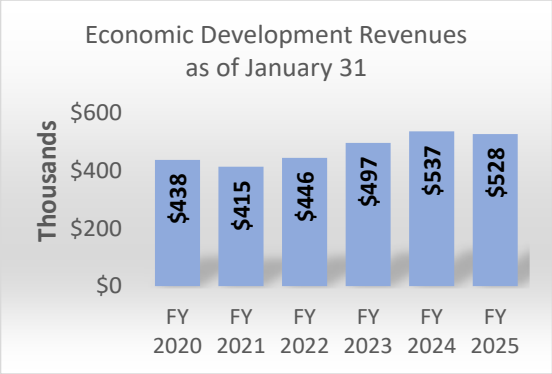


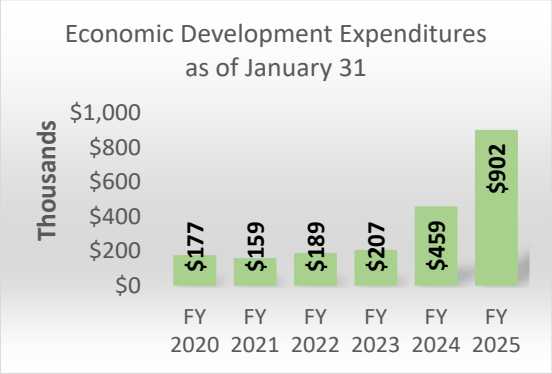
FY 2024-2025 Financial Report as of January 31, 2025

ECONOMIC DEVELOPMENT

The Economic Development unaudited beginning fund balance is $7.2 million

- Revenues are 16.1% of the budget. This is on target due to sales tax collected two months behind. Investment income applied is $5,370. Interest was not previously budgeted.



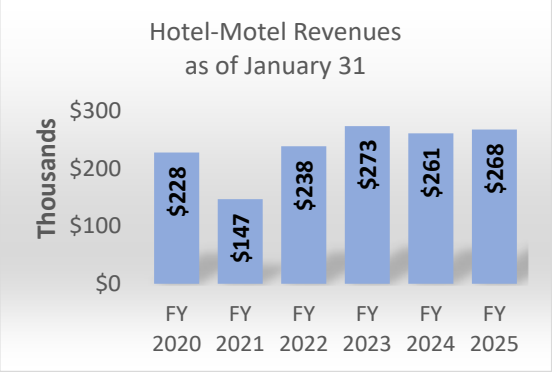


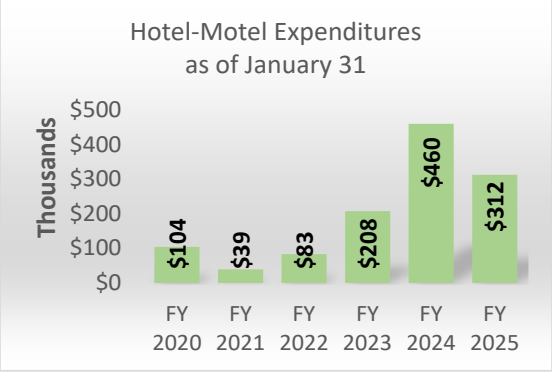
- Total expenditures are 18.7% of the budget, including $329 thousand paid out for business grants and $127,000 toward the Christmas event.

HOTEL – MOTEL

The Hotel-Motel unaudited beginning fund balance is $4.6 million.

- Revenues are 28.9% of the budget. Hotel-Motel revenue is paid quarterly.
- Total expenditures are 11.7% of the budget. Paid tax grants to date include Chamber, Hoopfest, Sky Elements for the Christmas drone show, and Lions Club. $239 thousand paid to date.
- Transfer to the Arts Fund for quarter 1 of 2024 revenue was made in the amount of $40,126.

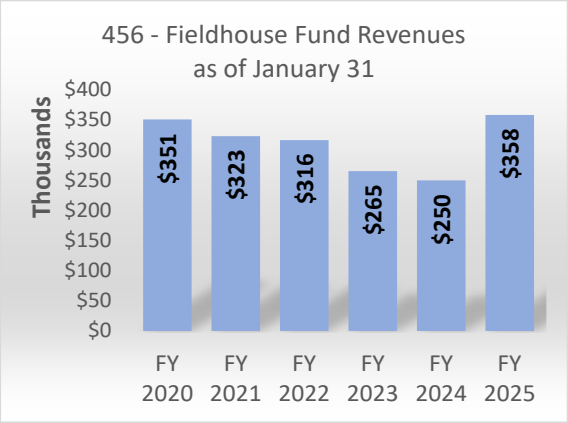


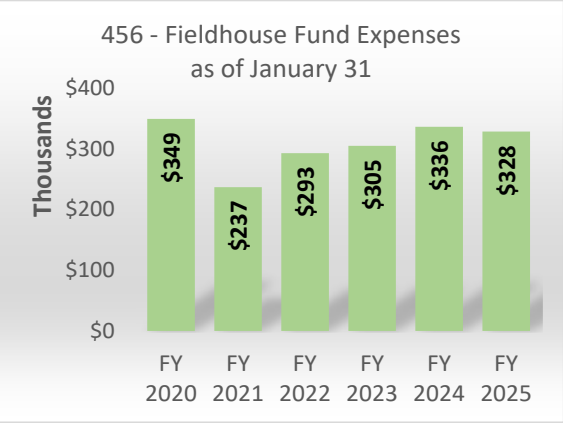


FY 2024-2025 Financial Report as of January 31, 2025

FIELDHOUSE FUND

The Fieldhouse Fund unaudited beginning fund balance is -$2 million.





- Total revenues are 16.7% of the budget.
  - The Fieldhouse is an Enterprise Fund and therefore operates with accrual accounting. This means revenue not yet earned, such as receiving a deposit for a future event, will not be reflected as revenue until after the event.

- Total expenditures are 16 % of the budget.

FY 2024-2025 Financial Report as of January 31, 2025

HOW TO READ THE REPORT

The financial report includes snapshots of each fund. The larger funds such as the General Fund and the Utilities Fund include the revenue and expenses grouped into categories. Additionally, for the general fund there is a complete list of revenues by account and expenses by division. The smaller funds and CIP funds include the total revenue and total expenses only. The categories are explained on the next page.

COLUMNS	A	B	C	D	E	F	G	H
		CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES AND EXPENSES		YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue								
51 - SALES & OTHER TAXES		$197,757	$923,000	21.43%	$177,511	19.88%	$20,246	11.41%
55 - INTEREST		0	0	0.00%	0	0.00%	0	0.00%
59 - OTHER SOURCES		411	0	0.00%	0	0.00%	411	0.00%
Revenue Total		$198,168	$923,000	21.47%	$177,511	19.87%	$20,657	11.64%
Expense								
60 - SALARY AND BENEFITS		$3,174	$102,585	3.09%	$19,517	20.84%	($16,343)	-83.74%
72 - SUPPLIES & MATERIALS		0	7,658	0.00%	0	0.00%	0	0.00%
73 - CONTRACT & PROF SVCS		150,147	644,459	23.30%	253,628	36.22%	(103,482)	-40.80%
76 - CAPITAL OUTLAY		$0	$1,425,000	0.00%	$0	0.00%	0	0.00%
78 - TRANSFER TO FUNDS		15,059	60,236	25.00%	8,904	25.00%	6,155	69.13%
79 - OTHER FINANCING USES		0	2,995	0.00%	0	0.00%	0	0.00%
Expense Total		$168,379	$2,242,933	7.51%	$282,050	33.64%	($113,670)	-40.30%
Net Income (Loss)		**$29,788**	**($1,319,933)**		**($104,539)**			

Column A: Lists the revenue and expense category.

Column B: Lists the year-to-date actuals as of the date of the report. The actuals are what was collected and booked into the financial system and the expenses paid as of the date of the report.

Column C: Lists the total budget for all accounts grouped in the category.

