

Duncanville City Council Meeting Minutes

Regular Meeting

Tuesday, February 4, 2025

CALL TO ORDER

A regular meeting of the Duncanville City Council was called to order on Tuesday, February 4, 2025, at 6:02 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT: Councilmember At-Large DeMonica Gooden
Councilmember Joe Veracruz
Councilmember Don McBurnett
Mayor Pro Tem Jeremy Koontz
Councilmember Karen Cherry-Brown
Mayor Greg Contreras
Councilmember Kyle Pennebaker

COUNCIL ARRIVING AT:

COUNCIL ABSENT:

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

Mayor Contreras read the item into the record, and City Manager Finch reviewed each item.

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. *City Council to receive a briefing on police software, New in Blue.***
Presented by Police Chief Matt Stogner and Mike Wilson with New In Blue.
- B. *The City Council will receive a briefing on ASTERRA USA's satellite leak detection and field investigation services, discuss the information, and provide direction if necessary.***
Presented by Public Works Director Matt Bryant and Andy Puentes, Sales Representative with Asterra USA.

EXECUTIVE SESSION

Mayor Contreras recessed the Briefing Session at 6:50 p.m. for the City Council to convene into Executive Session.

Mayor Contreras closed the Executive Session at 7:06 p.m. and reconvened the Briefing Session.

The Briefing Session was adjourned at 7:09 p.m.

- 1. *City Council shall convene into closed executive session pursuant to Section 551.071 Texas Government Code to seek legal advice from the City Attorney relating to legal matters and actions with boards and commissions.***

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. or immediately following the 6:00 pm Work Session/Briefing)

The City Council convened into Regular Session in the Council Chambers at 7:17 p.m. with Mayor Contreras presiding.

Councilmember Veracruz delivered the Invocation.

Mayor Contreras led the Pledge of Allegiance and Texas Pledge.

1. REPORTS

A. Mayor's Report.

Mayor Contreras commented he feels good things are coming for the city departments and the council. He thanked everyone for the things to be accomplished.

B. Councilmembers' Reports

Councilmember Cherry-Brown commented that she attended Senator Jasmine Crockett's swearing-in where the Duncanville choir performed. She thanked the mayor for the proclamation she presented to this year's Zulu Queen at the event hosted at the Pelican House. Councilmember McBurnett mentioned many of the events in Duncanville. He informed everyone of the District 2 Town Hall meeting on Thursday, February 27th. He also mentioned the mayor's recent birthday.

C. City Manager's Report.

City Manager Finch thanked the council for participating in the State of the City video. He encouraged everyone to take a look at the new city calendar on the website. He also thanked the public works team for their work on the burst water main today and their work on getting the generator installed at city hall.

2. PROCLAMATIONS AND PRESENTATIONS

A. Proclamation for Duncanville ISD Career and Technical Education (CTE) Month

Read by Councilmember Gooden.

B. Proclamation in recognition of Black History Month.

Read by Mayor Pro Tem Koontz. He also read a poem by Langston Hughes.

3. CITIZENS' INPUT

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on _
- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – _
- First Name, Last Name, and Address

Mayor Contreras read the item into the record. The following spoke during the Citizens Input Period:

Gail Sliger
1405 S. Main Street
Sale of Toyota property

Thomas Lackey
1818 Seabrook
Cultural District

Emily Bridges (email)
418 Oleander St.

4. CONSENT AGENDA

- A. Consider the Minutes for the January 7, 2025, City Council Regular Meeting and January 14, 2025, Joint Meeting.**
- B. Consider a resolution awarding a bid and authorizing a cooperative purchasing agreement with Doosan Bobcat North America Inc. to purchase one Bobcat T66 T4 Compact Trac Loader through BuyBoard Cooperative Purchasing Agreement RFP 684-22 Ditching, Trenching, Debris/Scrap, and Other Utility Equipment in the expenditure amount of \$107,626.03.**

RES 2025-415

- C. Consider a resolution awarding a bid and authorizing a cooperative purchasing agreement with Intelligent Marking USA, Inc. dba Turf Tank to purchase one Turf Tank 2, GPS painting robot, and software through BuyBoard Cooperative Purchasing Agreement RFP 706-23 Grounds Maintenance Equipment, Parts, and Supplies in the expenditure amount of \$47,600.00**

City Manager Finch stated the amount for this item should be \$46,700.00

RES 2025-413

- D. Consider a resolution awarding a bid and authorizing a cooperative purchasing agreement with Rush Truck Center to purchase four Ford F-350 Medium Duty Work Trucks through Buy Board Cooperative Purchasing Agreement RFP 723-23 Medium and Heavy-Duty Trucks, Parts, and Maintenance Repair Services in the expenditure amount of \$345,186.38.**

