



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, March 3, 2020
6:00 P.M. - Work Session/Briefing
7:00 P.M. - Regular Session

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Page

WORK SESSION / BRIEFING

Citizen comments will not be heard during the Work Session/Briefing, but will be heard during the Regular Session.

1. DISCUSS AGENDA ITEMS

2. BRIEFINGS / PRESENTATIONS

- A. Update and discussion regarding the Citizen Satisfaction Survey.
[Citizen Satisfaction Survey](#)

5

EXECUTIVE SESSION

1. City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to seek legal advice from the City Attorney and special legal counsel concerning pending litigation regarding:
 - TMLIRP Claim #LB80416 City of Duncanville v. Veronica Williams
2. City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, Deliberations about Real Property, to deliberate the purchase, exchange, lease, or value of real property, to wit: real properties generally located north of Wheatland Rd., east of Cedar Ridge and west of Cockrell Hill Rd.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M.)

CALL TO ORDER

INVOCATION - Church of Jesus Christ of Latter-Day Saints, Brian Bowman

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

- A. Recognition of Keep Duncanville Beautiful Spring 2020 Curb Appeal Residential Properties. 6 - 9
[Keep Duncanville Beautiful Spring 2020 Curb Appeal](#)
- B. A Proclamation recognizing Severe Weather Awareness Week, March 1-7, 2020 in the City of Duncanville. 10 - 11
[Severe Weather Awareness Week](#)

3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the February 2, 2020 Joint Meeting with the Park Board, February 18, 2020 City Council Regular Meeting, February 18, 2020 Special City Council Meeting, and the February 26, 2020 Joint Meeting with the Planning and Zoning Commission. 12 - 21
[2020-02-10 - Joint Meeting - Parks - Minutes - UNAPPROVED](#)
[2020-02-18 - City Council - Minutes - UNAPPROVED](#)
[2020-02-18 - Special City Council - Minutes - UNAPPROVED](#)
[2020-02-26 - Joint Meeting Minutes - Planning and Zoning - UNAPPROVED](#)
- B. Consider a Resolution authorizing the application for and receipt of a grant from the Texas Division of Emergency Management Hazard Mitigation Grant Program through the Federal Emergency Management Agency in cooperation with the U.S. Department of Homeland Security, funding the acquisition of one emergency generator for the Summit Water Tank Pump Station, with a total grant value of \$200,000.00, of which the Federal share awarded will be \$150,000.00 with the City of 22 - 40

Duncanville contributing a 25% cash match in the amount of \$50,000.00.

[Emergency Generator Grant for Summit Pump Station](#)

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|----|---|---------|
| C. | Consider a Resolution authorizing award of Bid #20-014 to Reytech Services, LLC for Water Utility Improvements to install 1,250 linear feet of 12-inch PVC water main along Link Drive (from West Camp Wisdom Road to Jellison Boulevard), through the City's competitive bid process, in an estimated expenditure amount of \$332,783.87.
<u>Bid #20-014 Link Dr Water Improvements</u> | 41 - 56 |
| D. | Consider a Resolution authorizing the renewal of a Microsoft Office 365 subscription from CDW-G, through the National IPA purchasing cooperative contract #2018011-01, for the three year contractually discounted price at \$70,539.00 annually with a total three year expenditure of \$211,617.00
<u>Renewal of Microsoft Office 365 Subscription</u> | 57 - 61 |
| E. | Consider a Resolution authorizing the exercise of eminent domain by the City Council for properties located at 308 and 232 W. Camp Wisdom Rd., Duncanville, Dallas County Texas providing the necessity for acquisition of title to land and improvements for a Fire Station and other appropriate public purposes.
<u>232 W. Camp Wisdom Rd</u> | 62 - 66 |
| F. | Consider a Resolution adopting the FY2020 WorkPlan.
<u>FY2020 WorkPlan</u> | 67 - 80 |

5. ITEMS FOR INDIVIDUAL CONSIDERATION

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|----|--|-----------|
| A. | Conduct a Public Hearing (2020-01) and consider an Ordinance to amend the existing General Retail "GR" District zoning to include a Special Use "SUP" Permit for a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S. Cockrell Hill Road, Duncanville.
<u>1411 S. Cockrell Hill Road</u> | 81 - 104 |
| B. | Conduct a Public Hearing (2020-02) and consider an Ordinance to revoke a Special Use Permit for an assisted living facility (Ordinance No. 2253) and retain the existing Single-Family Residential District "R-1.8" zoning, on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle.
<u>1119 Dula Circle</u> | 105 - 120 |
| C. | Take any necessary action as a result of the Executive Session. | |

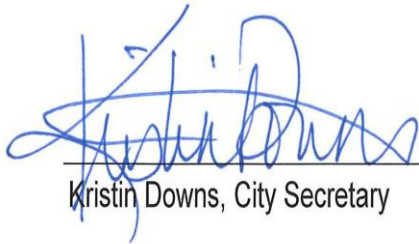
6. STAFF AND BOARD REPORTS

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|----|---|-----------|
| A. | Receive the FY20 First Quarter Investment Report as of December 31, 2019.
<u>Investment Report</u> | 121 - 129 |
| B. | Receive the Monthly Financial Report as of January 31, 2020.
<u>Monthly Financial Report</u> | 130 - 143 |
| C. | Receive the Economic Development Annual Report. | |

D. Receive Economic Development Department Quarterly Report.

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Duncanville City Hall, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanville.com and said Notice was posted on the following date and time: **Thursday, February 27, 2020 at 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.



Kristin Downs, City Secretary

PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS MEETING ROOM WITH A HANDGUN THAT IS CARRIED OPENLY.

DE CONFORMIDAD CON LA SECCIÓN 30.07 DEL CÓDIGO PENAL (PREVARICACIÓN POR LICENCIATARIO CON UNA ARMA DE MANO LLEVADA ABIERTAMENTE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO DE GOBIERNO (LEY DE LICENCIAS PARA PORTAR ARMAS), NO PUEDEN ENTRAR A LA SALA DE REUNIONES CON UNA ARMA DE MANO QUE SE PRACTICA ABIERTAMENTE.

"PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY HOLDER OF LICENSE TO CARRY A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUB-CHAPTER H, CHAPTER 411, GOVERNMENT CODE (CONCEALED HANDGUN LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN"

"DE ACUERDO CON LA SECCIÓN 30.06 DEL CÓDIGO PENAL (INGRESO SIN AUTORIZACIÓN DE UN PORTADOR DE UNA LICENCIA PARA LLEVAR UN ARMA CORTA OCULTA), UNA PERSONA CON LICENCIA SEGÚN EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DEL GOBIERNO (LEY PARA PORTAR ARMAS CORTAS OCULTAS), NO PUEDE INGRESAR A ESTA PROPIEDAD CON UN ARMA CORTA OCULTA"



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Update and discussion regarding the Citizen Satisfaction Survey.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 1. Most engaged citizens in America
 - Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.

STAFF RESPONSIBLE:

April Reiling, Public Information Officer

BACKGROUND/HISTORY:

On December 3, 2019 staff presented information regarding a Duncanville Citizen Satisfaction Survey, including goals and objectives for the proposed project, methodology, cost and various other considerations. Council indicated a desire to move forward with the project, and staff has prepared an update and seeks further Council guidance prior to moving forward.

Citizen Satisfaction Surveys provide data and analysis that help organizations gauge public opinion. Community surveys assess quality of life, community livability and local government policies and services. Utilizing best practices scientific survey methods provides valid findings that produce clear, unbiased and accurate results that help inform decision making and measure progress overtime.

POLICY EXPLANATION:

This item was initially requested for discussion by Council Member Mark Cooks, and subsequently supported by a consensus of the full City Council at the December 3, 2019 Briefing Session.

FUNDING SOURCE:

Not funded at this time, but funding would come from the General Fund.

RECOMMENDATION:

City Council discuss concept of Citizens Satisfaction Survey and provide input as desired.



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Recognition of Keep Duncanville Beautiful Spring 2020 Curb Appeal Residential Properties.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 2. Create high quality neighborhoods and parks
 - Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.

STAFF RESPONSIBLE:

Timothy Hamilton, KDB Staff Liaison

BACKGROUND/HISTORY:

The Keep Duncanville Beautiful (KDB) Board members are charged with the responsibility of creating and implementing programs that will encourage beautification within Duncanville. The Curb Appeal Program was designed to fill this goal for residential property recognition. The properties chosen for the Spring 2020 Curb Appeal Residential Properties include:

District 1: Billy & Lucille Weaver
1360 Green Hills Ct.
Duncanville, TX 75137



District 2: Doyle Davis
335 Brookwood Dr.
Duncanville, TX 75116



District 3: Juan & Rosa Macias
618 Madison Ct.
Duncanville, TX 75137



District 4: James & Edna Bolinger
1602 Stratford Ln.
Duncanville, TX 75137



District 5: Jimmy Protivinsky
1110 Oriole Blvd.
Duncanville, TX 75116



POLICY EXPLANATION:

One residential property for each of the five Council Districts in Duncanville is recognized each season for significant improvements to the exterior portion of the residence, landscape improvements, and/or long term maintenance of the property that exemplifies high quality standards. Upon approval from the property owners, each recipient receives a sign placed in their yard for a period of one month as well as bag of gardening gifts, recognition at a regular City Council meeting, and an article including photo of the property in the City's newsletter, the *Champion*.

A Keep Duncanville Beautiful (KDB) Board sub-committee selects the Curb Appeal properties for nomination – one property per sub-committee member.

The KDB Board follows the criteria identified below:

- Property must be located within the city limits of Duncanville, Texas
- Neatness
- Flowers not mandatory
- House in good condition
- Landscaping consistent with building
- Overall maintenance (i.e. paint, shrubs etc.)
- Subjective

No seasonal decorations are considered in the judging.

FUNDING SOURCE:

Funds are budgeted in the KDB annual budget, which is funded by the DCEDC, for the yard signs and bag of gardening gifts.

RECOMMENDATION:

N/A



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

A Proclamation recognizing Severe Weather Awareness Week, March 1-7, 2020 in the City of Duncanville.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

STAFF RESPONSIBLE:

Tonya Hunter, Emergency Management Operations Coordinator
Greg Chase, Assistant Fire Chief

BACKGROUND/HISTORY:

Each year brings the potential for violent weather to Texas, which could bring flooding, tornadoes, hail, windstorms, wildland fires and other emergencies. The Texas Division of Emergency Management and the National Weather Service have joined together to urge all citizens to prepare for severe weather events and to educate themselves on safety strategies by visiting the regional <http://knowwhat2do.com/> emergency preparedness website.

The National Weather Service has declared March 1-7, 2020, as Severe Weather Awareness Week in Texas. The City of Duncanville would like to declare March 1-7, 2020 as Severe Weather Awareness Week in the City of Duncanville. During Severe Weather Awareness Week, Texans are advised to assemble an “emergency preparedness kit” of important emergency supplies including a first aid kit, a NOAA Weather Radio or battery-powered radio, flashlight, medication, non-perishable food items and bottled water; as well as become aware of your nearest storm shelter locations, know where family will go if an evacuation is necessary, and develop an emergency plan for communicating with family and friends.

POLICY EXPLANATION:

There is no policy decision associated with this item.

FUNDING SOURCE:

There is no funding associated with this item.

RECOMMENDATION:

This item is a presentation only and no action is required.

ATTACHMENTS:

[Proclamation - Severe Weather Awareness Week 2020](#)

OFFICE OF THE MAYOR



Duncanville
City of Champions

Proclamation

- WHEREAS,** each year brings the potential for violent weather to Texas – including the City of Duncanville – which could be devastated by flooding, tornadoes, hail, windstorms, wildland fires and other emergencies; and
- WHEREAS,** the Texas Division of Emergency Management and the National Weather Service have joined together to urge all citizens to prepare for severe weather events and to educate themselves on safety strategies; and
- WHEREAS,** The National Weather Service has declared March 1-7, 2020, as Severe Weather Awareness Week. The City of Duncanville would like to declare March 1-7, 2020 as Severe Weather Awareness in the City of Duncanville. During Severe Weather Awareness Week, Texans are advised to assemble an “emergency preparedness kit” of important emergency supplies including a first aid kit, a NOAA Weather Radio or battery-powered radio, flashlight, medication, non-perishable food items and bottled water. Be aware of your nearest storm shelter locations, know where family will go if an evacuation is necessary, and develop an emergency plan for communicating with family and friends.

NOW, THEREFORE, BE IT RESOLVED, that I, Barry L. Gordon, Mayor of the City of Duncanville, and on behalf of the City Council of Duncanville, do hereby proclaim March 1-7, 2020 as

Severe Weather Awareness Week in Duncanville

and FURTHER, we urge everyone in our community to learn more about and to participate in severe weather preparedness activities available in Duncanville and to visit the regional KnoWhat2Do emergency preparedness website, www.KnoWhat2Do.com. Be informed, Be Prepared and Be Involved.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Duncanville, Texas to be affixed this 3rd day of March, 2020.

Mayor, The City of Duncanville

Duncanville City Council Meeting Minutes
Joint Meeting with Parks and Recreation Advisory Board
Monday, February 10, 2020

1. CALL TO ORDER

A joint meeting of the Duncanville City Council and the Park and Recreation Board was called to order for City Council by Mayor Barry L. Gordon and for the Park and Recreation Advisory Board by Chair Sandy McLachlan on Monday, February 10, 2020 at 6:00 p.m. in the Northside Room at the D.L. Hopkins Senior Center with a quorum of the City Council to wit:

Barry L. Gordon	Mayor
Don McBurnett	Mayor Pro Tem
Patrick Harvey	Councilmember At-Large
Joe Veracruz	Councilmember
Monte Anderson	Councilmember
Mark D. Cooks	Councilmember
Johnette Jameson	Councilmember – Absent

and with a quorum of the Parks and Recreation Advisory Board to wit:

Sandy McLachlan	Chair
Reginald Hurd	Vice Chair
Mary (Beth) Farrell	Board Member
Don Johnson	Board Member
Leo Bell, Jr.	Board Member
Pamela Rogers	Board Member

2. CITY COUNCIL WILL DELIBERATE THE FOLLOWING ITEMS, HOWEVER NO VOTE OR ACTION BY THE COUNCIL WILL BE TAKEN.

2.A *Update on activities from the Park Board.*

Chair Sandy McLachlan stated the Park Board has been busy and is privileged to be the Chair of an exceptional board and provided Council with a list of accomplishments.

2.B *Discuss a Dog Park in Duncanville.*

Vice Chair Reginal Hurd discussed the possible location of having a Dog Park at Rotary Park. Councilmember Anderson stated Rotary Park is a good location and encouraged the Park Board to look into renting parking spaces for food trucks to help with the upkeep of the dog park.

Citizen Comments:

Phil Woodall – stated that a dog park is a need for the City but need build correctly; it encourages citizens to interact. There should be separation of large and small dogs.

Rita Morena – encouraged Council and the Park Board to provide a new study to ask the citizens on a preferred location and stated dog parks should be close to animal shelters.

Patricia Ebert – encouraged Council to look into allowing Food Trucks within the City before the dog park is established so the dog park can benefit from that aspect as well.

Sharon Fabrega – loves the idea of the City having a dog park and recommended keeping the larger and smaller dogs separate; Tri-Cities Animal Shelter would be a great source for input.

Mayor Gordon asked the Park Board and Staff to bring a plan back to Council.

2.C *Discuss Trail Improvements.*

Member Beth Farrell provided a draft of the suggested eight (8) mile loop that would require three (3) phases. Mayor Gordon questioned if the phases only required paint and signs to move forward. Ms. Farrell stated yes; areas in Phase One would connect to the future trails. The eight (8) mile loop would connect with the schools and parks.

Council agreed with the Park Boards plan. Staff will work with the Park Board to determine costs of feasibility.

2.D *Discuss Goals and Objectives of City Council related to Parks and Recreation Board.*

The Park Board thanked Council for all their support with their upcoming projects. Council thanked the Park Board for all their hard work and are excited to see what is to come.

IV. ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY

Duncanville City Council Meeting Minutes Regular Meeting Tuesday, February 18, 2020

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, February 18, 2020, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Mayor Barry L. Gordon
Councilmember At-Large Patrick Harvey
Councilmember Joe Veracruz
Mayor Pro Tem Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks

COUNCIL ARRIVING AT: Councilmember Johnette Jameson – 6:01 p.m.

I. WORK SESSION / BRIEFING

I.1. DISCUSS AGENDA ITEMS

Mayor Gordon read the item into record, and City Manager Hugman reviewed each item. Item 4E - Consider a Resolution authorizing the application to, and acceptance of, a grant from the North Central Texas Council of Governments, 2020 Incident Management Equipment Purchase Call for Projects. The grant will provide equipment for accident management control and provide security for major events. Councilmember At-Large Harvey questioned if there was a matching requirement of funds. City Manager Hugman stated the grant was 100%; no funds required from the City. Mayor Gordon stated during Election Season the following would not be televised; Mayor's Report, Councilmember's Report, and Citizen's Input. Councilmember Cooks would like the Council to look into changing the broadcasting process. Councilmember Jameson stated she would like to continue with not broadcasting during the comment period. City Attorney Hager cautioned Council that they are deliberating on a matter that is not on the agenda. Councilmember Jameson questioned Items 5A and 5B. City Attorney Hager stated Item 5A - an Ordinance amending the Code of Ordinances by amending Chapter 2 "Administration" by amending Article 1 "In General" by amending Section 2-4 "Qualifications for Service on Boards and Commissions" by adding a new Subsection (5) addresses the statutory boards and Item 5B - a Resolution requiring that the Advisory and AdHoc Boardmembers appointment process is created by Resolution of the City Council that would include qualified voters and Council shall strive to appoint such member from each district addresses the boards that have been created by Council.

I.2. BRIEFINGS / PRESENTATIONS

I.2.A. Discuss amending land use regulations pertaining to certain neighborhood services and retail businesses.

Councilmember Cooks discussed why he brought this item forward; Dollar Store businesses in the city are overlapping each other and eliminating the proximity will help with the overall wellness of citizens. City Attorney Hager stated the major difference between the City of Duncanville and the City of Lancaster is Lancaster currently only has one grocery store. Attorney Hager stated study was provided to the City of Lancaster that stated the major grocery stores feel like the dollar stores are competing with them and are creating a food desert. City Manager Hugman stated the city is currently in a Zoning Ordinance Update and encouraged Council to discuss with the Planning and Zoning Commission the definitions of use of land and variety uses.

I.2.B. Discuss Annual City Council Calendar.

Item moved until after Executive Session items.

Mayor Gordon recessed the Briefing Session at 6:48 p.m. for City Council to convene into Executive Session.

II. EXECUTIVE SESSION

The Executive Session was called into session at 6:49 p.m. and City Attorney Hager read the item into record.

- II.1** *City Council shall convene into closed executive session pursuant to Section 551.071(2) of the Texas Govt. Code to seek legal advice and counsel from the City Attorney concerning Main Station Project and Partnership by and between Main Station Duncanville, LTD and Duncanville Community Economic Development Corporation concerning said project.*

The Council recessed the Executive Session at 7:25 p.m.

- II.2** *City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, Deliberations about Real Property, to deliberate the purchase, exchange, lease, or value of real property, to wit: real properties generally located north of Wheatland Rd., east of Cedar Ridge and west of Cockrell Hill Rd.*

Item moved until after Staff and Board Reports.

- II.3** *City Council shall convene into closed executive session pursuant to Section 551.087 of the Texas Government Code, Deliberation Regarding Economic Development Negotiations;*

(1) To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or

(2) To deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

Regarding to wit: an Industrial Department Project.

Item moved until after Staff and Board Reports.

III. REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M.)

The City Council convened into Regular Session in the Council Chambers at 7:30 p.m. with Mayor Gordon presiding.

The Invocation was delivered by Mayor Pro Tem Don McBurnett.

The Pledge of Allegiance and Texas Pledge were led by Mayor Gordon.

III.1. REPORTS

Mayor Gordon noted the Mayor's Report, Councilmember Reports, and Citizens' Input Period comments would not be televised during election season.

III.1.A. Mayor's Report.

Mayor Gordon informed all citizens in attendance the plans for Redbird Mall; UT Southwestern will occupy the Sears Store with specialty clinics.

Mayor Gordon all citizens to attend:

Coffee with the Mayor

February 19, 2020

8:30 a.m. – 9:30 a.m.

Senior Center

III.1.B. Councilmembers' Reports

Councilmember Cooks recognized Dr. Holyfield as the first African American woman to receive her Doctor of Dental Surgery Degree from Texas A&M Health University College of Dentistry in Dallas; then known as Baylor College of Dentistry.

Councilmember Cooks invited all citizens to attend:

Lunch, Laugh, and Learn Special Edition

February 22, 2020

10:00 a.m. – 11:30 a.m.

Senior Center

Topic: Get Involved with the Police Department & Help Keep Duncanville Safe

Councilmember Veracruz invited all citizens to attend:

Heart of Duncanville 5K

February 29, 2020

Partnering with sophomore students to help find a bone marrow transplant donor.

Mayor Pro Tem McBurnett recognized Mike Chrietzberg and spoke on the Softball field dedication.

Mayor Pro Tem McBurnett encouraged all citizens to attend:

Dr. Donna Fuller's Retirement Celebration

February 22, 2020

2:00 p.m. – 4:00 p.m.

Pet Medical Center of Duncanville

720 W Center St.

Duncanville, TX 75116

III.1.C. City Manager's Report.

None.

III.2. PROCLAMATIONS AND PRESENTATIONS

None.

III.3. CITIZENS' INPUT

“Pursuant to Section 551.007 of the Texas Gov’t Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law”

To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting.

Mayor Gordon read the item into record. The following spoke during the Citizens Input Period:

Amy Wazwaz, 150 W Camp Wisdom Rd – spoke on the Police Department raiding of her businesses.

City Attorney Hager stated the case is being examined by law enforcement and any questions need to be directed to City Manager Hugman or the Police Chief.

Juan Martinez, 1271 Caravan Trail – spoke on wanting to become more involved with the City.

III.4. CONSENT AGENDA

Mayor Gordon requested that City Secretary Kristin Downs read the Consent Agenda Items.

III.4.A. Consider the Minutes for the February 2, 2020 City Council Special Meeting and for the February 2, 2020 City Council Regular Meeting.

III.4.B. Consider a Resolution executing a professional services agreement (PSA) with Texas Coalition for Affordable Power (TCAP) for the purchase of electricity and enter into the TCAP Strategic Hedging Program (SHP).

III.4.C. Consider a Resolution authorizing the approval of the City of Duncanville Disaster Debris Management Plan.

- III.4.D. **Consider a Resolution authorizing Micro-Surfacing Pavement Treatment Services from Viking Construction, Inc., through the City of Grand Prairie IFB #17041, Amendment No. 3, for the unit prices bid, with an estimated expenditure amount of \$355,066.12.**
- III.4.E. **Consider a Resolution authorizing the application to, and acceptance of, a grant from the North Central Texas Council of Governments, 2020 Incident Management Equipment Purchase Call for Projects to purchase various types of vehicle barriers; in the amount of \$83,659.12.**
- III.4.F. **Consider a Resolution approving an Interlocal Agreement, effective April 1, 2020 and expiring December 31, 2024, between the City of Duncanville and the Dallas County District Attorney's (DA) Office; to provide state attorney representation, as defined in Chapter 59 of the Texas Code of Criminal Procedure (TCCP), in State asset forfeiture cases in which the City seeks the award of property seized, as authorized by Chapter 59 of the TCCP, not to exceed the percentages of and/or flat fees for services as contained in the agreement for property awarded.**
- III.4.G. **Consider a Resolution approving the Tax Increment Financing (TIF) District, Reinvestment Zone Number One's 2019 Annual Report.**

Councilmember Mark D. Cooks made a motion to approve the item as stated, Councilmember Johnette Jameson seconded the motion. The vote was cast 7 for, 0 against. Items passed.

III.5. ITEMS FOR INDIVIDUAL CONSIDERATION

- III.5.A. **Consider an Ordinance amending the Code of Ordinances by amending Chapter 2 "Administration" by amending Article 1 "In General" by amending Section 2-4 "Qualifications for Service on Boards and Commissions" by adding a new Subsection (5).**

Councilmember At-Large Harvey stated he will be voting against the item. The Ordinance does not tie back into the City's mission principles to have the most engaged citizens in American; the Ordinance will exclude certain people.

Mayor Gordon stated he does not agree with Councilmember Harvey's assessment and is in favor of the item.

Councilmember Jameson stated asking someone to be a register voter to serve on a committee is something all citizens would want to do and it's important to have the entire city represented on all boards from each district.

Councilmember Johnette Jameson made a motion to approve the item as stated, Councilmember Mark D. Cooks seconded the motion. The vote was cast 4 for, 3 against (Councilmember At-Large Patrick Harvey, Councilmember Joe Veracruz, and Mayor Pro Tem Don McBurnett). Item passed.

- III.5.B. **Consider a Resolution requiring that Advisory and AdHoc Boardmembers created by Resolution of the City Council be qualified voters and Council shall strive to appoint such member from each district.**

Councilmember Johnette Jameson made a motion to approve the item as stated, Mayor Barry L. Gordon seconded the motion. The vote was cast 4 for, 3 against (Councilmember At-Large Patrick Harvey, Councilmember Joe Veracruz, and Mayor Pro Tem Don McBurnett). Item passed

- III.5.C. **Consider appointment of the Chairperson for the Tax Increment Financing (TIF) District, Reinvestment Zone Number One Board.**

I Councilmember Johnette Jameson make a motion approving Michael Grace as Chairperson to the Tax Increment Financing (TIF) District, Reinvestment Zone Number One Board, Councilmember Mark D. Cooks seconded the motion. The vote was cast 7 for, 0 against. Item passed.

- III.5.D. **Take any necessary action as a result of the Executive Session.**
Item moved until after Staff and Board Reports.

III.6. STAFF AND BOARD REPORTS

III.6.A. *Receive Police Department 2019 Racial Profiling Report.*

Assistant Police Chief Mark LiVigni presented the item.

Reporting requirements as mandated by law; to the governing body by March 1st of preceding year’s data regarding:

Motor vehicle stops which resulted in:

- A citation
- A warning
- An arrest
- A search

Comparative Analysis:

- To evaluate the number of motor vehicle stops of persons recognized as ethnic minorities versus those who are not.
- To examine the disposition of stops made in the same context.
- To evaluate and compare searches resulting from motor vehicle stops and whether contraband was found during searches.
- Information relating to each complaint alleging racial profiling against an officer.

The Duncanville Police Department Independent Analysis:

- Contracted with the Professional Development Institute at the University of North Texas Criminal, headed by Dr. Eric Fritsch.
- Their finding concludes the Duncanville Police Department is fully compliant with all applicable Texas Statutes pertaining to Racial Profiling.

III.6.B. *Receive the Library Quarterly Report.*

Library Director Julio Velasquez presented the item. The following discussion took place; FY19 WorkPlan items, departmental accomplishments, and service measures.

Mayor Gordon stated Briefing Item 2B discuss the annual City Council calendar would be discussed after the Executive Session items.

{Councilmember At-Large Harvey left the meeting at 8:04 p.m.}

Mayor Gordon recessed Regular Session at 8:07 p.m.

II. EXECUTIVE SESSION

The Executive Session was called into session at 8:15 p.m. and City Attorney Hager read the item into record.

{Councilmember At-Large Harvey returned at 8:17 p.m.}

II.2 *City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, Deliberations about Real Property, to deliberate the purchase, exchange, lease, or value of real property, to wit: real properties generally located north of Wheatland Rd., east of Cedar Ridge and west of Cockrell Hill Rd.*

II.3 *City Council shall convene into closed executive session pursuant to Section 551.087 of the Texas Government Code, Deliberation Regarding Economic Development Negotiations;*

- (1) To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or*
- (2) To deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).*

Regarding to wit: an Industrial Department Project.

The Council closed the Executive Session at 9:40 p.m.

The Briefing Session reconvened at 9:41 p.m.

I.2.B. Discuss Annual City Council Calendar.

City Manager Hugman discussed the City Council Calendar.

Council scheduled the following dates:

- March 21, 2020; 9:00 a.m. – 12:00 p.m.
 - Strong Towns Presentation with the following boards; DCEDC, Planning and Zoning Commission, and Park Board
- March 23, 2020; 6:00 p.m.
 - Joint Meeting with the Planning and Zoning Commission
- March 30, 2020; 5:00 p.m. – 9:00 p.m.
 - Recruiting Firm Interviews
- March 31, 2020; 5:00 p.m. – 9:00 p.m.
 - Recruiting Firm Interviews
- June 8, 2020; 6:00 p.m.
 - Pre-Budget Workshop
- June 9, 2020; 6:00 p.m.
 - Pre-Budget Workshop

III.5.D. Take any necessary action as a result of the Executive Session.

No action taken.

IV. ADJOURNMENT

The meeting was adjourned at 9:57 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY

Duncanville City Council Meeting Minutes
Special Meeting
Tuesday, February 18, 2020

CALL TO ORDER

A special meeting of the Duncanville City Council was called to order on Tuesday, February 18, 2020, at 9:58 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Mayor Barry L. Gordon
Councilmember At-Large Patrick Harvey
Councilmember Joe Veracruz
Mayor Pro Tem Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson

- 1. **Call to Order**
- 2. **Review and discuss Requests for Proposals (RFP) for Executive Search and Recruiting Services.**

Purchasing Manager Sheila Baker discussed the scoring results provided by City Council.

City Council concluded to interview the following firms:

- Strategic Governments Resources (SGR)
- Baker Tilly
- Pearson Partners International

IV. ADJOURNMENT

The meeting was adjourned at 10:18 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY

Duncanville City Council Meeting Minutes
Joint Meeting with the Planning and Zoning Commission
Monday, February 24, 2020

1. CALL TO ORDER

A joint meeting of the Duncanville City Council and the Planning and Zoning Commission was called to order for City Council by Mayor Barry L. Gordon and for the Planning and Zoning Commission by Chair Gregory Zylka on Monday, February 24, 2020 at 6:00 p.m. in the Northside Room at the D.L. Hopkins Senior Center with a quorum of the City Council to wit:

Barry L. Gordon	Mayor
Patrick Harvey	Councilmember At-Large
Joe Veracruz	Councilmember
Don McBurnett	Mayor Pro Tem
Monte Anderson	Councilmember Absent
Mark D. Cooks	Councilmember
Johnette Jameson	Councilmember – 6:02 p.m.

and with a quorum of the Planning and Zoning Commission to wit:

Gregory Zylka	Chair
Betty Culbreath	Vice Chair
George Turner	Board Member
Tom Shine	Board Member
Jana McBroom	Board Member
Richard Shaw	Board Member – 6:04 p.m.
Elias Rodriguez	Board Member – 6:02 p.m.

2. RECEIVE PUBLIC COMMENTS, LIMIT 2-MINUTES PER INDIVIDUAL SPEAKER.

No one spoke.

3. CITY COUNCIL WILL DELIBERATE THE FOLLOWING ITEMS, HOWEVER NO VOTE OR ACTION BY THE COUNCIL WILL BE TAKEN.

3.A Zoning Ordinance Update with Freese and Nichols to discuss possible revisions to:

- Article I General Provisions
- Article II Zoning Districts
- Article III Land Uses

Daniel Harrison, Planner with Freese and Nichols provided an update and discussed the following topics; process overview, community input summary, highlights of draft sections, zoning maps, and spoke on the next steps in the Zoning Ordinance Update.

Mr. Harrison discussed the reduction of Zoning Districts from 25 to 15. The following Land Use changes were discussed; renamed uses, merged uses, uses removed, and additional uses added.

Council requested Freese and Nichols provide more information on the following Land Use Types; shipping container houses, redefining traditional B&Bs, AirBNBs, pharmacy (non-retail), and Dollar Stores.

The following was discussed on permitted use locations; mixed-use development, tiny homes, accessory dwelling, outdoor display (permanent), outdoor display (temporary), and outside storage.

IV. ADJOURNMENT

The meeting was adjourned at 8:14 p.m.

APPROVED:

MAYOR

ATTEST:

CITY SECRETARY



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Consider a Resolution authorizing the application for and receipt of a grant from the Texas Division of Emergency Management Hazard Mitigation Grant Program through the Federal Emergency Management Agency in cooperation with the U.S. Department of Homeland Security, funding the acquisition of one emergency generator for the Summit Water Tank Pump Station, with a total grant value of \$200,000.00, of which the Federal share awarded will be \$150,000.00 with the City of Duncanville contributing a 25% cash match in the amount of \$50,000.00.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bryan G. Ramey II, P.E., Director of Public Works

Tonya Hunter, CEM, TEM, Regional Emergency Management Operations Coordinator

Matthew A. Bryant, Utilities Superintendent

BACKGROUND/HISTORY:

In 2018, during the planning process for Annex L: Utilities, Emergency Management Operations Coordinator Tonya Hunter identified the need for emergency power capability at the Summit Pump Station, a critical water infrastructure. At that time, staff from Fire and Public Works met to discuss the feasibility of the City applying for a hazard mitigation grant to supply an emergency generator to support water operations at the Summit Pump Station and a grant application was submitted in April 2018. The City was not successful in their request for a grant at that time; however, a grant tied to Disaster Declaration #DR-4416, Texas Severe Storms and Flooding (09/10 - 11/02/2018), is available and staff is proposing to submit a second application.

The Texas Commission on Environmental Quality (TCEQ) regulations require either mechanical power or electric generators to enable water systems to provide water under pressure to the distribution system in the event of local power failures, therefore funds for an emergency generator were allocated in the FY20 Utilities Capital Improvements Projects budget for this purpose. Any grant award will occur in late FY20 or early FY21, but funding must be identified with the grant submission due by March 31, 2020.

The grant is based on a 75% federal and 25% local cost share. The cost of the emergency generator is \$200,000.00. The City will be responsible for \$50,000.00 plus any amount over and above the grant award necessary to complete the project.

POLICY EXPLANATION:

The City co-owns the Summit Water Tank with the City of Cedar Hill. However, each City owns and operates a pump station to provide water to their respective cities. The City of Cedar Hill has an emergency generator in their pump station. This grant is to provide the City of Duncanville with an emergency generator for our pump station in accordance with the TCEQ rules and regulations. A generator for the Summit Water Tank Pump Station, which provides 28% of our City's water, is critical for emergency operations for the City. If power is lost for any length of time, drinking water and firefighting capabilities for residential, commercial, industry, schools, public facilities and businesses are affected. Currently, if this should happen, water is pumped from the Daniieldale Road or North Main Street Water Tanks to fill the Clark Road Water Tower to provide water to these areas until power is restored.

The City's overall facility and emergency planning capabilities require a permanent, non-interruptible power source for the Summit Tank Pump Station.

FUNDING SOURCE:

Should the City be successful in receiving this grant, funding is available for this activity through the Texas Division of Emergency Management Hazard Mitigation Grant Program (\$150,000.00) and the Utility Capital Improvement Program fund (\$50,000.00) budget.

RECOMMENDATION:

Staff recommends approval of a Resolution authorizing the application for and receipt of a grant from the Texas Division of Emergency Management Hazard Mitigation Grant Program through the Federal Emergency Management Agency in cooperation with the U.S. Department of Homeland Security, funding the acquisition of one emergency generator for the Summit Water Tank Pump Station, with a total grant value of \$200,000.00, of which the Federal share awarded will be \$150,000.00 with the City of Duncanville contributing a 25% cash match in the amount of \$50,000.00.

ATTACHMENTS:

[Attachment 1 - Grant Program Summary](#)

[Attachment 2 - Project Location Map](#)

[Attachment 3 - Resolution No. 2020-020 - Emergency Generator Grant for Summit Pump Station](#)

ATTACHMENT 1 - GRANT PROJECT SUMMARY

1



Hazard Mitigation Grant Program

DR-4416

Initiative Project: Summit Water Tank Emergency Generator Project

Duncanville is a city in southern [Dallas County, Texas](#), in the United States. Duncanville's population was 38,524 at the [2010 census](#).^[3] The city is part of the [Best Southwest](#) area, which includes Duncanville, [Cedar Hill](#), [DeSoto](#), and [Lancaster](#). Our communities are diverse and we utilize the Whole of the Community which includes children, individuals with disabilities, and others with access and functional needs; those from religious, racial and ethnically diverse backgrounds; people with limited English proficiency and our emergency plans incorporate animals/pets.

**Proposed Project Area:**

The City of Duncanville owns the Summit Pump Station and 8 Million Gallon Ground Tank is located at 1839 Straus Rd, Cedar Hill, Texas 75104, GPS Coordinates: Lat: 32.632085 | Long: -96.954249. This 8 Million Gallon Water Tank that provides ground water storage for drinking water and firefighting capabilities for residential, commercial, industry, schools, public facilities and businesses in the City of Duncanville (5M) and Cedar Hill, Texas (3M). This Summit Water Tank does not have an emergency generator that can provide emergency power to provide water

pumping capability.

Number of Residents and Structures Impacted by the Summit Water Tank:

Population Estimates 39,524, Dwelling Units: Single Family 11,683, Multi Family 2,423 units, Total Dwelling Units: 14,106

Residential Water Customers 11,406, Irrigation Water Customers 310, Commercial Water Customers 801, Church/Faith Based Water Customers 61, School Water Customers 46,

Duncanville Hazard Mitigation Grant Application

February 2020

ATTACHMENT 1 - GRANT PROJECT SUMMARY

2

Residential Sewer Customers 10,434, Apartment Sewer Customers 93, Commercial Sewer Customers: 864

City of Cedar Hill Population: 48,343 people, water provided to schools, public buildings, businesses, residential, commercial, industrial facilities that require water.