Column D: Lists the % of budget used. Simply, it's the actuals divided by the budget. It is a gage of financial performance, and an indication of the pace of collections or expenses compared to the benchmark.

Column E: Lists the prior fiscal year to date actuals. The purpose of this column is to compare how much was collected or expended for the same period in the previous year.

Column F: Lists the % of budget used for the same period in the previous year.

Column G: Lists the variance, or the difference, between what was collected or expended in the current year versus the previous year for the same period.

Column H: List the variance, or the difference, between the current and prior year for the same period in a percentage format. In the example above, to date, this fund shows to have spent $113 thousand less, or 40% less, compared to the same period last year.

ACCOUNT CATEGORY EXPLANATIONS

REVENUES:

1. 50 – Property Taxes: includes current year taxes, prior year taxes, and penalties and interest on delinquent taxes.
2. 51 – Sales & Other Taxes: includes Sales Tax, Hotel/Motel Occupancy Tax, and Mixed Beverage Tax.
3. 52 – Permits & Licenses: includes Building related permits, alarm permits, health inspections.
4. 53 – Fines and Fees: includes court fines, late payment penalties.
5. 54 – Intergovernmental Revenues: include revenues from grant awards, court awards, and reimbursements from other governmental agencies. For example, School Crossing Guards, Regional Emergency Management, CDBG (Community Development Block Grant) Neighborhood Service Officer.
6. 55 – Interest: includes interest earned from investments.
7. 56 – Franchise Fee Revenue: includes revenues received from gross receipts for utilities such as Gas, Electric, Cable, garbage collection. Companies such as Atmos and Oncor, submit franchise payments.
8. 57 – Charges for Service: includes memberships, rentals, water/sewer/garbage services, Fieldhouse rentals.
9. 58 – Transfers from Funds: includes funds received from other Funds.
10. 59 – Other Sources: includes all other revenues not categorized. Smaller revenue sources such as miscellaneous and reimbursements.

EXPENDITURES:

1. 60 – Salary and Benefits: includes all salary, benefit, workers compensation, and retiree medical insurance line items.
2. 72 – Supplies and Materials: includes line items for office supplies, direct materials, clothing, tools, janitorial supplies, postage, computer hardware and software.
3. 73 – Contractual and Professional Services: includes election expenses, contractual services such as the cost-sharing partnerships for the jail, animal shelter, and regional dispatch, membership dues, professional development, professional fees such as engineers for construction projects, and legal services.
4. 74 – Maintenance and Repair Services: includes maintenance/licensing agreements such as software support, building, grounds, vehicle maintenance.
5. 75 – Utilities: City facilities water, gas, and electrical.
6. 76 – Capital Outlay: includes purchase over $5000 to become a capitalized asset such as land, building improvements, infrastructure, equipment and vehicles.
7. 77 – Debt Services: includes principal and interest payments on debt.
8. 78 – Transfers to Funds: includes transfers out to other funds, IT and Fleet replacement contributions.
9. 79 – Other Financing Uses: includes training, hospitality, and employee appreciation expenses. In the Economic Development fund 012 – grants and development incentives are budgeted in this category.

ALL FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025				PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES AND EXPENSES	YTD Actual	Revised Budget	% of Revised Budget	YTD Remaining Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue								
50 - PROPERTY TAXES	$18,690,937	$24,454,564	76.43%	$5,763,627	$20,100,552	85.92%	($1,409,614)	-7.01%
51 - SALES & OTHER TAXES	2,327,465	14,154,629	16.44%	11,827,164	2,323,661	15.99%	3,804	0.16%
52 - PERMITS & LICENSES	233,545	671,500	34.78%	437,955	266,053	41.09%	(32,507)	-12.22%
53 - FINES & FEES	86,762	841,100	10.32%	754,338	104,920	27.79%	(18,158)	-17.31%
54 - INTERGOV REVENUES	147,080	605,996	24.27%	458,916	2,064,785	115.69%	(1,917,706)	-92.88%
55 - INTEREST	1,052,845	1,605,600	65.57%	552,755	1,208,419	1388.99%	(155,575)	-12.87%
56 - FRANCHISE FEE REV	347,148	2,060,000	16.85%	1,712,852	344,616	16.57%	2,531	0.73%
57 - CHARGES FOR SERVICES	7,788,527	31,251,673	24.92%	23,463,146	6,978,653	24.20%	809,873	11.61%
58 - TRANSFER FROM FUNDS	1,091,308	9,442,308	11.56%	8,351,000	1,068,772	11.44%	22,536	2.11%
59 - OTHER SOURCES	736,547	2,287,541	32.20%	1,550,994	720,958	29.65%	15,589	2.16%
Revenue Total	**$32,502,163**	**$87,374,911**	**37.20%**	**$54,872,748**	**$35,181,391**	**42.13%**	**($2,679,227)**	**-7.62%**
Expense								
60 - SALARY AND BENEFITS	$9,585,206	$32,032,717	29.92%	$22,447,511	$8,705,450	28.78%	$879,756	10.11%
72 - SUPPLIES & MATERIALS	853,763	4,438,570	19.24%	3,584,807	647,384	14.77%	206,379	31.88%
73 - CONTRACT & PROF SVCS	7,273,017	26,419,772	27.53%	19,146,755	6,831,935	27.23%	441,082	6.46%
74 - MAINT & REPAIR SVCS	478,094	2,064,017	23.16%	1,585,924	596,940	25.66%	(118,846)	-19.91%
75 - UTILITIES	466,809	1,246,694	37.44%	779,886	606,152	48.42%	(139,343)	-22.99%
76 - CAPITAL OUTLAY	1,253,610	22,474,639	5.58%	21,221,029	4,585,319	16.23%	(3,331,709)	-72.66%
77 - DEBT SERVICES	0	2,024,506	0.00%	2,024,506	5,775	0.29%	(5,775)	-100.00%
78 - TRANSFER TO FUNDS	1,473,705	10,607,572	13.89%	9,133,867	1,462,002	13.89%	11,704	0.80%
79 - OTHER FINANCING USES	589,685	3,518,580	16.76%	2,928,894	312,723	8.22%	276,962	88.56%
Expense Total	**$21,973,890**	**$104,827,067**	**20.96%**	**$82,853,178**	**$23,753,680**	**22.01%**	**$1,779,791**	**-7.49%**
Net Income (Loss)	**$10,528,274**	**($17,452,157)**			**$11,427,710**			