RES 2025-414

- E. Consider a resolution awarding a bid and authorizing a cooperative purchasing agreement with North Texas Trailers LLC to purchase one twenty-two-foot-long tilting bed trailer through BuyBoard Cooperative Purchasing Agreement RFP 687-22 Trailers, Optional Equipment, Parts, and Maintenance Repair Service in the expenditure amount of \$14,074.10.**

RES 2025-416

- F. Consider a Resolution to approve the creation of the 2025 Bond Advisory Committee and authorize appointments by City Council to the Committee.**

RES 2025-421

- G. Consider a Resolution of the City Council of the City of Duncanville, Texas, ordering a Joint Election to be held in the City of Duncanville on Saturday, May 3, 2025, for the purpose of electing a Councilmember At Large, one Councilmember from District 1, one Councilmember from District 3, and one Councilmember from District 5, all of whom shall serve two-year terms.**

RES 2025-419

Mayor Pro Tem Jeremy Koontz made a motion to approve the consent agenda with the amended amount to item 5C, Councilmember Don McBurnett seconded the motion. The vote was cast 7 for, 0 against.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.**
No action taken.
- B. Consider a Resolution approving the establishment of a Duncanville Cultural District Steering Committee, name of the Cultural District, and boundaries of the Cultural District.**

Presented by Marketing and Communications Director Alex Hamby. Mayor Contreras commented there was no change to the name Armstrong Park. There was discussion on extending the cultural district in the future. Mayor Pro Tem Koontz stated he is not opposed to establishing a cultural district and would like it to include the downtown area. He does not want us to lose faith in the downtown area. He stated other cities who have established a cultural district started in the downtown area.

RES 2025-423

Councilmember At-Large DeMonica Gooden made a motion to approve the item with the name Armstrong Park Cultural District and establish the boundaries set by the Arts Commission (Armstrong Park and property owned by the city), Councilmember Kyle Pennebaker seconded the motion. The vote was cast 6 for, 1 against (Mayor Pro Tem Jeremy Koontz).

- C. ***Consider a Resolution approving the purchase and sale agreement by and between the City of Duncanville, Texas and KKMD Investments, LLC, for property located on the southeast corner of East IH-20 eastbound frontage road and N. Alexander Ave.***

Mayor Contreras requested an executive session on this item and moved it to item 6C.

- D. ***Consider a Resolution approving the contract for third-party operations with Library Systems & Services for the Duncanville Public Library.***

Presented by City Manager Finch. Mayor Contreras and Councilmember Gooden asked questions and clarified items in the contract. Councilmember McBurnett asked Mr. Finch to provide two to three largest benefits. Mr. Finch stated it will provide a bigger network of exposure to other libraries and practices as many employees have only worked in the Duncanville library. This would open the opportunity for new programs and additional expertise in the library. Mayor Pro Tem Koontz commented he would like to have discussions about the vision for the library and would like to delay the transition. Councilmember McBurnett commented that this group would take the load off the city manager.

RES 2025-420

Councilmember Don McBurnett made a motion to approve the item as stated, Mayor Pro Tem Jeremy Koontz seconded the motion. The vote was cast 6 for, 1 against (Mayor Pro Tem Jeremy Koontz).

6. STAFF AND BOARD REPORTS

- A. ***Receive the Parks and Recreation Department Quarterly Report***

Presented by Parks and Recreation Director Bart Stevenson.

- B. ***Monthly Financial Report as of December 31, 2024***

Presented by Budget Administrator Jennifer Otey.

Mayor Contreras recessed the Regular Session at 8:35 p.m. to convene into Executive Session to consult with the city attorney. The Executive Session convened at 8:42 p.m.

Mayor Contreras closed the Executive Session at 9:22 p.m.

Mayor Contreras reconvened the Regular Session at 9:23 p.m.

- C. ***Consider a Resolution approving the purchase and sale agreement by and between the City of Duncanville, Texas and KKMD Investments, LLC, for property located on the southeast corner of East IH-20 eastbound frontage road and N. Alexander Ave.***

Presented by Economic Development Director Victor Barrera.

TABLED

Councilmember Joe Veracruz made a motion to table this item with direction from the city council on restricted uses, Councilmember At-Large DeMonica Gooden seconded the motion. The vote was cast 7 for, 0 against.

ADJOURNMENT

The meeting was adjourned at 9:49 p.m.

ATTEST:

CITY SECRETARY