Proposed Mitigation Action:

The City of Duncanville is requesting consideration for the Hazard Mitigation Grant Program for DR-4416 to purchase a 350 KW diesel powered generator, 1 automatic transfer switch, generator installation, wiring, conduit, enclosures, etc for the City of Duncanville Summit Pump Station and 8 Million Gallon Ground Water Storage Tank located at 1839 Straus Rd, Cedar Hill, Texas 75104. This ground water tank stores over 28%

of our city's water and it does not have emergency power capability. This above ground water storage tank needs the ability to pump critical drinking water and provide firefighting capability for the Cities of Duncanville and Cedar Hill due to a loss of commercial electrical power provided by ONCOR. By installing the emergency generator will mitigate the natural, man-made and technological hazards that impact the City of Duncanville such as tornadoes, severe storms, extreme temperatures, winter weather, flooding, explosions, acts of terrorism, loss of utility power, pandemic, public health emergencies, earthquakes, and others.

Dallas County and cities within the county have been impacted by tornadoes 90 times since 1950. According to the National Weather Service in Fort Worth, the December 26, 2015 tornado was rated as an EF-3 that hit the City of Desoto (out direct neighbor) at 6:10pm causing damage to residential structures, critical infrastructure such as Meadowcreek Park in DeSoto, street signs, etc.



The City of Duncanville, Texas is seeking a Initiative Project to provide an emergency generator for the Summit Water Tank (8 Million Gallons) to provide emergency power capability for water storage, water consumption and fire suppression operations.

ATTACHMENT 1 - GRANT PROJECT SUMMARY

3



The City of Duncanville owns the Summit Pump Station and 8 Million Gallon Ground Tank is located at 1839 Straus Rd, Cedar Hill, Texas 75104, GPS Coordinates: Lat: 32.632085 | Long: -96.954249. This 8 Million Gallon Water Tank that provides ground water storage for drinking water and firefighting capabilities for residential, commercial, industry, schools, public facilities and businesses in the City of Duncanville (5M) and Cedar Hill, Texas (3M). This Summit Water Tank does not have an emergency generator that can provide emergency power to provide water pumping capability.

Duncanville Hazard Mitigation Grant Application

February 2020

ATTACHMENT 1 - GRANT PROJECT SUMMARY

4

Generator Details:

SD350 | 12.9L | 350 kW
INDUSTRIAL DIESEL GENERATOR SET
 EPA Certified Stationary Emergency

GENERAC | **INDUSTRIAL POWER**

Standby Power Rating
 350 kW, 438 kVA, 60 Hz

Prime Power Rating*
 315 kW, 394 kVA, 60 Hz

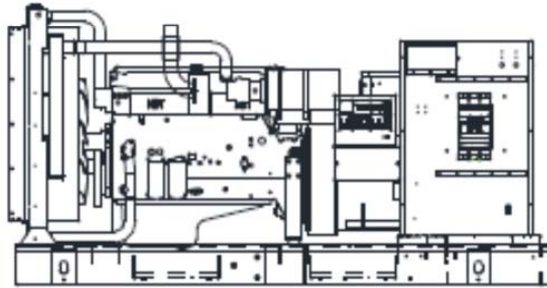


Image shown for illustration purposes only

Codes and Standards

Generac products are designed to the following standards:

UL2200, UL508, UL142, UL489

NFPA 37, 70, 99, 110

NEC 700, 701, 702, 708

ISO 3046, 7637, 8528, 9001

NEMA ICS10, MG1, 250, ICS6, AB1

ANSI C62.41

IBC 2009, CBC 2010, IBC 2012,
 ASCE 7-05, ASCE 7-10,
 ICC-ES AC-156 (2012)

Powering Ahead

For over 50 years, Generac has provided innovative design and superior manufacturing.

Generac ensures superior quality by designing and manufacturing most of its generator components, including alternators, enclosures and base tanks, control systems and communications software.

Generac gensets utilize a wide variety of options, configurations and arrangements, allowing us to meet the standby power needs of practically every application.

Generac searched globally to ensure the most reliable engines power our generators. We choose only engines that have already been proven in heavy-duty industrial applications under adverse conditions.

Generac is committed to ensuring our customers' service support continues after their generator purchase.

SPEC SHEET

1 of 6

ATTACHMENT 1 - GRANT PROJECT SUMMARY

5

SD350 | 12.9L | 350 kW
INDUSTRIAL DIESEL GENERATOR SET
 EPA Certified Stationary Emergency

GENERAC | **INDUSTRIAL POWER**

STANDARD OPTIONS

ENGINE SYSTEM

- Oil Drain Extension
- Air Cleaner
- Fan Guard
- Stainless Steel Flexible Exhaust Connection
- Critical Exhaust Silencer (Enclosed Only)
- Factory Filled Oil & Coolant
- Radiator Duct Adapter (Open Set Only)

Fuel System

- Secondary Fuel Filter
- Fuel Lockoff Solenoid

Cooling System

- Closed Coolant Recovery System
- UV/Ozone Resistant Hoses
- Factory-Installed Radiator
- 50/50 Ethylene Glycol Antifreeze
- Radiator Drain Extension
- 240 VAC Coolant Heater

Electrical System

- Battery Charging Alternator
- Battery Cables
- Battery Tray
- Rubber-Isolated Engine Electrical Connections
- Solenoid Activated Starter Motor

ALTERNATOR SYSTEM

- G2Nject™
- Class F Insulation Material
- Venturi Filter
- D3 Pitch
- Skewed Stator
- Amorphous Winding
- Permanent Magnet Excitation
- Sealed Bearing
- Full Load Capacity Alternator
- Protective Thermal Switch

GENERATOR SET

- Internal Genset Vibration Isolation
- Separation of Circuits - High/Low Voltage
- Separation of Circuits - Multiple Breakers
- Winged Exhaust Fitting
- Standard Factory Tuning
- 2 Year Limited Warranty (Standby Rated Units)
- 1 Year Warranty (Prime Rated Units)
- Silencer Mounted in the Discharge Hood (Enclosed Only)

ENCLOSURE (if selected)

- Rust-Proof Fasteners with Nylon Washers to Protect Finish
- High Performance Sound-Absorbing Material (Sound Attenuation Enclosures)
- Gasketed Doors
- Stamped Air-Intake Louvers
- Upward Facing Discharge Nozzle (Radiator and Exhaust)
- Stainless Steel Lift Off Door Hinges
- Stainless Steel Lockable Handles
- Rhino Coat™ - Textured Polyester Powder Coat Paint

TANK (if selected)

- UL 142
- Double Wall
- Vents
- Skipped Top
- Skipped Bottom
- Factory Pressure Tested (2 psi)
- Ragless Drain Alarm
- Fuel Level
- Check Valve in Supply and Return Lines
- Rhino Coat™ - Textured Polyester Powder Coat Paint
- Stainless Hardware

CONTROL SYSTEM



Digital H Control Panel- Dual 4x20 Display

Program Functions

- Programmable Crank Limiter
- 7-Day Programmable Exercise
- Special Applications Programmable Logic Controller
- RS-232/485 Communications
- 3 Phase Sensing Digital Voltage Regulator
- 2-Wire Start Capability
- Data/Time Fault History (Event Log)
- Inynchronous Governor Control
- Waterproof/Gasketed Connections
- Audible Alarms and Shutdowns

- Not in Auto (Flashing Light)
- Auto/Off/Manual Switch
- C-Stop (Red Mushroom-Type)
- NEMA110 Level I and II (Programmable)
- Customizable Alarms, Warnings, and Events
- Modbus® protocol
- Predictive Maintenance Algorithm
- Sealed Boards
- Password Parameter Adjustment Protection
- Single Point Ground
- 16 Channel Remote Trending
- 0.2sec High Speed Remote Trending
- Alarm Information Automatically Announced on the Display

Full System Status Display

- Power Output (kW)
- Power Factor
- kW Hours, Total & Last Run
- Real/Reactive/Apparent Power
- All Phase AC Voltage
- All Phase Currents
- Oil Pressure

- Coolant Temperature
- Coolant Level
- Engine Speed
- Battery Voltage
- Frequency

Alarms and Warnings

- Oil Pressure
- Coolant Temperature
- Coolant Level
- Low Fuel Pressure Alarm
- Engine Overspeed
- Battery Voltage
- Alarms & Warnings Time and Data Stored
- Snap Shots of Key Operation Parameters During Alarms & Warnings
- Alarms and Warnings Spilled Out (No Alarm Codes)

SPEC SHEET
2 of 8

ATTACHMENT 1 - GRANT PROJECT SUMMARY

6

SD350 | 12.9L | 350 kW
INDUSTRIAL DIESEL GENERATOR SET
 EPA Certified Stationary Emergency

GENERAC | **INDUSTRIAL POWER**

CONFIGURABLE OPTIONS

ENGINE SYSTEM

- Oil Make-Up System
- Oil Monitor
- Air Filter Restriction Indicator

ELECTRICAL SYSTEM

- Battery
- 10A UL Battery Charger
- Battery Warmer

ALTERNATOR SYSTEM

- Alternator Upgrading
- Anti-Condensation Heater
- Tropical Coating

CIRCUIT BREAKER OPTIONS

- Main Line Circuit Breaker
- 2nd Main Line Circuit Breaker
- Short Trip and Auxiliary Contact
- Electronic Trip Breakers

GENERATOR SET

- GenLink® Communications Software (English Only)
- 8 Position Load Center
- Alarm Horn
- Extended Factory Testing
- 2 Year Extended Warranty
- 5 Year Warranty
- 5 Year Extended Warranty
- 7 Year Extended Warranty
- 10 Year Extended Warranty

ENCLOSURE

- Standard Enclosure (Weather)
- Level 1 Sound Attenuation
- Level 2 Sound Attenuation
- Steel Enclosure
- Aluminum Enclosure
- IEC Seismic Certification/USMFD Preapproval
- Up to 200 MPH Wind Load Rating*
- AC/DC Enclosure Lighting Kit

CONTROL SYSTEM

- NFPA 110 Compliant 21-Light Remote Annunciator
- Remote Relay Assembly (8 or 16)
- Oil Temperature Indicator with Alarm
- Ground Fault Indication and Protection Functions
- Engine Run Relay TOA
- Remote E-Stop (Break Glass-Type, Surface Mount)
- Remote E-Stop (Red Mushroom-Type, Surface Mount)
- Remote E-Stop (Red Mushroom-Type, Flush Mount)
- Remote Communication - Modem
- Remote Communication - Ethernet

TANKS (Size On Last Page)

- Electronic Fuel Level
- Mechanical Fuel Level

ENGINEERED OPTIONS

ENGINE SYSTEM

- Fluid Containment Pan
- Coolant Heater Bell Valve

ALTERNATOR SYSTEM

- 3rd Breaker Systems

CONTROL SYSTEM

- Square Inputs (x4) / Outputs (x4)

GENERATOR SET

- Special Testing
- Battery Box

ENCLOSURE

- Material Damages
- Intrusion Alert Door Switch
- Custom Color

TANKS

- Overfill Protection Valve
- UL 2005 Tank
- ULC 5-601 Tank
- Stainless Steel Tank
- Special Fuel Tanks
- Vent Extensions
- 5 Gallon Spill Containment Box
- Dealer Supplied AHD Requirements

RATING DEFINITIONS

Standby - Applicable for a varying emergency load for the duration of a utility power outage with no overload capability.

Prime - Applicable for supplying power to a varying load in lieu of utility for an unlimited amount of running time. A 10% overload capacity is available for 1 out of every 12 hours. The Prime Power option is only available on International applications. Power ratings in accordance with ISO 8528-1, Second Edition.

* Consult factory for availability

ATTACHMENT 1 - GRANT PROJECT SUMMARY

7

SD350 | 12.9L | 350 kW
INDUSTRIAL DIESEL GENERATOR SET
 EPA Certified Stationary Emergency

GENERAC | **INDUSTRIAL POWER**

APPLICATION AND ENGINEERING DATA

ENGINE SPECIFICATIONS

General

Make	Isuzu/TPT
EPA Emissions Compliance	Stationary Emergency
EPA Emissions Reference	See Emissions Data Sheet
Cylinder #	6
Type	In-Line
Displacement - L (cu in)	12.9
Bore - mm (in)	134.6 (5.3)
Stroke - mm (in)	146.9 (5.8)
Compression Ratio	16.5:1
Intake Air Method	Turbocharged/Aircooled
Cylinder Head Type	4-Valve
Piston Type	Aluminum
Crankshaft Type	Dropped Forged Steel

Engine Governing

Governor	Electronic Isynchronous
Frequency Regulation (Steady State)	±0.25%

Lubrication System

Oil Pump Type	Gear
Oil Filter Type	Full Flow
Crankcase Capacity - L (pts)	35 (36.9)

Cooling System

Cooling System Type	Closed
Water Pump Type	Belt Driven Centrifugal
Fan Type	Pusher
Fan Speed (rpm)	2466
Fan Diameter - mm (in)	762 (30.0)

Fuel System

Fuel Type	Ultra Low Sulfur Diesel #2
Carburetor	ASTM
Fuel Filtering (microns)	5
Fuel Inject Pump Make	Electronic
Fuel Pump Type	Engine Driven Gear
Injector Type	Electronic
Engine Type	Pre-Combustion
Fuel Supply Line - mm (in)	12.7 (0.5)
Fuel Return Line - mm (in)	12.7 (0.5)

Engine Electrical System

System Voltage	24 VDC
Battery Charger Alternator	Standard
Battery Size	See Battery Index 016197000Y
Battery Voltage	(2) 12 VDC
Ground Polarity	Negative

ALTERNATOR SPECIFICATIONS

Standard Model	500 mm Generac
Poles	4
Field Type	Revolving
Insulation Class - Rotor	F
Insulation Class - Stator	F
Total Harmonic Distortion	<5%
Telephone Interference Factor (TIF)	<50

Standard Excitation	Permanent Magnet
Bearings	One - Pre Lubed & Sealed
Coupling	Direct, Flexible Disc
Load Capacity- Standby	100%
Prototype Short Circuit Test	Yes
Voltage Regulator Type	Full Digital
Number of Sensing Phases	3
Regulation Accuracy (Steady State)	±0.25%

SPEC SHEET

4 of 8

ATTACHMENT 1 - GRANT PROJECT SUMMARY

8

SD350 | 12.9L | 350 kW
INDUSTRIAL DIESEL GENERATOR SET
 EPA Certified Stationary Emergency

GENERAC[®] | INDUSTRIAL POWER

OPERATING DATA

POWER RATINGS

	Standby		Prime	
Three-Phase 120/208 VAC @60 Hz	350 kW	Amperes: 1216	315 kW	Amperes: 1094
Three-Phase 120/240 VAC @60 Hz	350 kW	Amperes: 1053	315 kW	Amperes: 946
Three-Phase 277/480 VAC @60 Hz	350 kW	Amperes: 527	315 kW	Amperes: 474
Three-Phase 345/600 VAC @60 Hz	350 kW	Amperes: 421	315 kW	Amperes: 379

STARTING CAPABILITIES (sKVA)

480 VAC							208/240 VAC						
Alternator	kW	10%	15%	20%	25%	30%	Alternator	kW	10%	15%	20%	25%	30%
Standard	400	387	581	775	968	1162	Standard	400	218	350	500	680	875
Upsize 1	442	475	720	915	1145	1390	Upsize 1	442	-	-	-	-	-
Upsize 2	555	457	686	914	1143	1371	Upsize 2	555	-	-	-	-	-

FUEL CONSUMPTION RATES*

Fuel Pump Lift - ft (m)		Diesel - gph (lph)		
3 (1)		Percent Load	Standby	Prime
Total Fuel Pump Flow (Combustion + Return) gph		25%	8.4 (31.8)	7.56 (28.8)
31		50%	14.5 (54.3)	13.05 (49.6)
		75%	20.1 (76.1)	18.09 (68.5)
		100%	25.3 (95.8)	22.77 (86.3)

* Fuel supply installation must accommodate fuel consumption rates at 100% load.

COOLING

		Standby	Prime
Coolant Flow per Minute	gpm (lpm)	145 (552)	145 (552)
Heat Rejection to Coolant	BTU/hr	832,760	840,590
Inlet Air	cfm (m ³ /min)	19070 (539.7)	19070 (539.7)
Coolant System Capacity	gal (L)	76.6 (63)	76.6 (63)
Maximum Radiator Backpressure	in H ₂ O	0.5	0.5

COMBUSTION AIR REQUIREMENTS

	Standby	Prime
Flow at Rated Power cfm (m ³ /min)	1195 (33.8)	1076 (30.4)

ENGINE

	Standby	Prime
Rated Engine Speed	rpm	1800
Powerpower at Rated kW**	hp	530
Piston Speed	ft/min	1770
BMEP	psi	313

EXHAUST

	Standby	Prime
Exhaust Flow (Rated Output)	cfm (m ³ /min)	2388 (64.6)
Max. Backpressure (Post Silencer)	in Hg (Kpa)	1.5 (5.1)
Exhaust Temp (Rated Output - Post Silencer) °F (°C)	1076 (580)	1076 (580)
Exhaust Outlet Size (Open End)	mm (in)	88.9 (3.5) NPT (male)

** Refer to "Emissions Data Sheet" for maximum kW** for EPA and SCAQMD permitting purposes.

Duration - Operational characteristics consider maximum ambient conditions. Derate factors may apply under atypical site conditions.

Please consult a Generac Power Systems Industrial Dealer for additional details. All performance ratings in accordance with ISO3046, ISO514, ISO8528 and DIN6271 standards.

SPEC SHEET

ATTACHMENT 1 - GRANT PROJECT SUMMARY

9

SD350 | 12.9L | 350 kW
INDUSTRIAL DIESEL GENERATOR SET
 EPA Certified Stationary Emergency

GENERAC[®] INDUSTRIAL POWER

DIMENSIONS AND WEIGHTS*



OPEN SET (Includes Exhaust Flex)

Run Time Hours	Usable Capacity Gal (L)	L x W x H (in (mm))	Weight lbs (kg)
No Tank	-	137.5 (3493) x 57.6 (1463.1) x 67.8 (1722.3)	7330
7	183	137.5 (3493) x 57.6 (1463.1) x 80.8 (2052.3)	8278 (3755)
17	438	137.5 (3493) x 57.6 (1463.1) x 82.8 (2107.3)	8590 (3897)
27	693	137.5 (3493) x 57.6 (1463.1) x 104.8 (2662.3)	9893 (4485)
37	946	208.3 (5291.5) x 57.6 (1463.1) x 122 (3100.3)	10355 (4697)
52	1325	277.76 (7055) x 57.6 (1463.1) x 121 (3072.3)	11370 (5158)

STANDARD ENCLOSURE

Run Time Hours	Usable Capacity Gal (L)	L x W x H (in (mm))	Weight lbs (kg) Enclosure Only	
			Steel	Aluminum
No Tank	-	174.7 (4437) x 57.7 (1460) x 77.8 (1977)		
7	183	174.7 (4437) x 57.7 (1460) x 90.8 (2307)		
17	438	174.7 (4437) x 57.7 (1460) x 102.8 (2612)	1295 (580)	501 (227)
27	693	174.7 (4437) x 57.7 (1460) x 114.8 (2917)		
37	946	208 (5283) x 57.7 (1460) x 132 (3355)		
52	1325	278 (7061) x 57.7 (1460) x 130.98 (3327)		

LEVEL 1 ACOUSTIC ENCLOSURE

Run Time Hours	Usable Capacity Gal (L)	L x W x H (in (mm))	Weight lbs (kg) Enclosure Only	
			Steel	Aluminum
No Tank	-	200 (5084) x 57.7 (1460) x 78 (1981)		
7	183	200 (5084) x 57.7 (1460) x 91 (2311)		
17	438	200 (5084) x 57.7 (1460) x 103 (2616)	1470 (667)	935 (425)
27	693	200 (5084) x 57.7 (1460) x 115 (2931)		
37	946	206.32 (5291.5) x 57.7 (1460) x 118 (2997)		
52	1325	277.76 (7055) x 57.7 (1460) x 118 (2997)		

LEVEL 2 ACOUSTIC ENCLOSURE

Run Time Hours	Usable Capacity Gal (L)	L x W x H (in (mm))	Weight lbs (kg) Enclosure Only	
			Steel	Aluminum
No Tank	-	180.6 (4580) x 57.7 (1460) x 107.2 (2724)		
7	183	180.6 (4580) x 57.7 (1460) x 120 (3048)		
17	438	180.6 (4580) x 57.7 (1460) x 132 (3353)	2515 (1141)	1131 (514)
27	693	180.6 (4580) x 57.7 (1460) x 144 (3658)		
37	946	230 (7366) x 57.7 (1460) x 116 (2946)		
52	1325	278 (7061) x 57.7 (1460) x 147 (3734)		

* All measurements are approximate and for estimation purposes only.

Specifications are subject to change without notice. Dimensions and weights are for preliminary purposes only. Please consult a Generac Power Systems master dealer or sales literature for details.

Generac Power Systems, Inc. | P.O. Box 8 | Wisconsin, WI 53189
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Part No. 01848802B7
 Max. H 06/07/16

SPEC SHEET

ATTACHMENT 1 - GRANT PROJECT SUMMARY

10

Automatic Transfer Switch(s)



- Standard time delay neutral will reduce switchover problems.
- Logic control with inphase monitor regulates switch functions and allows adjustable switch settings with LED indicators.
- Control switches located on the front of the door for ease of operation.
- All switches are UL 1008 listed and CSA certified.
- Electrically-operated, mechanically-held and interlocked main contacts with break before make design for fast, positive connections.
- Rated for all classes of load, 100% equipment rated, both inductive and resistive with no derations.
- 2, 3, and 4 Pole 600 VAC contactors.
- 160 millisecond transfer time.

Standard Features

- Single coil design, electrically operated and mechanically held
- Programmable exerciser
- Main contacts are silver alloy to resist welding and sticking
- Conformal coating protects all printed circuit boards
- Indicating LED's for switch position—Normal, Emergency, and Standby Operating
- NEMA 1 enclosure with hinged door and key-locking handle
- Three-position switch—Fast Test, Auto, Normal Test
- Arc chutes on main contacts

Optional Accessories

- NEMA 12 enclosure
- NEMA 3R enclosure
- NEMA 4 & 4X enclosure
- Exterior AC meter package
- Controls accessible through door in door design on NEMA type 3R and 4 enclosures – key lock provided on access door
- 4-pole design for neutral isolation
- Single or double sets of auxiliary contacts
- Preferred source selector switch
- Manual 3 position selector switch
- Remote automatic control circuit
- Signal before transfer contacts
- Return to normal timer bypass

ATTACHMENT 1 - GRANT PROJECT SUMMARY

12

Site / Project Layout:

**Summit Pump Station and 8 Million Gallon Ground Tank is located at
1839 Straus Rd, Cedar Hill, Texas 75104, GPS Coordinates: Lat:
32.632085 | Long: -96.954249.**

Based on current load, it is our recommendation to utilize one(1) 350 kW diesel soft start generator equipped with 400 amp ATS with NEMA 3 enclosure. The proposed generator will run two(2), 150HP pumps during power outage.

Cost Breakdown Table

Items	Description	Cost(\$)
1	One(1), 350 kW Diesel Generator	85,000
2	One(1) Auto Transfer Switch, 400 amp	6,200
3	Installation, Wiring, Conduit, Enclosures	82,000
Total		173,200

Plans/Specifications - \$17,320

QA Observation - \$8,600.00

Total Plans/QA - \$25,920.00

Total Budget - \$199,120 or \$200,000

ATTACHMENT 1 - GRANT PROJECT SUMMARY

13

Project Costs

Quantity	Description	Unit Price	Total Price
1	Provide and install Generac 350 KW diesel generator, (see attached technical specifications)	\$85,000	\$85,000
1	Automatic Transfer Switch, 400 amp	\$6,200	\$6,200
1	Wiring, Conduit, enclosure, Labor and Materials for generator installation	\$82,000	\$82,000
1	Plans/Specifications, Quality Assurance	\$25,920	\$25,920
		Total Project Price	\$199,120

Project Timeline: 12-24 months

Quarter 1: Receive award letter, review and approval by City Council. Work with Purchasing Department on Request for proposal/bid, contracts, Request Purchase Order	Quarter 6: Project Closeout Activities
Quarter 2: Vendor orders equipment from vendor/contractor and parts acquisition (4 months)	Quarter 7: Project Closeout Activities
Quarter 3: Vendor orders equipment from vendor/contractor and parts acquisition. Vendor will go to identified location for pre-installation work such as marking of underground lines. (4 months)	Quarter 8: Project Closeout Activities
Quarter 4: Installation of equipment (1-2 months), building of enclosure and generator concrete pad.	
Quarter 5: Project closeout activities	

ATTACHMENT 2 - PROJECT LOCATION MAP



RESOLUTION NO. 2020-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AUTHORIZING THE APPLICATION FOR AND RECEIPT OF A GRANT FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT HAZARD MITIGATION GRANT PROGRAM THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY IN COOPERATION WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY, FUNDING THE ACQUISITION OF ONE EMERGENCY GENERATOR FOR THE SUMMIT WATER TANK PUMP STATION, WITH A TOTAL GRANT VALUE OF \$200,000.00, OF WHICH THE FEDERAL SHARE AWARDED WILL BE \$150,000.00 WITH THE CITY OF DUNCANVILLE CONTRIBUTING A TWENTY FIVE PERCENT (25%) CASH MATCH IN THE AMOUNT OF \$50,000.00; AND AUTHORIZING THE CITY MANAGER AS THE AUTHORIZED OFFICIAL TO EXECUTE ALL DOCUMENTS IN REGARD TO THE REQUESTED FUNDS, WHICH INCLUDES THE POWER TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary, for adequate emergency and facility operations planning, to provide an emergency generator for the Summit Water Tank Pump House; and

WHEREAS, the Texas Commission on Environmental Quality (TCEQ) regulations require either mechanical power or electric generators to enable water systems to provide water under pressure to the distribution system in the event of local power failures; and

WHEREAS, the City of Duncanville desires to submit a Texas Division of Emergency Management Hazard Mitigation Grant Program application for an Emergency Generator for the Summit Water Tank Pump House through the Federal Emergency Management Agency in cooperation with the U.S. Department of Homeland Security; and

WHEREAS, the City Council for the City of Duncanville agrees that in the event of loss or misuse of the Federal Emergency Management Agency funds, the City Council assures that the funds will be returned to the Federal Emergency Management Agency/U.S. Department of Homeland Security in full; and

WHEREAS, the City Council for the City of Duncanville agrees to provide applicable 25% matching funds for the Texas Division of Emergency Management Hazard Mitigation Grant Program as required by the Federal Emergency Management Agency/U.S. Department of Homeland Security; and

WHEREAS, the City Council for the City of Duncanville wishes to designate the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City Council for the City of Duncanville, Texas, hereby authorizes the submittal of a Texas Division of Emergency Management Hazard Mitigation Grant Program application to fund an Emergency Generator for the Summit Water Tank Pump Station through the Federal Emergency Management Agency in cooperation with the U.S. Department of Homeland Security under the terms and conditions set forth therein;

SECTION 2. That the City Council for the City of Duncanville authorizes a twenty five percent (25%) cash or in-kind match requirement associated with the Grant; and, the City commits to match requirement; and, the City of Duncanville will comply with other rules set by the Federal Emergency Management Agency/U.S. Department of Homeland Security.

SECTION 3. That the City Council for the City of Duncanville authorizes the City Manager, as the authorized official, to execute all documents in regard to the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.

SECTION 4. That this resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of
Duncanville, Texas, on the 3rd day of March, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Consider a Resolution authorizing award of Bid #20-014 to Reytech Services, LLC for Water Utility Improvements to install 1,250 linear feet of 12-inch PVC water main along Link Drive (from West Camp Wisdom Road to Jellison Boulevard), through the City's competitive bid process, in an estimated expenditure amount of \$332,783.87.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bryan G. Ramey II, P.E., Director of Public Works
Sheila Baker, MPA, CPM, Purchasing Manager

BACKGROUND/HISTORY:

The existing water mains are 6-inch asbestos cement pipe, installed in 1955, and 8-inch ductile iron, installed in 1981. The interiors of the pipes are breaking down and corroding. The water line is being replaced with 12-inch PVC pipe having superior durability, resistance to corrosion, and increased hydraulic capacity.

This project will install approximately 1,250 linear feet of 12-inch PVC water main along Link Drive from West Camp Wisdom Road to Jellison Boulevard. The new water main will increase water capacity to the apartments along Link Drive as well as enable a future upsized water main along Jellison Boulevard. The project is scheduled to be complete within 90 calendar days.

On January 2, 2020, bid notices were sent to 72 vendors through Public Purchase with 36 vendors viewing the bid. The purchasing manager notified 834 vendors through the State of Texas vendor program and 430 Historically Underutilized Businesses (HUBs) via email. Twelve completed bids were received prior to bid closing on January 28, 2020. Raytech Services, LCC, a Grand Prairie-based construction company, was the lowest responsible bidder. The City has used Raytech Services, LLC, in the past for the Lodema Lane Water & Wastewater Improvements project and their performance was excellent. City staff have contacted references and recommends Council award this project to Raytech Services, LLC.

POLICY EXPLANATION:

The lowest responsive bid was from Raytech Services, LLC, of Grand Prairie, Texas, in the amount of \$332,783.87. The Engineer's Opinion of Probable Cost of Construction was \$458,582.00. Staff has

reviewed the bid, bidder qualifications, and references and recommends award to Raytech Services, LLC, as the lowest responsive and responsible bidder for this project. This project was bid in compliance with Texas municipal purchasing statutes.

FUNDING SOURCE:

\$332,783.87 is allocated in the FY20 Utilities Capital Improvements Projects fund for this project.

RECOMMENDATION:

Staff recommends approval of a Resolution authorizing award of Bid #20-014 to Reytech Services, LLC for Water Utility Improvements to install 1,250 linear feet of 12-inch PVC water main along Link Drive (from West Camp Wisdom Road to Jellison Boulevard), through the City's competitive bid process, in an estimated expenditure amount of \$332,783.87.

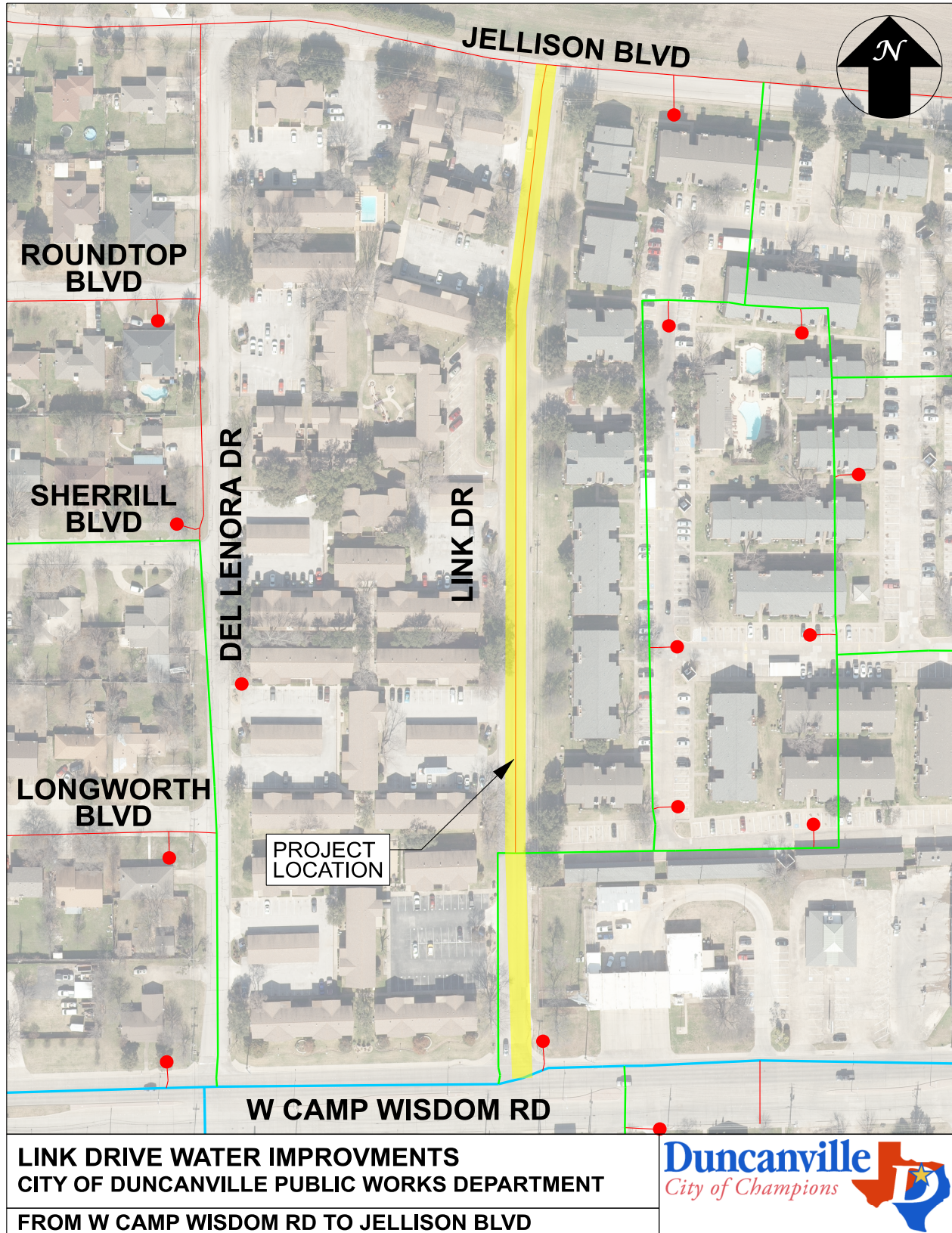
ATTACHMENTS:

[Attachment 1 - Project Location Map](#)

[Attachment 2 - Bid Tabulation](#)

[Attachment 3 - Resolution No. 2020-021 - Bid #20-014 Link Drive Water Improvements](#)