001 - GENERAL FUND
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025				PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES AND EXPENSES	CY Month Actual	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue								
50 - PROPERTY TAXES	$6,802,451	$17,557,105	$22,939,008	76.54%	$18,808,614	85.85%	($1,251,509)	-6.65%
51 - SALES & OTHER TAXES	752,409	1,548,378	9,951,222	15.56%	1,551,923	15.14%	(3,545)	-0.23%
52 - PERMITS & LICENSES	29,114	233,545	671,500	34.78%	266,053	41.09%	(32,507)	-12.22%
53 - FINES & FEES	18,055	78,763	813,600	9.68%	95,405	27.25%	(16,643)	-17.44%
54 - INTERGOV REVENUES	0	8,375	350,810	2.39%	55,797	16.04%	(47,422)	-84.99%
55 - INTEREST	167,563	612,071	1,500,000	40.80%	694,047	1025.18%	(81,975)	-11.81%
56 - FRANCHISE FEE REV	252,045	266,577	1,785,000	14.93%	253,313	14.43%	13,264	5.24%
57 - CHARGES FOR SERVICES	147,311	594,509	1,214,000	48.97%	342,845	29.89%	251,664	73.40%
58 - TRANSFER FROM FUNDS	233,056	932,223	2,802,670	33.26%	929,635	33.25%	2,588	0.28%
59 - OTHER SOURCES	44,625	85,734	469,250	18.27%	66,527	14.84%	19,207	28.87%
Revenue Total	**$8,446,628**	**$21,917,280**	**$42,497,060**	**51.57%**	**$23,064,157**	**58.07%**	**($1,146,877)**	**-4.97%**
Expense								
60 - SALARY AND BENEFITS	$3,007,915	$8,379,069	$27,767,041	30.18%	$7,650,545	29.21%	$728,525	9.52%
72 - SUPPLIES & MATERIALS	251,612	691,432	2,860,445	24.17%	312,703	14.62%	378,729	121.11%
73 - CONTRACT & PROF SVCS	568,571	1,352,749	7,842,867	17.25%	1,212,379	15.64%	140,370	11.58%
74 - MAINT & REPAIR SVCS	98,874	380,667	1,443,800	26.37%	496,524	28.44%	(115,857)	-23.33%
75 - UTILITIES	193,034	362,207	1,000,209	36.21%	525,287	53.50%	(163,080)	-31.05%
76 - CAPITAL OUTLAY	343,792	343,856	585,346	58.74%	21,181	7.88%	322,676	1523.43%
78 - TRANSFER TO FUNDS	59,269	396,160	1,066,425	37.15%	423,376	37.09%	(27,216)	-6.43%
79 - OTHER FINANCING USES	20,993	130,659	530,496	24.63%	77,819	16.15%	52,841	67.90%
Expense Total	**$4,544,062**	**$12,036,802**	**$43,096,629**	**27.93%**	**$10,719,814**	**26.34%**	**$1,316,988**	**12.29%**
Net Income (Loss)	**$3,902,566**	**$9,880,478**	**($599,569)**		**$12,344,344**			

	FY 25 BUDGET
UNAUDITED BEGINNING FUND BALANCE	**$ 23,617,694**
UNAUDITED ENDING FUND BALANCE	**$ 23,018,125**
FUND BALANCE RESERVE REQUIREMENT	
% of Fund Balance to Expense Ratio	53.4%
# of Days Coverage	195
Reserve Minimum $$ (90 Days)	$ 10,626,566
Reserve Maximum $$ (150 Days)	$ 17,710,943
Excess over Maximum $$	**$ 5,307,182**

001 - GENERAL FUND
AS OF JANUARY 31, 2025

UNAUDITED REVENUES	CURRENT YEAR - FY 2025				PRIOR YEAR - FY 2024		COMPARISON	
	CY Month Actual	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
50 - PROPERTY TAXES								
501101 - CURRENT TAXES	$6,791,228	$17,476,906	$22,689,008	77.03%	$18,699,012	86.49%	($1,222,105)	-6.54%
501102 - DELINQUENT TAXES	2,411	48,919	150,000	32.61%	86,803	59.86%	(37,884)	-43.64%
501103 - PENALTIES AND INTEREST	8,811	31,280	100,000	31.28%	22,799	15.72%	8,480	37.20%
50 - PROPERTY TAXES Total	**$6,802,451**	**$17,557,105**	**$22,939,008**	**76.54%**	**$18,808,614**	**85.85%**	**($1,251,509)**	**-6.65%**
51 - SALES & OTHER TAXES								
501201 - STATE SALES TAX CITY PORTION	$497,131	$1,023,160	$6,560,815	15.60%	$1,021,552	15.09%	$1,608	0.16%
501202 - SALES TAX PROPERTY TAX RELIEF	248,565	511,580	3,280,407	15.60%	510,776	15.09%	804	0.16%
501204 - ALCOHOLIC BEVERAGE TAX	6,713	13,638	110,000	12.40%	19,596	19.79%	(5,958)	-30.40%
51 - SALES & OTHER TAXES Total	**$752,409**	**$1,548,378**	**$9,951,222**	**15.56%**	**$1,551,923**	**15.14%**	**($3,545)**	**-0.23%**
52 - PERMITS & LICENSES								
502101 - BUILDING PERMITS	$10,788	$149,869	$350,000	42.82%	$128,088	36.60%	$21,781	17.00%
502102 - ELECTRICAL PERMITS	1,500	7,510	35,000	21.46%	13,135	48.65%	(5,625)	-42.82%
502103 - SOLICITOR LICENSES	75	375	500	75.00%	150	30.00%	225	150.00%
502106 - SIGN PERMITS	2,250	5,223	20,000	26.12%	8,450	46.94%	(3,227)	-38.19%
502108 - HEALTH FOOD INSPECTION FEES	825	19,798	71,000	27.88%	39,025	52.03%	(19,227)	-49.27%
502109 - PLUMBING AND AC PERMITS	4,900	29,958	60,000	49.93%	21,497	35.83%	8,461	39.36%
502111 - ZONING & SPEC USE PERMIT	1,050	4,098	15,000	27.32%	3,475	28.96%	623	17.94%
502114 - RENTAL PROPERTY REGISTRATION	3,650	3,950	55,000	7.18%	30,135	54.79%	(26,185)	-86.89%
502120 - ALARM PERMITS	4,076	12,764	60,000	21.27%	21,847	48.55%	(9,084)	-41.58%
502122 - POOL OR SPA INSPECTION FEE	0	0	5,000	0.00%	250	5.00%	(250)	-100.00%
509607 - ANIMAL PERMITS	0	0	0	0.00%	0	0.00%	(0)	0.00%
52 - PERMITS & LICENSES Total	**$29,114**	**$233,545**	**$671,500**	**34.78%**	**$266,053**	**41.09%**	**($32,507)**	**-12.22%**
53 - FINES & FEES								
502107 - WRECKER AND STORAGE FEES	$0	$0	$0	0.00%	$0	0.00%	($0)	0.00%
502113 - SMALL CELL/ NETWORK NODE FEES	0	9	0	0.00%	0	0.00%	9	0.00%
503101 - MUNICIPAL COURT FINES	15,205	63,070	750,000	8.41%	70,561	25.66%	(7,491)	-10.62%
503102 - COURT RELATED FEES	2,204	13,417	50,000	26.83%	22,673	37.79%	(9,256)	-40.82%
503103 - SCHOOL CROSSING FEES	122	466	2,500	18.65%	831	33.24%	(365)	-43.88%
503201 - LIBRARY FINES	249	1,200	6,000	20.00%	1,191	23.81%	9	0.77%
503301 - FALSE ALARM FINES	275	600	5,000	12.00%	150	2.00%	450	300.00%
509609 - RETURN CHECK FEES	0	(0)	100	0.00%	0	0.00%	(0)	0.00%
53 - FINES & FEES Total	**$18,055**	**$78,763**	**$813,600**	**9.68%**	**$95,405**	**27.25%**	**($16,643)**	**-17.44%**

