

Duncanville City Council Meeting Minutes
Regular Meeting
Tuesday, February 18, 2025

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, February 18, 2025, at 6:00 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Mayor Pro Tem Jeremy Koontz
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT: Councilmember Don McBurnett arrived at 6:04 p.m.

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

Briefing Session was adjourned at 7:00 p.m.

In the interest of time, Mayor Contreras moved the executive session to after the regular session.

A. *Update presentation on the Dallas County Inland Port Flood Planning Study by Dallas County Commissioner John Wiley Price and Halff Associates.*

Presented by Lissa Shepard with Dallas County and Waqar Fatimah with Halff Associates.

B. *The City Council will receive a briefing on Hydromax USA's valve and hydrant maintenance services, discuss the information, and provide direction if necessary.*

Presented by Austin Jordan with Hydromax USA and Public Works Director Matt Bryant. Councilmember Veracruz asked who currently paints the fire hydrants. Mr. Bryant stated the Public Utilities Department does as time permits. Councilmember McBurnett asked what a normal schedule would be or what would the service look like. Matt stated we get to build the plan and are looking for a multi-year plan to do it in phases. Teams would be allocated to Duncanville. Councilmember Gooden asked about the impact of this service on staff. Matt stated that by contracting this service out, we can focus on other areas to be more efficient.

C. *Briefing on the purchase and sale agreement by and between the City of Duncanville, Texas and KKMD Investments, LLC, for property located on the southeast corner of East IH-20 eastbound frontage road and N. Alexander Ave.*

Presented by Economic Development Director Victor Barrera. Mr. Barrera provided a list of restricted uses as indicated by the city council and the developer has agreed to the restrictions.

EXECUTIVE SESSION

The Executive Session was called into session at 8:37 p.m. and Mayor Contreras read the item into record.

The Council closed the Executive Session at 9:18 p.m. to reconvene the regular session.

1. ***City Council shall convene into closed executive session pursuant to Section 551.072, 551.087 and 551.071 to deliberate (1) the purchase, exchange, lease, or value of real properties, being located north and west of SH 67, east of Main Street, and south of Camp Wisdom Rd; and (2) an offer to sell or purchase real property located on Wheatland Road, west of SH 67 and east of Cedar Ridge Drive, to deliberate an offer and consider an economic development incentive regarding such land; and to seek legal advice from City Attorney regarding such real property and incentive.***

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:10 p.m. with Mayor Contreras presiding.

Pastor Chris Gutierrez with Arise Church delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

1. REPORTS

A. *Mayor's Report.*

Mayor Contreras spoke about last night's meeting at the Centro Familiar Cristiano Church by the police department to speak with the Hispanic community regarding the fears and concerns of citizens.

B. *Councilmembers' Reports*

Councilmember Pennebaker thanked the police department for last night's town hall. He mentioned the American Legion Hall Run for the Wall, the Daddy Daughter dance at the recreation center, and encouraged everyone to take the comprehensive plan survey. Councilmember Gooden complimented the Parks and Recreation Department on a job well done on the daddy-daughter dance. She also thanked the Police Department for the event last night and commended Richard Jackson and Tia Pettis with the Finance Department for the completion of the audits. Councilmember McBurnett thanked his fellow councilmembers and encouraged everyone to look at the events happening in the city. Councilmember Veracruz thanked the City Manager and Emergency Management Coordinator Lauren Sanchez for training at the Emergency Operations Center.

C. *City Manager's Report.*

City Manager Finch requested additional time.

Councilmember Don McBurnett made a motion to allow additional time for the City Manager's report, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

City Manager Finch yielded his time to Fire Chief Chris Connealy and Police Chief Matt Stogner. Chief Connealy gave a briefing on a successful fire event and introduced the firefighters involved. Chief Stogner introduced Chief Steve Perry with the City of Hutchins Police Department who presented Duncanville's Certificate of Recognition for continued best practices accreditation in the Police Department.