ATTACHMENT 1 - PROJECT LOCATION MAP



Attachment 2 - Bid Tabulation

Owner: Project:	City of Duncanville, Dallas County, Texas Water Line Improvements on Link Drive Link Drive From W. Camp Wisdom Rd. to Jellison Blvd. IFB NO. 20-014 January 28, 2020 @ 2:00 PM			Bidders Name & Address Raytech Services LLC PO Box 540252 Grand Prairie TX 75054 817-343-4792		Bidders Name & Address Douglas Dailey Construction LLC 2005 Bluff Springs Rd Ferris TX 75125 865-809-8775		Bidders Name & Address FM Utilities LLC 4911 Redbird Trail Midlothian TX 76065 469-716-3697		Bidders Name & Address KIK Underground LLC 106 Hillside Dr Lewisville TX 469-426-4690	
Bid Opens											
Item #	Est. Qty.	Unit	Description	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension
WATER											
200	970	SY	For Removing Asphalt Pavement	\$ 3.93	\$ 3,812.10	\$ 5.00	\$ 4,850.00	\$ 9.00	\$ 8,730.00	\$ 12.00	\$ 11,640.00
201	30	SY	For Removing Concrete Pavement	\$ 9.13	\$ 273.90	\$ 20.00	\$ 600.00	\$ 14.00	\$ 420.00	\$ 12.00	\$ 360.00
201A	55	SF	For Removing Concrete Driveway	\$ 8.99	\$ 494.45	\$ 25.00	\$ 1,375.00	\$ 14.00	\$ 770.00	\$ 12.00	\$ 660.00
201B	340	SY	For Removing Concrete Sidewalk	\$ 0.65	\$ 221.00	\$ 5.00	\$ 1,700.00	\$ 5.00	\$ 1,700.00	\$ 3.00	\$ 1,020.00
202	195	LF	For Removing Existing Concrete Separate Curb & Gutter	\$ 4.30	\$ 838.50	\$ 15.00	\$ 2,925.00	\$ 10.00	\$ 1,950.00	\$ 2.50	\$ 487.50
355	340	SF	For Install 4-inch 4,000 PSI Reinforced Concrete Sidewalk	\$ 4.92	\$ 1,672.80	\$ 10.00	\$ 3,400.00	\$ 7.00	\$ 2,380.00	\$ 6.00	\$ 2,040.00
406	10	LF	Install 6" 4000 PSI Concrete Integral Curb and 18" Gutter	\$ 26.38	\$ 263.80	\$ 100.00	\$ 1,000.00	\$ 15.00	\$ 150.00	\$ 5.00	\$ 50.00
432	55	SY	Install 6" 4000 PSI Concrete Dive Approach	\$ 50.02	\$ 2,751.10	\$ 90.00	\$ 4,950.00	\$ 130.00	\$ 7,150.00	\$ 72.00	\$ 3,960.00
433	100	SF	Install 6" Thick Driveway Connection, Type D Asphalt	\$ 5.79	\$ 579.00	\$ 20.00	\$ 2,000.00	\$ 85.00	\$ 8,500.00	\$ 11.50	\$ 1,150.00
458	100	LF	Install 6" Concrete Separate Curb and 12" Gutter	\$ 21.82	\$ 2,182.00	\$ 20.00	\$ 2,000.00	\$ 15.00	\$ 1,500.00	\$ 25.00	\$ 2,500.00
500	1	LS	Mobilization @ 5%	\$ 16,414.87	\$ 16,414.87	\$ 7,500.00	\$ 7,500.00	\$ 19,643.00	\$ 19,643.00	\$ 17,500.00	\$ 17,500.00
500A	30	SY	Type I (8" Thick Concrete) Trench Repair	\$ 56.93	\$ 1,707.90	\$ 85.00	\$ 2,550.00	\$ 80.00	\$ 2,400.00	\$ 87.00	\$ 2,610.00
500B	970	SY	Type II (Asphalt) Trench Repair (6" Reinforced Concret / 2" Type DHMAC)	\$ 71.26	\$ 69,122.20	\$ 10.00	\$ 9,700.00	\$ 93.00	\$ 90,210.00	\$ 106.00	\$ 102,820.00
506	1	LS	Erosion Control	\$ 1,659.74	\$ 1,659.74	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00	\$ 2,500.00	\$ 2,500.00
509	2	EA	Remove and Salvage Existing Fire Hydrant and Appurtenances	\$ 364.35	\$ 728.70	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
512	6	EA	Remove and Salvage Existing Gate Valve (2" - 8")	\$ 231.88	\$ 1,391.28	\$ 600.00	\$ 3,600.00	\$ 400.00	\$ 2,400.00	\$ 400.00	\$ 2,400.00
560A	5	EA	Cut and Plug Existing Water Line (Other Than ACP)	\$ 290.29	\$ 1,451.45	\$ 600.00	\$ 3,000.00	\$ 750.00	\$ 3,750.00	\$ 1,000.00	\$ 5,000.00
560B	8	EA	Cut and Plug Existing 6"-8" ACP Water Line	\$ 345.50	\$ 2,764.00	\$ 600.00	\$ 4,800.00	\$ 900.00	\$ 7,200.00	\$ 1,500.00	\$ 12,000.00
608	150	SY	For Furnishing & Installing Block Sod	\$ 5.64	\$ 846.00	\$ 10.00	\$ 1,500.00	\$ 8.00	\$ 1,200.00	\$ 10.00	\$ 1,500.00
1662	110	LF	6" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 21.10	\$ 2,321.00	\$ 60.00	\$ 6,600.00	\$ 40.00	\$ 4,400.00	\$ 55.50	\$ 6,105.00
1664	53	LF	8" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 28.36	\$ 1,503.08	\$ 110.00	\$ 5,830.00	\$ 50.00	\$ 2,650.00	\$ 61.00	\$ 3,233.00
1669	1320	LF	12" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 47.50	\$ 62,700.00	\$ 145.00	\$ 191,400.00	\$ 91.00	\$ 120,120.00	\$ 77.00	\$ 101,640.00
2065	6	EA	Fire Hydrant Assembly	\$ 4,054.75	\$ 24,328.50	\$ 3,500.00	\$ 21,000.00	\$ 3,900.00	\$ 23,400.00	\$ 3,150.00	\$ 18,900.00
2072A	2	EA	2" Water Service Connection and Meter Box, Long Side, With Valve Stack Over Coporation Valve	\$ 2,341.45	\$ 4,682.90	\$ 3,000.00	\$ 6,000.00	\$ 2,200.00	\$ 4,400.00	\$ 2,550.00	\$ 5,100.00
2072B	10	EA	2" Water Service Connection and Meter Box, Short Side, With Valve Stack Over Coporation Valve	\$ 2,016.51	\$ 20,165.10	\$ 1,500.00	\$ 15,000.00	\$ 1,900.00	\$ 19,000.00	\$ 1,875.00	\$ 18,750.00
2100	3	TON	Ductile Iron Water Fittings With Restraint	\$ 13,727.26	\$ 41,181.78	\$ 3,500.00	\$ 10,500.00	\$ 5,500.00	\$ 16,500.00	\$ 11,022.00	\$ 33,066.00
2129	8	EA	6" Gate Valve	\$ 1,311.09	\$ 10,488.72	\$ 1,200.00	\$ 9,600.00	\$ 950.00	\$ 7,600.00	\$ 1,045.00	\$ 8,360.00
2130	2	EA	8" Gate Valve	\$ 1,725.60	\$ 3,451.20	\$ 1,500.00	\$ 3,000.00	\$ 1,850.00	\$ 3,700.00	\$ 1,410.00	\$ 2,820.00
2132	12	EA	12" Gate Valve	\$ 2,876.09	\$ 34,513.08	\$ 2,300.00	\$ 27,600.00	\$ 2,900.00	\$ 34,800.00	\$ 2,450.00	\$ 29,400.00
2200	1	LS	Trench Safety Design For Entire Project	\$ 396.75	\$ 396.75	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 600.00	\$ 368.00	\$ 368.00
2201	1483	LF	Provide Trench Safety	\$ 1.49	\$ 2,209.67	\$ 1.00	\$ 1,483.00	\$ 0.90	\$ 1,334.70	\$ 1.00	\$ 1,483.00
2220	2	EA	Project Sign	\$ 637.45	\$ 1,274.90	\$ 2,000.00	\$ 4,000.00	\$ 1,200.00	\$ 2,400.00	\$ 800.00	\$ 1,600.00
7520	110	TON	Temporary 2" Thick Hot Mix Asphalt Patch	\$ 130.84	\$ 14,392.40	\$ 100.00	\$ 11,000.00	\$ 85.00	\$ 9,350.00	\$ 150.00	\$ 16,500.00
TOTAL					\$ 332,783.87		\$ 375,463.00		\$ 412,507.70		\$ 418,522.50
Yellow Highlighted Cell Indicates an Error											

Attachment 2 - Bid Tabulation

Owner: Project:	City of Duncanville, Dallas County, Texas Water Line Improvements on Link Drive Link Drive From W. Camp Wisdom Rd. to Jellison Blvd. IFB NO. 20-014 January 28, 2020 @ 2:00 PM			Bidders Name & Address Quality Excavation LLC 5580 US Hwy 377 Aubrey TX 76227 940-365-0800		Bidders Name & Address ANA Site Construction LLC 10100 Horeshoe Nail Rd Pilot Point TX 76258 817-751-4975		Bidders Name & Address Pittard Construction Company 190 E Stacy Rd #306-306 Allen TX 75002 903-818-2447		Bidders Name & Address Atkins Bros. Equip. CO. Inc. PO Box 990 3516 Old Ft Worth Rd Midlothian TX 76065 972-775-7955	
Bid Opens											
Item #	Est. Qty.	Unit	Description	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension
WATER											
200	970	SY	For Removing Asphalt Pavement	\$ 10.60	\$ 10,282.00	\$ 11.00	\$ 10,670.00	\$ 9.00	\$ 8,730.00	\$ 10.00	\$ 9,700.00
201	30	SY	For Removing Concrete Pavement	\$ 16.50	\$ 495.00	\$ 38.00	\$ 1,140.00	\$ 50.00	\$ 1,500.00	\$ 10.00	\$ 300.00
201A	55	SF	For Removing Concrete Driveway	\$ 12.90	\$ 709.50	\$ 21.00	\$ 1,155.00	\$ 50.00	\$ 2,750.00	\$ 10.00	\$ 550.00
201B	340	SY	For Removing Concrete Sidewalk	\$ 2.85	\$ 969.00	\$ 4.00	\$ 1,360.00	\$ 8.50	\$ 2,890.00	\$ 3.00	\$ 1,020.00
202	195	LF	For Removing Existing Concrete Separate Curb & Gutter	\$ 6.50	\$ 1,267.50	\$ 6.00	\$ 1,170.00	\$ 6.25	\$ 1,218.75	\$ 4.00	\$ 780.00
355	340	SF	For Install 4-inch 4,000 PSI Reinforced Concrete Sidewalk	\$ 6.69	\$ 2,274.60	\$ 9.00	\$ 3,060.00	\$ 10.00	\$ 3,400.00	\$ 12.00	\$ 4,080.00
406	10	LF	Install 6" 4000 PSI Concrete Integral Curb and 18" Gutter	\$ 42.90	\$ 429.00	\$ 110.00	\$ 1,100.00	\$ 105.00	\$ 1,050.00	\$ 100.00	\$ 1,000.00
432	55	SY	Install 6" 4000 PSI Concrete Dive Approach	\$ 71.50	\$ 3,932.50	\$ 71.00	\$ 3,905.00	\$ 70.00	\$ 3,850.00	\$ 80.00	\$ 4,400.00
433	100	SF	Install 6" Thick Driveway Connection, Type D Asphalt	\$ 25.88	\$ 2,588.00	\$ 59.00	\$ 5,900.00	\$ 10.00	\$ 1,000.00	\$ 5.00	\$ 500.00
458	100	LF	Install 6" Concrete Separate Curb and 12" Gutter	\$ 46.32	\$ 4,632.00	\$ 27.00	\$ 2,700.00	\$ 65.00	\$ 6,500.00	\$ 60.00	\$ 6,000.00
500	1	LS	Mobilization @ 5%	\$ 20,000.00	\$ 20,000.00	\$ 17,120.00	\$ 17,120.00	\$ 21,500.00	\$ 21,500.00	\$ 2,000.00	\$ 2,000.00
500A	30	SY	Type I (8" Thick Concrete) Trench Repair	\$ 127.00	\$ 3,810.00	\$ 110.00	\$ 3,300.00	\$ 220.00	\$ 6,600.00	\$ 95.00	\$ 2,850.00
500B	970	SY	Type II (Asphalt) Trench Repair (6" Reinforced Concret / 2" Type DHMAC)	\$ 90.00	\$ 87,300.00	\$ 65.00	\$ 63,050.00	\$ 86.00	\$ 83,420.00	\$ 120.00	\$ 116,400.00
506	1	LS	Erosion Control	\$ 6,500.00	\$ 6,500.00	\$ 11,760.00	\$ 11,760.00	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00
509	2	EA	Remove and Salvage Existing Fire Hydrant and Appurtenances	\$ 530.00	\$ 1,060.00	\$ 1,410.00	\$ 2,820.00	\$ 500.00	\$ 1,000.00	\$ 200.00	\$ 400.00
512	6	EA	Remove and Salvage Existing Gate Valve (2" - 8")	\$ 275.00	\$ 1,650.00	\$ 940.00	\$ 5,640.00	\$ 500.00	\$ 3,000.00	\$ 150.00	\$ 900.00
560A	5	EA	Cut and Plug Existing Water Line (Other Than ACP)	\$ 850.00	\$ 4,250.00	\$ 1,390.00	\$ 6,950.00	\$ 750.00	\$ 3,750.00	\$ 2,000.00	\$ 10,000.00
560B	8	EA	Cut and Plug Existing 6"-8" ACP Water Line	\$ 850.00	\$ 6,800.00	\$ 2,470.00	\$ 19,760.00	\$ 1,500.00	\$ 12,000.00	\$ 2,000.00	\$ 16,000.00
608	150	SY	For Furnishing & Installing Block Sod	\$ 20.00	\$ 3,000.00	\$ 12.00	\$ 1,800.00	\$ 12.50	\$ 1,875.00	\$ 20.00	\$ 3,000.00
1662	110	LF	6" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 65.00	\$ 7,150.00	\$ 43.00	\$ 4,730.00	\$ 40.00	\$ 4,400.00	\$ 77.00	\$ 8,470.00
1664	53	LF	8" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 77.00	\$ 4,081.00	\$ 75.00	\$ 3,975.00	\$ 50.00	\$ 2,650.00	\$ 83.00	\$ 4,399.00
1669	1320	LF	12" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 80.00	\$ 105,600.00	\$ 61.00	\$ 80,520.00	\$ 60.00	\$ 79,200.00	\$ 110.00	\$ 145,200.00
2065	6	EA	Fire Hydrant Assembly	\$ 3,500.00	\$ 21,000.00	\$ 4,410.00	\$ 26,460.00	\$ 4,500.00	\$ 27,000.00	\$ 4,000.00	\$ 24,000.00
2072A	2	EA	2" Water Service Connection and Meter Box, Long Side, With Valve Stack Over Coporation Valve	\$ 3,000.00	\$ 6,000.00	\$ 4,860.00	\$ 9,720.00	\$ 2,500.00	\$ 5,000.00	\$ 1,500.00	\$ 3,000.00
2072B	10	EA	2" Water Service Connection and Meter Box, Short Side, With Valve Stack Over Coporation Valve	\$ 3,000.00	\$ 30,000.00	\$ 3,110.00	\$ 31,100.00	\$ 2,500.00	\$ 25,000.00	\$ 1,400.00	\$ 14,000.00
2100	3	TON	Ductile Iron Water Fittings With Restraint	\$ 4,839.00	\$ 14,517.00	\$ 6,800.00	\$ 20,400.00	\$ 16,000.00	\$ 48,000.00	\$ 3,000.00	\$ 9,000.00
2129	8	EA	6" Gate Valve	\$ 1,850.00	\$ 14,800.00	\$ 1,910.00	\$ 15,280.00	\$ 1,500.00	\$ 12,000.00	\$ 900.00	\$ 7,200.00
2130	2	EA	8" Gate Valve	\$ 1,900.00	\$ 3,800.00	\$ 2,620.00	\$ 5,240.00	\$ 1,800.00	\$ 3,600.00	\$ 1,200.00	\$ 2,400.00
2132	12	EA	12" Gate Valve	\$ 2,490.00	\$ 29,880.00	\$ 3,500.00	\$ 42,000.00	\$ 3,500.00	\$ 42,000.00	\$ 2,700.00	\$ 32,400.00
2200	1	LS	Trench Safety Design For Entire Project	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 750.00	\$ 750.00	\$ 1,000.00	\$ 1,000.00
2201	1483	LF	Provide Trench Safety	\$ 1.90	\$ 2,817.70	\$ 6.00	\$ 8,898.00	\$ 2.00	\$ 2,966.00	\$ 1.00	\$ 1,483.00
2220	2	EA	Project Sign	\$ 800.00	\$ 1,600.00	\$ 1,140.00	\$ 2,280.00	\$ 750.00	\$ 1,500.00	\$ 800.00	\$ 1,600.00
7520	110	TON	Temporary 2" Thick Hot Mix Asphalt Patch	\$ 165.50	\$ 18,205.00	\$ 102.00	\$ 11,220.00	\$ 70.00	\$ 7,700.00	\$ 31.00	\$ 3,410.00
TOTAL					\$ 421,899.80		\$ 426,583.00		\$ 429,799.75		\$ 442,442.00
Yellow Highlighted Cell Indicates an Error											

Attachment 2 - Bid Tabulation

Owner: Project:	City of Duncanville, Dallas County, Texas Water Line Improvements on Link Drive Link Drive From W. Camp Wisdom Rd. to Jellison Blvd. IFB NO. 20-014 January 28, 2020 @ 2:00 PM			Bidders Name & Address GRod Construction LLC 889 E Rock Island Ave Boyd TX 76023 682-302-3219		Bidders Name & Address Excel 4 Construction LLC PO Box 4739 Fort Worth TX 76164 817-457-3399		Bidders Name & Address Barson Utilities Inc 5326 W Ledbetter Dallas TX 75236 972-979-8538		Bidders Name & Address Joe Funk Construction Inc. 11226 Indian Trail Dallas TX 75229 972-243-7141	
Bid Opens											
Item #	Est. Qty.	Unit	Description	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension	Unit Bid Price Materials	Total Bid Extension
WATER											
200	970	SY	For Removing Asphalt Pavement	\$ 30.00	\$ 29,100.00	\$ 35.00	\$ 33,950.00	\$ 15.00	\$ 14,550.00	\$ 32.50	\$ 31,525.00
201	30	SY	For Removing Concrete Pavement	\$ 68.00	\$ 2,040.00	\$ 42.00	\$ 1,260.00	\$ 45.00	\$ 1,350.00	\$ 39.00	\$ 1,170.00
201A	55	SF	For Removing Concrete Driveway	\$ 30.00	\$ 1,650.00	\$ 45.00	\$ 2,475.00	\$ 32.00	\$ 1,760.00	\$ 39.00	\$ 2,145.00
201B	340	SY	For Removing Concrete Sidewalk	\$ 3.00	\$ 1,020.00	\$ 28.00	\$ 9,520.00	\$ 10.00	\$ 3,400.00	\$ 10.40	\$ 3,536.00
202	195	LF	For Removing Existing Concrete Separate Curb & Gutter	\$ 11.00	\$ 2,145.00	\$ 20.00	\$ 3,900.00	\$ 8.00	\$ 1,560.00	\$ 19.50	\$ 3,802.50
355	340	SF	For Install 4-inch 4,000 PSI Reinforced Concrete Sidewalk	\$ 9.00	\$ 3,060.00	\$ 8.00	\$ 2,720.00	\$ 9.00	\$ 3,060.00	\$ 7.80	\$ 2,652.00
406	10	LF	Install 6" 4000 PSI Concrete Integral Curb and 18" Gutter	\$ 115.00	\$ 1,150.00	\$ 125.00	\$ 1,250.00	\$ 80.00	\$ 800.00	\$ 32.50	\$ 325.00
432	55	SY	Install 6" 4000 PSI Concrete Dive Approach	\$ 85.00	\$ 4,675.00	\$ 66.00	\$ 3,630.00	\$ 120.00	\$ 6,600.00	\$ 97.50	\$ 5,362.50
433	100	SF	Install 6" Thick Driveway Connection, Type D Asphalt	\$ 16.00	\$ 1,600.00	\$ 15.00	\$ 1,500.00	\$ 50.00	\$ 5,000.00	\$ 39.00	\$ 3,900.00
458	100	LF	Install 6" Concrete Separate Curb and 12" Gutter	\$ 45.00	\$ 4,500.00	\$ 35.00	\$ 3,500.00	\$ 32.00	\$ 3,200.00	\$ 23.40	\$ 2,340.00
500	1	LS	Mobilization @ 5%	\$ 24,300.00	\$ 24,300.00	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	\$ 10,000.00	\$ 29,900.00	\$ 29,900.00
500A	30	SY	Type I (8" Thick Concrete) Trench Repair	\$ 150.00	\$ 4,500.00	\$ 85.00	\$ 2,550.00	\$ 120.00	\$ 3,600.00	\$ 97.50	\$ 2,925.00
500B	970	SY	Type II (Asphalt) Trench Repair (6" Reinforced Concret / 2" Type DHMAC)	\$ 100.00	\$ 97,000.00	\$ 98.00	\$ 95,060.00	\$ 150.00	\$ 145,500.00	\$ 123.50	\$ 119,795.00
506	1	LS	Erosion Control	\$ 2,500.00	\$ 2,500.00	\$ 6,500.00	\$ 6,500.00	\$ 2,500.00	\$ 2,500.00	\$ 24,375.00	\$ 24,375.00
509	2	EA	Remove and Salvage Existing Fire Hydrant and Appurtenances	\$ 1,100.00	\$ 2,200.00	\$ 750.00	\$ 1,500.00	\$ 480.00	\$ 960.00	\$ 1,950.00	\$ 3,900.00
512	6	EA	Remove and Salvage Existing Gate Valve (2" - 8")	\$ 500.00	\$ 3,000.00	\$ 350.00	\$ 2,100.00	\$ 400.00	\$ 2,400.00	\$ 455.00	\$ 2,730.00
560A	5	EA	Cut and Plug Existing Water Line (Other Than ACP)	\$ 750.00	\$ 3,750.00	\$ 3,500.00	\$ 17,500.00	\$ 4,000.00	\$ 20,000.00	\$ 2,437.50	\$ 12,187.50
560B	8	EA	Cut and Plug Existing 6"-8" ACP Water Line	\$ 1,200.00	\$ 9,600.00	\$ 3,700.00	\$ 29,600.00	\$ 2,000.00	\$ 16,000.00	\$ 2,567.50	\$ 20,540.00
608	150	SY	For Furnishing & Installing Block Sod	\$ 20.00	\$ 3,000.00	\$ 8.00	\$ 1,200.00	\$ 15.00	\$ 2,250.00	\$ 22.75	\$ 3,412.50
1662	110	LF	6" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 72.00	\$ 7,920.00	\$ 93.00	\$ 10,230.00	\$ 107.00	\$ 11,770.00	\$ 83.20	\$ 9,152.00
1664	53	LF	8" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 79.00	\$ 4,187.00	\$ 116.00	\$ 6,148.00	\$ 126.00	\$ 6,678.00	\$ 89.70	\$ 4,754.10
1669	1320	LF	12" AWWA C900, DR14 PVC Water Line Installed By Open Cut	\$ 96.00	\$ 126,720.00	\$ 83.00	\$ 109,560.00	\$ 95.00	\$ 125,400.00	\$ 102.70	\$ 135,564.00
2065	6	EA	Fire Hydrant Assembly	\$ 3,300.00	\$ 19,800.00	\$ 3,900.00	\$ 23,400.00	\$ 4,500.00	\$ 27,000.00	\$ 5,850.00	\$ 35,100.00
2072A	2	EA	2" Water Service Connection and Meter Box, Long Side, With Valve Stack Over Coporation Valve	\$ 5,300.00	\$ 10,600.00	\$ 2,300.00	\$ 4,600.00	\$ 6,500.00	\$ 13,000.00	\$ 2,242.50	\$ 4,485.00
2072B	10	EA	2" Water Service Connection and Meter Box, Short Side, With Valve Stack Over Coporation Valve	\$ 2,800.00	\$ 28,000.00	\$ 2,500.00	\$ 25,000.00	\$ 2,000.00	\$ 20,000.00	\$ 2,112.50	\$ 21,125.00
2100	3	TON	Ductile Iron Water Fittings With Restraint	\$ 5,600.00	\$ 16,800.00	\$ 12,000.00	\$ 36,000.00	\$ 8,700.00	\$ 26,100.00	\$ 7,475.00	\$ 22,425.00
2129	8	EA	6" Gate Valve	\$ 1,600.00	\$ 12,800.00	\$ 1,500.00	\$ 12,000.00	\$ 2,500.00	\$ 20,000.00	\$ 1,560.00	\$ 12,480.00
2130	2	EA	8" Gate Valve	\$ 1,950.00	\$ 3,900.00	\$ 1,900.00	\$ 3,800.00	\$ 2,900.00	\$ 5,800.00	\$ 1,820.00	\$ 3,640.00
2132	12	EA	12" Gate Valve	\$ 2,850.00	\$ 34,200.00	\$ 3,100.00	\$ 37,200.00	\$ 4,800.00	\$ 57,600.00	\$ 3,120.00	\$ 37,440.00
2200	1	LS	Trench Safety Design For Entire Project	\$ 600.00	\$ 600.00	\$ 500.00	\$ 500.00	\$ 3,200.00	\$ 3,200.00	\$ 3,250.00	\$ 3,250.00
2201	1483	LF	Provide Trench Safety	\$ 3.00	\$ 4,449.00	\$ 1.00	\$ 1,483.00	\$ 2.00	\$ 2,966.00	\$ 6.50	\$ 9,639.50
2220	2	EA	Project Sign	\$ 650.00	\$ 1,300.00	\$ 700.00	\$ 1,400.00	\$ 750.00	\$ 1,500.00	\$ 2,437.50	\$ 4,875.00
7520	110	TON	Temporary 2" Thick Hot Mix Asphalt Patch	\$ 145.00	\$ 15,950.00	\$ 130.00	\$ 14,300.00	\$ 150.00	\$ 16,500.00	\$ 279.50	\$ 30,745.00
TOTAL					\$ 488,016.00		\$ 530,336.00		\$ 582,004.00		\$ 611,197.60
Yellow Highlighted Cell Indicates an Error											

RESOLUTION NO. 2020-021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AUTHORIZING AWARD OF BID #20-014 TO REYTECH SERVICES, LLC FOR WATER UTILITY IMPROVEMENTS TO INSTALL 1,250 LINEAR FEET OF 12-INCH PVC WATER MAIN ALONG LINK DRIVE (FROM WEST CAMP WISDOM ROAD TO JELLISON BOULEVARD), AS PROVIDED IN THE ATTACHED EXHIBIT "A" HERETO AND INCORPORATED HEREIN, THROUGH THE CITY'S COMPETITIVE BID PROCESS, IN AN ESTIMATED EXPENDITURE AMOUNT OF \$332,783.87; AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE APPROPRIATE DOCUMENTS; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Duncanville desires to continue its commitment to make improvements to the quality and capacity of the overall utility infrastructure; and

WHEREAS, the City of Duncanville desires to enter into an agreement for the construction of water utility improvements along Link Drive (from West Camp Wisdom Road to Jellison Boulevard) consisting of 1,250 linear feet of 12-inch PVC water main; and

WHEREAS, the City of Duncanville has \$332,783.87 available in the Utilities Capital Improvements Program fund for the construction of said water main improvements; and

WHEREAS, the City of Duncanville desires to use these funds for water main improvements to benefit the citizens of Duncanville; and

WHEREAS, the City has obtained competitive bids under IFB #20-014 and Reytech Services, LLC, was the lowest responsive and responsible bid received in the amount of \$332,783.87.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the City Council of the City of Duncanville, Texas, hereby authorizes and awards Bid #20-014 to Reytech Services, LLC for Water Utility Improvements to install 1,250 linear feet of 12-inch PVC water main along Link Drive (from West Camp Wisdom Road to Jellison Boulevard), as provided in the attached Exhibit "A" hereto and incorporated herein, through the City's competitive bid process, in an estimated expenditure amount of \$332,783.87.

SECTION 2. That the City Council of the City of Duncanville hereby authorizes the City Manager, or his designee, to execute the appropriate and necessary documents and/or purchase orders.

SECTION 3. That this Resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 3rd day of March, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT "A"
LINK DRIVE WATER PIPELINE IMPROVEMENTS
FROM CAMP WISDOM ROAD TO JELLISON BOULEVARD

LINK DRIVE - WATER LINE 1 BID SCHEDULE				
ITEM No.	APPROXIMATE QUANTITY	DESCRIPTION OF ITEMS WITH BID PRICES WRITTEN IN WORDS	UNIT PRICE	AMOUNT BID
200	970 SY	REMOVE EXISTING ASPHALT PAVEMENT		
		Three		
		DOLLARS AND ninety three	\$ 3.93	\$ 3,812.10
		CENTS PER SY		
201	30 SY	REMOVE EXISTING CONCRETE PAVEMENT		
		nine		
		DOLLARS AND thirteen	\$ 9.13	\$ 273.90
		CENTS PER SY		
201A	55 SY	REMOVE EXISTING CONCRETE DRIVEWAY		
		eight		
		DOLLARS AND ninety nine	\$ 8.99	\$ 494.45
		CENTS PER SY		
201B	340 SF	REMOVE EXISTING SIDEWALK		
		none		
		DOLLARS AND sixty five	\$ 0.65	\$ 221.00
		CENTS PER SF		
202	195 LF	REMOVE EXISTING CONCRETE SEPARATE CURB & GUTTER		
		four		
		DOLLARS AND thirty	\$ 4.30	\$ 838.50
		CENTS PER LF		
355	340 SF	INSTALL 4" 4,000 PSI CONC. SIDEWALK		
		four		
		DOLLARS AND ninety two	\$ 4.92	\$ 1,672.80
		CENTS PER SF		

EXHIBIT "A"
LINK DRIVE WATER PIPELINE IMPROVEMENTS
FROM CAMP WISDOM ROAD TO JELLISON BOULEVARD

LINK DRIVE - WATER LINE 1 BID SCHEDULE				
ITEM No.	APPROXIMATE QUANTITY	DESCRIPTION OF ITEMS WITH BID PRICES WRITTEN IN WORDS	UNIT PRICE	AMOUNT BID
406	10 LF	INSTALL 6" CONC. INTEGRAL CURB AND 18" GUTTER <i>twenty six</i>	\$ <i>26.38</i>	\$ <i>263.80</i>
		DOLLARS AND <i>thirty eight</i>		
		CENTS PER LF		
432	55 SY	INSTALL 6" 4,000 PSI CONC. DRIVE APPROACH <i>fifty</i>	\$ <i>50.02</i>	\$ <i>2,751.10</i>
		DOLLARS AND <i>two</i>		
		CENTS PER LF		
433	100 SF	INSTALL 6" THICK DRIVEWAY CONNECTION, TYPE D, ASPHALT <i>five</i>	\$ <i>5.79</i>	\$ <i>579.00</i>
		DOLLARS AND <i>seventy nine</i>		
		CENTS PER LF		
458	100 LF	INSTALL 6" CONC. SEPARATE CURB AND 12" GUTTER <i>twenty one</i>	\$ <i>21.82</i>	\$ <i>2,182.00</i>
		DOLLARS AND <i>eighty two</i>		
		CENTS PER LF		
500	1 LS	MOBILIZATION @ 5% <i>Sixteen thousand, four hundred fourteen</i>	\$ <i>16,414.87</i>	\$ <i>16,414.87</i>
		DOLLARS AND <i>eighty seven</i>		
		CENTS PER LS		
500A	30 SY	TYPE I (8" THICK CONCRETE) TRENCH REPAIR <i>fifty six</i>	\$ <i>56.93</i>	\$ <i>1,707.90</i>
		DOLLARS AND <i>ninety three</i>		
		CENTS PER SY		
500B	970 SY	TYPE II (ASPHALT) TRENCH REPAIR (6" REINF. CONCRETE /2" TYPE D HMAC) <i>seventy one</i>	\$ <i>71.26</i>	\$ <i>69,122.80</i>
		DOLLARS AND <i>twenty six</i>		
		CENTS PER SY		
506	1 LS	EROSION CONTROL <i>one thousand, six hundred fifty nine</i>	\$ <i>1,659.74</i>	\$ <i>1,659.74</i>
		DOLLARS AND		
		CENTS PER LS		

City of Duncanville

P&BS-4

PROPOSAL AND BID SCHEDULE
12/13/2019

EXHIBIT "A"
LINK DRIVE WATER PIPELINE IMPROVEMENTS
FROM CAMP WISDOM ROAD TO JELLISON BOULEVARD

LINK DRIVE - WATER LINE 1 BID SCHEDULE				
ITEM No.	APPROXIMATE QUANTITY	DESCRIPTION OF ITEMS WITH BID PRICES WRITTEN IN WORDS	UNIT PRICE	AMOUNT BID
509	2 EA	REMOVE AND SALVAGE EXISTING FIRE HYDRANT AND APPURTENANCES		
		three hundred sixty four DOLLARS AND thirty five	\$ 364.35	\$ 728.70
		CENTS PER EA		
512	6 EA	REMOVE AND SALVAGE EXISTING GATE VALVE (2" - 8")		
		two hundred thirty one DOLLARS AND eighty eight	\$ 231.88	\$ 1,391.28
		CENTS PER EA		
560A	5 EA	CUT AND PLUG EXISTING WATER LINE (OTHER THAN ACP)		
		two hundred ninety DOLLARS AND twenty nine	\$ 290.29	\$ 1,451.45
		CENTS PER EA		
560B	8 EA	CUT AND PLUG EXISTING 6" - 8" ACP WATER LINE		
		three hundred forty five DOLLARS AND fifty	\$ 345.50	\$ 2,764.00
		CENTS PER EA		
608	150 SY	FURNISH AND INSTALL BLOCK SOD		
		five DOLLARS AND sixty four	\$ 5.64	\$ 846.00
		CENTS PER SY		
1662	110 LF	6" AWWA C900, DR14 PVC WATER LINE, INSTALLED BY OPEN CUT		
		twenty one DOLLARS AND ten	\$ 21.10	\$ 2,321.00
		CENTS PER LF		
1664	53 LF	8" AWWA C900, DR14 PVC WATER LINE, INSTALLED BY OPEN CUT		
		twenty eight DOLLARS AND thirty six	\$ 28.36	\$ 1,503.08
		CENTS PER LF		

EXHIBIT "A"
LINK DRIVE WATER PIPELINE IMPROVEMENTS
FROM CAMP WISDOM ROAD TO JELLISON BOULEVARD

LINK DRIVE - WATER LINE 1 BID SCHEDULE				
ITEM No.	APPROXIMATE QUANTITY	DESCRIPTION OF ITEMS WITH BID PRICES WRITTEN IN WORDS	UNIT PRICE	AMOUNT BID
1669	1,320 LF	12" AWWA C900, DR14 PVC WATER LINE, INSTALLED BY OPEN CUT <i>fourty seven</i>		
		DOLLARS AND <i>fifty</i>	\$ <i>47.50</i>	\$ <i>62,700.00</i>
		CENTS PER LF		
2065	6 EA	FIRE HYDRANT ASSEMBLY <i>four thousand, fifty four</i>		
		DOLLARS AND <i>seventy five</i>	\$ <i>4,054.75</i>	\$ <i>24,328.50</i>
		CENTS PER EA		
2072A	2 EA	2" WATER SERVICE CONNECTION AND METER BOX, LONG SIDE, WITH VALVE STACK OVER COPORATION VALVE <i>two thousand, three hundred</i>		
		DOLLARS AND <i>fourty five</i> <i>fourty one</i>	\$ <i>2,341.45</i>	\$ <i>4,682.90</i>
		CENTS PER EA		
2072B	10 EA	2" WATER SERVICE CONNECTION AND METER BOX, SHORT SIDE, WITH VALVE STACK OVER COPORATION VALVE <i>two thousand sixteen</i>		
		DOLLARS AND <i>fifty one</i>	\$ <i>2,016.51</i>	\$ <i>20,165.10</i>
		CENTS PER EA		
2100	3 TON	DUCTILE IRON WATER FITTINGS WITH RESTRAINT <i>thirteen thousand, seven hundred twenty seven</i>		
		DOLLARS AND <i>twenty six</i>	\$ <i>13,727.26</i>	\$ <i>41,181.78</i>
		CENTS PER TON		
2129	8 EA	6" GATE VALVE <i>one thousand, three hundred eleven</i>		
		DOLLARS AND <i>nine</i>	\$ <i>1,311.09</i>	\$ <i>10,488.72</i>
		CENTS PER EA		
2130	2 EA	8" GATE VALVE <i>one thousand, seven hundred</i>		
		DOLLARS AND <i>twenty five</i> <i>sixty</i>	\$ <i>1,725.60</i>	\$ <i>3,451.20</i>
		CENTS PER EA		

EXHIBIT "A"
LINK DRIVE WATER PIPELINE IMPROVEMENTS
FROM CAMP WISDOM ROAD TO JELLISON BOULEVARD

LINK DRIVE - WATER LINE 1 BID SCHEDULE				
ITEM No.	APPROXIMATE QUANTITY	DESCRIPTION OF ITEMS WITH BID PRICES WRITTEN IN WORDS	UNIT PRICE	AMOUNT BID
2132	12 EA	12" GATE VALVE <i>two thousand, eight hundred seventy six</i>		
		DOLLARS AND <i>nine</i>	\$ <i>2,876.09</i>	\$ <i>34,513.08</i>
		CENTS PER EA		
2200	1 LS	TRENCH SAFETY DESIGN FOR ENTIRE PROJECT		
		<i>three hundred ninety six</i>		
		DOLLARS AND <i>seventy five</i>	\$ <i>396.75</i>	\$ <i>396.75</i>
2201	1,483 LF	PROVIDE TRENCH SAFETY		
		<i>one</i>		
		DOLLARS AND <i>fourty nine</i>	\$ <i>1.49</i>	\$ <i>2,209.67</i>
2220	2 EA	PROJECT SIGN		
		<i>Six hundred thirty seven</i>		
		DOLLARS AND <i>fourty five</i>	\$ <i>637.45</i>	\$ <i>1,274.90</i>
7520	110 TON	TEMPORARY 2" THICK HOT MIX ASPHALT PATCH		
		<i>one hundred thirty</i>		
		DOLLARS AND <i>eighty four</i>	\$ <i>130.84</i>	\$ <i>14,392.40</i>
		CENTS PER TON		
		SUBTOTAL LINK DRIVE (CAMP WISDOM ROAD TO JELLISON BLVD)	\$ _____	\$ <i>332,783.87</i>

EXHIBIT "A"
LINK DRIVE WATER PIPELINE IMPROVEMENTS
FROM CAMP WISDOM ROAD TO JELLISON BOULEVARD

Project Total: \$332,783.87

Project Total (In Words): three hundred thirty two thousand, seven hundred eighty three dollars and eighty seven cents.

Company Name: Keytech Services, LLC

Address: PO Box 540252, Grand Prairie TX 75054

Authorized Contact (Print): Chase Patterson

Signature: 

Telephone: 817 343 4792 Fax: _____

EXHIBIT "A"

**Bid Bond
SURETY DEPARTMENT**

Conforms with the American Institute of
Architects, A.I.A Documents No. A-310

KNOW ALL MEN BY THESE PRESENTS,

That we, **Reytech Services, LLC** as Principal hereinafter called the Principal, and **FCCI Insurance Company** a corporation created and existing under the laws of the State of **Florida** whose principal office is in **Richardson, TX** as Surety, hereinafter called the Surety, are held and firmly bound unto **City of Duncanville** as Obligee, hereinafter called the Obligee,

in the sum of **Five Percent of the Greatest Amount Bid** Dollars **(5% GAB)** for the payment of which sum, well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents

Whereas, the Principal has submitted a bid for **Proposed Water Improvements at Link Dr. from Camp Wisdom Rd to Jellison Blvd**

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or contract documents with good and sufficient surety for the faithful performance of such contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect

Signed and sealed this **28th** day of **January**, **2020**

Reytech Services, LLC

(Principal)

By  (SEAL)

FCCI Insurance Company

(Surety)

By  (SEAL)
Jarrett Willson, Attorney-in-fact

10-00097399



EXHIBIT "A"

GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint: Mistie Beck; Robert G Kanuth; Robert J Shuya; Jay Jordan; Tony Fierro; Johnny Moss; Jeremy Barnett; Jade Porter; Jarrett Willson; Jack Nottingham

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$10,000,000.00): \$10,000,000.00

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate seal to be hereunto affixed, this 31st day of January, 2019.