001 - GENERAL FUND
AS OF JANUARY 31, 2025

UNAUDITED REVENUES	CURRENT YEAR - FY 2025				PRIOR YEAR - FY 2024		COMPARISON	
	CY Month Actual	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
54 - INTERGOV REVENUES								
504102 - DISD SCHOOL CROSSING GUARDS	$0	$0	$50,310	0.00%	$0	0.00%	($0)	0.00%
504103 - DALLAS CNTY CROSSING GUARD REV	0	8,041	40,000	20.10%	4,765	11.91%	3,276	68.76%
504109 - REIMB FOR REG EMERG MANAGER	0	0	150,500	0.00%	0	0.00%	(0)	0.00%
507105 - SENIOR MEAL DONATIONS	0	334	0	0.00%	862	0.00%	(528)	-61.29%
508201 - FEDERAL GRANTS	0	0	50,000	0.00%	0	0.00%	(0)	0.00%
508203 - INTERGOV REIMBURSEMENT-CDBG	0	0	60,000	0.00%	23,306	38.84%	(23,306)	-100.00%
508210 - INTERGOV REIMBURSEMNTS-CARE TM	0	0	0	0.00%	26,864	53.73%	(26,864)	-100.00%
54 - INTERGOV REVENUES Total	**$0**	**$8,375**	**$350,810**	**2.39%**	**$55,797**	**16.04%**	**($47,422)**	**-84.99%**
55 - INTEREST								
505101 - INTEREST ON GOVT POOL INVEST	$78,481	$246,390	$1,000,000	24.64%	$286,883	16875.49%	($40,494)	-14.12%
505103 - CERT OF DEPOSIT INTEREST	17,821	70,457	100,000	70.46%	60,816	168.93%	9,641	15.85%
505106 - MONEY MARKET INTEREST	71,261	295,225	400,000	73.81%	346,347	1154.49%	(51,122)	-14.76%
55 - INTEREST Total	**$167,563**	**$612,071**	**$1,500,000**	**40.80%**	**$694,047**	**1025.18%**	**($81,975)**	**-11.81%**
56 - FRANCHISE FEE REV								
501301 - FRANCHISE FEE ELECTRIC	$251,526	$266,058	$1,150,000	23.14%	$250,337	21.77%	$15,720	6.28%
501302 - FRANCHISE FEE GAS	0	0	425,000	0.00%	0	0.00%	(0)	0.00%
501303 - FRANCHISE FEE TELEPHONE	519	519	70,000	0.74%	2,975	3.97%	(2,456)	-82.55%
501304 - FRANCHISE FEE CABLE TV	0	0	140,000	0.00%	0	0.00%	(0)	0.00%
56 - FRANCHISE FEE REV Total	**$252,045**	**$266,577**	**$1,785,000**	**14.93%**	**$253,313**	**14.43%**	**$13,264**	**5.24%**
57 - CHARGES FOR SERVICES								
502105 - EMERGENCY MEDICAL SERVICE	$124,548	$532,515	$900,000	59.17%	$232,506	25.83%	$300,009	129.03%
507102 - RECREATION FEES	26,288	52,632	250,000	21.05%	80,495	40.25%	(27,862)	-34.61%
507104 - SENIOR CENTER ANNUAL USER FEE	1,214	2,452	3,000	81.72%	1,890	85.91%	562	29.72%
507106 - RECREATION CENTER CAMPS	1,415	1,415	0	0.00%	0	0.00%	(1,415)	0.00%
507107 - RECREATION CENTER CLASSES	121	5,527	25,000	22.11%	7,762	48.51%	(2,235)	-28.79%
507108 - SPECIAL EVENTS	2,579	2,079	16,000	-12.99%	12,285	76.78%	(14,364)	-116.92%
507109 - SENIOR CLASS/TRIPS	2,606	1,390	3,000	-46.33%	1,876	62.53%	(3,266)	-174.09%
509603 - LIBRARY SERVICE FEES	1,982	6,266	17,000	36.86%	6,031	60.31%	235	3.89%
57 - CHARGES FOR SERVICES Total	**$147,311**	**$594,509**	**$1,214,000**	**48.97%**	**$342,845**	**29.89%**	**$251,664**	**73.40%**
58 - TRANSFER FROM FUNDS								
598002 - PILOT FEE TZ-CITY WWW UTILITY	$117,425	$469,699	$1,409,097	33.33%	$514,027	33.33%	($44,328)	-8.62%
599002 - TRANS FROM UTILITY FUND-002	90,564	362,255	1,086,766	33.33%	355,131	33.33%	7,124	2.01%
599010 - TRANS FROM HOTEL FUND-010	5,020	20,079	60,236	33.33%	11,872	33.33%	8,207	69.13%
599012 - TRANS FROM EDC FUND-012	20,048	80,190	240,571	33.33%	48,605	33.33%	31,586	64.98%
599230 - TRANS FROM JUVENILE FUND-230	0	0	6,000	0.00%	0	0.00%	(0)	0.00%
58 - TRANSFER FROM FUNDS Total	**$233,056**	**$932,223**	**$2,802,670**	**33.26%**	**$929,635**	**33.25%**	**$2,588**	**0.28%**

001 - GENERAL FUND
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025				PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES	CY Month Actual	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
59 - OTHER SOURCES								
503202 - LIBRARY DONATIONS	$0	$0	$0	0.00%	$0	0.00%	($0)	0.00%
509101 - SALE OF FIXED ASSETS	0	0	0	0.00%	0	0.00%	(0)	0.00%
509105 - SALE OF MATERIALS	0	0	3,750	0.00%	0	0.00%	(0)	0.00%
509201 - INSURANCE RECOVERY	2,551	2,551	75,000	3.40%	3,474	0.00%	(923)	-26.57%
509601 - MISCELLANEOUS REVENUE	29,076	40,923	100,000	40.92%	9,868	9.87%	31,055	314.70%
509602 - CASH OVER AND SHORT	1,415	2,223	0	0.00%	522	0.00%	(2,745)	-525.92%
509604 - POLICE ACCIDENT REPORTS	175	881	3,500	25.17%	2,271	64.87%	(1,390)	-61.21%
509606 - AUCTION PROCEEDS	0	3,060	0	0.00%	0	0.00%	(3,060)	0.00%
509613 - WORKERS COMP REIMBURSEMENT	0	0	45,000	0.00%	6,441	14.31%	(6,441)	-100.00%
509614 - RENTAL OF TOWER	13,731	40,776	175,000	23.30%	40,243	17.89%	534	1.33%
509617 - LEASE INCOME	0	0	0	0.00%	0	0.00%	(0)	0.00%
509618 - GAS WELL OIL REVENUE	0	5,000	13,000	38.46%	2,355	18.12%	2,645	112.30%
509623 - CLAIM REIMBURSEMENTS	0	0	0	0.00%	212	0.00%	(212)	-100.00%
588888 - REVENUE SUSPENSE	0	0	0	0.00%	0	0.00%	(0)	0.00%
59 - OTHER SOURCES Total	**$44,625**	**$85,734**	**$469,250**	**18.27%**	**$66,492**	**14.83%**	**$19,242**	**28.94%**
Grand Total	**$8,446,628**	**$21,917,280**	**$42,497,060**	**51.57%**	**$23,064,122**	**58.07%**	**($1,146,842)**	**-4.97%**

