



**Duncanville Library Advisory Board
Regular Meeting Agenda**
Library Meeting Rooms
201 James Collins Blvd
Duncanville, TX 75116

**Thursday, December 4, 2025
6:30 PM**

CALL TO ORDER

1. Receive Public Comments, limit 2-minutes per individual speaker.

To submit a comment via email and for your comments to be read, the following information is required:

Submit a comment by 4:00 p.m. December 4, 2025

Email hannah.olsen@duncanvilletx.gov

Email title: Library Advisory Board Public Comment – December 4, 2025

First and Last Name; and address.

The Board Secretary will set a 2-minute limit on the comments as they are read.

2. AGENDA ITEMS

- A. Approve minutes from August 7, 2025 and October 2, 2025 regular meetings.

3. REPORTS

- A. Board member reports
- B. Director report
- C. Assistant Director report

4. DISCUSSION

- A. Elect Board President and Vice President

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Wednesday, November 26, 2025, by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Hannah Olsen
Library Director

The City of Duncanville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Duncanville at least 72 hours in advance at (972) 780-5012. (TDD Access 1-800-RELAY-TX)

**LIBRARY ADVISORY BOARD
REGULAR MEETING
LIBRARY MEETING ROOMS
201 JAMES COLLINS BLVD
THURSDAY, AUGUST 7, 2025 @ 6:30PM**

Michael Chrietzberg	Board President	Present
Laura Trevino	Board Member	Absent
Cindy Clinton	Board Member	Present
Jan Knoll	Board Member	Present
Riley Emmons	Board Member	Present
Janet Aguilar	Board Member	Absent
Hannah Olsen	Library Director	

Call to Order at 6:38pm.

1. Public Comment:
Jan Knoll gave book recommendations for *The Small and Mighty* and *The Let Them Theory*.
2. Approve minutes from the April 3, 2025 meeting and the June 5, 2025 meeting.
 - a. Cindy Clinton moved to approve, Jan Knoll seconded, passed unanimously.
3. Reports:
 - a. Board member reports
No board member reports.
 - b. Director Report.
Hannah Olsen provided updates on library operations.
 - c. Assistant Director Report.
Assistant Director Cameron Kainerstorfer reported on summer reading, upcoming programs, and the makerspace survey.
4. Consider a recommendation for Library policies.
Sue Considine, LS&S Vice President of Library Operations, presented the policies draft and draft language added to the policies in light of Senate Bill 412.

Cindy Clinton moved to recommend, Jan Knoll seconded, passed unanimously.

5. Consider a recommendation for the Community Needs Assessment plan.
Sue Considine presented the Community Needs Assessment draft plan and website.

Riley Emmons moved to recommend, Jan Knoll seconded, passed unanimously.

The meeting was adjourned at 7:05pm.

**LIBRARY ADVISORY BOARD
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THURSDAY, OCTOBER 2, 2025 @ 6:30PM**

Meeting was canceled due to lack of a quorum.