Attest:

Craig Johnson
Craig Johnson, President
FCCI Insurance Company

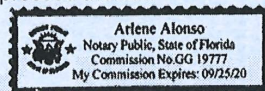


Cina Welch
Cina Welch, EVP, General Counsel,
Chief Audit & Compliance Officer, Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Craig Johnson, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020

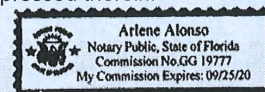


Arlene Alonso
Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Cina Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 24, 2011 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 28th day of JANUARY, 2020

Cina Welch
Cina Welch, EVP, General Counsel,
Chief Audit & Compliance Officer, Secretary

1-ONA-3592-NA-04, 1/2019

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STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Consider a Resolution authorizing the renewal of a Microsoft Office 365 subscription from CDW-G, through the National IPA purchasing cooperative contract #2018011-01, for the three year contractually discounted price at \$70,539.00 annually with a total three year expenditure of \$211,617.00

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 5. Grow Duncanville (Culture, Sports, Technology)
 - Goal: N/A

STAFF RESPONSIBLE:

Tracy R Beekman, Information Technology Manager
Sheila Baker, Purchasing Manager

BACKGROUND/HISTORY:

At the March 7, 2017 City Council meeting, Council approved the plan to move from an on-premise Exchange server to Microsoft Office 365 for the City's email services. This move was made to provide greater staff mobility, increased document storage, and ease of collaboration from anywhere that has Internet access. This move has proved to be beneficial as we continue to utilize the Office 365 platform. Our retention and storage capabilities have been increased with the move to the cloud services offered with our Office 365 plan.

We have fully implemented SharePoint as a document storage and sharing tool thus removing the need for costly in-house physical storage. Automatic version upgrades and critical security patch updates of our Microsoft Office Suite (Outlook, Word, Excel, PowerPoint, etc.) are included with the subscription plan we use; this removes the need to purchase standalone licenses to keep the suite up to date as well as improving our security posture as related to use of these products.

POLICY EXPLANATION:

The National IPA purchasing cooperative solicited and awarded contract #2018011-01 to CDW-G for the period of March 1, 2018 through February 28, 2023. The City is a member of the cooperative. The subscription to Microsoft Office 365 is for a three-year term, may be renewed, and contains a fiscal funding clause. The fee is \$70,539.00 for each year totaling \$211,617.00 over the three-year term. This three year term is from March 2020 to March 2023. This purchase request is in compliance with Texas Local Government Code Section 271.102.

FUNDING SOURCE:

\$70,539.00 is allocated in the FY 19-20 Information Technology budget for the first-year subscription fees. Year 2 and year 3 subscription fees will be budgeted annually as part of the normal budget process.

RECOMMENDATION:

Staff recommends approval of a Resolution authorizing the renewal of a Microsoft Office 365 subscription from CDW-G, through the National IPA purchasing cooperative contract #2018011-01, for the three year contractually discounted price at \$70,539.00 annually with a total three year expenditure of \$211,617.00

ATTACHMENTS:

[Attachment 1 - City of Duncanville TX EA Renewal - 1.14.19](#)

[Attachment 2 - Resolution No. - 2020-016 - MS O365 subscription renewal](#)

ATTACHMENT 1



CDW Government, LLC
Microsoft Enterprise 6.6 Agreement Pricing

**Enterprise Quote
for**

City of Duncanville, TX

Date 1/14/20
Account Manager Alex Pass

VSL Specialist Brent Cameron
Channel Price Sheet Month Jan.

Unless otherwise noted, All Quotes expire upon current month's end

Budgetary EA Renewal
Customer to make three annual payments to CDW-G

Microsoft Part #	Description	Level	Quantity	Year 1		Year 2		Year 3	
				Price	Extended	Price	Extended	Price	Extended
AAA-12414	CoreCALBridgeO365 ALNG SubsVL MVL PerUsr	D	300	\$ 19.71	\$ 5,913.00	\$ 19.71	\$ 5,913.00	\$ 19.71	\$ 5,913.00
AAA-11894	O365GCCE3 ShrdSvr ALNG SubsVL MVL PerUsr	D	300	\$ 215.42	\$ 64,626.00	\$ 215.42	\$ 64,626.00	\$ 215.42	\$ 64,626.00
Year 1 Total				\$	70,539.00	Year 2 Total	\$ 70,539.00	Year 3 Total	\$ 70,539.00
Three Year Total				\$	211,617.00				

Notes

No Tax Referenced

Current EA Enrollment # 6731430 - 2020-03-31

Contract: National IPA Technology Solutions (2018011-01)

Terms & Conditions

Terms and Conditions of sales and services projects are governed by the terms at:

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

RESOLUTION NO. 2020-016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, AUTHORIZING A PURCHASE OF OFFICE 365, SOFTWARE LICENSE, FROM CDW GOVERNMENT THROUGH THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (IPA) PURCHASING COOPERATIVE CONTRACT #2018011-01 IN THE AMOUNT OF \$211,617.00; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ISSUE THE APPROPRIATE PURCHASE ORDER AND EXECUTE THE NECESSARY DOCUMENTS AND/OR PAYMENT; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is desired to continue to provide City staff with a tech forward solution to server the Citizens of Duncanville; and

WHEREAS, the Office 365 solution will continue to provide greater mobility allowing for City staff to work and collaborate from any place with a computer and Internet connection; and

WHEREAS, the city Council of the city of Duncanville, Texas desires to approve payment to CDW Government for purchase of subscription to Office 365 through the National Intergovernmental Purchasing Alliance (IPA) Contract #2018011-01.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Council of the City of Duncanville, Texas hereby approves purchase from CDW Government of Office 365, software license, in the amount of \$211,617.00, as set forth in Exhibit A, which is attached hereto; and, the City Manager or designee is authorized to issue the appropriate purchase order and execution of any necessary documents and/or payment.

SECTION 2. this Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 3rd day of March 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

EXHIBIT A

QUOTE CONFIRMATION



DEAR TRACY BEEKMAN,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LFVP186	2/7/2020	MSFT EA	3118789	\$70,539.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
MS EA CCAL BRIDGE 0365 MTHLY SUB P/U Mfg. Part#: AAA-12414-12-SLG Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011-01)	300	3931585	\$19.71	\$5,913.00
MS EA OFFICE 365 E3 GOV P/USR Mfg. Part#: AAA-11894-12-SLG Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011-01)	300	3753337	\$215.42	\$64,626.00

PURCHASER BILLING INFO		SUBTOTAL	\$70,539.00
Billing Address: CITY OF DUNCANVILLE ACCOUNTS PAYABLE PO BOX 380280 DUNCANVILLE, TX 75138-0280 Phone: (972) 780-5009 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$70,539.00
DELIVER TO	Please remit payments to:		
Shipping Address: CITY OF DUNCANVILLE CITY HALL INFORMATION SYSTEMS 203 E WHEATLAND RD DUNCANVILLE, TX 75116-4824 Shipping Method: ELECTRONIC DISTRIBUTION	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION



Alex Pas

(877) 837-2705

alexpas@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

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STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Consider a Resolution authorizing the exercise of eminent domain by the City Council for properties located at 308 and 232 W. Camp Wisdom Rd., Duncanville, Dallas County Texas providing the necessity for acquisition of title to land and improvements for a Fire Station and other appropriate public purposes.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**
 - **WorkPlan Item N/A/**

STAFF RESPONSIBLE:

Jessica James, Director of Economic Development

BACKGROUND/HISTORY:

The Duncanville residents approved the 2018 Bond Election Proposition C to fund the construction of a new Fire Station and Emergency Operations Center (EOC) to replace the existing Fire Station on Camp Wisdom Road and the existing EOC. This Proposition include the funds necessary to acquire land to build the new Fire Station.

A third-party study determined that approximately five to six acres were needed for the new Fire Station and EOC. In order to maintain the same level of fire protection to residents, the property needs to be located in the same area as the existing station. In December of 2019, the Duncanville City Council purchased the property located at 306 W. Camp Wisdom Rd.

POLICY EXPLANATION:

Properties located at 308 W. Camp Wisdom Rd. and 232 W. Camp Wisdom Rd. are necessary in order to acquire the amount of property needed for the new Fire Station and EOC as the City's current property is located at 306 W. Camp Wisdom Rd.

FUNDING SOURCE:

Funds for this process will be paid from the 2018 approved Fire Station bond money.

RECOMMENDATION:

Staff recommends City Council consider a Resolution authorizing the exercise of eminent domain by the City Council for properties located at 308 and 232 W. Camp Wisdom Rd., Duncanville, Dallas

County Texas providing the necessity for acquisition of title to land and improvements for a Fire Station and other appropriate public purposes.

ATTACHMENTS:

[Attachment 1 - Resolution No. - 2020-019 - Authorizing the Exercise of Eminent Domain for Fire Station Property](#)

RESOLUTION NO. 2020-019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, DALLAS COUNTY, TEXAS, AUTHORIZING THE EXERCISE OF EMINENT DOMAIN BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS FOR PROPERTIES LOCATED AT 308 AND 232 WEST CAMP WISDOM ROAD, DUNCANVILLE, DALLAS COUNTY, TEXAS; PROVIDING THE NECESSITY FOR THE ACQUISITION OF TITLE TO LAND AND IMPROVEMENTS EXTENSION OF MUNICIPAL SERVICES, TO WIT: A FIRE STATION AND OTHER APPROPRIATE PUBLIC PURPOSES ASSOCIATED THEREWITH DESCRIBED IN EXHIBIT "A" ATTACHED HERETO, WITHIN THE CITY OF DUNCANVILLE, DALLAS COUNTY, TEXAS; AUTHORIZING THE CITY MANAGER AND THE CITY ATTORNEY TO TAKE TO FILE PROCEEDINGS IN EMINENT DOMAIN TO ACQUIRE THE PROPERTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is hereby determined that there is a public necessity, and that a public use and purpose for the welfare and convenience of the citizens requires the acquisition of title to land and improvements in the City, for the public purpose extension of Municipal Services, to wit: fire station; and

WHEREAS, the City is authorized to acquire real property by consent or exercise the power of eminent domain to build a fire station on the property fully described and depicted in Exhibit A, which is attached hereto and incorporated herein; and

WHEREAS, the City Council of the City of Duncanville, Dallas County, Texas finds it to be in the public interest and to the benefit of the health, safety, and welfare of its citizens to acquire the necessary interests in real property by the use of the eminent domain under the Texas Constitution and Texas Property Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. The City Council of the City of Duncanville, Texas, hereby finds and determines that a public necessity exists for the welfare of the City and its citizens; and, it is in the public interest for the City of Duncanville Texas, to acquire two parcel of real property in fee simple located at 308 and 232 West Camp Wisdom Road, respectively, Duncanville, Dallas County Texas, for public purpose of constructing and maintaining a fire station and other public appurtenances through the use and right of the City's power of eminent domain or negotiation in accordance with the Texas Constitution and Texas Property Code; and, any such acquisition shall include but not limited to all appropriate improvements on said properties; and, that the City Manager and City Attorney are

authorized to take such actions that are granted under Texas law and this Resolution in conformity herein to acquire said property for such public purpose.

SECTION 2. That if it is later determined that there are any errors in the descriptions contained herein or if later surveys contain more accurate revised descriptions, the City Attorney or his designee is authorized to have such errors corrected or revisions made without the necessity of obtaining additional City Council approval authorizing the condemnation of the corrected or revised property interests.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 3rd day of March, 2020.

APPROVED:

Barry L. Gordon, Mayor

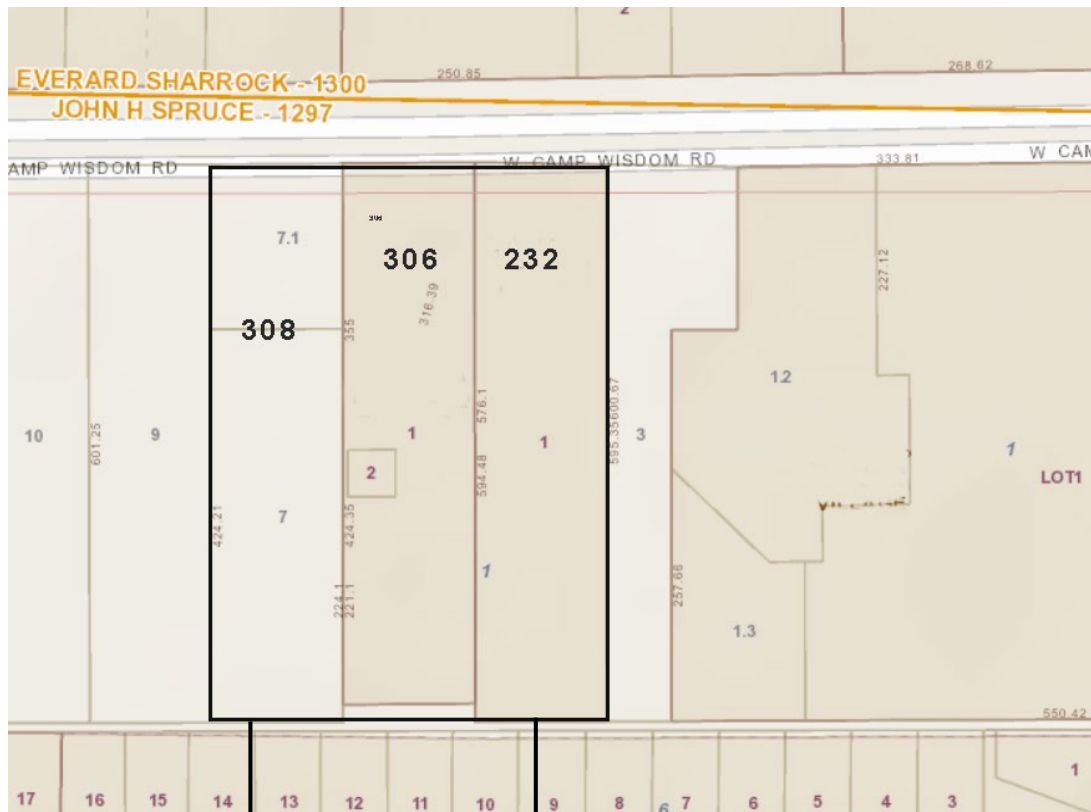
ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

Exhibit "A"



John H Spruce ABST 1297
TR 7, 7.1, 8

Canaan Baptist Church
BLK 1 LT 1



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Consider a Resolution adopting the FY2020 WorkPlan.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 6. Become a “best-practices” organization

STAFF RESPONSIBLE:

Paul Frederiksen, Assistant City Manager

BACKGROUND/HISTORY:

The City Council in their continued efforts to maintain an open and transparent government, recognizes the value of long-term planning and the need for clear public policy guidance and direction. Per the City of Duncanville, Rules of Procedure, Section A14, the City Council is required to develop an annual workplan and conduct a midyear review of the annual work plan which has typically been conducted as part of the budget review process.

While reviewing several important policy concerns, the City Council at their annual retreat held September 27-28, 2019 updated their goals (formerly known as capstones) encompassed in the 2019 City Council Retreat - Final Report. Staff has formulated the FY2020 WorkPlan in order to guide continued efforts and actions, in support of the City Council's long-term planning, while continuing with the recommendations which includes specific goals, objectives, task(s) for the FY2020 WorkPlan.

City Council adopted at the October 15, 2019 meeting Resolution No. 2019-099 new goals to be carried over to the new workplan. Staff has been working on the 2020 Workplan that would align with City Council goals/capstones from the retreat. Key city staff then met on November 18, 2019 for a half-day workshop to brainstorm, develop and discuss key action steps that could be taken to achieve the City Council's new capstones. After also reviewing action items pending from the FY 2019 Workplan and incorporating new action items for FY 2020, we have developed a new FY 2020 Workplan.

POLICY EXPLANATION:

The FY2020 WorkPlan identifies major workplan items in alignment with the FY2020 Budget and included some carryover items from the FY 2019 WorkPlan in order to guide City Staff toward meeting implementation and achievement of the goals of the City Council has set and meet the requirements for a workplan requirement. This aligns fund expenditures with City Council's goals, objectives, priorities and capstones while serving as clear public policy guidance.

Staff recommends that the City Council hereby continues with and re-adopts the following policy Capstones as strategic objectives:

- Goal No. 1 – Emphasize High Quality of Life
- Goal No. 2 – Reimagine Main Street and City Center Area
- Goal No. 3 – Promote Innovative Ideas for Development and Re-development
- Goal No. 4 – Develop Multi-modal Transportation Strategy
- Goal No. 5 – Advance Marketing Strategy of the City
- Goal No. 6 (Internal) - Become a “best-practices” organization

FUNDING SOURCE:

N/A

RECOMMENDATION:

Staff recommends approval of a Resolution adopting the FY2020 WorkPlan.

ATTACHMENTS:

[Attachment 1 - Resolution No. - 2020-015 - Adopting FY2020 WorkPlan](#)

RESOLUTION NO. 2020-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, ADOPTING THE FY2020 WORKPLAN WHICH IS ATTACHED HERETO AS EXHIBIT 'A'; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council in their continued efforts to maintain an open and transparent government, recognizes the value of long-term planning and the need for clear public policy guidance and direction, and

WHEREAS, the City Council is required to develop an annual workplan and conduct a midyear review of the annual workplan as mandated by the City of Duncanville, Rules of Procedure, Section A-14, and

WHEREAS, the City Council has annually conducted planning and goal setting in order to compliment the alignment of public fund expenditures with their capstone priorities in a logical and predictable manner, and

WHEREAS, the City Council at their annual retreat updated their goals as encompassed in the 2019 City Council Retreat - Final Report adopted by Resolution 2019-099, and

WHEREAS, the City Staff, based on recommendations contained in the 2019 City Council Retreat - Final Report, has formulated the FY2020 WorkPlan in order to guide continued efforts and actions, in support of the City Council's long-term planning, and

WHEREAS, the 2019 City Council Retreat - Final Report includes specific goals to serve as the policy recommendations of the FY2020 WorkPlan.

WHEREAS, this FY2020 Work Plan identifies the major work items, in alignment with the FY2020 Budget in order to guide City Staff to implement and achieve the goals of the City Council, and

WHEREAS, that 2020 WorkPlan and Goals shall serve as the public policy document to compliment the alignment of public fund expenditures with City Council's goals, objectives, priorities and capstones while serving as clear public policy guidance and direction helping shape future growth and governance of the City of Duncanville.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS:

SECTION 1. That the City of Duncanville City Council hereby approves the FY2019 Work Plan which includes the City Council's goals, objectives, priorities and

TM94798

capstones, as provided in the attached Exhibit "A" which is attached hereto and incorporated herein.

SECTION 2. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 3rd day of March 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney

Goal No. 1 - Emphasize High Quality of Life

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Objective	1.1	Market current park assets			PKR		
Task(s)	1.1.1	Provide Wi-Fi in all parks	Complete wifi installation and market availability	March 2020	PKR		
Task(s)	1.1.2	Allow food trucks in parks	Work with Health Inspections and Fire to increase use of food trucks for City events and programs	May 2020	PKR		
Task(s)	1.1.3	Update the website with new photos and information	Replace old photos and information on the Parks and Recreation web page with new photos and information about the offerings and benefits of the department.	On-going/Sept 2020 Take updated photos in spring/summer 2020 and add to website by Sept 20, 2020	PKR		
Task(s)	1.1.4	Utilize social media with multiple posts per week	Create and release multiple posts per week to advertise programs, events, and benefits of parks.	On-going/Sept 2020 Post info about a Duncanville park or park system twice per week on Parks & Recreation Facebook page. Cross promote on City Facebook page. Use social media content for e-news content.	PKR		
Objective	1.2	Provide public data and information regarding monthly crime trends and Police Department Activity Metrics	Monthly Crime Report inclusive of a Crime Pie Chart (denoting five most prevelant crimes from preceeding month), Police Activity Metrics bar graph (total CFS, Arrests, Impounded Animals, Vacation Checks, Alarm Calls), and pertinent bullets of information relevant to the trending crime and/or public safety in general.	First such report to go out in April 2020 for March to account for transition to new CAD/RMS.	PD	PIO	None needed
Task(s)	1.2.1	More focus on social media	Post information via SM and PIO's "Weekly Email News" within the first week of every month.	Post monthly crime report infographic on Police Nextdoor, Facebook & Twitter pages. Cross promote on City Facebook & Twitter pages. Use social media content for e-news content.	PD	PIO	
Objective	1.3	Expand Community Art Initiative	Expand the community art initiative by planning additional traffic boxes and retaining walls in identified locations throughout the community to help enhance community aesthetics.		PKR, ED	PW, DISD, PIO, Duncanville Design Studio	
Task(s)	1.3.1	Provide a list of possible art projects to City Council to determine direction.		Provide briefing to Council and get feedback and move forward accordingly	PKR, ED	PW, DISD, PIO, Duncanville Design Studio	
Objective	1.4	Community Paramedic Program	Expand upon partnerships with DISD, County Social Worker, local home health care services, etc. to identify individuals in the City that require special medical and social assistance. Assist in filling prescriptions, counseling on hospital and clinic discharge instructions, provides disease management, to include review of the disease process to educate patients about red flags to report to their provider, performs nutritional assessments with referral to Meals on Wheels if necessary, and preforms a comprehensive home safety and hazards checklist.	Multi-year	FD	DISD, Dallas County Social Worker	General Fund
Task(s)	1.4.1	Host Community Paramedic Class	Provide community paramedic instruction for EMT/P	April/May 2020	FD	UTSouthwestern	General Fund
Objective	1.5	Implement Employee Community Workday	Develop and implement an employee workday program. The idea is to have a day or half-day where employees volunteer to work on a community project.	Implement by 6/30/2020	HR	All Departments	
Task(s)		Develop citywide strategy which will allow for Exempt employees to work one day per a given time period in a recognized community event.		Number of Community events served	HR	All Departments	
Task(s)		After implementation of program for Exempt employees, research will be done to determine if the program can expand to FLSA Non-Exempt employees		Number of Community events served	HR	All Departments	
Objective	1.6	Create a Community Event and Recreation program and sponsor program	Establish a large community event which will include the investigation into sponsorship opportunities.		PKR	ED	HOT, Fund Balance

Goal No. 1 - Emphasize High Quality of Life

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Task(s)	1.6.1	Obtain Council Direction for Event	Discuss the event with the Council and receive direction on key aspects prior to planning	January 2020	PKR	ED	
	1.6.2	Select a Consultant	Select a consultant to assist with planning and execution of the event	January 2020	PKR	ED	
	1.6.3	Planning and Marketing of the Event	Plan all details of the event with assistance of consultant and city departments. Marketing of the event will begin in summer and will increase until the date of th event.	On-going/Sept 2020	PKR	ED	
	1.6.4	Seek sponsorship opportunities	Create a sponsorship program for the event and market to all opportunities.	On-going/Sept 2020	PKR	ED	
Objective	1.7	Continue Sanitary Sewer Overflow (SSO) Program	Continue the SSO program with sewer basin study, manhole rehabilitation, wastewater line pipe bursting, in-house cleaning of sewer lines, and root control.		PW		
Task(s)	1.7.1.	Execute FY20 Pipebursting Contract		Contract completed by end of FY20	PW		Funded in FY20 Utilities CIP
	1.7.2.	Conduct FY20 Sewer Basin Study - Basin TBD		Contract completed by end of FY20	PW		Funded in FY20 Wastewater O&M
	1.7.3.	Conduct In-house sewer line inspection, cleaning, and root control		Root Control contract completed by end of FY20. In-house work done as personnel are available.	PW		Funded in FY20 Wastewater O&M
	1.7.4.	Execute FY20 Manhole Spraylining Contract		Contract completed by end of FY20	PW		Funded in FY20 Wastewater O&M
Objective	1.8	Improve 10 homes through the Property Improvement Program (PIP).	Continue to support the PIP to assist homeowner's in property maintenance and improvements which will alleviate current and potential code violations, resulting in reduced number of substandard structures within the City.		CMO	PW	
Task(s)	1.8.1	Complete 5 homes Spring 2020	Goal for NVC approval will be 5 homes as presented by PIP	Approval and completion of repairs	CMO	PW	Porta-potties funded in FY20 Code Enforcement Budget
	1.8.2	Complete 5 homes Fall 2020	Goal for NVC approval will be 5 homes as presented by PIP	Approval and completion of repairs	CMO	PW	Porta-potties funded in FY20 Code Enforcement Budget
Objective	1.9	Expand Literacy and other community Cultural Programming	Offer free ESL, GED and other adult literacy classes to all community member in regularly occurring and scheduled sessions. Enhance larger variety of culturally focused community programs exploring the diversity of Duncanville through dance, music, and storyteller performances.	Demonstrable increased number of offered ESL/GED classes. Demonstrable increased number offered family and cultural programs. Ongoing.	LIB	Volunteers, performers and commuity partners	Library Fund
Task(s)	1.9.1	Recruit more qualified volunteers for adult literacy programs		Increased number of volunteers to teach adult literacy classes	LIB	Volunteers, performers and commuity partners	
	1.9.2	Contract with more diverse performers		Present a wider selection of diverse programs	LIB	Volunteers, performers and commuity partners	
	1.9.3	Colaborate with community partners for more localized programming		An increased number of community partnered programming	LIB	Volunteers, performers and commuity partners	
Objective	1.10	Identify CDBG Construction Project for Execution in FY21	CDBG funds are allocated every two years. City needs to identify a constuction project in FY20 that we can execute in FY21. Must be in a CDBG Area - can be a PW or PRC project.		PW	PRC	

Goal No. 1 - Emphasize High Quality of Life

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Task(s)	1.10.1	Identify CDBG Potential Projects		CDBG Potential projects identified by May 2020.	PW	PRC	Funded in FY21 CDBG Program
	1.10.2	Present CDBG Potential Projects to Council for final selection		CDBG Project selected by Council in June 2020.	PW	PRC	Funded in FY21 CDBG Program

Goal No. 2 - Reimagine Main Street and City Center Area

EXHIBIT A

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Objective	2.1	Improve Main Street Corridor	Examine opportunities for Main Street Improvement based on the ongoing Corridor Study		PW		
Task(s)	2.1.1	Complete Main Street Corridor Study (Partnership w/ Dallas County)		Main St Corridor Study completed by consultant by Spring 2020.	PW		Funded w/ OTP funds
	2.1.2	Program Main St Corridor Study CIP Recommendations		Corridor Study recommendations presented to City Council for input and guidance by end of FY20.	PW		Unfunded
	2.1.3	Award Design Contract for Main St @ Camp Wisdom Intersection following completion of Corridor Study		7th Call decisions expectin in Spring/Summer 2020. Design award will by end of FY20.	PW		Bond, County 7th Call, FY20 Utilities CIP Fund
Objective	2.2	Study Feasiblity of Food Trucks			PW	FD, ED	
Task(s)	2.2.1	Evaluate existing food truck policy/ordinance and make recommendations to permit food trucks on a long-term basis; localize food trucks to a particular area(s); update fee schedule to support long-term food truck permits		Briefing Session to Council for Input - Spring 2020 Present to City Council for approval - Summer 2020	PW	FD, ED	No funding needed
	2.2.2	Identify locations where we would allow food trucks to operate on a long-term basis		Briefing Session to Council for Input - Spring 2020 Present to City Council for approval - Summer 2020	PW	FD, ED	No funding needed
	2.2.3	Identify potential CIP improvements that would support food truck parks, i.e. utility pedestals, latrines, picnic tables		Briefing Session to Council for Input - Spring 2020 Present to City Council for approval - Summer 2020	PW	FD, ED	FY21 Programming - OTP or GF
Objective	2.3	Promote Specific Downtown Marketing			ED	PIO,PW (Planning)	
Task(s)	2.3.1	Establish Marketing Plan for Downtown District by working collaborativly with businesses and stakeholders.		Host/attend regular meetings. Develop process for strategic planning exercise.	ED	PIO,PW (Planning)	

Goal No. 3 - Promote Innovative Ideas for Development and Re-development

EXHIBIT A

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Objective	3.1	Promote Demolition and Rebuild Program			ED		
Task(s)	3.1.1	Market to builder associations	Provide program information	Utilization of program			
Objective	3.2	Create Small Business Incubator / Coworking Space			ED		
Task(s)	3.2.1	Identify potential location, cost, and model		Provide locations and potential models to DCEDC Board			
Objective	3.3	Expand Business Retention and Expansion Program			ED	PIO,PW (Planning)	
Task(s)	3.3.1	Survey local businesses to determine interst in business workshop classes and topics		Conduct Survey			
Task(s)	3.3.2	Conduct (1) business workshop to guage interest		Conduct workshop and survey attendees			
Task(s)	3.3.3	Meet with 50 exisiting businesses that haven't been engaged in the last three years		Meet with all 50 businesses			
Objective	3.5	Hire ED Intern and Develop and Build Database	Develop a building database for economic Development for recruitment purposes that can also be utilized by other departments		ED	FIR, POL,PW	
Task(s)	3.5.1	Conduct Interviews for position		Hire position			
Task(s)	3.5.2	Build Database		Complete 50% of Database			
Objective	3.7	Explore opportunities to acquire key properties for sale or in foreclosure	Acquire key parcels as they may become available for future development in order to help ensure the highest and best use.		ED	FIN	
Task(s)	3.7.1	Compile a list of potential commercial properties		Provide list of properties to DCEDC and proceed with acquisitions as directed			
Objective	3.8	Market vacant City Owned Properties			ED		
Task(s)	3.8.1	Create RFP's for vacant city owned commecial properties.		Complete RFP's for all City Owned Commercial Properties			
Task(s)	3.8.2	Promote DCEDC owned properties to developers		Find a developer for the property located at 730 E. I-20			
Task(s)	3.8.3	Demo buildings located at 730 E. I-20		Demo Complete			
Objective	3.9	Create a Development Guide	Create a Development Guide to assist the development community through the development process. Include input from 2018 Leadership Academy presentation.		PW		
Task(s)	3.9.1	Conduct a "Brown Paper Exercise" with City Staff to refine processes		Conduct Spring 2020.			Funding not needed - Staff Internal
	3.9.2	Finalize Development Guide		Completed by end of FY20			Funding not needed - Staff Internal
Objective	3.10	Update the City of Duncanville Zoning Ordinance and related Development Regulations	Provide successful implementation of major components of the Comprehensive Plan. The ordinances that govern developmet will need to be updated to promote growth and foster development.		PW		
Task(s)	3.10.1	Joint Council - P&Z Workshop		April 2020			Funded in FY19 from OTP
	3.10.2	Community Open House		May 2020			Funded in FY19 from OTP
	3.10.3	Public Hearings		June-July 2020			Funded in FY19 from OTP
	3.10.4	Final Approval by Council		End of FY20			Funded in FY19 from OTP

Goal No. 4 - Develop Multi-modal Transportation Strategy

EXHIBIT A

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Objective	4.1	Update Bike Trail Master Plan			PKR		
Task(s)	4.1.1	Identify and implement 2018 Bond program for Trails	Work with the Park Board and Council to identify trail projects including on-street bike lanes and traditional off-road trails.	On-going/September 2020			
	4.1.2	Partner with Dallas County and other BSW Cities for velo-web plan					
Objective	4.2	Participate in Community Rail Study			PW,ED		
Objective	4.3	Study Transit Oriented Development (TOD) Options			ED	PIO,PW (Planning)	
Task(s)	4.3.1	Research other TOD's		Provide options to DCEDC and CMO on potential opportunities			
Objective	4.4	Update Master Thoroughfare Plan	Develop a Thoroughfare Plan that includes consideration for multi-modal options, aligns with recommendations regarding transportation as identified in the Comprehensive Plan and develops street sections that include roadway treatments such as bike lanes, pedestrian walkways and streetscape design.		PW	PRC	
Task(s)	4.4.1	Prepare RFQ for Transportation Thoroughfare Plan Consultant		September 2020			Unfunded, \$150K
	4.4.2	Identify funds for implementation in FY21		March - August 2020 Budget Planning			
Objective	4.5	Danielsdale Road Re-construction (US67-Main) w/ Bike and Pedestrian Facilities (Throughout)			PW		
Task(s)	4.5.1	Complete Design of Danielsdale Rd Re-construction (US67-Main)		Design expected to be complete June 2020			Bond + FY20 Utilities CIP
	4.5.2	Award Danielsdale Rd Re-construction (US-67-Main) Construction Phase contract by end of FY20		Construction contract awarded by end of FY20			Bond + FY20/21 Utilities CIP

Goal No. 5 - Advance Marketing Strategy of the City

EXHIBIT A

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Objective	5.1	Expand use of video for internal and external stakeholders	Hire professional videographers to assist capture the successes of events and programs to assist with future marketing efforts.	Produce five videos in FY20	PIO	All Departments	
Task(s)	5.1.1	Cultivate and organize existing video footage	Utilize existing video footage and clips of past events to market current events.	On-going/September 2020			
	5.1.2	Create new video clips for future events	Capture footage throughout the year.	On-going/September 2020			
Objective	5.2	Promote city events			PKR, ED, PIO		
Task(s)	5.2.1	Utilize full marketing efforts for all events	Continue use of social media, print, website, signage, etc. to promote all festivals and major events in the City.	On-going/September 2020			
Objective	5.3	Expand city visual identity with new city logo.		Aug-20	PIO	ED	
Task(s)	5.3.1	Develop additional marketing collateral for departmental use. Publisher art file set up for flyer and postcard.		Aug-20			
Objective	5.4	Establish Marketing committee	Establish committee members comprised of department/division leaders	Ongoing	PIO		
Task(s)	5.4.1	Create Marketing Communications Plan	Marketing Plan includes editorial calendar, social media calendar, visual identity/branding and website management. Training on various topics included.	Ongoing			
Objective	5.6	Expand Business Development marketing efforts			ED		
Task(s)	5.6.1	Implement new economic development marketing plan		See an increase in developer/broker interest in Duncanville			
Objective	5.8	Duncanville 101 Academy	Create an orientation program for future civic leaders by educating them regarding city functions.	Begin Academy in May 2020	PIO	All Departments	
Task(s)	8.8.1	Develop program syllabus, activities and schedule		Spring 2020			

Goal No. 6 - Best Practices (Internal)

EXHIBIT A

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Objective	6.1	Implement Laserfiche	In order to improve the electronic records management of previous and current contracts by providing for a more convenient and efficient retrieval by staff.	Completion by October 2020	City Secretary	IT	City Administration
Objective	6.2	Fire Department Best Practices Recognition Program	Process where the Duncanville Fire Department can prove compliance with Texas fire service's current Best Practices. Being "Recognized" means the Department meets or exceeds all the identified Best Practices for Texas Fire Departments through supervision, training, and written policies and procedures.	Multi-year process	FD	Texas Fire Chiefs Association	General Fund - Multi year process \$1600 Funding annually upon Application acceptance Expenses of Assessors visit incurred every four years
Task(s)	6.2.1	Application with Texas Fire Chief Association	The Department will undergo review and accepted into the program. Once accepted, the Department will be billed.	Texas Fire Chiefs Association accepts application	FD		Unfunded - \$1600
Task(s)	6.2.2	Standard Operating Guidelines, Policies and Procedures update	Review and update the FD Operational Guidelines, Policies and Procedures for compliance with Texas Fire Chiefs program and Federal / State statutes and regulations.	Dependent on application acceptance	FD		No Funding Required
Objective	6.3	Implement RecTrac throughout Parks Department	Transition Fieldhouse EZ Facility software to RecTrac to be consistent with the Recreation and the Senior Centers		PKR	IT	
Task(s)	6.3.1	On-site training and webinars with RecTrac Coach	On-site training and implementation with RecTrac personnel	December 2019			
	6.3.2	Go live with RecTrac	Go live with RecTrac at the Fieldhouse	January 2020			
	6.3.3	Go live with WebTrac	Go live with WebTrac at the Recreation Center, Senior Center and Fieldhouse.	February 2020			
Objective	6.4	Complete Phase 2 of Tyler Munis HCM/Payroll	Complete implementation of Phase 2 Tyler Munis HCM	Implemented 85% of the Phase 2 Munis modules. Including Online Applications, W-2 Processing, 2020 W4 Set Up, End of Year/Begin Year Accruals Processing, Case Management, Workflow, Personnel Actions, Photos, Skills, etc. February 29, 2020	HR	IT	
Task(s)	6.4.1	Performance Evaluation Module	Employee Performance Evaluations performed and contained within the Munis Program				
	6.4.2	Completion of Personnel Actions	Actions which issue alerts of other items that need to be systematically based on initial action taken				
Objective	6.5	Address recommendations from the IACP - Recruitment, Hiring and Retention Study	Recruit and retain personnel who bring a strong commitment to the community and the job. Become fully staffed.		PD		
Task(s)	6.5.1	Entry Civil Service Exam (2/15/2020)	4 open positions as of 1/15/2020.	Be fully staffed by October 1, 2020			General Fund
Task(s)	6.5.2	Hold Department-Wide Meeting	An effort to improve communication throughout the department regarding direction, goals, opportunities.	By end of March			General Fund - Some OT
Task(s)	6.5.3	Integration of PD's working platform into SmartForce	To address many IACP recommendations the PD has partnered with SmartForce to improve things such as efficiency, communication, tracking of activities to include processing candidates and much, much more.	Fully integrated into SmartForce by the end of 2020.			General Fund
Objective	6.6	Develop PD Drone Program	Develop a safe and constitutionally cognizant drone program to augment the efficient and safer delivery of service by the Duncanville Police Department.	Operational by October 1, 2020.	PD	FAA	Asset Forfeiture - \$15,500.00
	6.6.1	Select, train, credential operators, policy	4 operators; training; appropriate FAA licesnsing	By October 1, 2020.			