001 - GENERAL FUND
AS OF JANUARY 31, 2025

UNAUDITED EXPENSES	CURRENT YEAR - FY 2025				PRIOR YEAR - FY 2024		COMPARISON	
	CY Month Actual	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
0101 - GENERAL GOV. SERVICES DEPT.								
01011000 - MAYOR AND COUNCIL	$1,111	$19,813	$92,610	21.39%	$44,969	38.24%	($25,156)	-55.94%
01011020 - MAYOR	0	1,429	8,500	16.81%	1,197	14.08%	232	19.40%
01011021 - DISTRICT 1	45	1,792	7,000	25.59%	45	0.64%	1,747	3881.27%
01011022 - DISTRICT 2	0	1,134	7,000	16.19%	42	0.61%	1,091	2574.66%
01011023 - DISTRICT 3	0	1,382	7,000	19.75%	0	0.00%	1,382	0.00%
01011024 - DISTRICT 4	541	3,981	7,000	56.88%	3,089	44.12%	893	28.90%
01011025 - DISTRICT 5	0	2,298	7,000	32.83%	157	2.24%	2,141	1363.75%
01011026 - DISTRICT AT LARGE	602	5,644	7,000	80.64%	1,761	25.16%	3,883	220.49%
01011100 - CITY ADMINISTRATION	97,179	234,274	949,093	24.68%	190,088	27.91%	44,186	23.25%
01011200 - CITY SECRETARY	24,314	87,175	357,569	24.38%	83,514	22.01%	3,662	4.38%
01011300 - HUMAN RESOURCES	59,360	183,939	603,386	30.48%	144,776	29.24%	39,164	27.05%
01011400 - INFO TECHNOLOGY	81,989	252,776	1,326,552	19.06%	542,195	34.67%	(289,419)	-53.38%
01011500 - PUBLIC INFORMATION OFFICE	48,253	184,037	594,917	30.93%	159,251	32.03%	24,786	15.56%
01011600 - PUBLIC LIBRARY	114,735	336,885	1,160,399	29.03%	299,611	26.66%	37,275	12.44%
01011700 - CITY MARSHAL	10,983	30,761	120,577	25.51%	30,458	25.36%	303	1.00%
0101 - GENERAL GOV. SERVICES DEPT. Total	**$439,111**	**$1,347,321**	**$5,255,604**	**25.64%**	**$1,501,152**	**29.85%**	**($153,831)**	**-10.25%**
0102 - FISCAL SERVICES DEPT.								
01022000 - ACCOUNTING & REPORTING	$104,311	$316,554	$1,266,538	24.99%	$305,083	28.50%	$11,470	3.76%
01022300 - MUNICIPAL COURT	53,422	143,103	577,916	24.76%	119,684	22.21%	23,419	19.57%
01022500 - PROCUREMENT OFFICE	28,016	79,480	273,070	29.11%	64,995	26.39%	14,484	22.28%
0102 - FISCAL SERVICES DEPT. Total	**$185,749**	**$539,136**	**$2,117,524**	**25.46%**	**$489,763**	**26.39%**	**$49,374**	**10.08%**
0103 - NEIGHBORHOOD & PLANNING DEPT.								
01036100 - BUILDING INSPECTION	$74,829	$201,319	$751,950	26.77%	$167,398	26.11%	$33,921	20.26%
01036401 - PLANNING SERVICES	8,072	45,733	238,779	19.15%	54,989	24.82%	(9,256)	-16.83%
01036500 - NEIGHBORHOOD SERVICES	27,800	99,131	464,410	21.35%	163,449	31.13%	(64,318)	-39.35%
01036580 - CDBG PROGRAM-NEIGHBORHOOD	9,584	26,949	90,616	29.74%	24,469	29.00%	2,480	10.13%
0103 - NEIGHBORHOOD & PLANNING DEPT. Total	**$120,286**	**$373,132**	**$1,545,755**	**24.14%**	**$410,304**	**27.87%**	**($37,172)**	**-9.06%**
0104 - PARK AND RECREATION DEPT.								
01044000 - PARK & REC ADMINISTRATION	$33,030	$98,376	$312,811	31.45%	$82,348	28.39%	$16,028	19.46%
01044100 - REC PROGRAM ADMIN	46,374	130,391	539,577	24.17%	117,746	24.13%	12,645	10.74%
01044200 - SPECIAL EVENTS ADMIN	1,172	14,333	102,950	13.92%	92,506	27.88%	(78,173)	-84.51%
01044300 - ATHLETIC PROGRAMMING	66,003	222,104	540,980	41.06%	149,061	32.90%	73,043	49.00%
01044500 - HORTICULTURE	22,719	64,149	213,329	30.07%	52,628	27.13%	11,521	21.89%
01044600 - PARK GROUNDS MAINTENANCE	170,136	525,083	1,870,952	28.06%	432,129	24.78%	92,953	21.51%
01044900 - SENIOR CENTER	27,790	81,162	279,510	29.04%	84,618	35.44%	(3,456)	-4.08%
0104 - PARK AND RECREATION DEPT. Total	**$367,225**	**$1,135,598**	**$3,860,109**	**29.42%**	**$1,011,036**	**27.03%**	**$124,561**	**12.32%**

001 - GENERAL FUND
AS OF JANUARY 31, 2025

UNAUDITED EXPENSES	CURRENT YEAR - FY 2025				PRIOR YEAR - FY 2024		COMPARISON	
	CY Month Actual	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
0105 - POLICE SERVICES DEPT.								
01055000 - POLICE ADMINISTRATION	$154,009	$588,401	$2,694,529	21.84%	$217,331	8.67%	$371,070	170.74%
01055100 - PATROL	585,920	1,822,928	6,274,594	29.05%	1,634,688	28.71%	188,239	11.52%
01055200 - CRIMINAL INVESTIGATION	167,168	511,414	1,792,717	28.53%	423,132	25.77%	88,282	20.86%
01055300 - ANIMAL CONTROL	151,358	172,656	590,684	29.23%	126,440	21.88%	46,216	36.55%
01055400 - SCHOOL GUARDS	9,360	34,301	100,620	34.09%	28,822	28.64%	5,479	19.01%
01055500 - CRIME PREVENTION	18,217	59,165	188,391	31.41%	50,094	29.80%	9,071	18.11%
01055600 - SWAT ORG	6,226	24,302	176,016	13.81%	11,566	7.92%	12,736	110.11%
01055700 - RECORDS	44,323	164,804	419,940	39.24%	109,151	28.83%	55,653	50.99%
01055900 - POLICE SPECIAL SERVICES	129,580	206,320	499,545	41.30%	76,960	18.53%	129,360	168.09%
0105 - POLICE SERVICES DEPT. Total	**$1,266,161**	**$3,584,292**	**$12,737,036**	**28.14%**	**$2,678,185**	**23.03%**	**$906,107**	**33.83%**
0106 - PUBLIC WORKS DEPT.								
01066000 - PUBLIC WORKS ENGINEERING/ADMIN	$65,710	$186,284	$571,365	32.60%	$139,867	22.51%	$46,417	33.19%
01066200 - STREET MAINTENANCE	216,615	513,881	3,493,621	14.71%	563,511	16.32%	(49,630)	-8.81%
01066300 - TRAFFIC OPERATIONS	130,244	234,324	1,337,884	17.51%	126,682	11.41%	107,642	84.97%
01066700 - EQUIPMENT SERVICES	501,917	699,150	1,725,643	40.52%	311,291	23.21%	387,859	124.60%
01066800 - BUILDING MAINTENANCE	123,774	309,537	1,094,952	28.27%	286,145	29.22%	23,392	8.17%
0106 - PUBLIC WORKS DEPT. Total	**$1,038,260**	**$1,943,177**	**$8,223,464**	**23.63%**	**$1,427,496**	**19.02%**	**$515,681**	**36.12%**
0107 - FIRE SERVICES DEPT.								
01077000 - FIRE ADMINISTRATION	$98,870	$229,089	$704,079	32.54%	$171,504	25.47%	$57,585	33.58%
01077100 - FIRE PREVENTION	128,867	206,582	413,095	50.01%	101,628	28.60%	104,954	103.27%
01077200 - FIRE SUPPRESSION	596,699	1,725,982	5,370,798	32.14%	1,618,086	31.53%	107,896	6.67%
01077300 - ADVANCED LIFE SUPPORT	198,683	586,726	2,041,688	28.74%	479,700	26.53%	107,026	22.31%
01077500 - EMERGENCY MANAGEMENT ADMIN	23,054	66,218	238,572	27.76%	43,278	21.94%	22,940	53.01%
0107 - FIRE SERVICES DEPT. Total	**$1,046,173**	**$2,814,597**	**$8,768,232**	**32.10%**	**$2,414,196**	**29.56%**	**$400,401**	**16.59%**
0108 - NON-DEPARTMENTAL								
01088000 - GENERAL NON DEPARTMENTAL	$42,005	$248,202	$548,723	45.23%	$787,683	68.32%	($539,481)	-68.49%
0108 - NON-DEPARTMENTAL Total	**$42,005**	**$248,202**	**$548,723**	**45.23%**	**$787,683**	**68.32%**	**($539,481)**	**-68.49%**
0109 - USE OF FUND BALANCE								
01099000 - USE OF FUND BALANCE	$39,093	$51,347	$40,182	127.79%	$0	0.00%	$51,347	0.00%
0109 - USE OF FUND BALANCE Total	**$39,093**	**$51,347**	**$40,182**	**127.79%**	**$0**	**0.00%**	**$51,347**	**0.00%**
Grand Total	**$4,544,062**	**$12,036,802**	**$43,096,629**	**27.93%**	**$10,719,814**	**26.34%**	**$1,316,988**	**12.29%**