2. PROCLAMATIONS AND PRESENTATIONS

A. *Proclamation for Duncanville ISD Career and Technical Education (CTE) Month*

Read by Mayor Contreras and presented to Lynn McGinley with Duncanville ISD.

3. CITIZENS' INPUT

“Pursuant to Section 551.007 of the Texas Gov’t Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law”

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

No public comments.

4. CONSENT AGENDA

A. Consider the Minutes for the January 21, 2025, and February 4, 2025, City Council Regular and February 4, 2025 Special Meetings.

B. Consider a Resolution authorizing an option(s) for a sole source procurement and agreement with ASTERRA USA for satellite leak detection and field investigation services for a one-year term, with the option to renew for up to four additional one-year terms, for a total contract amount not to exceed \$300,000.00 over the five years, subject to the appropriation of funding and exercise of renewal by City Council.

RES 2025-425

C. Consider a Resolution awarding bids and authorizing cooperative purchasing agreements with Blagg Tire Wholesale, The Goodyear Tire & Rubber Company, Southern Tire Mart LLC, and T&W Tire, LLC, for tires, tubes, supplies, and equipment through BuyBoard Contract #729-24 and Duncanville Tire, for a one-year term with the option to renew for up to four additional one-year terms, not exceeding a total contract amount of \$250,000.00 per vendor over the five years, subject to the exercise of contract renewals and City Council appropriation.

RES 2025-428

D. Consider a Resolution authorizing an expenditure not to exceed \$175,000 with Tyler Technologies Incorporated, for Annual Software Support and Maintenance.

RES 2025-427

E. Consider a resolution awarding RFP 25-0002 Towing and Impoundment Services, and authorizing an indefinite-delivery/indefinite-quantity master services agreement(s) with the firms outlined in Exhibit A to provide the contracted services of the City’s towing, storage, and recovery services, from February 18, 2025, through February 17, 2030, not exceeding a total contract amount per firm of \$250,000.00 over the potential five-year period.

RES 2025-418

- F. ***Consider a resolution requesting the procurement of New In Blue ticket writing and Review The Blue rating Software and authorizing an expenditure in the amount not to exceed \$84,000.00 for the initial year from the Federal Asset Forfeiture Fund. Subsequent years of expenditures will be placed in the Police Department's operating budget with an expenditure amount not to exceed \$24,000.00.***

RES 2025-426

Councilmember At-Large DeMonica Gooden made a motion to approve the consent agenda, Councilmember Don McBurnett seconded the motion. The vote was cast 7 for, 0 against.

5. **ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. ***Take any necessary action as a result of the Executive Session.***

No action was taken.

- B. ***Consider a Resolution approving the purchase and sale agreement by and between the City of Duncanville, Texas and KKMD Investments, LLC, for property located on the southeast corner of East IH-20 eastbound frontage road and N. Alexander Ave.***

Presented by Victor Barrera. Mayor Contreras requested the council consider reaching out to a real estate consultant when considering purchasing or selling real estate. Mayor Pro Tem Koontz confirmed that the property would not be sold until the council approved the site plan and the use of the property.

Mayor Pro Tem Jeremy Koontz made a motion to approve the item as stated, Councilmember Kyle Pennebaker seconded the motion. The vote was cast 7 for, 0 against.

RES 2025-422

6. **STAFF AND BOARD REPORTS**

- A. ***City Council to receive a briefing on proposed Charter amendment(s)***

Presented by Interim Assistant City Manager Kevin Hugman. After discussion, the council agreed to consider more charter amendment items in addition to an amendment to change the term limits. Attorney Hager will report to the council on more arcane provisions in the charter that may need to be changed.

- B. ***Receive Police Department 2024 Racial Profiling Report.***

Presented by Assistant Police Chief Adrian Tijerina.

Mayor Contreras recessed the regular session at 8:33 p.m. to convene into Executive Session.

Mayor Contreras reconvened the regular session at 9:18 p.m.

ADJOURNMENT

The meeting was adjourned at 9:19 p.m.

ATTEST:

CITY SECRETARY