Goal No. 6 - Best Practices (Internal)

EXHIBIT A

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
	6.6.2	Acquire drone equipment	Smaller training drones, operational drone, replacement parts as well as outfit and identify a "retiring" PD Explorer for use as the Drone Vehicle.	By June, 2020.			
Objective	6.7	Implement RedNMX software	Red NMX software is a record management system for incident reporting, data anaylsis, training, personnel management and risk management for the Regional fire departments. It is replacing Firehouse software.	Go live for the NFIRS module system is January 22, 2020	FD	Cedar Hill, DeSoto Fire Departments, SWRCC	General Fund
Task(s)	6.7.1	Testing	Test data input for accuracy and completeness.	By January 22, 2020	FD		
Objective	6.8	Implement Zuercher Computer Aided Dispatch					
Task(s)							
Objective	6.9	Develop Active Attack Survival Plan for City Facilities, City Employees and customers	Develop emergency response plan for all city facilities, incorporating facility familiarity with life-saving emergency first aid stations, and training, which endeavors to increase survivability of employees and customers during man-made and natural emergencies.	By October 1, 2020.	PD	FD, PW, PKR	
Task(s)	6.9.1	New "Room " numbering system developed, placards acquired, and implemented throughout all city facilities.	Will enhance communications regarding location between those in peril and responders.				
Task(s)	6.9.2	Develop maps with new room numbers and distribute to those who need to know (responders, dispatchers); Rhodium.					
Task(s)	6.9.3	Establish number and placement of cabinets and contents for emergency first aid stations for each city facility.	These will include stop the bleed kits (bandages, tourniquets, etc.)				
Task(s)	6.9.4	Acquire equipment for Emergency First Aid Stations					
Task(s)	6.9.5	Train employees in small work teams as each facility has equipment in place					
Task(s)	6.9.6	Exercise Plan					
Objective	6.1	Perform PEN (penetration) testing on City's IT network	PEN testing is designed to survey the City network in order to discover any issues in the security our network. A consultant will test external, internal, wireless and engage in social engineering to look for these weak points.	Findings will be presented to the Audit committee in Spring 2020.	IT	CMO	Complete
Task(s)	6.10.1						
Objective	6.11	Develop and begin implementation of AMI	Create implementation plan for City Council approval of Automated Metering Infrastructure by converting system to automated metering reading and enhanced software for internal and external use.	City Council will have been briefed on implementation plan for getting AMI up and running for our Citizens. Implementation will begin with installation of new CIS software for Utility Billing	IT	FIN, CMO	CIP Funds
Task(s)	6.11.1	Complete briefing for City Council presentation	Prepare PowerPoint presentation for City Council briefing	Success will when power point with road map and plan moving forward has been shown to City Council	IT, CMO		
Task(s)	6.11.2	Install new CIS billing system in Utility Billing	With the move to automated meter infrastructure, the first step is to install a CIS (Customer Information System Suite) billing system that will work in conjunction with the overall AMI system.	Implementation of new CIS software has been completed.	IT, FIN, UB	FIN, CMO	CIP Funds
Task(s)	6.11.3	Install new automoated meters throughout the City	Once CIS has been implemented, the process of insalling new meters in the City will begin	All city meters have been convereted from manual meters to automoated meters	IT, UB	FIN, CMO	CIP Funds
Objective	6.12	Adopt City specific legislative agenda	The purposse of this item is to adopt a city specific legislative agenda for the City.		CMO		
Task(s)	6.12.1						

Goal No. 6 - Best Practices (Internal)

EXHIBIT A

Classification	Number	Title	Description	Success Measure	Assignment	Partner(s)	Funding
Objective	6.13	Police Department Re-Certification by Texas Police Chiefs Recognition Program	Process through which the Duncanville Police Department demonstrates, through policies and procedures and practice, compliance 168 standards currently evaluated by the Texas Police Chiefs Best Practices Recognition Program. The Department initially received this recognition in April of 2016 and has been a recognized agency since that time.	By June, 2020.	PD	Texas Police Chiefs Association	General Fund - \$1,500.00 annually + \$385.00 annual membership fee to be considered a recognized agency.
Task(s)	6.13.1	Application for Recertification to The Texas Police Chiefs Associaiton's Best Practices Recognition Program	Application must be made prior to schduling of assessment.	Application made 11/8/2019.			
	6.13.2	Assessors assess the Department's compliance with TPCA Recognition Standards	2 assessors spend time reviewing policies and other documents as well as performing a site visit in which practices are assessed against the best practices policies.	Will occur in May of 2020.			\$1,600.00 for assessment years only



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Conduct a Public Hearing (2020-01) and consider an ordinance to amend the existing General Retail "GR" District zoning to include a Special Use "SUP" Permit for a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S. Cockrell Hill Road, Duncanville.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bryan G. Ramey, II, P.E., Director of Public Works

BACKGROUND/HISTORY:

Comprehensive Plan

The subject property is reflected as part of Opportunity Area 2 on the Future Land Use Map of the Comprehensive Plan. The comprehensive plan recognizes that remaining interstate frontage in Duncanville is limited, making it imperative that development and redevelopment injects high impact uses. Aesthetics are also important, as Opportunity Area 2 is a key gateway into the City. Opportunity Area 2 is envisioned as having two primary land use components: high quality interstate/highway commercial development along US 67 and medium or high-density residential development, likely standalone but possibly part of a mixed-use development for the remaining infill. The subject property falls within the area most appropriate for commercial or mixed-use developments.

The subject property was most recently occupied as a residence and considered a legal non-conforming use. Per Article XVI of the Zoning Ordinance the lawful use of land may be continued, but if said nonconforming use is discontinued for a period of time in excess of six months, the property must conform to the current zoning, which is General Retail. The residential use has been abandoned for approximately 6 months.

Project Scope

The applicant is seeking approval of a Special Use Permit (SUP) for a day care center to occupy the existing 1,043 s.f. building located at 1411 S. Cockrell Hill Road. The applicant proposes to operate a day care center for approximately 20-25 children, ages 0 months to 5 years, with curriculum based, age appropriate lesson plans. The hours of operation would be from 6:00am to 6:00pm, Monday through Friday with four (4) licensed employees.

The existing building was previously used as a residence and has not been converted to a non-residential building. If the Special Use Permit is approved, the property must comply with all non-

residential requirements including utilities, parking lot, access drives, landscaping and meet applicable building and fire code modifications to the building. These requirements must be met prior to occupancy of the building.

Parking

The Zoning Ordinance requires one (1) off-street parking space for every fifteen (15) children, and paved pedestrian loading and unloading area with a circular drive and pass-through lane. The applicant proposes to construct a parking lot with six (6) parking spaces with site circulation at the rear of the property. The playground area would be fenced in at the rear of the property.

Building Design

The applicant is proposing minor renovations to the existing building, primarily interior modifications.

Landscaping and Screening

The applicant has not submitted a landscape plan with the Special Use Permit request. However, the site is subject to comply with all provisions of Article XIV-E Landscape Requirements of the Zoning Ordinance including but not limited to a fifteen (15) foot landscape buffer along S. Cockrell Hill Road with tree plantings, trees planted within the parking area in an island, and shrubs screening the parking from the street. The site is subject to comply with the Tree Preservation Ordinance.

Signage

The site must comply with Chapter 16A Sign Guidelines of the Code of Ordinances regarding attached and freestanding signage.

Land Use

Per Article XIII Special Uses of the Zoning Ordinance, Day Care Centers (child or adult) keeping more than four (4) persons at any one time during a 24-hour period, with no overnight stay, in any district requires approval of a Special Use Permit "SUP".

Every special use permit shall be considered an amendment to the zoning district applicable to such property and shall authorize the special use in addition to the uses permitted by right in the district. In granting such permit the city council may impose conditions which shall be complied with by the grantee before certificate of occupancy may be issued by the building official for the use of the buildings on such property pursuant to said special use permit. The following are regulating measures which can be included in the consideration of a special use permit:

- (A) Off-street parking.
- (B) Site plan required for all special uses.
- (C) Approval of means of ingress and egress.
- (D) Approval of building size and location.
- (E) Control of outside lighting and screening.
- (F) Special setbacks and/or building lines.
- (G) Surfacing of parking areas and drives.
- (H) Installation of curbs and drainage structures.
- (I) Approval of use or uses permitted.
- (J) Time or period within said special use permit shall terminate.
- (K) Consideration of city policies on zoning approvals.
- (L) Consideration of future growth and effect on economic development.

Surrounding Land Use

Properties immediately adjacent to the subject property to the north, south and west are zoned within the same General Retail “GR” District. Properties to the south and west are undeveloped and the property to the north is developed with a single-family home. Properties to the east, across S. Cockrell Hill, are zoned Planned Development District and developed with single family homes. Properties further north are zoned General Retail and remain mostly undeveloped, except for a vacant event center and a restaurant at the intersection of S. Cockrell Hill and Highway 67.

Future Land Use

The subject property is currently zoned General Retail “GR” and can be developed with any permitted use in the General Retail District. The proposed use is consistent with the types of uses generally appropriate along a major thoroughfare in a retail/commercial area.

Converting the use of the building from residential to non-residential aligns more closely with the intended uses envisioned for the area. Ideally, the property would redevelop with a retail or mixed-use development with the assemblage of multiple parcels. As an infill lot, there are some limitations to future redevelopment with the existing floodplain/floodway on the property.

Planning and Zoning Commission:

After discussion, a motion was made to recommend approval of the request to the City Council with the following conditions of the Special Use Permit:

1. Property shall be developed in accordance with the site plan and be incorporated into the ordinance.
2. Property shall meet all city, state, and federal regulations for building and fire codes, and accessibility.
3. Civil plans shall be designed and submitted by a licensed engineer and approved by the City Engineer per the City of Duncanville standards.
4. A fire sprinkler system is required to be installed in the building per the Fire Code.
5. No time limits.

POLICY EXPLANATION:

Following discussion, the Planning & Zoning Commission voted 3-2 for, with two commissioners not present, subject to aforementioned conditions, per the attached minutes (Attachment 6).

Fourteen (14) notices (Attachment 7) were sent to properties within a 200-foot radius (Attachments 8) for this public hearing. As of this writing, no responses in opposition have been received. Per the City's zoning ordinance, written survey responses will continue to be received until the close of business Wednesday, February 26, 2020.

FUNDING SOURCE:

N/A

RECOMMENDATION:

The Planning & Zoning Commission recommends approval of an ordinance to amend the existing General Retail “GR” District zoning to include a Special Use Permit “SUP” to allow a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S. Cockrell Hill Road, Duncanville, subject to conditions.

ATTACHMENTS:

[Attachment 1 Legal Notice](#)

[Attachment 2 Maps of Area of Zoning Request](#)

[Attachment 3 Letter from applicant](#)

[Attachment 4 Site Plan](#)

[Attachment 5 Floor Plan](#)

[Attachment 6 Draft P&Z Meeting Minutes](#)

[Attachment 7 Letter and Survey to Property Owners within 200' of Zoning Request](#)

[Attachment 8 List and Map of Property Owners within 200' of Zoning Request](#)

[Attachment 9 Ordinance No. - 2383 - SUP Permit for a Day Care Center](#)

[Attachment 1 Legal Notice](#)

ATTACHMENT 1

Advertise 1 time - By January 31

NOTICE OF A PUBLIC HEARING BEFORE THE
PLANNING AND ZONING COMMISSION AND CITY COUNCIL
ZONING FILE #2020-01

A public hearing will be held before the Planning & Zoning Commission on Monday, February 10, 2020, at 7:00 p.m., and before the City Council on Tuesday, March 3, 2020, at 7:00 p.m., in the Council Chambers, City Hall, 203 E. Wheatland Road, Duncanville, Texas, to hear a request of Clayton and Lemesa Logan, applicants and owners, to amend the existing General Retail "GR" District zoning to include an "SUP" Special Use Permit to allow a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S Cockrell Hill Road, Duncanville.

The City Council of the City of Duncanville will hold a public hearing on Tuesday, March 3, 2020, at 7:00 p.m. in the Council Chambers, City Hall, 203 E. Wheatland Road, to consider the recommendations of the Planning and Zoning Commission regarding this request.

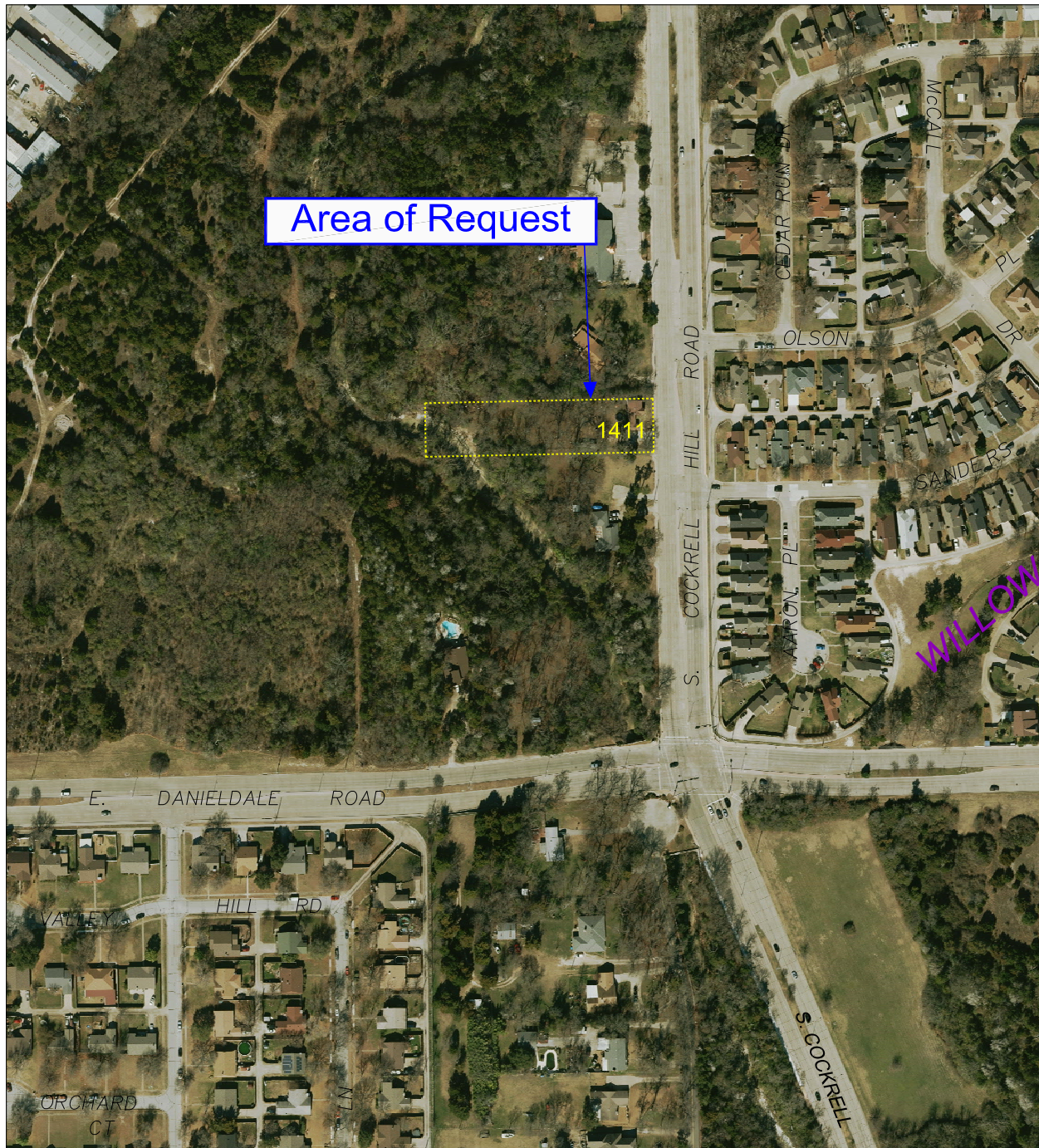
As an interested citizen, you may appear at the public hearing or you may send a notice to either the City Secretary or to Chasidy Allen Benson, Secretary, Planning and Zoning Commission, P.O. Box 380280, Duncanville, Texas, 75138-0280 stating your position.

CITY OF DUNCANVILLE

Kristin Downs
City Secretary

Chasidy Allen Benson
Secretary, Planning and Zoning Commission

ATTACHMENT 2

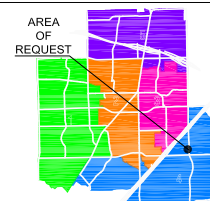


Proposed Zoning Change

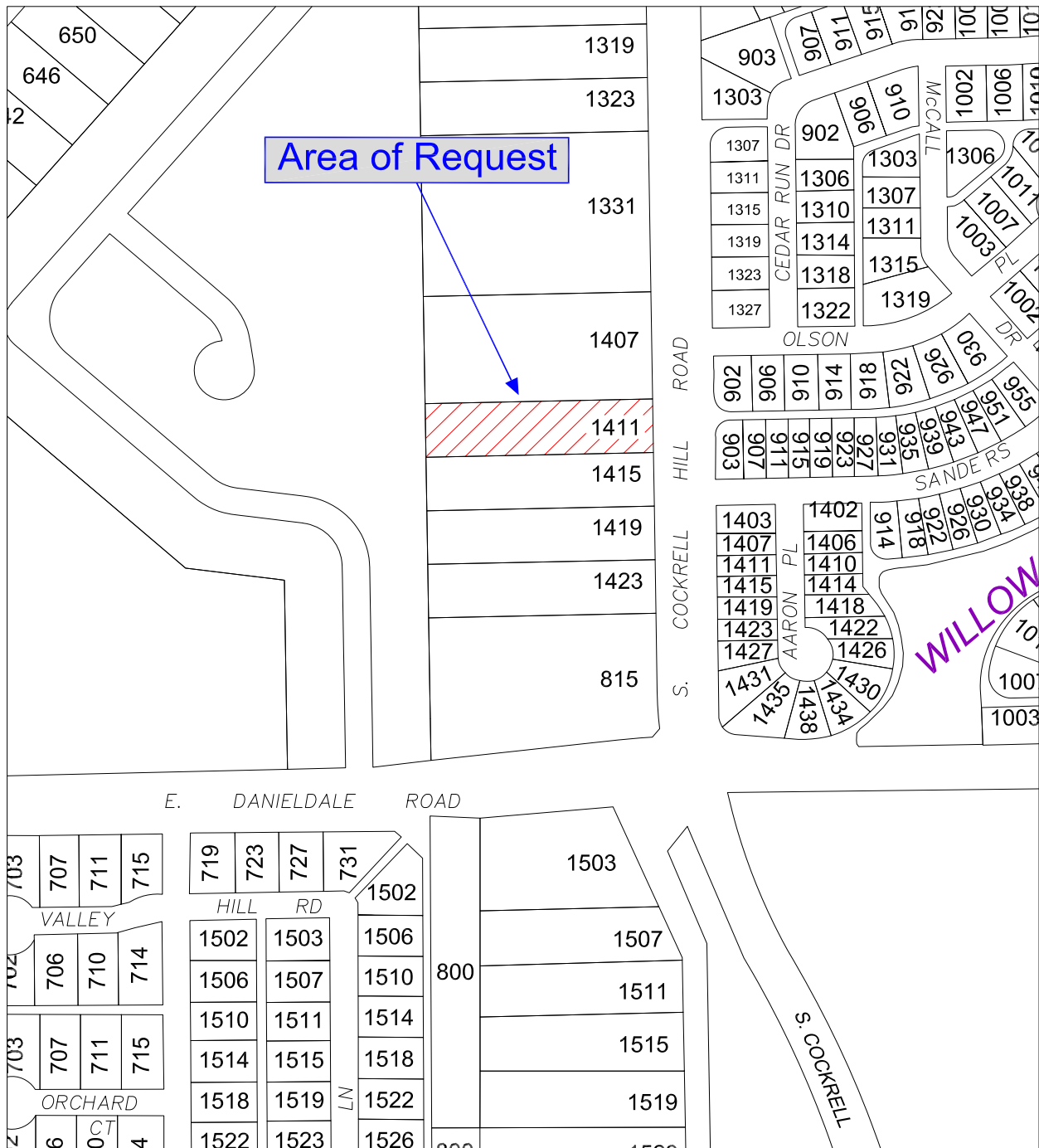
Case # 2020-01

Aerial Location

1411 S. Cockrell Hill Road



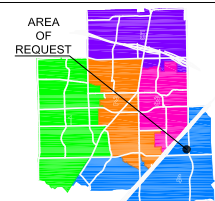
ATTACHMENT 2



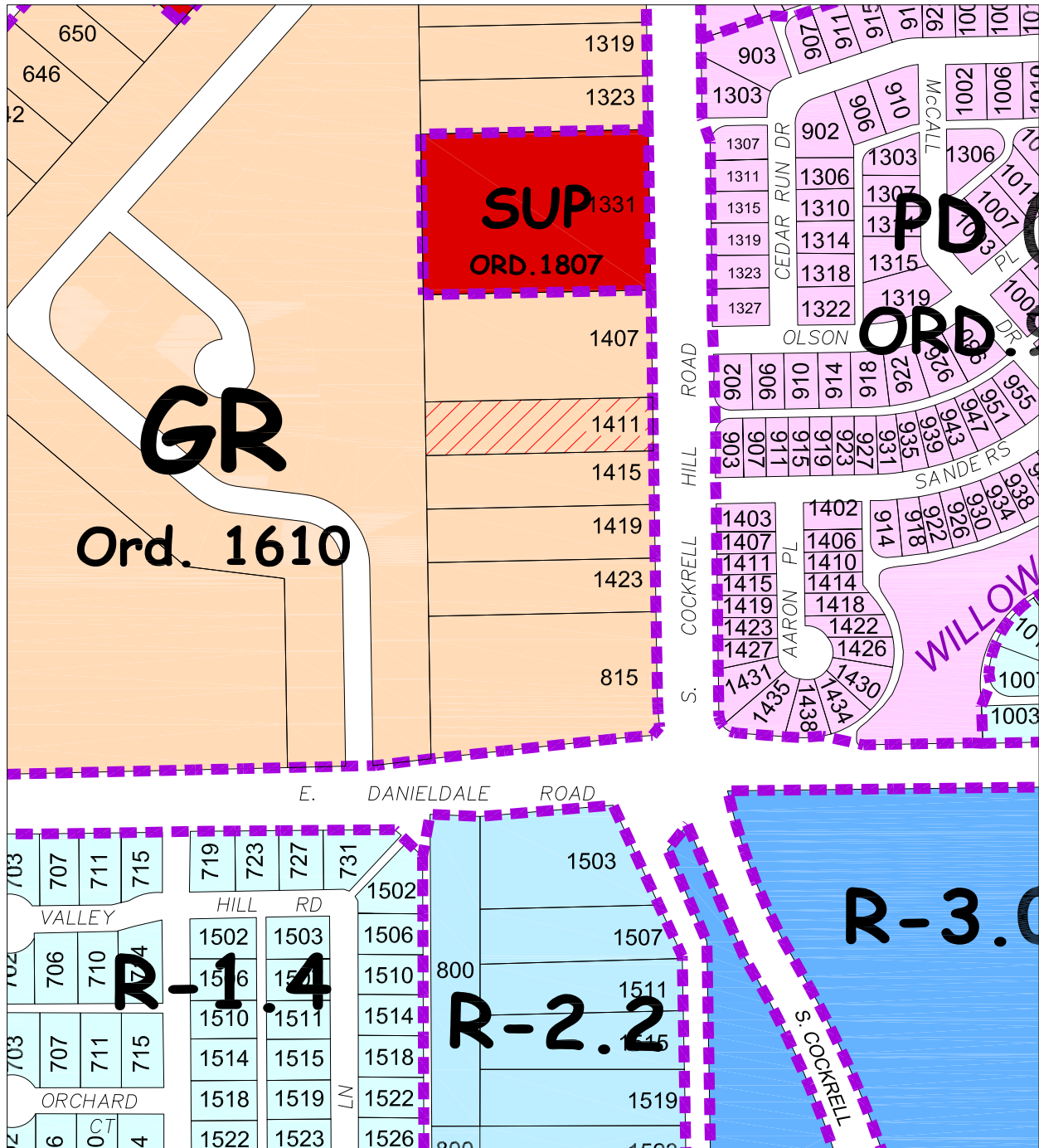
Proposed Zoning Change

Case # 2020-01

Area of Request
1411 S. Cockrell Hill Road



ATTACHMENT 2

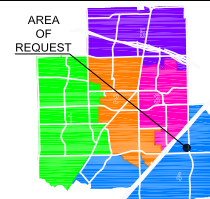


Proposed Zoning Change

Case # 2020-01

Current Zoning Area

1411 S. Cockrell Hill Road



ATTACHMENT 3

March 3, 2020

To whom it may concern:

We are requesting a special use permit to operate a childcare center at 1411 S. Cockrell Hill Dr., Duncanville 75137. We will operate from 6am to 6pm. We anticipate obtaining license from the state childcare licensing agent for 20-25 children age 0 months to 5 years. We plan to have four qualified caregivers and use a curriculum based, age appropriate lesson plan. The center would operate year round and is located in the center of homes, schools, workplace and freeways. There are no Duncanville daycare centers in the zone 4 district or on the entire east side of Highway 67.

Education and structure is and have always been important to my husband and me. We are educated, hardworking residents of Duncanville that have 35+ years' experience in the childcare business working with parents, children, teachers & childcare license representatives. The first 10 years of my professional career was working in the Juvenile system. I currently work for Dallas County where I have been employed for the last 28 years. My current position is Chief Investigator for the Public Defender's office. Clayton works for UPS and has been a driver for the last 20+ years. We have a son and a daughter, both of which have college degrees and work in professional jobs.

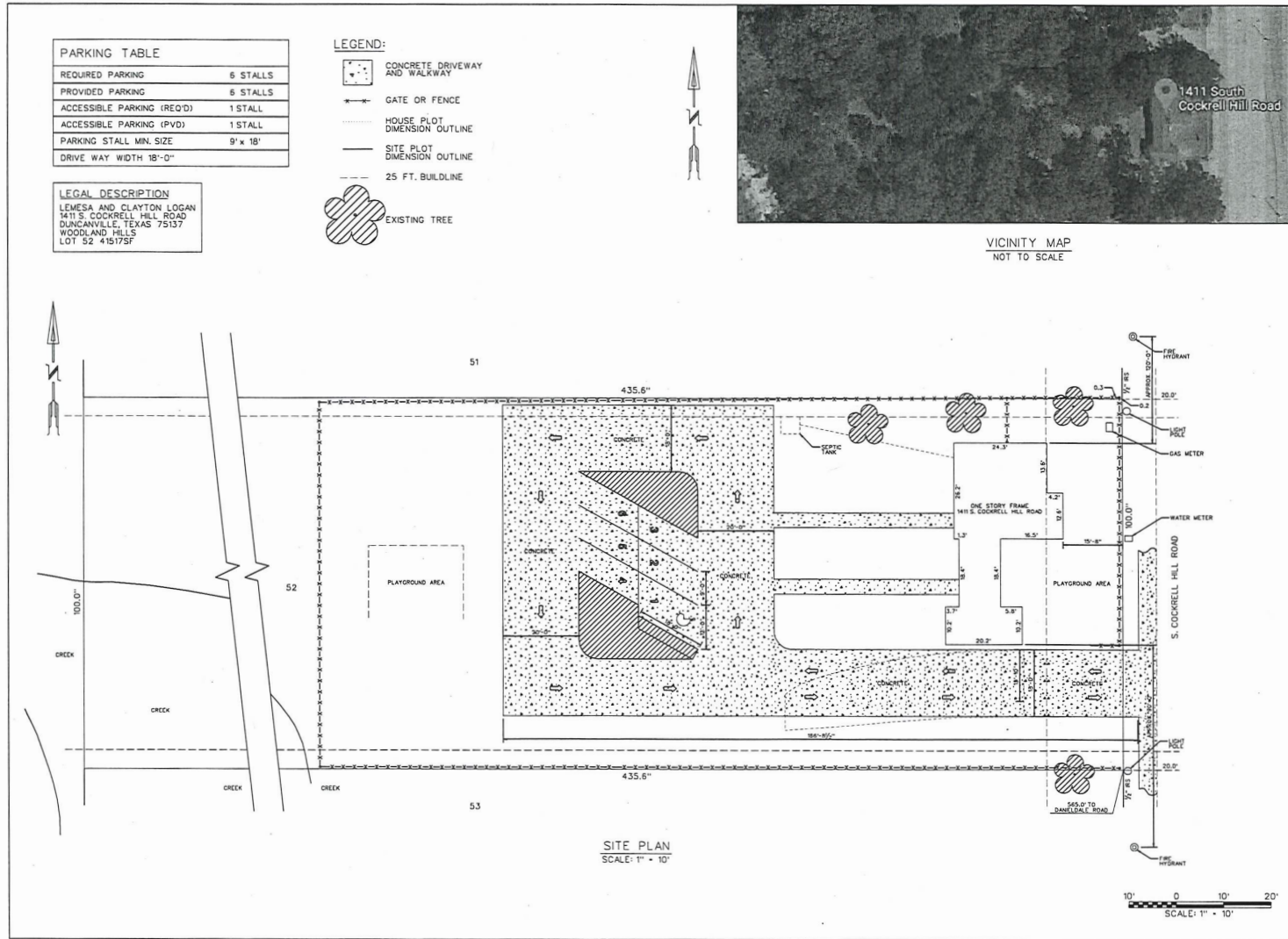
My grandmother started a family daycare in Oak Cliff over 50+ years ago. I started working with my grandmother at the center when I was 14 years old. She passed away 11 years ago, but the center is still successful today and being ran by my mother, my sisters and me. We often have parents and children come back to our family center and thank us for the structure and strong educational values that we instilled in them or their children. Most have gone to college and have successful careers and families today.

I am now eligible to retire from Dallas County and have plans to devote full time to building a legacy for our children and grandchildren. If given the opportunity, we are excited to bring a quality, structured, family oriented, love based center that believe in education to the Duncanville area.

Thank you for your attention,

Clayton and Lemsa Rogan

ATTACHMENT 4



These Plans are the property of "JUI DESIGNS" and are not to be reproduced, copied or used in any way without the written permission of "JUI DESIGNS". The user assumes all liability for the use of these plans. The user shall be responsible for obtaining all necessary permits and licenses from the appropriate authorities prior to any construction.

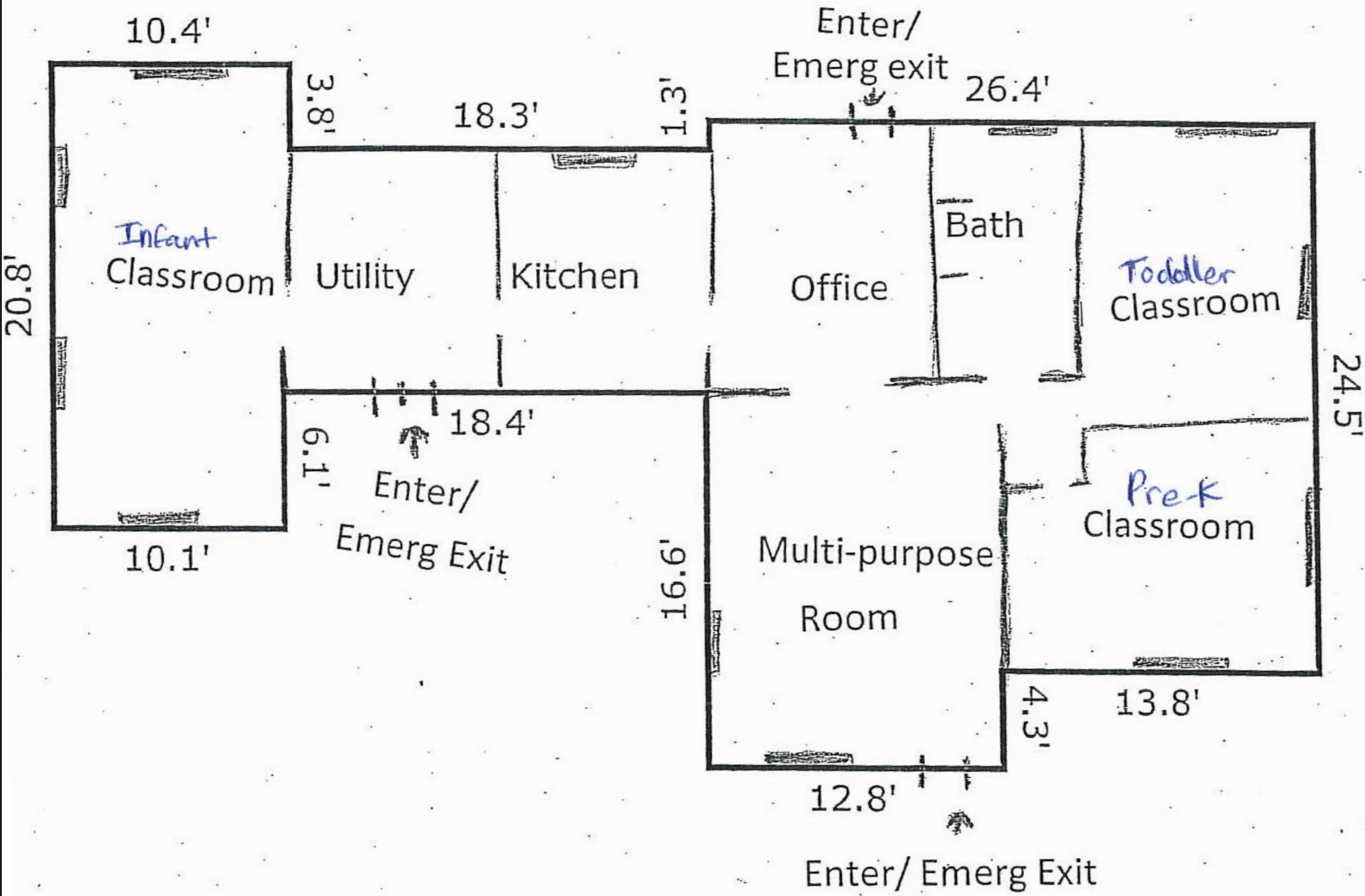
JUI DESIGNS INC.
 FORT WORTH, TX
 972-679-1395
 DAYCARE CENTER LOGAN
 LEMESA AND CLAYTON LOGAN
 1411 S. COCKRELL HILL ROAD
 DUNCANVILLE, TEXAS 75137

SITE PLAN

PLAN NO.
 C5

PAGE

ATTACHMENT 5



1411 S. Cockrell Hill
Duncanville, Texas 75137
Proposed Floor Plan

ATTACHMENT 6

PLANNING AND ZONING COMMISSION
 REGULAR MEETING
 COUNCIL CHAMBERS, CITY HALL
 203 E. WHEATLAND ROAD
 FEBRUARY 10, 2020 @ 7:00 P. M. REGULAR MEETING

A meeting for the Planning and Zoning Commission was held on Monday, February 10, 2020, at 7:02 p.m., with the following present:

Greg Zylka	Chairman	
Betty Culbreath	Vice-Chairman	Excused
Tom Shine	Commissioner	
Jana McBroom	Commissioner	
George Turner	Commissioner	
Richard Shaw	Commissioner	
Elias Rodriguez	Commissioner	Excused

The meeting convened in the Council Chambers and was called to order at 7:02 p.m. by Chairman Zylka.

Item No. 1 – Receive Public Comments

Due to the recent adoption of HB 3167, public comments are before all meetings subject to the Open Meetings regulations, therefore, time is allocated at the beginning of this meeting. Comments are limited to two minutes per speaker.

No one spoke during the public comments.

Item No. 2 – Receive a briefing on the 2020 Census from the Duncanville Complete Count Committee (CCC).

Reginald Schwoch, a member of the CCC, gave information regarding the importance of the Census and the benefits for Duncanville.

Item No. 3A –Approval of meeting minutes for December 9, 2019, Regular Meeting.

Commissioner McBroom made a motion, seconded by Commissioner Turner to approve the minutes. The vote was unanimous 5-0 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

Item No. 3B –Approval of workshop minutes for January 13, 2020 and January 27, 2020, Workshops.

Commissioner Shine made a motion, seconded by Commissioner Shaw to approve the minutes. The vote was unanimous 5-0 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

ATTACHMENT 6

Item No. 4 – Conduct a public hearing (2020-01) for consideration and action regarding the request of Clayton and Lemesa Logan, applicants and owners, to amend the existing General Retail “GR” District zoning to include a “SUP” Special Use Permit to allow a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S. Cockrell Hill Road, Duncanville

Lemesa and Clayton Logan, applicants and owners, spoke in favor of the request. Luther Stevenson, 1419 S Cockrell Hill Rd, Duncanville, spoke in opposition.

Discussion followed regarding parking, flood plain management, sanitary sewer connections, state requirements for a childcare center, , and traffic circulation on S. Cockrell Hill.

Commissioner Shine made a motion to close the public hearing, seconded by Commissioner McBroom. The vote was unanimous, 5-0 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

Commissioner Shine made a motion, seconded by Commissioner McBroom to approve the request with the conditions provided in the staff report and no time limit. The vote was 3 for, 2 oppose with Commissioner Zylka and Turner voting in opposition, with Commissioner Culbreath and Commissioner Rodriguez absent.

Item No. 5 – Conduct a public hearing (2020-02) for consideration and action regarding the request of the City of Duncanville to revoke a Special Use Permit for an assisted living facility (Ordinance No. 2253) and retain the existing Single-Family Residential District “R-1.8” zoning, on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle, in the City of Duncanville, Dallas County, Texas.

Stan Smith, realtor, 402 W Wheatland Road, Suite 160-B, Duncanville, spoke on behalf of the property owner and in favor of the request.. No one spoke in opposition.

Commissioner McBroom made a motion, seconded by Commissioner Turner to close the public hearing. The vote was unanimous, 5-0 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

No discussion followed.

Commissioner McBroom made a motion, seconded by Commissioner Shine to approve the revocation of the SUP. The vote was 5 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

Item No. 6 – Recap of Focus North Texas Conference on February 7, 2020 (Commissioners Zylka, McBroom and Rodriguez).