002 - WATER/SEWER UTILITY FUND
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES AND EXPENSES	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue							
53 - FINES & FEES	$1,750	$4,000	43.75%	$2,275	56.88%	($525)	-23.08%
54 - INTERGOV REVENUES	(0)	600	0.00%	0	0.00%	0	0.00%
55 - INTEREST	125,597	105,100	119.50%	155,263	907.97%	(29,665)	-19.11%
57 - CHARGES FOR SERVICES	5,526,006	22,670,060	24.38%	5,145,311	24.43%	380,695	7.40%
59 - OTHER SOURCES	9,804	67,777	14.46%	39,486	55.79%	(29,682)	-75.17%
Revenue Total	**$5,663,157**	**$22,847,537**	**24.79%**	**$5,342,334**	**25.25%**	**$320,823**	**6.01%**
Expense							
60 - SALARY AND BENEFITS	$712,922	$2,465,758	28.91%	$621,401	26.71%	$91,521	14.73%
72 - SUPPLIES & MATERIALS	57,255	635,274	9.01%	67,480	9.56%	(10,225)	-15.15%
73 - CONTRACT & PROF SVCS	3,591,434	11,042,103	32.52%	3,661,640	36.02%	(70,206)	-1.92%
74 - MAINT & REPAIR SVCS	62,776	426,800	14.71%	84,507	21.56%	(21,730)	-25.71%
75 - UTILITIES	55,164	103,352	53.37%	32,964	26.54%	22,200	67.35%
77 - DEBT SERVICES	0	0	0.00%	0	0.00%	0	0.00%
78 - TRANSFER TO FUNDS	928,731	8,036,192	11.56%	967,666	11.49%	(38,935)	-4.02%
79 - OTHER FINANCING USES	1,992	22,250	8.95%	2,272	15.72%	(280)	-12.34%
Expense Total	**$5,410,274**	**$22,731,729**	**23.80%**	**$5,437,930**	**24.55%**	**($27,657)**	**-0.51%**
Net Income (Loss)	**$252,883**	**$115,808**		**($95,596)**			

	FY 25 BUDGET
UNAUDITED BEGINNING FUND BALANCE	**$ 11,663,932**
UNAUDITED ENDING FUND BALANCE	**$ 11,779,739**

FUND BALANCE RESERVE REQUIREMENT	
% of Fund Balance to Expense Ratio	51.8%
# of Days Coverage	189
Reserve Minimum $$ (90 Days)	$ 5,605,084
Reserve Maximum $$ (150 Days)	$ 9,341,807
Excess over Maximum $$	**$ 2,437,932**

UTILITY CIP FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
017 - UTILITY CAPITAL PROJECTS	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$5,250,000	0.00%	$0	0.00%	($0)	0.00%
Expense	$451,197	$8,947,269	5.04%	$484,380	6.20%	($33,183)	-6.85%
Net Income (Loss)	**($451,197)**	**($3,697,269)**		**($484,380)**			

BEGINNING FUND BALANCE	**$ 3,693,449**
UNAUDITED ENDING FUND BALANCE	**$ 3,242,252**

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
018 - UTILITY METER REPLACEMENT	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$0	0.00%	$0	0.00%	$0	0.00%
Expense	$0	$0	0.00%	$0	0.00%	$0	0.00%
Net Income (Loss)	**$0**	**($0)**		**($0)**			

BEGINNING FUND BALANCE	**$ 1,500,000**
ENDING FUND BALANCE	**$ 1,500,000**

010 - HOTEL TAX FUND
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES AND EXPENSES	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue							
51 - SALES & OTHER TAXES	$267,507	$923,000	28.98%	$260,962	29.22%	$6,545	2.51%
55 - INTEREST	0	0	0.00%	0	0.00%	0	0.00%
59 - OTHER SOURCES	0	0	0.00%	0	0.00%	0	0.00%
Revenue Total	**$267,507**	**$923,000**	**28.98%**	**$260,962**	**29.21%**	**$6,545**	**2.51%**
Expense							
60 - SALARY AND BENEFITS	$13,137	$102,585	12.81%	$26,900	28.72%	($13,763)	-51.16%
72 - SUPPLIES & MATERIALS	0	7,658	0.00%	0	0.00%	0	0.00%
73 - CONTRACT & PROF SVCS	239,147	644,459	37.11%	421,228	60.15%	(182,082)	-43.23%
76 - CAPITAL OUTLAY	$0	$1,425,000	0.00%	$0	0.00%	0	0.00%
78 - TRANSFER TO FUNDS	60,205	495,176	12.16%	11,872	33.33%	48,333	407.11%
79 - OTHER FINANCING USES	0	2,995	0.00%	0	0.00%	0	0.00%
Expense Total	**$312,488**	**$2,677,873**	**11.67%**	**$460,001**	**54.86%**	**($147,513)**	**-32.07%**
Net Income (Loss)	**($44,981)**	**($1,754,873)**		**($199,039)**			

UNAUDITED BEGINNING FUND BALANCE	**$ 4,590,087**
UNAUDITED ENDING FUND BALANCE	**$ 4,545,106**

012 - ECONOMIC DEVELOPMENT
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES AND EXPENSES	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue							
51 - SALES & OTHER TAXES	$511,580	$3,280,407	15.60%	$510,776	15.09%	804	0.16%
55 - INTEREST	5,370	0	0.00%	26,537	0.00%	(21,167)	-79.76%
59 - OTHER SOURCES	10,900	0	0.00%	0	0.00%	10,900	0.00%
Revenue Total	**$527,850**	**$3,280,407**	**16.09%**	**$537,313**	**15.88%**	**($9,462)**	**-1.76%**
Expense							
60 - SALARY AND BENEFITS	$164,157	$634,791	25.86%	$144,918	25.75%	19,238	13.28%
72 - SUPPLIES & MATERIALS	37,001	150,122	24.65%	38,190	46.80%	(1,189)	-3.11%
73 - CONTRACT & PROF SVCS	240,954	773,971	31.13%	23,177	4.21%	217,777	939.64%
74 - MAINT & REPAIR SVCS	21,399	84,600	25.29%	6,921	8.09%	14,478	209.20%
75 - UTILITIES	8,567	23,200	36.93%	6,421	27.68%	2,145	33.41%
78 - TRANSFER TO FUNDS	82,305	784,865	10.49%	51,886	7.47%	30,419	58.63%
79 - OTHER FINANCING USES	347,214	2,365,280	14.68%	187,204	7.84%	160,010	85.47%
Expense Total	**$901,596**	**$4,816,829**	**18.72%**	**$458,717**	**10.22%**	**$442,879**	**96.55%**
Net Income (Loss)	**($373,746)**	**($1,536,422)**		**$78,595**			

UNAUDITED BEGINNING FUND BALANCE	**$ 7,273,816**
UNAUDITED ENDING FUND BALANCE	**$ 6,900,070**

015 - DRAINAGE FUND
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES AND EXPENSES	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue							
55 - INTEREST	$0	$0	0.00%	$0	0.00%	0	0.00%
57 - CHARGES FOR SERVICES	193,123	1,325,000	14.58%	129,977	16.66%	63,146	48.58%
59 - OTHER SOURCES	0	0	0.00%	0	0.00%	0	0.00%
Revenue Total	**$193,123**	**$1,325,000**	**14.58%**	**$129,977**	**16.66%**	**$63,146**	**48.58%**
Expense							
60 - SALARY AND BENEFITS	$0	$20,353	0.00%	$1,726	1.48%	(1,726)	-100.00%
72 - SUPPLIES & MATERIALS	32	13,305	-0.24%	2,231	10.93%	(2,264)	-101.45%
73 - CONTRACT & PROF SVCS	9,907	286,658	3.46%	269	0.06%	9,639	3585.39%
74 - MAINT & REPAIR SVCS	0	1,000	0.00%	0	0.00%	0	0.00%
75 - UTILITIES	58	215	26.83%	69	41.35%	(12)	-17.13%
76 - CAPITAL OUTLAY	129,480	953,229	13.58%	137,912	7.19%	(8,432)	-6.11%
78 - TRANSFER TO FUNDS	0	0	0.00%	0	0.00%	0	0.00%
79 - OTHER FINANCING USES	0	5,210	0.00%	0	0.00%	0	0.00%
Expense Total	**$139,413**	**$1,279,970**	**10.89%**	**$142,207**	**5.71%**	**($2,795)**	**-1.97%**
Net Income (Loss)	**$53,710**	**$45,030**		**($12,230)**			