Commissioners Zylka, McBroom and Shaw provided a recap of Focus North Texas Conference held in Irving on February 7, 2020. Commissioner Zylka attended sessions on housing, revitalization and economic development. Commissioner McBroom attended sessions on

ATTACHMENT 6

generational changes, parking and housing. Commissioner Shaw attended sessions on economic development, zoning and revitalization. All enjoyed the keynote speaker's presentation on retrofitting suburban places.

Being no further business, the meeting adjourned at 8:13 p.m.

Chasidy Allen Benson, Secretary

Greg Zylka, Chairman

UNAPPROVED

ATTACHMENT 7

City of Duncanville Planning Division
 Public Works Department
 203 E. Wheatland Road
 P. O. Box 380280
 Duncanville, TX 75138-0280
 (p) 972-707-3871; (f) 972-780-6426
 (e) callen@duncanville.com



January 30, 2020

Zoning File: 2020-01

Dear Property Owner:

Clayton and Lemesa Logan, applicants and owners, are requesting to amend the existing General Retail "GR" District zoning to include an "SUP" Special Use Permit to allow a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S Cockrell Hill Road, Duncanville. This is the first of two public hearings that have been scheduled to receive further input on the requested zoning change.

Your property is NOT being rezoned. You have been sent this notice because you are within the required 200-foot notification area of property that is being considered for rezoning for this particular public hearing. Please refer to the enclosed map that indicates which property is being rezoned.

The Planning and Zoning Commission will hold a public hearing on Monday, February 10, 2020, at 7:00 p.m., and a City Council public hearing will be held on Tuesday, March 3, 2020, at 7:00 p.m., both in the City of Duncanville Council Chambers, 203 E. Wheatland Road. Public hearings allow interested persons the opportunity to speak either for or against the proposed zoning change. You are encouraged to attend the public hearing and offer comments or simply learn more about the zoning request before the deadline to return written requests.

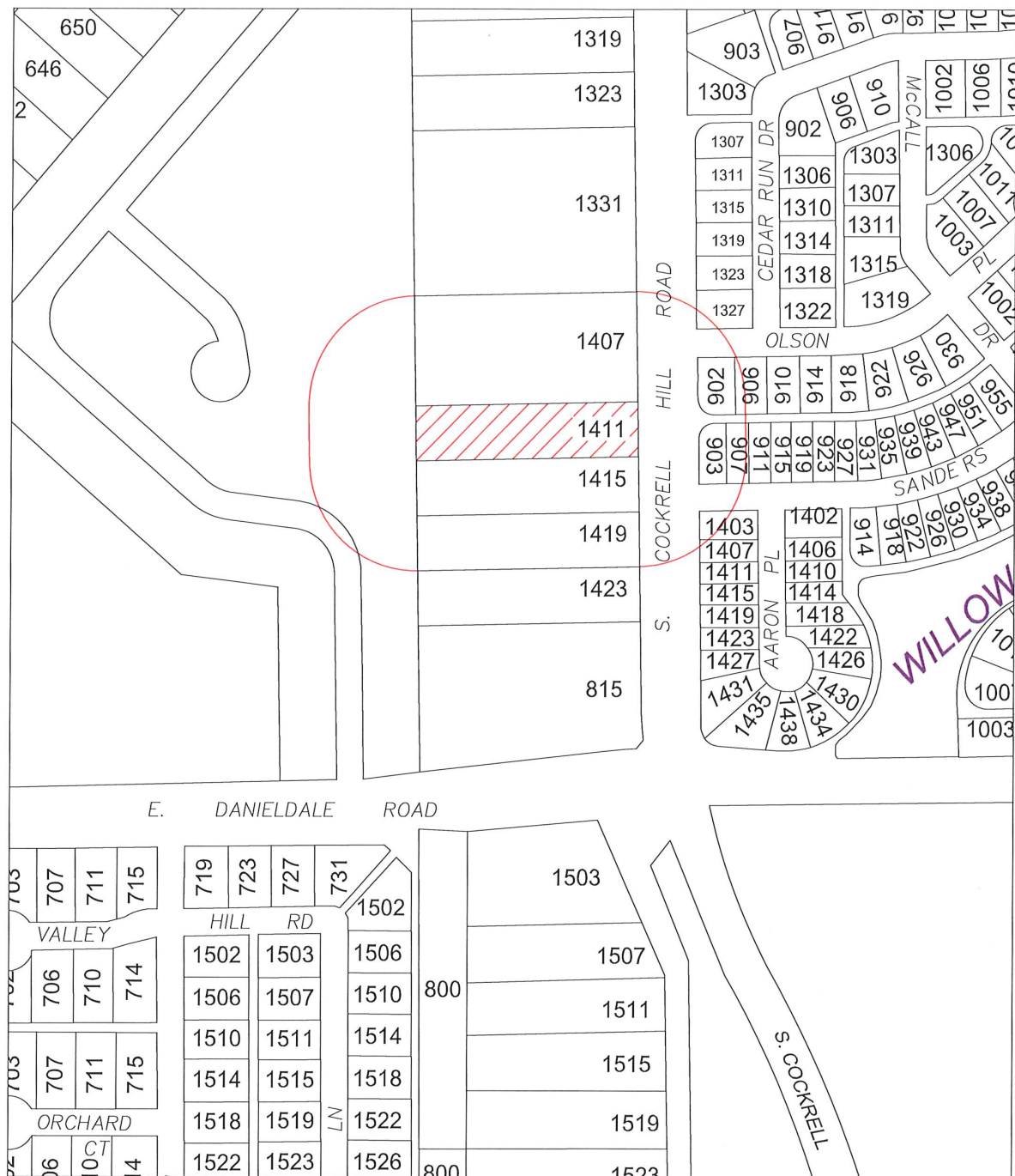
Please be aware that if you oppose the zoning change, the attached survey must be received by 5:00 p.m. Wednesday, February 26, to fulfill legal requirements for a written formal protest. You are encouraged to attend the public hearing and offer comments.

Sincerely,

Chasidy Allen Benson, AICP
 Secretary, Planning and Zoning Commission

Enclosures

ATTACHMENT 7





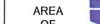
Duncanville
City of Champions

Proposed Zoning Change

Case # 2020-01

200 Foot Buffer

1411 S. Cockrell Hill Road



AREA OF REQUEST

ATTACHMENT 7

The following form may be filled out and mailed to:

*Planning and Zoning Commission
City of Duncanville
Attn: Public Works Department
P.O. Box 380280
Duncanville, TX 75138-0280*

Case No. 2020-01 Clayton and Lemesa Logan, applicants and owners, are requesting to amend the existing General Retail "GR" District zoning to include an "SUP" Special Use Permit to allow a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S Cockrell Hill Road, Duncanville. This is the first of two public hearings that have been scheduled to receive further input on the requested zoning change.

NOTE: The purpose of the request is to amend the zoning to include a Special Use Permit for a day care center for approximately 20-25 children to occupy the existing 1,100 s.f. building.

You have been sent this notice since your property is within the 200-foot notification area of the property being requested for a zoning change. **Your property is not being rezoned.**

The Planning and Zoning Commission will hold a public hearing on Monday, February 10, 2020, at 7:00 p.m., and a City Council public hearing will be held on Tuesday, March 3, 2020, at 7:00 p.m., both in the City of Duncanville Council Chambers, 203 E. Wheatland Road. Public hearings are held to allow interested persons the opportunity to speak directly to the Planning & Zoning Commission either for or against the proposed zoning change.

If you are in opposition of this zoning application, this survey must be received at City Hall no later than Wednesday, February 26, 2020, by 5:00 p.m. to fulfill legal requirements for a written formal protest. The City Council public hearing for this case will be held on Tuesday, March 3, 2020.

Please check one:

_____ ***In favor*** of granting the zoning request.

_____ ***Not in favor*** of granting the zoning request.

My reasons are as follows:

1).

2).

3).

Printed Name: _____ Address: _____

Signature: _____ Date: _____

ATTACHMENT 8

ALEXANDER LESTER
1407 AARON PL
DUNCANVILLE TEXAS 751374906

SRP SUB LLC
8665 E HARTFORD DR STE 200
SCOTTSDALE ARIZONA 852557807

SHELBY MICHAEL D
P O BOX 1428
ADDISON TEXAS 750011428

HAMPSHIRE ANITA
907 SANDERS DR
DUNCANVILLE TEXAS 751373570

HILL VIVIAN J & ARZELL JR
903 SANDERS DR
DUNCANVILLE TEXAS 751373570

VINCENT MICHAEL C
736 BEECHWOOD DR
DESOTO TEXAS 751155829

TUCKER CATHY
1403 AARON PL
DUNCANVILLE TEXAS 751374906

RONKIDS PROPERTIES SERIES 5 0 521
DANIELDALE RD
7310 S WESTMORELAND RD STE 400
DALLAS TEXAS 752372998

VEGA MARCUS
1391 S HULGAN CIR
DESOTO TEXAS 751155320

LOGAN LEMESA & CLAYTON
1411 S COCKRELL HILL RD
DUNCANVILLE TEXAS 751373508

STEVENSON LUTHER D
1415 S COCKRELL HILL RD
DUNCANVILLE TEXAS 751373508

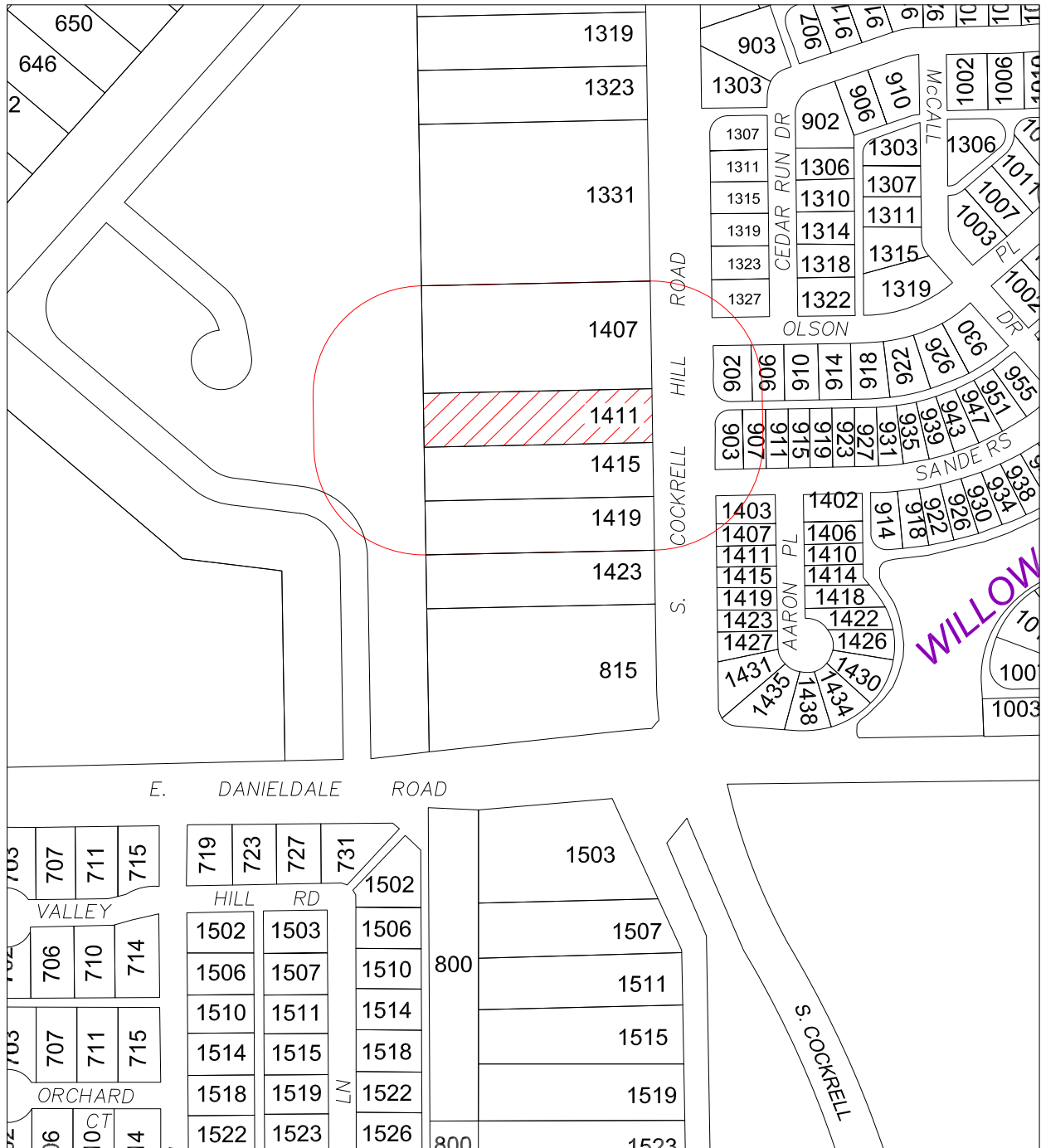
SMITH L M
1415 S COCKRELL HILL RD
DUNCANVILLE TEXAS 751373508

OWENS LOLA
1113 LAON LN
DESOTO TEXAS 751157705

ASTON CUSTOM HOMES & DESIGN INC
UNIT 307
2900 MCKINNON UNIT 307
DALLAS TEXAS 752011064

2020-01 Property Owners w/in 200'

ATTACHMENT 8

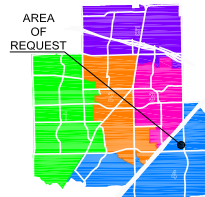


Proposed Zoning Change

Case # 2020-01

200 Foot Buffer

1411 S. Cockrell Hill Road



ORDINANCE NO. 2383

AN ORDINANCE OF THE CITY OF DUNCANVILLE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP, AS HERETOFORE AMENDED, BY AMENDING THE EXISTING GENERAL RETAIL "GR" DISTRICT ZONING TO INCLUDE A SPECIAL USE "SUP" PERMIT FOR A DAY CARE CENTER ON LOT 52, WOODLAND HILLS ADDITION, MORE COMMONLY KNOWN AS 1411 S. COCKRELL HILL ROAD, DUNCANVILLE, DALLAS COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED IN EXHIBITS "A" AND "B" ATTACHED HERETO AND INCORPORATED HEREIN; PROVIDING FOR THE APPROVAL OF THE CONCEPTUAL SITE PLAN WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "B"; PROVIDING FOR SPECIAL CONDITIONS; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and City Council of the City of Duncanville, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the City Council is of the opinion and finds that the Comprehensive Zoning Ordinance and Map should be amended as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS, THAT:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the City of Duncanville, Texas, as heretofore amended, be, and the same are hereby amended the General Retail "GR" District zoning to include a Special Use "SUP" Permit for a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S. Cockrell Hill Road, Duncanville, Dallas County, Texas, and being more particularly described in Exhibits "A" and "B", respectively, attached hereto and made a part hereof for all purposes (the "Property").

SECTION 2. That the above-described property shall be used and developed only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Duncanville, as heretofore amended, and in conformance with the site plan, Exhibit B, as special conditions, and, as amended herein, subject to the following additional special conditions:

1. Property shall be developed in accordance with the site plan and be incorporated into the ordinance.
2. Property shall meet all city, state, and federal regulations for building and

fire codes, and accessibility.

3. Civil site development plan shall be designed and submitted by a licensed engineer and approved by the City Engineer per the City of Duncanville standards.
4. A fire sprinkler system is required to be installed in the building in accordance with the Duncanville Code of Ordinance and adopted Fire Code.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 4. That all provisions of the Ordinance of the City of Duncanville in conflict with provisions of this Ordinance be, and same are hereby repealed, and all other provisions of the ordinances of the City of Duncanville not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 5. That the above described property shall be used only in the manner and for the purposes provided for in the Comprehensive Zoning Ordinance of the City of Duncanville, as amended herein by the granting of this special use permit.

SECTION 6. That any person, firm or corporation violating any of the provisions or terms of this Ordinance or of the Comprehensive Zoning Ordinance as amended hereby shall be deemed guilty of a misdemeanor, and subject to the same penalty as provided for in the Comprehensive Zoning Ordinance, and upon conviction shall be punished by fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall constitute a separate offense.

SECTION 7. That this Ordinance shall take effect immediately from and after its passage and the publication of the caption of said Ordinance, as the law in such cases provides.

DULY ORDAINED AND ADOPTED by the City Council of the City of Duncanville, Texas, on the 3rd day of March 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

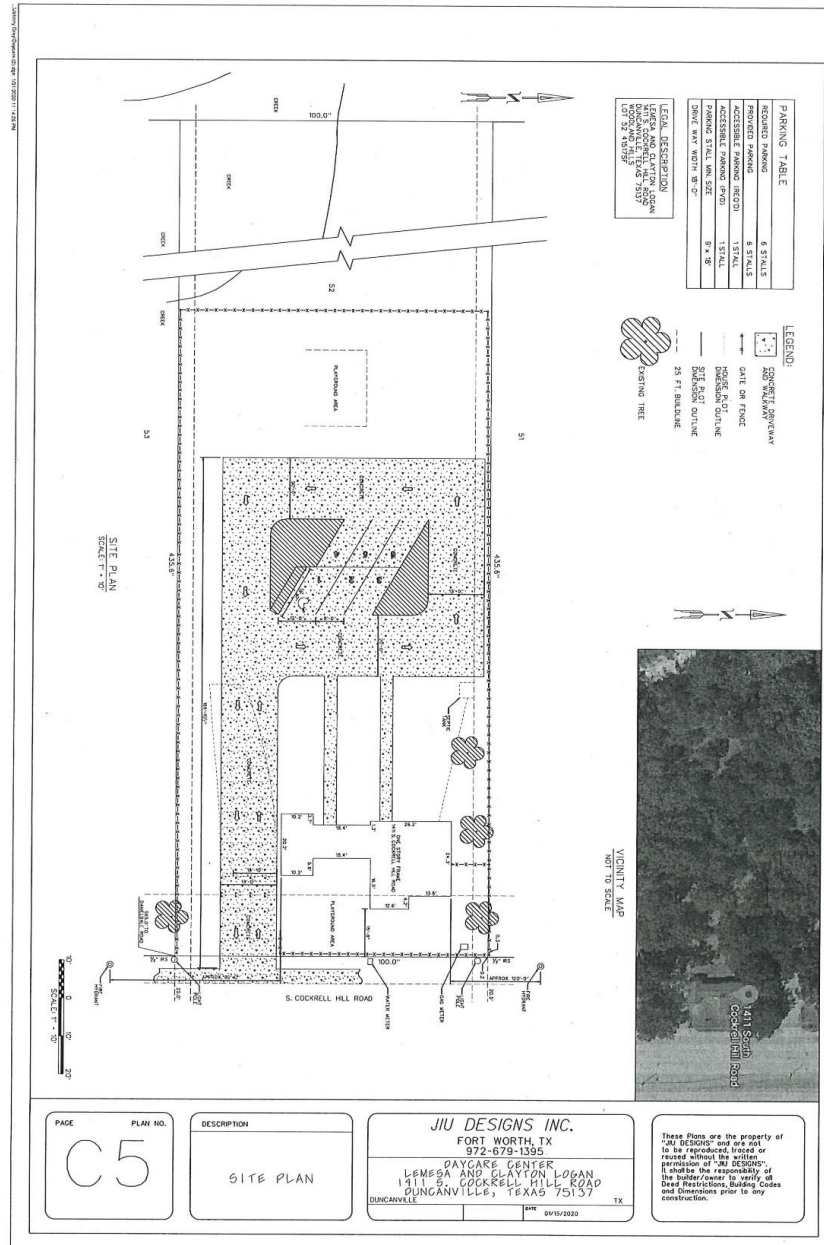
APPROVED AS TO FORM:

Robert E. Hager, City Attorney

**EXHIBIT A
LEGAL DESCRIPTION**

Lot 52, 41517 SF, of the Woodland Hills Addition, an addition to the City of Duncanville, in the Anderson Slayback Survey Abstract No. 1299, Dallas County, Texas

EXHIBIT B SITE PLAN





STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Conduct a Public Hearing (2020-02) and consider an Ordinance to revoke a Special Use Permit for an assisted living facility (Ordinance No. 2253) and retain the existing Single-Family Residential District "R-1.8" zoning, on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- **2. Create high quality neighborhoods and parks**
 - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

STAFF RESPONSIBLE:

Bryan G. Ramey, II, P.E., Director of Public Works

BACKGROUND/HISTORY:

This request is to rescind Ordinance No. 2253, "SUP" Special Use Permit (Assisted Living Facility) on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle. The applicant, which is still the current property owner, never occupied the space as an assisted living facility. Per the City Attorney, the SUP should be revoked in order to remove the SUP zoning designation from the property.

The property has a base zoning of "R-1.8" Single Family Residential District. This zoning would remain in place and only uses permitted within the "R-1.8" Single Family Residential District shall be allowed. The "SUP" overlay for the assisted living facility use would be removed from the zoning map if, ultimately, approved by the City Council.

Planning and Zoning Commission

After discussion, a motion was made to recommend approval of the request to the City Council.

POLICY EXPLANATION:

Following discussion, the Planning & Zoning Commission voted 5-0 for, with two commissioners not present, per the attached minutes (Attachment 3).

Twenty-three (23) notices (Attachment 5) were sent to properties within a 200-foot radius (Attachments 4) for this public hearing. As of this writing, two responses in favor have been received. Per the City's zoning ordinance, written survey responses will continue to be received until the close of business Wednesday, February 26, 2020.

FUNDING SOURCE:

N/A

RECOMMENDATION:

The Planning & Zoning Commission recommends approval of revocation of a Special Use Permit for an assisted living facility (Ordinance No. 2253) and retaining the existing Single-Family Residential District "R-1.8" zoning, on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle, in the City of Duncanville, Dallas County, Texas.

ATTACHMENTS:

[Attachment 1 Legal Advertisement](#)

[Attachment 2 Maps of Area of Zoning Request](#)

[Attachment 3 Draft P&Z Meeting Minutes](#)

[Attachment 4 Letter and Survey to Property Owners within 200' of Zoning Request](#)

[Attachment 5 List and Map of Property Owners within 200' of Zoning Request](#)

[Attachment 6 Ordinance No. - 2253R - SUP for an Assisted Living Facility](#)

ATTACHMENT 1

Advertise 1 time - By January 31

NOTICE OF A PUBLIC HEARING BEFORE THE
PLANNING AND ZONING COMMISSION AND CITY COUNCIL
ZONING FILE #2020-02

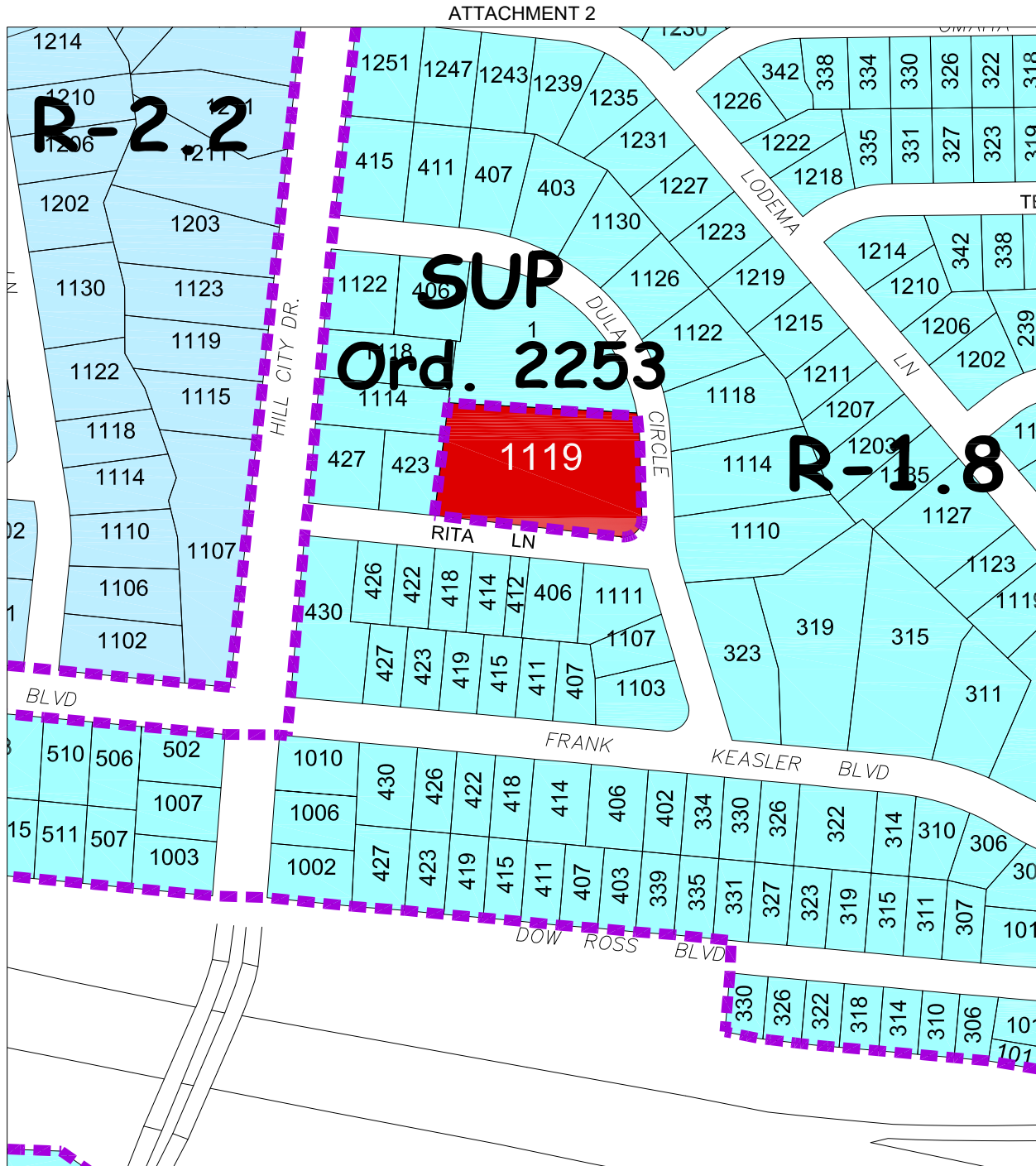
A public hearing will be held before the Planning & Zoning Commission on Monday, February 10, at 7:00 p.m., and before the City Council on Tuesday, March 3, 2020, at 7:00 p.m., in the Council Chambers, City Hall, 203 E. Wheatland Road, Duncanville, Texas, to hear a request of the City of Duncanville to revoke a Special Use Permit for an assisted living facility (Ordinance No. 2253) and retain the existing Single-Family Residential District "R-1.8" zoning, on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle, in the City of Duncanville, Dallas County, Texas.

The City Council of the City of Duncanville will hold a public hearing on Tuesday, March 3, 2020, at 7:00 p.m. in the Council Chambers, City Hall, 203 E. Wheatland Road, to consider the recommendations of the Planning and Zoning Commission regarding this request.

As an interested citizen, you may appear at the public hearing or you may send a notice to either the City Secretary or to Chasidy Allen Benson, Secretary of the Planning and Zoning Commission, P.O. Box 380280, Duncanville, Texas, 75138-0280 stating your position.

CITY OF DUNCANVILLE
Kristin Downs
City Secretary

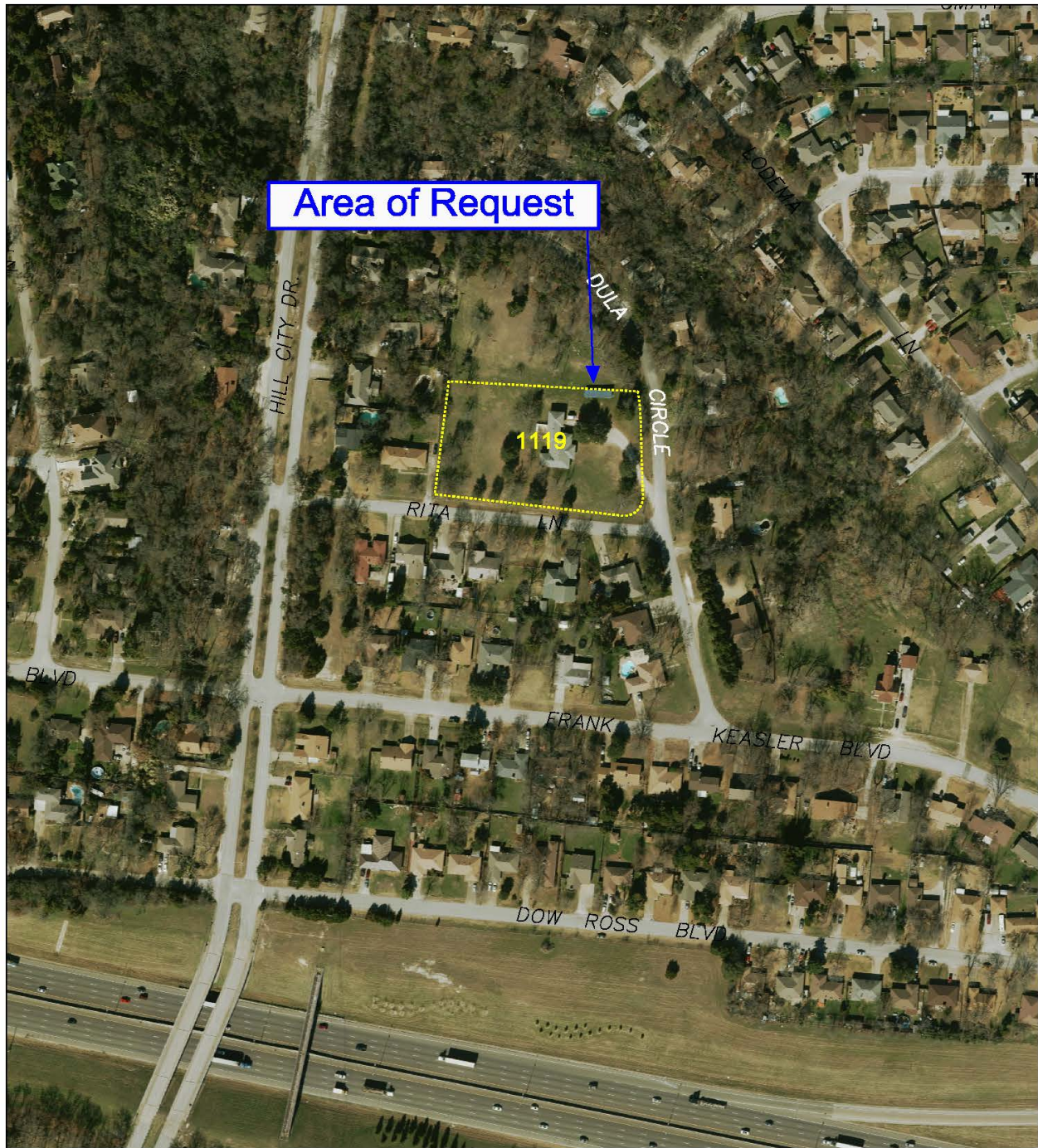
Chasidy Allen Benson,
Secretary, Planning and Zoning Commission



Proposed Zoning Change
Case # 2020-02
Current Zoning Area
1119 Dula Circle

AREA OF REQUEST

ATTACHMENT 2



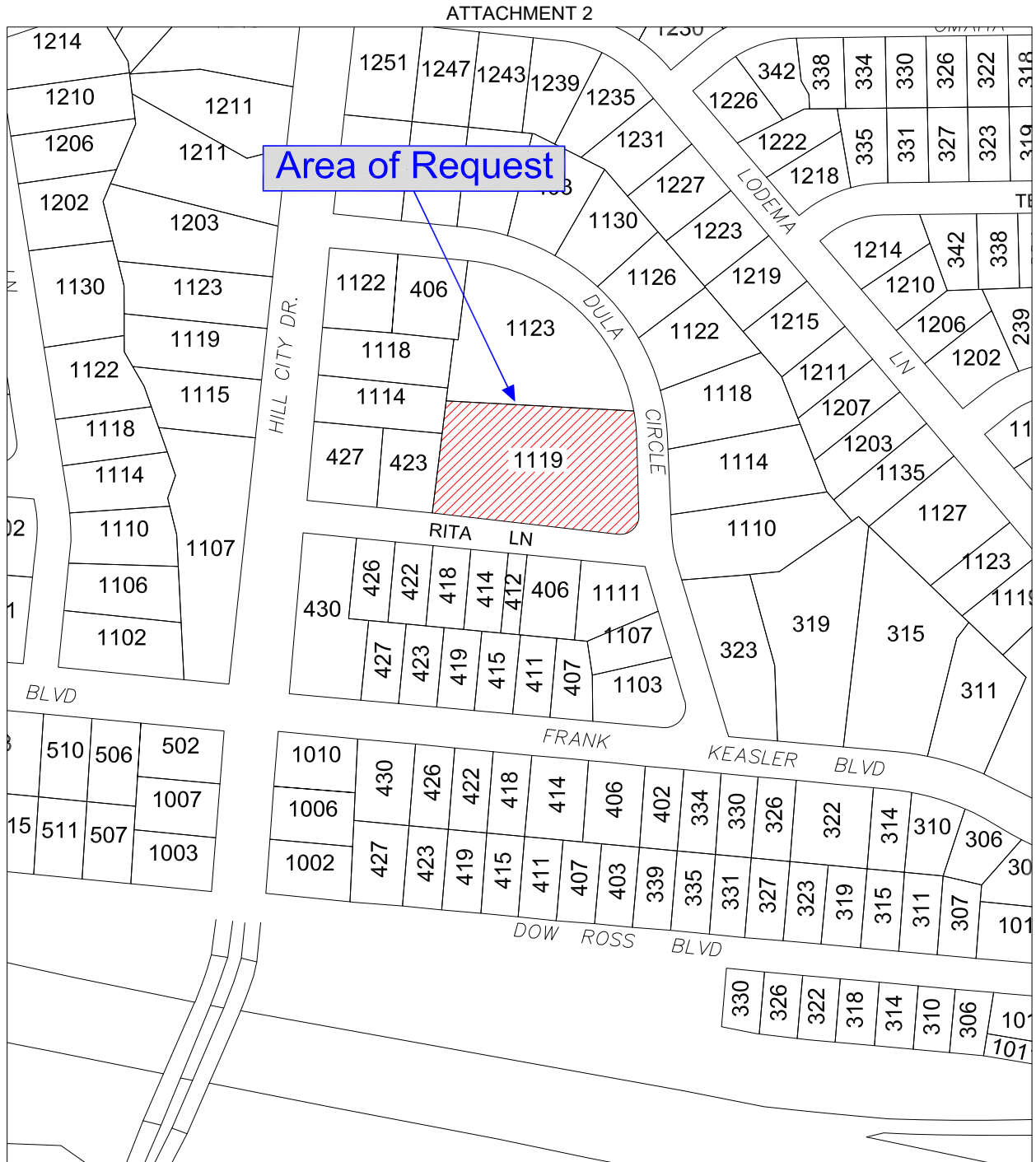
Proposed Zoning Change

Case # 2020-02

Aerial Location

1119 Dula Circle

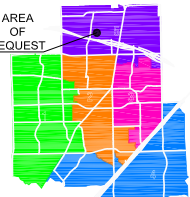






Proposed Zoning Change
Case # 2020-02
Area of Request
1119 Dula Circle

AREA OF REQUEST



ATTACHMENT 3

PLANNING AND ZONING COMMISSION
 REGULAR MEETING
 COUNCIL CHAMBERS, CITY HALL
 203 E. WHEATLAND ROAD
 FEBRUARY 10, 2020 @ 7:00 P. M. REGULAR MEETING

A meeting for the Planning and Zoning Commission was held on Monday, February 10, 2020, at 7:02 p.m., with the following present:

Greg Zylka	Chairman	
Betty Culbreath	Vice-Chairman	Excused
Tom Shine	Commissioner	
Jana McBroom	Commissioner	
George Turner	Commissioner	
Richard Shaw	Commissioner	
Elias Rodriguez	Commissioner	Excused

The meeting convened in the Council Chambers and was called to order at 7:02 p.m. by Chairman Zylka.

Item No. 1 – Receive Public Comments

Due to the recent adoption of HB 3167, public comments are before all meetings subject to the Open Meetings regulations, therefore, time is allocated at the beginning of this meeting. Comments are limited to two minutes per speaker.

No one spoke during the public comments.

Item No. 2 – Receive a briefing on the 2020 Census from the Duncanville Complete Count Committee (CCC).

Reginald Schwoch, a member of the CCC, gave information regarding the importance of the Census and the benefits for Duncanville.

Item No. 3A –Approval of meeting minutes for December 9, 2019, Regular Meeting.

Commissioner McBroom made a motion, seconded by Commissioner Turner to approve the minutes. The vote was unanimous 5-0 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

Item No. 3B –Approval of workshop minutes for January 13, 2020 and January 27, 2020, Workshops.

Commissioner Shine made a motion, seconded by Commissioner Shaw to approve the minutes. The vote was unanimous 5-0 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

ATTACHMENT 3

Item No. 4 – Conduct a public hearing (2020-01) for consideration and action regarding the request of Clayton and Lemesa Logan, applicants and owners, to amend the existing General Retail “GR” District zoning to include a “SUP” Special Use Permit to allow a Day Care Center on Lot 52, Woodland Hills Addition, more commonly known as 1411 S. Cockrell Hill Road, Duncanville

Lemesa and Clayton Logan, applicants and owners, spoke in favor of the request. Luther Stevenson, 1419 S Cockrell Hill Rd, Duncanville, spoke in opposition.

Discussion followed regarding parking, flood plain management, sanitary sewer connections, state requirements for a childcare center, , and traffic circulation on S. Cockrell Hill.

Commissioner Shine made a motion to close the public hearing, seconded by Commissioner McBroom. The vote was unanimous, 5-0 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

Commissioner Shine made a motion, seconded by Commissioner McBroom to approve the request with the conditions provided in the staff report and no time limit. The vote was 3 for, 2 oppose with Commissioner Zylka and Turner voting in opposition, with Commissioner Culbreath and Commissioner Rodriguez absent.

Item No. 5 – Conduct a public hearing (2020-02) for consideration and action regarding the request of the City of Duncanville to revoke a Special Use Permit for an assisted living facility (Ordinance No. 2253) and retain the existing Single-Family Residential District “R-1.8” zoning, on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle, in the City of Duncanville, Dallas County, Texas.

Stan Smith, realtor, 402 W Wheatland Road, Suite 160-B, Duncanville, spoke on behalf of the property owner and in favor of the request.. No one spoke in opposition.

Commissioner McBroom made a motion, seconded by Commissioner Turner to close the public hearing. The vote was unanimous, 5-0 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

No discussion followed.

Commissioner McBroom made a motion, seconded by Commissioner Shine to approve the revocation of the SUP. The vote was 5 for, with Commissioner Culbreath and Commissioner Rodriguez absent.

Item No. 6 – Recap of Focus North Texas Conference on February 7, 2020 (Commissioners Zylka, McBroom and Rodriguez).

Commissioners Zylka, McBroom and Shaw provided a recap of Focus North Texas Conference held in Irving on February 7, 2020. Commissioner Zylka attended sessions on housing, revitalization and economic development. Commissioner McBroom attended sessions on

ATTACHMENT 3

generational changes, parking and housing. Commissioner Shaw attended sessions on economic development, zoning and revitalization. All enjoyed the keynote speaker's presentation on retrofitting suburban places.

Being no further business, the meeting adjourned at 8:13 p.m.

Chasidy Allen Benson, Secretary

Greg Zylka, Chairman

UNAPPROVED

ATTACHMENT 4

City of Duncanville Planning Division
 Public Works Department
 203 E. Wheatland Road
 P. O. Box 380280
 Duncanville, TX 75138-0280
 (p) 972-707-3871; (f) 972-780-6426
 (e) callen@duncanville.com



January 30, 2020

Zoning File: 2020-02

Dear Property Owner:

The City of Duncanville is requesting to revoke a Special Use Permit for an assisted living facility (Ordinance No. 2253) and retain the existing Single-Family Residential District "R-1.8" zoning, on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle, in the City of Duncanville, Dallas County, Texas. This is the first of two public hearings that have been scheduled to receive further input on the requested zoning change.

Your property is NOT being rezoned. You have been sent this notice because you are within the required 200-foot notification area of property that is being considered for rezoning for this particular public hearing. Please refer to the enclosed map that indicates which property is being rezoned.

The Planning and Zoning Commission will hold a public hearing on Monday, February 10, 2020, at 7:00 p.m., and a City Council public hearing will be held on Tuesday, March 3, 2020, at 7:00 p.m., both in the City of Duncanville Council Chambers, 203 E. Wheatland Road. Public hearings allow interested persons the opportunity to speak either for or against the proposed zoning change. You are encouraged to attend the public hearing and offer comments or simply learn more about the zoning request before the deadline to return written requests.

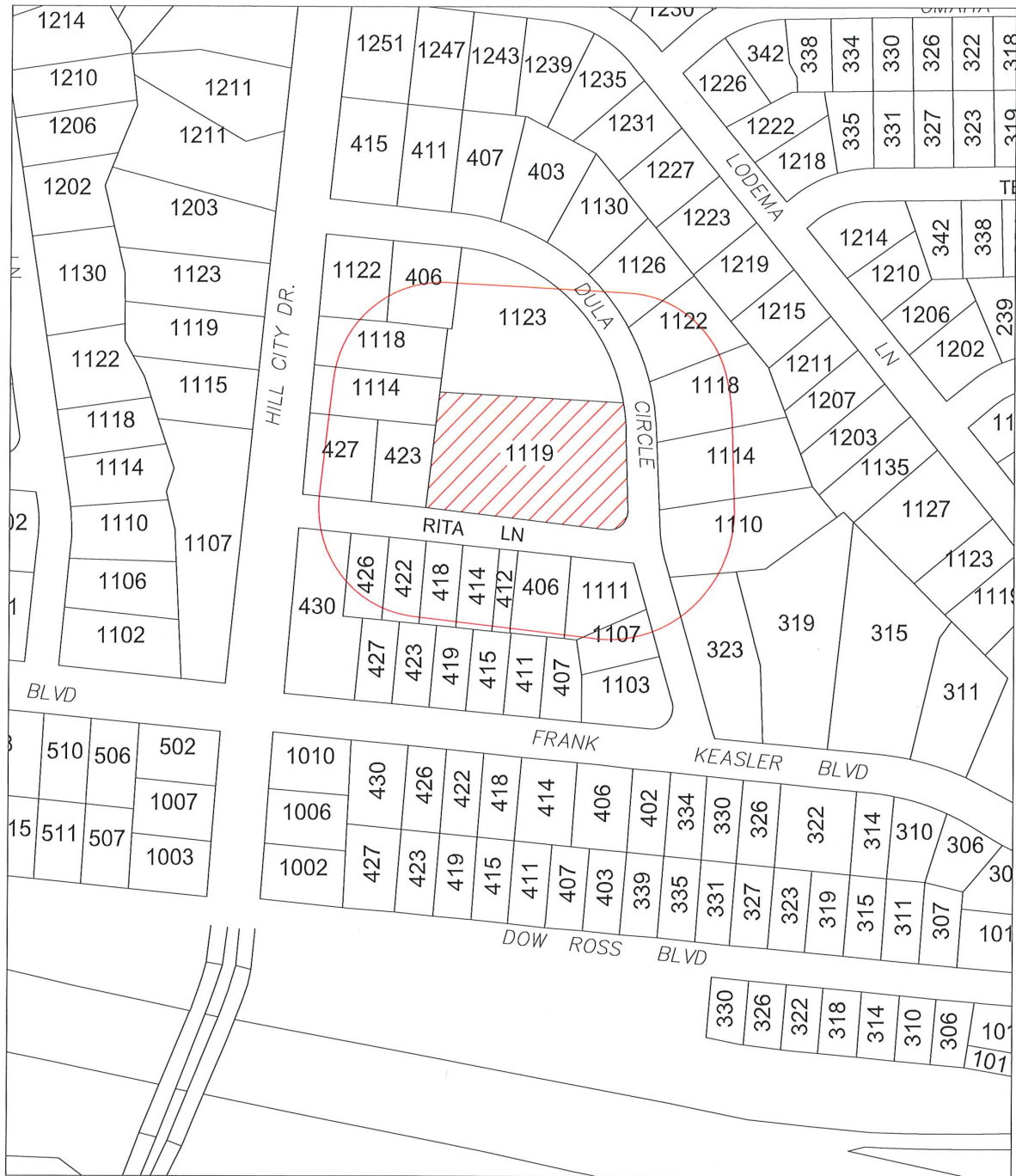
Please be aware that if you oppose the zoning change, the attached survey must be received by 5:00 p.m. Wednesday, February 26, to fulfill legal requirements for a written formal protest. You are encouraged to attend the public hearing and offer comments.

Sincerely,

Chasidy Allen Benson, AICP
 Secretary, Planning and Zoning Commission

Enclosures

ATTACHMENT 4



Proposed Zoning Change

Case # 2020-02

200 Foot Buffer

1119 Dula Circle



ATTACHMENT 4

The following form may be filled out and mailed to:

*Planning and Zoning Commission
City of Duncanville
Attn: Public Works Department
P.O. Box 380280
Duncanville, TX 75138-0280*

Case No. 2020-02 The City of Duncanville is requesting to revoke a Special Use Permit for an assisted living facility (Ordinance No. 2253) and retain the existing Single-Family Residential District "R-1.8" zoning, on Lot 1B, Block L, Irwin Keasler Development Red Bird Unit 1, more commonly known as 1119 Dula Circle, in the City of Duncanville, Dallas County, Texas. This is the first of two public hearings that have been scheduled to receive further input on the requested zoning change.

NOTE: The purpose of the request is to amend the zoning to revoke an existing Special Use Permit for an assisted living facility on the subject property. The property is no longer used for an assisted living facility and revoking the SUP will only permit uses allowed within the Single Family Residential "R-1.8" District on the subject property.

You have been sent this notice since your property is within the 200-foot notification area of the property being requested for a zoning change. **Your property is not being rezoned.**

The Planning and Zoning Commission will hold a public hearing on Monday, February 10, 2020, at 7:00 p.m., and a City Council public hearing will be held on Tuesday, March 3, 2020, at 7:00 p.m., both in the City of Duncanville Council Chambers, 203 E. Wheatland Road. Public hearings are held to allow interested persons the opportunity to speak directly to the Planning & Zoning Commission either for or against the proposed zoning change.

If you are in opposition of this zoning application, this survey must be received at City Hall no later than Wednesday, February 26, 2020, by 5:00 p.m. to fulfill legal requirements for a written formal protest. The City Council public hearing for this case will be held on Tuesday, March 3, 2020.

Please check one:

_____ ***In favor*** of granting the zoning request.

_____ ***Not in favor*** of granting the zoning request.

My reasons are as follows:

1).

2).

3).

Printed Name: _____ Address: _____

Signature: _____ Date: _____

ATTACHMENT 5

ADAMS CHARLES W
422 RITA LN
DUNCANVILLE TEXAS 751162128

NORMAN HAROLD GENE
406 DULA CIR
DUNCANVILLE TEXAS 751162147

LENTZ JOYCE M
1114 DULA CIR
DUNCANVILLE TEXAS 751162104

BOYLE STUART
1118 HILL CITY DR
DUNCANVILLE TEXAS 751162114

STUBBS HEATHER R EST OF &
JASON E
423 RITA LN
DUNCANVILLE TEXAS 751162127

CHESHER PATRICK D
427 RITA LN
DUNCANVILLE TEXAS 751162127

MERRITT GWENDOLYN C
426 RITA LN
DUNCANVILLE TEXAS 751162128

PHILLIPS PAMELA &
STARLA TIMBERLAKE
1119 DULA CIR
DUNCANVILLE TEXAS 751162149

CONTRERAS FELIX &
CONTRERAS MARITZA
1123 DULA CIR
DUNCANVILLE TEXAS 751162149

BOWERS LAURA M
1107 DULA CIR
DUNCANVILLE TEXAS 751162103

TANGUMA ESTEBAN
1114 HILL CITY DR
DUNCANVILLE TEXAS 751162114

GAGE DORA PAULETTE
414 RITA LN
DUNCANVILLE TEXAS 751162128

GAGE DORA PAULETTE
414 RITA LN
DUNCANVILLE TEXAS 751162128

CANTRELL JOEL W &
CHRISTINE G
1122 DULA CIR
DUNCANVILLE TEXAS 751162104

POWELL FRED E & BOBBIE J
418 RITA LN
DUNCANVILLE TEXAS 751162128

PYEATT JIMMY F
PO BOX 382943
DUNCANVILLE TEXAS 751382943

BORUSQUETA VANESSA
1110 DULA CIR
DUNCANVILLE TEXAS 751162104

WELLS WHITNEY & KIM BEEBE
1126 DULA CIR
DUNCANVILLE TEXAS 751162104

ARREOLA ENRIQUE & MARIA
323 FRANK KEASLER BLVD
DUNCANVILLE TEXAS 751162109

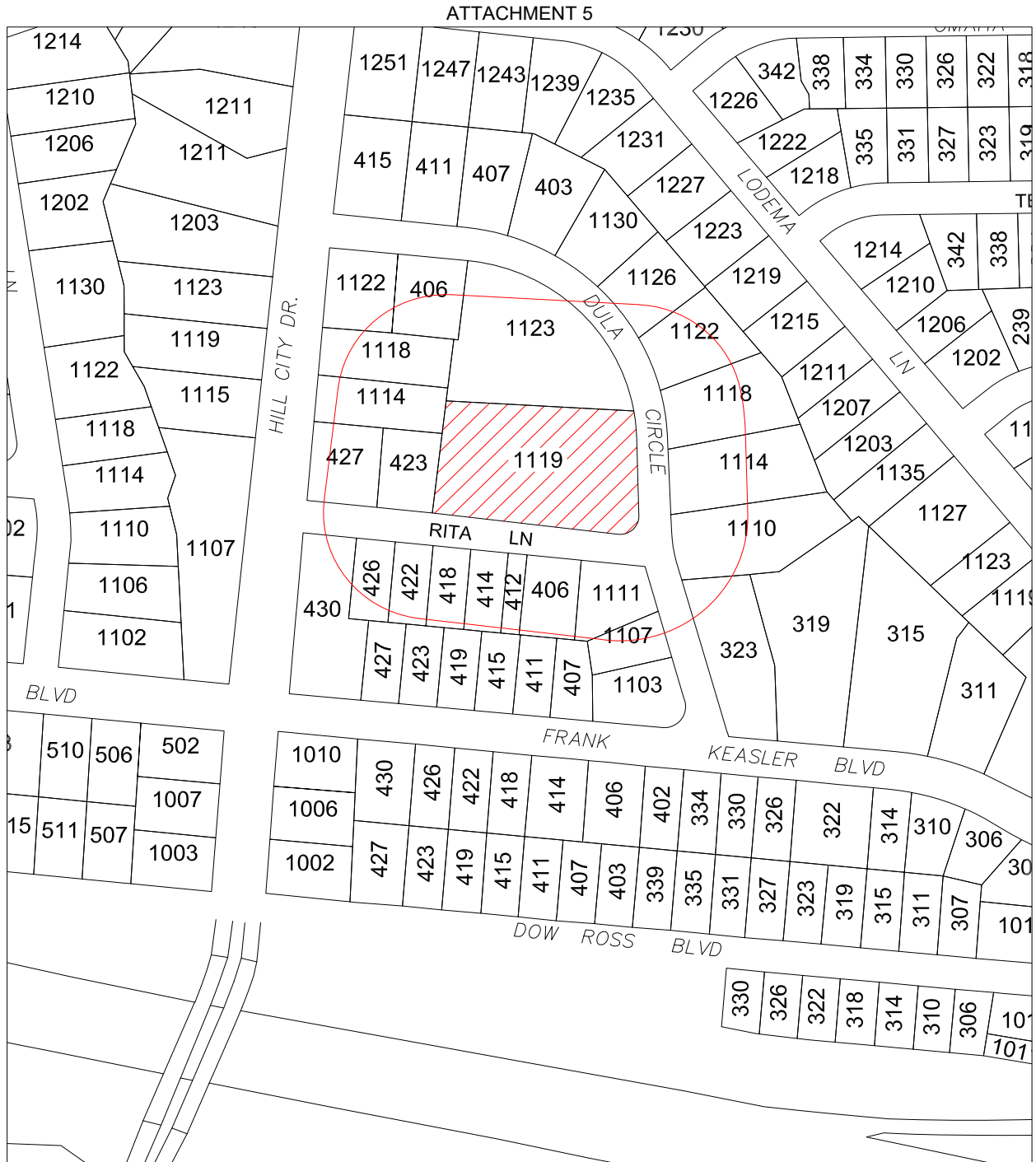
TERRY JAMES W JR &
PAMELA J
1111 DULA CIR
DUNCANVILLE TEXAS 751162103

EXXON PIPELINE CO
PROPERTY TAX
PO BOX 64106
SPRING TEXAS 773874106

DURON IRMA & BILL
1118 DULA CIR
DUNCANVILLE TEXAS 751162104

JINKS JOHN G & SHERRY J
1122 HILL CITY DR
DUNCANVILLE TEXAS 751162114

2020-02 Property owners within 200'

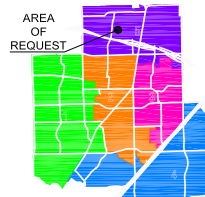


Proposed Zoning Change

Case # 2020-02

200 Foot Buffer

1119 Dula Circle



ORDINANCE NO. 2253R

AN ORDINANCE OF THE CITY OF DUNCANVILLE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP, AS HERETOFORE AMENDED, TO REPEAL THE SPECIAL USE PERMIT "SUP" FOR AN ASSISTED LIVING FACILITY (ORDINANCE NO. 2253) FOR REAL PROPERTY AS "R-1.8" ZONING CLASSIFICATION; BEING DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND (\$2,000.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and City Council of the City of Duncanville, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the City Council is of the opinion and finds that the Comprehensive Zoning Ordinance and Map should be amended as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUNCANVILLE, TEXAS:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the City of Duncanville, Texas, as heretofore amended, be and the same are hereby amended to repeal a Special Use Permit for an assisted living facility (Ordinance No. 2253) Single-Family Residential District "R-1.8" zoning classification, for real property located at 1119 Dula Circle, Duncanville, Dallas County, Texas more particularly described in Exhibit "A" and depicted on Exhibit "B" attached hereto and made a part hereof for all purposes.

SECTION 2. That the above-described Property is no longer used for an assisted living facility and may be used and maintained only in the manner and for the purposes provided in the Comprehensive Zoning Ordinance of the City of Duncanville, as heretofore amended herein.

SECTION 3. That all provisions of the ordinances of the City of Duncanville in conflict with the provisions of this ordinance be and the same are hereby repealed and all ordinances not so in conflict shall remain in full force and effect.

SECTION 4. That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances,

as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 5. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be unconstitutional, illegal or invalid, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 6. That any person, firm or corporation violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 7. That this Ordinance shall take effect immediately from and after its passage and the publication of the caption of said Ordinance, as the law in such cases provides.

DULY RESOLVED AND ADOPTED by the City Council of Duncanville, Texas, on the 3rd day of March, 2020.

APPROVED:

Barry L. Gordon, Mayor

ATTEST:

Kristin Downs, City Secretary

APPROVED AS TO FORM:

Robert E. Hager, City Attorney



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Receive the FY20 First Quarter Investment Report as of December 31, 2019.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 1. Most engaged citizens in America
 - Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.

STAFF RESPONSIBLE:

Richard Summerlin, CPA, CGFO
Finance Director

BACKGROUND/HISTORY:

The City of Duncanville Investment Policy requires quarterly investment reports to be presented to the City Council. This report will cover investment activity and interest earnings from October 1, 2019 to December 31, 2019. The Investment Report will cover beginning and ending investment balances and summarize investment activity during the quarter. Interest earnings will be discussed with special emphasis on compliance with the Public Funds Investment Act (PFIA) and strategies employed to keep unspent bond funds invested at the highest yield until funds are spent.

POLICY EXPLANATION:

The beginning investment balance at October 1, 2019 was \$61,278.391 with an ending balance at December 31, 2019 of \$66,721,176. The major increase in funds available for investment came from property tax collections. Of those total investments at December 31 2019, 48% are in CD's, 34% are in money market funds, and 18% are in the Logic Government Investment Pool.

The investment report charts the City of Duncanville's investment yield against benchmark rates of 90 day US Treasury Bills, Logic Government Investment Pool, and Texpool Investment Pool. Page 4 of the attached investment report depicts this graphic and the City of Duncanville yield exceeded all benchmarks not only for the 3 month period of this report but for the previous three months as well.

Total interest earned during the quarter was \$332,925 and the breakdown among the various funds can be found on Page 7 of the report.

All CD's and Money Market investments are fully secured at 102% of principal by pledged collateral, Letters of Credit held by the Federal Home Loan Bank, and FDIC insurance currently at \$250,000 per institution.

FUNDING SOURCE:

N/A

RECOMMENDATION:

There is no City Council action required.

ATTACHMENTS:

[Investment 1st QTR 2020](#)

INVESTMENT PORTFOLIO SUMMARY

City Of Duncanville, Texas



**For The Quarter Ended
December 31, 2019**

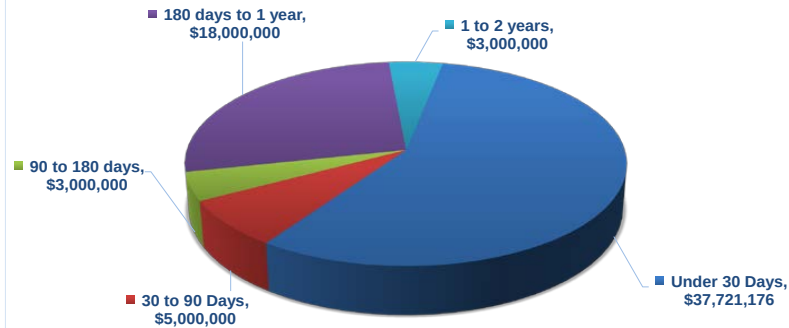


City Of Duncanville
Executive Summary
Investment Portfolio
For the Quarter Ended
December 31, 2019

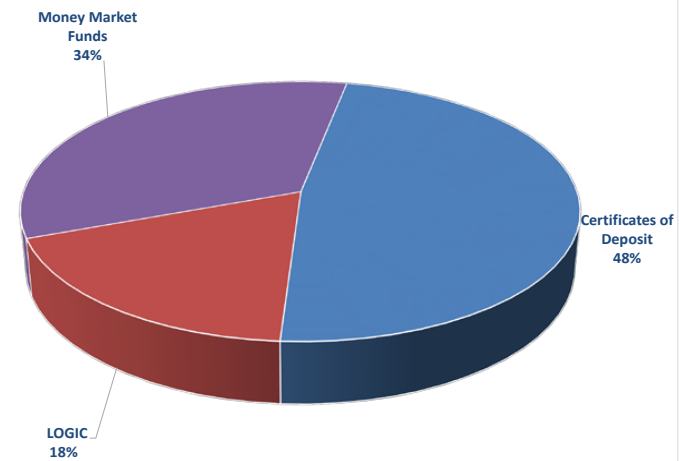
Account Summary

	Book Value	Market Value
Investments at 09/30/2019	\$ 61,278,391	\$ 61,278,391
Investment Purchases	18,442,785	18,442,785
Investment Maturities	13,000,000	13,000,000
Investments at 12/31/2019	\$ 66,721,176	\$ 66,721,176

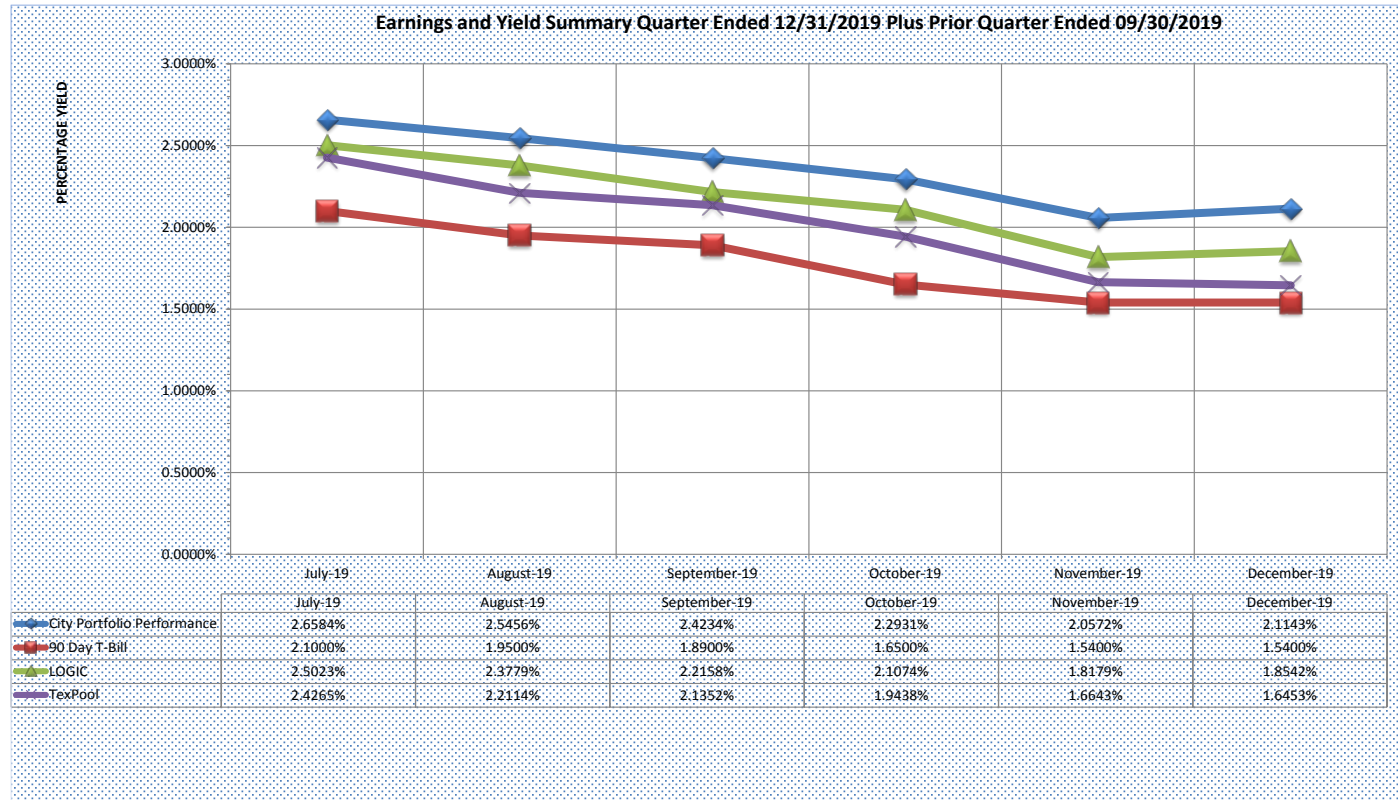
Investments by Maturity



Investments by Type



**City of Duncanville Benchmark Comparison
Yield Summary For The Quarter Ended
December 31, 2019**



City of Duncanville
Investment Portfolio Summary
For Quarter Ending
December 31, 2019

Purchase Date	Maturity Date	CD Number	Security Type	Par Value	Coupon	Purchase			Book Value	Gain / (loss)	Current D - T - M
						Price	Yield	Principal			
31-Dec-19	31-Dec-19	Open	LOGIC	\$ 12,206,112.72	1.93%	100.00	1.93%	\$ 12,206,112.72	\$ 12,206,112.72		0
30-Sep-15	31-Dec-19	Open	Southside MM	4,254,767.98	1.87%	100.00	1.87%	4,254,767.98	4,254,767.98		0
30-Jun-17	31-Dec-19	Open	NEX Bank MM	18,255,285.63	1.92%	100.00	1.92%	18,255,285.63	18,255,285.63		0
31-Dec-19	31-Dec-19	Open	TEXPOOL	5,009.90	1.75%	100.00	1.75%	5,009.90	5,009.90		0
09-Jan-19	09-Jan-20	7532	Legacy Bank CD	3,000,000.00	2.78%	100.00	2.78%	3,000,000.00	3,000,000.00		9
20-Mar-19	20-Mar-20	8592	Legacy Bank CD	5,000,000.00	2.66%	100.00	2.66%	5,000,000.00	5,000,000.00		80
20-Mar-19	19-Jun-20	8593	Legacy Bank CD	3,000,000.00	2.68%	100.00	2.68%	3,000,000.00	3,000,000.00		171
06-Jul-19	06-Jul-20	12071	Tex Sec CD	1,000,000.00	2.15%	100.00	2.15%	1,000,000.00	1,000,000.00		188
21-Jun-19	21-Sep-20	12409	Tex Sec CD	3,000,000.00	2.32%	100.00	2.32%	3,000,000.00	3,000,000.00		265
15-Oct-19	15-Oct-20	10629	Southside CD	5,000,000.00	1.80%	100.00	1.80%	5,000,000.00	5,000,000.00		289
13-Nov-19	13-Nov-20	12311	Southside CD	6,000,000.00	1.72%	100.00	1.72%	6,000,000.00	6,000,000.00		318
20-Mar-19	21-Dec-20	8594	Legacy Bank CD	3,000,000.00	2.73%	100.00	2.73%	3,000,000.00	3,000,000.00		356
20-Mar-19	19-Mar-21	8595	Legacy Bank CD	2,000,000.00	2.75%	100.00	2.75%	2,000,000.00	2,000,000.00		444
20-Mar-19	20-Sep-21	8596	Legacy Bank CD	1,000,000.00	2.80%	100.00	2.80%	1,000,000.00	1,000,000.00		629
TOTALS				\$ 66,721,176.23				\$ 66,721,176.23	\$ 66,721,176.23		

Distribution by Maturity		
	Par Value	Percent
Under 30 Days	\$ 37,721,176	56.54%
30 to 90 Days	\$ 5,000,000	7.49%
90 to 180 days	\$ 3,000,000	4.50%
180 days to 1 year	\$ 18,000,000	26.98%
1 to 2 years	\$ 3,000,000	4.50%
2 to 3 years		0.00%
Totals	\$ 66,721,176	100.00%

Distribution by Investment Type		
	Percent	Book Value
U. S. Treasury Bills / Notes	0.00%	
U. S. Agencies & Instrumen	0.00%	
Certificates of Deposit	47.96%	\$ 32,000,000
LOGIC	18.29%	\$ 12,206,113
TEXPOOL	0.01%	\$ 5,010
Money Market Funds	33.74%	\$ 22,510,054
Repurchase Agreements	0.00%	
Totals	100.00%	\$ 66,721,176

MM Money Market Account
CD Certificates of Deposit
D - T - M Days To Maturity

City of Duncanville
Investment Transaction Detail Report
For Quarter Ending
December 31, 2019

Investment Purchase Transaction Information								
	Fund No.	Transactions						Total
Date Purchase								
Date Maturity								
CUSIP Number		Open	Southside	NEX Bank	Open	Southside	Southside	
Security Type		LOGIC	Money Market	Money Market	TexPool	CD #10629	CD #12311	
Par Value		\$ 7,335,369.81	\$ 19,843.34	\$ 87,549.78	\$ 21.87	\$ 5,000,000.00	\$ 6,000,000.00	\$ 18,442,784.80
Book Value		7,335,369.81	19,843.34	87,549.78	21.87	5,000,000.00	6,000,000.00	18,442,784.80
Market Value		7,335,369.81	19,843.34	87,549.78	21.87	5,000,000.00	6,000,000.00	18,442,784.80
General	001	4,505,941.04	14,882.51	30,270.88	21.87	5,000,000.00	4,000,000.00	13,551,116.30
Utility	002	2,403,037.96	4,960.83	17,628.81			2,000,000.00	4,425,627.60
Debt Services	005	102,351.06						102,351.06
Employee Benefit	007	304,036.56						304,036.56
Comp. Self Ins.	008	2,714.13						2,714.13
Hotel/Motel Tax	010	852.34						852.34
Economic Development	012	3,796.82						3,796.82
Grant Fund	013							-
Drainage Fees	015	558.70						558.70
Capital Replacement	016	3,616.31		2,509.30				6,125.61
Utility Capital Improvement	017	965.99						965.99
Court Technology	235	546.19						546.19
Solid Waste	019	1,886.95						1,886.95
Street	020							-
Parks	024							-
Capital Improvement	025							-
Capital Projects Construction	026	103.78		37,140.79				37,244.57
Traffic Enforcement Program	031	1,544.62						1,544.62
Court Security	225	2,413.58						2,413.58
Juvenile Case Manager	230	1,003.78						1,003.78

Investment Maturities Transaction Information				
	Fund No.	Transactions		Total
Date Purchase				
Date Maturity				
CUSIP Number		Open	Legacy	
Security Type		LOGIC	CD #6747	
Par Value		\$ 7,000,000.00	\$ 6,000,000.00	\$ 13,000,000.00
Book Value		7,000,000.00	6,000,000.00	13,000,000.00
Market Value		7,000,000.00	6,000,000.00	13,000,000.00
General	001	4,500,000.00	3,000,000.00	7,500,000.00
Utility	002		1,000,000.00	1,000,000.00
Debt Services	005	200,000.00		200,000.00
Employee Benefit	007	400,000.00	1,000,000.00	1,400,000.00
Comp. Self Ins.	008	200,000.00		200,000.00
Hotel/Motel Tax	010	100,000.00		100,000.00
Economic Development	012	800,000.00	500,000.00	1,300,000.00
Grant Fund	013			-
Drainage Fees	015			-
Capital Replacement	016	400,000.00		400,000.00
Utility Capital Improvement	017	100,000.00		100,000.00
Court Technology	235			-
Solid Waste	019		500,000.00	500,000.00
Street	020			-
Parks	024			-
Capital Improvement	025			-
Capital Projects Construction	026			-
Traffic Enforcement Program	031	200,000.00		200,000.00
Court Security	225	100,000.00		100,000.00
Juvenile Case Manager	230			-

City of Duncanville
Schedule of Market Value of Investments
By Maturity Dates and Fund
For Quarter Ending
December 31, 2019

	Fund No.					21-Jun-19	06-Jul-19	07-Nov-18	09-Jan-19
Date Purchase						21-Sep-20	06-Jul-20	07-Nov-19	09-Jan-20
Date Maturity						CD # 12409	CD # 12071	CD #6747	CD #7532
CUSIP Number		Open	Open	Open	Open				
Security Type		LOGIC	TexPool	Southside MM	Nex Bank MM	TX SEC BANK	TX SEC BANK	Legacy Bank	Legacy Bank
Par Value		\$ 12,206,112.72	\$ 5,009.90	\$ 4,254,767.98	\$ 18,255,285.63	\$ 3,000,000.00	\$ 1,000,000.00		\$ 3,000,000.00
Beginning Book Value		11,870,742.91	4,988.03	4,234,924.64	18,167,735.85	3,000,000.00	1,000,000.00	\$ 6,000,000.00	3,000,000.00
Beginning Market Value		11,870,742.91	4,988.03	4,234,924.64	18,167,735.85	3,000,000.00	1,000,000.00	6,000,000.00	3,000,000.00
Ending Book Value		12,206,112.72	5,009.90	4,254,767.98	18,255,285.63	3,000,000.00	1,000,000.00		3,000,000.00
Ending Market Value		12,206,112.72	5,009.90	4,254,767.98	18,255,285.63	3,000,000.00	1,000,000.00		3,000,000.00
General	001	4,866,635.90	5,009.90	3,191,075.99	6,318,030.21	1,500,000.00	900,000.00		2,000,000.00
Utility	002	2,571,157.39		1,063,691.99	3,679,423.85	1,500,000.00			500,000.00
Debt Services	005	523,255.17					100,000.00		
Employee Benefit	007	1,005,366.85							300,000.00
Comp. Self Ins.	008	407,167.99							
Hotel/Motel Tax	010	109,176.57							
Economic Development	012	609,811.88							200,000.00
Drainage Fees	015	104,567.08							
Capital Replacement	016	575,916.86			523,732.98				
Utility Capital Improvement	017	130,450.41							
Court Technology	235	102,249.76							
Solid Waste	019	353,042.04							
Capital Projects Construction	026	19,352.68			7,734,098.59				
Traffic Enforcement Program	031	188,575.73							
Court Security	225	451,512.67							
Juvenile Case Manager	230	187,873.74							

	Fund No.								Total
Date Purchase		20-Mar-19	20-Mar-19	20-Mar-19	20-Mar-19	20-Mar-19	15-Oct-19	13-Nov-19	
Date Maturity		20-Mar-20	19-Jun-20	21-Dec-20	19-Mar-21	20-Sep-21	15-Oct-20	13-Nov-20	
CUSIP Number		CD #8592	CD #8593	CD #8594	CD #8595	CD #8596	CD #10629	CD #12311	
Security Type		Legacy Bank	Legacy Bank	Legacy Bank	Legacy Bank	Legacy Bank	Southside	Southside	
Par Value		\$ 5,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00	\$ 2,000,000.00	\$ 1,000,000.00	\$ 5,000,000.00	\$ 6,000,000.00	\$ 66,721,176.23
Beginning Book Value		5,000,000.00	3,000,000.00	3,000,000.00	2,000,000.00	1,000,000.00			61,278,391.43
Beginning Market Value		5,000,000.00	3,000,000.00	3,000,000.00	2,000,000.00	1,000,000.00			61,278,391.43
Ending Book Value		5,000,000.00	3,000,000.00	3,000,000.00	2,000,000.00	1,000,000.00	5,000,000.00	6,000,000.00	66,721,176.23
Ending Market Value		5,000,000.00	3,000,000.00	3,000,000.00	2,000,000.00	1,000,000.00	5,000,000.00	6,000,000.00	66,721,176.23
General	001						5,000,000.00	4,000,000.00	27,780,752.00
Utility	002							2,000,000.00	11,314,273.23
Debt Services	005								623,255.17
Employee Benefit	007								1,305,366.85
Comp. Self Ins.	008								407,167.99
Hotel/Motel Tax	010								109,176.57
Economic Development	012								809,811.88
Drainage Fees	015								104,567.08
Capital Replacement	016								1,099,649.84
Utility Capital Improvement	017								130,450.41
Court Technology	235								102,249.76
Solid Waste	019								353,042.04
Capital Projects Construction	026	5,000,000.00	3,000,000.00	3,000,000.00	2,000,000.00	1,000,000.00			21,753,451.27
Traffic Enforcement Program	031								188,575.73
Court Security	225								451,512.67
Juvenile Case Manager	230								187,873.74

**City of Duncanville
Investment Interest Revenue Report
For Quarter Ending
December 31, 2019**

Security Type	General 001	Utility 002	Debt Service 005	Employee Benefit 007	Comp. Self - Ins. 008	Hotel / Motel Tax 010	Economic Development 012	Drainage Fees 015	Capital Replacement 016
Pooled Investments									
Logic	\$ 5,941.04	\$ 3,037.96	\$ 2,351.06	\$ 4,036.56	\$ 2,714.13	\$ 852.34	\$ 3,796.82	\$ 558.70	\$ 3,616.31
Texpool	21.87								
NEX Bank Money Market	30,270.88	17,628.81							2,509.30
Southside Money Market	14,882.51	4,960.83							
Tex Sec Bk #12409	8,795.59	8,795.59							
Tex Sec Bk #12071	4,877.27		541.91						
Legacy Bank CD #6747	8,834.58	2,944.20		2,944.20			1,473.08		
Legacy Bank CD #7532	14,014.24	3,503.57		2,102.14			1,401.42		
Legacy Bank CD #8592									
Legacy Bank CD #8593									
Legacy Bank CD #8594									
Legacy Bank CD #8595									
Legacy Bank CD #8596									
Southside CD #10629	19,232.88								
Southside CD #12311	9,236.17	4,618.08							
Total	\$ 116,107.03	\$ 45,489.04	\$ 2,892.97	\$ 9,082.90	\$ 2,714.13	\$ 852.34	\$ 6,671.32	\$ 558.70	\$ 6,125.61

Security Type	Utility Capital Improvement 017	Solid Waste 019	Capital Projects Construction 026	Traffic Enforcement 031	Court Security 225	Juvenile Case Worker 230	Court Technology 235	Total
Pooled Investments								
Logic	\$ 965.99	\$ 1,886.95	\$ 103.78	\$ 1,544.62	\$ 2,413.58	\$ 1,003.78	\$ 546.19	\$ 35,369.81
Texpool								21.87
NEX Bank Money Market			37,140.79					87,549.78
Southside Money Market								19,843.34
Tex Sec Bk #12409								17,591.18
Tex Sec Bk #12071								5,419.18
Legacy Bank CD #6747		1,473.09						17,669.15
Legacy Bank CD #7532								21,021.37
Legacy Bank CD #8592			33,523.29					33,523.29
Legacy Bank CD #8593			20,265.20					20,265.20
Legacy Bank CD #8594			20,643.29					20,643.29
Legacy Bank CD #8595			13,863.01					13,863.01
Legacy Bank CD #8596			7,057.53					7,057.53
Southside CD #10629								19,232.88
Southside CD #12311								13,854.25
Total	\$965.99	\$3,360.04	\$132,596.89	\$1,544.62	\$2,413.58	\$1,003.78	\$546.19	\$ 332,925.13



STAFF REPORT

MEETING: City Council - March 3, 2020

TITLE:

Receive the Monthly Financial Report as of January 31, 2020.