BEGINNING FUND BALANCE	**$ 770,200**
ENDING FUND BALANCE	**$ 823,910**

019 - SANITATION FUND
AS OF JANUARY 31, 2025

UNAUDITED REVENUES AND EXPENSES	CURRENT YEAR - FY 2025 YTD Actual	Revised Budget	% of Revised Budget	PRIOR YEAR - FY 2024 PY-YTD Actual	% of Revised Budget	COMPARISON Variance PY-YTD $$	YTD Variance %
Revenue							
55 - INTEREST	$0	$500	0.00%	$0	0.00%	0	0.00%
56 - FRANCHISE FEE REV	80,571	230,000	35.03%	91,304	39.70%	(10,733)	-11.76%
57 - CHARGES FOR SERVICES	1,189,875	4,598,913	25.87%	1,121,557	25.17%	68,319	6.09%
59 - OTHER SOURCES	0	0	0.00%	0	0.00%	0	0.00%
Revenue Total	**$1,270,446**	**$4,829,413**	**26.31%**	**$1,212,860**	**25.88%**	**$57,586**	**4.75%**
Expense							
60 - SALARY AND BENEFITS	$84,200	$335,898	25.07%	$93,340	29.91%	(9,140)	-9.79%
72 - SUPPLIES & MATERIALS	6,215	21,535	28.86%	7,905	44.98%	(1,690)	-21.37%
73 - CONTRACT & PROF SVCS	1,130,926	4,229,430	26.74%	995,005	24.31%	135,921	13.66%
74 - MAINT & REPAIR SVCS	0	10,500	0.00%	0	0.00%	0	0.00%
75 - UTILITIES	0	356	0.00%	122	34.16%	(122)	-100.00%
76 - CAPITAL OUTLAY	0	0	0.00%	0	0.00%	0	0.00%
78 - TRANSFER TO FUNDS	6,305	218,914	2.88%	5,902	2.71%	403	6.83%
79 - OTHER FINANCING USES	304	1,450	20.99%	333	55.44%	(28)	-8.52%
Expense Total	**$1,227,950**	**$4,818,083**	**25.49%**	**$1,102,605**	**23.71%**	**$125,344**	**11.37%**
Net Income (Loss)	**$42,497**	**$11,330**		**$110,255**			

	FY 25 REVISED
UNAUDITED BEGINNING FUND BALANCE	**$ 1,325,961**
UNAUDITED ENDING FUND BALANCE	**$ 1,337,290**
FUND BALANCE RESERVE REQUIREMENT	
% of Fund Balance to Expense Ratio	27.8%
# of Days Coverage	101
Reserve Minimum $$ (90 Days)	$ 1,188,020
Reserve Maximum $$ (150 Days)	$ 1,980,034
Amount needed to reach maximum	**$ 642,744**

456 - FIELDHOUSE
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
UNAUDITED REVENUES AND EXPENSES	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue							
53 - FINES & FEES	$0	$0	0.00%	$55	0.00%	55	-100.00%
57 - CHARGES FOR SERVICES	285,014	1,443,700	19.74%	238,964	17.22%	46,050	19.27%
58 - TRANSFER FROM FUNDS	0	537,950	0.00%	0	0.00%	0	0.00%
59 - OTHER SOURCES	73,186	159,000	46.03%	10,703	6.28%	62,483	583.77%
Revenue Total	**$358,200**	**$2,140,650**	**16.73%**	**$249,613**	**11.91%**	**$108,588**	**43.50%**
Expense							
60 - SALARY AND BENEFITS	$179,872	$631,291	28.49%	$153,776	26.84%	26,096	16.97%
72 - SUPPLIES & MATERIALS	29,821	287,695	10.37%	53,539	18.31%	(23,719)	-44.30%
73 - CONTRACT & PROF SVCS	65,599	412,144	15.92%	71,510	16.04%	(5,911)	-8.27%
74 - MAINT & REPAIR SVCS	13,251	48,754	27.18%	8,988	20.08%	4,263	47.43%
75 - UTILITIES	39,901	115,863	34.44%	41,289	34.82%	(1,388)	-3.36%
77 - DEBT SERVICES	0	538,450	0.00%	5,775	1.07%	(5,775)	-100.00%
78 - TRANSFER TO FUNDS	0	0	0.00%	1,300	33.33%	(1,300)	-100.00%
79 - OTHER FINANCING USES	0	2,450	0.00%	105	4.29%	(105)	-100.00%
Expense Total	**$328,443**	**$2,036,647**	**16.13%**	**$336,282**	**16.65%**	**($7,839)**	**-2.33%**
Net Income (Loss)	**$29,757**	**$104,003**		**($86,669)**			

UNAUDITED BEGINNING FUND BALANCE	**$ (2,031,330)**
UNAUDITED ENDING FUND BALANCE	**$ (2,001,573)**

SPECIAL REVENUE FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
008 - COMPREHENSIVE SELF INSURANCE	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$187,499	$560,025	33.48%	$186,513	33.27%	$986	0.53%
Expense	$541,167	$585,000	92.51%	$445,744	76.20%	$95,423	21.41%
Net Income (Loss)	**($353,669)**	**($24,975)**		**($259,231)**			
BEGINNING FUND BALANCE	**$ 553,370**						
UNAUDITED ENDING BALANCE	**$ 199,701**						

	CURRENT YEAR - FY 2025		
011 - ARTS FUND	YTD Actual	Revised Budget	% of Revised Budget
Revenue	$40,577	$138,450	29.31%
Expense	$0	$50,000	0.00%
Net Income (Loss)	**$40,577**	**$88,450**	
BEGINNING FUND BALANCE	**$ -**		
UNAUDITED ENDING BALANCE	**$ 40,577**		

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
013 - GRANTS AND DONATIONS	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$29,121	$222,461	13.09%	$216,677	52.35%	($187,556)	-86.56%
Expense	$19,944	$339,025	5.88%	$14,387	2.92%	$5,557	38.63%
Net Income (Loss)	**$9,177**	**($116,564)**		**$202,290**			
BEGINNING FUND BALANCE	**$ 438,180**						
UNAUDITED ENDING BALANCE	**$ 447,357**						

SPECIAL REVENUE FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
033 - TAX INCREMENT FINANCING FUND	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$159,085	$172,198	92.38%	$139,137	143.50%	$19,947	0.00%
Expense	$0	$2,750	0.00%	$0	0.00%	$0	0.00%
Net Income (Loss)	**$159,085**	**$169,448**		**$139,137**			

BEGINNING FUND BALANCE	**$ 649,071**
UNAUDITED ENDING BALANCE	**$ 808,156**

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
041 - ONE TIME PROJECTS	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$0	0.00%	$0	0.00%	$0	0.00%
Expense	$135,755	$250,000	54.30%	$309,229	0.00%	($173,475)	0.00%
Net Income (Loss)	**$135,755**	**$250,000**		**$309,229**			

BEGINNING FUND BALANCE	**$ 923,145**
UNAUDITED ENDING BALANCE	**$ 787,390**

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
050 - ASSET FORFEITURE	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$126,748	$36,800	344.42%	$1,801,807	4896.21%	($1,675,059)	-92.97%
Expense	$105,975	$566,500	18.71%	$44,991	5.49%	$60,984	135.55%
Net Income (Loss)	**$20,774**	**($529,700)**		**$1,756,816**			