FY 2019 CITY COUNCIL ORGANIZATIONAL WORKPLAN:

- 1. Most engaged citizens in America
 - Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.

STAFF RESPONSIBLE:

Richard Summerlin, Finance Director

BACKGROUND/HISTORY:

The Financial Report is presented to provide actual revenues and expenditures in comparison to the budget. The report provides financial data on key funds including the General, Utility, Sanitation, Economic Development, Fieldhouse, Medical Insurance, and Comprehensive Self-Insurance.

POLICY EXPLANATION:

January 2020 is the fourth month in fiscal year 2020 and we would expect revenues and expenditures to be at about 33% of their budgets. The beginning fund balances in this report are preliminary and are subject to change pending fiscal year 2019 accrual entries, fiscal year end closing and the external audit. Below are financial highlights as of the January 2020 Financial Report.

General Fund:

- General Fund ending fund balance is \$18.8 million, which is approximately 212 days of operations based on the adopted budget.
- Overall General Fund revenues and transfers in are at 54.9% of the budget.
 - Current property tax payments are at 83.5% of the budget. This is 12.4% higher than the same time last year. Property taxes are due by the end of January.
 - Sales tax revenue is 8.3% higher than the same time last year. The data here reflects two months of revenue (November sales tax received in January.)
- Overall General Fund operating expenditures and transfers out are at 27.0% of the budget.
 - A detailed financial update on one-time projects is included as the last page of the financial report.

Other Funds:

- The Utility Fund ending fund balance is \$2.9 million, which is approximately 55 days of operations based on the adopted budget.

- Water and sewer revenues run one month in the arrears, so this report reflects three months of revenues. Water revenues are 12.6% higher than the same time last year, while sewer revenues are down by 5.7%.
 - Expenditures are at 32.3% of the budget. Water services expenditures include 3 months of payments to Dallas Water Utilities. These expenditures were offset by a credit of \$226 thousand refunded from Dallas Water Utilities from the Sabine River Authority settlement escrow fund. Wastewater services include 5 months of payments to Trinity River Authority.
- The Sanitation Fund has an ending fund balance of \$700 thousand, which is approximately 63days of operations.
 - Garbage revenues run one month in the arrears. Residential and commercial garbage revenues are 18.9% and 8.5%, respectively, greater than same time last year. Garbage rate increases were enacted for fiscal year 2020.
 - Landfill revenues are only at 9.5% of the budget due to a change in process. Only one month of revenue has been booked at the time of this report, but payments for November through January are expected soon.
 - Total expenditures are at 19.8% of the budget and include two months of payments for contracted garbage collection services. The City entered into a new contract with Republic Services this fiscal year.
- The Fieldhouse figures have not been included in this month's report. The information is not yet available due to reporting issues from the implementation of a new software in January 2020.
- Overall investment revenue is high for this time of year due to favorable interest rates across most City's funds.

FUNDING SOURCE:

N/A

RECOMMENDATION:

There is no City Council action required.

ATTACHMENTS:

[Attachment 1 - Monthly Financial Report for January 2020](#)

Attachment 1



**CITY OF DUNCANVILLE
MONTHLY FINANCIAL REPORT**

Fiscal Year 2019-2020
YEAR-TO-DATE OPERATIONS

AS OF JANUARY 31, 2020

OCTOBER 1, 2019 TO JANUARY 31, 2020

Prepared by
FINANCE DEPARTMENT
2/20/2020

**Beginning balances in this report are preliminary and subject to change based on accruals and final audit entries.*

Attachment 1

CITY OF DUNCANVILLE

FUND BALANCES AT JANUARY 31, 2020

FUND	BEGINNING BALANCE (OCT 1) ¹	REVENUES	EXPENDITURES	RESERVED FOR ONE TIME PROJECTS ²	ENDING BALANCE YTD
GENERAL FUND	\$12,754,602	\$18,074,927	(\$9,031,632)	(\$2,987,040)	\$18,810,856
UTILITY FUND	\$9,439,827	\$4,776,486	(\$6,273,328)	(\$5,000,000)	\$2,942,985
SANITATION FUND	\$627,420	\$877,390	(\$805,131)	\$0	\$699,679
ECONOMIC DEVELOPMENT	\$2,985,980	\$438,091	(\$176,537)	\$0	\$3,247,534
MEDICAL INSURANCE	(\$250,741)	\$1,475,940	(\$1,629,022)	\$0	(\$403,823)
COMPREHENSIVE SELF INS	\$711,439	\$164,046	(\$360,506)	\$0	\$514,980

DAYS OF OPERATIONS AT JANUARY 31, 2020

FUND	YTD FUND BALANCE	BUDGETED OPERATING RESERVE # DAYS	BUDGETED OPERATING RESERVE (\$)	YTD ACTUAL # DAYS OF OPERATIONS
GENERAL FUND	\$18,810,856	75	\$6,646,704	212
UTILITY FUND	\$2,942,985	60	\$3,188,143	55
SANITATION FUND	\$699,679	60	\$668,885	63

Note 1- Beginning balances in this report are preliminary and subject to change based on accruals and final FY19 audit entries.

Note 2- One Time Project funds are not included in ending fund balance available for operations.

General Fund One Time Projects were reserved from prior year excess fund balance.

Utility Fund reserved balance has been earmarked for future AMI project.

Note 3- The Fieldhouse figures have not been included in this report. Information is not yet available due to reporting issues from implementation of new software in January 2020.

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND REVENUES AT JANUARY 31, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
51 - TAXES	\$16,085,682	\$27,328,043	\$27,328,043	\$11,242,361	58.9%
501101 - CURRENT TAXES	\$14,415,534	\$17,270,520	\$17,270,520	\$2,854,986	83.5%
501102 - DELINQUENT TAXES	\$45,295	\$140,000	\$140,000	\$94,705	32.4%
501103 - PENALTIES AND INTEREST	\$14,019	\$120,000	\$120,000	\$105,981	11.7%
501201 - STATE SALES TAX CITY PORTION	\$859,721	\$5,254,349	\$5,254,349	\$4,394,628	16.4%
501202 - SALES TAX PROPERTY TAX RELIEF	\$429,861	\$2,627,174	\$2,627,174	\$2,197,313	16.4%
501204 - ALCOHOLIC BEVERAGE TAX	\$17,356	\$76,000	\$76,000	\$58,644	22.8%
501301 - FRANCHISE FEE ELECTRIC	\$271,553	\$1,200,000	\$1,200,000	\$928,447	22.6%
501302 - FRANCHISE FEE GAS	(\$0)	\$330,000	\$330,000	\$330,000	0.0%
501303 - FRANCHISE FEE TELEPHONE	\$774	\$180,000	\$180,000	\$179,226	0.4%
501304 - FRANCHISE FEE CABLE TV	(\$0)	\$130,000	\$130,000	\$130,000	0.0%
501306 - FRANCHISE VIDEO SERV	\$31,570	(\$0)	(\$0)	(\$31,570)	
52 - PERMITS & FEES	\$562,011	\$1,153,000	\$1,153,000	\$590,989	48.7%
502101 - BUILDING PERMITS	\$139,308	\$200,000	\$200,000	\$60,692	69.7%
502102 - ELECTRICAL PERMITS	\$5,541	\$12,000	\$12,000	\$6,459	46.2%
502103 - SOLICITOR LICENSES	\$200	\$2,000	\$2,000	\$1,800	10.0%
502105 - EMERGENCY MEDICAL SERVICE	\$316,285	\$700,000	\$700,000	\$383,715	45.2%
502106 - SIGN PERMITS	\$5,775	\$11,000	\$11,000	\$5,225	52.5%
502107 - WRECKER AND STORAGE FEES	(\$0)	\$3,000	\$3,000	\$3,000	0.0%
502108 - HEALTH FOOD INSPECTION FEES	\$41,921	\$64,500	\$64,500	\$22,579	65.0%
502109 - PLUMBING AND AC PERMITS	\$17,680	\$34,000	\$34,000	\$16,320	52.0%
502111 - ZONING & SPEC USE PERMIT	\$2,100	\$8,500	\$8,500	\$6,400	24.7%
502113 - SMALL CELL/ NETWORK NODE FEES	\$500	(\$0)	(\$0)	(\$500)	
502114 - RENTAL PROPERTY REGISTRATION	\$20,520	\$55,000	\$55,000	\$34,480	37.3%
502120 - ALARM PERMITS	\$12,181	\$60,000	\$60,000	\$47,819	20.3%
502122 - POOL OR SPA INSPECTION FEE	(\$0)	\$3,000	\$3,000	\$3,000	0.0%
53 - FINES	\$155,693	\$508,000	\$508,000	\$352,307	30.6%
503101 - MUNICIPAL COURT FINES	\$116,319	\$360,000	\$360,000	\$243,681	32.3%
503102 - COURT RELATED FEES	\$31,846	\$110,000	\$110,000	\$78,154	29.0%
503103 - SCHOOL CROSSING FEES	\$1,093	\$3,000	\$3,000	\$1,907	36.4%
503201 - LIBRARY FINES	\$3,358	\$20,000	\$20,000	\$16,642	16.8%
503301 - FALSE ALARM FINES	\$3,077	\$15,000	\$15,000	\$11,923	20.5%
54 - INTERGOVERNMENTAL	\$19,661	\$171,000	\$171,000	\$151,339	11.5%
504102 - DISD SCHOOL CROSSING GUARDS	\$12,129	\$41,000	\$41,000	\$28,871	29.6%
504103 - DALLAS COUNTY CROSSING GUARD	\$7,532	\$30,000	\$30,000	\$22,468	25.1%
504109 - REIMB FOR REG EMERG MANAGER	(\$0)	\$100,000	\$100,000	\$100,000	0.0%
55 - INTEREST	\$141,689	\$315,000	\$315,000	\$173,311	45.0%
505101 - INTEREST ON GOVT POOL INVEST	\$15,844	\$75,000	\$75,000	\$59,156	21.1%
505103 - CERT OF DEPOSIT INTEREST	\$66,460	\$80,000	\$80,000	\$13,540	83.1%
505106 - MONEY MARKET INTEREST	\$59,385	\$160,000	\$160,000	\$100,615	37.1%
57 - RECREATIONAL FEES	\$92,378	\$311,000	\$311,000	\$218,622	29.7%
507102 - RECREATION FEES	\$79,683	\$306,000	\$306,000	\$226,317	26.0%
507104 - SENIOR CENTER ANNUAL USER FEE	\$1,520	\$5,000	\$5,000	\$3,480	30.4%
507107 - RECREATION CENTER CLASSES	\$4,045	(\$0)	(\$0)	(\$4,045)	
507108 - RECREATION CENTER SPECIAL EVEN	\$4,298	(\$0)	(\$0)	(\$4,298)	

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND REVENUES AT JANUARY 31, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
507109 - SENIOR CLASS/TRIPS	\$2,833	\$0	(\$0)	(\$2,833)	
59 - OTHER REVENUES	\$146,333	\$505,880	\$505,880	\$359,547	28.9%
509101 - SALE OF FIXED ASSETS	(\$0)	(\$0)	(\$0)	(\$)	
509102 - GAIN/ LOSS ON SALE FIXED ASSET	(\$0)	\$0	(\$0)	(\$)	
509105 - SALE OF MATERIALS	\$280	\$1,000	\$1,000	\$720	28.0%
509201 - INSURANCE RECOVERY	(\$0)	(\$0)	(\$0)	(\$)	
509501 - COLLECTION OF BAD DEBTS	\$389	\$2,000	\$2,000	\$1,611	19.5%
509502 - MISCELLANEOUS W/O	(\$0)	\$100	\$100	\$100	0.0%
509601 - MISCELLANEOUS	\$8,011	\$58,000	\$58,000	\$49,989	13.8%
509602 - CASH OVER AND SHORT	(\$1,206)	\$0	(\$0)	\$1,206	
509603 - COPIES	\$6,888	\$18,000	\$18,000	\$11,112	38.3%
509604 - POLICE ACCIDENT REPORTS	\$1,091	\$4,500	\$4,500	\$3,409	24.2%
509606 - AUCTION PROCEEDS	(\$0)	\$5,000	\$5,000	\$5,000	0.0%
509607 - ANIMAL PERMITS	\$10	\$50	\$50	\$40	20.0%
509609 - RETURN CHECK FEES	\$105	\$230	\$230	\$125	45.7%
509611 - SCRAP METAL SALES	(\$0)	(\$0)	(\$0)	(\$)	
509612 - CITY SERVICES REIMBURSEMENT	\$51,970	\$58,000	\$58,000	\$6,030	89.6%
509613 - WORKERS COMP REIMBURSEMENT	\$7,504	\$15,000	\$15,000	\$7,496	50.0%
509614 - RENTAL OF TOWER	\$70,499	\$194,000	\$194,000	\$123,501	36.3%
509617 - LEASE INCOME	(\$0)	\$150,000	\$150,000	\$150,000	0.0%
509618 - GAS WELL OIL REVENUE	\$793	\$0	(\$0)	(\$793)	
81 - OTHER FINANCE SOURCE	\$871,478	\$2,614,435	\$2,614,435	\$1,742,957	33.3%
801102 - TRANSF IN UTILITY FUND WATER	\$587,237	\$1,761,710	\$1,761,710	\$1,174,473	33.3%
801104 - TRANSF IN UTIL FUND SANITATION	\$64,099	\$192,297	\$192,297	\$128,198	33.3%
801108 - TRANSF IN EDC SALES TAX	\$25,204	\$75,613	\$75,613	\$50,409	33.3%
801110 - TRANSF IN HOTEL TAX FUND	\$18,767	\$56,302	\$56,302	\$37,535	33.3%
801150 - TRANSF IN PILOT FRANCHISE TAX	\$176,171	\$528,513	\$528,513	\$352,342	33.3%
Grand Total	\$18,074,927	\$32,906,358	\$32,906,358	\$14,831,431	54.9%

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND EXPENDITURES AT JANUARY 31, 2020

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
0000 - OTHER	\$214,991	\$648,628	\$648,628	\$433,638	33.1%
001 - GENERAL FUND NON-ORG	\$214,991	\$648,628	\$648,628	\$433,638	33.1%
0101 - GENERAL GOVERNMENT	\$994,272	\$3,095,929	\$3,106,229	\$2,111,957	32.0%
01011000 - MAYOR AND COUNCIL	\$76,950	\$136,759	\$136,759	\$59,809	56.3%
01011100 - CITY ADMINISTRATION	\$210,798	\$703,334	\$708,334	\$497,537	29.8%
01011300 - HUMAN RESOURCES	\$104,273	\$336,315	\$336,315	\$232,043	31.0%
01011400 - INFO TECHNOLOGY	\$271,216	\$790,621	\$795,921	\$524,705	34.1%
01011500 - PUBLIC INFORMATION OFFICE	\$43,024	\$187,338	\$187,338	\$144,314	23.0%
01011600 - PUBLIC LIBRARY	\$288,012	\$941,561	\$941,561	\$653,549	30.6%
0102 - FINANCE	\$455,945	\$1,505,201	\$1,505,201	\$1,049,256	30.3%
01022000 - FINANCE ADMINISTRATION	\$266,962	\$778,218	\$778,218	\$511,255	34.3%
01022300 - MUNICIPAL COURT	\$131,163	\$502,610	\$502,610	\$371,447	26.1%
01022500 - PURCHASING	\$32,871	\$101,913	\$101,913	\$69,042	32.3%
01022700 - CITY MARSHAL	\$24,949	\$122,460	\$122,460	\$97,512	20.4%
0104 - PARK AND RECREATION	\$953,901	\$3,991,412	\$3,991,412	\$3,037,511	23.9%
01044000 - PARK & REC ADMINISTRATION	\$81,047	\$273,435	\$273,435	\$192,388	29.6%
01044100 - REC PROGRAM ADMIN	\$111,600	\$390,194	\$390,194	\$278,593	28.6%
01044101 - REC PROGRAM CLASSES	\$883	\$5,682	\$5,682	\$4,799	15.5%
01044200 - SPECIAL EVENTS ADMIN	\$44,351	\$198,780	\$198,780	\$154,429	22.3%
01044300 - ATHLETIC PROGRAMMING	\$108,617	\$443,575	\$443,575	\$334,958	24.5%
01044500 - HORTICULTURE	\$50,399	\$177,565	\$177,565	\$127,166	28.4%
01044600 - PARK GROUNDS MAINTENANCE	\$281,951	\$1,370,696	\$1,370,696	\$1,088,745	20.6%
01044800 - BUILDING MAINTENANCE	\$224,453	\$890,663	\$890,663	\$666,210	25.2%
01044900 - SENIOR CENTER	\$50,121	\$235,623	\$235,623	\$185,502	21.3%
01044901 - SENIOR CENTER CLASSES	\$226	\$4,600	\$4,600	\$4,374	4.9%
01044911 - SENIOR CENTER TRIPS	\$251	\$600	\$600	\$349	41.9%
0105 - POLICE	\$2,815,243	\$9,505,974	\$9,526,295	\$6,711,052	29.6%
01055000 - POLICE ADMINISTRATION	\$176,266	\$554,675	\$554,675	\$378,409	31.8%
01055100 - PATROL	\$1,371,355	\$4,889,288	\$4,888,538	\$3,517,183	28.1%
01055200 - CRIMINAL INVESTIGATION	\$424,186	\$1,479,462	\$1,480,212	\$1,056,026	28.7%
01055300 - ANIMAL CONTROL	\$150,720	\$435,033	\$435,033	\$284,313	34.6%
01055400 - SCHOOL GUARDS	\$27,945	\$84,550	\$84,550	\$56,605	33.1%
01055500 - CRIME PREVENTION	\$43,623	\$151,235	\$151,235	\$107,612	28.8%
01055700 - RECORDS	\$413,646	\$1,211,653	\$1,231,974	\$818,328	33.6%
01055800 - DETENTION SERVICES	\$101,692	\$319,737	\$319,737	\$218,045	31.8%
01055900 - POLICE SPECIAL SERVICES	\$105,810	\$380,341	\$380,341	\$274,531	27.8%
0106 - PUBLIC WORKS	\$1,331,295	\$6,930,278	\$7,005,277	\$5,673,982	19.0%
01066000 - ENGINEERING	\$118,758	\$403,059	\$403,059	\$284,301	29.5%
01066100 - BUILDING INSPECTION	\$143,949	\$480,172	\$530,171	\$386,222	27.2%
01066200 - STREET MAINTENANCE	\$437,128	\$3,550,038	\$3,570,038	\$3,132,910	12.2%
01066300 - TRAFFIC OPERATIONS	\$275,079	\$870,772	\$870,772	\$595,693	31.6%
01066400 - PLANNING	\$66,915	\$219,433	\$224,433	\$157,518	29.8%
01066500 - CODE SERVICES	\$72,345	\$270,566	\$270,566	\$198,221	26.7%
01066700 - EQUIPMENT SERVICES	\$217,121	\$1,136,239	\$1,136,239	\$919,117	19.1%

Attachment 1

CITY OF DUNCANVILLE

GENERAL FUND EXPENDITURES AT JANUARY 31, 2020

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
0107 - FIRE	\$2,052,791	\$7,009,246	\$7,009,246	\$4,956,456	29.3%
01077000 - FIRE ADMINISTRATION	\$176,110	\$633,825	\$633,825	\$457,714	27.8%
01077100 - FIRE PREVENTION	\$98,710	\$244,277	\$244,277	\$145,567	40.4%
01077200 - FIRE SUPPRESSION	\$1,267,996	\$4,294,259	\$4,294,259	\$3,026,264	29.5%
01077300 - ADVANCED LIFE SUPPORT	\$469,768	\$1,700,743	\$1,700,743	\$1,230,975	27.6%
01077500 - EMERGENCY MANAGEMENT ADMIN	\$40,206	\$136,142	\$136,142	\$95,936	29.5%
0108 - NON DEPARTMENTAL	\$79,517	\$309,252	\$309,252	\$229,735	25.7%
01088000 - GENERAL NON DEPARTMENTAL	\$79,517	\$309,252	\$309,252	\$229,735	25.7%
0109 - SPECIAL PURPOSES	\$50,000	\$100,000	\$100,000	\$50,000	50.0%
01099000 - SPECIAL PURPOSES	\$50,000	\$100,000	\$100,000	\$50,000	50.0%
Total Operating Expenses & Transfers Out	\$8,947,955	\$33,095,921	\$33,201,541	\$24,253,586	27.0%

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET
4110 - ONE-TIME PROJECTS					
41010000 - GEN GOVT ONE TIME PROJECTS	\$20,000	\$134,185	\$160,521	\$140,521	12.5%
41040000 - PARKS & REC ONE TIME PROJECTS	\$26,750	\$139,969	\$1,714,956	\$1,688,206	1.6%
41060000 - PUBLIC WORKS ONE TIME PROJECTS	\$36,927	\$151,508	\$1,111,563	\$1,074,636	3.3%
Total One-Time Projects	\$83,677	\$425,662	\$2,987,040	\$2,903,363	2.8%

Grand Total-					
Including One-Time Projects	\$9,031,632	\$33,521,583	\$36,188,581	\$27,156,949	25.0%

Attachment 1

CITY OF DUNCANVILLE

UTILITY FUND AT JANUARY 31, 2020

REVENUES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
41 - WATER	\$2,084,731	\$8,040,000	\$8,040,000	\$5,955,269	25.9%
510101 - WATER SALES	\$1,326,194	\$5,300,000	\$5,300,000	\$3,973,806	25.0%
510102 - WATER TAPS	\$5,138	\$10,000	\$10,000	\$4,862	51.4%
510104 - MULTI-FAMILY WATER SALES	\$195,414	\$750,000	\$750,000	\$554,586	26.1%
510105 - COMMERCIAL WATER SALES	\$351,745	\$1,350,000	\$1,350,000	\$998,255	26.1%
510106 - WATER SALES OTHER	\$279	(\$0)	(\$0)	(\$279)	
510107 - WATER SALES IRRIGATION	\$152,054	\$480,000	\$480,000	\$327,946	31.7%
510108 - SCHOOL WATER SALES	\$53,907	\$150,000	\$150,000	\$96,093	35.9%
42 - SEWER	\$2,508,346	\$9,183,600	\$9,183,600	\$6,675,254	27.3%
511101 - SEWER SERVICE	\$1,717,439	\$6,300,000	\$6,300,000	\$4,582,561	27.3%
511102 - SEWER TAPS	\$540	\$3,600	\$3,600	\$3,060	15.0%
511105 - MULTI-FAMILY SEWER SERVICE	\$368,599	\$1,400,000	\$1,400,000	\$1,031,401	26.3%
511106 - COMMERCIAL SEWER SERVICE	\$386,260	\$1,350,000	\$1,350,000	\$963,740	28.6%
511108 - SCHOOL WASTEWATER SALES	\$35,508	\$130,000	\$130,000	\$94,492	27.3%
45 - PENALTIES	\$74,204	\$130,000	\$130,000	\$55,796	57.1%
513101 - PENALTIES	\$74,204	\$130,000	\$130,000	\$55,796	57.1%
54 - INTERGOVERNMENTAL	(\$0)	(\$0)	(\$0)	(\$0)	
504111 - REIMB FOR SUMMIT TANK FROM CH	(\$0)	(\$0)	(\$0)	(\$0)	
55 - INTEREST	\$57,668	\$120,000	\$120,000	\$62,332	48.1%
505101 - INTEREST ON GOVT POOL INVEST	\$7,709	\$120,000	\$120,000	\$112,291	6.4%
505103 - CERT OF DEPOSIT INTEREST	\$20,229	(\$0)	(\$0)	(\$20,229)	
505106 - MONEY MARKET INTEREST	\$29,731	(\$0)	(\$0)	(\$29,731)	
59 - OTHER REVENUES	\$51,538	\$143,500	\$143,500	\$91,962	35.9%
509101 - SALE OF FIXED ASSETS	(\$0)	(\$0)	(\$0)	(\$0)	
509301 - REFUNDS FROM TRA	(\$0)	(\$0)	(\$0)	(\$0)	
509401 - SERVICE CHARGES	\$43,825	\$130,000	\$130,000	\$86,175	33.7%
509601 - MISCELLANEOUS	\$200	\$5,000	\$5,000	\$4,800	4.0%
509602 - CASH OVER AND SHORT	\$30	(\$0)	(\$0)	(\$30)	
509609 - RETURN CHECK FEES	\$1,855	\$5,000	\$5,000	\$3,145	37.1%
509611 - SCRAP METAL SALES	\$1,180	\$3,500	\$3,500	\$2,320	33.7%
509612 - CITY SERVICES REIMBURSEMENT	\$4,448	(\$0)	(\$0)	(\$4,448)	
Grand Total	\$4,776,486	\$17,617,100	\$17,617,100	\$12,840,614	27.1%

EXPENDITURES	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
002 - UTILITY FUND NON-ORG	\$2,443,808	\$7,442,775	\$7,442,775	\$4,998,967	32.8%
02311000 - UTILITIES ADMINISTRATION	\$123,894	\$391,729	\$400,399	\$276,504	30.9%
02312000 - WATER SERVICES	\$835,735	\$4,514,065	\$4,514,065	\$3,678,330	18.5%
02313000 - WASTEWATER SERVICES	\$2,569,617	\$5,876,545	\$5,876,545	\$3,306,928	43.7%
02411000 - UTILITIES ACCOUNTING	\$300,274	\$1,169,420	\$1,169,420	\$869,146	25.7%
Grand Total	\$6,273,328	\$19,394,534	\$19,403,204	\$13,129,876	32.3%

Attachment 1

CITY OF DUNCANVILLE

SANITATION FUND AT JANUARY 31, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
					BUDGET
					YTD
43 - GARBAGE	\$873,581	\$3,839,934	\$3,839,934	\$2,966,353	22.7%
512101 - RESIDENTIAL GARBAGE	\$770,725	\$3,101,961	\$3,101,961	\$2,331,236	24.8%
512104 - LANDFILL COMMERCIAL	\$41,056	\$430,000	\$430,000	\$388,944	9.5%
512105 - COMMERCIAL COLLECT FRANCHISE	\$38,670	\$210,000	\$210,000	\$171,330	18.4%
512106 - COMMERCIAL GARBAGE	\$23,130	\$97,973	\$97,973	\$74,843	23.6%
55 - INTEREST	\$3,809	\$6,000	\$6,000	\$2,191	63.5%
505101 - INTEREST ON GOVT POOL INVEST	\$2,336	\$6,000	\$6,000	\$3,664	38.9%
505103 - CERT OF DEPOSIT INTEREST	\$1,473	(\$0)	(\$0)	(\$1,473)	
Grand Total	\$877,390	\$3,845,934	\$3,845,934	\$2,968,544	22.8%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
					BUDGET
					YTD
019 - SANITATION NON-ORG	\$133,566	\$400,697	\$400,697	\$267,131	33.3%
19011000 - SANITATION ADMIN	\$599,641	\$3,407,604	\$3,407,604	\$2,807,963	17.6%
19012000 - LITTER CONTROL CREW	\$71,925	\$260,753	\$260,753	\$188,828	27.6%
Grand Total	\$805,131	\$4,069,053	\$4,069,053	\$3,263,922	19.8%

Attachment 1

CITY OF DUNCANVILLE

ECONOMIC DEVELOPMENT AT JANUARY 31, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
51 - TAXES	\$429,861	\$2,627,174	\$2,627,174	\$2,197,313	16.4%
501203 - ECONOMIC DEVELOPMENT SALES TAX	\$429,861	\$2,627,174	\$2,627,174	\$2,197,313	16.4%
55 - INTEREST	\$8,230	\$16,000	\$16,000	\$7,770	51.4%
505101 - INTEREST ON GOVT POOL INVEST	\$5,209	\$16,000	\$16,000	\$10,791	32.6%
505103 - CERT OF DEPOSIT INTEREST	\$3,021	(\$0)	(\$0)	(\$3,021)	
Grand Total	\$438,091	\$2,643,174	\$2,643,174	\$2,205,083	16.6%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL
012 - ECONOMIC DEVELOP NON-ORG	\$25,476	\$609,463	\$610,279	\$584,803	4.2%
12011000 - ECONOMIC DEVELOPMENT ADMIN	\$108,363	\$337,211	\$371,003	\$262,640	29.2%
12011100 - KEEP DUNCANVILLE BEAUTIFUL	\$1,870	\$12,081	\$12,081	\$10,211	15.5%
12011600 - DEBT SERVICE EDC	\$0	\$488,413	\$488,413	\$488,413	0.0%
12011800 - BEAUTIFICATION	\$17,852	\$126,472	\$126,472	\$108,620	14.1%
12051000 - DESIGN INCENTIVES	\$22,975	\$160,000	\$160,000	\$137,025	14.4%
12051200 - GRANTS/REBATE INCENTIVES	\$0	\$0	\$0	\$0	
Grand Total	\$176,537	\$1,733,640	\$1,768,248	\$1,591,712	10.0%

Attachment 1

CITY OF DUNCANVILLE

MEDICAL INSURANCE FUND AT JANUARY 31, 2020

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
REVENUES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
46 - PREMIUMS AND OTHER	\$1,328,435	\$3,562,942	\$3,562,942	\$2,234,507	37.3%
514101 - PREMIUMS EMPLOYEE HEALTH	\$1,030,603	\$2,700,000	\$2,700,000	\$1,669,397	38.2%
514103 - PREMIUMS DEPENDENT HEALTH	\$207,894	\$564,035	\$564,035	\$356,141	36.9%
514105 - PREMIUMS COBRA	(\$0)	(\$0)	(\$0)	(\$0)	
514106 - PREMIUMS RETIREES	\$89,937	\$298,907	\$298,907	\$208,970	30.1%
55 - INTEREST	\$10,710	\$28,000	\$28,000	\$17,290	38.2%
505101 - INTEREST ON GOVT POOL INVEST	\$5,443	\$28,000	\$28,000	\$22,557	19.4%
505103 - CERT OF DEPOSIT INTEREST	\$5,267	(\$0)	(\$0)	(\$5,267)	
59 - OTHER REVENUES	\$3,462	(\$0)	(\$0)	(\$3,462)	
509608 - STOP/LOSS REIMBURSEMENT	\$3,462	(\$0)	(\$0)	(\$3,462)	
81 - OTHER FINANCE SOURCE	\$133,333	\$400,000	\$400,000	\$266,667	33.3%
801901 - TRANSF IN	\$133,333	\$400,000	\$400,000	\$266,667	33.3%
Grand Total	\$1,475,940	\$3,990,942	\$3,990,942	\$2,515,002	37.0%

	YTD	ORIGINAL	REVISED	YTD LEFT	% OF
EXPENDITURES	ACTUAL	BUDGET	BUDGET	IN BUDGET	ANNUAL BUDGET YTD
007 - MEDICAL INSURANCE NON-ORG					
700450 - CONTRACTUAL SERVICES	\$11,633	\$37,080	\$37,080	\$25,447	31.4%
700904 - MISCELLANEOUS EXPENSE	\$471	\$5,000	\$5,000	\$4,529	9.4%
701103 - EMPLOYEE MED PREMIUM EXPENSE	\$1,382,320	\$3,288,884	\$3,288,884	\$1,906,564	42.0%
701253 - RETIREE MED PREMIUM EXP	\$231,653	\$604,165	\$604,165	\$372,512	38.3%
702101 - ADMINISTRATIVE EXPENSES	\$2,945	\$8,000	\$8,000	\$5,055	36.8%
Grand Total	\$1,629,022	\$3,943,129	\$3,943,129	\$2,314,107	41.3%

Attachment 1

CITY OF DUNCANVILLE

COMPREHENSIVE SELF-INSURANCE FUND AT JANUARY 31, 2020

	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
REVENUES					
46 - PREMIUMS AND OTHER	\$160,814	\$482,448	\$482,448	\$321,634	33.3%
514107 - GENERAL FUND CONTRIBUTIONS	\$130,671	\$392,018	\$392,018	\$261,347	33.3%
514108 - UTILITY FUND CONTRIBUTIONS	\$17,822	\$53,465	\$53,465	\$35,643	33.3%
514109 - HOTEL TAX FUND CONTRIBUTIONS	\$1,222	\$3,667	\$3,667	\$2,445	33.3%
514110 - EDC FUND CONTRIBUTIONS	\$3,996	\$11,988	\$11,988	\$7,992	33.3%
514111 - SANITATION FUND CONTRIBUTIONS	\$3,028	\$9,085	\$9,085	\$6,057	33.3%
514112 - DRAINAGE FUND CONTRIBUTIONS	\$1,630	\$4,890	\$4,890	\$3,260	33.3%
514113 - FIELDHOUSE FUND CONTRIBUTIONS	\$2,445	\$7,335	\$7,335	\$4,890	33.3%
55 - INTEREST	\$3,232	\$6,100	\$6,100	\$2,868	53.0%
505101 - INTEREST ON GOVT POOL INVEST	\$3,232	\$6,100	\$6,100	\$2,868	53.0%
Grand Total	\$164,046	\$488,548	\$488,548	\$324,502	33.6%

	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD LEFT IN BUDGET	% OF ANNUAL BUDGET YTD
EXPENDITURES					
008 - COMPREHENSIVE INSURANCE NONORG					
700446 - INSURANCE PREMIUMS TML	\$294,772	\$299,296	\$299,296	\$4,524	98.5%
700455 - WORKERS COMPENSATION CLAIMS	\$47,254	\$175,000	\$175,000	\$127,746	27.0%
700456 - LIABILITY CLAIMS	\$18,480	\$60,000	\$60,000	\$41,520	30.8%
Grand Total	\$360,506	\$534,296	\$534,296	\$173,790	67.5%

Attachment 1

CITY OF DUNCANVILLE

ONE-TIME PROJECTS AT JANUARY 31, 2020

	DESCRIPTION	DEPT	PROJECT TO DATE ACTUAL	TOTAL PROJECT BUDGET	TOTAL REMAINING BUDGET
1	FY18 ZONING ORDINANCE UPDATE	PW	69,622	150,000	80,378
2	FY18 NEIGHBORHOOD SIGN TOPPERS	GEN GOV	20,000	20,000	-
3	FY19 ROOF REPLACEMENT	PARKS	64,013	1,637,250	1,573,237
4	FY19 SECURITY UPGRADES (CAMERAS)	GEN GOV	137,664	144,000	6,336
5	FY19 PUBLIC WORKS ERP SYSTEM	PW	10,101	226,000	215,899
6	FY19 US 67 GATEWAY SIGNAGE	PW	21,600	500,000	478,400
7	FY19 DESIGN FOR MAIN ST. /CAMP WISDOM	PW	-	150,000	150,000
8	FY 20 LASERFICHE - GENERAL GOVT RECORDS PROJECT	GEN GOV	-	19,185	19,185
9	FY 20 SECURITY UPGRADES (CAMERAS)	GEN GOV	-	115,000	115,000
10	FY 20 LED PANEL CHRISTMAS TREE	PARKS	25,000	25,000	-
11	FY 20 PYBURN PARK FITNESS EQUIPMENT	PARKS	-	50,000	50,000
12	FY 20 CHILLER REPLACEMENT	PARKS	-	44,969	44,969
13	FY 20 BI LASERFICHE	PW	-	10,000	10,000
14	FY 20 FUEL TANKS	PW	-	141,508	141,508
15	FY 20 LED LIGHTING AMPHITHEATRE	PARKS	-	20,000	20,000
16	FY 20 CENSUS ACTIVITIES (FROM PY SAVINGS)	PW	-	5,000	5,000
TOTAL ONE TIME PROJECT BUDGET			\$348,000	\$3,257,912	\$2,909,912

Unallocated Budget - Savings/(Overages) from Completed Projects

\$75,441

Note: Completed projects are highlighted in yellow.