BEGINNING FUND BALANCE	**$ 3,516,755**
UNAUDITED ENDING BALANCE	**$ 3,537,529**

SPECIAL REVENUE FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
215 - PEG FUND	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$45,000	0.00%	$0	0.00%	$0	0.00%
Expense	$7,811	$50,000	15.62%	$0	0.00%	$7,811	0.00%
Net Income (Loss)	**($7,811)**	**($5,000)**		**($0)**			

BEGINNING FUND BALANCE	**$ 54,182**
UNAUDITED ENDING BALANCE	**$ 46,371**

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
225 - COURT SECURITY FUND	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$2,155	$8,000	26.94%	$2,481	31.01%	($326)	-13.13%
Expense	$1,870	$0	0.00%	$0	0.00%	$1,870	0.00%
Net Income (Loss)	**$286**	**$8,000**		**$2,481**			

BEGINNING FUND BALANCE	**$ 66,970**
UNAUDITED ENDING BALANCE	**$ 67,256**

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
230 - JUVENILE CASE MGR	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$2,284	$8,000	28.55%	$2,695	33.68%	($411)	-15.25%
Expense	$461	$7,500	6.14%	$0	0.00%	$461	0.00%
Net Income (Loss)	**$1,823**	**$500**		**$2,695**			

BEGINNING FUND BALANCE	**$ 338**
UNAUDITED ENDING BALANCE	**$ 2,161**

SPECIAL REVENUE FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
235 - COURT TECHNOLOGY	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$1,811	$7,500	24.14%	$2,119	28.26%	($309)	-14.57%
Expense	$0	$250	0.00%	$0	0.00%	$0	0.00%
Net Income (Loss)	**$1,811**	**$7,250**					
BEGINNING FUND BALANCE	**$ 55,450**						
UNAUDITED ENDING BALANCE	**$ 57,261**						

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
758 - AMERICAN RESCUE PLAN	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$75,679	$0	0.00%	$64,863	0.00%	$10,816	16.67%
Expense	$164,765	$918,214	17.94%	$528,604	13.94%	($363,839)	-68.83%
Net Income (Loss)	**($89,086)**	**($918,214)**		**($463,741)**			
BEGINNING FUND BALANCE	**$ 1,251,533**						
UNAUDITED ENDING BALANCE	**$ 1,162,447**						

DEBT SERVICE AND CAPITAL PROJECT/REPLACEMENT FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
005 - DEBT SERVICE FUND	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$1,142,154	$1,515,556	75.36%	$1,300,664	87.63%	($158,509)	-12.19%
Expense	$0	$1,486,056	0.00%	$0	0.00%	$0	0.00%
Net Income (Loss)	**$1,142,154**	**$29,500**		**$1,300,664**			
BEGINNING FUND BALANCE	**$ 655,835**						
UNAUDITED ENDING BALANCE	**$ 1,797,989**						

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
020 - STREET CIP	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$100,000	0.00%	$0	0.00%	$0	0.00%
Expense	$69,069	$154,486	44.71%	$615,051	45.07%	($545,982)	-88.77%
Net Income (Loss)	**$69,069**	**($54,486)**		**($615,051)**			
BEGINNING FUND BALANCE	**$ 60,885**						
UNAUDITED ENDING BALANCE	**$ (8,184)**						

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
024 - PARK CAPITAL IMPROVEMENT	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$0	0.00%	$0	0.00%	$0	0.00%
Expense	$50,239	$3,484,054	1.44%	$1,810,157	29.75%	($1,759,917)	-97.22%
Net Income (Loss)	**$50,239**	**($3,484,054)**		**$1,810,157**			
BEGINNING FUND BALANCE	**$ 3,556,115**						
UNAUDITED ENDING BALANCE	**$ 3,505,876**						

DEBT SERVICE AND CAPITAL PROJECT/REPLACEMENT FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
025 - ALLEY IMPROVEMENT	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$200,000	0.00%	$0	0.00%	$0	0.00%
Expense	$0	$461,811	0.00%	$87,792	21.66%	($87,792)	-100.00%
Net Income (Loss)	**$0**	**($261,811)**		**$87,792**			
BEGINNING FUND BALANCE	**$ 299,551**						
UNAUDITED ENDING BALANCE	**$ 299,551**						

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
026 - CAPITAL IMPROVEMENT PROJECTS	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$225,805	$0	0.00%	$258,985	0.00%	$0	0.00%
Expense	$39,940	$3,897,200	1.02%	$324,841	-7.94%	$364,782	-112.30%
Net Income (Loss)	**$185,865**	**($3,897,200)**		**$583,826**			
BEGINNING FUND BALANCE	**$ 7,806,264**						
UNAUDITED ENDING BALANCE	**$ 7,992,129**						

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
401 - FURNITURE REPLACEMENT	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$0	0.00%	$0	0.00%	$0	0.00%
Expense	$0	$25,000	0.00%	$0	0.00%	$0	0.00%
Net Income (Loss)	**$0**	**($25,000)**		**$0**			
BEGINNING FUND BALANCE	**$ 80,000**						
UNAUDITED ENDING BALANCE	**$ 80,000**						

DEBT SERVICE AND CAPITAL PROJECT/REPLACEMENT FUNDS
AS OF JANUARY 31, 2025

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
410 - IT REPLACEMENT	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$0	0.00%	$52,403	33.82%	$0	0.00%
Expense	$1,599	$132,275	1.21%	$0	0.00%	$1,599	0.00%
Net Income (Loss)	**$1,599**	**($132,275)**		**$52,403**			
BEGINNING FUND BALANCE	**$ 304,267**						
UNAUDITED ENDING BALANCE	**$ 302,668**						

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
415 - FLEET REPLACEMENT	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$352,260	$1,026,814	34.31%	$355,831	34.80%	$0	0.00%
Expense	$26,480	$2,025,918	1.31%	$1,079,599	53.34%	($1,053,119)	100.00%
Net Income (Loss)	**$325,780**	**($999,104)**		**$723,769**			
BEGINNING FUND BALANCE	**$ 2,261,548**						
UNAUDITED ENDING BALANCE	**$ 2,587,327**						

	CURRENT YEAR - FY 2025			PRIOR YEAR - FY 2024		COMPARISON	
420 - SWAT REPLACEMENT	YTD Actual	Revised Budget	% of Revised Budget	PY-YTD Actual	% of Revised Budget	Variance PY-YTD $$	YTD Variance %
Revenue	$0	$83,000	0.00%	$0	0.00%	$0	0.00%
Expense	$652	$36,000	1.81%	$1,031	1.37%	($379)	-36.74%
Net Income (Loss)	**($652)**	**$47,000**		**$1,031**			
BEGINNING FUND BALANCE	**$ 11,903**						
UNAUDITED ENDING BALANCE	**$ 11,251**						

STAFF REPORT

MEETING: City Council - 04 Mar 2025

TITLE:
City Council is to receive the Public Works Quarterly Report.

Vision Statement:

"Duncanville, a City of Champions, is a safe, vibrant, diverse community committed to excellence in education, business, and good governance."

Pillar:

- **Emphasize: Government Accountability, Customer Service, Efficiency and Process Improvement**
  - **Develop a high performing organization that encourages innovation, transparency, and collaboration while delivering exceptional customer service.**

STAFF RESPONSIBLE:
Matt Bryant, Director of Public Works
Shahad Mohammed, Assistant Director of Public Works

BACKGROUND/HISTORY:
City Council is to receive the Public Works Quarterly Report.

POLICY EXPLANATION:
N/A

FUNDING SOURCE:

ORG and Object Number
N/A

Available Budget	Purchase Amount	After Encumber
N/A	N/A	N/A

ACTION ALTERNATIVES:
N/A